

ADAMS COUNTY BOARD OF SUPERVISORS MEETING

Adams County Board Room

March 17, 2015 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of February 17, 2015 minutes
8. Public participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Gilner, Grabarski, Hamburg, Johnson, Kotlowski and Morgan
10. **Claims:** None
11. **Correspondence:** None
12. **Appointments:** Reappoint Mary Nelson as President, Jeanne Heideman as Vice-President and Kathy Challoner as Secretary for 2 year term (Jan 2015-Dec 2016) on the Library Board. Appoint Danna Peterson (school rep) and Patricia Townsend for a 3 year term (Jan 2015-Dec 2017) on the Library Board. Appoint Jack Grignano to Veterans Committee.
13. **Unfinished Business:** Res. #12-2015 to rescind Resolution 71-1984 in order to act in accordance with future fiscal planning and budgeting for Adams County beginning January 1, 2016.
14. **New Business:** None
15. **Reports and Presentations:**
 - A. Miscellaneous:
 - Congratulations to Jodi Helgeson for getting the WLIA Lifetime Achievement Award
 - Register of Deeds Annual Report 2014
 - Fair/Agricultural Society Report 2014
 - Clerk of Circuit Court Annual Report of 2014
 - Dog License Report 2014
 - Daric Smith, RIDC
 - ACDoF/County Clerk Report
 - Emergency Fire Warden list for 2015
 - Ad Hoc Reports

16. Review Committee Minutes

Ad Hoc Org 1/29, 2/11, 2/17	Executive 2/10, 3/3 H&HS/Vet 2/6	Library 11/24/14, 1/26	Solid Waste 2/11
Airport 2/9	Hwy 2/12	Parks 1/13, 1/20	Surveyor Feb 2015
Board of Adjustment 2/18	Jt Adm & Fin/Parks	Property 2/6, 2/11	Traffic Safety
CWCAC 12/17/14	2/5	PS&J 2/11	11/12/14
County Board 2/17	L&W 2/9		UW Ext 2/10

17. **Resolutions:**
 - Res. #15:** To recognize Darin Babcock's resignation effective March 14, 2015, and honor his 17 years of service to Adams County.
 - Res. #16:** To Sell County Advertised Property #12-1458
 - Res. #17:** To adopt the Administrative Coordinator form of County Government with additional roles, responsibilities and expectations as outlined in the attached Addendum(s).

Res. #18: To authorize an application to the State of Wisconsin for an audit waiver exemption for provider agencies with contracts between \$25,000 and \$100,000.

Res. #19: To Transition from the Medicaid Waiver System to Family Care.

18. **Ordinances:**

Ord. #03: Amending Adams County Park Ordinance #6-1990

19. **Denials:** None

20. **Petition:** None

21. Approve Claims

22. Approve Per Diem and Mileage

23. Motion for County Clerk to correct errors

24 Set next meeting date(s)

25. Adjournment

Resolution 12 - 2015
Resolution to Rescind Resolution 71-1984

1 **Introduced by:** The Adams County Parks Committee
2

3 **Intent & Synopsis:** To rescind Resolution 71-1984 in order to act in accordance with future
4 fiscal planning and budgeting for Adams County beginning January 1, 2016.
5

6 **Fiscal Note:** Beginning January 1, 2016 all Adams County Parks & Recreation Department
7 revenue shall support **all aspects** of the Parks & Recreation Department administration,
8 operation, recreational programs and approved capital improvements.
9

10 **Whereas:** Resolution 71-1984 does not provide the ability for Adams County government to
11 make the Adams County Parks & Recreation Department a self-sustaining department; and
12

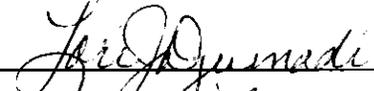
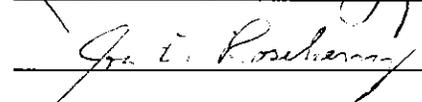
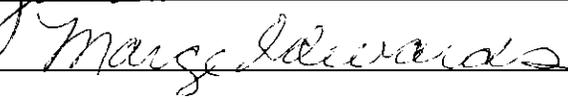
13 **Whereas:** Revenues shall be used for administration, operation and improvement of all Adams
14 County owned parks, boat landings, and recreational programs in order to maintain a premier
15 county park and recreation system; and
16

17 **Whereas:** Remaining revenues after all expenses at the end of the fiscal year (books are
18 closed) shall carry over to the following year to support all administration, operations,
19 recreational programs and approved capital improvements; and
20

21 **Whereas:** The Adams County Parks Department by resolution has committed the use of park
22 revenues for an extended period that shall be monitored; and
23

24 **Whereas:** The rescinding of Resolution 71-1984 will result in an enhanced collaboration of the
25 Adams County Parks & Recreation Department with the overall fiscal goals and planning of
26 Adams County government.
27

28 **NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors to**
29 approve the rescinding of Resolution 71-1984.
30

31  
32  

33 Recommended for adoption by the Adams County Parks Department this
34 10 day of March, 2015.
35

36 Adopted _____
37 Defeated _____ by the Adams County Board of Supervisors this
38 Tabled _____ day of _____, 2015.
39

40 _____
41 County Board Chair

_____ County Clerk

42
43 Reviewed by Corporation Counsel

44
45 Reviewed by Administrative Coordinator/Director of Finance



ADAMS COUNTY REGISTER OF DEEDS

JODI M. HELGESON



PO Box 219
402 MAIN ST
FRIENDSHIP WI 53934
608-339-4206

DEPUTIES:

**AMY WIESSINGER
JULIE SCHNOLIS**

2014 ANNUAL REPORT

To the Honorable Board of Supervisors of the County of Adams, State of Wisconsin.

I, Jodi M. Helgeson, Register of Deeds for Adams County, Wisconsin, respectfully submit the following report for 2014.

Documents recorded: 5859
950 of them were electronically recorded

Vital Records –Certified Copies issued:

Birth -286

Death –2411

Marriage -378

Domestic Partnerships - 0

Veterans Discharges – 5

Median Home Price – Adams County

2013 - \$108,000 2014 - \$90,000

Source – Wisconsin Realtors Association

Median Home Price - Statewide

2013 - \$143,500 2014 - \$148,000

Source – Wisconsin Realtors Association

The Register of Deeds Office added approximately 1000 older real estate documents to the digital index and are continuing to do so. In addition, the office worked on several vital records clean- up projects.

ADAMS COUNTY REGISTER OF DEEDS REVENUES *

Total Monies Deposited: \$607,311.59
Monies sent to state agencies¹ \$318,565.37

Balance for Adams County \$288,746.22

Monies for Adams County
distributed as follows:

Revenue – Register of Deeds

#10013.46130

10013.46130.800

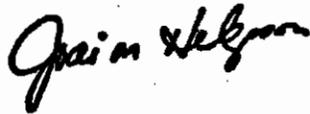
10013.46152 \$243,562.22

Revenue – Land Information

#1013.46131 & 32 \$45,184.00

Recordings in the Register of Deeds office are the source of funding for the Adams County Land Information program through recording fees collected for each document. Monthly reports are provided to the Land Information Officer on monies received for this purpose.

Respectfully submitted this 17th of March, 2015



Jodi M. Helgeson
Register of Deeds

*Pre-audit totals

¹ 80% of Real Estate Transfer Fees to Dept. of Revenue; Birth Certs: \$7.00 of first copy sale to Children's Trust Fund, \$8.00 to automation fund; Death, Marriage and Domestic Partnerships: \$13.00 of first copy sale to automation fund \$2.00 of each recording fee to Wisconsin Land Information Program and sales tax.

Wisconsin Department of Agriculture, Trade & Consumer Protection, Fair Coordinator, Division of Agricultural Development
2811 Agriculture Drive, PO Box 8911, Madison, WI 53708-8911

ANNUAL REPORT

(Do NOT add, change or delete lines)

Adams Co Fair

Fair &/or Agricultural Society for the year 2014 which is made in accordance with the provisions of State Law. The State Aid Law requires that this be filed on or before December 31 of the calendar year in which the fair is held.

RECEIPTS

Administrative Income	\$ <u>127⁹⁰</u>
Aid-State	<u>4300⁴⁴</u>
Aid-County and Other Governmental....	<u>5000⁰⁰</u>
Advertisements	<u> </u>
Gate Receipts (Include Parking)	<u>14410⁸⁰</u>
Grandstand (Include Tax).....	<u> </u>
Space Rental to Concessionaires and Commercial	<u>6469³³</u>
Contest Entry Fees	<u>4470⁰⁰</u>
Fair Operated Concessions	<u>3202⁰⁰</u>
Stall and Pen Fees	<u> </u>
Exhibitor Entry Fees.....	<u>295⁰⁰</u>
Gifts	<u> </u>
Loans	<u> </u>
Use of Grounds Rentals (Non-Fair Income)	<u> </u>
Sponsorships, Donations, etc.	<u>17399⁰⁰</u>
Merchandise, Sold.....	<u> </u>
Milk Sales.....	<u> </u>
Fairest of the Fair Contest.....	<u>50⁰⁰</u>
Vendor (Recovery) Insurance	<u> </u>
Carnival Income	<u>10715⁵⁰</u>
Meat Animal Sale.....	<u> </u>
Merchandise	<u> </u>
Miscellaneous (Itemize Items Over \$500)	
a..... \$	<u> </u>
b.....	<u> </u>
c.....	<u> </u>
Total Miscellaneous	<u>66439⁹¹</u>
Total Receipts.....	<u>13735¹⁶</u>
Cash on hand (Last Report).....	<u>80175¹³</u>
Total.....	<u> </u>

DISBURSEMENTS

Administrative Expense.....	\$ <u>1552⁷¹</u>
All Federal Taxes	<u> </u>
All State Taxes	<u> </u>
Salaries and Cost for Service.....	<u>4101⁰⁰</u>
Officers' Salaries and Expense.....	<u>5424²³</u>
Superintendents and Assistants	<u> </u>
Judges	<u>1697⁹¹</u>
Premiums	<u>6077⁰⁰</u>
Supplies, Ribbons, and Trophies	<u>2327⁹⁴</u>
Printing, Premium Books, and Programs	<u>579⁷⁸</u>
Advertising	<u>2951³²</u>
Association Dues and Memberships	<u>490²⁵</u>
Insurance.....	<u>3855⁰⁰</u>
Utilities	<u>8333⁶⁶</u>
Rental of Equipment.....	<u> </u>
Special Acts, Features, and Contests.....	<u>11435⁰⁰</u>
Fair Operated Concessions.....	<u> </u>
Merchandise, Bought for Resale	<u> </u>
Maintenance, Buildings and Grounds	<u>5580¹⁵</u>
Fairest of the Fair Contest	<u>218³⁰</u>
Plant and Equipment (Permanent).....	<u>1974⁵⁰</u>
Meat Animal Sale	<u> </u>
Interest on Loans	<u> </u>
Repayment of Loans	<u> </u>
Miscellaneous (Itemize Items Over \$500)	
a..... \$	<u> </u>
b.....	<u> </u>
c.....	<u> </u>
Total Miscellaneous	<u> </u>
Total Disbursements.....	<u>56598²⁵</u>
Cash on hand	<u>23576³⁸</u>
Total.....	<u>80175¹³</u>

STATEMENT MUST BALANCE

FINANCIAL STATEMENT

As of JAN 1 2015

ASSETS

Cash..... \$ 23576³⁸
 Receivables.....
 Land (Adams Co. owns Fairgrounds)
 Buildings..... Totally
 Fixtures Equipment
 Furniture.....
 Total..... 71508³⁸

LIABILITIES

Payables..... \$
 Bonds, Mortgage Loans.....
 Capital Stock Outstanding..... 71508³⁸
 Surplus.....
 Total..... 71508³⁸

STATEMENT MUST BALANCE

Explanatory statement Adams Co Fair allows other County non profits to use grounds for Bldgs, but must pay all utilities cost & insurance

AFFIDAVIT OF OFFICERS

State of Wisconsin

County of Adams

JAMES C GRABARSKI, Treasurer, and LIANA CLAVIN, Secretary of the above-named Agricultural Society, being severally duly sworn on oath depose and say that the foregoing is a true and correct statement of receipts and disbursements of the said Society for the past year and a true and correct statement of attendance at its annual fair held on

August 5-10, 2014

Subscribed and sworn before me this 9th

day of January A.D., 2015

Jodi M. Skogren Notary Public

James Olson President

James Grabarski Treasurer

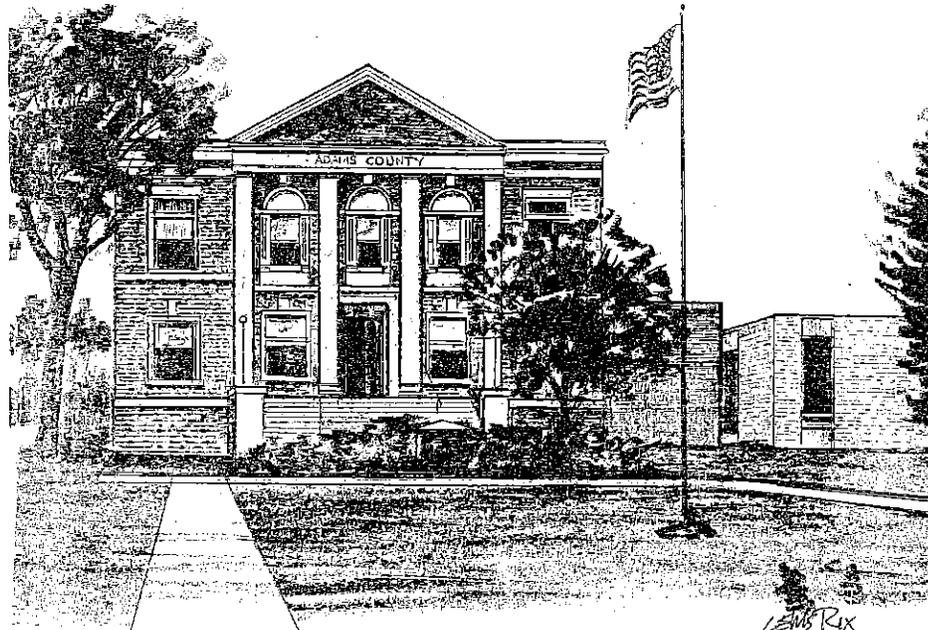
Liana Clavin Secretary

my commission expires 6-14-15



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ADAMS COUNTY CLERK OF CIRCUIT COURT ANNUAL REPORT OF 2014



*Adams County Courthouse
Friendship, Wisconsin*

Kathleen R. Dye
Clerk of Circuit Court
March 17, 2015

TO THE HONORABLE BOARD OF SUPERVISORS FOR ADAMS COUNTY:			
I, KATHLEEN R. DYE, CLERK OF CIRCUIT COURT FOR ADAMS COUNTY, WISCONSIN,			
RESPECTFULLY SUBMIT THE FOLLOWING REPORT OF RECEIPTS AND DISBURSEMENTS OF			
THIS OFFICE FROM JANUARY 1, 2014 THROUGH DECEMBER 31, 2014			
BALANCE BROUGHT FORWARD JANUARY		1/1/2014	\$ 219,117.71
RECEIPTS			
COURT REVENUE:			\$ 846,971.59
Circuit Fees	\$ 105,279.47		
Clerk's Fees	\$ 31,861.67		
Penalty Assessment	\$ 43,400.34		
Crime Victim/Witness Surcharge	\$ 11,541.80		
Justice Information Fee	\$ 61,559.02		
Jail Assessment	\$ 18,002.27		
Driver Improvement Surcharge	\$ 47,311.58		
Wild Animal Surcharge	\$ 1,241.54		
DNR Restitution	\$ 849.13		
DNR Assessment	\$ 6,766.73		
Wildlife Violator Compact Surcharge	\$ 725.09		
Domestic Abuse Assessment	\$ 2,060.50		
Truck Driver Education Surcharge	\$ 127.24		
Interest Revenue	\$ 6,152.47		
Drug Offender Diversion Surcharge	\$ 199.41		
Weapons Assessment	\$ 719.16		
Occupational License Fee	\$ -		
Ignition Interlock Device Surcharge	\$ 2,674.25		
Family Counseling Service Fee	\$ 1,700.00		
Mediation Fee	\$ 686.72		
Drug Abuse Surcharge	\$ 1,855.42		
DNA Surcharge	\$ 11,906.88		
Crime Lab/Drug Law Assessment	\$ 24,944.93		
Consolidated Court Automation Project	\$ 20,988.87		
Court Service Fee	\$ 199,444.49		
Municipal Fees	\$ 1,435.00		
10% Restitution Surcharge	\$ 5,443.48		
Blood Test Costs	\$ 1,168.22		
Sales Tax	\$ 33.93		
Recoupments	\$ 74,785.35		
FINES AND FORFEITURES:			
County	\$ 63,571.96		
State - Chapter 341-347, 349 & 351	\$ 46,919.37		
State - Chapter 348	\$ 2,057.75		
State - All Others	\$ 49,557.55		
TRI-LAKES DISTRICT		\$ 235.50	
CITY OF ADAMS		\$ 12,428.02	
TOWN OF ROME		\$ 1,125.60	
RESTITUTION/Criminal Deposits		\$ 39,445.33	
BAIL		\$ 95,515.00	
TRUST		\$ 63,407.82	
TOTAL RECEIPTS			\$ 1,059,128.86
			\$ 1,278,246.57

				DISBURSEMENTS			
TREASURER, COUNTY OF ADAMS		\$	846,971.59				
TREASURER, TRI-LAKES DISTRICT		\$	235.50				
TREASURER, CITY OF ADAMS		\$	12,428.02				
TREASURER, TOWN OF ROME		\$	1,125.60				
RESTITUTION/Recompense		\$	42,063.88				
BAIL		\$	135,375.30				
TRUST		\$	120,242.94				
TOTAL DISBURSEMENTS:						\$	1,158,442.83
				BALANCE OF HAND 12-31-2014			
RESTITUTION/CRIMINAL DEPOSITS		\$	1,770.00				
BAIL		\$	94,529.00				
TRUST		\$	23,504.74				
TOTAL BALANCE ON HAND 12-31-14						\$	119,803.74
SPECIAL FEES PAID:				JURY FEES	No. issued: 317	\$	22,146.25
				WITNESS FEES	No. issued: 33	\$	1,333.60
				INTERPRETER FEES	No. issued: 14	\$	3,764.80
				LAND COMMISSIONERS	No. issued: 5	\$	175.51
STATE OF WISCONSIN)							
) SS.							
COUNTY OF ADAMS)							
I, Kathleen R. Dye, Clerk of Circuit Court for Adams County, Wisconsin, being first duly sworn on oath,							
do say that the within and foregoing report is true to the best of my belief and knowledge based upon the							
records of my office.							
Dated this 9th day of March, 2015.							
						Kathleen R. Dye	
						Clerk of Circuit Court	
						Adams County, Wisconsin	
Subscribed and Sworn to before me							
this 9th day of March, 2015.							
<i>David Banowec</i>							
Notary Public, Adams County, Wisconsin							
MCE: 12/13/15							
							page 2

CASE DATA - 5 YR COMPARISON									
FILED:					2010	2011	2012	2013	2014
CIVIL CASES					475	366	308	253	211
FAMILY CASES					146	119	122	113	99
PATERNITY ACTIONS					54	46	76	42	42
CRIMINAL MISDEMEANORS					504	494	498	482	444
CRIMINAL FELONIES					146	150	186	176	173
TRAFFIC /NON-TRAFFIC FORFEITURES					3389	2801	3157	2280	2597
COMPLEX FORFEITURES					4	1	4	6	6
JUVENILE FORFEITURES					314	290	222	138	105
SMALL CLAIMS					654	760	721	658	663
GARNISHMENTS					404	420	341	411	398
APPEALS PROCESSED					12	9	4	6	5
INCARCERATED PERSONS CASES					0	0	0	0	0
CIVIL COMMITMENTS (Chapter 980)					0	0	0	0	1
PASSPORT APPLICATIONS PROCESSED								92	
OCCUPATIONAL LICENSE APPLICATIONS								0	
JURY TRIALS HELD								5	
MISCELLANEOUS DATA									
State tax liens, transcript judgments, foreign judgments, construction liens, maintenance liens, hospital liens, property tax liens, DWD warrants and executions, lists of officers, oaths of office, and Judicial appointments are processed and recorded in this office as well, but not included in the above listed categories.									
This office maintains the daily scheduling and court calendaring for Judge Pollex as well as coordinating dates with other Judges that have been assigned to Adams County cases. We also have 2 Court Commissioners that have schedules/calendars that we maintain on a weekly basis. It is our responsibility to report the case filings and closings to the Wisconsin Information System through CCAP. We must also report all monies that pass through this office and that of the office of the Register in Probate to CCAP. Judge Pollex announced in 2014 that he will not seek another term so we are moving forward with our scanning project and having a totally "paperless" office by August of 2015.									
									page 3

ADAMS COUNTY CLERK
DOG LICENSE REPORT
2014

Municipality/County	Males	Neutered Males	Females	Spayed Females	Total	Kennel	Extra Kennel
Town of Adams	6	31	6	32	75		0
Town of Big Flats	4	20	2	22	48		0
Town of Colburn	1	12	0	3	16		0
Town of Dell Prairie	7	40	5	39	91		0
Town of Easton	7	28	3	28	66		0
Town of Jackson	10	24	5	43	82		0
Town of Leola	6	7	0	4	17		0
Town of Lincoln	6	13	0	11	30		0
Town of Monroe	2	11	0	13	26		0
Town of New Chester	2	17	3	18	40		0
Town of New Haven	5	19	4	23	51		0
Town of Preston	0	18	1	20	39		0
Town of Quincy	4	29	0	33	66		0
Town of Richfield	7	10	0	6	23		0
Town of Rome	3	71	3	67	144		0
Town of Springville	7	40	3	44	94		0
Town of Strongs Prairie	4	33	8	34	79		0
Village of Friendship	2	5	1	6	14		0
City of Adams	14	37	9	46	106		0
City of Wisc. Dells	0	0	0	0	0		0
County Treasurer	32	146	32	174	384	29	96
Totals	129	611	85	666	1491	29	96

County Treasurer issued 0 female puppy licenses at \$6.50 each,
0 neutered male/spayed female puppy licenses at \$4.00 each
6 replacement license at no charge
\$410.00 in regular late fee, \$110.00 in kennel late fees
2 free service dog #1610 & 1756 1 lost # 1340



**Wisconsin Department of Agriculture,
Trade and Consumer Protection**

Division of Animal Health

PO Box 8911, Madison, WI 53708-8911

Phone: 608-224-4872 Fax: 608-224-4871

ANNUAL DOG LICENSING REPORT FOR 2014

CH. 174, WIS. STATS.

COUNTY OF: Adams County	ADDRESS: P.O.Box 278, Friendship, WI 53934
CONTACT NAME: Barbara Waugh	EMAIL: barb.waugh@co.adams.wi.us
CONTACT PHONE: 608-339-4200	RETURN BY APRIL 1, 2015

DOGS LICENSED BY TOWN, VILLAGE OR CITY TREASURERS		TOTAL FEES
Number of Males	129 @ \$13.00 fee =	\$1,677.00
Number of Females	85 @ \$13.00 fee =	\$1,105.00
Number of Neutered Males	611 @ \$8.00 fee =	\$4,888.00
Number of Spayed Females	666 @ \$8.00 fee =	\$5,328.00
Number of dogs 5 months old after July 1	0 @ \$6.50 fee =	\$0.00
Number of Neutered dogs 5 months old after July 1	0 @ \$4.00 fee =	\$0.00
Number of Multiple dog licenses	29 @ \$35.00 fee =	\$1,015.00
Dogs in excess of 12 per multiple dog license	96 @ \$3.00 fee =	\$288.00
TOTAL FEES		\$14,301.00
MISSING DOG TAGS		1
AMOUNT PAYABLE TO WI DEPARTMENT OF ADMINISTRATION (5% of total fees)		\$715.05
Amounts and dates paid		
TOTAL AMOUNT PAID BY COUNTY FOR DOG DAMAGE CLAIMS IN 2014		\$0.00
NUMBER OF FREE TAGS FOR SERVICE DOGS		2

Personal information you provide may be used for purposes other than that for which it was originally collected - s. ATCP 15.04(1)(m), Wis. Stats.

**Emergency Fire Wardens
Adams County
2015**

Town of Adams

Rich Sternhagen

Ace of Adams, 225 West North Street, Adams, WI 53910

Town of Big Flats

Scott Hyde

Moose Morgan's North, 899 STH 13, Arkdale, WI 54613

Town of Jackson

Darlene Borud

Borud 's Hardware, 548 Ormsby St., Oxford, WI 53952

Town of New Chester

John Mazzuca

2985 Hwy "G", Oxford, WI - 53952

Mary Payne

Myrt's Handi Mart, 626 CTH "E", Grand Marsh, WI 53936

Town of Quincy

Wanda Abfall

Town of Quincy, 2599 Cty Z, Friendship, WI 53934

Shirley Woodruff

Four Seasons, 2332 HWY Z, Friendship, WI 54613

Town of Rome

Lori Pritzl

Pritzel's , 251 Hwy 13 S., Nekoosa, WI 54457

Jill Cavanuagh

Lk Arrowhead, 1195 Apache Lane, Nekoosa, WI 54457

Melissa Jacobson

Lk Arrowhead, 1195 Apache Lane, Nekoosa, WI 54457

Sharell Kopchik

Lk Camelot, 298 Leisure Lane, Nekoosa, WI 54457

Sherry Cleveland

Lk Camelot, 298 Leisure Lane, Nekoosa, WI 54457

Town of Springville

Neil Theisen

Corner Pump, 3303 Hwy 13, Wisconsin Dells, WI 53965

Herb Theisen

Theisen Lumber, 3328 Hwy 13, Wisconsin Dells, WI

53965

Town of Strongs Prairie

Clark Bomkamp

Old Mill Tavern, 1562 Hwy 21, Arkdale, WI 54613

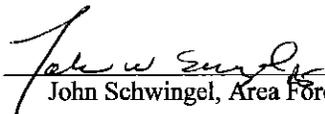
Tony Tuttle

Little Ole's, 1876 West 16th Avenue, Friendship, WI 53934

Susan Quinnell

JB Sales, 1898 STH 21, Arkdale, WI 54613

BY:


John Schwingel, Area Forestry Leader

Date:

2/12/15

BY:

Chairperson, Adams County Board

Date:

RESOLUTION 15 -2015
RESOLUTION TO RECOGNIZE DARIN BABCOCK FOR HIS YEARS OF SERVICE TO ADAMS COUNTY

1 **INTRODUCED BY:** Public Safety & Judiciary Committee

2

3 **INTENT & SYNOPSIS:** To recognize DARIN BABCOCK's resignation effective
4 March 14, 2015, and honor his 17 years of service to Adams County.

5

6 **FISCAL NOTE:** Budget Neutral

7

8 **WHEREAS:** The County of Adams wishes to take this opportunity to express its
9 appreciation to DARIN BABCOCK for his 17 years of service and dedication to
10 Adams County; and

11

12 **WHEREAS:** Acknowledgement is given to DARIN BABCOCK for his years of
13 conscientious and dedicated service to the citizens of Adams County; and

14

15 **NOW THEREFORE BE IT RESOLVED:** By the Adams County Board of
16 Supervisors that:

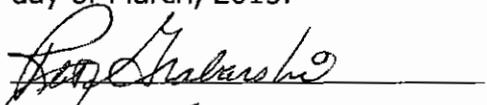
17

- 18 • The County Board, on behalf of the residents of Adams County, does
19 hereby commend DARIN BABCOCK for his 17 years of dedicated and
20 conscientious service as an Adams County employee.
- 21 • Further, that best wishes are extended to DARIN BABCOCK for a long and
22 successful continued career.

23

24
25 Recommended for adoption by the Public Safety & Judiciary Committee this ____th
26 day of March, 2015.

27

28  _____

29

30  _____

31

32 _____

33

34 Adopted _____

35 Defeated _____ by the Adams County Board of Supervisors this

36 Tabled _____ 17th day of March, 2015.

37

38

39 _____
County Board Chair

_____ County Clerk

40

41 Reviewed by Corporation Counsel

42 Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 17 -2015
RESOLUTION TO ADOPT THE ADMINISTRATIVE COORDINATOR FORM OF
GOVERNMENT FOR ADAMS COUNTY

1 **INTRODUCED BY:** Ad Hoc Organizational Committee

2
3 **INTENT & SYNOPSIS:** To adopt the Administrative Coordinator form of County
4 Government with additional roles, responsibilities and expectations as outlined in
5 the attached Addendum(s).

6
7 **FISCAL NOTE:** None.

8
9 **WHEREAS:** The Ad Hoc Organizational Structure Committee conducted an
10 analysis of options by surveying the committee itself to create a base to work
11 with and then by surveying Adams County Board Supervisors and Department
12 Heads; and

13
14 **WHEREAS:** The survey results were consolidated, reviewed and taken into
15 consideration; and

16
17 **WHEREAS:** Extensive discussion regarding the Executive, Administrator and
18 Administrative Coordinator forms of government took place; and

19
20 **WHEREAS:** It was determined that continuing with the Administrative
21 Coordinator form of government with additional roles, responsibilities and
22 expectations is the most constructive form of government for Adams County;
23 and

24
25 **WHEREAS:** The additional roles, responsibilities and expectations combine
26 certain position authority as extracted from the WI State Stats for the
27 Administrative Coordinator and County Administrator.

28
29 **NOW THEREFORE, BE IT RESOLVED by the Adams County Board of**
30 **Supervisors** adopt the Administrative Coordinator form of government.

31
32 Recommended for adoption by the Ad Hoc Organizational Structure Committee
33 this 5 day of March, 2015.

34
35 Dan Wysocky Rud Stalinski
36 Joe Stuchlik Spri Guinadi

37
38 Adopted _____
39 Defeated _____ by the Adams County Board of Supervisors this
40 Tabled _____ day of _____, 2015.

41
42
43 _____
44 County Board Chair

_____ County Clerk

45 Reviewed by Corporation Counsel
46 Reviewed by Administrative Coordinator/Director of Finance

Addendum A to Resolution 17 - 2015

This addendum is attached to the Resolution 17 - 2015 to ensure the understanding of the recommended roles, responsibilities and expectations of the County Manager/Administrative Coordinator position.

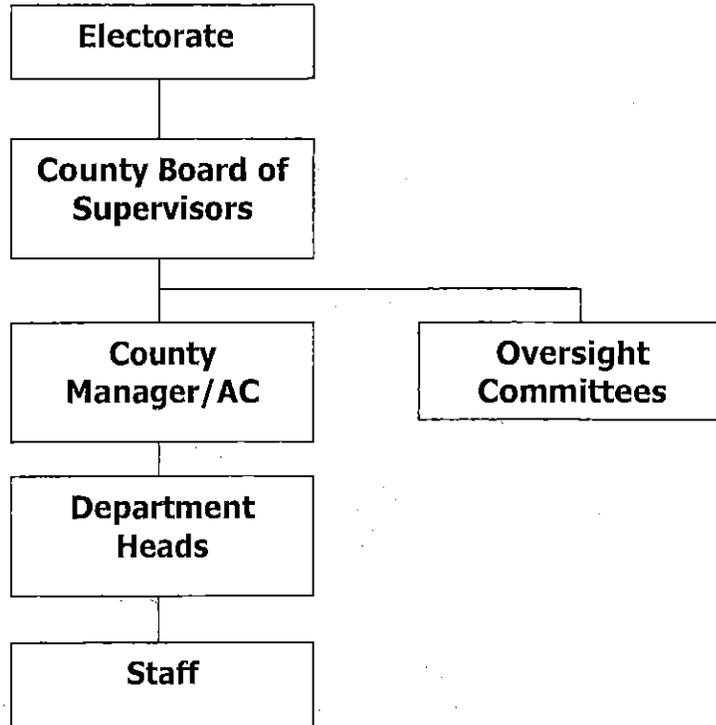
County Manager/Administrative Coordinator Roles, Responsibilities and Expectations Position Supervised by the Adams County Board of Supervisors

Coordinate all administrative and management functions of county government not otherwise vested by law in boards or commissions, or in other elected officers pursuant to Wis. Stat 59.19.

1. Coordinates the development of department budgets to ensure consistency with the county's overall policies, goals and objectives. Prepares and presents an annual budget to the county board for approval.
2. Articulate vision and annual objectives established by the county board.
3. Assures an annual audit is submitted to the county board. Resolves issues of concern and/or non-compliance.
4. Coordinate the development of the county's strategic and capital improvement plans. Oversee the implementation of both.
5. Directs all county financial management system, including accounting services, budget and internal processes and controls. Monitors short term cash balances and investment of such funds. Manages the county's long term debt financing program. Serves as auditor for the county maintaining the county's official books of account.
6. Proposes actions contributing to the efficiency, productivity, and overall improvement of county operations. Provides exhibits and materials for oversight committees and or the county board as necessary.
7. Assures the policy directives of the county board are implemented. Advises Department Heads concerning county board policies, directives, and expectations. Receives and reviews department activity reports. Schedules and chairs Department Head meetings.
8. Collaborate with Department Heads. Recommend changes to the county board and committees in organization and staffing of departments, including creation, consolidation and elimination of programs and positions. Facilitates communication among departments, committees, and the county board. Attend all meetings of the county board, except when excused; acting as liaison between individual county board members and committees and or departments.
9. Serves as spokesperson and represents the county's interest at legislative meetings, hearings and other places and events. Develops and maintains effective community relations, ensuring timely investigation and response to citizen inquiries.
10. Recommends to the Committee on Appointments individuals for appointments as citizen members to Boards, Commissions and non-standing Boards and or Committees. Coordinate county board orientation.
11. Oversee and annually evaluate all non-elected Department Heads, including interviewing, hiring, discipline and termination. Assists Corporation Counsel and Personnel Director and make recommendations on matters pertaining to human resource management and collective bargaining/labor contract negotiations. Review and make recommendations regarding county compensation structure.

Addendum B to Resolution 17 - 2015

This addendum is attached to the Resolution _____ - 2015 to ensure the understanding of the recommended organizational structure of Adams County government.



Res.#75-14 adopted

COUNTY IN-LINE STRUCTURE

- Admin Coordinator
- Corporation Counsel
- Personnel Director

-Provide data, make recommendations, insure policies are consistently followed
-No decision making authority
-Decision making authority ONLY in their departments

- Admin Coordinator
- Corporation Counsel
- Personnel Director

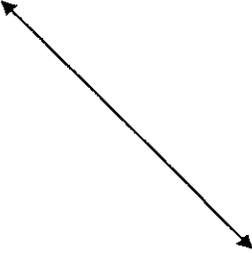
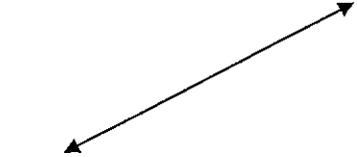
-Provide data, make recommendations, ensure policies are consistently followed
-No decision making authority
-Decision making authority ONLY in

COUNTY BOARD
-Ultimate Decision-maker for entire county

OVERSIGHT COMMITTEE
-Appropriate com.(s) make decisions
-May involve multiple committees (i.e. budget matters Oversight com. Finance com.)

DEPARTMENT HEAD
-Provide data, make recommendation
-Decision-making authority for department operations

DEPARTMENT STAFF
-Implement plan of operations



RESOLUTION 18 - 2015

RESOLUTION TO authorize an Application by Adams County Health & Human Services Department for an audit Waiver Exemption with the State of Wisconsin.

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INTRODUCED BY: Health & Human Services Board

INTENT & SYNOPSIS: To authorize an application to the State of Wisconsin for an audit waiver exemption for provider agencies with contracts between \$25,000 and \$100,000.

FISCAL NOTE: No direct fiscal impact. (Will reduce costs for provider agencies and reduce Health & Human Services costs associated with audit reviews and audit waiver requests. May result in future cost savings on provider service contract rates due to the decrease in provider's audit costs.)

WHEREAS: Sec. 66.0143, Wis. Stats., allows municipalities and counties to apply for state mandate waivers for a four-year period; and

WHEREAS: Wisconsin Department of Revenue (WDOR) staff reviewed the waiver request in April, 2011, and determined it does not affect public health or safety as exempted in Sec. 66.0143, Wis. Stats. WDOR forwarded request to the State Department of Health Services and the State Department of Children and Family Services; and

WHEREAS: The State Department of Health Services and the State Department of Children and Family Services approved the 2011 request and increased the audit threshold to \$75,000; and

WHEREAS: Audit costs for providers have gone up from an average of \$3,000.00 per audit in 2011, to \$5,000.00 per audit in 2014; and

WHEREAS: The approved waiver expires in April, 2015, and needs to be re-approved every four (4) years; and

WHEREAS: Federal Circular OMB A-133 requires provider agencies that spend more than \$750,000 in federal funds in a year to have a compliance audit, whereas the State of Wisconsin audit requirement threshold is set at \$25,000; and

WHEREAS: A review of 2014 purchase of service contracts indicated that 25 agencies with contracts between \$25,000 and \$100,000, were required to provide audits (at a cost of approximately \$5,000 per audit); and

WHEREAS: The waiver of the audit requirement could reduce future provider costs and result in savings to the citizens of Adams County; and

RESOLUTION TO authorize an Application by Adams County Health & Human Services Department for an audit Waiver Exemption with the State of Wisconsin.

RESOLUTION 18 - 2015

RESOLUTION TO authorize an Application by Adams County Health & Human Services Department for an audit Waiver Exemption with the State of Wisconsin.

44 **WHEREAS:** The waiver of the audit requirement will in no way increase the risk
45 to the County or its citizens because the audit process is a monitoring
46 mechanism for the financial and operational review of provider services, and
47 health and safety issues with service providers are monitored on an ongoing
48 basis throughout the year; and

49
50 **WHEREAS:** Thirty-nine (39) other Counties (including Sauk, Juneau, Waushara,
51 Dane and Wood), have been granted waivers to increase thresholds as of
52 February 2015;

53
54 **NOW THEREFORE, BE IT RESOLVED by the Adams County Board of**
55 **Supervisors** that it is hereby approved to authorize the Health & Human
56 Services Department to request an audit waiver exemption from the present
57 requirement for contracts of \$25,000, to establish the threshold at \$100,000 per
58 Sec. 66.0143, Wis. Stats., to comply with the audit requirements of Sec.
59 46.036(5m)(f), Wis. Stats.

60
61 Recommended for adoption by the Health & Human Services Board this 6th day
62 of March, 2015.

63
64 *Det. [Signature]* *Frances Delmon*
65 *Det. [Signature]* *[Signature]*
66 *[Signature]* *[Signature]*
67 *[Signature]* *[Signature]*
68

69
70 Adopted _____
71 Defeated _____ by the Adams County Board of Supervisors this
72 Tabled _____ day of _____, 20____.

73
74 _____
75 County Board Chair County Clerk

- 76
77 Reviewed by Corporation Counsel
78 Reviewed by Administrative Coordinator/Director of Finance
79

RESOLUTION TO authorize an Application by Adams County Health & Human Services Department for an audit Waiver Exemption with the State of Wisconsin.

RESOLUTION 19 -2015
RESOLUTION TO Transition to Family Care

1 **INTRODUCED BY:** Health & Human Services Committee

2

3 **INTENT & SYNOPSIS:** To Transition from the Medicaid Waiver System to
4 Family Care.

5

6 **FISCAL NOTE:** \$320,675 (\$64,135 per year for five years) State calculated cost
7 to transition to family care based upon 2006 calendar year end reconciliation

8

9 **WHEREAS:** Mid 1990's the State Department of Health Services (DHS) worked
10 for over two years with consumers, consumer's relatives, service providers as
11 well as experts and tax payers to create a proposal for managed care, now
12 known as, Family Care built on the concepts taken from managed care systems,
13 the waiver programs, community integration and person centered planning; and
14

15 **WHEREAS:** February 2006, the Governor announced that the State would be
16 expanding Family Care beyond the five pilot counties; and
17

18 **WHEREAS:** December 2013, DHS submitted a report to the State Joint
19 Committee on Finance, Long Term Care Expansion which stated, "The goal of
20 Wisconsin's managed long-term care system is to provide the right service, in the
21 right amount, and in the right setting." and "The Family Care program has
22 demonstrated that a managed long-term care system increases quality while
23 controlling costs."; and
24

25 **WHEREAS:** August 1, 2014 Family Care is servicing 10,094 frail elders and
26 15,649 developmentally disabled members and 12,181 physically disabled
27 members across 57 counties and serving a total of 37,924 members in the State
28 of Wisconsin; and
29

30 **WHEREAS:** The report states Family Care improves the cost-effective
31 coordination of long-term care services by creating a single, flexible benefit that
32 includes a large number of health and long-term services that otherwise would
33 be available through separate programs; and
34

35 **WHEREAS:** The State Department of Health Services has advised the Federal
36 Center for Medicaid Services (CMS) that all counties will eventually need to
37 transition to Family Care; and
38

39 **WHEREAS:** Since 2012, Adams County has been part of a Adams, Green Lake,
40 Marquette, and Waushara ADRC Consortium, which is a pre-requisite to a
41 transition to Family Care; and
42

43 **WHEREAS:** Wisconsin Act 20 provides that the annual contribution of a county
44 offering the Family Care program, will be no more that the actual amount that
45 the County spent on long-term care services for the Family Care target
46 populations in 2006 and if that amount exceeds 22 percent of a county's Basic

RESOLUTION 19 -2015
RESOLUTION TO Transition to Family Care

47 County Allocation, the annual contribution required will be decreased to 22
48 percent of the County's Basic County Allocation over a five-year period; and

49
50 **WHEREAS:** Based upon Calendar Year 2006 year end reconciliation, the State
51 has calculated a gradual buy down of payments by the County to the State over
52 five years from the date of the implementation of Family Care which is set forth
53 in Wis. Stat 46.281(4); and

54
55 **WHEREAS:** The DHS is required to provide the State Joint Finance Committee
56 with a resolution from each county that participates in the Family care program
57 that confirms the County's participation, agrees to contribute the local funds
58 required by 2007 Wisconsin Act 20, and states how the County proposes to use
59 any savings realized as a result of its transition to Family Care; and

60
61 **BE IT RESOLVED:** any savings generated by participation in the Family Care
62 program will be used first to fund county human services programs set forth in
63 Wis. Stat 46.281(1g)(b), then may be used to reduce the property tax levy; and

64
65 **NOW THEREFORE, BE IT FURTHER RESOLVED by the Adams County**
66 **Board of Supervisors** that Adams County has agreed to participate in the
67 Family Care Program.

68
69 Recommended for adoption by the Health & Human Services Committee this
70 6th day of March, 2015.

71 *Pat Gubowski* *Frances Rehmler*
72
73 *Bob Johnson/Schuck* *Les Dumadi*
74
75 *Ricky Gelner* _____
76
77

78 Adopted _____
79 Defeated _____ by the Adams County Board of Supervisors this
80 Tabled _____ day of _____, 20____.

81
82 _____
83 County Board Chair County Clerk

84
85 Reviewed by Corporation Counsel
86 Reviewed by Administrative Coordinator/Director of Finance

ORDINANCE NO. 03 -2015

**AN ORDINANCE
AMENDING ADAMS COUNTY PARK ORDINANCE #6-1990.**

Pursuant to Section 27.075 of the Wisconsin Statutes, under which the Adams County Board of Supervisors is granted specific authority relative to the supervision and regulation of use and enjoyment of all county parks,

**THE ADAMS COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS
FOLLOWS:**

SECTION 1. GENERAL ADMINISTRATIVE AND TERMS.

1.1 Terms.

1.1.1 Resource & Recreation Committee: The terms Committee, Parks and Snowmobile Committee shall mean the Adams County Resource and Recreation Committee.

1.1.2 Park: The terms "park," "county park," "public access," "trails" and "Adams County Park" are defined to mean all lands and water heretofore and hereafter acquired and/or maintained by the county for park or recreational purposes or placed under the jurisdiction of the Resource and Recreation Committee, and include, without limitation, parks, and privately owned lands, the use of which has been granted to the county for park, recreational, or like public purposes.

1.1.3 Person: The term "person" shall include any individual, firm, partnership, corporation and association of persons, and the singular number shall include the plural.

1.2 Scope. Except when the context provides otherwise, the provisions of this Ordinance shall apply to all lands, structures and property owned, leased, or administered by Adams County, Wisconsin, and under the management, supervision, and control of the Adams County Resource and Recreation Committee as established by the Adams County Board of Supervisors.

1.3 Director of Parks. The Parks, Recreation, and Trails Department, whose head shall be the Director of Parks and Recreation, shall be the administrative or executive agency of the Resource and Recreation Committee. The Director of Parks and Recreation shall be the authorized agent of the Committee as referred to herein.

ORDINANCE NO. 03 -2015

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1.4 Closing Hours and Dates.

1.4.1 Closing Hours:

1. It shall be unlawful for any person, except registered campers in or en route to designated campgrounds, to enter or be in any county park between the hours of 10:30 p.m. and the following 7:00 a.m.
2. Persons transporting watercraft to and from designated boat landings are permitted at any hour.
3. Persons renting park shelters must vacate such buildings by 10:00 p.m.

1.4.2 Closing Dates:

1. It shall be unlawful for any vehicle, except snowmobiles utilizing county approved loading and unloading zones, to enter or be, between the dates of November 30 and April 15, in an Adams County non-licensed campground Park, except at provided herein.
2. Designated boat landings may be used at any time for access to the lakes.
3. If alternative closing dates or closing go into effect, the Parks, Recreation, and Trails Department must post the alternative closing date each year at least 20 days in advance at each respective park entrance.

1.5 Fees, Charges, and Deposits

1.5.1 Fee Schedule:

It shall be unlawful for any person to use any facility, shelter, land or area for which a fee or charge has been established by the Committee without payment of such fee or charge as posted or otherwise established by the Committee. Such fees will be reviewed annually and changed by the Committee accordingly to reflect current economic conditions along with the needs and wants of recreational users, while considering the welfare and safety of the general public.

1.5.2 Special Fees: Any park structure, facility, or area other than the above, may be reserved or rented for special purposes subject to the approval of the Committee. The Committee, at its discretion, may set the charge for this facility.

1.6 Additional Rules, Permits, Exceptions

1.6.1 Additional Rules: Rules and regulations may be made from time to time at a public meeting by the committee governing the further use and enjoyment of parks, parkways, playgrounds, beaches, boat landings, campgrounds, public accesses, lakes, streams, trails, and the facilities thereof. Any person who shall violate such rules or regulations, or who refuses to

ORDINANCE NO. 03 -2015

85 subject himself thereto, may be excluded from the use of such facility and be
86 subject to the penalties as set forth in Section 11.2 of this Ordinance.

87
88 **1.6.2 Permits:** Any person to whom a permit shall have been issued
89 by the Director or other authorized park personnel, shall be bound by the
90 Director or other authorized park personnel, and shall be bound by the
91 provisions of all Ordinances of Adams County as fully as though the same
92 were inserted in each permit.

93
94 **1.6.3 Exceptions:** Nothing in this code shall prohibit or hinder the
95 Director, Park Managers, and other authorized employees, or duly authorized
96 agents or any peace officers from performing their official duties.

97
98 **1.7 Compliance With Orders of Park Police**

99 **1.7.1 Failure to Obey:** No person shall fail or refuse to comply with
100 any reasonable order relating to the regulation, direction, or control of traffic,
101 or to any other order lawfully given by any park police or deputy sheriff acting
102 under the authority of the Board, or willfully resist, obstruct, or abuse any park
103 police or deputy sheriff or any other official in the execution of his office.

104
105 **1.8 Installations, Public Utilities, and Private Construction**

106 **1.8.1 Public Utilities – Location:** The location of all sewers and
107 receivers, gas pipes, water pipes, stopcock boxes, hydrants, lamp posts,
108 telegraph, telephone, and electric power posts and lines, manholes, conduit
109 and pumps within any park or parkway shall be subject to the jurisdiction and
110 control the Committee; and their construction, erection, repair, or relocation
111 shall be undertaken only after written permission is received from said
112 Committee or Director.

113
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116 **SECTION 2. PUBLIC MEETINGS AND SALES.**

117
118 **2.1 Public Meetings.**

119 **2.1.1** Any person desiring to hold a public meeting of any kind
120 whatsoever in any park shall first obtain a permit from the Committee or its
121 duly authorized agent. The permit must be applied for not less than 48 hours
122 prior to the scheduled event.

123 **2.1.2** Permits will be granted for the purpose of holding any lawful
124 public assembly in accordance with published regulations governing the
125 reasonable use of parks.

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168 signs, fences, tables, or other county property. The picking of edible fruits or
169 nuts is permitted.

170 **4.1.2 Entry and Manipulation:** It shall be unlawful for any person
171 to enter in any building, installation, or area that may be under construction or
172 locked or closed to public use; or to molest or manipulate any water control
173 structure, regulation water markers, dam or culvert; or to enter or be upon
174 any building, installation or area after the posted closing time or before the
175 posted opening time, or contrary to posted notice, in any park.

176
177 **4.2 Cleaning and Refuse.**

178 **4.2.1 Washing:** The washing of cars, persons, pets, cooking utensils,
179 or clothing, is prohibited in any of the lakes or streams, or on any picnic
180 grounds, playgrounds, recreation areas, boat landings, parking lots or
181 roadways; or within 50 feet of any pump, fountain, or drinking water outlet in
182 any county park. The washing of persons, cooking utensils, and clothing shall
183 be permitted at designated campgrounds, or at other authorized and posted
184 locations.

185 **4.2.2 Fish and Game Cleaning:** It shall be unlawful for any person
186 to clean, butcher, scale, or skin any fish, game, livestock, or poultry at any
187 location within a park that has a designated fish-cleaning station, other than at
188 the designated fish-cleaning station. Refuse from such cleaning operations
189 must be suitably wrapped or packaged and deposited in the refuse containers
190 provided for that purpose.

191 **4.2.3 Refuse:** It shall be unlawful for any person to dispose of any
192 garbage, sewage, bottles, tin cans, paper, or other waste material in any
193 manner except by park users placing the refuse in receptacles provided for
194 such purposes or non-park users to dump their personal household garbage at
195 any time within any county park. Throwing of bottles, tin cans, garbage,
196 sewage, or other refuse in or on the ice of any lakes, streams, or along roads
197 in any county park is prohibited.

198
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200 **SECTION 5. VEHICLES.**

201
202 **5.1 Vehicular Traffic.**

203 **5.1.1** No person shall operate any vehicle at a speed in excess of 15
204 miles per hour or contrary to official traffic signs in any county park.

205 **5.1.2** No person shall operate any vehicle in any park in a reckless
206 manner contrary to the Provisions of Section 346.62 of the Wisconsin Statutes.

207 **5.1.3** It shall be unlawful to operate or park any motor vehicle, except
208 as provided for herein, upon any hiking trail, beach area, playground, picnic
209 area, or any other area other than established roads, parking areas, boat

ORDINANCE NO. 03 -2015

210 ramps, and service areas, or contrary to posted notice, or within any park
211 seasonally closed to vehicular traffic.

212 **5.1.4** It shall be unlawful for any person to operate any motor-driven
213 sled, toboggan, or other snowmobile except on designated trails and from
214 one's registered campsite to the nearest trail or route.

215 **5.1.5** No person shall operate, within any park, any motor vehicle
216 which is not customarily registered with the Department of Motor Vehicles of
217 the State of Wisconsin and designated for highway travel. Registered ATVs
218 with Wisconsin Department of Natural Resources are only allowed in park
219 areas so designated by signage only. Park maintenance vehicles are exempt
220 from the above.

221
222 **5.2 Parking.**

223 **5.2.1** It shall be unlawful for any person to park, stop, or leave
224 standing whether attended or unattended, any vehicle, obstruction, or
225 watercraft in any manner:

- 226 1. As to block, obstruct, or limit the use of any road, trail, parking lot, boat
227 landing waterway or winter sport facility; or
- 228 2. Outside of any area provided for such purposes when it is practicable to
229 use such areas; or,
- 230 3. Contrary to posted notice; or
- 231 4. In any park area between the hours of 10:30 p.m. and the following
232 7:00 a.m., except for vehicles or watercraft owned by registered
233 campers. Vehicles used to transport watercraft are permitted at
234 designated boat landings at any time.

235
236
237 **SECTION 6. FIRES, FIREWORKS, FIREARMS.**

238
239 **6.1 Fires.** Between the hours of 1:00 a.m. and 6:00 a.m., it shall be
240 unlawful for any person to start, tend, or maintain any fire, or to burn any
241 refuse, except at designated fireplaces, fire rings, or grills within any county
242 park; or closer than 12 feet to any tree or shrub when designated fireplaces,
243 fire rings, or grills are not available within any county park, except that fires
244 for cooking or heating may be made in portable stoves, heaters, or grills.

245
246 **6.2 Fireworks, Rockets, Explosive Devices.** It shall be unlawful
247 for any person to possess, fire, discharge, explode, or set off any squib,
248 cracker, or other explosive or pyrotechnics device containing powder, or there
249 combustible or explosive materials, within the limits of any county park,
250 excepting that exhibitions of fireworks given under the direction or by the
251 permission of the Committee or its duly authorized agent are permitted.

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294 **SECTION 8. ATHLETICS.**

295 **8.1 Athletics.** It shall be unlawful for any person to play, or
296 practice ball, golf, tennis, archery, other games or sports, upon or within any
297 county park or parkway except upon ball fields, tennis courts, archery ranges,
298 or appropriate athletic grounds or golf links established by the Committee.
299

300 **8.2 Skating.** It shall be unlawful for any person to skate,
301 skateboard, or rollerblade in any part of the park system in a reckless manner,
302 or at a speed greater than is reasonable and proper, determined by park
303 personnel, having regard to the number of people in such part of the park
304 system and the use thereof, or so as to endanger life or limb, or damage the
305 property of any person; provided; however, that nothing therein contained
306 shall be construed to prohibit any exhibition of or contests of the above
307 activities on such portions of any ice pond or park grounds as may be set
308 aside for that purpose by the Committee.
309

310 **SECTION 9. BEACHES.**

311 **9.1 Food and Beverages.** It shall be unlawful for any person to
312 carry or consume any food or beverage of any kind on any bathing beach or in
313 the water adjacent to any bathing beach in any county park.
314
315

316 **9.2 Boundary Buoys-Molestation.** It shall be prohibited to swim
317 beyond or disturb or molest a bathing beach boundary buoy or marker in any
318 swimming beach in any county park unless otherwise permitted by the
319 Committee.
320

321 **9.3 Storms and Swimming Area Limits.** It shall be unlawful
322 for any person:
323
324 1. To swim or bathe outside established swim areas when swim areas are
325 marked by buoys or other signs, thus restricting swimmers or bathers to go
326 beyond the line of buoys. Swim at your own risk at all times unless
327 otherwise posted.
328 2. To swim, wade, or bathe in the water fronting any bathing beach during
329 electrical storms or in dangerous weather.
330 3. To swim, wade, or bathe within 100 feet of any dam within county park
331 system.
332 4. To swim, wade, or bathe within 100 feet of any boat landing.
333 5. To swim or bathe between the hours of 9:00 p.m. and 7:00 a.m.
334

ORDINANCE NO. 03 -2015

335 **9.4** **Beach Athletics.** Except in locations designated for such
336 purposes, it shall be unlawful for any person to engage in any athletic game or
337 sport, or in any activity upon a bathing beach or in the water, when injury or
338 inconvenience of others might result there from.

339
340 **9.5** **Bathing Dress.** It shall be unlawful for any swimmer or bather
341 to enter the water or onto any bathing beach, unless clothed in a suitable
342 bathing dress or suit. The object of this section is to prevent nudity.

343
344 **9.6** **Changing Clothing.** It shall be unlawful for any person to
345 change clothes, except in beach houses or other enclosed places.

346
347 **9.7** **Lifeguard Interference (when applicable).** It shall be
348 unlawful for any person to carry an unnecessary conversation with lifeguards;
349 or falsely call for help or assistance; or stand or sit upon or cling to any
350 lifeguard perches or light towers; or, except in emergency, to climb into or
351 cling to lifeguard boats.

352
353 **9.8** **No Boats Within Swimming Areas.** Operation of any boat,
354 other than inflatable devices, motor driven or otherwise, within 100 feet of a
355 designated swimming area(s) marked by buoys or other means, is permitted
356 at slow no wake only.

357
358
359 **SECTION 10. CAMPING.**

360
361 **10.1** **Definitions.** For the purposes of this Ordinance, the following
362 definitions apply.

363 **10.1.1** **Camping or Camp:** The use of a shelter such as a tent, trailer,
364 motor vehicle, tarpaulin, bedroll or sleeping bag for temporary residence or
365 sleeping purposes.

366 **10.1.2** **Designated Campground:** Any tract of land designated for
367 camping, with or without designated campsites.

368 **10.1.3** **Group Campground:** A campground designated for use by
369 organizational or juvenile groups.

370 **10.1.4** **Campsite:** A segment of a campground which is used for
371 camping by a camping unit or camping party.

372 **10.1.5** **Camping Unit:** A single shelter except sleeping bags and
373 hammocks used for a camp by camping party.

374 **10.1.6** **Camping Party:** Any individual, individual group occupying a
375 campsite of six people or less.

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376 **10.1.7 Family:** A parent or parents with their children and not more
377 than two lineal relatives or not more than two minor guests totaling 8 people
378 or less.

379 **10.1.8 Juvenile Group:** A group made up of juvenile members of an
380 established organization and under the leadership of at least one competent,
381 mature adult for each 7 juveniles in the group and using any number of
382 camping units or occupying a group campground.

383 **10.1.9 Individual Group:** A camping party of not more than 6
384 persons occupying one camping unit.

385 **10.1.10 Closed Shelter:** Any building or structure capable of being
386 closed to public access, and reserved for public or private group activities.

387 **10.2 Camping Regulations.**

388 **10.2.1 Camping is Prohibited** in all county parks except at
389 designated campgrounds with or without designated campsites. Designated
390 campgrounds are those family and group campgrounds located in Petenwell
391 and Castle Rock Parks.

392 **10.2.2 Campsite Activities Prohibited:** As announced at a public
393 meeting and distributed to park offices pertaining to park rules and regulations
394 and campgrounds management directives.

395 **10.2.3 Campsite Changes:** No registered camping party shall move
396 from one campsite to another campsite in a designated campground without
397 prior approval of the park attendant.

398 **10.2.4 Camping Permit Expiration:** All camping permits expire at
399 2:00 p.m. on the last day of the permit period.

400 **10.2.5 Camping Permit Extensions:** Extensions within the 30 day
401 limit may be granted on camping permits. Extensions must be obtained prior
402 to 2:00 p.m., on the expiration date of the permit.

403 **10.2.6 Campsite Entry Hours:** No camping party shall start setting
404 up or taking down its camping unit between the hours of 11:00 p.m. and the
405 following 7:00 a.m., without authorization of the park attendant or in case of
406 emergency.

407 **10.2.7 Campsite Parking:** It shall be unlawful to park any vehicle
408 outside the area of each campsite and not more than two motor vehicles are
409 permitted to any campsite without an additional fee.

410 **10.2.8 Campsite Reservations:** Reservations will be accepted for
411 reservable campsites in any established campground and organized groups
412 may be given reservations for use of campground sites in conjunction with
413 rental of park shelter.

414 **10.2.9 Camping Prohibitions – Posted Notice:** No person shall
415 camp on any lands under the management, supervision, or control of the
416 Committee contrary to posted notice.

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417 **10.2.10 Camping Violations:** Violation of any state law or any rules
418 and regulations of the Committee or this Ordinance by a member of a
419 camping party is cause for revocation for the camping permit.

420 **10.2.11 Quiet Hours:** Quiet hours shall be maintained by all campers
421 from 11:00 p.m. until 7:00 a.m., of the following day. Failure to observe quiet
422 hours may result in revocation of the camping permit or other sanctions as the
423 park police shall determine.

424 **10.2.12 Aesthetics and/or Abandonment of Park User Equipment,**
425 **Campers, and/or Vehicles:** Park personnel have the authority to store or
426 dispose of any of the above due to failure to pay user fees for such item(s) if
427 such item(s) may be deemed in non-compliance with current rules,
428 regulations, and/or directives.

429 **10.2.13 Unauthorized Person:** No person(s) that is not a registered
430 camper, or invited guest by another camper, shall enter a designated campsite
431 area in any park without prior approval of park personnel.
432

433
434 **SECTION 11. LEGAL ACTION.**

435
436 **11.1 Civil Action:** Whenever an arrest shall have been made or any
437 violation shall occur, Adams County Corporation Council shall prosecute or
438 proceed as provided by law.

439 **11.2 Penalties:** Any person, firm, company, or corporation who
440 violates the regulations set forth in this Ordinance, or rules and regulations
441 made by the Parks Committee, shall be subject to a forfeiture of not less than
442 \$20.00 nor more than \$250.00 together with court costs and the costs of the
443 action and in default of payment thereof, imprisonment in the county jail until
444 such forfeiture and costs be paid, but not more than thirty days except as
445 provided by law.

446 **11.3 Arrest Powers:** Any peace officer of Adams County, or any of
447 its municipal Subdivisions, may without a warrant arrest any offender who he
448 may detect in the violation of any of the provisions of this chapter, and take
449 the person arrested forthwith before a magistrate having competent
450 jurisdiction, and he shall have at all times the right to enter the premises of
451 any county building, structure, or enclosure in any park or parkway, including
452 such grounds, buildings, structures, or enclosures which may be leased or set
453 aside for private or exclusive use of any individual or group of individuals, for
454 the purpose of determining that there is compliance with this Ordinance and
455 the rules and regulations made by the Committee, and may use all necessary
456 means to attain that end.

457 **11.4 Powers of County Park Police:** Any park personnel duly
458 appointed and authorized by the Director to function as a park police has the

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459 authority to: issue an invitation to appear in court, or filling out an incident
460 report on any individual whom he believes has committed a violation. Such
461 invitation to appear or incident report shall inform the individual of the offense
462 violations, the date of appearance in court, and the forfeiture required when
463 applicable. The invitation to appear or incident report issued shall be
464 immediately forwarded to the Director who shall then consult with Adams
465 County Corporation Counsel. Park Police shall have at all times the right to
466 enter the premises of any county park building structure, or enclosure in any
467 park or parkway, including such grounds, buildings, structures, or enclosures
468 which may be leased or set aside for the purpose of determining that there is
469 compliance with this Ordinance and the rules, regulations, and/or directives
470 approved by the Committee, and may use all necessary means to attain that
471 end.

PARKS ORDINANCE FORFEITURE AMOUNTS.

These amounts do not include current court costs.

Please refer to Circuit Court Bond Schedule for bond deposit amount.

		MINIMUM FORFEITURE
477	<u>SEC. OFFENSE</u>	
478	1.4 Entry during closing hours and closed season	\$ 25.00
479	1.5 Failure to pay user fee	20.00
480	1.7 Failure to comply with orders of park police or deputy sheriff	25.00
481	2.1 Failure to obtain use permits	20.00
482	2.2 Peddling and soliciting	35.00
483	3.1 Disorderly conduct	35.00
484	3.2 Property of others	90.00
485	3.3 Unnecessary noises	40.00
486	4.0 Destruction, entry, defacement, or removal	200.00
487	4.2 Washing of cars, persons, pets, cooking utensils, or clothing in 488 prohibited places	20.00
489	4.2 Cleaning and refuse	30.00
490	5.1 Vehicular traffic – misuse	30.00
491	6.1 Starting, tending, or maintaining fires	40.00
492	6.2 Fireworks - Possession of firing an explosive or 493 pyrotechnic device	40.00
494	6.3 Possession of a firearm, air gun, or bow	40.00
495	7.1 Allow pets to enter any public building, bathing beach, or 496 playgrounds, or to run at large	20.00
497	7.2 Horses	20.00
498	7.3 Hunting and trapping – unlawful to take, catch, kill, hunt, 499 trap, pursue, or disturb animals and birds	40.00
500	8.1 Athletics – play games or sports except upon designated areas	20.00

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501	8.2	Skating – skate in a reckless manner	20.00
502	9.1	Food and Beverages–to carry or consume food or beverages on	
503		bathing beaches or in the water adjacent to any bathing beach	20.00
504	9.2	Boundary Buoys – disturbing or molesting bathing beach	
505		boundary buoys or markers	40.00
506	9.3	Bathing During Storms – bathing in the water fronting a	
507		Bathing beach during electrical storms	20.00
508	9.4	Beach Athletics – engaging in athletic games or sports upon a	
509		bathing beach or in the water adjacent to the beach	20.00
510	9.5	Bathing Dress – bathing or swimming unclothed	30.00
511	9.6	Changing Clothing – changing clothing except in enclosed areas	20.00
512	9.7	Water Safety – falsely calling for help or assistance	15.00
513	9.8	Boats Within Swimming Areas – operation of boats, motor	
514		Driven or otherwise, within a designated swimming area	60.00
515	10.2.1	Camping Prohibited–camping except in designated campgrounds	25.00
516	10.2.2	Camping Regulations	15.00
517	10.2.3	Camping Occupancy – more than one family or group	
518		camping at single campsite without authorization	15.00
519	10.2.4	Campsite Changes – moving from an assigned to another	15.00
520		without prior approval	15.00
521	10.2.8	Campsite Parking – campsite outside of area & more	
522		than 2 vehicles at each site	15.00
523	10.2.10	Camping Group Membership–obtain a camp permit	
524		for another person/party	15.00
525	10.2.12	Camping Prohibitions–camping contrary to posted notice	15.00

526
527

528 **PARKS BOND SCHEDULE.** Defendants may make a cash deposit with the
529 Adams County Clerk of Circuit Court pursuant to Wis. Stats. §66.0113(b)7.a.
530 prior to the Initial Appearance date noted on the citation. Said cash deposit
531 shall include the forfeiture amount stated above, plus court cost assessment
532 pursuant to the most current Noncriminal Forfeitures Table issued by the State
533 of Wisconsin at <http://www.wicourts.gov/courts/circuit/docs/fees.pdf> .

534

535 **SECTION 12. SEVERABILITY.** If any section, sub-section, sentence,
536 clause, or phrase of this Ordinance is for any reason held unconstitutional,
537 such decision shall not affect the remaining portions of this Ordinance, unless
538 the intent of the Ordinance is materially altered. The Adams County Board of
539 Supervisors hereby declares that it would have passed this Ordinance and
540 each section, sub-section, sentence, clause, or phrase thereof, irrespective of
541 the fact that any one or more sections, sub-sections, sentences, clauses, or
542 phrases be declared unconstitutional or invalid.

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SECTION 13. EFFECTIVE DATE. This Ordinance will be in full force and effect upon passage and publication.

Recommended for enactment by the Parks & Recreation Committee this 10th day of

March, 2015.
Robert Slata

Mary Edwards

Jon E. Rosenberg

John E. Edwards

Lizbeth Dymadi

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of _____, 2015.

Chairman County Clerk

- Reviewed by Corporation Counsel
- Reviewed by Administrative Coordinator/Director of Finance

Date of Publication: _____
Published in the Times Reporter, the official newspaper of Adams County on _____, 2015.

Ad Hoc Organizational Structure Committee Meeting Minutes of
January 29, 2015

Meeting called to order by Chair Djumadi at 1:00 pm.

All committee members present except Wysocky.

Also present Nick Segina and Ken Wagner

Motion by Roseberry and seconded by Grabarski to approve agenda;
motion carried.

Motion by Grabarski and seconded by Roseberry to approve the
January 14, 2015 meeting minutes; motion carried.

The committee will continue discussion on item 6 of the agenda at a
later date when more information is available. Item 6 refers to The
Organizational Structure of Adams County as it relates to Oversight
Committees.

Discussion was held regarding Adams County's current organizational
structure including projects started that need to be completed.

Motion by Stuchlak and seconded by Roseberry to adjourn; motion
carried. Meeting adjourned at 2:33 pm.

Minutes respectfully submitted by Joe Stuchlak Committee Secretary

A handwritten signature in cursive script, appearing to read "Joe Stuchlak".

Ad Hoc Organizational Structure Committee Meeting Minutes of
February 11, 2015

Meeting called to order by Chair Djumadi at 12:03 pm.

All committee members present except Roseberry.

Also present Cindy Phillippi

Motion by Grabarski and seconded by Stuchlak to approve agenda with items 6 & 7 removed; motion carried.

Meeting minutes of January 29, 2015 minutes will be approved at the next committee meeting.

Discussion was held regarding Adams County's current organizational structure. The committee's consensus was to move forward with a resolution to present to the Adams County Board with the committee's recommendations.

Wysocky left the meeting at 2:10 pm.

Motion by Stuchlak and seconded by Grabarski to adjourn; motion carried. Meeting adjourned at 2:35 pm.

Minutes respectfully submitted by Joe Stuchlak Committee Secretary

A handwritten signature in black ink, appearing to read "Joe Stuchlak". The signature is written in a cursive style with a large, stylized initial "J".

Ad Hoc Organizational Structure Committee Meeting Minutes of
February 17, 2015

Meeting called to order by Chair Djumadi at 5:03 pm.

All committee members present except Wysocky and Grabarski.
Grabarski arrived at 5:12 pm.

Also present Cindy Phillippi

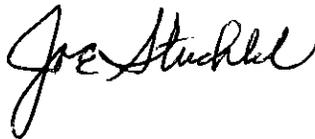
Motion by Stuchlak and seconded by Roseberry to approve agenda;
motion carried.

Meeting minutes of January 29, 2015 and February 11, 2015 minutes
will be approved at the next committee meeting.

Motion by Grabarski to go forward and present resolution concerning
Organizational Structure and County Manager/ Administrative
Coordinator position; motion carried

Motion by Roseberry and seconded by Grabarski to adjourn; motion
carried. Meeting adjourned at 5:20 pm.

Minutes respectfully submitted by Joe Stuchlak Committee Secretary

A handwritten signature in black ink, appearing to read "Joe Stuchlak". The signature is written in a cursive style with a large initial "J" and "S".

Minutes of Adams Co. Airport Commission February 9th 2015

Meeting called to order at 7:00 PM by Chairperson Dave Repinski

Members present: Steve Pollina, Jerry Reuterskiold, Dave Repinski, Mike Bourke and Rocky Gilner

Also present Airport Manager Mike Scott and Airport Groundskeeper Sheldon Sundsmo and Mike Hartz

Motion to approve published agenda by Pollina second by Gilner no discussion, motion carried.

Motion to approve Minutes, as published, of January 12th 2015 Airport Commission by Gilner, Second by Pollina. No discussion. Motion carried.

Report of Airport Manager

Review Correspondence: None

Financial Review/ check summary: Scott distributed check summary for review. Scott also reported that Sundsmo's name was added to the Flight Service contacts list.

Hanger Ground Rent Receipts update: Scott reported hat 4 leases have yet to be paid. He also reported that one lease holder was inadvertently missed and has now been notified.

Review upcoming workshops: Scott reported that the airport sponsors workshop will be held in Madison this March 24th, 25th and 26th.

Repinski asked for a motion approving Scott going to this workshop. Motion by Pollina second by Reuterskiold no discussion, motion carried.

Motion to accept Airport Managers Report by Bourke, second by Reuterskiold. No discussion. Motion carried.

Groundskeeper Report: Sundsmo reported that equipment is working properly. He also reported that he constructed a new partition wall in the bathroom. Sundsmo reported that three security lights were burnt out. It was suggested that the lights be replaced with LED lights which would be more dependable. Reuterskiold volunteered to get prices.

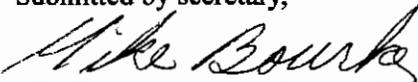
Motion to accept Grounds Keeper's report by Pollina, second by Bourke. No discussion. Motion carried.

Audience comments: Mike Hartz commented that he has attended airport sponsor's workshops in the past and found them worthwhile attending.

Motion to adjourn until 7:00 PM Monday March 9, 2015, by Bourke. Second by Pollina. No discussion. Motion carried.

Meeting adjourned at 7:17 PM.

Submitted by secretary,


Mike Bourke

Minutes not officially approved yet.

ADAMS COUNTYBOARD OF ADJUSTMENT
MONTHLY MINUTES:
February 18, 2015

Vice-Chair Tom Feller called the Adams County Board of Adjustment meeting to order at 9:30 A.M. with the following members present; Cathy Croke, Secretary; Bob Benkowski and Bob Krause. Bob Beaver was excused. Others present were: Matt Bremer and Cathy Allen, Recording Secretary. Was this meeting properly announced? Ms. Allen stated that it was. Roll Call. Cathy Croke made a motion to approve the Agenda as noticed. Tom Feller seconded the motion. All in favor. Motion carried. Public Hearings: Adams County Cottonville Dam – Special Exception Permit request under Section 5-4.01(A) of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to allow filling and grading on slopes of more than twenty (20) percent on property located in the SW ¼, SW ¼, Section 6, Township 18 North, Range 6 East, Lot 1 of CSM 5490 at 1388 13th Lane, Town of Preston, Adams County, Wisconsin. Wally Sedlar from the Land & Water Conservation Office was present to explain that the project is necessary to stabilize the slopes. There will not be any detours needed and will take about four months from start to finish. Discussion was held. Bob Krause made a motion to grant the request. Bob Benkowski seconded the motion. Roll Call Vote: 4 – Yes. Motion carried. Brian E. & Kathleen M. Benning Trust – Special Exception Permit request under Section 5-4.01(A) of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to allow filling and grading on slopes of more than twenty (20) percent on property located in Pt. of Gov't Lot 4, Section 36, Township 18 North, Range 4 East, at 1879 20th Avenue, Town of Strongs Prairie, Adams County, Wisconsin. Brian Easterly from Property Works was present to explain the request. Discussion was held. Bob Benkowski made a motion to grant request which must include an erosion control plan, and if a noncompliant buffer area exists, it must be corrected as part of this Special Exception Permit. Cathy Croke seconded the motion. Roll Call Vote: 4 – Yes. Motion carried.

Vice-Chairman Tom Feller closed the Public Hearing portion of the meeting.

Minutes: Cathy Allen presented the Board with the minutes from the December 17, 2014 meeting for their review. Bob Benkowski made a motion to approve the minutes as presented. Cathy Croke seconded the motion. All in favor. Motion carried.

Correspondence: None.

The next Board of Adjustment Meeting will be March 18, 2015 at 9:30 A.M.

Bob Benkowski made a motion to adjourn. Bob Krause seconded the motion. All in favor. Motion carried.

ADJOURNED: 9:52 A.M.

Bob Beaver, Chair

Tom Feller, Vice-Chair

Catherine Croke, Secretary

Bob Krause

Robert Benkowski



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD.

MEETING MINUTES

Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings

Meeting Date: December 17, 2014
Place: CWCAC, Inc. Headquarters
1000 Highway 13
Wisconsin Dells, WI 53965

Board Members:

Present: Joy Casperson, Sandy Wormet, John Atkinson, Scott Beard, Donna Maly, Muriel Harper, John Wenum, Dave Singer, Renee Greenland, David Moore, and John Earl

Absent: Lori Djumadi, Bob McClyman, and Charlie Krupa

Unexcused Absence: None

Staff Present: Craig Gaetzke and Susan Tucker

Opening

1. Motion was made by Donna Maly to adopt the agenda with the revisions of adding "Closed Session" to Ad Hoc Committee and moving Ad Hoc Committee - Closed Session above Letter C-Budget & Finance Report. Seconded by Renee Greenland. Passed unanimously. **MOTION CARRIED.**

Motion was made by Dave Singer to adopt the October 22, 2014 meeting minutes. Seconded by John Wenum. Passed unanimously. **MOTION CARRIED.**

After the Pledge of Allegiance, John Earl asked all to remain standing to observe a moment of silence to honor those men and women serving in our armed forces around the world.

2. **President's Comments**

John Earl expressed positive comments regarding the Grand Opening of Rolan's Senior Village held in Necedah on October 31st. We will be seeking funding for development of Wisconsin Dells Lot 2 in the coming year. He thanked board members for volunteering their time and continuing the great work at Community Action. He wished everyone a very happy holiday season.

3. **Executive Director's Report**

Fred thanked board members and staff for their time and work at the agency. The All-Staff Meeting held on Monday went well and was very

enjoyable for all. Our Adams Energy Assistance contract has been reassigned to another agency. The agency has encountered many staff changes over the year. Our Community Services Block Grant has been approved for funding again this year. Fred's New Year Resolution is striving to make the agency better and recruiting a Dodge County board member. He wished everyone a very happy holiday season.

Motion was made by Scott Beard to accept the Executive Director's Report of December 17, 2014. Seconded by Sandy Wormet. Passed unanimously. MOTION CARRIED.

4. Ad Hoc Committee

The board went into Closed Session by unanimous roll call vote for the purpose of discussing the Executive Director Performance Evaluation and Compensation. The board resumed in Open Session.

5. Budget & Finance Report

A report detailing agency mortgages was presented including properties, mortgage balance, interest rate, total monthly payment, and approximate current monthly principal payment.

Motion was made by David Moore to accept the Budget & Finance Report of December 17, 2014. Seconded by John Wenum. Passed unanimously. MOTION CARRIED.

6. Committee Reports

a. PBP Committee

John Earl asked board members to review the PBP Committee report of October 31, 2014. Charlie Krupa called the meeting to order. Roll call was taken with seven members present. Motion passed by unanimous vote approving the agenda and minutes of the October 10, 2014 PBP Committee meeting minutes. Ed presented the Buildings Maintenance & Repairs Report. Committee members reviewed a lending resolution for repair of the Portage and Beaver Dam building roofs which reads, "*WHEREAS: Central Wisconsin Community Action Council, Inc. has existing mortgages with Forward Community Investments, Inc. on properties located at 134 South Spring Street, Beaver Dam, WI, and 203 DeWitt Street, Portage, WI; and WHEREAS: The original mortgage on the Beaver Dam building was \$354,000.00 with a remaining balance of \$336,056.99 and a maturity date of December 18, 2017 and interest rate of 4.75 percent; and WHEREAS: The original mortgage of the Portage building was \$145,000.00 with a remaining balance of \$139,775.62 and maturity date of September 26, 2017 and interest rate of 4.25 percent; and WHEREAS: Each of the buildings is in desperate need for roof repair and replacement; and WHEREAS: The cost for replacement on the Beaver Dam building roof is \$36,100.00 and cost of replacement on the Portage*

building is \$31,900.00; Now there for let it be resolved: Central Wisconsin Community Action Council, Inc. is requesting to borrow from Forward Community Investments those amounts for roof repairs for each building recognizing that each mortgage will be amended or that new mortgages for each building will be implemented, and further Resolve, that authority be vested in the Executive Director to sign all documents necessary and required including each of the amended or new mortgages." After discussion, motion passed by unanimous vote approving the resolution and recommending full board approval. The potential buyers for our Randolph home purchased through our Neighborhood Stabilization Program have been pre-approved by their lending institution; we hope to close by January 15, 2015. The budget planned for Rolan's Senior Village exceeded expectations by approximately \$50,000 to \$80,000 which may cause an increase in the building mortgage. We have three families in our new Women's/Families Homeless Shelter and three men in the new Men's Shelter, both located in Beaver Dam. The next meeting will be held on December 12, 2014

John Earl asked board members to review the PBP Committee report of December 12, 2014. John Earl called the meeting to order. Roll call was taken with seven members present. Motion passed by unanimous vote approving the agenda and minutes of the October 31, 2014 PBP Committee meeting minutes. Ed presented the Buildings Maintenance & Repairs Report. Loan paperwork is being processed for roof repair of our Beaver Dam and Portage buildings. Our counter-offer of \$68,000 for the Randolph home purchased with our Neighborhood Stabilization Program funds has been accepted. The buyers are currently renting the home for \$400 per month plus utilities. Rolan's Senior Village has four renters and a fifth one moving in soon. With construction costs exceeding expectations, Fred mentioned we will be asking for full board approval of a Lending Resolution with the Bank of Mauston increasing our borrowing amount from \$185,200 to \$225,000. After discussion, motion passed by unanimous vote approving Fred's report. Committee members discussed our Dells Lot #2 Site Plan Project. Renee mentioned the Baraboo warming shelter is up and running and shared part of a presentation she will be giving at the Wisconsin Balance of State Continuum of Care conference. Fred requested approval of a \$10,000 business loan to Elle Lohr, business owner of Tangerine Health & Wellness store and one of our Portage building renters. After discussion, motion was made by John Wenum to approve. Seconded by Scott Beard. Motion passed with six for and one opposed. Fred reported that Energy Services, Inc. will be taking over the Adams Energy Assistance contract as of December 19th. We are considering construction of an office in Mauston. The next meeting will be held on Friday, January 9, 2015.

Motion was made by David Moore to accept the PBP Committee Reports of October 31, 2014 and December 12, 2014. Seconded by John Wenum. Passed unanimously. **MOTION CARRIED.**

b. EPF&A Committee

John Earl asked board members to review the EPF&A Committee report of November 21, 2014. John Earl called the meeting to order and roll call was taken with four members present. Motion passed by unanimous vote approving the agenda and minutes of the October 10, 2014 EPF&A Committee Meeting. The Committee went into Closed Session by unanimous roll call vote. The Committee resumed in Open Session. After review and discussion of Personnel Policy XI, Employee Benefits, Simple IRA, page 18 of the Personnel Policy Manual, motion passed by unanimous vote recommending full board approval of amended changes which now read, "~~CWCAC provides an employee retirement plan through a Simple IRA with Edward Jones option(s). All employees are eligible to participate in the a Simple IRA...~~" Jim presented the Finance Report. Motion passed by unanimous vote approving the Finance Report. A copy of the Finance Procedure Manual was distributed for review and discussion. The Community Services Block Grant Audit will take place in March 2015. The Lending Resolution for replacement of the Beaver Dam and Portage building roofs was reviewed. After discussion motion was passed by unanimous vote recommending full board approval of the amended resolution which now reads, "***WHEREAS: Central Wisconsin Community Action Council, Inc. has existing mortgages with Forward Community Investments, Inc. on properties locates at 134 South Spring Street, Beaver Dam, WI, and 203 DeWitt Street, Portage, WI; and WHEREAS: The original mortgage on the Beaver Dam building was \$354,000.00 with a remaining balance of \$336,056.99 and a maturity date of December 18, 2017 and interest rate of 4.75 percent; and WHEREAS: The original mortgage of the Portage building was \$145,000.00 with a remaining balance of \$139,775.62 and maturity date of September 26, 2017 and interest rate of 4.25 percent; and WHEREAS: Each of the buildings is in desperate need for roof repair and replacement; and WHEREAS: The lending cost for replacement of the Beaver Dam building roof is \$36,100.00. The and lending cost ef for replacement of the Portage building roof is \$31,900.00; Now there for let it be resolved: Central Wisconsin Community Action Council, Inc. is requesting to borrow from Forward Community Investments those amounts for roof repairs for each building recognizing that each mortgage will be amended or that new mortgages for each building will be implemented, and further Resolve, that authority be vested in the Executive Director to sign all documents necessary and required including each of the amended or new mortgages.***" Board Training will be planned for some time prior to March 2015. Committee members reviewed Board Self-Evaluation samples; an evaluation will be prepared for review. Committee members discussed the successful Grand Opening celebration of Rolan's Senior Village on October 31st. The next meeting will be held on Friday, December 12, 2014.

John Earl asked board members to review the EPF&A Committee report of December 12, 2014. John Earl called the meeting to order and

roll call was taken with three members present. Motion passed by unanimous vote approving the agenda and minutes of the November 21, 2014 EPF&A Committee Meeting. No personnel issues to report. Jim presented a report indicating total equity and principal paid for each of our properties. Motion passed by unanimous vote approving Jim's report. Kari presented a report indicating bid costs versus actual costs for Rolan's Senior Village and a Summary of Uses of Funds report indicating total project cost at \$670,487. Motion passed by unanimous vote approving Kari's report. With construction costs for Rolan's Senior Village exceeding expectations, motion was made by Dave Singer to approve a Lending Resolution which reads, "*WHEREAS: Central Wisconsin Community Action Council, Inc. in their pursuit to develop Affordable Senior Housing received grant funding to support construction of an eight unit Apartment Complex, Rolan's Senior Village, in the County of Juneau, Village of Necedah; and WHEREAS: The building has been constructed through approval of the Building Committee and Board of Directors; and WHEREAS: The Bank of Mauston agreed to assume the project from the Bank of Wisconsin Dells on June 17, 2014 offering a permanent loan of \$185,200 with an interest rate of 4% locked for a period of five years based on a 30 year amortization and competitive rate throughout the duration of the loan, and a construction loan of \$100,000 with an interest rate of 4% locked for one year and the balance being paid in full after construction completion; and WHEREAS: The development and construction costs exceeded original expectations with grant funds awarded only supporting approximately 65% of those costs; and Now there for let it be resolved: That Central Wisconsin Community Action Council, Inc. Board of Directors approves increasing the amount of the permanent loan from the Bank of Mauston from \$185,200 to an amount no greater than \$225,000 to complete the funding necessary for the project; and further Resolve, that authority be vested in the President and/or the Executive Director to sign all closing documents necessary and required."* Seconded by Donna Maly. Passed by unanimous vote. Committee members reviewed a draft Board Evaluation which will be sent to the full board. Committee members requested an Annual Board Calendar. A new Client Data System is being considered. Fred reported that Energy Services, Inc. will be taking over the Adams Energy Assistance contract as of December 19th. A fire was reported at one of the homes we were weatherizing, however the insurance inspector confirmed we were not at fault. Committee members reviewed the board meeting agenda. The next meeting will be held on Friday, January 9, 2015.

Motion was made by David Moore to accept the EPF&A Committee Reports of November 21, 2014 and December 12, 2014. Seconded by David Singer. Passed unanimously. **MOTION CARRIED.**

7. Program Reports
 - a. Weatherization
 - b. Homeless

c. Hunger Reduction

Craig Gaetzke presented the Weatherization report, Total clients served were 66 including 197 audits done and a service goal of 202. To date 41 freezers/refrigerators, 19 furnaces, and 21 water heaters were installed. Susan Tucker presented the Homeless Unit Report. From January through November of 2014 we served 623 clients compared to 682 in 2013; and number of motel vouchers given out was 59 with the cost of motel stays at \$2,995. The Point-In-Time Survey will be taking place on January 28th. The new Men's Shelter and Women's/Families Shelter in Beaver Dam are up and running. The Hunger Reduction Program Report indicated that to date all 16 Food Pantries have served 4,808 households including 8,678 adults, 4,126 children, and 12,804 individuals with 252,064 pounds of non-USDA commodities. We currently have 176 Section 8 vouchers; we also administer 10 port-ins totaling 186 vouchers over six counties, Adams, Columbia, Jefferson, Marathon, Rusk and Taylor Counties. We also administer 20 vouchers for veterans through the VA in Tomah. There are currently 329 Section 8 vouchers leased out for the City of Eau Claire including 30 port-ins totaling 359 vouchers. Lisa continues to be very busy spending most of her time on the City of Eau Claire Section "8" Housing Choice Voucher Program.

Motion was made by Sandy Wormet to accept the Weatherization, Homeless, and Hunger Reduction reports of December 17, 2014. Seconded by Donna Maly. Passed unanimously. MOTION CARRIED.

8. Old Business

None

9. New Business

Motion was made by Muriel Harper to approve the proposed Lending Resolution which reads, ***WHEREAS: Central Wisconsin Community Action Council, Inc. has existing mortgages with Forward Community Investments, Inc. on properties located at 134 South Spring Street, Beaver Dam, WI, and 203 DeWitt Street, Portage, WI; and*** ***WHEREAS: The original mortgage on the Beaver Dam building was \$354,000.00 with a remaining balance of \$336,056.99 and a maturity date of December 18, 2017 and interest rate of 4.75 percent; and*** ***WHEREAS: The original mortgage of the Portage building was \$145,000.00 with a remaining balance of \$139,775.62 and maturity date of September 26, 2017 and interest rate of 4.25 percent; and*** ***WHEREAS: Each of the buildings is in desperate need for roof repair and replacement; and*** ***WHEREAS: The lending cost for replacement of the Beaver Dam building roof is \$36,100.00. The lending cost for replacement of the Portage building roof is \$31,900.00; Now there for let it be resolved: Central Wisconsin Community Action Council, Inc. is requesting to borrow from***

Forward Community Investments those amounts for roof repairs for each building recognizing that each mortgage will be amended or that new mortgages for each building will be implemented, and further **Resolve**, that authority be vested in the Executive Director to sign all documents necessary and required including each of the amended or new mortgages." After discussion, seconded by David Moore. Passed by unanimous vote. MOTION CARRIED.

Motion was made by David Moore to approve the Lending Resolution which reads, **WHEREAS:** Central Wisconsin Community Action Council, Inc. in their pursuit to develop Affordable Senior Housing received grant funding to support construction of an eight unit Apartment Complex, Rolan's Senior Village, in the County of Juneau, Village of Necedah; and **WHEREAS:** The building has been constructed through approval of the Building Committee and Board of Directors; and **WHEREAS:** The Bank of Mauston agreed to assume the project from the Bank of Wisconsin Dells on June 17, 2014 offering a permanent loan of \$185,200 with an interest rate of 5% locked for a period of three years based on a 30 year amortization and competitive rate throughout the duration of the loan, and a construction loan of \$100,000 with an interest rate of 4% locked for one year and the balance being paid in full after construction completion; and **WHEREAS:** The development and construction costs exceeded original expectations with grant funds awarded only supporting approximately 65% of those costs; and **Now there for let it be resolved:** That Central Wisconsin Community Action Council, Inc. Board of Directors approves increasing the amount of the permanent loan from the Bank of Mauston from \$185,200 to an amount no greater than \$225,000 to complete the funding necessary for the project; and further **Resolve**, that authority be vested in the President and/or the Executive Director to sign all closing documents necessary and required." After discussion, seconded by John Wenum. Passed unanimously. MOTION CARRIED.

Motion was made by John Wenum to approve the Proposed Personnel Policy Change which reads, "**Policy XI Employee Benefits - Simple IRA:** CWCAC provides an employee retirement plan through a Simple IRA with Edward Jones option(s). All employees are eligible to participate in ~~the~~ a Simple IRA on the first of the month following the first full month of employment. Employee contributions are deducted as pre-tax dollars. Central Wisconsin Community Action Council Board of Directors will vote prior to January 1 to establish the employer match contribution for the upcoming year. IRS rules require that CWCAC match at least 1% of the employee's salary. In 3 of 5 years, CWCAC must match 3% of the employee salary. If an employee chooses to start or change his/her salary reduction agreement, he/she must complete a Salary Reduction Agreement form and return it to finance." Seconded by Donna Maly. Passed unanimously. MOTION CARRIED.

Board members reviewed the motion which reads, "The Board of

Directors of Central Wisconsin Community Action Council, Inc. approves the Executive, Personnel, Finance, & Audit Committee recommendation approving a Performance Incentive Award in the amount of \$1,500 effective January 1, 2015. After discussion, motion was unanimously approved to amend the motion to read, *"The Board of Directors of Central Wisconsin Community Action Council, Inc. approves the Ad Hoc Committee recommendation approving a Performance Incentive Award to the Executive Director in the amount of \$1,500 effective January 1, 2015."* Motion was made by John Wenum to approve the motion as amended. Seconded by David Moore. Passed unanimously. **MOTION CARRIED.**

Fred expressed his sincerest appreciation to the board for the award and for their confidence in him as the Executive Director.

10. **Next Meeting**

Wednesday, February 25, 2015 @ 10:00 a.m.

11. **Adjourn**

John Wenum made a motion to adjourn. Seconded by Donna Maly. Passed unanimously. **MOTION CARRIED.**

Signed by:



Fred Hebert, Executive Director

December 18, 2014

Date

ADAMS COUNTY BOARD OF SUPERVISORS MINUTES

Adams County Board Room, February 17, 2015

Meeting was called to order by Chairman West at 6:00 p.m.

The meeting was properly announced.

There was a Moment of Silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Mark Hamburg; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Larry Borud; Dist. #05-Jerry Kotlowski; Dist.#06-Barb Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-Robin Skala; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Dave Repinski; Dist. #20-Paul Pisellini. Excused, Dist. #09-Dan Wysocky.

Motioned by Babcock/Roekle to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Repinski/Morgan to approve the January 20, 2015 minutes with correction to appointments.

Motion carried by unanimous voice vote.

Public participation: Sarah Grosshuesch spoke on Res. #12-2015 to rescind Resolution 71-1984 in order to act in accordance with future fiscal planning and budgeting for Adams County beginning January 1, 2016.

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Gilner, Grabarski, Hamburg, Johnson, Kotlowski and Morgan

Claims: None

Correspondence: None

Appointments: None

Unfinished Business: None

New Business: None

Reports and Presentations:

Smith provided a written report for RIDC. ACDoF/County Clerk Phillippi gave a written report. Djumadi gave an update/recommendations on the Ad Hoc Organizational Structure meetings.

Motioned by Johnson/Djumadi to adopt the Town of Lincoln Zoning Ordinance Amendment 4. Motion carried by unanimous voice vote.

Resolutions:

Res. #06: Motioned by Johnson/Kotlowski to adopt Res. #06-15 to recognize Myrna Diemert's retirement on February 6, 2015, and honor her 28 years of service to Adams County and the Solid Waste Office. Motion to adopt Res. #06-15 carried by roll call vote, 19 yes, 1 excused. Excused, Wysocky.

Res. #07: Motioned by Stuchlak/Babcock to adopt Res. #07-15 to establish a policy for filling excused Planning and Zoning Committee vacancies. Motion to adopt Res. #07-15 carried by roll call vote, 18 yes, 1 no, 1 excused. No, Roekle. Excused, Wysocky.

Motioned by Djumadi/Kotlowski to adopt Res. #08-15 thru Res. #11-15 to sell county advertised property tax parcels as follows:

Res. #08: #34-2806

Res. #09: #30-3678

Res. #10: #12-1935

Res. #11: #30-2700

Motion to adopt Res. #08-15 thru Res. #11-15 carried by roll call vote, 19 yes, 1 excused. Excused, Wysocky.

Res. #12: Motioned by Edwards/Djumadi to adopt Res. #12-15 to rescind Resolution 71-1984 in order to act in accordance with future fiscal planning and budgeting for Adams County beginning January 1, 2016. Motioned by Eggebrecht/Repinski to send Res. #12-15 back to the Parks Committee. Motioned by Johnson/Morgan to amend motion to send back, by sending it back to the Parks Committee and to have all the financial information presented to the committee for them to forward a corrected Resolution no later than the April County Board meeting. Motion to amend carried by roll call vote, 14 yes, 5 no, 1 excused. Voting no, Allen, Edwards, Eggebrecht, Kotlowski and Roseberry. Excused, Wysocky. Amended motion to send back to the committee carried by roll call vote, 13 yes, 6 no, 1 excused. Voting no, Allen, Djumadi, Edwards, Grabarski, Kotlowski and Roseberry. Excused, Wysocky.

Res. #13: Motioned by Grabarski/Allen to adopt Res. #13-15 to amend the Adams County Employee Handbook as follows: Chapter 1, Section 1.06. Motion to adopt Res. #13-15 carried by roll call vote, 19 yes, 1 excused. Excused, Wysocky.

Res. #14: Motioned by Djumadi/Allen to adopt Res. # 14-15 to amend the Adams County Employee Handbook as follows: Chapter 1, Section 1.02 and 1.05; and Chapter 5, Section, 2.01. Motion to adopt Res. #14-15 carried by roll call vote, 19 yes, 1 excused. Excused, Wysocky.

Ordinances:

Ord. #01: Motioned by Stuchlak/Morgan to enact Ord. #01-15 to rezone a parcel of land (35 acres) located in the SE ¼, NE ¼, Section 20, Township 14 North, Range 7 East, Town of New Haven, Adams County, Wisconsin, from an A1 Exclusive Agriculture District to an A3 Secondary Agricultural District, owned by Paul I Ebert. Motion to enact Ord. #01-15 carried by roll call vote 19 yes, 1 excused. Excused, Wysocky.

Ord. #02: Motioned by Stuchlak/Gilner to enact Ord. #02-15 to rezone a portion of a parcel of land (approx. 12 acres) located in the NW ¼, SW ¼, Section 34, Township 14 North, Range 6 East, including CSM 4421, Town of Dell Prairie, Adams County, Wisconsin, from an A3 Secondary Agriculture District to an R-1C Single Family Conservation Residential District, owned by Birchcliff Resort and Condominiums, LLC, Dale Daggett. Motion to enact Ord. #02-15 carried by roll call vote, 10 yes, 1 excused. Excused, Wysocky.

Denials: None

Petition: None

Motioned by Roekle/Johnson to approve claims. Motion carried by unanimous voice vote.

Motioned by Allen/Edwards to approve Per Diem and Mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Roekle to have the County Clerk correct any and or all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Janet Leja gave a Child Support Presentation on what the office does, public outreach programs, showed two short news videos about the Teenage Pregnancy Prevention Program and Most Wanted social media efforts.

Recess: Motioned by Allen/Djumadi to recess at 7:12 p.m. Motion carried by unanimous voice vote.

Motioned by Djumadi/Stuchlak to consider convening and meeting as a Committee of the Whole at 7:30 p.m. Motion carried by unanimous voice vote.

Roll Call: At 7:26 p.m., 19 present, 1 excused. Excused, Wysocky.

County Clerk Phillippi took over to Chair the meeting. Phillippi opened nominations for Chair. West was nominated. There were no other nominations.

Motioned by Grabarski/Roekle to close nominations. Motion carried by unanimous voice vote.

West presided as the Chair of the Committee of the Whole to discuss and consider recommendations of the Ad Hoc Committee related to the organizational structure form of county government.

Next County Board meeting is set for March 17 at 6:00 p.m.

Motioned by Roekle/Djumadi to adjourn Committee of the Whole at 8:55 p.m. Motion carried by unanimous voice vote.

Motioned by Roekle/Djumadi to adjourn the County Board meeting at 8:55 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Adams County Clerk

These minutes have not been approved by the County Board

CP\bw

**Executive Committee Meeting
February 10, 2015
Adams County Courthouse, Conference Room A-260**

Minutes

Joe Stuchlak, Chair, called the meeting to order at 9:00 a.m. The meeting was properly announced.

Pledge of Allegiance.

Committee members present: Stuchlak, West, Allen, Babcock and Johnson.

Others present: Marcia Kaye, Personnel Director; Brenda Quinnell, Solid Waste Director; Cindy Phillippi, County Clerk; and Diane Heider, Recording Secretary.

Motion by Allen, seconded by Babcock to approve the Amended Agenda except that Items 13, 14, 15 are struck. Motion carried by unanimous vote.

Motion by Babcock, seconded by West to approve Minutes of the January 13, 2015 and January 20, 2015 Executive Committee meeting. Motion carried by unanimous vote.

There was no public participation.

There was no new correspondence.

Item 9. Vision and Dental Coverage to retirees. Discussion. Motion by Allen, seconded by Babcock to approve the recommendation by Administration & Finance Committee to discontinue Vision and Dental Coverage to retirees not later than December 31, 2015. Motion carried by unanimous vote.

Item 10. Employee Handbook corrections. County Clerk distributed draft Resolutions for consideration. Motion by Allen, seconded by West, to approve (a) Resolution to Amend Adams County Employee Handbook Chapter 1, Sections 1.02 and 1.05, and Chapter 5, Section 2.01; and (b) Resolution to Amend Adams County Employee Handbook Chapter 1, Section 1.06. Motion carried by unanimous vote.

Item 11. Solid Waste Director/Recycling Coordinator Job Description. Presentation by Solid Waste Director Brenda Quinnell. Discussion. *[Ken Wagner, Corporation Counsel joined the meeting at 9:10 a.m. after attending Court.]* Motion by West, seconded by Johnson to approve the Solid Waste Director/Recycling Coordinator job description and reclassification to a Grade 12.

Item 12. Conducting wellness related activities. Presentation by Kaye. Discussion. West stated that Administrative & Finance Committee and MIS also discussed this matter at a recent meeting. Such activities are permitted so long as they are conducted pursuant to County Policy, e.g., on the employee's own time, as an incidental use, without interference with the employee's job responsibilities. No action was taken.

Item 13, 14, and 15 were removed from the agenda.

These Minutes have been approved by the committee

Item 16. The committee reviewed Corporation Counsel's handout listing activities, including department representation, court actions, case load and office management. Allen inquired whether Vouchers had to be voted on. Corporation Counsel said no because expenditure are part of the budgeting process which was already approved; however, a motion to accept the Voucher reports would be appropriate.

Item 17. The Personnel Director presented her monthly report. Handout. Allen inquired as to status of certain reclassified HHS positions being designated as exempt positions and requested that the matter be placed on the Executive Agenda for next meeting.

Item 18. Motion by West, seconded by Allen to accept Voucher reports. Motion carried by unanimous vote.

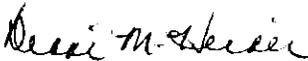
Next meeting date is set for March 10, 2015 at 9:00 a.m.

Action items for next meeting:

1. Discuss and/or act on developing a Compensation Plan Administration Policy.
2. Closed session to discuss and/or act on pending negotiations with WPPA Union Local 355.
3. Discuss and/or act on Redistricting.
4. Discuss and/or act on designating the HHS Public Health positions as Exempt from FSLA requirements.

Motion by Allen, seconded by West to adjourn the meeting at 10:03 a.m. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

These Minutes have been approved by the committee

**Executive Committee Meeting
March 3, 2015
Adams County Courthouse, Conference Room A-231**

Minutes

Joe Stuchlak, Chair, called the meeting to order at 9:00 a.m. The meeting was properly announced.

Pledge of Allegiance.

Committee members present: Stuchlak, Babcock and Johnson. West and Allen are excused.

Others present: Marcia Kaye, Personnel Director; Kenneth Wagner, Corporation Counsel; and Diane Heider, Recording Secretary. [Diane Cable, HHS Director; Sam Wollin, Sheriff; and Terry Fahrenkrug, Chief Deputy joined the meeting as indicated in these Minutes.]

Motion by Johnson, seconded by Babcock to approve the Agenda. Motion carried by unanimous vote.

Motion by Babcock, seconded by Johnson to approve Minutes of the February Executive Committee meetings. Motion carried by unanimous vote.

There was no public participation.

There was no new correspondence.

Item 9: Kaye led the discussion regarding the possibility of designating Health & Human Services as "learned professional positions" as exempt under FLSA requirements. [Diane Cable was not yet present.] Kaye presented a handout *Classifying Social Workers Under The Learned Professional Exemption* which is the basis for exempt status discussion. It is Kaye's understanding that Cable wants to leave as-is for now. In answer to Johnson's inquiry, Kaye stated she could go with whatever Cable recommends. Stuchlak directed the recording secretary to include on next month's agenda.

Item 10: Kaye presented a DRAFT philosophy on wage progression which has not been fully developed. Further development depends on what authority may be delegated to the County Manager/Administrative Coordinator. [Diane Cable in attendance at 9:10 a.m.] The Pay for Performance policy has not yet been developed, as Kaye is not sure which direction the Committee intends to move forward. Kaye wants to ensure that there are no conflicts between proposed philosophy, existing county policy, administrative policy documents and pay for performance policy/performance evaluations developed by the Department Heads. Stuchlak directed the recording secretary to include on next month's agenda.

Stuchlak revisited Item 9. Cable discussed the possibility of FLSA exemption for all positions requiring a Masters Degree. [Wollin and Fahrenkrug in attendance at 9:18 a.m.] Stuchlak directed the recording secretary to include on next month's agenda.

These Minutes have not been approved by the committee

Item 11. Redistricting. West requested this agenda item but was excused for today's meeting. Stuchlak led the discussion and provided a handout of his research. Discussion regarding the impact of a reduced Board number, the distribution of Committee appointment work, the cost to the County, and power of voting. Stuchlak directed the recording secretary to include on next month's agenda.

Items 12 and 13. Motion by Babcock, seconded by Johnson to convene in closed session pursuant to Wis. Stats. §19.85(1)(e) for purposes of deliberating or negotiating purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discuss and/or act on pending negotiations with WPPA Union Local 355. Motion unanimously carried. The Committee reconvened in open session at 10:25 a.m. per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. No motions were made post-closed session.

Item 14. Wagner presented his monthly report of activities, including department representation, court actions, case load and office management. Wollin complimented Corporation Counsel on his performance, stating that he is very satisfied with Ken's availability and response time. [Wollin and Fahrenkrug left the meeting at 10:39 a.m.] Discussion was held regarding METCO's report on the former Easton Store, and DNR review.

Item 15. Kaye presented her written Personnel Director monthly report. Discussion was held regarding reported projects and activities, and the possibility of allowing employees to work four 10-hour days during the summer, if their respective departments see a desire or need for availability to the public.

Motion by Babcock, seconded by Johnson to accept Voucher reports. Motion carried by unanimous vote.

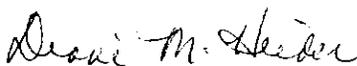
Next meeting date is set for April 7, 2015 at 9:00 a.m. Stuchlak announced that all future Executive Committee meetings will be held on the first Tuesday of each month.

Action items for next meeting:

1. Discuss and/or act on developing a Compensation Plan Administration Policy.
2. Closed session to discuss and/or act on pending negotiations with WPPA Union Local 355.
3. Discuss and/or act on Redistricting.
4. Discuss and/or act on designating the HHS Public Health positions as Exempt from FSLA requirements.

Motion by Johnson, seconded by Babcock to adjourn the meeting at 11:10 a.m. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

These Minutes have not been approved by the committee

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – February 6, 2015**

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Heidi Roekle at 9:00 a.m.

Roll Call of Board Members: Heidi Roekle, Teresa Harvey-Beversdorf, Jack Allen, Lori Djumadi, Deb Johnson-Schuh, Rocky Gilner and Robert Grabarski. Absent excused: Fran Dehmlow.

Health & Human Services Staff: Diane Cable, Donna Richards, Cindi Flynn, Sarah Grosshuesch, Wendy Pierce, Tom Charles, Diane Osborn, and Ruth Horndasch. Absent excused: Sherrie Manning and Kelly Oleson.

Veterans Services Staff: Steve Dykes

Approval of Agenda & Compliance with Open Meetings Law

Motion was made to amend the agenda by striking item number five (5) and therefore approving the February 6, 2015 agenda by Beversdorf/Allen. Motion carried by UVV.

Approval of Minutes of January 9, 2015

Motion was made to approve the January 9, 2015 minutes by Grabarski/Beversdorf. Motion carried by UVV.

Public Comment – None.

Correspondence – None.

Announcements – None.

Veterans Service

1. **Review and approval of Veterans Service vouchers and financial report.** A brief discussion was held and a motion was made to approve the December 2014 vouchers and financial reports by Djumadi/Gilner. Motion carried by UVV.
2. **Veterans Service Officer's report.** Officer Dykes provided an update to the HHS Board that the State audit is going well and is still ongoing. Officer Dykes also informed the HHS Board about some of the success stories that have occurred over the past month. The Veterans Office was able to help a homeless Veteran, assisted a Veteran with back

problems and are in the process of assisting a wheelchair bound Veteran find a home with the help of local businesses. Additionally, Officer Dykes informed the HHS Board that the Veterans Office is in need of updated office furniture.

Health & Human Services

1. **Review & Approval Health & Human Services Vouchers & Financial Report.** A discussion was held and a motion was made to approve the December 2014 Health & Human Services vouchers and financial report by Grabarski/Beversdorf. Motion carried by UVV.
2. **Director's Report & Managers Narratives.** A written report was submitted to the HHS Board prior to the meeting. A brief discussion was held and Director Cable invited Manager Flynn to share with the HHS Board the accreditation that the Capital Consortium was awarded for 100% food share accuracy.

Public Health Officer Grosshuesch provided the HHS Board with an update on the Promise Neighborhood Grant. Officer Grosshuesch passed out packets to the HHS Board explaining that even though the grant funding ended, the activities of the grant are proving to continue to help our community. Officer Grosshuesch also explained that the grant data helped our community to receive further grants.

Director Cable provided the HHS Board with a copy of the Wisconsin Counties Association (WCA) 2015-2017 State Biennial Budget report prepared by the Governor's office. Director Cable highlighted some of the areas that may affect our Health and Human Services Department such as; drug testing/screening, emergency detentions, and Family Care Implementation requirement by 2017.

Director Cable explained to the HHS Board that the exempt status job descriptions are still being evaluated. Cable will update that board as progress is made.

3. **Administration – Update on Electronic Health Record System (TCM).** Director Cable informed the HHS Board that recruitment for the TCM Technician position is in process.
4. **Administration – Update on Security System for HHS Building.** Supervisor Djumadi informed the HHS Board that security software has been purchased and the county is working to install it. Also, the equipment for the security system has been purchased.

7. **Long Term Support Services – Discuss and/or approve resolution for Family Care approval and implementation.** Director Cable handed out and explained that there were three (3) resolutions for Family Care with different wording to consider. A discussion was held and the HHS Board determined that the wording on line 61 should read as follows: BE IT RESOLVED: any savings generated by participation in the Family Care program will be used first to fund county human services programs set forth in Wis. Stat 46.281(1g)(b), then may be used to reduce the property tax levy. The HHS Board asked that the resolution be rewritten and brought back for approval at the next meeting.

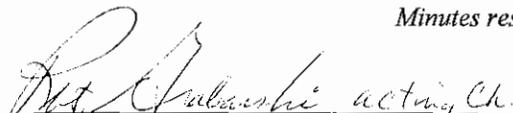
8. **Public Health – Update and discuss HHS Board vacancy of medical director.** Director Cable informed the HHS Board that she is continuing to work with the Moundview Hospital to recruit of the board medical director vacancy.

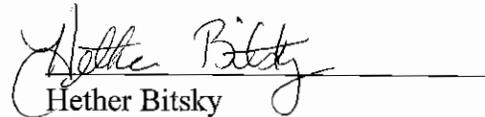
9. **Public Health – Review and/or approve four (4) Public Health Policies: (1) Striving to Quit, (2) CO Monitor Use, (3) Accessing Services and Resources for Persons with Suspect or Active Tuberculosis Disease or Latent Tuberculosis Infection, (4) Tuberculosis Treatment Adherence and Completion and Providing Direct Observed Therapy.** A discussion was held and Public Health Officer Grosshuesch explained the four (4) policies to the HHS Board. A motion was made to approve the four (4) Public Health Policies by Allen/Johnson-Schuh. Motion carried by UVV.

10. **Next Regular Meeting Date – Friday, March 6, 2015 @ 9:00 a.m.**

Motion to adjourn at 10:50 a.m. by Gilner/Johnson-Schuh. Motion carried by UVV.

Minutes respectfully submitted by Hether Bitsky.


Heidi Roekle – Chairperson


Hether Bitsky

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, FEBRUARY 12, 2015 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Florence Johnson ~ Vice-Chairperson
Dan Wysocky
Mark Hamburg

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Bob Buerger and Mark Arndt

MEMBER ABSENT: Jake Roseberry ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, February 12, 2015.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, WYSOCKY AND HAMBURG. MEMBER ABSENT: ROSEBERRY -- EXCUSED.

APPROVAL OF AGENDA: *Motion by Hamburg to approve the Agenda as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (JANUARY 8, 2015): *Motion by Johnson to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for January 8, 2015 Regular Monthly Meeting, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

REVIEW & ACT ON TRUCK BIDS: The following bids were received:

TANDEM TRUCK BIDS			
COMPANY NAME	MAKE	MODEL	PRICE
Wisconsin Kenworth	Kenworth	T800	\$ 142,500.00
Quality Truck Care	Western Star	4700 SB	\$ 132,812.00
Truck Country	Freightliner	114 SBA	\$ 125,555.00
Mid-State Truck	IH	7600 SBA	\$ 124,672.92

The Highway Committee and Commissioner reviewed and discussed the truck bids that were submitted. *Motion by Johnson to award the truck bid to Truck Country for the Freightliner 114 SBA, as being in the best interest of Adams County for the amount of \$125,555.00, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
FEBRUARY 12, 2015 ~ 9:00 A.M.**

UPDATE ON PRELIMINARY CTH "P" DESIGN: Highway Commissioner updated the Highway Committee on where Ayres Associates is with the County Road P design:

- Highway Committee reviewed the draft plan and profile for the project with new alignments
- Ayres Associates continues to work on project, currently waiting for title work to come back

REVIEW & ACT ON CURVE REALIGNMENTS: CTH A / CTH E / CTH G / CTH O: Highway Committee reviewed pictures on potential curve realignments for County Road A, County Road E, County Road G and County Road O. Highway Committee instructed the Commissioner to review and prioritize the curve realignments and bring back to Committee.

REQUEST APPROVAL TO ADVERTISE FOR WOOD BIDS: Highway Commissioner asking for authorization to advertise wood for sale in the local newspaper. The wood is from the State Road 21 brushing project and it is approximately 57 cords. *Motion by Hamburg to authorize the Highway Commissioner to advertise wood for sale bids and to award the bid to the highest bidder, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REQUEST APPROVAL TO DISPOSE OF EQUIPMENT: AIR COMPRESSOR Highway Commissioner informed the Committee that a new air compressor was purchased for the shop, repairing the old compressor would cost almost as much as the new compressor. *Motion by Hamburg to dispose of the old shop air compressor at the Commissioner's discretion, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Brushing Right-of-Way: CTH EE, CTH Z & STH 21
- Winter Maintenance
- Patching
- Chain Saw missing

FINANCIAL REPORT: *Motion by Johnson to approve the Prior to Audit December 2014 & January 2015 Financial Reports as audited, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Wysocky to approve the Monthly Check Summary report as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- County Road P Design
- Utility Policy
- Wash Bay Floor
- 2015 Construction Projects

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
FEBRUARY 12, 2015 ~ 9:00 A.M.**

SET NEXT MEETING DATE AND ADJOURN: *Motion by Johnson, second by Wysocky, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, March 12, 2015 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:17 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

JOINT ADMINISTRATIVE & FINANCE/PARKS MINUTES

Thursday, February 5, 2015

4:00 p.m. Room A260

The meeting was called to order by Chairman West at 4:02 p.m. The meeting was properly noticed.

Present was Babcock, Grabarski, Kotlowski, Roseberry, Edwards and Eggebrecht.

Excused: Hamburg, Djumadi and Skala.

Djumadi called in and was on speaker phone.

Also present was Zander, McGhee, Allen, Wagner and Segina.

Motioned by Kotlowski/Grabarski to approve the agenda and to move item #8 "continuation of PMA information options" to item #12 under the Treasurer's report.

Motion carried by unanimous voice vote.

Motioned by Grabarski/Kotlowski to approve the minutes from January 8, 2015. Motion carried by unanimous voice vote.

Nick Segina signed in for Public Participation regarding Res. #71-1984. No correspondence.

Hamburg present at 4:09 p.m.

Item 9 Discuss Resolution 71-1984 and Parks budget; Discussion took place regarding Resolution 71-1984 and proposed draft replacement resolution.

Item 10 & 11 Discuss and/or act on DVR and LTE program; Motioned by Hamburg/Kotlowski to approve use and participation in the DVR/LTE program. Motion carried by unanimous voice.

Item 12 Treasures' report; Zander reported office activities are going well. Zander will speak to Grand Marsh State Bank regarding investment options and report back next month. Motioned by Hamburg/Grabarski to approve treasurers' report. Motion carried by unanimous voice vote.

PMA information options will be placed back on next months' agenda.

Item 13 MIS Report; McGhee gave a brief office report and submitted a financial report.

Item 14 County Clerk/AC/DF; Phillippi gave an update of safety process, Skyward access and 2015 election update. No new additions or new claims.

Item 13d Discuss and/or act on Employee Handbook section 1.05 & 1.06 (Health Insurance/hours of work); Motioned by Kotlowski/Hamburg to approve Resolutions and forward to Executive. Motion carried by unanimous voice vote.

Item 13e Discuss and/or act on Dental/Vision Insurance for retirees; Motioned by Grabarski/Hamburg to no longer offer retirees vision/dental insurance, creating a letter asking for volunteer termination by July 1, 2015, leaving the option open to remain on insurance until December 31, 2015. The motion to eliminate vision/dental insurance should be forward to Executive committee. Motion carried by unanimous voice vote.

Item 13f Discuss and/or act on resolution language to provide funds from balance fund/levy dollars annual contributions; Reviewing fund balance/levy dollars language the committee unanimously consented to not tie the County's hand and allow discretion to remain with Finance Committee and County Board in this situation.

Item 15 Identify upcoming agenda items; continuation of PMA information options; Grand Marsh discussion.

Next meeting date is March 5, 2015 at 4:00 p.m.

Motioned by Kotlowski/Babcock to adjourn at 6:05 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippe
Recording Secretary

These minutes have not been approved by the committee.

CP/bw

LAND & WATER CONSERVATION COMMITTEE MEETING

February 9, 2015 – 1:00 P.M.

Courthouse Conference Room: A231

Minutes

The meeting was called to order by Chair Stuchlak at 1:00pm. Pledge of Allegiance was conducted. Harrison stated that the meeting was properly announced.

Present: Joe Stuchlak, Heidi Roekle, Barb Morgan, Onie Karch, Paul Pisellini, Dan Wysocky, Kevin Bork, Wally Sedlar, Michelle Harrison were all present. Concerned citizens: Kay Olson-Martz, Bill Euclide, Meagan Duberstein NRCS(arrived at 1:10pm), John Wallendal, Barry Benson(Wildlife Abatement) and Brian Loeffelholz/DATCP.

Motion by Morgan/ Roekle to approve the agenda. Motion carried by unanimous vote.

Motion by Wysocky/Pisellini to approve the minutes of January 12, 2015. Motion carried by unanimous vote.

Public participation as we go.

Discuss and/or act on Wildlife Abatement 2014 Damage claims. Barry Benson handed out the 2014 Adams County Damage Summary; the hand out shows everyone who participated in the program. 107 deer were shot on AG tags for 2014. There were five damage claims. Benson recommends that four of the five claims get paid in the amount of \$10,816.31. Discussion took place. Motion by Roekle/Morgan to pay the four claims and deny the one. Motion carried by unanimous vote.

Discuss and/or act on cost share proposal for a deer fence for Prairie Vista Cranberries. Benson stated that Prairie Vista Cranberries is looking to request cost sharing through the WDNR for a fence to be placed on a total of 380 acres to prevent deer damage to the cranberries. This process requires the Land and Water Committee participation then it would be moved on to the DNR. Discussion took place. Motion made by Roekle/Pisellini to approve the fence project and move it onto the DNR. Motion carried by unanimous vote.

Brian Loeffelholz to discuss potential CREP involvement in Adams County. Brian gave a PowerPoint presentation explaining the CREP Program. This is a partnership program with USDA/FSA/DATCP/NRCS. There is \$28 million dollars in state funds available. Our county would most likely sign up for Riparian. Morgan asked Wallendal and Olson-Martz for their comments. Discussion took place. One concern that was asked is if there were other strings attached to this contract for the landowner? Brian answered that there was no other strings attached other than maintenance. Motion made by Morgan/Pisellini giving Sedlar permission to move forward with a letter and a map of the county to place in the CREP program to be presented at the next committee meeting. Motion carried by unanimous vote.

Report on NRCS. Meagan stated that the Stewardship Program is a 5 year program that awards farmers for installing new conservation activities and maintaining existing practices. The deadline for this program is Feb 27th, 2015. Meagan also discussed an irrigation cost sharing program.

Report on WNDR- None

Report on L&WC department activities- Harrison gave an update on the tree and shrub sale.

Report on Central Wisconsin Windshed Partners- none

THESE MINUTES HAVE BEEN APPROVED

Report on Golden Sands Resource Conservation and Development- Stuchlak stated that Golden Sands has a part time grant writing position open as well as a member needed for the personnel and finance committee, which Stuchlak put in for. He also stated that a grant has been applied for phosphorus loading in the Wisconsin River Watershed for Wood, Portage and Marathon counties.

Report on USDA Farm Services Agency- Bork gave the 2014 yearend report. Numbers are up vs yearend of 2013.

Report on Duck Creek Activities- Euclide reported that their 503 B process is moving right along.

Discuss and/or act on Adams County Representation at Golden Sands RC&D meeting. The question has come up as to why there is three people representing Adams County at the Golden Sands meeting. Sedlar, Evans and Stuchlak all attend. It was stated that with Evans' hours being cut it is not wise to have all 3 attend. Discussion took place. Motion made by Roekle/Morgan to approve Wally Sedlar as the Adams County Representative and to not allow Reesa Evans to attend as Adams County staff, Evans is not to attend on Adams County time, unless asked to fill in for Sedlar. Motion carried by unanimous vote.

Financial report- Sedlar gave an overview of the financial report. March 5th is the last day to post for 2014. The complete 2014 yearend report will be available then. Motion made by Roekle/Wysocky to approve the financial report. Motion carried by unanimous vote.

Communications: Lake Tides is a free publication. Committee members were asked if they would like to receive this by email or a hard copy. Donations are needed for the silent auction for the WLWCA conference. Cottonville Dam project is moving ahead. Town of Preston approved the Special Exception permit. Sedlar will be going before the Board of Adjustment Feb 18, 2015 to finalize the permit process. The bulk heads for Sherwood and Arrowhead are being designed. Once the bulk heads are designed then they will go out for bid. Sedlar is finalizing the timeline with the dive team and construction crew. Sedlar would like to present a PowerPoint at next month's meeting on Wisconsin River TMDL. Stuchlak attended Scott Krug's meeting on Groundwater in the Town of Rome. Discussion was on putting more restrictions on High Capacity Wells.

Items for next month's Land and Water Conservation Committee meeting: PowerPoint Presentation on Wisconsin River TMDL by Sedlar/CREP letter and map/DATCP staffing grant for 2016.

Next meeting date: March 3, 2015 at 1:00pm in room A231.

Motion by Roekle/Morgan to adjourn at 2:30p.m. Motion carried by unanimous vote.

Respectfully submitted,

Michelle Harrison

Michelle Harrison
Recording Secretary

THESE MINUTES HAVE BEEN APPROVED

Adams County Library
Board Minutes
11-24-14

The meeting was called to order at 1:00 p.m. Present were Challoner, Heideman, Nelson, Edwards, Peterson, Kreten, past director Wavrenek and Marilu Silka, Interim Director. Townsend was not present.

President Nelson verified that the meeting was properly announced.

Public input is invited but no one from the public was present.

Recommended Actions: minutes, bills and financial report:

Motion to add an item to the agenda regarding expiring board terms for Kreten and Nelson was made by Heideman and 2nd by Kreten. **Motion carried.**

Motion to approve the October minutes with amendments as follows. Kreten's name added to the list of attendees at the October meeting and Mark Hyback's name to be spelled Mark Ibach was made by Edwards and 2nd by Heideman. **Motion carried.**

Motion to approve the financial report was made by Challoner and 2nd by Kreten. **Motion carried.**

Marilu had some bills to be paid and they were signed and initialed by the board.

Communications and reports:

There were none.

South Central Library System report:

President Nelson reported that the financial reports indicate a good standing at year's end. Wisconsin Library Legislative Day is February 17, 2015.

The new director for the McMillan library is Andy Barnett. Welcome to Andy.

DPI is requiring library systems to submit a 5 year technology plan. SCLS will have a plan before the Board in December.

Interim Director's Report:

- a. Circulation report - Marilu reported that library circulation is down about 7%. 75% of items being checked out are coming from our own library collection. Fifty four new patrons were signed up in October.
- b. Amazon book store – the Story Time room has been cleaned out. There are 1,575 items left in inventory to be sold. The inventory items are all organized, cataloged and alphabetized. The inventory left to sell is all higher end items . There is some quality sheet music that could be donated or put on display by the Heritage Center.
- c. The library budget passed. Copies were passed out to board members.

- d. The library received a \$5,000 grant from the Mead Whittier Foundation for 2015 to be used for the purchase of library materials.
- e. Poetry box is up and items are being submitted. A member of the Leadership committee will be invited to the next board meeting for an update.
- f. DVD policy was discussed. **Motion** was made by President Nelson to allow 10 DVD'S, 10 CD'S and 10 VHS's to checked out at one time instead of the current policy of 20 items, 2nd by Challoner. **Motion carried.** Change to be effective on January 1, 2015.

Marcia Kaye has set up the Library Director interviews for Thursday, December 11th beginning at 9:30 a.m. in room A231 at the Adams County Courthouse. If anyone has any other interview questions other than those already printed please let Marcia know immediately. Some interviews will be done by Skype and Marilu will help with this. Marcia will make up interview packets for the board members.

Identify possible upcoming items for future meetings:

- a. Library Director interviews
- b. Nomination for Library Board officers
- c. Appointment of Audit Committee
- d. Budget
- e. Amazon Book Store
- f. Poetry box

The next Adams County Library Board meeting will be on December 11th, 2014, for the purpose of interviewing for new Library Director. Regular meeting to follow.

Motion was made by Heideman 2nd by Kreten to adjourn. **Motion carried.** Meeting was adjourned at 1:35 p.m.

Respectfully submitted:

Kathleen Challoner

Kathleen Challoner
Secretary

Adams County Library
Board Minutes
January 26, 2015

The meeting was called to order at 1:04PM by Mary Nelson, Board President in the library meeting room. Present were Nelson, Townsend, Heideman, Kreten, Peterson, Edwards, Marilu Silka and new Library Director Erin Foley.

The meeting was properly announced.

A motion was made to approve the agenda by Heideman and 2nd by Kreten. **Motion carried.**

Public input is invited but no one was present.

Recommended actions: minutes, bills and financial report:

Minutes – October 27, 2014; November 7, 2014 (add Townsend as present); November 24, 2014 (add Edwards and Peterson appointed to nominating committee); December 11, 2014. Motion to approve as amended by Townsend and 2nd by Nelson. **Motion carried.**

Marilu had some bills to be paid and they were signed and initialed by the board.

Nelson noted there appeared to be a \$9504 carry over. Marilu explained not all bill are recorded yet. Motion to approve the financial report by Townsend and 2nd by Kreten. **Motion carried.**

Communications and reports:

Marilu read email from the former library director re: materials he still has in his possession. After discussion it was decided to answer email suggesting materials be turned into a local library and extending renewal date to March 16.

South Central Library System Report:

President Nelson reported that at the December meeting the performance evaluation & salary recommendations of the System Director, 5 year technology plan, and the UW-SCLS delivery contract were approved.

At the January meeting there was a presentation on Strategic Vision for library systems, election of officers and budget report (coming in under budget for operating expense). Good overall financial health at year end.

February 17, 2015 is Library Legislation Day, Nelson is registered to attend.

Director's Report:

Marilu provided the following report:

- a. Circulation report down 8% in November and 7.8% in December. Continue at 75% of own collection.
- b. Amazon book store – Wilma from Experience Works is in charge. Will continue for time being.
- c. Budget – no finalized form from Cindy.

- d. Update on Poetry Box – the box will go to the high school for circulation. Ultimate goal to compile book of poetry.
- e. DVD changes – goal was to reduce work load at the desk. Check outs limits will remain at with director monitoring and updating the board.
- f. Update on court case – the person has been charged with a misdemeanor and Marilu provided the court that there were 55 DVDs at \$10 each involved.
- g. 2015 tax form update – the IRS will not supply some forms and instruction books. Bonnie has made a copy of instructions and tax tables that are available for in-house use. State forms are here. Decided that the Director and staff can determine if they will charge copy fees on a case-by-case basis.

Election of Officers:

The nominating committee reported that Nelson and Heideman agreed to remain in office as president and vice **president**. Peterson moved and Townsend 2nd to unanimously elect them. **Motion carried.** Election of secretary will be held next month.

Audit Committee Report:

Continue until next month. Annual report to SCLS due in February. Motion to allow president to review and sign report by Heideman and 2nd by Townsend. **Motion carried.**

Identify possible agenda items for future meetings:

Review bylaw policy
Legislative Day
Annual Report
Audit
Election of Secretary

Motion to adjourn was made by Heideman and 2nd by Kreten. **Motion carried.** The meeting was adjourned at 1:50PM.

Respectfully submitted,


Marge Edwards

DATE	COPIES	FINES	DONATIONS	LACE CARDS	LOST/DMG	BOOK SALE	PASS THRU	MISC	TOTAL
1									0.00
2	20.50	37.40	0.00	0.00	13.00	5.00		0.00	75.90
3	1.75	9.80	0.20			1.00		0.00	12.75
4	0.00	0.00						0.00	0.00
5	37.00	19.80	2.30		1.00	4.00		13.50	77.60
6	20.50	36.10	0.25			7.50		3.00	67.35
7	4.25	21.90	0.00	0.00		5.50		8.00	39.65
8	19.25	14.25	0.00			0.00		0.00	33.50
9	16.75	36.50	0.00	2.00	0.00	16.00		0.00	71.25
10	10.50	0.00				10.00			20.50
11	0.00	0.00	0.00		0.00	0.00		0.00	0.00
12	9.50	16.80	0.45		65.00	31.25		29.00	152.00
13	21.00	47.00				9.50		8.00	85.50
14	38.20	26.50	0.50	0.00		13.25		13.00	91.45
15	12.75	22.30				1.50		1.00	37.55
16	7.50	14.00		0.00		17.50	-18.58	0.00	20.42
17	4.25	0.10	0.00	0.00	0.00	8.20		2.00	14.55
18	0.00	0.00			0.00	0.00		0.00	0.00
19	17.00	16.70	1.75		21.00	8.75		4.00	69.20
20	15.50	32.20	0.00			6.00		1.00	54.70
21	4.00	12.00	10.50	0.00	0.00	14.75	-18.96	6.00	28.29
22	17.75	1.00		2.00	0.00	9.00		1.00	30.75
23	7.50	13.70				8.50		31.25	60.95
24	11.75	27.00			0.00	9.75		0.00	48.50
25	0.00	0.00	0.00			0.00			0.00
26	11.00	36.80		2.00		13.58	-2.56	8.00	68.82
27	9.75	5.14	1.50	0.00		5.75	-16.96	6.00	28.14
28	28.00	21.00	0.00		5.00	16.75	-24.95	5.00	50.80
29	3.50	9.30	0.95	0.00	0.00	3.00		2.00	18.75
30	4.75	3.20	0.00			1.50	-18.41	1.00	10.45
31	7.75	5.10			0.00	10.25		0.00	23.10
A-POSTAGE							-160.06		
TOTAL	361.95	485.59	18.40	6.00	105.00	237.78	-260.48	142.75	1096.99

**Parks Committee Meeting
January 13, 2015 9:00 a.m.
Courthouse Conference Room A231**

Call to Order: Chairman Eggebrecht called the meeting to order at 9:00 a.m.

The meeting was properly announced per Chairman.

Roll Call: Committee members: Bob Eggebrecht, Lori Djumadi, Jake Roseberry, Marge Edwards, Robin Skala – excused. Others present: Fred Nickel – Director Parks/Recreation, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, Rita Kolstad – Parks Administrative Clerk, Tim Hodkiewicz and Nick Segina – Concerned Citizens.

Approve Agenda: Motion by Djumadi/Roseberry to approve the agenda as presented. Motion carried by unanimous vote.

Approve Minutes: Motion by Djumadi/Roseberry to approve the December 9, 2014, minutes as presented. Motion carried by unanimous vote.

Agenda Items:

1. **Public Participation on Agenda Items:** Jake Roseberry spoke as a citizen thanking staff for their years of dedicated service to the Parks Department. Mr. Roseberry distributed a copy of a draft plan of Parks operations without utilizing taxpayers dollars he had written for the Committee's review.
2. **Parks Department General Operations, Vehicle Use, Seasonal Employee Unemployment, Hiring Practices and Procedures:** Djumadi asked the Park Managers what their knowledge of the trails program involved? Park Managers responded.
Castle Rock Park Manager is responsible for parks south of Hwy 21 and Petenwell Park Manager is responsible for parks north of Hwy 21.
Parks Department has no set policy on Parks vehicle use, only the County policy. Roseberry suggested a policy be developed for the Parks Department. Committee agreed and item will be placed on February agenda.
General operations: Motion by Roseberry/Djumadi to set the 2015 park user fees as presented. Motion carried by unanimous voice vote.
Plans and intentions of Outlying Parks operations to be placed on February agenda.
3. **Resolution 71-1984:** Motion by Djumadi/Roseberry to rescind Resolution 71-1984 as of July 1, 2015. Committee to move forward with implementing a new Resolution by March 1, 2015. Motion carried by unanimous voice vote.

Motion by Roseberry/Edwards to take a 5 minute break at 10:00 a.m. Motion carried by unanimous vote.

Marcia Kaye, Personnel Director, joined meeting at this time.

4. **Establish/designate Committee members as part of the interview process:** Mrs. Kaye reviewed LTE and seasonal unemployment rules for Committee as they have changed in WI. Motion by Edwards/Djumadi that future job ads, return to work notices, and job offer letters will include the following: Position may not be eligible for unemployment based on WI law. Motion carried by unanimous vote.
5. **Confirm Vice Chair appointment and Recording Secretary appointment:** Motion by Djumadi/Edwards to amend the May 13, 2014, Parks Committee meeting minutes to reflect appointment of Jake Roseberry as Vice Chairman, Marge Edwards as Secretary, and Rita Kolstad as Recording Secretary. Motion carried by unanimous vote.
6. **Future Agenda Items:** Establish vehicle use policy for Park employees, Review Citizen Roseberry's park operations proposal, Plans and intentions of Outlying Parks operations for 2015 and 2016, Training Park Managers on Snowmobile/ATV grants with the State of WI.

Motion by Roseberry/Edwards to return to agenda item #2. Motion carried by unanimous vote. Mr. Tolley requested clarification from the Personnel Director on the hiring process and was answered.

7. **Tentative Special Parks Committee Meeting January 27, 2015:** Motion by Edwards/Roseberry that the tentative special parks meeting planned for January 27, 2015, not be held. Motion carried by unanimous vote.
8. **Set Next Regular Committee Meeting Date:** January 20, 2015, 3:00 p.m. Courthouse Conference Room A231 and January 27, 2015, 9:00 a.m. Room A231 to develop a new Resolution to replace rescinded Resolution 71-1984. February 10, 2015, 9:00 a.m. Courthouse Conference Room A231 for the regular Parks Committee meeting.
9. **Adjourn:** Motion by Edwards/Djumadi to adjourn at 10:40 a.m. Motion carried by unanimous vote.

Submitted by,



Marge Edwards
Secretary

Minutes prepared by Rita Kolstad, Parks Administrative Clerk.
These minutes have not been approved by the Parks Committee.

Parks Committee Meeting Minutes
January 20, 2015
3:00 p.m. Courthouse Room A231

Call to Order: Meeting was called to order at 3:00 p.m., by Chairperson Eggebrecht.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht– Chairperson, Marge Edwards, Jake Roseberry, Lori Djumad. Robin Skala – excused. Others Present: Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, Tim Hodkiewicz – South Outlying Parks Caretaker, and Rita Kolstad – Administrative Clerk.

Approve the Agenda: Motion by Edwards/Roseberry to approve the agenda as presented. Motion carried by unanimous vote.

Public Participation on Agenda Items: None.

Committee to Discuss and/or Act on the Following Items:

1. **New Resolution to replace rescinded Resolution 71-1984:** Djumadi distributed and read aloud a possible draft resolution she composed based on previous committee meeting discussions. Discussion, corrections/changes, and deletions were made. Lori will update with the changes and bring back to January 27, 2015 meeting for Committee's further review. January 27, 2015, agenda will be amended per Committee's request.
2. **Adjourn:** Motion by Djumadi/Edwards to adjourn at 3:45 p.m. Motion carried by unanimous vote.

Submitted by,



Marge Edwards
Secretary

Property Committee Meeting Minutes

February 6, 2015 1:00 p.m. Room A160

Meeting was called to order at 1:00 p.m. by Chairman Repinski. The meeting was properly announced. Roll call: Djumadi, Gilner, Kotlowski, Pisellini and Repinski present. Also present: Hamman, Wollin and Phillippi.

Motioned by Kotlowski/Pisellini to approve the agenda. Motion carried by unanimous voice vote.

Recess: Motioned by Kotlowski/Pisellini to recess at 1:03 p.m. to tour the Jail, Health & Human Services and the Community Center facilities. Motion carried by unanimous voice vote.

Excused: Djumadi at 1:30 p.m.

Reconvene: Motioned by Pisellini/Gilner to reconvene at 2:35 p.m. Motion carried by unanimous voice vote.

Motioned by Kotlowski/Gilner to adjourn at 3:00 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Tracy Hamman

Recording Secretary

These minutes have not been approved by the committee.

TH\ck

Property Committee Minutes
Wednesday, February 11, 2015
9:00 a.m. Room A160

Meeting was called to order by Chairman Repinski at 9:00 a.m.

The meeting was properly announced.

Roll Call: Repinski, Djumadi, Gilner and Pisellini. Excused was Kotlowski. Also present was Hamman, Zander, Phillippi and Wagner.

Motioned by Pisellini/Djumadi to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Gilner/Pisellini to approve the January 14, 2015 minutes with correction, should be Gilner instead of Grabarski. Motion carried by unanimous voice vote.

Motioned by Djumadi/Pisellini to deviate to *Item 11 Discuss and/or act on Easton Store PECFA related*. Motion carried by unanimous voice vote. Wagner gave an update on contained contamination on the site. Paperwork has been sent to DNR, will take 30-120 days to complete. The total bill for borings was just under \$5,000. The bill was sent to DNR PECFA fund to pay. One request for a copy of the report was made by an individual from the Town of Easton.

Item #6 Open and act on bids for tax foreclosure property. Rocky opened tax foreclosure bids and Djumadi read them.

1) Kristy Koudelka	\$1,820	#12	\$182.00
Sold 2) Donovan/Catherine Rozek	\$1,100	#42	\$110.00
Sold 3) Julie Cudahy	\$1,500	#13	\$150.00

Motioned by Djumadi/Gilner to approve property #12 bid from Koudelka for the amount of \$1,820.00. Motion carried by unanimous voice vote.

Item # 7 Discuss and/or act on the approval of the Emergency Procedures/Safety Guidelines.

Motioned by Djumadi/Pisellini to approve Emergency Procedures/Safety Guidelines as presented by the Ad Hoc Safety Committee. Motion carried by unanimous voice vote.

Item # 8 Discuss and/or act on 2014 Safety purchases. Motioned by Djumadi/Gilner to approve items purchased based on information presented for defibrillators and sharps containers. Motion carried by unanimous voice vote.

Item #9 Discuss and/or act on establishing a central/one public access (not including Veteran's), for the HHS Building. Motioned by Gilner/Pisellini to keep door 209 open at ADRC and not establish closure. Motion carried by unanimous voice vote.

Kotlowski present at 10:00 a.m.

Item #10 Discuss and/or act on removal of the counter section in the HHS reception area/office space. Motioned by Gilner/Pisellini to not remove the counter section in HHS reception area. Motion carried by unanimous voice vote.

Item #12 Discuss long term plan at fairgrounds. Discussion took place and will be on agenda next month.

Item #13 Discuss and/or act on blood pathogen, occupation noise/hearing, Hazard Committee and policy documents. Motioned by Djumadi/Kotlowski to approve the blood pathogen, occupation noise/hearing and Hazmat policy documents. Motion carried by unanimous voice vote.

Item # 14 Update on maintenance items. Discussion took place regarding run-off at the fairgrounds and plan options; a brief overview of the walk-thru of county property took place. Hamman reported on office/departmental activities.

The next meeting is set for March 11 at 9:00 a.m.

Items for next agenda: Office space/utilization of ADRC/Community Center; Discuss and/or act on Easton Store PECFA related; Discuss long term plan at fairgrounds.

Motioned by Gilner/Kotlowski to adjourn at 10:18 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved by the committee.

CP\bw

Public Safety & Judiciary Committee
Wednesday, February 11, 2015
9:00 a.m. – Conference Room A260

MINUTES

Chairman Allen called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Marge Edwards, Jack Allen, Robert Grabarski, and Jerry Kotlowski.

Others present: Carol Collins, Tania Bonnett, Jonathan Barnett, Jane Gervais, Marilyn Rogers, Sheri Ebert, and Terry Fahrenkrug

Motion by Kotlowski to approve the agenda, seconded by Edwards. Motion carried by unanimous vote.

Motion by Eggebrecht to approve the prior meeting minutes (January 14, 2015), seconded by Grabarski. Motion carried by unanimous vote.

There was no public participation. There was no correspondence.

District Attorney – Tania Bonnett and Jonathan Barnett – Present

Bonnett introduced Jonathan Barnett to the committee and stated he was hired on 2/2/15 as the Office Manager/Attorney. Bonnett updated the committee on the recent and upcoming trials. Committee was provided with the statistics on the child forensic interviewing room at Health & Human Services for April – December 2014. Bonnett discussed the statistics and stated the forensic interviewing room has had a very good impact on Adams County. Committee was provided with the financial report for January 2015 and community service report for December 2014. Bonnett stated there was nothing unusual to report and there were no questions.

Eyes of Hope Shelter—Kris Steffens – Not Present

Steffens was unable to attend the meeting. There was no monthly report to review.

Family Court Commissioner – Dennis McFarlin – Not Present

The Family Court Commissioner was not scheduled to attend the meeting. Committee was provided with a written report for January 2015. There were no questions.

Child Support – Janet Leja – Not Present

The Child Support Office was not scheduled to attend the meeting. Committee was provided with a written report and financial report for January 2015. There were no questions.

Clerk of Circuit Court – Kathie Dye – Not Present

The Clerk of Circuit Court Office was not scheduled to attend the meeting. There was no monthly report to review.

Register in Probate – Terry Reynolds – Not Present

The Register in Probate Office was not scheduled to attend the meeting. There was no monthly report to review.

Emergency Management – Jane Gervais – Present

Committee was provided with the monthly financial report for January 2015 and there were no questions. Discussion was held regarding the Juneau County Level B HazMat Team and there was nothing new to report since the discussion last month. Gervais discussed the requirements of the hazmat team members and stated team members do meet the 40-hour training requirement.

Gervais informed the committee that she was awarded the Hazardous Materials Emergency Preparedness (HMEP) Grant for the hazmat tabletop exercise. Gervais discussed the Emergency Procedure/Safety Guidelines that she provided to the committee. Gervais, along with Safety Coordinator from MEUW, will be going to each department for training once it is approved by the safety and property committees. Gervais stated she received \$15,318 and \$3,297 for the EMPG/EPCRA 2014 2nd half grant award payments. Gervais informed the committee that two individuals needed to be replaced on the Local Emergency Planning Committee (LEPC). Gervais recommended that Sarah Grosshuesch, from the Public Health Dept., be appointed to replace Chris Saloun and Shirley Keeton, from American Red Cross, be appointed to replace Katie Gaynor. **Motion by Edwards to appoint Sarah Grosshuesch and Shirley Keeton to the Local Emergency Planning Committee as recommended by Gervais, seconded by Grabarski.** Discussion was held by Grabarski regarding concerns with approving appointments of individuals they don't know. Gervais stated that the Local Emergency Planning Committee is mandated by the State and explained that appointments to the committee have been recommended by her in the past, and that it is stated in Bylaws that a representative from each of the various organizations be appointed to the Committee. **Motion carried. Eggebrecht – opposed.**

Medical Examiner – Marilyn Rogers and Sheri Ebert – Present

Committee was provided with a written report and financial report for January 2015. Rogers discussed her reports and there were no questions. Rogers introduced Deputy ME Sheri Ebert and stated she started with the Medical Examiner's Office on 12/1/14. Rogers stated Ebert is currently training and should be able to be on her own by the end of February. Rogers informed the committee that she has received interest in the Police Chaplain Training that is scheduled for April. Discussion was held regarding the salary compensation for the Medical Examiner position. Rogers informed the committee that the Medical Examiner position was not included in the WIPFLI wage study so she did not receive an increase at the beginning of the year. Committee suggested that the wage increase be put on the Admin & Finance agenda for discussion.

Sheriff's Office – Chief Deputy Fahrenkrug – Present

Committee was provided with the monthly financial report and animal control report for January 2015. Fahrenkrug stated there is nothing out of the ordinary to report. Fahrenkrug informed the committee that there are no active eligibility lists at this time and will be working on getting new eligibility lists through EMPCO. Committee was informed of upcoming trainings. Brief discussion was held regarding four revised job descriptions. Committee requested that they be provided with the revised job descriptions to review before the next meeting and be put on the agenda for approval at that time. Discussion was held regarding inmates being transported to court and Fahrenkrug will follow-up with additional information at the meeting next month.

Motion by Edwards to approve vouchers and monthly expense reports as presented, seconded by Eggebrecht. Motion carried by unanimous vote.

Identify upcoming agenda items: Discuss and/or act on Sheriff's Office revised job descriptions

Set next monthly meeting date as March 11, 2015 at 9:00 a.m.

Motion by Kotlowski to adjourn, seconded by Grabarski. Motion carried by unanimous vote. Meeting adjourned at 9:55 a.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Robert Grabarski
Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, February 11, 2015, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, Chair
Larry Babcock, Vice-Chair
Mark Hamburg
Paul Pisellini
Barb Morgan

ABSENT/EXCUSED: None

OTHERS PRESENT: Brenda Quinnell, SW Director
Greg Kobs
Jason Reichhoff

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: JOHNSON, BABCOCK, HAMBURG, PISELLINI AND MORGAN.

APPROVAL OF AGENDA: *Motion by Babcock, second by Pisellini, to approve the agenda as presented. All in favor; motion carried.*

APPOINT RECORDING SECRETARY: *Motion by Morgan, second by Pisellini, to appoint Brenda Quinnell as Recording Secretary. All in favor; motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM JANUARY 21, 2015 REGULAR SOLID WASTE MEETING: *Motion by Pisellini, second by Hamburg, to approve the Open Session minutes as presented for the January 21, 2015 Solid Waste meeting. All in favor; motion carried.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other correspondence or other business to discuss.

FINANCIAL REPORT: *Motion by Hamburg, second by Morgan, to accept the Financial Report as presented. All in favor; motion carried.*

SITE REPORT: Quinnell handed out and the committee reviewed the Site Report dated February 11, 2015 (see attached copy). Discussion was held. *Motion by Hamburg, second by Pisellini, to approve the Site Report as presented. All in favor; motion carried.*

UPDATE ON TOWN OF ROME RECYCLING PROJECT: Nothing new to report. Pisellini requested that Rick Bakovka be notified of upcoming meetings.

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: Quinnell reported that the 2001

International truck that was approved last month has arrived.

EMPLOYEE UPDATE: Quinnell reported that the revised job description for the Office Supervisor position was approved by the Executive Committee on February 10th. The Personnel Director posted the opening to county employees with a closing date of February 20, 2015 at noon.

Quinnell reported that she and Johnson interviewed four applicants that morning for the vacant Scale Clerk position. Of the four interviewed, three were ranked, with the top being offered the position and the second and third placed as alternates.

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Updates on pertinent items, recognizing Ms. Diemert, and Updates on the Town of Rome Recycling Project.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, March 11th, 2015 at 6:00 PM at the Landfill.

Motion by Pisellini, second by Morgan, to adjourn until the next meeting. All in favor; motion carried.
Meeting adjourned at 6:40 P.M.

Respectfully submitted, Brenda Quinnell, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT ATTACHED

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 495

Report for the month of February, 2015

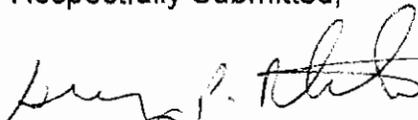
The 2015 Government Land Corner Maintenance project area is Adams, Quincy and Easton Townships. Work is continuing in the project area. The good weather is allowing us to access off road areas.

Sue Theisen is nearing completion of the scanning project. I will soon be working with Jon Galloy and North Central Regional Planning to make the records accessible on the county website.

On March 12, Sue, Jon and I will be attending the "**Aligning County Surveying and Parcel Mapping in Wisconsin**" forum. Possible future funding and mapping initiatives will be discussed along with educational sessions.

I am continuing to respond to queries and perform the duties of my office.

Respectfully Submitted;



Gregory P. Rhinehart,
Adams County Surveyor

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2014

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,900.00	\$25,500.00	\$ 300.00
JANUARY	325.00		100.00
Balance	\$3,575.00	\$25,500.00	\$ 200.00
FEBRUARY	325.00	7,445.15	
Balance	\$3,150.00	\$18,054.85	\$ 200.00
MARCH			
Balance			
APRIL			
Balance			
MAY			
Balance			
JUNE			
Balance			
JULY			
Balance			
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER \$			
Balance			
Grand Total			

Adams County Traffic Safety Minutes
November 12, 2014

Present: Laurie Falash Sheriff's Office	Chris Vandenhoven WI State Patrol
Seth Tully Sheriff's Office	Mark Stashek Rome Police Dept.
Jon Sonnenberg Town of Rome	Karla Melke Public Health
Dan Brugman D.O.T.	Pat Kotlowski County Highway Dept.
Bob Bott WI DOT BOTS	
Dennis Premo County Highway Dept.	

Meeting to order: 10:02

Meeting properly announced? All in favor

Approve agenda: Falash/Premo

Meeting minutes from May 14, 2014: Corrected construction info on job on County G which went to Cth C not the county line. Minutes then approved Tully/Stashek

Treasurers report: Approved Stashek/Premo All in favor

Construction/Detour update: Cth G completed but slope and ditch line which will be done in Spring.

Hwy 82 reconstruction didn't happen. They will hold bids once again but unknown on when this will take place.

New Business:

John Barber requests a left turn pass lane on Hwy 21 at Cottonville Dr. Traffic count was requested and done not showing a extreme volume of traffic there. No injury crashes but some weather related slid offs. DOT reps will check on it.

Guard rail request on Cth G where Cth A meets. Property owner states that twice cars have entered her backyard. The problem stems from inattentive drivers and possible alcohol involvement. Committee did deem it unnecessary for a guard rail. Laurie will call the property owner.

Request for reduction of speed to extend past Apache Ave to the south in the Town of Rome.

Intersection on a hill with the transfer site along with entrance to Rome Center. DOT will investigate and report next meeting with the possible consideration for next spring.

Round Table: Jon Sonnenberg reports that the Wisconsin Highway Safety Coordinators Conference is being held at the Mead Inn at Wisconsin Rapids, Wisconsin on Jan 20 and 21st, 2014.

Bob Botts- DOT BOTS reported that the Community Maps that will cover the State of Wisconsin serving as our Traffic Spot maps will need to be implemented in the near future. He is offering times for a short training for the data entry.

Bob also gave information on our crash statistics in the State. We are down 8% in this year fatality rate. 14% in the 5 year fatality rate. Lowest since 1930. Also discussion on the "laws of the month" and a new brochure hand out on the changing of speed limits and how it works in Wisconsin.

State Patrol Chris Vandenhoven introduced himself to the committee. He will be working Adams and Marquette Counties.

Rod Stormoen attended the Stevens Point training and Jon Sonnenberg attended the mandatory grant writing.

10:56 John Barber arrives an address the group about his concerns of the Hwy 21 and Cottonville Dr issue and was updated on our earlier discussion on the matter.

County Crashes: No updates

Meeting adjourned 11:22 by Falash/Premo

Meetings for 2015

Feb 11th, 2015 County Shop

May 13, 2015 " "

Aug 12, 2015 " "

Nov 18, 2015 County Shop

Minutes not approved

Minutes approved 2-11-15

Gauree Falash - Secretary



Adams County

**Extension Committee
Minutes of Meeting
February 10, 2015 @ 1:00PM**

1. **Call to Order:** Meeting was called to order at 1:00 p.m. in the Extension Conference Room, Adams County Community Center by Chair, Florence Johnson.
2. **Roll Call: Board Members:** Florence Johnson, Robin Skala, Heidi Roekle, Larry Borud and Dan Wysocky – Present.
Extension Staff: Jennifer Swensen, Leah Eckstein, Mary Monroe-Erdmann and Linda Arneson – Present. Theresa Wimann – Excused
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Roekle and Second by Wysocky to approve agenda. Motion carried by unanimous voice vote.
5. **Approve Minutes:** Arneson advised that item five of the Minutes for December 9, 2014 had an incorrect date. Motion by Roekle and Second by Borud to accept minutes of the January 13, 2015 and corrected Minutes of December 9, 2014 Extension Committee Meetings. Motion carried by unanimous voice vote.
6. **Public Participation:** Nate and Joan Kronstedt spoke to the Committee about the Hazel Street Farm Market. Handouts were provided on the Hazel Street Farm Market and the 2013 Assembly Bill 182, known as the “Cookie Bill”. They expressed their appreciation to Extension for assistance provided last year in starting the Farm Market and asked that, if possible, the Extension provide food demonstrations again this year. The Kronstedt’s would also like support in contacting Representatives and Senators in Madison to express support of the “Cookie Bill”.
7. **Communication:** Swensen shared a letter received by the Adams County Towns Association expressing their thanks and support of the “Leadership Adams County” program. The Association also sent a \$300.00 check to be used for participant scholarships.
8. **Items for Action or Discussion:**
 - a) **Review and place on file monthly reports of Jennifer Swensen, Leah Eckstein, and WNEP:** Monthly reports discussed. Motion by Roekle Second by Wysocky to place monthly reports on file. Motion carried by unanimous voice vote.
 - b) **Review Calendars of Extension Education Staff:** Committee reviewed current calendars for all education staff.

- c) Review Check Summary and Financial Statements: Financial Statements for December 2014 and the Check Summary and Financial Statements for January 2015 were reviewed and discussed. Motion by Roekle Second by Borud to place Check Summary and Financial Statements on File. Motion carried by unanimous voice vote.
 - d) Agriculture Agent Position – Update: Preliminary interviews will take place on February 27th. Final interviews are scheduled for March 16th in Adams.
 - e) Support Staff Position Descriptions: Support Staff position descriptions have not been updated in a number of years. The Committee directed Extension to update the positions and present them to the Committee at the March 2015 meeting.
 - f) Drainage Board Vacancy Update : Extension advised that they have received one application. Committee directed Extension to contact Judge Pollex to let him know that we have received an application.
 - g) WACEC (Wisconsin Associated County Extension Committees, Inc. Conference: Discussion held on the WACEC Regional Conference to be held in March. Johnson and Skala will attend. Extension directed to register them for the conference and make hotel reservations for the evening of March 18th.
 - e) Community Center: Nothing to report.
9. **Set Next Meeting Date:** March 10, 2015 at 1:00 p.m. at the Adams County Community Center.
10. **Agenda Items for Next Meeting:**
- Agriculture Position
 - Out-of-State Travel Resolution for Swensen
 - Support Staff Position Descriptions
 - Drainage Board Update
11. **Adjourn:** Motion by Roekle and Second by Borud to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 2:14 p.m.

 Minutes taken by
 Linda Arneson
 Recording Secretary
 UW-Extension, Adams County

 Robin Skala, Committee Secretary

THESE MINUTES HAVE NOT YET BEEN APPROVED BY COMMITTEE