

**Public Safety & Judiciary Committee**  
**Wednesday, September 10, 2014**  
**9:00 a.m. – Conference Room A260**

**MINUTES**

Chairman Allen called the meeting to order at 9:01 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Marge Edwards, Jack Allen, Robert Grabarski, and Jerry Kotlowski

Others present: Carol Collins, Tania Bonnett, Janis Cada, Dennis McFarlin, Janet Leja, Kathie Dye, Terry Reynolds, Sam Wollin, and Terry Fahrenkrug

**Motion by Kotlowski to approve the agenda, seconded by Eggebrecht. Motion carried by unanimous vote.**

**Motion by Edwards to approve the prior meeting minutes (August 13, 2014), seconded by Grabarski. Motion carried by unanimous vote.**

There was no public participation. There was no correspondence.

**District Attorney – Tania Bonnett and/or Janis Cada – Present**

Committee was provided with the monthly financial report for August 2014. There were no questions. Bonnett explained her State budget request for additional hours to make the ADA position a full-time position and asked the Committee for a letter of support. Bonnett stated the state as a whole is understaffed and her office would benefit from a full-time ADA position. **Motion by Grabarski to approve signing the letter of support for the request of additional hours to make the ADA position full-time, seconded by Edwards. Motion carried by unanimous vote.** The DA's Office will draft the letter of support for the committee members to sign and bring back before the end of the meeting for signatures.

**Eyes of Hope Shelter—Kris Steffens—Not Present**

The Eyes of Hope Shelter was not scheduled to attend the meeting. Committee was provided with a written report for August 2014 to review. There were no questions.

**Family Court Commissioner – Dennis McFarlin – Present**

Committee was provided with a written report for August 2014. There were no questions. McFarlin stated his office is running smoothly and there are no issues at this time.

**Child Support – Janet Leja – Present**

Committee was provided with the performance measures and financial report for August 2014. Leja discussed the performance measures and stated most counties are struggling in the same areas they are. Leja discussed her financial report and stated there is nothing unusual. Leja informed the Committee that things are going well in the office without the Call Center and that she has received positive feedback.

**Clerk of Circuit Court – Kathie Dye – Present**

Committee was provided with the financial report for August 2014. Dye discussed the financial reports and answered the committee's questions. Dye stated she will be attending the WI Clerk of Circuit Court Conference in October. Dye informed the Committee that she worked with Corporation Counsel and the collection agency to negotiate a 15% administration fee from the 19% that they currently charge. Dye stated that the collection agency did send a contract reflecting that rate since there is currently no contract. Dye informed the Committee that September is Juror Appreciation Month. Dye presented a resolution to support Juror Appreciation Month. **Motion by Kotlowski to approve and sign the resolution to support Juror Appreciation Month, seconded by Grabarski. Motion carried by unanimous vote.**

Allen requested that Dye put something together for the county board members to see where the monies received from tickets go and how it is broken down. Dye briefly explained some tickets to the committee members, but will put something together for all county board members.

Register in Probate – Terry Reynolds – Present

Committee was provided with a written report and financial report for August 2014. Reynolds discussed her reports and answered the committee's questions. Reynolds stated her office is running smoothly and stated she has adequate coverage. Reynolds stated she will be attending the WI Register in Probate conference September 17th – 19th in Wisconsin Dells. Edwards asked Reynolds if there was an update on Teen Court and Reynolds stated there is not much to report at this time. Reynolds explained Teen Court to the new committee members. Reynolds stated there is still interest to get Teen Court going, but the problem is the low student involvement. Reynolds stated she is working with the County Clerk on Student Government Day.

Emergency Management – Jane Gervais – Not Present

Emergency Management was not scheduled to attend the meeting. Committee was provided with a written report for August 2014 to review. There were no questions.

Medical Examiner – Marilyn Rogers – Not Present

The Medical Examiner's Office was not scheduled to attend the meeting. Committee was provided with a written report and financial report for August 2014 to review. There were no questions. Grabarski updated the Committee on the discussion at Admin & Finance regarding the Medical Examiner's indigent cases and their recommendations.

Sheriff's Office – Sheriff Wollin and Chief Deputy Fahrenkrug – Present

Committee was provided with the monthly financial report and Animal Control report for August 2014. There were no questions. Wollin gave an update on the new hires in the jail and patrol. Wollin stated there has been a recent resignation in the jail and there may be a vacancy for a female jailor. Interviews were held on 9/9/14 for the female jailor eligibility list and there may be two individuals on that list to fill the vacancy. Wollin updated the Committee on the upgrade to the inmate phones in the jail. The equipment and installation are at no cost to the Sheriff's Office with an extension of the current contract. Wollin explained that with the upgrade inmates will be able to purchase minutes or a phone card to utilize the phone which will alleviate the issues with collect calls. Wollin stated the jail inspection on 9/9/14 went well and will forward the final report once it is received. Wollin informed the Committee of a new policy regarding A.C.E.S. and non-emergency transport services. Wollin stated the last DEA prescription drug take back event is schedule for 9/27/14. Wollin stated he will need to find a way to continue this service in the future since this will be the last event the DEA will be funding. Discussion was held regarding the animal control services and Wollin discussed his concerns. Wollin stated Eyes of Hope Shelter is very professional and there are no problems with the services the shelter provides. Committee wishes for the animal control services to stay with Eyes of Hope Shelter.

**Motion by Eggebrecht to approve vouchers and monthly expense reports as presented, seconded by Kotlowski. Motion carried by unanimous vote.**

Identify upcoming agenda items: None

Set next monthly meeting date as October 8, 2014 at 9:00 a.m.

**Motion by Grabarski to adjourn, seconded by Edwards. Motion carried by unanimous vote. Meeting adjourned at 10:28 a.m.**

*These minutes have been approved by Public Safety & Judiciary Committee on October 8, 2014.*

Respectfully Submitted,



Robert Grabarski

Secretary