

Administrative and Finance Meeting Minutes
September 11 2007
8:00 a.m.

Called to order by Chairman Sebastiani at 8:10 a.m. Present Keckeisen, Grabarski, Davis, Sebastiani, West.

Register of Deeds – Barb questioned if staffing was adequate. Jodi explained object 414 is used for binder replacements, postage scale, document stamps etc.

Barb recommends taking control of your own destiny so the state can not control it. ADRC – the difference between Waushara, Marquette, Columbia and Wood, Portage and Marathon was discussed.

Bev Ward and Eric Furtkamp explained that when working on the Health and Human Services Budget some of the following programs and areas were looked at:

- Staffing - Case loads such as AODA and Mental Health are a minimum staffing currently.
- CWCA – Retaining administrative costs related to referrals, intake, and data entry when working with the energy assistance program.
- Day Care Services – Moving to the thrift store.
- Supportive Home Care –cutting it out.
- Energy Assistance Program – Resolution to board to take over the program did not pass. It is too late to do anything with the program this year, however the Health and Human Services department will be looking at options in the next budget cycle.

Aging budget – 51% of their money is state and federal dollars, 33% is county match levy dollars and 16% comes from senior donations.

Cooking meals in house is the cheapest way to provide meals. A cost analysis has been completed by Carol and the most expensive meal provided is a chef salad.

The average moneys collection at the following sites per meal are:

Easton/Big Flats \$2.80
Home Bound \$1.50

Adams Sight \$2.00

The Older American Act mandates that you can not charge anyone over the age of 60 for their meals you may only ask for a donation.

Motioned by Grabarski/Davis to reduce Public Health Levy by \$5,000 and the cut can not be in the area of the flu shot program. Motion carried by unanimous voice vote.

Motioned by West/Grabarski to recess at 12:30 p.m. Motion carried by unanimous voice vote.

Called back to order at 1:40 p.m. Present Sebastiani, West, Keckeisen, Davis. Excused Grabarski.

Motioned by Davis/West to reduce 100.34.54720.432 from \$2,000 to \$1,500. Motion carried by unanimous voice vote.

Emergency Management budget was presented an not changed.

Family Court Commissioner – Motioned by West/Davis to reduce 100.04.51260.316 to \$29,600. Motion carried by unanimous voice vote.

DA budget was presented and not changed.

MIS budget was presented and not changed.

Motioned by West/Keckeisen to adjourn at 4:40 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi

Recording Secretary

These minutes have not been approved by the Administrative Finance Committee