

ADMINISTRATIVE & FINANCE MEETING MINUTES

Monday, June 9, 2014 4:00 p.m. Room A160

The meeting was called to order by Chairman West at 4:24 p.m. The meeting was properly noticed. Present: Babcock, Grabarski and West. Excused: Hamburg and Kotlowski. Also present: McGhee, Phillippi and Zander.

Motioned by Babcock/Grabarski to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Babcock/Grabarski to approve minutes from May 13, 2014. Motion carried by unanimous voice vote.

Public Participation: None

Correspondence: None

Item #8: Discuss Resolution #71-1984 Parks Carryover. Committee received draft resolution submitted by West. This will be placed on next month's agenda.

Item #9: MIS. Discussed the county's wireless internet, MIS office activities and financial report.

Item #10: Treasurer. Discussed the Treasurer's departments office activities and financial report.

Item #11: County Clerk/AC DoF. Discussed the County Clerk's office activities. Discussed the County Board Rule to change Resolution on NCWWDB. Discussed the Resolution to establish quorum numbers. Forward both Resolutions to Executive Committee, per West. Discussed policy coverage for non-employee passengers. Motioned by Grabarski/Babcock to not allow non-employee passengers in vehicles that are being used when county work is being performed. Motion carried by unanimous voice vote. Discussed rescinding Resolution 44-2014 and the transfer of funds non-lapsing account. Motioned by Babcock/Grabarski to rescind Resolution 44-2014. Motion carried by unanimous voice vote. Discussed 2015 budget parameters; committee at this point would like to hold levy without having new construction figures available, this would be most prudent. West will be in touch with Phillippi to provide instruction. West reported there is a projected 6% increase in health insurance. Intention is to work on budget in early August. Discussed implanting a fee for timber cutting notices; committee decided against a fee. There were no claims against the county. Discussed the county health insurance offered to retirees. Phillippi provided draft memo to committee. Suggestions were made to include additional information regarding single cost, etc., to the memo; otherwise memo was sufficient. Motioned by Grabarski/Babcock to move forward with termination of health insurance for retirees and sending out memo. This would be effective January 1, 2015. Motion carried by unanimous voice vote.

Items on next agenda:

Discuss Resolution #71-1984 Parks Carryover;

Discuss Resolution to change policy regarding health for retirees

Next meeting date set for July 10th at 2:00 p.m.

Motioned by Grabarski/Babcock to adjourn at 6:50 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee.