

ADAMS COUNTY  
PLANNING & ZONING COMMITTEE  
MEETING MINUTES: January 4, 2012  
ROOM A260

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee to order at 9:00 A.M. on Wednesday January 4, 2012 with the following members present. Glenn Licitar, Barb Morgan, Randy Theisen, Diane England and Terry James. Mike Keckeisen was absent. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary; Matt Bremer, Representative Scott Krug and Greg Rhinehart. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Terry James made a motion to approve the agenda as presented. Glenn Licitar seconded the motion. All in favor. Motion carried.

Public Hearings: Dale J. Haddon – Tabled Conditional Use Permit request under Section 3-3.06 of the Adams County Comprehensive Zoning Ordinance to allow short term rental of a dwelling on property located in the NE ¼, NW ¼, & SE ¼, NW ¼, Section 29, Township 14 North, Range 7 East, at 562 Golden Court, Town of New Haven, Adams County, Wisconsin. Mr. McLaughlin explained to the Committee he and Joe feel that a site visit is needed before considering the Haddon's request. Based on the verbiage used in the ordinance the request needs to be discussed with Corporation Counsel. Also, the Town Board and their Planning Commission are in disagreement as to conditions that should be applied to the Conditional Use Permit. Mr. Haddon presented copies of a packet he put together with maps, rental agreement, etc. for the Committee to review. Discussion followed. Terry James made a motion to table the request until after the onsite on February 1, 2012. Diane England seconded the motion. Roll Call Vote: 6 – Yes. Motion carried.

Chairman Stuchlak closed the Public Hearing portion of the meeting and noted that public participation would be taken as needed.

Glenn Licitar made a motion to approve the minutes from the December 4, 2011 meeting as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

Greg Rhinehart presented the Surveyor's report for the month of December to the Committee for review. Terry James made a motion to approve the Surveyor's report as presented. Randy Theisen seconded the motion. All in favor. Motion carried.

Randy Theisen made a motion to deviate to item #13 on the agenda: Frac Sand Mining. Terry James seconded the motion. All in favor. Motion carried. Phil McLaughlin stated that this subject needs to be addressed as this industry is moving into Wood County. This particular sand is primarily found in Minnesota and Wisconsin and referred to as "gold" because of how much it is sold for. It is used for pumping into fractures when mining natural gas and such. This would require a Conditional Use Permit for nonmetallic mining in a County Zoned Township. Mr. McLaughlin feels that our regulations may not be sufficient to cover this type of mining. Representative Scott Krug also spoke on the subject, stating that this will become an issue of economic impact for Adams County over the next few years as the sand covers the entire area of the County. He also mentioned that the State mandates County Planning & Zoning Departments to monitor air quality and reclamation practices, which can be costly. Discussion was held as to the mining in some areas being just the surface area and some areas over 800' deep. Some counties are responding with moratoriums. Mr. Krug encouraged the Committee that if they feel any changes need to be made to zoning regulations that it needs to be done quickly. Chairman Stuchlak thanked Representative Krug for his interest in the matter.

Register of Deeds; Jodi Helgeson informed the Committee that they have completed the first phase of the Redaction project and provided a copy of a before and after Redaction document.

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Land Information; Jodi Helgeson informed the Committee that the County is only receiving part of the base budget funding which helps with the cost of parcel mapping, aerial photography, zoning maps, etc. Representative Krug feels that this may be addressed in the spring under the Funding Formula Reform.

Planning & Zoning Updates: Mr. McLaughlin stated that Matt Bremer starting working in the Department as of Tuesday of this week. The office was re-carpeted between Christmas and New Years.

It is the Committee's consensus to leave the Public Hearing Notice procedure as it is.

Mr. McLaughlin presented the Committee with a copy of a letter from Timberlake Homes and a Customer Service Card noting good customer service.

Phil McLaughlin presented the Financial Report for the month of November to the Committee for review. There was no comp time to report. Terry James made a motion to approve the Financial Report as presented. Randy Theisen seconded the motion. All in favor. Motion carried.

Correspondence: None.

Next meeting date: February 1, 2012 to meet at 8:15 A.M. at the Dale Haddon residence at 562 Golden Court for an onsite, with the Public Hearings to start at 9:30 A.M or as soon thereafter as possible at the Courthouse, Room A260.

Barb Morgan made a motion to adjourn. Diane England seconded the motion. All in favor. Motion carried.

Adjourned: 10:09 A.M.

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Joe Stuchlak, Chair

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Randy Theisen

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Glenn Licitar, Vice-Chair

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Barb Morgan

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Terry James, Secretary

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Mike Keckeisen

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Diane England

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Cathy Allen, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.**