

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, MARCH 10, 2016 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Florence Johnson ~ Vice-Chairperson
Jake Roseberry
Dan Wysocky
Mark Hamburg

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Bob Buerger, Lavern Fisher and Everett Johnson

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, March 10, 2016.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, ROSEBERRY, WYSOCKY AND HAMBURG. ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Hamburg to approve the Agenda as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

APPROVAL OF MINUTES OF LAST MEETINGS (FEBRUARY 11, 2016 & FEBRUARY 16, 2016): *Motion by Hamburg to approve the Minutes as printed of the Adams County Highway Department Committee Meetings for February 11, 2016 & February 16, 2016, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON COUNTY ROAD P (CTH G TO MARQUETTE COUNTY LINE) CONSTRUCTION OVERSIGHT / AECOM: The Highway Committee reviewed the County Road P (CTH G to Marquette County Line) Construction Oversight Task Order that was submitted by AECOM. Task Order is for an amount of \$223,681.56, which includes two full time employees on the project. *Motion by Johnson to postpone the CTH P (CTH G to Marquette County Line) Construction Oversight until next month, and have AECOM review the costs and staffing needs, second by Roseberry. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON COUNTY ROAD P (CTH G TO MARQUETTE COUNTY LINE) CONVEYANCE OF RIGHTS IN LAND, LUMP SUM AGREEMENT AND COST ESTIMATE / ADAMS-COLUMBIA ELECTRIC COOPERATIVE: Highway Committee reviewed and discussed the County Road P (CTH G to Marquette County Line) Conveyance of Rights in Land, Lump Sum Agreement and Cost Estimate for Adams-Columbia Electric Cooperative. This is being brought before the Committee because it is not part of the Nominal Payment Parcel Report, previously approved by this Committee. Utilities are compensable items on construction projects when exterior of the existing Right-of-Way is impacted by the project. Of the three utilities on the project, Adams-Columbia is the only one that is compensable. *Motion by Roseberry to approve the County Road P (CTH G to Marquette County Line) Conveyance of Rights in Land, Lump Sum Agreement and Cost Estimate for Adams-Columbia Electric Cooperative as presented, second by Johnson. ROLL CALL VOTE: Babcock: YES, Johnson: YES, Roseberry: YES, Hamburg: YES and Wysocky: ABSTAINED. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
MARCH 10, 2016 ~ 9:00 A.M.**

REVIEW & ACT ON COUNTY ROAD P (CTH G TO MARQUETTE COUNTY LINE) ADMINISTRATIVE REVISIONS, OFFERING PRICE REPORTS AND APPRAISALS: Highway Committee reviewed the Administrative Revisions for Parcel 24 as recommended by Timbers-Selissen-Rudolph Land Specialists. Public comment: Lavern Fisher stated that the original offer was fair and that he felt the revision was too much. *Motion by Roseberry to approve the County Road P Administrative Revision for Parcel #24, for an increase of \$700.00, total amount \$9,700.00, second by Johnson. VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Winter Storms
- Tree Cutting CTH Z (South of Alpine)
- Tree Cutting STH 23 & CTH G
- Crack filling CTH A / East & South of Brooks
- Wood for Sale by bid
- Wash Bay Plans
- Truck sent to Universal to mount Attenuator
- Auction: Truck #133 possible for next sale, using oil
- STP Project CTH Z / 2018

FINANCIAL REPORTS: *Motion by Wysocky to approve the December 2015 Final, January 2016 and February 2016 Financial Reports as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Wysocky to approve the Monthly Check Summary report as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Wash Bay Construction Bids
- Oil Quotes
- Machinery Replacement
- CTH P Oversight Construction
- Construction, Maintenance & Design Projects for 2016

SET NEXT MEETING DATE AND ADJOURN: *Motion by Wysocky, second by Hamburg, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, April 14, 2016 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:22 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE