

ADAMS COUNTY BOARD OF SUPERVISORS MEETING

Adams County Board Room
January 19, 2016 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of December 15, 2015 minutes
8. Public participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Morgan, Nigh, Pisellini, Repinski, Roseberry and Skala
10. **Claims:** None
11. **Correspondence:** Letter of resignation from Supervisor Roekle
12. **Appointments:** Appoint Kim Heinz as citizen member, Pastor Brian Schmidt as clergy member and Jack Allen as a County Board Supervisor member, to the Criminal Justice Coordinating Council (CJCC) Committee. Recommend forwarding three Supervisors, Djumadi, Hamburg and Pisellini, for Governors approval of one, to the North Central Wisconsin Regional Planning Commission.
13. **Unfinished Business:** None
14. **New Business:** None
15. **Reports and Presentations:**
 - A. Miscellaneous:
 - Daric Smith, RIDC
 - County Clerk Report

16. Review Committee Minutes			
Ad Hoc Com/Appts 12/15, 1/6	Exec 1/5	L&W 11/9, 12/14	Property 11/16, 12/9
Admin & Fin 11/13, 12/8	H&HS/Vet 12/14	Landfill 5/4,	PS&J 12/9
Airport 12/14	Hwy 12/10	12/21	Safety 10/7, 12/10
CWCAC 10/28	Jt Admin & Fin/Parks	Parks 10/6, 12/8	Solid Waste 12/9
County Board 12/15	12/15	P&Z 1/6	Surveyor Dec. 2015

17. **Resolutions:**
 - Res. #01:** To respond to the high demand for mental health services through the Comprehensive Community Services program (CCS) by adding an additional DHHS Service Facilitator position.
 - Res. #02:** To Adopt Public Participation regarding a Farmland Preservation Plan
 - Res. #03:** To authorize Adams County to apply for a grant from the Wisconsin Department of Natural Resources (WDNR) for the purpose of funding a staff person in 2017 and 2018 to provide educational and technical assistance to citizens and lake groups in the county, especially in regards to lake management plan implementation and prevention/control of aquatic invasive species.
 - Res. #04:** Development and Maintenance of grant funded All-Terrain Vehicle (ATV) and Utility Terrain Vehicle (UTV) trails, grant funded snowmobile trails, grant funded recreational trails and to participate in Motorized Stewardship grants funding.
 - Res. #05:** To Sell County Advertised Property #26-2243
 - Res. #06:** To Sell County Advertised Property #4-1490

18. **Ordinances:**

Ord. #01: Rezone a 4.52 acre parcel from an R2 Rural Residential District to an R1 Single Family Residential District. Property located in the SW ¼, NW ¼, Section 36, Township 14 North, Range 6 East, Lot 1 of CSM 1405 at 4144 8th Avenue, Town of Dell Prairie, Adams County, Wisconsin.

Ord. #02: Rezone property (5.86 acres) from an A3 Secondary Agriculture District to an R2 Rural Residential District. Property located in the SW ¼, SW ¼, Section 26, Township 14 North, Range 6 East on 9th Avenue, Town of Dell Prairie, Adams County, Wisconsin.

19. **Denials:** None

20. **Petition:** None

21. Approve Claims

22. Approve Per Diem and Mileage

23. Motion for County Clerk to correct errors

24. Set next meeting date(s)

25. Adjournment

From: Heidi Roekle <heidiroekle@gmail.com>
Sent: Friday, December 18, 2015 4:40 PM
To: Thad Kubisiak; West,John; Cindy M. Phillippi
Subject: Letter of resignation

Chairman West,

It is with a heavy heart that I have to step down from my position as supervisor on the Adams County Board.

I received an offer to serve as Grant Specialist for the Wisconsin Department of Tourism, and after careful consideration, I realize that this opportunity is too exciting for me to decline.

With the obligations of my job at the Chamber of Commerce, I will have to have my resignation effective as soon as possible in order to give my current employer my complete concentration to make a smooth transition.

Thank you for the opportunity to serve.

Sincerely,

Heidi S Roekle

**RESOLUTION TO
ADD AN ADDITIONAL HHSD SERVICE FACILITATOR POSITION**

INTRODUCED BY: Health and Human Services Board

INTENT & SYNOPSIS: To respond to the high demand for mental health services through the Comprehensive Community Services program (CCS) by adding an additional DHHS Service Facilitator position.

FISCAL NOTE: None. The estimated \$74,391 cost of the position, including wage and benefits, will be fully funded by the CCS program.

WHEREAS: Adams County Health & Human Services is certified as a county and is certified as part of a CCS region to provide the CCS program and receive 100% reimbursement for CCS activities; and

WHEREAS: The need for mental health and AODA services is increasing in Adams County. Our Mental/AODA Health Clinic currently services 574 clients; and

WHEREAS: The CCS program is a highly effective community based program for individuals with a Mental Health or Alcohol or other Drug (AODA) diagnosis that is fully funded through Medicaid and prevents placements out of the community such as hospitalizations or residential placements. The CCS program is mandated to not maintain a waitlist for services; and

WHEREAS: The recommended caseload as a services facilitator is 10 teams. There are currently 30 cases (which equals 30 teams) open in CCS. We have two (2) service facilitators and part of other staff to facilitate the teams. In addition referrals continue to flow in to the agency, with 3 pending referrals currently.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors to approve a Comprehensive Community Services Facilitator to be fully funded by the CCS program, and that this position be reduced or eliminated if CCS funding, or other revenues, decrease and fail to support the position.

Recommended for adoption by the Health & Human Services Board this 9th day of November, 2015.

David S. Koehler Rocky J. Hulme
Susan L. Ay-Bernardo Jan E. Allen
Pat Schmitt Jean Wehner

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 20156

County Board Chair County Clerk
 Reviewed by Corporation Counsel Reviewed by Interim AC/DOF

RESOLUTION FOR ADOPTION OF A PUBLIC PARTICIPATION PLAN

INTRODUCED BY: PLANNING & ZONING COMMITTEE

INTENT & SYNOPSIS: TO ADOPT PUBLIC PARTICIPATION RE: A FARMLAND PRESERVATION PLAN

FISCAL NOTE: NO FUNDS REQUIRED.

WHEREAS: Adams County is required to prepare and adopt a Farmland Preservation Plan as outlined in Wisconsin Statutes Chapter 91; and

WHEREAS: Public participation is critical for the development of a sound plan; and

WHEREAS: Section 66.1001(4)(a) of the Wisconsin Statutes requires the governing body of the local government unit to adopt written procedures designed to foster public participation in every stage in the preparation of the Farmland Preservation Plan; and

WHEREAS: It is necessary for the County Board of Supervisors to approve a process to involve the public in the planning process; so

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors to approve and authorize the Public Participation Plan as presented.

Recommended for adoption by the PLANNING AND ZONING COMMITTEE this 6th day of January, 2016.

Jan Stubb

Barbara A. Morgan

Mark Hamburg

Rocky Hilmy

Gerry Babcock

Gandy

DeWitt

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 20____.

County Board Chair

County Clerk

Reviewed by Corporation Counsel
 Reviewed by County Manager

T.V.

ADAMS COUNTY
Public Participation Plan
for Farmland Preservation Planning

I. Background

The County recognizes the need to engage the public in the planning process. Therefore, this Public Participation Plan sets forth the techniques Adams County will use to provide an interactive dialogue opportunity between citizens, local decision makers, staff, and the NCWRPC.

The creation of the Public Participation Plan is a task required under Wisconsin's Farmland Preservation Plan development legislation (§91.10(3) Wis. Stats.).

The Farmland Preservation Plan must be adopted under the same procedures required for adopting Comprehensive Plans (§66.1001(4) Wis. Stats.).

II. Objectives

The following is a list of objectives for the Public Participation Plan:

- Inform residents and landowners of the importance of creating the Adams County Farmland Preservation Plan.
- Request input from residents and land owners to represent the agricultural and forestry interests in Adams County.
- Provide the public with a variety of opportunities to share their input with the Adams County Planning and Zoning Committee, so that it may be carefully considered and incorporated into the farmland preservation planning process.
- Provide public access to all Adams County Farmland Preservation Plan chapters and maps created throughout the planning process.

III. Techniques

The public participation plan for the Adams County Farmland Preservation planning process will incorporate the following techniques:

1. All meetings for the farmland preservation planning process will be posted, open to the public, and will include time for public comment.
2. NCWRPC will create and maintain a web page on the Internet for the Adams County Farmland Preservation Plan. The chapters and maps created will be posted to this web page throughout the planning process.
3. Adams County Farmland Preservation Plan meeting handouts will be maintained by Planning and Zoning Department staff, and available for review by the public in the Planning and Zoning Department offices in the Courthouse.
4. Adams County will provide a notice of where to find the draft Adams County Farmland Preservation Plan to all Adams County local governments, and to all governments adjacent to Adams County.
5. The adopted Adams County Farmland Preservation Plan will be available in the Planning and Zoning Department, the Land and Water Conservation Department, the Adams County Public Library, and on the Adams County Farmland Preservation Plan web page.
6. The Planning and Zoning Department will provide regular reports to the Planning and Zoning Committee.
7. The Planning and Zoning Committee will hold a public hearing on the Adams County Farmland Preservation Plan after the Planning and Zoning Committee adopts a resolution recommending adoption of the Adams County Farmland Preservation Plan by the Adams County Board.

RESOLUTION 03 -2016
RESOLUTION TO AUTHORIZE ADAMS COUNTY
TO APPLY FOR WDNR GRANT FOR 2017-2018 STAFF FUNDING

1 **INTRODUCED BY:** Land & Water Conservation Committee

2
3 **INTENT & SYNOPSIS:** To authorize Adams County to apply for a grant from the Wisconsin
4 Department of Natural Resources (WDNR) for the purpose of funding a staff person in 2017
5 and 2018 to provide educational and technical assistance to citizens and lake groups in the
6 county, especially in regards to lake management plan implementation and prevention/control
7 of aquatic invasive species.

8
9 **FISCAL NOTE:** Total cost of the grant activities will be \$181,652. The WDNR grant
10 requires a matching contribution of cash and in-kind services of 30%. Adams County will need
11 to contribute up to a total of \$27,248 per year for 2017 and 2018. The WDNR will reimburse
12 the county for all other costs.

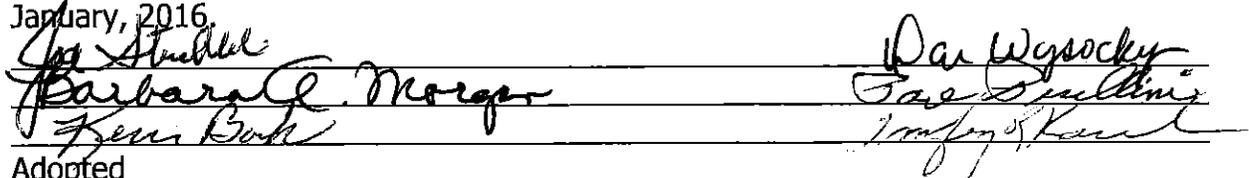
13
14 **WHEREAS:** Adams County lakes have been recognized as an important resource; and

15
16 **WHEREAS:** The Grant is designated to fund an existing Land & Water Conservation
17 Department staff position, for the purpose of providing educational and technical assistance to
18 citizens and lake groups, in lake management plan implementation and prevention/control of
19 aquatic invasive species.

20
21 **NOW THEREFORE, BE IT RESOLVED that the Adams County Board of Supervisors**
22 approves and authorizes the Adams County Conservationist or the Adams County
23 Manager/Administrative Coordinator to submit an application to the WDNR Surface Water
24 Grants Program for financial aid in the amount of 70% of the total grant costs to fund a staff
25 person in 2017-2018 to assist citizens and lake groups on lake-related issues; and

26
27 **BE IT FURTHER RESOLVED:** That Adams County will comply with State rules for the
28 program and meet the financial obligations under the grant up to \$27,248 per year for the
29 2017 and 2018 budgets.

30
31 Recommended for adoption by the Land & Water Conservation Committee this 11th day of
32 January, 2016.

33 
34 _____
35 _____

36 Adopted _____
37 Defeated _____ by the Adams County Board of Supervisors this
38 Tabled _____ 19th day of January, 2016.

39
40
41 _____ County Board Chair
42 Reviewed by Corporation Counsel
43 Reviewed by County Manager/Administrative Coordinator
_____ County Clerk

RESOLUTION 04 -2016
RESOLUTION FOR PARTICIPATION IN SNOWMOBILE AND
ALL-TERRAIN VEHICLE (ATV/UTV) AIDS PROGRAMS

1 **INTRODUCED BY:** Adams County Parks Committee
2

3 **INTENT & SYNOPSIS:** Development and Maintenance of grant funded All-Terrain Vehicle
4 (ATV) and Utility Terrain Vehicle (UTV) trails, grant funded snowmobile trails, grant funded
5 recreational trails and to participate in Motorized Stewardship grants funding.
6

7 **FISCAL NOTE:** Approximately \$600,240 total grant revenue
8

9 **WHEREAS:** Adams County requests assistance for the purpose of developing and maintaining
10 grant funded All-Terrain Vehicle (ATV) and Utility Terrain Vehicle (UTV) trails and has been
11 awarded the following grants:

- 12 • Adams County ATV Summer Maintenance, 2014-15
- 13 • Adams County UTV Summer Maintenance, 2014-15
- 14 • ATV Maps, 2014-15
- 15 • ATV Trail Maintenance
- 16 • ATV Maps, 2015-16
- 17 • UTV Trail Maintenance
18

19 and requests assistance for the purpose of developing and maintaining grant funded snowmobile
20 trails and has been awarded the following grants:

- 21 • Dellwood Snowmobile Trail Bridge Rehabilitation
- 22 • Adams County Snowmobile Trail Maintenance 2014-15
- 23 • Adams County Snowmobile Trail Maintenance 2015-16
24

25 and requests assistance for the purpose of developing and maintaining grant funded recreational
26 trails and has been awarded the following grants:

- 27 • Dellwood Snowmobile Trail Bridge Rehabilitation
- 28 • Petenwell ATV/UTV Park Development; and
29

30 and requests assistance for the purpose of Petenwell ATV/UTV Park development through a
31 Motorized Stewardship Grant for Petenwell ATV/UTV Park Development, and;
32

33 **WHEREAS,** The Department of Natural Resources requires that Adams County designate a
34 coordinator within its county government to work with local snowmobile or ATV/UTV clubs.
35

36 **NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors** that
37 Adams County has budgeted a sum sufficient to complete the study and project, and hereby
38 authorizes the Adams County Manager/Administrative Coordinator, or the Adams County Board
39 Chairperson, to act on behalf of Adams County to (1) submit an application(s) to the Department
40 of Natural Resources for financial assistance; (2) sign documents; and (3) take necessary action
41 to undertake, direct and complete the approved project; and
42
43

RESOLUTION 04 -2016
RESOLUTION FOR PARTICIPATION IN SNOWMOBILE AND
ALL-TERRAIN VEHICLE (ATV/UTV) AIDS PROGRAMS

44 **BE IT FURTHER RESOLVED** that the Adams County Manager/Administrative Coordinator, or the
45 Adams County Board Chairperson, will comply with rules for the programs; may perform force
46 account work; will maintain the completed project in an attractive, inviting and safe manner; will
47 keep the facilities open to the general public during reasonable hours consistent with the type of
48 facility; and will obtain approval from the Wisconsin Department of Natural Resources before any
49 change is made in the use of the project site (if applicable).

50
51 Recommended for adoption by the Parks Committee this _____ day of _____, 20_____.

52 *Bob Gygis* _____

53 *John King* _____

54 *Chris Smith* _____

55 Adopted _____

56 Defeated _____ by the Adams County Board of Supervisors this

57 Tabled _____ day of January, 2016.

58

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60 _____
County Board Chair

County Clerk

61 Reviewed by Corporation Counsel

62 Reviewed by County Manager/Administrative Coordinator

RESOLUTION 05- **2016**
RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY

1 **INTRODUCED BY:** PROPERTY COMMITTEE

3 **INTENT & SYNOPSIS:** TO SELL COUNTY ADVERTISED PROPERTY

5 **FISCAL NOTE:** \$814.18 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION;
6 \$0.00 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES \$185.82
7 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO
8 ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

10 **WHEREAS:** William Ruck has submitted a bid of \$1,000.00 for the parcel(s) of land
11 described as follows: Lot Twenty-Four (24), Block Eleven (11), Third Addition to the
12 Dellwood Subdivision, and all that part of the East One-Half (E½) of the vacated alley
13 lying adjacent to the West line of Lot 24, in the Southeast Quarter of the Northeast
14 Quarter (SE¼NE¼) in Section Seven (7), Township Seventeen (17) North, Range Five
15 (5) East, #26-2243; and

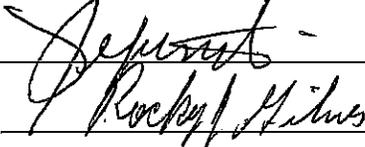
17 **WHEREAS:** Adams County took title to this property on September 22, 2014 per
18 judgment of foreclosure; and

20 **WHEREAS:** William Ruck has submitted full payment of \$1,000.00 plus \$30 recording
21 fee, which is on deposit with the County Treasurer.

23 **NOW THEREFORE, BE IT RESOLVED by the Adams County Board of**
24 **Supervisors,** that the above described property is hereby approved for sale for the bid
25 of \$1,000.00; and

27 **BE IT FURTHER RESOLVED:** That the County Clerk issue a Deed to the above
28 described property per Ordinance #09-2014.

30 Recommended for adoption by the Property Committee this 13th day of January, 2016.

31
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38 Adopted _____
39 Defeated _____ by the Adams County Board of Supervisors this
40 Tabled _____ day of January, 2016.

43 _____ County Board Chair
44 _____ County Clerk

- 45 Reviewed by Corporation Counsel
- 46 Reviewed by County Manager/Administrative Coordinator

RESOLUTION 016 - 2016

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY

1 INTRODUCTION: PROPERTY COMMITTEE

2

3 INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED PROPERTY

4

5 FISCAL NOTE: \$1,773.71 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION;
6 \$1,126.29 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES \$200.00
7 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO
8 ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

9

10 WHEREAS: Monika Pyrc has submitted a bid of \$3,100.00 for the parcel(s) of land
11 described as follows: The North 100 feet of the Northwest Quarter of the Southwest
12 Quarter (NW ¼ SW ¼) of Section Twenty-Four (24), Township Nineteen (19) North,
13 Range Five (5) East, in the Town of Big Flats, Adams County, Wisconsin. (AKA Tract 1A
14 of Hi-Land Acres, an unrecorded plat), #4-1490; and

15

16 WHEREAS: Adams County took title to this property on August 10, 2015 per judgment
17 of foreclosure; and

18

19 WHEREAS: Monika Pyrc has submitted full payment of \$3,100.00 plus \$30 recording
20 fee, which is on deposit with the County Treasurer.

21

22 NOW THEREFORE, BE IT RESOLVED by the Adams County Board of
23 Supervisors, that the above described property is hereby approved for sale for the bid
24 of \$3,100.00; and

25

26 BE IT FURTHER RESOLVED: That the County Clerk issue a Deed to the above
27 described property per Ordinance #09-2014.

28

29 Recommended for adoption by the Property Committee this 13th day of January, 2016.

30

31 _____
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36

37 Adopted _____
38 Defeated _____ by the Adams County Board of Supervisors this
39 Tabled _____ day of January, 2016.

40

41 _____
42 County Board Chair County Clerk

43

44 Reviewed by Corporation Counsel
45 Reviewed by County Manager/Administrative Coordinator

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A- 2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Dell Prairie on November 14, 2011, such approval having been filed with the Adams County Clerk pursuant to Section 59.69 of the Wisconsin Statutes; and

WHEREAS: On October 23, 2016, Melvin H. & Delia I. Thorp, owners, petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone a parcel of land in the Town of Dell Prairie, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on January 6, 2016, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance #17A, 2010, and the corresponding zoning maps are hereby amended to reflect that a 4.52 acre parcel be rezoned from an R2 Rural Residential District to an R1 Single Family Residential District;

Property located in the SW ¼, NW ¼, Section 36, Township 14 North, Range 6 East, Lot 1 of CSM 1405 at 4144 8th Avenue, Town of Dell Prairie, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of December, 2016.

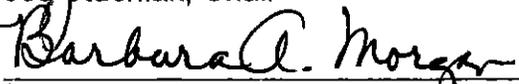
Recommended for enactment by the Adams County Planning and Zoning Committee on this 6th day of January, 2016.



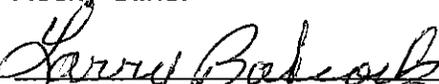
Joe Stuchlak, Chair



Rocky Gilner



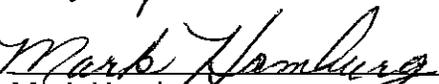
Barb Morgan, Vice Chair



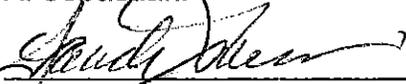
Larry Babcock



Al Sebastiani



Mark Hamburg



Randy Theisen

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of January, 2016



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE
January 6, 2016 – Room A260 -Courthouse
Friendship, WI 53934 – 1:00 P.M.

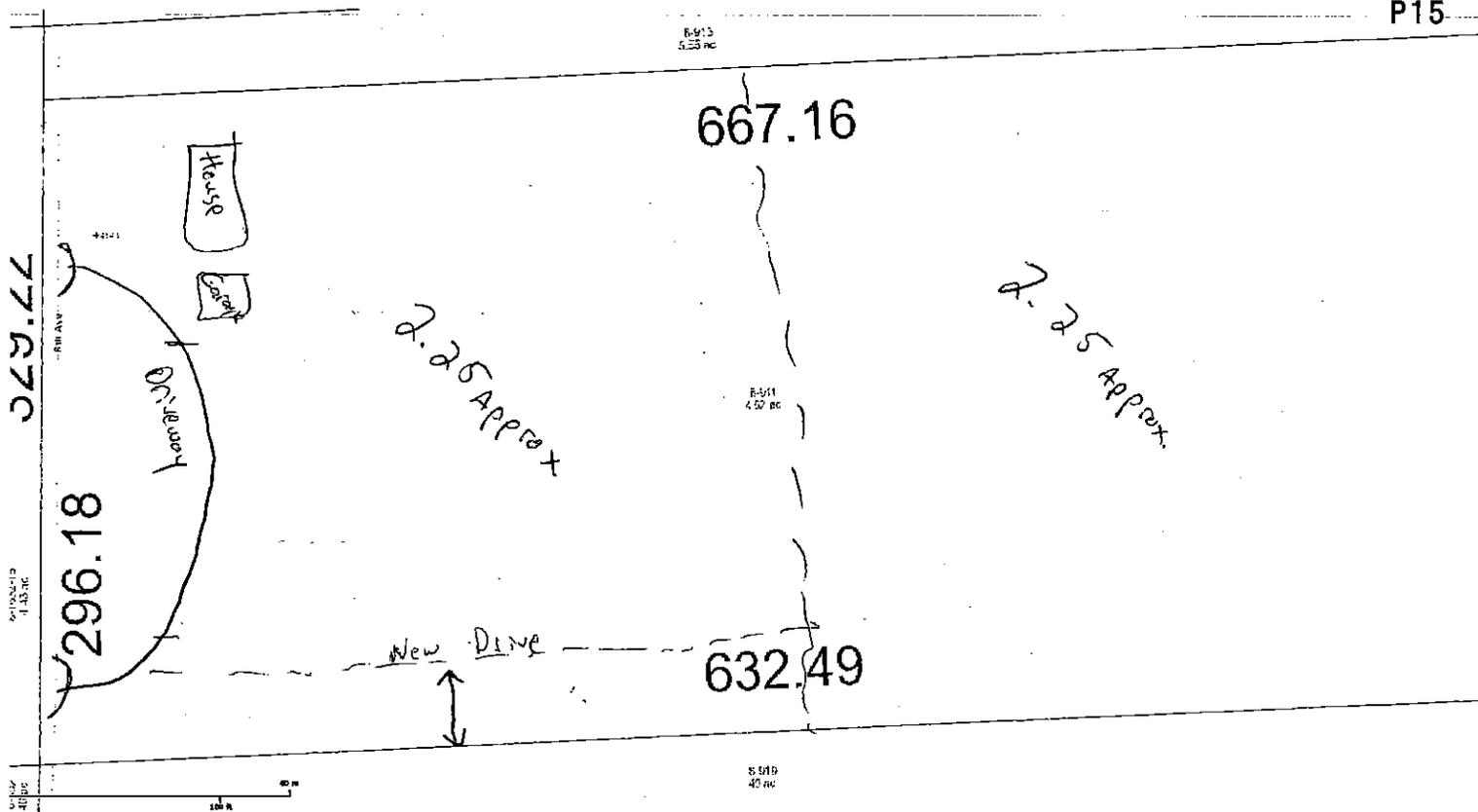
Melvin H. & Delia I. Thorp – Rezoning request of a parcel (4.52 acres) from an R2 Rural Residential District to an R1 Single Family Residential District of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the SW ¼, NW ¼, Section 36, Township 14 North, Range 6 East, Lot 1 of CSM 1405 at 4144 8th Drive, Town of Dell Prairie, Adams County, Wisconsin.

Appearing for with testimony: Melvin & Delia Thorp, owners.

No one appearing against.

Correspondence: The Town of Dell Prairie had no objections. Phone call from Randy Gilner with objections because he doesn't know how they could make it look nice.

Disposition: Barb Morgan made a motion to recommend enactment of the zoning change, but to an R1 LL District (Large Lot-minimum 2 acres) instead of the R1 District, on the above-described property, and forward to the County Board for final action. Mark Hamburg seconded the motion. Roll Call Vote: 7 -Yes. Motion carried.



Home has been there
 Approx. 30 yrs.
 (16 - Maurice Benson)
 12 1/2 - Ours

P16

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A- 2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Dell Prairie on November 14, 2011, such approval having been filed with the Adams County Clerk pursuant to Section 59.69 of the Wisconsin Statutes; and

WHEREAS: On November 18, 2015, Robert J. & Christine M. Gaida, owners, along with Leon & Sondra Byers, potential buyers, petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone a parcel of land in the Town of Dell Prairie, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on January 6, 2016, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

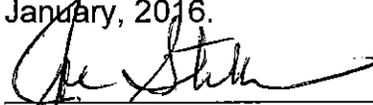
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance #17A, 2010, and the corresponding zoning maps are hereby amended to reflect that the property (5.86 acres) be rezoned from an A3 Secondary Agriculture District to an R2 Rural Residential District;

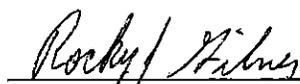
Property located in the SW ¼, SW ¼, Section 26, Township 14 North, Range 6 East on 9th Avenue, Town of Dell Prairie, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of January, 2016.

Recommended for enactment by the Adams County Planning and Zoning Committee on this 6th day of January, 2016.



Joe Stuchlak, Chair



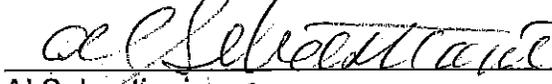
Rocky Gfner



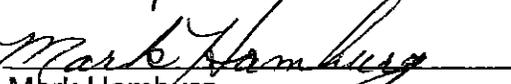
Barb Morgan, Vice Chair



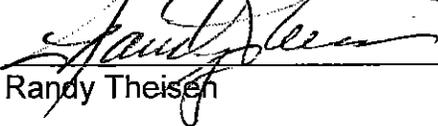
Larry Babcock



Al Sebastiani



Mark Hamburg



Randy Theisen

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of January, 2016

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

ADAMS CO PLANNING & ZONING COMMITTEE

January 6, 2016 – Room A260 -Courthouse
Friendship, WI 53934 – 1:00 P.M.

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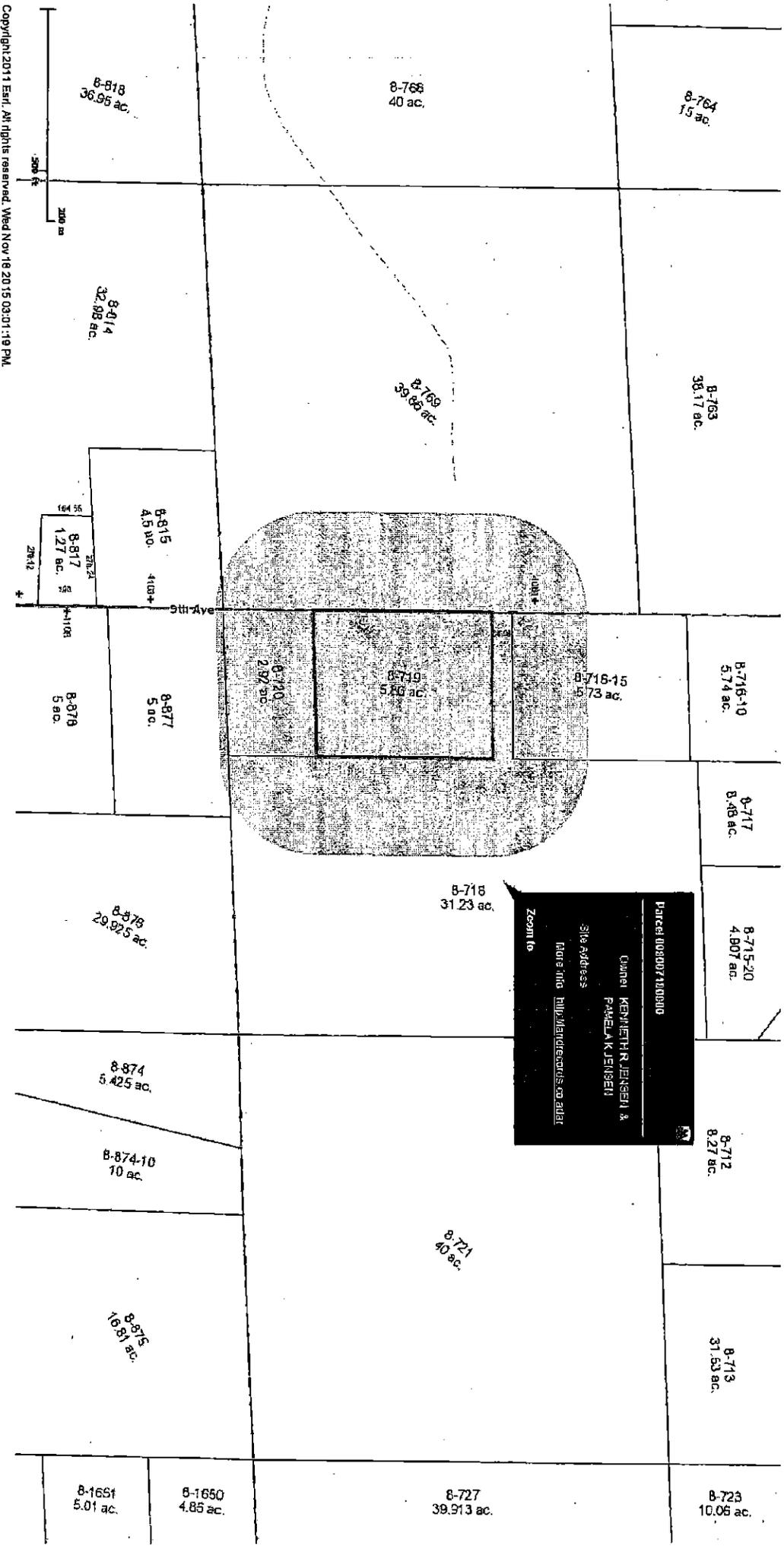
Robert J. & Christine M. Gaida – Rezoning request from an A3 Secondary Agriculture District to an R2 Rural Residential District of the Adams County Comprehensive Zoning Ordinance on property located in the SW ¼, SW ¼, Section 26, Township 14 North, Range 6 East on 9th Avenue, Town of Dell Prairie, Adams County, Wisconsin.

Appearing for with testimony: Sondra & Leon Byers, prospective buyers.

No one appearing against.

Correspondence: The Town of Dell Prairie did not have any objections to the request as it fits the Land Use Plan.

Disposition: Rocky Gilner made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Larry Babcock seconded the motion. Roll Call Vote: 7 -Yes. Motion carried.



Parcel 1008007100000

Owner: KENNETH R. JENSEN & PAMELA K. JENSEN

Site address: Bill Lindbergsvej 10000

Parcel info: BillLindbergsvej 10000

Zoom to

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Ad Hoc Committee on Appointment Minutes
Tuesday, December 15, 2015

The meeting was called to order by Chairman West. All present, West, Babcock and Stuchlak. Also present: Kubisiak, Osborn, Roekle, Allen, Richards and Cable.

Motioned by Stuchlak/Babcock to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Babcock/Stuchlak to approve November 13, 2015, minutes.

Motion carried by unanimous voice vote.

Motioned by Babcock/Stuchlak to appoint Stuchlak, West, Babcock, Allen and Grabarski to the Ad Hoc County Board Rule committee. Motion carried by unanimous voice vote.

Discussion took place regarding ADRC Ad Hoc Committee based on Health & Human Services Committee motion. Motion initially was not to appoint a special committee. The Property Committee has representatives from Health & Human Services and Finance and is in charge of the building and grounds. Potentially having a joint meeting of Health & Human Services and Property might be considered, if necessary.

Motioned by Babcock/West to request to the Governor, appointing Djumadi to NCWRPC to replace Roekle. Yes-2, No-1. Voting no, Stuchlak.

Motioned by Babcock/Stuchlak to adjourn at 5:53 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,


Cindy Phillippi
Recording Secretary
CP\bw

These minutes have been approved by the committee.

AD HOC COMMITTEE ON APPOINTMENTS MINUTES
January 6, 2016 12:30 p.m. A160

The meeting was called to order by Chairman West at 12:32 p.m. Meeting was properly announced. Roll call: West, Babcock and Stuchlak present. Also present: Darcy Beckman.

Motioned by Stuchlak/Babcock to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Babcock/Stuchlak to approve December 15, 2015, minutes. Motion carried by unanimous voice vote.

Item #6:

Discuss and/or act on appointment to District 12: Per discussion, District #12 will remain open until the April 5th Spring Election. There are 3 candidates running in the Primary Election on February 16th. The consensus was to leave it open.

Appoint Kim Heinz as the citizen member and Pastor Brian Schmidt as the clergy member to the Criminal Justice Coordinating Council (CJCC) Committee: Motioned by Babcock/Stuchlak to appoint Kim Heinz as the citizen member and Pastor Brian Schmidt as the clergy member to the Criminal Justice Coordinating Council (CJCC) Committee. Motion carried by unanimous voice vote.

Next meeting date to be determined.

Motioned by Babcock/Stuchlak to adjourn at 12:36 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,



Cindy Phillippi
Recording Secretary
CP/ck

These minutes have not been approved by the committee.

ADMINISTRATIVE & FINANCE MEETING MINUTES

November 13, 2015 9:00 a.m. Room A160

The meeting was called to order by Vice Chairman Grabarski at 9:04 a.m. The meeting was properly noticed. Members present: Babcock, Grabarski and Kotlowski. Excused: Hamburg and West. Also present: Mrzena, McGhee and Phillippi.

Motioned by Kotlowski/Babcock to approve the agenda. Motion carried by unanimous voice vote.

Public participation: None

Present: West @ 9:15 a.m. West took over as chair.

Item #9 MIS: McGhee handed out financials, update provided on Echo (Health & Human Services Software project) - old data was exported, imported data clean up needs to take place. Not all units are utilizing system.

Item #8 Treasurer: Mrzena gave an update in the absence of the Treasurer. Payment from Cynthia Spredeman was received by certified mail which was postmarked prior to deadline. The committee accepted payment using postmark date, not date received in office. No motion, but all concurred with this based on past practice utilizing tax payment process.

Present: Nickel @ 9:26 a.m.

Item #10 County Clerk/ACDoF:

b. Motioned by Babcock/Kotlowski to approve the option to allow direct deposits to multiple bank accounts electronically through employee paychecks. Motion carried by unanimous voice vote.

Deviate in agenda to Items #11, #12 per West.

Item #11 Discuss and/or act on ATV/UTV campground state project, bids open at 11/19/15 @ 9:00 a.m. at courthouse.

Item #12 Discuss and/or act on recreational trails Act Grant #RTA-713-15. Nickel stated that the ATV project wasn't intended to be stopped; match was \$45,000. The committee stated that the motion that was made at the Jt. Administrative & Finance/Parks meeting on 10/29/15 prohibits continuation. Committee recommends that the Joint Administrative & Finance/Parks meeting be scheduled for 11/19/15 at 9:00 a.m. to handle the situation.

Item #10 continued:

c. Motioned by Babcock/Kotlowski to support the implementation of Res. #44-2008, Veteran's In-Service Day/employee recognition; direct County Clerk to clean up and

create a formal policy document, and to send correspondence to those who didn't comply. Motion carried by unanimous voice vote.

d. Update provided, clerk was directed to look at different insurance quote options for the future.

e. Motioned by Babcock/Grabarski to keep the Carryover Resolution #112-2013 the same, with no changes. Motion carried by unanimous voice vote.

Phillippi explained the need for chairs in the courtroom, recommending transfer of funds.

Recess: Motioned by Kotlowski/Babcock to take a recess at 10:30 a.m. Motion carried by unanimous voice vote.

Reconvene: Meeting called back to order at 10:50 a.m. Present: Babcock, Grabarski, Kotlowski and West. Excused: Hamburg.

f. County Clerk was directed to create an approval form to implement an internal control sheet for Skyward security/administrative right and usage. This will be utilized for identifying what access an employee may have.

g. Discussed the employee memo sent out regarding payroll in December (direct deposit/paper check). Motioned by Grabarski/Kotlowski to concur with the memo that was sent out and respond to concerned employees, employee letter and union. Motion carried by unanimous voice vote.

h. Discussion took place regarding the administrative pay and interim position timeline/transition plan. Motioned by Kotlowski/Babcock to continue administrative pay to Phillippi through the end of 2015. Motion carried by unanimous voice vote.

Item #13 *Discuss and/or act on 2016 budget.* Discussion took place. No action.

Upcoming agenda items:

Transfer contingency to circuit court for purchase of chairs.

Next meeting date: December 8th at 3:00 p.m.

Motioned by Kotlowski/Grabarski to adjourn at 12:10 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have been approved by the committee.

CP\ck

ADMINISTRATIVE & FINANCE MEETING MINUTES

December 8, 2015 3:00 p.m. Room A160

P23

The meeting was called to order by Chairman West at 3:02 p.m. The meeting was properly noticed. Members present: Babcock, Grabarski, Hamburg, Kotlowski and West. Also present: Teri Camps, Ginny Wilbrandt, Tadd Wormet, Scott Sadowski, Patrick Gatterman, Tolley, Miller, Nickel, Eggebrecht, Zander, Wagner, Cable, Kubisiak and Phillippi.

Motioned by Kotlowski/Grabarski to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Babcock/Grabarski to approve the minutes from October 16, 2015. Motion carried by unanimous voice vote.

Public participation: Gatterman, Wormet, Sadowski and Wilbrandt spoke.

Correspondence: None

Item # 8 Discuss and/or act on Tourism. Discussion took place. A joint meeting of the Parks and Finance committees may be called. Discussed shows that were already booked making sure someone would man the booth(s). There is a potential to partner with the Chamber, having good communication and financial support in place.

Item #9 Treasurer:

- a) *Tax Deed Property update:* Update given
- b) *Financial report:* Submitted
- c) *Office activities:* Update provided

Item #10 MIS:

- a) *Office activities.* There are 2 more classes that need to be taken next year, with a 50% cost reimbursement.
- b) *Financial report:* Submitted

Item #11 County Clerk/ACDoF discuss and/or act on:

- a) *Office activities:* Update provided
- b) *Discuss and/or act on transfer from contingency fund of \$1,300.00 to circuit court budget.* Motioned by Grabarski/Kotlowski to transfer \$1,300.00 from contingency fund to circuit court budget account #100.03.51230.440. Motion carried by unanimous voice vote.
- c) *Discuss and/or act on the 1.5 wage increase in the 2016 budget/WIPFLI structure.* Motioned by Hamburg/Babcock to administer the approved 1.5% WIPFLI structure aging increase in accordance to the language in Res. #107-2014, and follow it. Motion carried by unanimous voice vote.

Upcoming agenda items:

Next meeting date: January 8th at 2:00 p.m.

Motioned by Kotlowski/Grabarski to adjourn at 5:20 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,


Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee.

CP/ck

Minutes of Adams Co. Airport Commission December 14th. 2015

Meeting called to order at 7:00 PM by Chairperson Dave Repinski

Members present: Steve Pollina, Mike Bourke, Dave Repinski, Rocky Gilner and Jerry Reuterskiold.

Also present Airport Manager Mike Scott, Airport Groundskeeper Sheldon Sundsmo, Mike Hartz and County Administrator Thad Kubisiak.

Motion to approve published agenda by Gilner second by Bourke no discussion, motion carried.

Motion to approve Minutes, as published, of November 9th. 2015 Airport Commission by Pollina, Second by Reuterskiold. No discussion. Motion carried.

Report of Airport Manager

Review Correspondence: Letter from DATCP regarding vehicle fuel meter license (no vehicles dispense fuel at airport, license not needed). State petroleum inspection report (minor violation will be corrected). Bills for new shed for the fuel monitor and airport electrical panel.

Financial Review/ check summary: Scott distributed check summary for review. Maintenance expense continues to be over budget.

Update on Runway Preventative Maintenance: Scott reported that the runway crack filling has been completed
Compliance Inspection update: No change, new county administrator offered help with ongoing problem south of airport property..

Review Upcoming workshops: None

Motion to accept Airport Managers Report by Bourke second by Pollina. No discussion. Motion carried.

Report of Grounds keeper

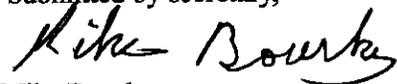
Sundsmo reported replacing light in windsock and other general maintenance Motion to accept Grounds keeper report by Gilner, second by Repinski, No discussion. Motion carried.

Audience comments: None

Motion to adjourn until 7:00 PM Monday January 11, 2016, by Reuterskiold. Second by Pollina. No discussion. Motion carried.

Meeting adjourned at 7:40 PM.

Submitted by secretary,



Mike Bourke

Minutes not officially approved yet.



MEETING MINUTES

Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings

Meeting Date: October 28, 2015

Place: CWCAC, Inc. Headquarters
1000 Highway 13
Wisconsin Dells, WI 53965

Board Members:

Present: Joy Casperson, Dave Repinski, Sandy Wormet, John Atkinson, Scott Beard, Bob McClyman, Donna Maly, Stacy Ewert, Muriel Harper, John Wenum, Charlie Krupa, David Moore, and John Earl

Absent: None

Unexcused Absence: David Singer and Renee Greenland

Staff Present: Craig Gaetzke, Kari Labansky, Susan Tucker, Lisa Williams, and Jim Dahlke

Guests Present: None

Opening

1. John Earl called the meeting to order. Roll call was taken with 13 members present. After the Pledge of Allegiance, John Earl asked all to remain standing to observe a moment of silence to honor those men and women serving in our armed forces around the world.

Motion was passed by unanimous vote to amend the agenda by adding "Ad Hoc Committee - Review of Executive Director Performance & Compensation" under Old Business. Motion was made by Bob McClyman to approve the agenda as amended. Seconded by David Moore. Passed unanimously. MOTION CARRIED.

Motion was made by David Moore to adopt the August 26, 2015 meeting minutes. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED.

2. President's Comments

John thanked everyone for their attendance at the meeting today. Our Gomoll's Senior Village project is currently waiting for grant approval and the Mauston Building Project is waiting for survey completion. John presented John Wenum with a five year service award with congratulations and thanks given for his years of service.

3. Executive Director's Report

Fred thanked everyone for their service to the agency. Our agency will have its 50th year anniversary early next year. Fred will be attending the WISCAP quarterly meeting in Manitowoc. The managers will be presenting the 2016 budget in detail; if anyone has questions regarding the budget or any program, please let us know. An agency fundraiser will be held at Culver's in Wisconsin Dells from 5:00 pm to 10:00 pm; everyone is welcome to attend or help out. We are working on a Risk Management Plan and ask board members to help identify any risks they may have as members of the board.

Motion was made by David Moore to accept the Executive Director's Report of October 28, 2015. Seconded by Bob McClyman. Passed unanimously. MOTION CARRIED.

4. Budget & Finance Report

Kari and the managers presented the 2016 Projected Budget. Overall budget reflected revenues in the amount of \$6,936,89 and expenses in the amount of \$6,902,233. Individual programs reflected the total amounts of: Employment & Training - \$75,910; Housing, Energy Assistance & CDBG - \$2,329,983; Food Pantry & Section 8 - \$3,105,542; Homeless Unit - \$483,340; Corporate Budget - \$697,576; and CSBG/Admin - \$244,548.

Kari presented draft information on our 2014 Form 990 which WIPFLI prepares for us. Form 990's for any non-profit can be viewed at www.guidestar.org. After discussion motion was made by John Wenum to approve submission of our 2014 Form 990 to the IRS by WIPFLI. Seconded by Stacy Ewert. Passed unanimously. MOTION CARRIED.

Motion was made by Muriel Harper to accept the Budget & Finance Report of October 28, 2015 including manager presentations of the 2016 Projected Budget with thanks to Kari, her staff, and the managers for all their hard work. Seconded by Donna Maly. Passed unanimously. MOTION CARRIED.

5. Committee Reports

a. PBP Committee

John Earl asked board members to review the PBP Committee report of September 18, 2015. Charlie Krupa called the meeting to order. Roll call was taken with six members present. Motion passed by unanimous vote approving the agenda and minutes of the July 10, 2015 PBP Committee meeting minutes. John Atkinson was approved as the PBP Committee Vice-Chair by unanimous vote. We are waiting to hear from the State and Federal Home Loan Bank regarding grant awards for Gomoll's Senior Village. Our Neighborhood Stabilization Program house located at 115 Tamarack Street, Randolph has been under review by the

State and we hope to sell soon. No progress to report on our Mauston Office project. Joy presented information about the process we follow for tenant evictions and warnings. Fred presented an update on our Jobs & Business Development loans. We are appealing a Weatherization audit finding of \$6,300 for window replacements and are waiting to hear back from the State. Renee reported on homeless issues and the Baraboo Warming Center. Muriel reported there will be a blessing of the new ramp at the Womens/Families shelter in Beaver Dam Monday night at 5:30 pm. Notification was received of two foreclosed houses through the National Community Stabilization Trust program. The State has awarded funding through The Emergency Food Assistance Program for purchase of needed items at many of our local food pantries. The next meeting will be held on November 13, 2015.

Motion was made by Bob McClyman to accept the PBP Committee Report of September 28, 2015. Seconded by David Moore. Passed unanimously. MOTION CARRIED.

b. EPF&A Committee

John Earl asked board members to review the EPF&A Committee report of September 18, 2015. John Earl called the meeting to order and roll call was taken with five members present. Motion passed by unanimous vote approving the agenda and minutes of the August 14, 2015 EPF&A Committee Meeting. The Committee went into Closed Session by unanimous roll call vote. Motion approved by unanimous roll call vote to resume in Open Session. Committee members discussed the Budget Control Expense Reduction Plan. Board meetings will continue on a bi-monthly basis. No movement to report on the possible sale of our Beaver Dam or Portage office buildings. An office has been rented to Lifekeepers at our Portage building. The State has awarded funding through The Emergency Food Assistance Program for purchase of needed items at many of our local food pantries. Committee members reviewed the agency Long Range Plans & Goals. After discussion, motion passed by unanimous vote changing dates of the plan from 2015 – 2020 to 2016 - 2020. Motion passed by unanimous vote to make no further changes. There was considerable discussion about the Democratic Rules of Order and how it applies to our meetings. The next meeting will be held on October 9, 2015.

John Earl asked board members to review the EPF&A Committee report of October 9, 2015. John Earl called the meeting to order and roll call was taken with four members present. Motion passed by unanimous vote approving the agenda and minutes of the September 18, 2015 EPF&A Committee Meeting. The Committee went into Closed Session by unanimous roll call vote. Motion approved by show of hands to resume in Open Session. Kari and the managers presented a final draft of the 2016 Budget. Motion passed by unanimous vote accepting the 2016 Budget as presented with thanks to Kari and the managers. Committee members reviewed board costs. We are still working on budget reductions with the goal of obtaining 5-10% unrestricted funds. Our by-laws and personnel

policies were sent to Tom Groeneweg for legal review with projected cost of \$500 - \$1,000; less expensive options are being considered. Committee members reviewed an agency Risk Assessment draft and will identify five board risks for discussion at the next meeting. They also discussed including responsibilities of board members in the by-laws. John will recruit members for an Ad Hoc Committee to conduct the Executive Director's Performance Evaluation & Compensation. Fred mentioned we are working with the City of Portage on resolution of an issue regarding work on a house through the Community Development Block Grant program. The next meeting will be held on November 13, 2015.

Motion was made by Stacy Ewert to accept the EPF&A Committee Reports of September 18, 2015 and October 9, 2015. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED.

6. Program Reports
 - a. Weatherization
 - b. Homeless
 - c. Hunger Reduction

Craig Gaetzke presented the Weatherization report. The contract amount is \$3,609,252; to date we have spent \$2,012,732. Total clients served were 268 + 46 baseload including 418 audits done and a service goal of 393. To date 212 freezers/refrigerators, 67 furnaces, 98 water heaters, and 25 windows were installed. Susan Tucker presented the Homeless Unit Report. From January through September of 2015 we served 478 clients compared to 452 in 2014; and number of motel vouchers given out was 5 with the cost of motel stays at \$424. The total costs of services went up from \$131,137.72 in 2014 to \$160,123.36 in 2015. We have a few slots open in the Project Chance program. We continue to search for suitable affordable housing that clients are able to maintain after the program has ended. Lisa Williams presented the Hunger Reduction Program Report indicating 4,229 households have been served through August 2015 compared to 4,564 in 2014. A 7% decrease in households served in 2015 over 2014 corresponding with a 26% increase in donated and/or purchased foods and a .07% decrease in USDA commodities. We currently administer the Section 8 voucher program as an agent of WHEDA in the counties of Adams, Columbia, Jefferson, Marathon, Rusk, Taylor, & Washburn and the City of Eau Claire. We have 524 voucher holders leased up and an additional 30 voucher holders that have ported in to our jurisdiction. The average per unit cost paid directly to the landlord and/or utility company is \$299.00.

Motion was made by David Moore to accept the Weatherization, Homeless, and Hunger Reduction reports of October 28, 2015. Seconded by Scott Beard. Passed unanimously. MOTION CARRIED.

7. Old Business

John Earl asked for volunteers to serve on the Ad Hoc Committee to review the Executive Director's Performance & Compensation. Volunteers included Donna Maly, Bob McClyman, Charlie Krupa, John Earl, and Sandy Wormet. John will check with Dave Singer to see if he would be willing to chair the committee. The meeting will be scheduled for sometime in December.

8. New Business

Motion was made by Dave Repinski to approve the motion which reads, "The Board of Directors of Central Wisconsin Community Action Council, Inc. approves the 2016 Proposed Agency Budget as presented." Seconded by Stacy Ewert. Passed unanimously. MOTION CARRIED.

Motion was made by Charlie Krupa to approve the motion which reads, "The Board of Directors of Central Wisconsin Community Action Council, Inc. approves submission of the 2016 Community Services Block Grant Application recognizing CSBG dollars as base and core sources of funding with continued use of those funds to develop and strengthen programs that assist local communities in their pursuits to combat and reduce poverty." Seconded by David Moore. Passed unanimously. MOTION CARRIED.

Motion was made by Bob McClyman to approve the motion which reads, "The Board of Directors of Central Wisconsin Community Action Council, Inc. approves the Executive, Personnel, Finance, & Audit Committee recommendation of approving the 2016 - 2020 Agency Long Range Plans & Goals." After discussion, seconded by John Wenum. Passed unanimously. MOTION CARRIED.

9. Next Meeting

Wednesday, December 16, 2015 @ 10:00 a.m.

10. Adjourn

John Earl declared the meeting adjourned.

Signed by:


Fred Hebert, Executive Director

October 29, 2015
Date

ADAMS COUNTY BOARD OF SUPERVISORS MEETING MINUTES

P30

Adams County Board Room December 15, 2015 6:00 p.m.

Meeting was called to order by Chairman West at 6:02 p.m.

The meeting was properly announced.

There was a moment of silence followed by the pledge of allegiance.

Roll Call of Supervisors: Dist. #01-Mark Hamburg; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Larry Borud; Dist. #05-Jerry Kotlowski; Dist.#06-Barb Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-Robin Skala; Dist. #09-Dan Wysocky; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Orin Nigh; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Dave Repinski; Dist. #20-Paul Pisellini.

Motioned by Wysocky/Roekle to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Repinski/Eggebrecht to approve the October 26th and November 17th, 2015 minutes. Motion carried by unanimous voice vote.

Public participation: None

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Eggebrecht, Gilner, Grabarski, Hamburg, Johnson and Kotlowski.

Claims: None

Correspondence: None

Appointments: Motioned by Kotlowski/Roekle to approve appointment of Allen, Babcock, Grabarski, Stuchlak and West to the Ad Hoc County Board Rules Committee. Motion carried by unanimous voice vote.

Unfinished Business: None

New Business: None

Reports and Presentations: Diane Cable gave a presentation with handout, on the Health & Human Services 2014 Annual Report and department update. Daric Smith, RIDC handed out a written report. ACDoF/County Clerk handed out a written report.

Resolutions:

Res. #96: Motioned by Kotlowski/Repinski to adopt Res. #96-15 to sell County advertised property tax #30-5033. Motion to adopt Res. #96 carried by roll call vote, 20 yes.

Res. #97: Motioned by Repinski/Djumadi to adopt Res. #97-15 to sell County advertised property tax #126-300/301, with the change on line #10 bid amount to reflect the correct bid of \$48,000. Motion to adopt Res. #97 carried by roll call vote, 20 yes.

Res. #98: Motioned by Morgan/Roekle to adopt Res. #98-15 to authorize the Adams County Land & Water Conservation Department to apply for grant from the WDNR Aquatic Invasive Species Program to fund AIS education, outreach, and technical assistance for prevention and control for 2016, with the DNR resolution attachment. Total cost of the project is \$14,237.95. State reimbursement will be 70%, up to \$10,000. Motion to adopt Res. #98 carried by roll call vote, 19 yes, 1 no. Voting no, Roseberry.

Res. #99: Motioned by Wysocky/Roekle to adopt Res. #99-15 to approve the Adams County Land and Water Resource Management Plan which allows the Adams County Land and Water Department to request annual grant funds. Motion to adopt Res. #99 carried by roll call vote, 20 yes.

Ordinances:

Ord. #23: Motioned by Stuchlak/Hamburg to enact Ord. #23-15 to rezone 175.45 acres from an A1P31 Exclusive Agriculture, A1-15 Exclusive Agriculture, A3 Secondary Agriculture and R1 Single Family Residential to a B1 Rural Business District (approx. 155.45 acres) and an R2 Rural Residential District (an 8 acre portion and a 12 acre portion), located in Section 31, Township 14 North, Range 7 East on State Road 23, Town of Dell Prairie, Adams County, Wisconsin. Motioned by Roekle/Allen to amend Ord. #23-15 to read "4 acre portion", not "12 acre portion". Motion to amend Ord. #23 carried by roll call vote, 20 yes. Motioned by Roekle/Allen to amend Ord. #23-15 to read "163.45 acres", not "155.45 acres". Motion to amend Ord. #23 carried by roll call vote, 20 yes. Motion to enact Ord. #23-15, as amended, carried by roll call vote, 20 yes.

Ord. #24: Motioned by Stuchlak/Morgan to enact Ord. #24-15 to rezone a parcel from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture District to allow the property to be split, located in the NW ¼, NE ¼, Section 22, Township 19 North, Range 7 East, at 331 Cty Trk C, Town of Colburn, Adams County, Wisconsin; and changing the attached description page 11 by striking "Steve Stalker voiced objections to sand being hauled on 10th Avenue", and adding "None". Motion to enact Ord. #24-15 carried by roll call vote, 20 yes.

Ord. #25: Motioned by Morgan/Gilner to enact Ord. #25-15 to rezone a parcel from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture District (25 acres) and an A3 Secondary Agriculture District (12.5 acres), located in the NE ¼, NW ¼, Section 34, Township 17 North, Range 6 East, at 959 Dyke Avenue, Town of Adams, Adams County, Wisconsin. Motion to enact Ord. #25-15 carried by roll call vote, 20 yes.

Denials: None

Petitions: None

Motioned by Roekle/Kotlowski to approve claims. Motion carried by unanimous voice vote.

Motioned by Roekle/Djumadi to approve Per Diem and Mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Roekle to have the County Clerk correct any and or all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Next meeting date set for January 19th, 2016 at 6:00 p.m.

Motioned by Roekle/Djumadi to adjourn the County Board meeting at 6:43 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Adams County Clerk

These minutes have not been approved by the County Board.

CP/ck

Executive Committee Meeting
January 5, 2016 – 9:00 a.m.
Adams County Courthouse, Conference Room A-260

Minutes

Agenda Item 1. Joe Stuchlak, Chair, called the meeting to order at 9:00 a.m.

Agenda Item 2. Pledge of Allegiance.

Agenda Item 3. The meeting was properly announced.

Agenda Item 4. Committee members present: Allen, West, Stuchlak, Johnson, and Babcock

Others present: Ken Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; Diane Heider, Recording Secretary; Thaddeus Kubisiak, Administrative Coordinator; Cindy Phillippi, County Clerk; Sheriff Sam Wollin; Chief Deputy Terry Fahrenkrug; Michelle Waltemath; Diane Cable, HHS Director; Kay Saarinen-Barr; Sarah Grosshuesch; Donna Richards; Wendy Pierce; and Supervisor Bob Eggebrecht.

Agenda Item 5. Motion by Allen, seconded by Babcock, to approve the Agenda. Motion carried by unanimous vote.

Agenda Item 6. Motion by West, seconded by Johnson, to approve the Executive Committee Minutes of December 1, 2015. Motion carried by unanimous vote.

Agenda Item 7. Public participation will be taken as needed.

Agenda Item 8. There was no new correspondence.

Agenda Item 9. Sheriff Wollin presented a request to make an exception to the County Catastrophic Leave Policy for a Sheriff Office employee, so other employees could donate sick time to her. Discussion. The Catastrophic Leave policy specifically limits the reasons for making exceptions and an exception to that policy would also mean exceptions to the County Sick Leave policy and Personal Leave policy. Wagner opined that deviating from County policy could set a precedent for future requests. Kaye pointed out that the County Board Rules indicate change in 'benefits structure' must be brought first to the Administrative & Finance Committee, then to Executive and then to full County Board. Wollin commented that the request wouldn't go anywhere, anyway, if it came back to this Committee - so why bother? After thorough discussion by Kaye, Wagner, Phillippi, Kubisiak, Wollin and the Committee members, a motion was made by Babcock, seconded by West, to deny the request. Voice Vote: Allen, yes; Babcock, yes; Stuchlak, no; Johnson, yes; West, yes. Motion to deny carried by a vote of 4-1. Johnson asked that the minutes reflect her reason for denial, that she could not back Sheriff Wollin's request based on his comments that the request "wouldn't go anywhere, anyway" if

These Minutes have not been approved

Specifics of meetings are provided pursuant to 3/18/14 County Board Rules, Appendix Three.

brought back to the Executive Committee. Sheriff Wollin and Chief Deputy Fahrenkrug left the meeting at 9:30 a.m.

Agenda Item #10. Diane Cable presented the need for a Health & Human Services Deputy Director position. Discussion regarding Cable vacating the position as of February 8, 2016; the turnover pattern in the Director position; the need for leadership structure in interim; the appointment of an interim director; and the timing in hiring for the Director position. Allen and HHS personnel expressed support for the proposed deputy director position. Kubisiak described his plan to meet with HHS personnel to determine department needs. He believes we should give deference to the new Director in making the decision as to whether or not a Deputy Director should be pursued. West expressed his support, but stated it needs to come from the next Director. Motion by West, seconded by Allen, to postpone this request until the March 2016 Executive Committee meeting. Discussion. Kubisiak can do his analysis by the beginning of March. Per Cable, the appointment of an interim director will be considered at the HHS Board meeting to be held this coming Monday. Motion to postpone this action item, as stated above, was unanimously carried. Cable, HHS staff and Phillippi left the meeting at 9:52 a.m.

Agenda Item 11. Corporation Counsel reported caseload and department activities since the last meeting. Wagner is working with HHS to compile a report of billable hours for representation per Allen's request.

Agenda Item 12. Personnel Director presented her monthly report. Kubisiak and Kaye are working with a list of names of potential interim HHS directors. Kaye reminded the committee that the salaries for certain elected officials for 2017-2020 will have to be established in the near future. She is gathering information for presentation to Administrative & Finance Committee per Board Rules, and then to Executive, so a Resolution can go before the Board in March.

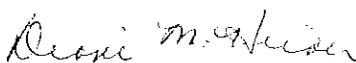
Agenda Item 13. Motion by Allen, seconded by West, to accept December voucher reports. Motion carried by unanimous vote.

Agenda Item 14. The next meeting date is set for: February 2, 2016 at 9:00 a.m.

Agenda Item 15. No action items for next meeting.

Agenda Item 16. Motion at 10:11 a.m. by West, seconded by Allen, to adjourn the meeting. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

These Minutes have not been approved

Specifics of meetings are provided pursuant to 3/18/14 County Board Rules, Appendix Three.

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – December 14, 2015**

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Heidi Roekle at 4:00 p.m.

Roll Call of Board Members: Present: Heidi Roekle, Rocky Gilner, Teresa Harvey-Beversdorf, Dr. Gannon, Robert Grabarski, Lori Djumadi and Jack Allen. Absent excused: Fran Dehmlow & Deb Johnson-Schuh

Health & Human Services Staff: Diane Cable, Cindi Flynn, Kay Saarinen-Barr, Sarah Grosshuesch, Sherrie Manning, Wendy Pierce, Diane Osborn and Ruth Horndasch. Absent excused: Donna Richards & Kelly Oleson

County Manager, Thad Kubisiak was present at the meeting.

Veterans Services Staff: Rick Schlichtmann

Approval of Agenda & Compliance with Open Meetings Law

Motion was made to approve the agenda by Grabarski/Gilner. Motion carried by UVV.

Approval of Minutes of Amended October 12, 2015 & Minutes of November 9th, 2015

Motion was made to approve the amended October 12, 2015 minutes & November 9, 2015 minutes by Allen/Djumadi. Discussion: Lori Djumadi's name was missing from the October amended minutes. The minutes will be corrected to reflect the omission. Motion to approve amended minutes with correction of October 12, 2015 and minutes of November 9, 2015 carried by UVV.

Public Comment – None.

Correspondence – None.

Announcements – None.

Veterans Service

1. **Veterans Service Officer's report.** A written report was submitted to the HHS Board by Deputy Veteran's Service Office Schlichtmann at the meeting. The Deputy VSO reviewed the report with the Board.

2. **Review and approval of November 2015 Veterans Service vouchers and financial report.** A motion was made by Allen/Harvey-Beversdorf to approve the Veterans Service vouchers and financial reports for November. Motion carried by UVV.

Deputy VSO Schlichtmann was excused at 4:04 p.m.

Health & Human Services

1. **Review & Approval Health & Human Services November 2015 Vouchers & Financial Report.** A brief discussion was held and a motion was made to approve the 2015 November Health & Human Services vouchers and financial report by Harvey-Beversdorf/Gilner. Motion carried by UVV.
2. **Director's Report & Managers Narratives.** A written report was submitted to the HHS Board prior to the meeting. Director Cable did not have anything to add to the Manager's Narrative and asked the Board if they had any questions. Supervisor Grabarski asked Director Cable about the status of the Drug Treatment Court. Director Cable stated that the policy and procedure process is being developed as part of preparation for pursuing the grant. Both the Judge and District Attorney are interested and in support in pursuing this program. Supervisor Allen asked Long Term Support Manager, Osborn when the Exceptional Citizen Holiday Dance would take place. Manager Osborn explained that the Association of Exceptional Citizens held the dance this year and that it took place December, 12th. Each Exceptional Citizen received a \$25 A & F Gift Card.
3. **Administration: Update on Electric Health Record System - ECHO.** Director Cable stated that ECHO went live on December 1, 2015. Wendy Pierce and Hether Bitsky along with the Implementation Team did an outstanding job training staff and preparing all the back end processes so that the transition went smoothly. The Department's knowledge in the ECHO system will continue to evolve as the system is built. Supervisor Grabarski asked if anything out of the ordinary happened that was unexpected. Fiscal Manager Pierce explained that the Department experienced being locked out of the system but the issue is being monitored and there has not been any issue with the system locking up this week. Supervisor Djumadi suggested that HHS get a dedicated line and Supervisor Roekle asked Wendy to contact Dawn to find out how our data lines are set up and to report back at the January HHS Board meeting. Supervisor Djumadi asked how the data is being backed up. Fiscal Manager Pierce explained that ECHO houses and backs up all of our data.

4. **Administration: Update on Implementation of Security System.** Director Cable stated that the HHS Department has received a few FOB's and doors are alarmed. The ADRC entrance door and HHS front lobby door are locked automatically at night and unlocked each day at times determined by the Security System Committee. Timing will need to be adjusted and as alarm issues come up they are communicated to this committee. Director Cable further stated that motion sensors throughout the building are a concern for workers who may be here after hours and that access to Public Health refrigerators is needed by workers. Director Cable has requested training for HHS staff once the testing period is completed.
5. **Administration: Update from HHS Environmental Committee Projects.** Director Cable explained that the Internal Environmental Committee seeks to carry out the Vision of the HHS Department and to accomplish this goal would like to display photos and artwork throughout the building. Photos depicting Adams County places, people and things would be hung in the hallways and artwork from area schools would be displayed in the lobby. Before any photos or artwork is hung in the HHS building, it would be discussed with Maintenance Manager Hamman first. Supervisor Grabarski commented that the artwork and photos throughout the building would be positive for the Department.
6. **Public Health: Discussion and Update on Environmental Health Consortium.** Public Health Officer Grosshuesch reviewed the South Central Environmental Consortium Fiscal Report for the Board that included a cost break down of possible Environmental Health Programs changes. These changes are required as a result of the merger of food inspection programs from DHS and DATCP to solely at DATCP. Changes will take effect January 1, 2017. A recommendation will be brought to the Board for review at the January 2016 HHS Board Meeting.
7. **Behavioral Health Services: Update and/or Approval of Mental Health/AODA Therapist Position.** Director Cable explained that Corporate Counsel reviewed the resolution for the Mental Health/AODA Therapist Position but the Administrative Coordinator was not in agreement with the resolution. Director Cable is working with Corporate Counsel to update this resolution. The updated resolution will be brought before the HHS Board at the January 2016 meeting.
8. **Next Regular Meeting Date – Monday, January 11, 2016 @ 4:00 p.m.**

Motion to adjourn at 4:51p.m. by Grabarski/Gannon. Motion carried by UVV.

*These minutes have not yet been approved by the committee.
Minutes respectfully submitted by Ruth Horndasch.*

Heidi Roekle -- Chairperson



Ruth Horndasch

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, DECEMBER 10, 2015 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Florence Johnson ~ Vice-Chairperson
Dan Wysocky ~ Excused at 10:50 a.m.
Mark Hamburg

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Thad Kubisiak, Fred Nickel, Bob Buerger, Allan & Delores Rettler, David & Sharon Curtis, Blanche Eads and Everett Johnson

MEMBER ABSENT: Jake Roseberry ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, December 10, 2015.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, WYSOCKY AND HAMBURG. MEMBER ABSENT: ROSEBERRY ~ EXCUSED.

APPROVAL OF AGENDA: *Motion by Hamburg to approve the Agenda as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (NOVEMBER 12, 2015): *Motion by Hamburg to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for November 12, 2015 Regular Monthly Meeting, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS:

- Review & Act on Adams County Parks Department / ATV Trail Application / CTH Z (Between Bighorn Avenue & Blackhawk Avenue)

REVIEW & ACT ON ADAMS COUNTY PARKS DEPARTMENT / ATV TRAIL APPLICATION / CTH Z (BETWEEN BIGHORN AVENUE & BLACKHAWK AVENUE): Fred Nickel ~ Adams County Parks & Recreation Director / Coordinator was present and spoke in support of the proposed ATV Trail / Route on County Road Z, between Bighorn Avenue & Blackhawk Avenue. Mr. Nickel answered questions from the Highway Committee Members. Discussed the Jefferson Trail and use. Appearing in person and opposing the ATV Trail Route on County Road Z, between Bighorn Avenue & Blackhawk Avenue was: David Curtis and Allan Rettler. Appearing in person and would not support the ATV Trail / Route on County Road Z, between Bighorn Avenue & Blackhawk Avenue if it was off pavement was Blanche Eads. Committee would like to hear more comments from the Town of Monroe and give property owners a chance to express their concerns to the town, as there are property owners that were opposed to this use. Other items that were reviewed and discussed was:

- ATV Ordinance – would have to be off pavement trail

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
DECEMBER 10, 2015 ~ 9:00 A.M.**

P39

- Certified Letters sent to all property owners that the proposed ATV Trail / Route would be adjacent to.
- Spreadsheet of the property owners that the letter was sent to along the proposed trail, including their responses / comments.
- Average Daily Traffic counts from 2013 & 2015
- Photos of the area

Motion by Hamburg to postpone acting on the Adams County Parks Department ATV Trail Application on County Road Z, until February 2016, second by Johnson. VOICE VOTE: Hamburg ~ YES, Johnson ~ YES, Babcock ~ YES and Wysocky ~ NO. MOTION CARRIED.

REVIEW & ACT ON STATE OF WIS. DEPT. OF TRANSPORTATION TMA (TRAFFIC MAINTENANCE AGREEMENTS): Commissioner reviewed with the Highway Committee the Wis. Dept. of Transportation 2016 State Traffic Maintenance Agreement for North Central and South West Regions Pavement Marking. ***Motion by Hamburg to approve and sign the 2016 South West Region Pavement Marking Traffic Maintenance Agreement (TMA) for the amount of \$250,300.00 and the North Central Region Pavement Marking Traffic Maintenance Agreement (TMA) for the amount of \$83,160.00, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON COUNTY ROAD P CROSS SECTION: Highway Commissioner presented to the Highway Committee as requested a price comparisons to increase paving on lanes and shoulders for the County Road P Cross Section. ***Motion by Hamburg to make no changes to the County Road P Cross Section and it should remain as shown in the plans, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON COUNTY ROAD P NOMINAL PAYMENT PARCEL REPORT: County Road P Nominal Payment Parcel Report was not available for meeting, this report will be available for the January 2015 Highway Committee Meeting. **NO ACTION TAKEN.**

SURFACE TRANSPORTATION PROGRAM – RURAL (STP-R) GRANT APPROVED CTH Z (ALPINE DRIVE TO WOOD COUNTY LINE): Adams County was successful and received confirmation that the Surface Transportation Program – Rural (STP-R) grant was approved for County Road Z, between Alpine Drive to Wood County Line. Highway Committee discussed expanding the project limits to include a county project. ***Motion by Wysocky to explore the extension of the County Road Z Project to see if it could be feasibly possible, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON DRIVEWAY & RIGHT-OF-WAY CONCERNS / COUNTY PROPERTY 1878 CTH Z: Highway Commissioner reviewed with the Highway Committee Right-of-Way obstructions and driveway concerns reference the 1878 County Road Z property. ***Motion by Hamburg that Adams County will retain property acquired from abandoned unopened street at county property 1878 County Road Z and a letter will be sent to the adjacent property owner reference non-compliance for obstructions and notification to relocate their driveway, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON COUNTY ROAD K DRAINAGE CONCERNS: NO DISCUSSION / NO ACTION TAKEN. Information should be available for the January 2016 Highway Committee Meeting.

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
DECEMBER 10, 2015 ~ 9:00 A.M.**

REVIEW & ACT ON EQUIPMENT PURCHASE - ATTENUATOR: Highway Department needs to purchase an attenuator to use for crack filling operations. The two attenuators that we currently have are attached to trucks that are used for snow removal operations, attenuators are taken off in the fall and spreaders are attached. *Motion by Wysocky to move forward with allowing the Highway Department to purchase an attenuator, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON UPDATED / REVISED JOB DESCRIPTIONS: Per Adams County Policy: Department Heads shall review job descriptions every three (3) years, or as a position becomes vacant. *Motion by Hamburg to approve the updated and revised job descriptions as presented for highway department positions, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Continue boom mowing
- Town of New Haven boom mowing
- Started house demo 1878 County Road Z
- Replaced culvert on STH 82 (1/2 mile west of 11th Avenue)
- Down trees cleanup

HIGHWAY COMMITTEE MEMBER WYSOCKY ASKED TO BE EXCUSED AT THIS TIME 10:50 A.M.

FINANCIAL REPORT: *Motion by Hamburg to approve the November 2015 Financial Reports as audited, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Johnson to approve the Monthly Check Summary report as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Preliminary Alignments County Road P Construction (CTH B to CTH G)
- County Road P Nominal Parcel Payment Report (CTH G to Marquette County Line)
- ATV Trail / Route CTH Z (Bighorn Ave. to Blackhawk Ave.) February 2016

SET NEXT MEETING DATE AND ADJOURN: *Motion by Hamburg, second by Johnson, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, January 14, 2016 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 11:00 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

JOINT ADMINISTRATIVE & FINANCE/PARKS MINUTES

Tuesday, December 15, 2015
4:30 p.m. Room A231

Meeting was called to order at 4:30 p.m. by Chairman West.

The meeting was properly noticed.

Roll call: West, Babcock, Grabarski, Roseberry, Eggebrecht, Kotlowski, Djumadi, Hamburg, Nigh and Skala. Also present: Allen, Repinski, Gatterman, Wagner, Roekle, Sedlar, Camps, Kubisiak and John Schultz.

Motioned by Eggebrecht/Babcock to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Grabarski/Eggebrecht to approve the October 29, 2015 minutes. Motion carried by unanimous voice vote.

Public participation was done by Roekle and Gatterman.

Item #7 Discuss and/or act on Parks Tourism; Motioned by Djumadi/Hamburg to continue with Parks Tourism with working in a Partnership with the Adams County Chamber of Commerce. Motion carried by roll call vote, 7 yes, 2 no. Voting no, Eggebrecht and Roseberry.

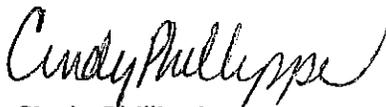
Item # 8 Discuss and/or act on Sport Shows; Discussion took place. Sport shows already paid for will be worked out between Parks, Kubisiak and the Chamber of Commerce. Additional shows will be determined by colaboration of Chamber, Parks and Kubisiak.

Item #9 Identify upcoming agenda items; none.

Next meeting date to be determined.

Motioned by Hamburg/Kotlowski to adjourn at 5:31 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved by the committee.

CP\bw

LAND & WATER CONSERVATION COMMITTEE MEETING

November 9, 2015, – 1:00 P.M.

Courthouse Conference Room: A231

Minutes

The meeting was called to order by Chair Stuchlak at 1:00pm. Pledge of Allegiance was conducted. Roll call was made.

The meeting was properly announced.

Present: Committee Members: Joe Stuchlak, Paul Pisellini, Heidi Roekle, Barb Morgan, and Dan Wysocky. **Excused:** Kevin Bork and Onie Karch. Wally Sedlar and Michelle Harrison were also present. *Concerned citizens:* Bill Euclide, Richard Matzke, Jim Kocinski and Sara Babcock *Technical Advisors:* Barry Benson USDA, Shannon Rhode CWWP and Meagan Hoffmann NRCS

Motion by Roekle/Wysocky to approve the agenda. Motion carried by unanimous vote.

Motion by Morgan/Wysocky to approve the minutes of October 12, 2015 as written. Motion carried by unanimous vote.

Public participation as we go.

Discuss and/or act on 2016 Wildlife Abatement Budget. Benson gave a handout to the committee showing the 2016 Budget. He explained that the money for this program comes from hunting license's purchased. Discussion occurred. *Motion by Roekle/Wysocky to approve the 2016 Wildlife Abatement Budget. Motion carried by unanimous vote.*

Discuss and/or act on 2015 Crop Prices. Benson handed out the prices for the crops. He stated that the committee needed to vote on the prices for Alfalfa \$145.71/Ton, Field Corn \$3.52/Bushel, Soybeans \$9.08/Bushel and Sweet Corn \$72.92/Ton. Stuchlak stated that he had some discussion about these prices and he suggested \$150.00 a ton for Alfalfa, and \$8.60 a bushel for soybeans. Discussion occurred. *Motion by Roekle/Pisellini to approve the crop prices with these changes. Motion carried by unanimous vote.*

Report on completion of the Prairie Vista fence project. Benson stated that the fence is now complete. The inspection has been done and everyone has been paid.

Report on NRCS- Meagan announced that Michelle is no longer at the office and it looks like she will be taking her place at least until the end of this year.

Report on WDNR- None.

Report on L&WC department activities- report in packet. Stuchlak stated that for Conservation days 2016 he will be purchasing the trees for the students and he will also be working a station.

Report on Central Wisconsin Windshed Partners- Rhode gave an update of 2015. They completed 21.9 miles which is above the budgeted amount. There were 3 projects in Adams County this year that were cost shared. It was a busy year for the CWWP. Due to the additional funds this year they are looking into buying a new truck.

THESE MINUTES HAVE BEEN APPROVED

Report on Golden Sands Resource Conservation and Development- Stuchlak reported that he will not be attending the meeting on November 19th but Pisellini will be attending in his place.

Report on USDA Farm Services Agency- none

Report on Duck Creek Activities- Euclide stated that Harrison is on their next meeting's agenda to discuss Conservation Days and how Duck Creek will be able to help out. The DNR has sent a letter in regards to the work that will be down in the Town of Quincy with repairs to roads/culverts.

Discuss and/or act on involvement with Friendship Dam. Nothing has changed. Strategic planning meeting was good it addressed some of the issues and what is currently taking place.

Discuss and/or act on the LWRMP plan – Sedlar stated that the final copy has to be sent to DATCP today. The checklist is complete. In December we will be presenting to DATCP. Once the plan is accepted then we will need to present to the entire board for their approval as well. Sedlar stated that wind erosion calculations will need to be completed for Adams County and we also need to have some sort of tracking software in place for our dept.

Discuss and/or act on MFL resolution— The resolution that was presented to the county board was tabled. They decided to have a strategic planning meeting for more information and fact finding on this subject. The meeting occurred on Oct 26, 2015. No changes were addressed. The committee was asked if they would like to submit to the county board as is – No changes were made, submit as is.

Discuss and/or act on resolution for participation of DNR Municipal Grant Program for Fawn Lake Dam repairs. Sedlar stated that the riser structure of Fawn Lake Dam is starting to fail. One of the unknowns is if the exit pipe is corroding, if so the cost of repairs would be estimated at 336,000. This resolution allows us to apply for a grant with a 50% match. The 2016 budget does have this amount in it for repairs as long as there are no other issues for 2016. Euclide had asked if this area was affected by the 2008 flood and if so there may be grant money available for repairs. *Motion made by Roekle/Morgan to approve the resolution for Fawn Lake Dam. Motion carried unanimously.*

Discuss and/or act on transfer of SEG funds to Marquette, Oconto and Dane County. Marquette is requesting \$11,214, Oconto is requesting \$4,648 and Dane county is requesting \$5,000. Discussion occurred. *Motion made by Pisellini/Roekle to approve all three requests. Motion carried unanimously.*

Discuss and/or act on Sedlar and Sibilsky to attend Discovery Farms event in December. Sedlar stated that the funds are available for them to attend. Discussion took place and the committee agreed that this was worth attending.

Discuss and/or act on cost share for Arkdale South boat launch project. The estimated total cost of the project is \$5,604.09, cost share would be \$4,203.07 and Arkdale would need to pay \$1,401.02. The project consists of a diversion for the boat launch. *Motion made by Roekle/Morgan to approve the cost share agreement for the Arkdale boat launch project. Motion carried unanimously.*

THESE MINUTES HAVE BEEN APPROVED

Discuss and/or act on New Chester Dairy manure transfer pipeline. Sedlar stated the pipeline will be 12 miles in length when complete. The first 8,000 feet was not installed according to New Chester Dairy's plan that they submitted. Our department has required them to do extra pressure testing on the 8,000 feet that was not built to their specifications. Currently they have continued to build the pipeline according to the specifications in their plan, however New Chester Dairy is now asking the County for a variance. Discussion took place. *Motion made by Wysocky/Roekle to draft a letter and have Ken, Corporation Counsel review, to not allow a variance on the first 8,000 feet. Motion carried by unanimous vote. See Section 3.1 of attachment*

Financial report—Morgan asked why AIS was at a negative. Sedlar stated that it is because Evans is working for P&Z on shoreline projects and their grant will be reimbursing our dept for those 5 hours a week. *Motion by Roekle/Wysocky to accept the financial reports as presented. Motion carried unanimously.*

Communications: Sedlar handed out a copy of the letter from Corporation Counsel's office that was sent out to Wood's for their manure violation. No more extensions will be given. The Fairgrounds project is currently in progress and going well. All the buoys are out of the lakes except for Cottonville. Hopefully they will be out soon. Stuchlak mentioned that he met with Sedlar and Sibilsky at Goose Lake to look at the boat launch issues. Easton Lake District met and opted to remove some property out of the Lake District due to the fact that they were down stream of the Lake.

Items for next month's Land and Water Conservation Committee meeting:

Next meeting date: December 14, 2015 at 1:00pm in room A231

Motion by Roekle/Morgan to adjourn at 2:10p.m. Motion carried by unanimous vote.

Respectfully submitted,

Michelle Harrison

Michelle Harrison
Recording Secretary

ADAMS COUNTY
 LAND & WATER CONSERVATION COMMITTEE MEETING
 December 14, 2015 1:00 p.m.
 Room A231
 Amended Agenda

- Call meeting to order; Pledge of Allegiance and roll call.
- Was the meeting properly announced?
- Approve Agenda.
- Approve minutes of Nov 9, 2015.
- Public participation.

Committee to discuss and/or take action on the following Land & Water agenda items:

1. Discuss and/or act on approval or denial of 2015 Wildlife Damage Claims
2. Report on NRCS
3. Report on WDNR
4. Report on L&WC Department activities
5. Report on Central Wisconsin Windshed Partners
6. Report on Golden Sands Resource Conservation and Development
7. Report on USDA Farm Services Agency
8. Report on Duck Creek activities
9. Discuss and/or act on the resolution for the Final LWRM Plan approval
10. Discuss and/or act on Surface Water Grant Application
11. Discuss and/or act on transferring cost share funds to Marquette County
- 12. Discuss and/or act on cost share agreement**
13. Discuss and/or act on cancelling cost share agreement SWRMP bond for Jean Grabarec project
14. Discuss and/or act on agreement between UWSP and Adams County Land and Water for contracted services for Collaborate Planning: scoping applied watershed science for Mason Lake
15. Financial report
16. Communications

Items for next month's Land & Water Conservation Committee meeting:

Next meeting date:
 Motion to Adjourn.

Any person wishing to attend whom, because of a disability, requires special accommodation should contact the Land & Water Department at 608-339-4268, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such, all members or a majority of the members of the County Board may be in attendance. While a majority of the County Board members or majority of any given County Board Committee may be present, only the above Committee will take official action based on the above agenda.

ADAMS COUNTY LANDFILL ADVISORY COMMITTEE

MONDAY, MAY 4, 2015, 7:00 P.M.
ADAMS COUNTY LANDFILL

Members Present: Dennis Erickson, St. Pr. Town Chair (7:25)
Brenda Quinnell, SW Director/Recycling Coordinator
Kay Olson, Citizen Member
Larry Gasienica, Preston Town Representative

Others Present: Florence Johnson, SW Committee Chair
Larry Babcock, SW Committee Vice-Chair
Paul Pisellini, SW Committee Member

CALL TO ORDER, ROLL CALL & APPROVAL OF AGENDA: The meeting of the Solid Waste Advisory Committee was called to order by Director Brenda Quinnell at 7:08 P.M. All Committee members present with the exception of Erickson.

There were no additions or changes to the agenda. *Motion by Olson-Martz, second by Gasienica, to approve the agenda as presented. All in favor. Motion carried.*

MINUTES: Ms. Quinnell presented the minutes of the December 15, 2014 Advisory Committee Meeting. *Motion by Olson-Martz, second by Gasienica, to approve the minutes of the December 15, 2014 Advisory Committee Meeting as presented. All in favor. Motion carried.*

Mr. Erickson arrived.

UPDATE ON OPERATIONS/SITE REPORT: Ms. Quinnell then reported on the following items:

SITE REPORT FOR DECEMBER 2014 TO MAY 2015

ADMINISTRATIVE: Director Myrna Diemert retired in February and Brenda Quinell was hired as her replacement. Several changes were made in the office with Shannel Parr moving to Brenda's past position of Office Manager and the hiring of two new Scale Clerks.

RECYCLING: Recycling markets have decreased slightly which is typical for this time of year. Baled recyclables, scrap metals, tires, appliances, fluorescent bulbs, glass aggregate, batteries, and waste oil/antifreeze are being shipped regularly. We recently shipped a load of rigids and #5's for the first time. Electronics recycling, specifically the CRT glass, continues to be a challenge. The Recycling Manager will be attending a DNR sponsored meeting regarding this issue next week. Other challenges are tires and glass, although we are still okay at this time. We are increasing the price of tires and adding different categories in order to cover our costs. Recycling volumes are still exceeding required amounts and the reject materials are still very low. We

continue to work on improving the quality of the recyclables picked up comingled and keeping bags out of the trucks as these plug the system. We sent a letter to customers with this reminder this month.

The Recycling Manager is doing a great job and we continue to contract with Nicolet for contracted labor and using the Community Programs/Huber for additional labor.

Scrap metals, tires, appliances, fluorescent bulbs, glass aggregate, batteries, and waste oil/antifreeze are being shipped regularly. Expanded scrap metal recycling is being pursued. Recycling volumes are still exceeding required amounts and the reject materials are still low.

REVENUES & TIPPAGE: 2015 Garbage tippage through April is 21 % higher than last year at this time due to the out-of-County waste being brought in.

The Town of Jackson and Village of Coloma contracted curbside pickup continues to go smoothly. The City of Adams, Village of Friendship, and Dell Prairie waste continues to come here by Clark Disposal.

For large roll-off container haul fees for the first four months (Does NOT include tippage):

- 2015 we delivered 271 large roll-off containers (Revenues \$51,195.00)**
- 2014 we delivered 730 large roll-off containers (Revenues = \$83,315)
- 2013 we delivered 557 large roll-off containers (Revenues = \$57,895)
- 2012 we delivered 729 large roll-off containers (Revenues = \$75,415)
- 2011 there were 235 (\$34,700)
- 2010 there were 205 (\$37,750)
- 2009 there were 212 (\$25,625)

OUT-OF-COUNTY GARBAGE FOR JANUARY THROUGH APRIL 2015:

Village of Coloma	31 TN	\$1,747	(\$3046.8 in 2014, \$2,072.40 in 2013)
Contracted Juneau Cty	3728.8 TN	\$171,620	(136,619.44 in 2014)
Juneau County Pvt.	284.5 TN	\$1,598.80	(\$1,135 in 2014, \$17,070 in 2013)
Marquette County	39.95 TN	\$2,408.40	(\$3524 in 2014, \$1,706 in 2013)
Sauk County	23.13 TN	\$1,395.40	(\$74.00 in 2014, \$816 in 2013)
Waushara County	5.92 TN	\$364	(\$1226 in 2014, \$962 in 2013)
Wood County	10.23 TN	\$613.80	(\$496 in 2014, \$268 in 2013)

- TOTAL TONS IN 2015 (1ST 4 MONTHS) 7,712.3 TNS= \$351,288**
- TOTAL TONS IN 2014 (1ST 4 MONTHS) 3,126.2 TNS= \$176,336**
- TOTAL TONS IN 2013 (1ST 4 MONTHS) 446.49 TNS = \$ 26,789**
- TOTAL TONS IN 2012 (1ST 4 MONTHS) 455.06 TNS = \$ 27,304**
- TOTAL TONS IN 2011 (1ST 4 MONTHS) 321.47 TNS = \$ 19,288**

INSPECTIONS: All landfill related inspections passed without violations or citations issued. Groundwater and gas monitoring again showed no problems associated with the wells.

LANDFILL IMPROVEMENTS: No major improvements were made to landfill buildings or grounds.

LANDFILL CONSTRUCTION UPDATE: Construction was not completed on the second half of Cell #4 as planned due to wet weather and early frost in 2014. This construction is slated to be completed this spring. Bids were taken and granted for the Capping and Closure of Cells #1 & 2, as well as installation of the flare. These projects will be completed this summer. Ayres Associates continues to work on the feasibility study for landfill expansion. The process takes 5-7 years. In March, we were probably the first landfill in the State to be surveyed by a drone.

OTHER SPECIAL EVENTS: We are not holding a ½ Price Tire and Appliance Round-up this year due to the increased costs and markets.

OTHER: We will continue the summer hours of 8:00 AM to 12:00 noon on Saturdays as this seems to be going well.

Conversations are being held with other haulers regarding waste being taken out-of-county. Meetings are scheduled with private haulers and a national association representative. Brenda is now registered with the court system in order to write citations.

The Recycling Grant is proposed to be cut and the Federal Property Program is in jeopardy of being terminated in the current proposed State budget.

CONSIDERATIONS TO STRONGS PRAIRIE: Since the first of the year, the citizens of Strongs Prairie have received the following at no charge:

2015-First 4 months

- 134.87 tons of garbage worth \$8,092.20
- 37.7 tons of brush worth \$1,696.50
- 2.18 tons of clean concrete worth \$54.50
- 9.69 tons of yard waste worth \$387.60
- 2015 First 4 months Total is \$10,230.80**

2014-First 4 months

- 119.2 tons of garbage worth \$7,152
- 7.34 tons of brush worth \$330
- 2.63 tons of clean concrete worth \$66
- 3.68 tons of yard waste \$147
- 2014 First 4 months Total is \$7,695**

2013-First 4 months

- 117.09 tons of garbage worth \$7,025
- 5.06 tons of brush worth \$228
- 349.4 tons of clean concrete worth \$8,735
- 137.06 tons of stumps worth \$2,056

.41 tons of yard waste worth \$16
2013 First 4 months Total is \$18,060

2012-First 4 months

180.56 tons of garbage worth \$10,833.60
 31.72 tons of brush worth \$1,427.40
 .41 tons of clean concrete worth \$10.25
 32.41 tons of stumps worth \$486.15
 21.79 tons of yard waste worth \$871.80
2012 First 4 months Total is \$13,629.20

2011-first 4 months:

340.38 tons of garbage, worth \$20,422.65 (tornado)
 39.43 tons of brush, worth \$1,774.35
 .74 tons of yard waste, worth \$34.04
2011 First 4 months Total is \$22,231.04 (increase is probably from tornado)

2010-First 4 Months:

135 tons of garbage, worth \$8,100.00
 3.3 tons of brush, worth \$148.50
 5.05 tons of yard waste, worth \$202.00
2010 First 4 months Total is \$10,250.50

2009-First 4 Months:

111.04 tons of garbage, worth \$5,452.06
 3.43 tons of brush, worth \$137.20
 3.66 tons of yard waste, worth \$128.10
2009 First 4 months Total is \$5,717.36

REQUEST TO EXCEED MAXIMUM OUT-OF-COUNTY WASTE: Next on the agenda was a discussion regarding the request submitted by Ms. Diemert in January requesting an amendment to the agreement to allow an additional 5,000 ton of out-of-county waste into the landfill. *Motion by Olson-Martz, second by Gasienica, to accept the requested Second Amendment to the Negotiated Settlement Agreement (3-1-04) between the Town of Strongs Prairie and Adams County, so that the first sentence of Section 1 reads "That out-of-county solid waste from any Wisconsin counties may be accepted by the County for deposit at the Adams County Landfill site located in the Town, up to a maximum of 15,000 tons per "fiscal year". All in favor; motion carried.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: Ms. Quinnell asked the other Committee members to consider excluding or limiting demolition and construction waste material from the free tippage. Options will be explored and this item placed on the agenda for next meeting.

ADJOURNMENT/NEXT MEETING DATE (DEC 21, 2015): *Motion by Olson-Martz, second by Gasienica, to adjourn until the next meeting which will be held on Monday, December 21, 2015. All in favor. Motion carried. Meeting adjourned at 9:32 PM.*

THESE MINUTES APPROVED BY THE COMMITTEE ON DECEMBER 21, 2015

ADAMS COUNTY LANDFILL ADVISORY COMMITTEE

MONDAY, DECEMBER 21, 2015, 7:00 P.M.
STRONGS PRAIRIE TOWN HALL

Members Present: Dennis Erickson, Strongs Prairie Town Chair
Brenda Quinnell, SW Director/Recycling Coordinator
Kay Olson-Martz, Citizen Member
Larry Gasienica, Preston Town Representative

Others Present: Florence Johnson, SW Committee Chair
Larry Babcock, SW Committee Vice-Chair
Paul Pisellini, SW Committee Member
Thaddeus Kubisiak, County Manager
Bob Grabarski, County Board Member & Town Resident

CALL TO ORDER, ROLL CALL & APPROVAL OF AGENDA: The meeting of the Solid Waste Advisory Committee was called to order by Chair Dennis Erickson at 7:00 P.M. All Committee members were present.

There were no additions or changes to the agenda. *Motion by Olson-Martz, second by Gasienica, to approve the agenda as presented. All in favor. Motion carried.*

MINUTES: *Motion by Gasienica, second by Olson-Martz, to approve the minutes of the May 4, 2015 Advisory Committee Meeting as presented. All in favor. Motion carried.*

UPDATE ON OPERATIONS/SITE REPORT: Ms. Quinnell then reported on the following items:

SITE REPORT THROUGH NOVEMBER 2015

ADMINISTRATIVE: Director Quinell continues to be busy in the new position and the office staff are mostly trained and working independently now. The Director has been working hard on Fixed Assets and Inventory reports.

RECYCLING: Recycling markets have continued to decline and prices remain lower, although this is the pattern when oil prices are low. Baled recyclables, scrap metals, tires, appliances, fluorescent bulbs, batteries, and waste oil/antifreeze are being shipped regularly. We have not been able to ship any glass, although it is not as much a problem for us as it is for other facilities. We continue to search for new markets and recently shipped a load of plastics to a new vendor. Electronics recycling, specifically the CRT glass, continues to be a challenge, but is manageable. The Recycling Manager attended a conference this fall where he made good contacts and learned of other markets. Recycling volumes are still exceeding required amounts and the reject materials are still very low. We continue to work on

improving the quality of the recyclables picked up comingled by sending letters and notifying customers via red tags and phone calls. An emphasis on capturing more recyclables at special events will be made in 2016 and a list has been compiled.

The Recycling Manager continues to do a great job researching new markets and potential revenues. We continue to contract with Nicolet for contracted labor and use the Community Programs/Huber for additional labor as available.

The Recycling Building will be getting a much-needed upgrade to the conveyor system in January. The expansion will bring the material off floor level and will allow up to three loads at a time, instead of just one.

REVENUES & TIPPAGE: 2015 Garbage tippage through November is 16 % higher than last year at this time due to the out-of-County waste being brought in. This number will fall off however after the first of the year when one of the contractors will begin taking his material elsewhere.

The Town of Jackson and Village of Coloma contracted curbside pickup continues to go smoothly. Letters were distributed this fall to the residents that needed reminding of limits or other rules. The City of Adams, Village of Friendship, and Dell Prairie waste continues to come here by Clark Disposal.

Since the beginning of the year there were 965 roll-off containers leased out to private citizens and contractors bringing in \$186,330, in revenue. This does not include the tippage.

2014 - 999 containers	= \$ 190,625
2013 - 978 containers	= \$188,750
2012 - 1123 containers	= \$168,450
2011 - 1200 containers	= \$178,175

We have also had 1,619 town drop-off site container switch-outs so far in the year bringing in \$90,105.

2014 - 1,484	--\$86,530
2013 - 1,379	--\$80,210
2012 - 1,424	--\$77,020
2011 - 1,377	--\$80,180

The Ordinance requiring all waste from Adams County come to Adams County was being questioned but appears to now be going good with contractors submitting the permit fees for 2016. There is a new private hauler from the Rapids area that offers roll-off containers that is bringing waste here.

OUT-OF-COUNTY WASTE: \$546,455.65 in revenues has been seen so far in 2015 for out-of-county waste. Garbage tonnage from Out-of-County in 2015 is 12,375 Tons. Strongs Prairie will be paid .50 for each ton of waste brought in for any out-of-county waste each year over 5,000.

2014 – 10,947 Tons = \$508,961
2013 – 4,644 Tons = \$278,666
2012 – 2,160 Tons = \$176,169
2011 – 1,575 Tons = \$127,637

The 2016 budget includes money for the Feasibility Study as required to determine if we are able and how much to expand. Monies for equipment purchases were also included. The County budget for 2016 includes only \$78,570 on the tax levy for Solid Waste, which is the same as last year. The Recycling Grant was decreased this year due to State Budget cuts, although there are currently Bills in the Senate and the Assembly to restore some of that funding.

INSPECTIONS: All landfill related inspections passed without violations or citations issued. Groundwater and gas monitoring again showed no problems associated with the wells.

LANDFILL IMPROVEMENTS: Some minor improvements were made to the office building and surrounding grounds. A Community Service worker painted offices, the floor was replaced upstairs, landscaping was performed around the building to improve drainage/safety, and the front window was replaced to improve visibility and energy efficiency.

LANDFILL CONSTRUCTION UPDATE: It has been a very busy year for cell construction – as busy as a landfill will ever be in one year according to the engineers and the DNR. The construction on the second half of Cell #4 was finally completed after struggling with weather-related delays in 2014, the Capping and Closure of Cells #1, 2 & partially 3 was completed in November, and the flare is being completed this month with installation of the equipment last week.

OTHER SPECIAL EVENTS: We will be holding a Clean Sweep and possible ½ Price Tire and Appliance Round-up this year on July 23, 2016.

OTHER: We will continue the summer hours of 8:00 AM to 12:00 noon on Saturdays as this seems to be going well. As a test we opened an extra weekend in October and again in November for yard waste disposal, but they were not well attended so will not try it again.

The Federal Property Program was affected by the State budget and has been down-sized to a direct purchase system, so we will no longer be moving equipment from Fort McCoy to Waunakee. Hank will continue to be a screener and other purchasers may hire us to move the equipment for them if they do not have the ability.

We have hired an auction company to assist us with selling old equipment, which has been going very well. To date we have sold 4 pieces of equipment (45 year old tractors, scrapers) and a set of tracks for \$30,780. We currently have five more items listed in the December auction.

The County has hired a new manager/administrator that is excited to be working with the landfill in maximizing the resources and minimizing the expenditures.

CONSIDERATIONS TO STRONGS PRAIRIE: Since the first of the year through December 20th, the citizens of Strongs Prairie have received the following at no charge:

- 2015** 769.19 tons of garbage = \$36,151.93 (does not include the \$9999.47 of surcharge charged to you)
 14.98 tons of clean concrete = \$374.50
 47.13 tons of yard waste = \$1,885.20
 124.72 tons of brush = \$5,612.40
 26.21 tons of stumps = \$393.15
 Total consideration since the first of the year to Strongs Prairie as the host community for 2015 is \$44,417.18. This does NOT include the landfill employees servicing the drop-off site at no charge per our agreement.
- 2014** 693.29 tons of garbage = \$41,597.40 (includes surcharge paid)
 8.61 tons of clean concrete = \$86.10
 29.6 tons of yard waste = \$1,182.40
 Total consideration since the first of the year to Strongs Prairie as the host community for 2014 is \$42,865.90. This does NOT include the landfill employees servicing the drop-off site at no charge per our agreement.
- 2013** 745.6 tons of garbage = \$44,736.30
 40.61 tons of brush = \$1,827.45
 350.48 tons of clean concrete = \$3,504.80
 159.69 tons of stumps = \$2,395.35
 24.035 tons of yard waste = \$961.40
 Total consideration since the first of the year to Strongs Prairie as host community for 2013 is \$53,425.30. This does not include the "free service" at the drop-off site.
-
- 2012** 876.04 tons of garbage = \$52,562.61
 82.42 tons of brush = \$3,709.90
 17.82 tons of clean concrete = \$445.50
 158.49 tons of stumps = \$2,377.35
 37.05 tons of yard waste \$1,481.80
 Total consideration since the first of the year to Strongs Prairie as host community for 2012 is \$60,576.16 plus the free service at the drop-off site.
-
- 2011** 1,732.43 tons of garbage = \$81,424.21
 136.08 tons of brush worth \$6,123.60
 19.93 tons of yard waste worth \$797.20.
 Total consideration since the first of the year to Strongs Prairie for 2011 is **\$88,345.01**.

2010 922.92 tons of garbage worth \$43,377.
 70.54 tons of brush worth \$3,174.30
 15.09 tons of yard waste worth \$603.60
 Total consideration since the first of the year to Strongs Prairie for 2010 is **\$47,155.14**.

2009 681.41 tons of garbage worth \$33,457.23
 32.82 tons of brush worth \$1,312.80
 12.99 tons of yard waste worth \$454.65
 Total consideration since the first of the year to Strongs Prairie for **2009 is \$33,224.68**.

2008 588.2 tons of garbage, worth \$27,704.22
 66.53 tons of brush worth \$2,328.55
 15.08 tons of yard waste worth \$452.40
 Total consideration since the first of the year to Strongs Prairie for 2008 is **\$30,485.17**.

2007 1218.32 tons of garbage, worth \$48,732.80
 90.08 tons of brush worth \$2,765.50
 15.07 tons of yard waste worth \$376.75
 Total consideration since the first of the year to Strongs Prairie for 2007 is **\$51,732.80**.

2006 962.54 tons of garbage, worth \$38,501.60
 121.03 tons of brush worth \$4,236.05
 18.12 tons of yard waste worth \$453.00
 Total consideration since the first of the year to Strongs Prairie for 2006 is **\$43,190.65**.

END SITE REPORT

REQUEST TO EXCLUDE AND/OR LIMIT CONSTRUCTION AND DEMOLITION WASTE FROM FREE TIPPAGE: Quinnell distributed a hand-out of disposal quantities and averages of Strongs Prairie residential waste and construction/demolition (C&D) waste volumes for comparison. Quinnell reported that after the previous meeting's discussion, when she reviewed the procedures and numbers, she concluded that it would be too difficult to exclude only C&D waste.

REQUEST TO LIMIT WASTE FREE-TIPPAGE FROM RESIDENTS: Quinnell explained why she was requesting a limitation of all waste versus just C&D. She presented average pounds of current users and recent demolition jobs in the County. She explained why she felt a limit of 10,000 pounds a year was more than sufficient for an average household plus one average roofing/remodel job per year per household. A discussion was held. Some committee members requested more time and information before making a decision.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: In addition to the above items, the

Committee would like an update on mattress recycling, the Clean Sweep, and Tire and Appliance Round-up.

ADJOURNMENT/NEXT MEETING DATE: *Motion by Olson-Martz, second by Gasienica, to adjourn until February 15, 2016 at 7:00 at the Strongs Prairie Town Hall. All in favor; motion carried.*

The meeting adjourned at 9:25 p.m.

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

UNAPPROVED

Parks Committee Meeting Minutes
October 6, 2015
9:00 a.m. Petenwell County Park Office

Call to Order: Meeting was called to order at 9:00 a.m., by Chairperson Eggebrecht.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht-- Chairperson, Lori Djumadi and Orin Nigh. Jake Roseberry, excused and Robin Skala, absent. Others Present: Fred Nickel – Parks Director, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, Rita Kolstad – Administrative Clerk, Dave Repinski – County Board Member, and Matt Morrow – MSA.

Approve the Agenda: Motion by Roseberry/Djumadi to approve the agenda as presented. Motion carried by unanimous vote.

Approve Previous Meeting(s) Minutes: Motion by Nigh/Djumadi to approve the September 3, 2015 minutes. Motion carried by unanimous vote.

Committee to Discuss and/or Take Action on the Following Agenda Items:

1. **Review the Bids for Petenwell Park ATV/UTV Campground:** Mr. Morrow from MSA Professional Services reviewed three bids with MSA recommending the Committee not accept any of the bids as they came in too high. Motion by Eggebrecht/Nigh not to award any of the project as the bids came in too high per MSA's recommendation. Motion carried by unanimous vote. Director and Petenwell Park Manager will meet with MSA to review the project and discuss other options. The goal is to have 30 new sites operational by July 2016. Storm damage cleanup will begin this fall on the proposed ATV/UTV campground area. Mr. Morrow left meeting at this time.

Motion by Eggebrecht/Djumadi to deviate from the agenda and move agenda item # 2 to the end of the meeting. Motion carried by unanimous vote.

3. **Park Special User Requests:** Director reported a Town of Rome Representative is requesting solid ramps instead of planks for Camelot boat landing. Motion by Djumadi/Nigh to approve solid ramps be installed at Camelot from the 2015 budget of no more than \$15,000.00, with possible installation spring of 2016. The weed harvester must install hook onto the trailer so the harvester does not damage the ramps in the future. Any damage done by weed harvester, Tri-Lakes Mgt. will have to pay for the repairs. Motion carried by unanimous vote.
4. **State and Federal Grants:** Director reviewed two Federal grants and eight State grant agreements that will be administered and managed by the Parks, Rec., & Trails Department. Grants include: Snowmobile bridge State \$125,197.00 & Federal

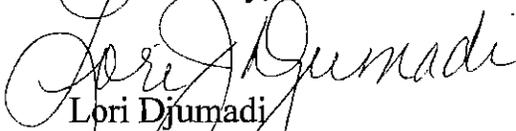
\$30,103.00; Snowmobile trail maintenance State \$55,875.00; Petenwell ATV/UTV Park development State \$312,000.00; Petenwell Park ATV/UTV Park development Federal \$90,000.00; ATV/UTV trail maintenance State \$11,200.00; ATV/UTV trail maps State \$3,400.00; ATV/UTV trail easement State \$320.00; ATV/UTV trail relocation State \$19,320.00; ATV/UTV new trails State \$22,221.00, all totaling \$669,636.00.

5. **Employee Status Reports/2016 Proposed Budgets:** Castle Rock is down to 4 employees. Petenwell has some staff retained longer after checking with Personnel Director.

Director reported on the following: Finance Committee making reductions to the Parks budgets including salaries and wages, etc., it is unclear at this time as to their alternative plan(s). Discussion followed. Capital Improvements are on hold at this time for 2015 other than the Petenwell ATV/UTV Campground project. Discussion followed.

6. **Strategic Planning:** Director reported the Parks Department has a 5-year County Board approved Recreation Plan that is in effect through 2018. This is mandatory to receive State/Federal recreational funding. Petenwell and Castle Rock Parks also have a Master Plan which projects costs for future capital improvements. The State also has a copy of the Master Plan. Djumadi requested keeping Strategic Planning on the Parks agenda for future discussion as needed.
7. **Future Agenda Items:** Capital Improvements Planned for Remaining of 2015 and 2016 Finance Committee Approved, Strategic Planning.
8. **Set Next Meeting Date:** November 10, 2015, 9:00 a.m., Courthouse Conference Room A231.
9. **Adjournment:** Motion by Djumadi/Nigh to adjourn after touring Parks grounds, facilities, and harbor of refuge, agenda item # 2. Motion carried by unanimous vote.
2. **Tour/Inspect Petenwell Park's Grounds, Facilities, and Harbor of Refuge:** Park's Committee members present and Property Committee Chairman toured the future ATV/UTV campground site along with the Harbor of Refuge. Retaining wall deterioration was discussed in detail with possible solutions to repair and/or replace the retaining. Good input was received from individuals present. Metal testing of the retaining should be completed and engineering suggestions will be forthcoming. Preliminary costs for repairs/replacement is estimated over \$700,000.00. Other options/avenues are currently being explored.

Submitted by,


Lori Djumadi
Secretary

Parks Committee Meeting Minutes
December 8, 2015
9:00 a.m. Courthouse Conference Room A231

Call to Order: Meeting was called to order at 9:00 a.m., by Chairperson Eggebrecht.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht– Chairperson, Lori Djumadi, Jake Roseberry, Robin Skala, and Orin Nigh. Others Present: Fred Nickel – Parks Director, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, Rita Kolstad – Administrative Clerk, Paul Pisellini and Dave Repinski – County Board Members, Thad Kubisiak – Administrative Coordinator/General Manager, and Darcy Beckman – Times Reporter.

Approve the Agenda: Motion by Nigh/Skala to approve the agenda as presented. Motion carried by unanimous vote.

Approve Previous Meeting(s) Minutes: Motion by Nigh to approve the October 6, 2015 Parks Committee minutes, the November 19, 2015 Joint meeting w/Admin. /Finance Committee minutes, and the November 19, 2015 Parks Committee minutes. Motion seconded by Djumadi with discussion. Motion by Djumadi/Nigh to remove “possible” from agenda item #3 from the October 6, 2015 minutes. Motion carried by unanimous vote.

Public Participation on Agenda Items: Will speak when agenda item(s) come up.

Committee to Discuss and/or Take Action on the Following Agenda Items:

1. **Correspondence/Park Special User Requests:** Eggebrecht read letter from State Representative Scott Krug regarding the Parks Director’s position. Eggebrecht also read a letter from WPRA commending the Director for his years of service in the Parks/Recreation field and the WPRA will be awarding him with a Lifetime Service Award at the next WPRA Conference.
2. **Strategic Planning:** No discussion.
3. **Set 2016 User Fees:** Motion by Skala/Djumadi to increase the April 15 – October 15 monthly camping fee to \$255.00, and the October 15 – April 15 monthly camping fee to \$ 125.00 effective April 15, 2016. Motion to include setting a \$5.00 camping non-refundable reservation fee effective January 1, 2016. Motion carried by unanimous vote.
4. **Elimination of County Tourism Program:** Motion by Eggebrecht/Nigh to continue the Adams County Tourism promotion if volunteers can be found by the end of this week. If volunteers cannot be found by the end of this week, the Tourism program will be eliminated for 2016. Discussion followed. Director offered his services as a volunteer after January 1, 2016. Motion to include the new County Administrative Coordinator/General Manager review the Tourism program by the end of this week and provide his recommendation on the Tourism program. Voice vote: Djumadi – no, Roseberry – no, Nigh – yes, Skala – yes, Eggebrecht – yes. Motion carried by majority vote. Pisellini stated he does not want the Tourism program to end as the County needs it economically. Repinski reminded the Committee of the report showing the increased amount of tourists that came to Adams County once the Tourism program had started and it showed they were coming from areas where the Tourism shows were attended.
5. **Petenwell Park Retaining Wall Update:** Committee discussed concerns on the safety of the retaining wall in the harbor. Repair estimates are needed as well as the looking into the possibility of any available grants for the repairs. Director to provide the change order if any for the project to be reviewed for possible errors. The Army Corps of Engineers will need to be involved in the repair project as well.

6. **Update on Current Department Grants Received & To Be Received:** Director distributed copies of the grant list and reviewed with Committee. Beckman left meeting at this time. Discussion on the snowmobile bridge project.
7. **Trails Reports, Improvements & Grants:** Discussion on snowmobile club reimbursements after January 1, 2016. A new Trails Coordinator will need to be appointed and a new Resolution will need to be in effect before any reimbursement checks will be able to be processed beginning January 1, 2016. Pisellini left meeting at this time.
8. **Revenue Report, Expense Check Summary Report, & Expenditure Report:** Distributed to Committee. Cindy Phillippi joined meeting at this time.
9. **Future Agenda Items:** Petenwell Park Retaining Wall Update, Strategic Planning, Tourism Program, Trails Report, Grants and Grant Resolution(s), Resolution to Appoint Trails Coordinator.
10. **Set Next Meeting Date:** December 22, 2015, 9:00 a.m., Courthouse Conference Room A260.
11. **Adjournment:** Motion by Nigh/Skala to adjourn at 10:15 a.m. Motion carried by unanimous vote.

Submitted by,

Lori Djumadi
Secretary

*Minutes prepared by Rita Kolstad, Parks Administrative Clerk.
These minutes have not been approved by the Parks Committee.*

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: January 6, 2016

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee Meeting to order at 1:00 P.M. on Wednesday January 6, 2016 with the following members present: Barb Morgan, Mark Hamburg, Rocky Gilner, Randy Theisen, Larry Babcock and Al Sebastiani. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary and Thad Kubisiak, County Manager. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Al Sebastiani made a motion to approve the agenda as presented. Mark Hamburg seconded the motion. All in favor. Motion carried.

Public Hearings: Melvin H. & Delia I. Thorp – Rezoning request of a 4.52 acre parcel from an R2 Rural Residential District to an R1 Single Family Residential District of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the SW ¼, NW ¼, Section 36, Township 14 North, Range 6 East, Lot 1 of CSM 1405 at 4144 8th Avenue, Town of Dell Prairie, Adams County, Wisconsin. Melvin & Delia Thorp were present to explain that they wanted to divide the lot in two. The question of further divisions of the parcel if it was rezoned to R1 was brought up. Phil McLaughlin stated that the Committee could approve a rezone to R1LL which would require a minimum of two acres. Discussion was held. Barb Morgan made a motion to grant the request with a change to R1LL and forward that recommendation to the County Board for final action. Mark Hamburg seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Robert J. & Christine M. Gaida – Rezoning request from an A3 Secondary Agriculture District to an R2 Rural Residential District with a Conditional Use Permit under Section 5-6 B.03 (F) of the Adams County Comprehensive Zoning Ordinance to allow temporary rent or lease of a single family dwelling on property located in the SW ¼, SW ¼, Section 26, Township 14 North, Range 6 East on 9th Avenue, Town of Dell Prairie, Adams County, Wisconsin. Leon & Sondra Byers potential buyers of the property were present to explain that they want to build a house on the property to live in with the option of short term rentals in the future. John Hilder, an adjacent land owner objects to an absentee landlord if problems should arise. Discussion was held. Rocky Gilner made a motion to grant the request and forward that recommendation to the County Board for final action. Randy Theisen seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Discussion was held regarding conditions to be placed on the Conditional Use Permit. It was noted that the Conditional Use Permit could be revoked if the standards put in place were not followed. Mark Hamburg made a motion to grant the Conditional Use Permit and attach the standard conditions list for short-term home rentals. Mr. Hamburg also stated that snowmobiles would be added as an allowed use, to strike the restrictions to renting only during certain times of year, that the sanitary installation would be at the discretion of the Planning & Zoning Department and to add the Town of Dell Prairie's condition to revoke the Conditional Use Permit if the house is not completed within two years. Larry Babcock seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Adams County Building Construction Ordinance – Proposed revisions. Phil McLaughlin informed the Committee that for the most part any changes to the Ordinance were code numbers. The current Ordinance still addresses compliance with the Department of Industry, Labor and Human Relations (IHLR) and needs to be updated. It was noted that the Ordinance is just being updated to meet State Code requirements under the Department of Safety and Professional Services. Barb Morgan made a motion to table the hearing until February so that the Committee members could read through the Ordinance. Mark Hamburg seconded the motion. All in favor. Motion carried.

Chairman Stuchlak closed the public hearing portion of the meeting and stated that public participation will be taken as needed. Mr. Stuchlak then addressed Thad Kubisiak who introduced himself to those present as the new County Manager.

Mark Hamburg made a motion to accept the minutes from the December 2, 2015 meeting as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

County Surveyor Greg Rhinehart presented his report for the month of December. Barb Morgan made a motion to approve the Surveyor's report as presented. Al Sebastiani seconded the motion. All in favor. Motion carried.

Register of Deeds/Land Information: Jodi Helgeson informed the Committee that her office is back to full staff and that she would not be present for the February meeting. Ms. Helgeson stated that grant and plan applications have been submitted to the State for review and that the new aerial photo maps have been installed. Mark Hamburg made a motion to approve the Register of Deed's and Land Information reports. Randy Theisen seconded the motion. All in favor.

Motion carried.

Phil McLaughlin presented a Resolution for a Public Participation Plan for Farmland Preservation to the Committee and explained that the Resolution and Participation Plan are a requirement to foster public involvement in the Farmland Preservation Plan updates. Barb Morgan made a motion to approve the Resolution and forward that recommendation to the County Board for final action. Randy Theisen seconded the motion. All in favor. Motion carried.

Adams County Planning & Zoning
Committee Meeting Minutes
January 6, 2016
Page #2

Sand Valley Golf Project: Jon Sonnenberg, Rome Highway Superintendent; Greg Broniec, Rome Zoning Administrator, and Chris Keiser, owner were present to explain the request to name private roads within the Sand Valley Golf Project. Sue Theisen, Real Property Lister was also present and stated that she has been working with Mr. Keiser on this project. Discussion was held. Mark Hamburg made a motion to grant the request to name the two roads. Barb Morgan seconded the motion. All in favor. Motion carried.

Farmland Preservation: Phil McLaughlin informed the Committee that the first meeting of the Ad Hoc Committee went well. Mr. McLaughlin also stated that the last update to the Preservation Plan was in 2004 and the Comprehensive Plan in 2006. When the maps are compared, they are worlds apart and must be addressed. The end result will be a drastic change. Chairman Stuchlak stated that this will be a continuing agenda item.

Forestry District: Phil McLaughlin stated that he had talked to Jon Galloy and they decided that they will use the previously created Forestry maps to compare with the new air photos to determine which properties have been cleared and remove them from the proposed Forestry District maps for a future Public Hearing. Dennis Rathermel and Kay Olsen Martz had questions on the Draft of the Forestry District and were notified that any change requests would be addressed at Public Hearing at a future date.

Planning & Zoning Updates: None.

Chairman Joe Stuchlak left the meeting at 2:40 P.M. leaving Vice Chair Barb Morgan in charge.

The Financial Report for the month of November was presented to the Committee for review and approval. Mark Hamburg made a motion to accept the Financial Report as presented. Randy Theisen seconded the motion. All in favor. Motion carried.

Correspondence: Phil McLaughlin informed the Committee that we received a letter from the Department of Natural Resources thanking Adams County for participating in the National Flood Insurance Program's Community Rating System. It is not a requirement, but in doing so, the citizens of Adams County save 15% on their flood insurance premiums.

The next Committee meeting is scheduled for February 3, 2016 at 1:00 P.M.

Al Sebastiani made a motion to adjourn. Randy Theisen seconded the motion. All in favor. Motion carried.

Adjourned: 2:431 P.M.

Joe Stuchlak, Chair

Rocky Gilner

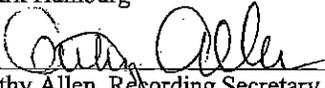
Barb Morgan, Vice-Chair

Larry Babcock

Randy Theisen

Mark Hamburg

Al Sebastiani



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Meeting was called to order at 9:00 a.m. by Chairman Repinski. The meeting was properly announced. Roll call: Djumadi, Gilner, Kotlowski, Pisellini and Repinski present.

Motioned by Djumadi/Kotlowski to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Pisellini/Gilner to approve the October 5th and October 14th, 2015 minutes. Motion carried by unanimous voice vote.

Public participation: None

Item #7 Open and act on bids for tax foreclosure property. Gilner opened the following bids and Djumadi read them: Lily Serles, parcel #49, \$48,000 with \$4,800 check included. Motioned by Djumadi/Kotlowski to accept Serles bid. Motion carried by unanimous voice vote. Michael Mertely, parcel #39, \$4,050 with \$405 check included. Motioned by Djumadi/Gilner to accept Mertely bid. Motion carried by unanimous voice vote.

Item #8 Discuss and/or act on 2 resolutions regarding tax deeded property. Motioned by Djumadi/Pisellini to approve the resolution for Schopf & Peppermill Lake. Motion carried by unanimous voice vote.

~~*Item #9 Discuss and/or act on resolution to transfer county owned property \$30 revenue to account #100.13.46130 Register of Deeds recording fees.*~~ This is a duplicate of item #8.

Item #10 Discuss and/or act on personal driveway on county owned property on 10th Avenue Lake Sherwood. To be placed on next meeting's agenda. Deed needs to be modified.

Item #12 Discuss and/or act on intrusion policy. Discussed intrusion policy. Committee was in agreement identifying doors for entrance, specific to public/staff and lock down times, setting parameters and prohibiting free access.

Present: Scott Sorensen and Jack Grignano at 9:48 a.m.

Item #11 Discuss and/or act on Veterans Memorial in Adams County (Scott Sorenson). Scott Sorensen and Jack Grignano provided a document regarding a Veteran's Memorial in Adams County. Motioned by Djumadi/Kotlowski to allow a tribute to Adams County Veterans to be placed on the courthouse grounds. Motion carried by unanimous voice vote. To be discussed further at next meeting.

Item #13 Update on maintenance items. Hamman provided an update. The storm water run-off project is underway. Security system installation is underway. The concrete slabs are ready to be used at Health & Human Services and the insulation is done.

Next meeting date: December 9th, 2015 at 9:00 a.m.

Items on next agenda:

Discuss and/or act on Veteran's Memorial in Adams County;

Discuss and/or act on personal driveway on county owned property on 10th Avenue Lake Sherwood.

Motioned by Kotlowski/Djumadi to adjourn at 10:45 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee.

CP\ck

Meeting was called to order at 9:00 a.m. by Chairman Repinski. The meeting was properly announced. Roll call: Djumadi, Gilner, Pisellini and Repinski present. Excused: Kotlowski. Also present: Zander, Wagner, Hamman and Phillippi

Motioned by Djumadi/Pisellini to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Djumadi/Pisellini to approve the November 16th, 2015 minutes. Motion carried by unanimous voice vote.

Public participation: None

Item #7 Open and act on bids for tax foreclosure property/resolutions. Bids opened by Gilner, read by Djumadi. They were read in order as follows:

- Bid for parcel #5 Pyrc, \$3,100 bid, parcel #004-014-90-0000, deposit of \$310.00
- Bid for parcel #5 Mikoda, \$3,000 bid, parcel #004-014-90-0000, deposit of \$300.00

Motioned by Djumadi/Pisellini to approve bid from Pyrc. Motioned carried by unanimous voice vote.

Item #8 Discuss and/or act on parcel #126-137. Motioned by Djumadi/Pisellini to give the Treasurer the opportunity to offer to the north neighbor located on parcel #126-262, the option to take ownership of parcel #126-137, with the County paying the \$30.00 recording fee. Motion carried by unanimous voice vote.

Item #7 Motioned by Djumadi/Pisellini to approve resolutions based on sale approvals last month for Mertely and Serles. Motion carried by unanimous voice vote.

Item #9 Discuss and/or act on tax deed parcel #26-2243. The bidder that was awarded the parcel did not make the final payment that was due in November. The County keeps the down payment and still owns the property. Motioned by Djumadi/Gilner to allow Treasurer to offer parcel #26-2243 to second highest bidder, Ruck, \$1,000.00 with a down payment of \$100.00. Motion carried by unanimous voice vote.

Item #10 Discuss/act on tax deed parcels #4-684 and 685. (Possible razing of building, put up for sale, etc). The property address is 989 13th Avenue. Wagner requested to allow Deena Higgins to have access to the property to obtain personal belongings. Wagner will go with her to obtain her personal items on December 11th, 2015; she will sign off on the items from statement prepared by Wagner. The committee concurred with this plan. Motioned by Djumadi/Pisellini to raze the house and shed on parcel #4-684 – 685 and check into select cutting the parcels, to use the proceeds to offset the costs. The county will keep the property and not put it up for sale. Motion carried by unanimous voice vote.

Recess: Motioned by Djumadi/Pisellini to take a 3 minute recess at 9:33 a.m. Motion carried by unanimous voice vote.

Reconvene: Committee reconvened at 9:36 a.m. Present: Djumadi, Gilner, Pisellini and Repinski. Excused: Kotlowski.

Item #11 Discuss/act on tax deed resolutions. Motioned by Djumadi/Pisellini to approve the resolutions from last month for the sales to Mertely and Serles. Motion carried by unanimous voice vote.

Item #12 Discuss and/or act on tax deed foreclosure/procedures. Committee discussed whether the County is able to use Wisconsin Surplus to sell property that doesn't sell. They will discuss this further at their next meeting. Also discussed was whether to offer extensions after the final court date. The Committee agreed that the procedures that are currently in place are legal and that they don't need to

P68 offer extensions. In an effort to remain consistent no modifications will be made. Motioned by Pisellini/Gilner to continue with the current County tax deed foreclosure procedures that are in place and not deviate from them. Motion carried by unanimous voice vote.

Item #13 Discuss and/or act opportunity to acquire potential donated property north of Highway 21 & east of Highway 13. Brief discussion took place. This item will be kept on future agendas for further discussion.

Item #14 Discuss and/or act on personal driveway on county owned property on 10th Avenue Lake Sherwood. The property is in a trust, which involves a number of people. Motioned by Repinski/Pisellini to have owners move their driveway off of County property. Motion carried by unanimous voice vote. Motioned by Gilner/Pisellini to have Wagner send a letter to the owners stating this. Motion carried by unanimous voice vote. Motioned by Repinski/Djumadi to rescind 10/14/15 motion and not offer easement agreements to modify deed. Motion carried by unanimous voice vote.

Item #15 Discuss and/or act on Veterans Memorial in Adams County (Scott Sorenson). Sorenson was not present. Item will remain on agenda for updates as they proceed with the project.

Item #16 Discuss and/or act on location placement of County Manager. Motioned by Gilner/Pisellini to have the County Manager move to the former Parks Director's office and make his permanent office, as of January 1st, 2016. Motion carried by unanimous voice vote.

Present: Kubisiak @ 9:45 a.m.

Present: Kotlowski @ 9:53 a.m.

Item #17 Discuss and/or act on motion related to February 11, 2015 minutes, item #9 door 209, entrance B. Motioned by Repinski/Djumadi to reiterate the motion from the February 11th, 2015 meeting; to keep door 209 open at ADRC and not establish closure. Discussed the number of times this item has been addressed, as well as others, instructing Phillippi to draft correspondence to Cable. Motion carried by unanimous voice vote.

Item #18 Update on maintenance items. Hamman gave a verbal update, recapping on projects from January to current. Hamman also provided the committee with an update on meeting with Cable's items of concern and plan of action.

Next meeting date: January 13th, 2016 at 9:00 a.m.

Items on next agenda:

Discuss and/or act on tax deed foreclosure/procedures;

Discuss and/or act on use of Wisconsin Surplus;

Discuss and/or act on opportunity to acquire potential donated 68 acre property in the Town of Big Flats;

Discuss and/or act on Veterans Memorial in Adams County (Scott Sorenson).

Motioned by Pisellini/Kotlowski to adjourn at 11:25 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved by the committee.

CP\ck

Public Safety & Judiciary Committee
Wednesday, December 9, 2015
9:00 a.m. – Conference Room A260

MINUTES

Chairman Allen called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Robert Grabarski, Jack Allen, Orin Nigh, and Jerry Kotlowski

Others present: Carol Collins, Tania Bonnett, Dennis McFarlin, Jane Gervais, Marilyn Rogers, Terry Fahrenkrug, Ryan Greeno, and Thaddeus Kubisiak

Motion by Kotlowski to approve the agenda, seconded by Eggebrecht. Motion carried by unanimous vote.

Motion by Grabarski to approve the November 10, 2015 minutes, seconded by Kotlowski. Motion carried by unanimous vote.

There was no public participation. There was no correspondence.

District Attorney – Tania Bonnett – Present

Committee was provided with the financial report for November 2015 and community service report for October 2015. Committee asked where the participants perform the hours for their community service and Bonnet stated she could get that information for the committee members at the meeting next month. The drug treatment court committee has been meeting regularly. Bonnett explained they will be doing joint training with Sheboygan County as they applied for a training grant. Bonnett stated they are working on purging files as time permits and will be going paperless in 2016. Bonnett informed the committee that she is talking with the judge about converting one of the offices by the courtroom into a victim/witness waiting room and explained they are allowed that by statute. A report of where the community service hours are performed was distributed to the committee at the end of the meeting as Bonnett later returned with that information.

Eyes of Hope Shelter—Kris Steffens — Not Present

Steffens was unable to attend the meeting. There was no written report to review.

Family Court Commissioner – Dennis McFarlin – Present

Committee was provided with a written report for November. McFarlin explained his budget is doing well with revenues at 97% and expenses at 85%. McFarlin stated the judge is utilizing him as much as he can and discussed being on-call and what that entails.

Child Support – Janet Leja – Not Present

The Child Support Office was not scheduled to attend the meeting. Committee was provided with a written report and financial report for November. There were no questions.

Clerk of Circuit Court – Kathie Dye – Not Present

The Clerk of Circuit Court Office was not scheduled to attend the meeting. Committee was provided with a financial report for November. There were no questions.

Register in Probate – Chris Langer – Not Present

The Register in Probate Office was not scheduled to attend the meeting. There was no monthly report to review.

P66

Emergency Management – Jane Gervais – Present

Committee was provided with the financial report for November. Gervais discussed the locations of the towers Adams County owns and/or rents space from. Chairman Allen suggested Gervais get a map with all the towers for committee members to see. Gervais stated the railroad training that was held on 11/30/15 was beneficial and informative. Gervais explained that FEMA approved the All Hazards Mitigation Plan so that plan is good for five years. The mobile command trailer is back from having the converters replaced. Cold weather kits were purchased for the generators.

Medical Examiner – Marilyn Rogers – Present

Committee was provided with a written report and financial report for November. There were no questions. Rogers stated the call volume has been busier than usual for November and they are up to 180 cases as of 12/8/15. Rogers explained the new bill that states funeral homes are no longer required to pay the medical examiner fees for Medical Assistance cases. Rogers has been working with Corporation Counsel to develop a contract for payment of medical examiner fees. Rogers provided the committee with the letter and contract for their review. Chairman Allen requested that Rogers supply the committee members with something in writing to explain the change in legislation and Rogers stated she will put a copy of the bill in their mailboxes in the County Clerk's Office.

Sheriff's Office – Chief Deputy Fahrenkrug – Present

Committee was provided with the animal control report and financial report for November. Fahrenkrug informed the committee that there is a vacancy in the patrol division due to a recent resignation and could possibly be two vacancies with the investigator vacancy. Fahrenkrug explained there are still problems with getting eligibility lists for all divisions. Greeno explained that Adams-Columbia Electric Cooperative has awarded the Sheriff's Office over \$5,000 to purchase a video system. Committee was provided with the Notice of Understanding between Adams County and Eyes of Hope Shelter for their approval. Committee requested an animal control report that would show comparisons from one year to the next. **Motion by Kotlowski to approve the Notice of Understanding between Adams County and Eyes of Hope Shelter, seconded by Nigh. Motion carried by unanimous vote.**

Motion by Nigh to approve vouchers and monthly expense reports as presented, seconded by Eggebrecht. Motion carried by unanimous vote.

Identify upcoming agenda items: None at this time

Set next monthly meeting date as January 13, 2016 at 9:00 a.m.

Motion by Grabarski to adjourn, seconded by Kotlowski. Motion carried by unanimous vote. Meeting adjourned at 9:44 a.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Robert Grabarski
Secretary

SAFETY COMMITTEE MEETING*Minutes***October 7, 2015/ 2:30 pm /Room A160**

1. The Meeting was called to order by Chair Pisellini at 2:34 pm.
2. The meeting was properly announced.
3. Present: Supervisor Paul Pisellini; Committee members Tracy Hamman and Pat Kotlowski; Mark Rumpel, MEUW Safety Coordinator and Ruth Horndasch, HHS. Marcia Kaye and Brenda Quinnell were excused.
4. Kotlowski made motion to approve the Agenda, seconded by Pisellini. Motion carried by voice vote.
5. Motion by Kotlowski and seconded by Hamman to approve the Minutes from the August 14, 2015 meeting. Motion carried by voice vote.
6. There was no public participation.
7. No correspondence received or other business addressed.
8. Mark Rumpel distributed his *2015 Safety Coordinator Report* showing work completed to date. The two page report listed accomplishments developing an Office Safety Program, updates to the HAZCOM Program, MSDSOnline update, researched multi-gas meter prices, conducted noise level assessments at the Parks Department, completed Confined Space Hazard Assessments for the Courthouse and Community Center, developed Job Safety Analysis for Parks and Highway Departments, conducted facility inspections at Highway & Solid Waste Departments, completed Emergency Action Plan training for the Extension & Aging and completed CPP/AED training for remainder of Jail Staff.

Goals & Objectives for October include developing Housekeeping & First Aid Programs, completing Facility Inspections at the Courthouse & Community Center Ventilation Systems and scheduled Emergency Action Plan Training for HHS and the Library.

9. Discussion & action on continued topics:
 - AED machines/cases for HHS & Courthouse & Biohazard Bags
Mark reported that Marcia informed him that \$3,800 was available to purchase both AED's and cabinet. The new units will be purchased for the Courthouse and Community Center. HHS has the AED from Courthouse. A motion was made by Hamman and seconded by Kotlowski to purchase 2 AED Machines & Cabinets for the Courthouse and Community Center and Biohazard Bags. Motion carries by voice vote.
 - MSDS Online
Mark learned that the contract proposal for the MSDS Online software cannot be extended into 2016, but if the county signs the contract in December 2015, the county can pay in January 2016. Since the money to pay for the MSDS Online software is coming out of the MIS budget, Mark will work with Dawn McGhee to have her sign the contract in December. The cost estimate is \$2,580 annually for 3 years. Two administrators are included but if the county would like more, the cost is approximately \$100 each.

- Multi-gas Meter (Hwy, SW & Maintenance)
Mark is working with Jane Gervais, Emergency Management to complete a grant to purchase the required multi- gas meter for use in confined spaces. Mark believes the county may only need 1 gas meter and a mobile unit may be available.
- Respirator Fit Testing
Mark is working to get quotes from vendors. Lisa Krizan from HHS was provided with information about the program. Mark will provide cost quotes at the next Safety Committee Meeting.

10. Discuss and/or act on status of safety policies

- a. Office Safety Plan – The Safety Committee reviewed and discussed the Office Safety Plan. The consensus of Safety Committee was to submit to the Property Committee for approval.
- b. Hazardous Communications Plan Update – Mark reviewed the updated HazCom policy with the Safety Committee noting that he included information about SDS and recommended taking out the section about piping until it is determined how the county would like to mark pipe, by department or by county. Mark also stated that the county could keep pipe marking as is and the section about piping could be written to reflect the counties piping policy. Mark will bring back the HazCom Plan to the next meeting to review these changes.

11. Workers compensation claims were reviewed. Solid Waste has the highest injury rate this year with 2 workers out. Brenda Quinnell, Director of Solid Waste has put new procedures in place to decrease workplace injuries.

12. Upcoming Agenda Items – Paul Pisellini requested that we keep the discussion/action items on the agenda the same as October's agenda.

13. Next Meeting Date: Thursday, November 19, 2015 at 2:00pm in Room A160.

Motion by Kotlowski to Adjourn, seconded by Hamman at 3:32 p.m. Motion carried by unanimous voice vote.

These minutes approved by the Safety Committee on December 10, 2015. .

Ruth Horndasch, Acting Recording Secretary

SAFETY COMMITTEE MEETING*Minutes***December 10, 2015 / 2:00 pm / Room A160**

1. The Meeting was called to order by Chair Pisellini at 2:00 pm.
2. The meeting was properly announced.
3. Present: Supervisor Paul Pisellini; Committee members Brenda Quinnell and Pat Kotlowski; Mark Rumpel, MEUW Safety Coordinator and Thaddeus Kubisiak, County Manager. Marcia Kaye and Tracy Hamman were excused.
4. Quinnell made motion to approve the Agenda, seconded by Kotlowski. Motion carried by voice vote.
5. Motion by Kotlowski and seconded by Quinnell to approve the Minutes from the October 7, 2015 meeting. Motion carried by voice vote.
6. There was no public participation.
7. Rumpel reported that an employee filed a Worker's Comp claim for smoke in the work area due to woodstove smoke coming into through the air exchange. A discussion was held on causes, locations and possible remedies. Further investigation will take place upon Kaye's return.
8. Mark Rumpel distributed his *2015 Safety Coordinator Report* showing work completed to date.
9. Discussion & action on continued topics:
 - a. AED machines/cases for HHS & Courthouse: All of the AED's are now in their locations and old machines properly disposed.
 - b. Biohazard Bags: Rumpel reported that Kaye distributed the bio-hazard bags to the departments.
 - c. MSDS Online: Quinnell moved, second by Kotlowski, to request that MIS proceed with purchasing the MSDS Online program. Motion carried through voice vote.
 - d. Multi-gas meter (Hwy, SW & Maintenance): A discussion was held on the requirements for having a gas meter for testing air-quality for confined spaces. Motion by Kotlowski, second by Quinnell, to purchase a new gas meter for use within the various departments. Motion carried by unanimous voice vote.
 - e. Respirator Fit-testing: Rumpel continues to work on this.
10. Discuss and/or act on status of safety policies
 - a. Office Safety Plan – sent to Property Committee
 - b. Hazardous Communications Plan Update – reviewed by the Safety Committee.
 - c. Ergonomics Program – postpone review by Safety Committee until next month.
 - d. Power Industrial Trucks – postpone review by Safety Committee until next month.
 - e. Hazardous Energy Control – postpone review by Safety Committee until next month.
11. Discuss and/or act on Online Safety Training: A list of programs offered by the insurance company was reviewed and continued support with them discussed.
12. Discuss account balance and/or approve purchase of safety items: See above motion to purchase a multi-gas meter.

13. Workers compensation claims were reviewed. Solid Waste has the highest rate due to a disabling injury and several surgeries.
14. Identify Upcoming Agenda Items – Ergonomics and Welding Programs will be coming to the committee for review.
15. Next Meeting Date: Thursday, January 13, 2016 at 2:00pm in Room A160.

Motion by Kotlowski to Adjourn, seconded by Quinnell at 2:55 p.m. Motion carried by unanimous voice vote.

These minutes have not yet been approved by the Safety Committee.

Brenda Quinnell, Acting Recording Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE
Thursday, December 9, 2015, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, Chair
 Larry Babcock, Vice-Chair
 Mark Hamburg

EXCUSED: Paul Pisellini
 Barb Morgan

OTHERS PRESENT: Brenda Quinnell, SW Director
 Everett Johnson
 Thaddeus Kubisiak, County Manager/Admin Coordinator
 Jerry Poehler, Town of Springville

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: JOHNSON, BABCOCK, and HAMBURG. PISELLINI and MORGAN were excused.

APPROVAL OF AGENDA: *Motion by Hamburg, second by Babcock, to approve the agenda as presented. All in favor; motion carried.*

NOTICE THAT THE COMMITTEE MAY DISCUSS AND ACT ON ANY AGENDA ITEMS LISTED.

APPROVAL OF OPEN SESSION MINUTES FROM THE NOVEMBER 12, 2015 REGULAR SOLID WASTE MEETING: *Motion by Hamburg, second by Babcock, to approve the Open Session minutes as presented for the November 12, 2015 Solid Waste meeting. All in favor; motion carried.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Jerry Poehler, Supervisor from Town of Springville, requested to address the Committee regarding the upcoming price increase for curbside service. He stated that several residents have complained of the large increase and he questioned the reasoning and statements made in the October letter. Quinnell addressed his concerns and a good discussion was held amongst all. Quinnell will attend the next Springville Town meeting on December 28th to address concerns and offer alternatives.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There were no communications, correspondences or other business matters presented.

FINANCIAL REPORT: *Motion by Babcock, second by Hamburg, to accept the Financial Reports and Check Summary as presented. All in favor; motion carried.*

FIXED ASSETS REPORT: The Director reported that she met with Tati and the auditor again and they are very close to getting the final numbers. It was decided to discontinue using SAGE at the courthouse and that the SW Department will keep track of their own depreciation schedules similar to the Highway Department. This will need to be completed by March 2017.

SITE REPORT: Quinnell distributed and the Committee reviewed the Site Report dated December 9, 2015 (see attached copy). *Motion by Hamburg, second by Babcock, to approve the Site Report as presented. All in favor; motion carried.*

UPDATE ON ORDINANCE #15-2010 ENFORCEMENT: Quinnell reported that she continues to work with the haulers.

UPDATE ON ROME RECYCLING: Quinnell reported that she continues to meet with Rome officials regarding changes at the Town drop-off site.

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: Quinnell reported that the Department is in need of a replacement for the small compactor used as back-up and support in the cell. The current compactor is old and the repairs are becoming frequent and soon more expensive. It is not even worth trade-in value. Recently both compactors were down and this created problems in the cell. Hank found a used one with lower hours and he and a mechanic are going to inspect it on Friday. If deemed in good condition and approved by the committee, the funds to purchase it would come from sale of equipment. The Department recently sold \$23,040.00 in equipment through auction with anticipated additional revenues in 2016. Over \$4,000.00 is left over from sale of a truck earlier in the year and some equipment money is also budgeted in 2016. *Motion by Hamburg, second by Babcock, to authorize purchase of the 2000 BC671RB compactor from Miller-Bradford & Risberg, Inc pending approval by Brenda of satisfactory condition of the equipment upon inspection, and not to exceed \$57,000.00. All in favor; motion carried.*

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were none.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Updates on pertinent items, Updates on the Town of Rome Recycling Project, Updates on the Ordinance #15-2010 enforcement, and Update on Fixed Assets Report.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, January 13, 2016 at 6:00 PM at the Landfill.

Motion by Hamburg, second by Babcock, to adjourn until the next meeting. All in favor; motion carried. Meeting adjourned at 7:36 P.M.

Respectfully submitted, Brenda Quinnell, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT ATTACHED

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 505

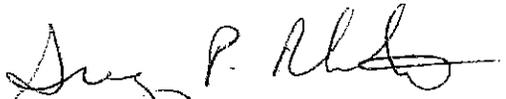
Report for the month of December, 2015

Work continued on the 2015 Government Land Corner Maintenance Project. All corner locations in the project area have been visited. Two corners in Quincy need to be computed and reset. Both are in area that were under water and will be completed in conjunction with the 2016 project

The 2016 Project will include the corners in Dell Prairie, New Haven, Jackson and Springville.

I am continuing to respond to queries from the public and perform the duties of my office.

Respectfully Submitted;


Gregory P. Rhinehart,
Adams County Surveyor

1/06/2016

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
 P.O. BOX 187, FRIENDSHIP, WI 53934
 (608) 339-4226

SUMMARY OF ACCOUNTS 2014

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,900.00	\$25,500.00	\$ 300.00
JANUARY	325.00		100.00
Balance	\$3,575.00	\$25,500.00	\$ 200.00
FEBRUARY	325.00	7,445.15	
Balance	\$3,250.00	\$18,054.85	\$ 200.00
MARCH	325.00		
Balance	\$2,925.00	\$18,054.85	\$ 200.00
APRIL	325.00	9,552.29	
Balance	\$2,600.00	\$ 8,502.56	\$ 200.00
MAY	325.00		
Balance	\$2,275.00	\$ 8,502.56	\$ 200.00
JUNE	325.00		
Balance	\$1,950.00	\$ 8,502.56	\$ 200.00
JULY	325.00		
Balance	\$1,625.00	\$ 8,502.56	\$ 200.00
AUGUST	325.00		
Balance	\$1,300.00	\$ 8,502.56	\$ 200.00
SEPTEMBER	325.00		
Balance	\$ 975.00	\$ 8,502.56	\$ 200.00
OCTOBER	325.00		
Balance	\$ 650.00	\$ 8,502.56	\$ 200.00
NOVEMBER	325.00		
Balance	\$ 325.00	\$ 8,502.56	\$ 200.00
DECEMBER	325.00	\$ 6,352.56	\$ 200.00
Balance	\$ 0.00	\$ 2,150.00	\$ 200.00

Grand Total