

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**Wednesday, August 13, 2014, 6:00 PM**  
**Landfill Office, 1420 Hwy 21, Friendship, WI 53934**

**MEMBERS PRESENT:** Florence Johnson, Chair  
Larry Babcock, Vice-Chair  
Mark Hamburg  
Paul Pisellini  
Barb Morgan

**ABSENT/EXCUSED:** None

**OTHERS PRESENT:** Myrna Diemert, SW Director  
Everett Johnson

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 6:00 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL:** JOHNSON, BABCOCK, HAMBURG, PISELLINI AND MORGAN.

**APPROVAL OF AGENDA:** *Motion by Morgan, second by Pisellini, to approve the agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM JULY 9<sup>th</sup> SOLID WASTE MEETING:** *Motion by Babcock, second by Pisellini, to approve the Open Session minutes as presented for the July 9<sup>th</sup> Solid Waste meeting. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** Barb Morgan presented an email she received from a customer complaining about the minimum charge increase from \$5 to \$10. The Director stated that we have not increased the \$5 minimum charge since 1989 and that during our landfill study we were told that our price was much lower than any other landfill and that a \$10 fee would be more in line with our costs. She continued to explain that the increase was posted on-line, approved in the budget, and posted with our prices and advertisements. She further explained that the intent of the increase was to encourage people to come in less often and bring larger loads to reduce wear and tear on our scale and shorten the lines at the scale. She also explained the increase went into effect on 1/1/14 and that the price per pound did not increase. The Director will respond to the customer. There was no other correspondence or other business to discuss.

**UPDATE AND/OR APPROVE LANDFILL EXPANSION STUDY:** Ms. Diemert reported that work continues on the study and that she met with Dr. Razvi to provide further documentation for the study.

**FINANCIAL REPORT:** Ms. Diemert presented the Financial Report and Monthly Check Summary for July, 2014. Discussion was held. *Motion by Babcock, second by Morgan, to approve the*

*Financial Report and Monthly Check Summary as presented. All in favor. Motion carried.*

**UPDATE/APPROVE PRELIMINARY 2015 BUDGET:** Ms. Diemert presented the Preliminary 2015 budget that was submitted to the County Clerk as requested. She states there will probably be changes due to the WIPFLI Study if it passes, as well as possible changes to the Health Insurance rates. *Motion by Babcock, second by Pisellini, to approve the 2015 Preliminary Budget as presented. All in favor. Motion carried.* The Committee then signed the budget document.

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated August 13, 2014 (see attached copy). Discussion was held. *Motion by Hamburg, second by Morgan, to approve the Site Report as presented. All in favor. Motion carried.*

**APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS:** There were no other purchases or rentals to approve.

**EMPLOYEE UPDATE:** Ms. Diemert reported that the Intern was done this past Friday and that she met with the UW Professor regarding the program and the student. She stated that there were no other updates on the status of the employees.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** There were no other new trainings or conferences to approve. The Director handed out copies of the NEWCMG Conference flyer and asked that they notify her if they plan to attend.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items may be placed on the next agenda: updates on pertinent items.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, September 10, 2014 at 6:00 PM at the Landfill.

*Motion by Morgan, second by Hamburg, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 6:52 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**

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**SITE REPORT - - SOLID WASTE DEPARTMENT  
AUGUST 13, 2014**

**TIPPAGE:** 5,293,766.33 lbs of garbage were brought in which is the highest for the month and 58% more than last year.

**OUT-OF-COUNTY:**

**Jul 01, 2014-July 31, 2014**

Material	Quantity		Tons		Value
Garbage - Coloma Village Contract	22,380.00	LB	11.19	TN	\$ 671.40
Garbage - Columbia County	1,360.00	LB	0.68	TN	\$ 40.80
Garbage - Contracted Out of County	2,225,980.00	LB	1112.99	TN	\$ 55,649.50
Garbage - Juneau County	52,000.00	LB	26	TN	\$ 1,560.00
Garbage - Marquette County	108,560.00	LB	54.28	TN	\$ 3,256.80
Garbage - Oxford Village Contract	34,140.00	LB	17.07	TN	\$ 1,024.20
Garbage - Waushara County	4,940.00	LB	2.47	TN	\$ 148.20
Cont Deliver/Switch 10 yd Out of County	5.00	EA	\$ 1,500.00		\$ 1,500.00
Cont Deliver/Switch 20 yd Out of County	2.00	EA	\$ 650.00		\$ 650.00
Cont Deliver/Switch 30 yd Out of County	4.00	EA	\$ 1,300.00		\$ 1,300.00
Rec Comingled - Coloma Village Contract	2,180.00	LB	1.09	TN	\$ 32.70
Rec Comingled - Hauler Pay Out of Co.	50,760.00	LB	25.38	TN	\$ 761.40
Rec Comingled - Oxford Village Contract	4,320.00	LB	2.16	TN	\$ 64.80
Rec Glass In - PAY Out of County	6,640.00	LB	3.32	TN	\$ 99.60
<b>TOTALS</b>	<b>2,513,271.00</b>	<b>LB</b>	<b>1256.6355</b>	<b>TN</b>	<b>\$ 66,759.40</b>

**MEETINGS/SEMINARS/TRAINING:** Met with Experience Works coordinator regarding older worker progress.

Met with Dr. Razvi on July 31<sup>st</sup> regarding the Landfill Expansion Study.

Met with Clean Sweep partners regarding follow-up discussion on the Hazardous Waste and Pharmaceutical collection . Provided survey data results and some of the volumes of materials. We do not yet have the final report on Hazardous Waste collected and processed by the contractor.

Met with UW Professor on August 8<sup>th</sup> regarding the evaluation of the UWSP Intern and the overall program.

Met with Town of Rome and Express Recycling on August 11<sup>th</sup> to tour our facility.

Plan to attend the WIRMC Conference call on August 19<sup>th</sup> to discuss the winter conference planning.

Plan to attend the Wellness Committee meeting on August 21<sup>st</sup>.

Please to attend the Health Insurance Study Committee on August 26<sup>th</sup>. Also plan to attend the County employees Adopt-A-Hwy cleanup that evening.

Plan to attend County Board on August 19<sup>th</sup>.

Plan to attend Department Head meeting on August 28<sup>th</sup>.

Attended other various meetings through the month.

**SITE/EQUIPMENT IMPROVEMENTS:** Normal maintenance/repairs were performed.

**INSPECTIONS:** Gas Probe Monitoring was done on June 20, 2014. No Methane gas was detected in the two gas monitoring probes. No other inspections were performed during the month.

**LOSS CONTROL/SAFETY/STAFF ISSUES:** Worked with Loss Control/Safety Officer to perform various daily office management duties on personnel issues including accident reports for minor injuries. There were no major injuries reported.

**INDUSTRIAL PARK:** Regular weekly maintenance continues on the well-house pumping system and no problems or defects were identified during these weekly inspections.

The annual wellhouse testing and maintenance was done on July 28<sup>th</sup>. No problems were encountered.

**ADMINISTRATIVE PROJECTS: During the month of the Director performed the following duties:** Arranged shipments of tires, computers, fluorescent light bulbs, electronics, appliances, and scrap metals as needed.

Arranged for random Drug & Alcohol testing for one employee.

Arranged for the Rogan's boot truck to come to the landfill so that employees could purchase safety boots.

Continuing to work with the Town of Rome on their recycling project.

Gave Notice of Intent to extend the hauling contract to Village of Oxford which was requested by the Village.

Coordinated the Clean Sweep on July 25<sup>th</sup> and 26<sup>th</sup>. Work continues on the survey results and volumes of materials collected. This needs to be submitted for grant purposes. 12,361 lbs of hazardous, flammable, corrosive, and poisonous materials were collected.

Submitted the fuel tax refund thru May, 2014.

Set up and manned the fair booth.

Monitored Experience Works (previously Green Thumb/Older Workers) workers, Summer Intern, and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

**SITE REPORT: LANDFILL CONSTRUCTION:** The engineers completed the recalculation of our Closure Escrow account to assure that the funds are adequate. This was submitted as requested by the Admin & Finance Department for the Auditor for the Management Response to Draft Audit.

Hank and the staff have 3' of compacted clay on the liner of S1/2 of Cell #4. We still need to install 1' of clay and have it documented. The leachate collection lysimeter will also need clay installed. Materials are being ordered for the piping and the stone drainage materials.

**Landfill Study:** Met with Dr. Razvi to discuss the planning study and some of the documents he received. Additional materials were given to him as requested.

Ayres continues to work on the Initial Site Report (ISR) and Initial Site Investigation (ISI) which are the first steps in planning the expansion. As required we needed to go through an Endangered Resources Review and our property was identified as showing the possibility that two endangered species may be present. An environmental scientist from Ayres did their inspection of the property and found no evidence of either of the endangered species.