

## Property Committee Meeting Minutes

March 12, 2013 Room A160

The meeting was called to order by Chairman Allen at 11:54 a.m. following the Joint Property/Park Committee meeting schedule at 10:00 a.m. in room A231. The meeting was properly announced.

Present: Allen, Djumadi, James, Kotlowski and Miller. Also present: Dye, Hamman, Larson, McFarlin, Phillippi, Pisellini, Stuchlak and Zander.

Motioned by James/Kotlowski to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Miller/Djumadi to approve the February 4, 2013 minutes. Correct Shorewood to Sherwood. Motion carried by unanimous voice vote.

Motioned by Miller/Kotlowski to deviate to agenda item #7 Discuss and/or act on Courtroom B Safety. Motion carried by unanimous voice vote.

Hamman explained the security for Courtroom B will be included with the Simplex upgrade, which will begin towards the end of this month.

Miller opened one bid for tax foreclosure property. Parcel #25, 1813 Woodbridge Court, Tim Linke \$3,010, 10% included \$301. Motioned by James/Djumadi to accept the bid for Parcel #25. Motion carried by unanimous voice vote.

Discuss and/or act on Easton Township taking over the Easton boat landing. Stuchlak discussed the possibility of the Town of Easton taking over boat landing, which is 9500 square feet and ¼ acre area in size. They would maintain it themselves. He believes the upkeep would be: 3 times per year to mow it; equaling 100 hours approximately to cut the grass. This would be a liability, not an asset, per Stuchlak. Motioned by Djumadi/James to allow procedures to start initial action to transfer the East Boat Landing to Easton Township, as long as it will remain a public access. Motion carried by unanimous voice vote. Fact finding section meeting will be next Monday, March 18, 2013.

Update on Lake Sherwood property (3.8 acres) in Town of Rome, owned by Adams County, Town of Rome would like ownership. The county obtained the land from a foreclosure, not a direct purchase. Authorized transfer of land, with a motion, through the Quit Claim Deed process deeded to the town. Motioned by James/Kotlowski to transfer 3.8 acres from Adams County back to Town of Rome through a Quit Claim Deed. Larson will have Albert draft the deed. Motion carried by vote, 4 yes, Miller, Kotlowski, James and Allen. 1 abstain. Abstaining vote, Djumadi.

Discuss and/or act on tree removal on county property in Town of Rome. Firewise program; the committee needs all the relevant information on the parcel. Will discuss further at next month's meeting.

Update on County owned land as it relates to Shoreland/Wetland/Habitat Protection Ordinance will be discussed at next month's meeting.

Update on final punch list for Health & Human Services project and discuss and/or act on change order and/or invoices related to Health & Human Services/Community Center project. Per Larson, we are under warranty currently. The heating system has on-going problems.

The engineer will not sign off of the punch list until the end of March because he is out of the country. Furnace issues, they lock out.

Hamman reported he will be meeting with a representative from Zonex, Milwaukee Stove, and Schneider today to go over issues we are having. Transformer issues, 120 volts, fluctuation in voltage, 1 transformer was replaced. Troubleshooting issues, some suggestions are to look at the insulation, ductwork and any other areas that could have potential problems. James questioned when the warranty started. Hamman said that the owner's manual warranty has start date in them. There are 2 pending issues; heat, insulation and development of icicles.

Update on Historical Society Building will discuss at next month's meeting and take a tour.

Discuss potential for stairs on east side of building.

Issues: receiving door by McGhee's office, the lack of adequate room; delivery trucks, handicap lot, main power is underground. No action was taken. Email will be sent out by Larson instructing people not to go uphill in inclement weather.

Discuss and/or act on Boiler Replacement in L.E.C. facility. Hamman informed the committee that it has been ordered and is expected to arrive on Tuesday, March 19, 2013. The maintenance department will extend the concrete pad that it will be installed on.

Update on maintenance items. Tempered glass was installed in District Attorney's office, electrical locks are being discussed. A microwave will be replaced with a pizza oven in the lunch room. Four committee members were in favor, Djumadi objected. Concrete caps will be a summer project. The trailer full of stuff still needs to go to Practical Cents. There are 2 washers/dryers from jail in storage. They may be able to be put on the website to be auctioned off.

Next meeting date set for April 9, 2013 at 10:00 a.m.

Items for next agenda:

*Tour of storage facility and H&H S building;*

*Open and/or act on bids for tax foreclosure property;*

*Discuss and/or act on tree removal on county property in Town of Rome;*

*Update on County owned land as it relates to Shoreland/Wetland/Habitat Protection Ordinance;*

*Update on Historical Society Building (tour in April);*

*Old Farmers Antique update;*

*Update on information gathered regarding to maintenance reclassification;*

*Discuss potential for stairs on east side of building.*

Motioned by Miller/James to adjourn at 1:46 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

/s/ Cindy Phillippi

Recording Secretary

These minutes have been approved.