

**Public Safety & Judiciary Committee**  
**Wednesday, July 8, 2015**  
**9:00 a.m. – Conference Room A260**

**MINUTES**

Chairman Allen called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Marge Edwards, Jack Allen, Robert Grabarski, and Jerry Kotlowski

Others present: Carol Collins, Tania Bonnett, Kris Steffens, Dennis McFarlin, Janet Leja, Kathie Dye, Terry Reynolds, Sam Wollin, Terry Fahrenkrug, Judge-elect Dan Wood, and Christine Langer

**Motion by Eggebrecht to approve the agenda, seconded by Kotlowski. Motion by Edwards to amend the agenda to move Register in Probate (Item #13) ahead of District Attorney (Item #8), seconded by Kotlowski. Motion to approve the amendment to the agenda carried by unanimous vote. Motion to approve the agenda as amended carried by unanimous vote.**

**Motion by Grabarski to approve the June 10, 2015 meeting minutes, seconded by Edwards. Motion carried by unanimous vote.**

There was no public participation. There was no correspondence.

**Register in Probate – Terry Reynolds – Present**

Committee was provided with the monthly written report for June. Reynolds discussed the report and answered the committee's questions. Reynolds stated the financial report for June was not available in time for the meeting. Reynolds informed the committee that the GAL legal fees will be over budget this year. Reynolds stated the office is running smoothly and moving forward. Committee thanked Reynolds for her years of service and wished her well.

Judge-elect Dan Wood introduced himself and his appointed register in probate, Christine Langer, to the committee. Discussion was held regarding the changes that will be taking place involving the court reporting system. Wood explained he will be going with the digital recording system. The expense to purchase and install the system will be paid for by state funding. Discussion was held regarding the current process for obtaining search warrants and the future plans of implementing the processing of search warrants on mobile devices. Wood explained that a tablet/iPad will need to be purchased along with a data plan. The Sheriff's Office already has a data plan and the device could be added to their plan at a lower cost than getting another data plan. The device would be shared between the court officials and would be issued to the on-call court official to check emails and complete the process. It is anticipated that there should be a budget savings in the wages and benefits expense lines with the transition to the new register in probate to cover the expense this year. Committee did not have a problem with the purchase of the tablet/iPad along with the data plan and approved the purchase.

**District Attorney – Tania Bonnett – Present**

Committee was provided with the community service report for May and an excel spreadsheet of expenses and revenues for June as the financial report was not distributed to the DA's Office in time for the meeting. There were no questions. Bonnett stated things are going well in the office. Bonnett explained spring has been busy, but anticipates a slowdown in the next few months with the transition to a new judge. There has been regular meetings regarding procedures with the transition. Bonnett gave an update regarding the shelving units and stated they are starting to scan old files and keeping an electronic version of the files. Bonnett would like to table the purchase of shelving units until later to see how the scanning goes.

Eyes of Hope Shelter—Kris Steffens—Present

Steffens provided the committee with reports for January to June. Steffens discussed the activity with animals taken in each month. Steffens explained she had a worker that was hurt recently and is making some changes at the shelter. Steffens stated she spoke with Sheriff Wollin in regard to getting an increase in funds for next year as she is looking at hiring another employee. Steffens stated there were approximately 550 dogs rescued last year.

Family Court Commissioner – Dennis McFarlin – Present

McFarlin stated things are running smoothly and there is nothing unusual to report at this time. McFarlin gave an update regarding the progress with trying to get information on the Adams County website for the public to access when they have questions. McFarlin stated he does not have access to put information on the website himself and that it needs to be added by the MIS Department when there is time. McFarlin suggested that having a webmaster for the county's website would be a good idea.

Child Support – Janet Leja – Present

Committee was provided with the performance measures and financial reports for June. Leja discussed the performance measures and stated they have been focusing on current and arrears collections. Leja stated there is nothing unusual to report on the financial report and there were no questions. Leja stated things have been busy. They have been working on criminal prosecution and working closely with Deputy LeBreck on the wanted posters. Leja stated there will be two employees attending the conference in August that they received the scholarships for.

Clerk of Circuit Court – Kathie Dye – Present

Committee was provided with the financial report for June. Dye stated there was nothing unusual to report and there were no questions. Dye explained that the conference she attended was very helpful. Dye stated she has met with Judge-elect Wood on several occasions and feels it will be a smooth transition. Dye explained they are looking forward to going paperless with the new judge and stated they have been preparing for it as it will be mandatory in the future.

Emergency Management – Jane Gervais – Not Present

Emergency Management was not scheduled to attend the meeting. Gervais provided the committee with the monthly written report and financial report for June. There were no questions.

Medical Examiner – Marilyn Rogers – Not Present

The Medical Examiner's Office was not scheduled to attend the meeting. Committee was provided with the monthly written report for June. There were no questions.

Sheriff's Office – Sheriff Wollin and Terry Fahrenkrug – Present

Committee was provided with the monthly financial report and Animal Control reports for June. Wollin informed the committee that there was a \$40.00 claim filed for a lost pocket knife that was taken by court security when the public was entering the courtroom for a trial. Wollin explained that two pocket knives were being held until the end of court and an individual took the wrong knife by mistake. It was explained that court security will no longer be holding the items. The public will have to take it out to their car or be thrown away if taken by court security in the future. Committee was updated on the POD remodel project. Wollin gave an update on the recent drug take back events and events planned for the future stating that they have been successful. Wollin explained that National Night Out is on 8/4/15 and stated the Sheriff's Office is planning their own event. The event will be Public Safety Family Fest on 7/30/15 from 6:00 p.m. to 8:00 p.m. Wollin stated arrangements were made for Captain Jack's BBQ to be at the fair this year as a fundraiser. Discussion was held in regards to developing a drug treatment court. Wollin explained that there could be grant funding to help get the program up and running, but there will be financial needs in the future to maintain the program. Discussion was held in regards to how revenue is generated from unclaimed or seized property and how the revenue should be used to offset crime prevention. **Motion by Edwards to allow the revenue generated by unclaimed or seized property to be split between the K9 and community policing programs as the Sheriff's Office sees fit, seconded by Eggebrecht. Motion carried by unanimous vote.**

**Motion by Grabarski to approve vouchers and monthly expense reports as presented, seconded by Kotlowski. Motion carried by unanimous vote.**

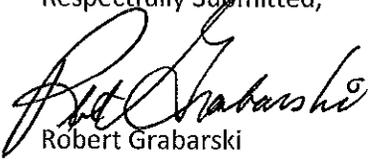
Identify upcoming agenda items: Nothing at this time.

Set next monthly meeting date as August 12, 2015 at 9:00 a.m.

**Motion by Edwards to adjourn, seconded by Eggebrecht. Motion carried by unanimous vote. Meeting adjourned at 10:50 a.m.**

*These minutes have been approved by Public Safety & Judiciary Committee on August 12, 2015.*

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Robert Grabarski". The signature is stylized and cursive, with a large initial "R" and "G".

Robert Grabarski  
Secretary