

Property Committee Meeting Minutes
Friday, May 16, 2014 1:00 p.m. Room A160

Called to order by the County Clerk, Cindy Phillippi at 1:03 p.m. The meeting was properly announced. Roll Call: Djumadi, Kotlowski, Pisellini, Repinski and Stuchlak. Also present: Mrzena, Hamman and Phillippi.

Motioned by Repinski/Pisellini to approve the agenda. Motion carried by unanimous voice vote.

County Clerk took nominations for Chair. Pisellini nominated Repinski. No other nominations were made. Motioned by Kotlowski/Pisellini to make Repinski Chair. Motion carried by unanimous voice vote. Repinski proceeded to conduct the remainder of the meeting.

Kotlowski nominated Djumadi for Vice-Chair. Djumadi declined. Kotlowski nominated Pisellini. Motioned by Kotlowski/Stuchlak to cast a unanimous ballot in favor of Pisellini and close the nominations. Motion carried by unanimous voice vote.

Motioned by Djumadi/Pisellini to appoint Cindy Phillippi, as Recording Secretary. Motion carried by unanimous voice vote.

Motioned by Djumadi/Kotlowski to approve the minutes from March 7, 2014 and April 4, 2014. Motion carried by unanimous voice vote.

Item #9 Open and/or act on bids for tax foreclosure property. The following bids, opened by Mrzena, were as follows: bid #1, parcel #18-970, \$16,250, 10% check for \$1,625 from John Plunkett; bid #2, parcel #34-2806, \$40,100, 10% check for \$4,010 from Paula Wicks; bid #3, parcel #30-3993, \$1,550, 10% check for \$155 from Debra Schmidt; bid #4, parcel #16-790 & #16-791, \$30,000, 10% check for \$3,000 from Mike Thomma; bid #5, parcel #14-847, #14-848 and #14-849-20, \$15,250, 10% check for \$1,525 from Mike Kowalkowski; bid #6, parcel #30-4766, \$15,050, 10% check for \$1,505 from Patrice Witt. Motioned by Djumadi/Pisellini to accept all 6 bids as presented. Motion to accept bids carried by unanimous voice vote.

Item #10 Discussion/update #24-5 Town of Preston. We have received no responses from anyone on the Town of Preston #24-5 property.

Item #11 Discussion/update on parcel #24-1406. The trailer on the property is owned by the bank. A court date is set for June 6th. The bank is asking the county to wait until then to continue with any further action. Motioned by Repinski/Djumadi to postpone any further action until next meeting or when updated information is given. Motion carried by unanimous voice vote.

Item #12 Discuss correspondence from P&Z regarding County owned waterfront properties and plan moving forward. They are mostly all taken care of. Will ask Zander to give ideas on how to remove the utility fees; will look at Town of Rome as an example. The fairground property is new.

Item #13 Revisit, discuss and/or act on razing bid. 316 5th Pierce St. property has a total cost bid from T&L Excavating, in the amount of \$9,343.80 to raze the building. The property will be added to next month's Property agenda for further discussion.

Item #14 Update on warranty items for Health & Human Services project. Hamman provided overview of the Health & Human Services project to the committee.

Item #15 Discuss and/or act on change order and/or invoices related to Health & Human Services/Community Center project. Hamman will check with Land & Water to see what are our options concerning the storm water run-off.

Item #16 Discuss and/or act on infrared scan by consultant: steps and action to follow.

Item #17 Update on Courthouse Security meeting. Members attended the court room security conference in Appleton. Motioned by Kotlowski/Pisellini to have Djumadi attend the courthouse room security meetings, as designee for the Property Committee. Motion carried by unanimous voice vote.

Item #18 Discuss Health & Human Services different security systems options. Tyco-Simplex \$33,493 for door access cameras; \$23,815 door access only; Skyward financial for timekeeping; building/door control – no cameras. Motioned by Djumadi/Pisellini to have on-site inspection needs, etc. reported back to Property Committee. Motion carried by unanimous voice vote.

Item #19 Discuss and/or act on extra insulation/costs and work at Health & Human Services.

Item #20 Update on maintenance items. Hamman stated that the update on maintenance items moving forward are as follows: finish the Community Center cement project; work on fixing the garage doors on the south side of the courthouse exterior building; work on cap on building; redo fairgrounds cattle barn; fix the cracked seal; work on parking lot

Next meeting date set for June 13, 2014 at 10:00 a.m.

Items on next agenda:

Discuss utility fees for county owned waterfront properties;

Discuss Pierce St. property razing;

Easton update;

Discuss container at Health & Human Services;

Pulcine/White #30-1613 property;

Update on Health & Human Services funding money available;

Financial report property;

Motioned by Pisellini/Stuchlak to adjourn at 2:58 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee.