

Resources and Recreation Committee Meeting
March 10, 2009 9:00 a.m.
Courthouse Conference Room A231

Call to Order: Meeting was called to order at 9:05 a.m. by Chairperson Dehmlow.

The meeting was properly announced.

Roll Call: Committee Members: Fran Dehmlow, Gary Hartley, Joe Stuchlak, Dave Renner, and Glenn Licitar. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Admin. Clerk/Bookkeeper, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, Tim and Lorie Hodkiewicz – Soccer and Little League Program Reps, Dave Dehmlow – Dehmlow Trucking, Todd Dolata – T & L Excavating, Darrin Johnson – WRPC, Clem Safranek – MSA, Tadd Wormet – AF Motors, Chuck Sibilsky – LWCD, Barb Petkovsek – Admin. Coord./DOF, and John Albert – Corporation Counsel.

Approve Agenda: Motion by Stuchlak/Licitar to approve the agenda as printed. Motion carried.

Previous Minutes: Motion by Renner/Stuchlak to approve the February 10, 2009, minutes as printed. Motion carried.

Agenda Items:

Committee Recreation Report: Renner inquired about an ATV trail segment in Strongs Prairie area – Coordinator reported he has no knowledge of this apparent private trail.

Licitar reported receiving a complaint on the user fee at Fawn Lake. Director reported a portapotty will be installed at Fawn Lake for the first time this season.

Renner inquired about Mason Lake, who owns what? Director reported the County owns the boat launch and Wagon Wheel Campground owners own $\frac{3}{4}$ of the parking lot. Wagon Wheel sells the seasonal user fee stickers for the Parks Department and retains 50 % of the revenues from their sales for the use of the parking lot.

Correspondences: None.

Special User Requests: Motion by Licitar/Hartley to approve the Dellwood Snowmobile Club's request to hold a pancake breakfast May 24, 2009, in the Castle Rock Park shelter building per Adams County Park Ordinance # 6-2008, Sec. 2.2. Motion carried.

Public Participation: None.

Little League & Soccer League: Mr. Hodkiewicz reviewed the soccer program for Committee. Motion by Stuchlak/Hartley to release \$1,000.00 to the Roche-A-Cri Little League and \$1,000.00 to the A-F Youth Summer Soccer as approved in the 2009 budget per County Board. Motion carried.

Administrative Directive on Campgrounds Management: Motion by Renner/Stuchlak to postpone to April agenda. Motion carried.

Motion by Hartley/Stuchlak to modify agenda order. Motion carried.

Employee Status Report(s): Outlying Caretaker will start beginning of April. Lifeguard positions will be available.

Outlying Parks: Park users that prefer to purchase a season pass vs. a day user pass will be able to request to purchase the sticker(s) at the outlying registration boxes by enclosing the money and filling out a form for pass(es) to be mailed to the purchaser. This is new for 2009 and makes for a more user friendly system for the general public.

Expense Check Summary Report: Reviewed by Committee. Renner requested the gas and electric line item be separated beginning with the 2010 budget. Director will discuss request with Admin. Coord.

Castle Rock and Petenwell Park Riprap projects to include associated road repairs and opening and awarding bids at 10:00 a.m: Director reported Petenwell Park is eligible for \$36,000.00 and Castle Rock Park is eligible for \$10,483.00 of State aid for the riprap projects at 75% cost-share – County has to pay 25% of the project costs for Petenwell and slightly higher for Castle Rock. Director read aloud bid ad that was publicized in the Adams County Times Reporter and stated the County does not have the necessary project permits yet. Project cannot begin till permits are received.

Motion by Renner/Stuchlak that a performance bond be required by the successful bidder before work may begin. Motion carried.

Dehmlow opened and read aloud the project bids.

A ten minute recess was taken.

Motion by Stuchlak/Renner to accept Dehmlow Trucking's bid of \$39,395.44 for Petenwell Park and \$19,918.50 for Castle Rock Park, to include extension of starting date. If Dehmlow Trucking does not accept the project will be awarded to the second lowest bidder. Roll call vote, all yes. Motion carried.

Castle Rock Park Harbor of Refuge feasibility study proposal from MSA Professional Services: Mr. Safranek reviewed the need and steps to be taken for the Castle Rock Harbor of Refuge feasibility study. Motion by Renner/Hartley to approve MSA perform a feasibility study for the proposed Castle Rock Park Harbor of Refuge at a cost of \$85,000.00 - \$95,000.00, contingent upon the Parks Department securing funding for the project and Committee approval. Motion carried.

Vehicle Replacements: Mr. Wormet reviewed A-F Motors quotes and specs for two new trucks and plows purchased via municipal leases as the Department has done in the past. Director reported one new truck would go to Petenwell Park and the other for the Admin Office, the current Admin truck would go to Castle Rock Park. Motion by Renner/Stuchlak to draft a Resolution to purchase the two proposed trucks and plows from A-F Motors via municipal leases and forward to County Board for approval. Motion carried.

Tourism/Sports Shows: Director reported there are only two shows remaining for the winter/spring season.

Trails Report: Coordinator reported an Easton trail segment is closed to snowmobiling due to logging in the area. The County received the State Aid Agreement for the Wood County trail segment that Adams County is grooming.

Coordinator will be meeting with Plum Creek Timber Company Rep(s) to discuss the ATV trail(s) on Plum Creek properties. The lease is expired.

Coordinator reported the Hwy Z approach and 18th approach will be done by the Hwy Department.

The \$3500 lease agreement for the trail segment in Monroe Center will be included in the 2010 state aid request.

Future Agenda Items: Castle Rock Park pulping project bids and Administrative Directive on Campgrounds Management.

Next Meeting Date: April 14, 9:00 a.m., A231.

Adjourn: Motion by Licitar/Stuchlak to adjourn at 11:58 a.m. Motion carried.

Submitted by,

Glenn Licitar
Committee Secretary