

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, JUNE 13, 2013 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
Florence Johnson
Patrick Gatterman
James Bays

OTHERS PRESENT: Dennis Premo – Highway Patrol Superintendent, Shawn Bula,
Mark Gieringer, Dan Rossiter, Barbara Morgan and Everett
Johnson

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, June 13, 2013.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN AND BAYS.
ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Bays to approve the Agenda as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (MAY 9, 2013 & MAY 21, 2013): *Motion by Bays to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for May 9, 2013 Regular Monthly Meeting and May 21, 2013 Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public participation was requested for the following Agenda items:

- Driveway Access County Road M ~ Bula-Gieringer Farms
- Update on County Road B (CTH E – STH 82) Overlay Warranty
- Review & Act on AECOM Task Order #3 / County Road B (CTH E – STH 82) Overlay Project

DRIVEWAY ACCESS COUNTY ROAD M ~ BULA-GIERINGER FARMS:
Shawn Bula and Mark Gieringer were present from Bula-Gieringer Farms to explain why they need the additional driveway access to move cattle. *Motion by Bays to allow a variance for the Bula-Gieringer driveway access on County Road M as long as it is installed in compliance with the County Ordinance and that some type of warning signage is present when cattle are moved from one side of the road to the other, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
JUNE 13, 2013 ~ 9:00 A.M.**

REVIEW & ACT ON WOOD BIDS: The following bids were received for the wood:

FOR SALE: PULP LENGTH WOOD / BY BID ONLY				
6/12/13 1:00 P.M.	STH 13 & STH 21		1342 COUNTY ROAD F	
BIDDER	SITE# 1 / PINE	SITE# 1 / HARDWOOD	SITE# 2 / PINE	SITE# 2 / HARDWOOD
Larry Burrows Trucking	\$ 350.00	\$ 200.00	\$ 350.00	\$ 200.00
Bruce & Linda Mohns		\$ 967.51		\$ 617.51
Hansford Forest Products	\$ 817.00	\$ 1,232.00	\$ 836.00	\$ 414.00
Gene Schilling		\$ 1,103.00		

Motion by Gatterman to award the wood bids as presented to the highest bidders, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

UPDATE ON COUNTY ROAD B (CTH E – STH 82) OVERLAY WARRANTY: Dan Rossiter representing AECOM gave an overview of the 6/4/13 meeting that was attended by AECOM, D.L. Gasser Construction and Adams County Highway Department reference the County Road B (CTH E - STH 82) overlay warranty issues. No definite cause for pavement performance was reached or discovered.

REVIEW & ACT ON AECOM TASK ORDER #3 / COUNTY ROAD B (CTH E STH 82) OVERLAY PROJECT: Discussed the AECOM Task Order #3 for the County Road B (CTH E – STH 82) Overlay Project: would be performed on a time and material basis, so only the amount of work agreed to is to be performed. *Motion by Gatterman to accept the AECOM Task Order #3 as presented on a time and material basis for the County Road B (CTH E – STH 82) Overlay Project, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

BUILDINGS & GROUNDS / SALT SHED REPAIRS: The two salt sheds located at 3275 State Road 13 and the wash bay at the highway shop are in need of repairs. Estimates for repairs were obtained from two companies. *Motion by Gatterman, second by Bays to accept the buildings and grounds repairs from Altman Construction Company for:*

- two salt sheds at 3275 STH 13 ~ \$26,490.00
- wash bay at highway shop ~ 10,040.00

VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Patching roads where required
- Seal coating: CTH F, CTH N, CTH J (Village Limits to CTH Z)
- Shoulder Maintenance: State and County Roads
- Mowing: State and County Roads began last week
- LFA (Local Force Account) STH 13 North of Wisconsin Dells \$5,000.00 ~ Committee would like the Commissioner to further investigate and go ahead with project if feasible.

FINANCIAL REPORT: *Motion by Bays to approve the May 2013 Financial Report as audited, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
JUNE 13, 2013 ~ 9:00 A.M.**

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. Committee members reviewed the June 7, 2013, Monthly Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. ***Motion by Gatterman to approve the Monthly Check Summary report as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

SET NEXT MEETING DATE AND ADJOURN: ***Motion by Gatterman, second by Bays, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, July 11, 2013 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

Meeting adjourned at 10:30 A.M.

Respectfully submitted,

Dennis Premo, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE