

ADAMS COUNTY PUBLIC WORKS COMMITTEE
March 6, 2009, 1:00 PM
COUNTY BOARD ROOM, COURTHOUSE, FRIENDSHIP, WI

MEMBERS PRESENT: Larry Babcock, Chair
David Renner, Secretary
Florence Johnson
Mike Keckeisen

MEMBERS EXCUSED: Dean Morgan, Vice-Chair

OTHERS PRESENT:

Myrna Diemert, Solid Waste Director
Ron Chamberlain, Hwy Commissioner
Gerald Reinke, Mathy Construction
Gary Hartley, Cty Bd Supervisor
Joyce Kirslenlohr, Cty Bd Supervisor
Al Sebastiani, Ct. Bd. Chair
Daric Smith, AC Economic Development

Steve Bischoff, Ayres Associates
Everette Johnson, Spectator
John Traxler, D.L. Gasser Construction
Aaron Coenen, UW Madison
Joe Stuchlak, Cty Bd Supervisor
Barb Petkovsek, Admin Coord/Dir. Of Fin
Bev Ward, Ct. Bd. Supervisor

CALL MEETING TO ORDER: The meeting of the Adams County Public Works Committee was called to order by Chair, Larry Babcock at 1:03 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, JOHNSON, RENNER, AND KECKEISEN PRESENT. MORGAN EXCUSED. *Motion by Keckeisen, second by Renner, to approve the Agenda as printed. All in favor. Motion carried.*

CRUMB RUBBER PRESENTATION BY UW MADISON RESEARCH CENTER: Aaron Coenen, Research Assistant, Dept. of Civil & Environmental Engineering, UW Madison gave a presentation on research being done using Ground Tire Rubber (GTR) in asphalt roads. Their studies show that using GTR improves the life of the road by as much as 30%, reduces noise significantly, reduces winter maintenance costs, and makes roads safer because it does not form ruts that hold water which causes hydroplaning and ice accumulation. This would also provide another outlet for disposing of old used tires which have been a problem for decades. More studies need to be done on cold weather application and cost comparisons. Response to the presentation was positive and more information will be shared with Adams County to help guide decision making for a possible future processing plant. The Committee plans to tour the research lab sometime in the near future.

Motion by Keckeisen, second by Renner, to recess at 2:12 PM. All in favor. Motion carried. Several guests left the meeting at this time. Meeting re-adjourned at 2:20 PM.

DISCUSS & APPROVE WAIVING HWY DEPT. PERMIT FEES FOR ROAD WEIGHT LIMITS FOR COUNTY VEHICLES: Discussion was held on waiving permit fees for County vehicles. It was recommended by the Highway Commissioner that the problem would be solved by changing the road posting to a Class B Posting for Spring Weight Limits instead of the current axle

weight posting. *Motion by Keckeisen, second by Babcock, to change the road postings to a Class B Posting for Spring Weight Limits. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM FEBRUARY 11, 2009: *Motion by Johnson, second by Renner, to approve the Open Session minutes as presented for February 11, 2009 meeting. All in favor. Motion carried.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert presented an email from LaCrosse County Hazardous Waste Facility informing us that the DATCP Hazardous Waste Clean Sweep grants have been eliminated in the Governor's budget proposal. She also stated that she received an email from UW Extension regarding the status of the Clean Sweep fund in the County budget. This fund has not been replenished as required in the resolution. This fund was set up to provide funds for Clean Sweep events in the County.

Ms Diemert next presented information she received on the Governor's proposed budget that raises the Recycling Tip fee another **\$1.00 per ton** on garbage disposed in landfills. There will also be an increase of **\$3.40 per ton** for Landfill Environmental Repair Fees. These fees will need to be passed on to customers in all landfills in Wisconsin. Along with this increase we will be getting less grant money as this money will be diverted to cover other non-recycling budget items. Many other grant programs were also eliminated.

Ms. Diemert presented a letter from Auburndale Recycling Center announcing the sale of their business to Liberty Tire Recycling. It is unsure how this will affect our tire disposal costs.

FINANCIAL REPORT: Ms. Diemert stated that she did not receive reports for February because our meeting was held early this month due to the Solid Waste/Recycling Conference next week. She did present the January 2009 Financial Report and January Monthly Check Summary. *Motion by Keckeisen, second by Renner, to approve the Financial Report and Check Summary for January 2009. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated March 6, 2009 (see attached copy) and discussion was held. *Motion by Renner, second by Keckeisen, to approve the Site Report as presented. All in favor. Motion carried.*

DISCUSSION ON HOLDING ½ PRICE APPLIANCE & TIRE ROUNDUP: Discussion continued on whether the Solid Waste Department will hold the annual ½ Price Appliance & Tire Roundup this summer. This event loses money for the Department since it is mostly overtime wages, however, the Committee feels that this is a needed and "expected" service and will keep tires & appliances from being dumped along the roads. *Motion by Renner, second by Keckeisen, to hold the ½ Price Appliance & Tire Roundup on June 6, 2009. All in favor. Motion carried.*

UPDATE ON LTC/DNR OPTIONS: Steve Bischoff presented new information on the LTC Release of Funds and that the DNR uses a historical average for calculating long term care, not current interest and inflation rates. Therefore, we may still be able to get some of our money from the account and pay off our loans & debts. More information will be provided at the next meeting.

EMPLOYEE UPDATE: Ms. Diemert reported on the employee status. One driver is still off since

October 2007 on a Worker's Comp injury. It is anticipated that he will be back in May.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert did not have any new trainings to approve, however, she reported that the Committee needed to sign the authorization form for the OSHA Site Supervisor and HazMat refreshers that they approved at the last meeting. Members then signed the Training Approval Authorization form.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items will be placed on the next agenda: Update on the LTC and DNR options for funding and Crumb Rubber project and tour. No other agenda items identified.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, April 8, 2009 at the Landfill at 6:00 PM. *Motion by Keckeisen , second by Johnson, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 3:59 P.M.

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

SITE REPORT
March 6, 2009
SOLID WASTE DEPARTMENT

TIPPAGE REPORT: 1,146,920 lbs of garbage were brought in which is the **sixth highest** amount ever brought into the landfill for February. This is down 24% from 2008. Other SW Managers state that their garbage has also decreased.

There were 2 new over-the-scale customers during the month and is typical for this time of year. (Minimum of \$120.00 in annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 4,130 new customers over the scale.

MEETINGS/SEMINARS/TRAININGS/CONFERENCES: Attended County Board on February 17th.

Attended the DNR/Mid-West Regional Recycling Association meeting in Eau Claire on March 5th.

Met with Corp Counsel, Director of Finance, Office Manager on March 3rd to discuss our Overdue Accounts Policy.

Will attend the AROW/SWANA/WCSWMA Winter Conference at Chula Vista on March 11-13th. Also plan to attend the Hazard Waste Workshop on Tuesday, March 10th.

Will be on vacation from March 14th – 21st. Any questions should be directed to the Foreman and Office Manager.

Will attend the DNR Regional Landfill Meeting on March 24th in Monroe County. Will meet with the Administrative Coordinator at 3:30 to discuss non-lapsing accounts. Will also give a presentation to the Master Gardeners at 6:00 PM regarding compost.

Will meet with the Administrative Coordinator on March 30th to discuss the 2010 budget process.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance and repairs were performed during the month.

INSPECTIONS: There were no inspections performed for the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Employees attended and signed up for Whole Life Insurance offered through WCA.

Arranged for random drug & alcohol testing on three CLD drivers.

Loss Control Officer held a Safety meeting on February 25, 2009. Agenda items included the implementation of the 3/1/09 County No Smoking/Tobacco Products Policy; Paints & Thinners; Asbestos Safety; and information on employees scavenging.

Received the Vehicle Scale Operator License and posted as required.

The annual Fuel Tank Monitoring System was tested as required.

Arranged for 3 employees to have random drug testing.

The battery in the security alarm system was replaced on February 17th.

***See Site Improvements section for more Loss Control/Safety Issues**

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

Terrace Homes is no longer plowing around the wellhouse and their parking lots. It appears that they are not open. The Township and/or Highway Dept. will be contacted to have the plowing done if needed.

ADMINISTRATIVE PROJECTS: During the month of February/March the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed. Some materials are being stockpiled due to the very poor market conditions.

Continued to coordinate new curbside and residential route customer orders. We had 7 new residential/business account customers since the last report which increases our annual revenues by \$2,151.00. However, we also had 23 customers who cancelled service due to lack of payment and/or price increases creating an annual loss of \$9069.00. This is probably caused by the state of the economy, people reverting back to burn barrels and eliminating luxury services such as garbage pick-up.

Working with Amy Bliss and Joe Lally on identifying older mobile homes that need repair and/or disposal. This is through the Manufactured Housing Rehab & Recycling Grant awarded to Tomorrow's Home Foundation.

Purchased pallets of baling wire from Juneau County for ½ price.

Arranged for the Billboard sign at Hwy 21 was changed to reflect the new Saturday schedule which is now May through Labor Day because of overtime required to pay employees. The County website was also updated as well as signage and information sheets at the landfill.

Also trying to schedule a ½ price tire and appliance round-up for June 6th. This will depend if we are open Saturdays and budget concerns. This round-up is a service offered to citizens but the costs are not completely covered. If we didn't offer these annual events these items would probably be found in the ditches. More discussion will be held.

Met with marketing vendors and placed ads regarding various advertisements around the county.

Submitted monthly recycling report to the City of Adams as required.

Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: No landfill construction has been performed since the last report. Final calculations for the release of funds from the Long Term Care account are being performed by the engineers with assistance of the Director. The CD was renewed and we will get a letter from the bank stating there will not be an early withdrawal penalty if we take it out before the next renewal date. Further discussion will take place with the auditor and Administration Coordinator. The latest word from the engineer is that he spoke with the DNR and was informed that they do not use the current inflation rate and interest rates, they use a historical average. Based on this information we may still be able to get a release of funds from the LTC account that will cover our debt and allow us to use it for trucks and other items stated in the 2009 budget.

We are also still waiting for the DNR to approve the use of glass aggregate in Cell #4 sub-base construction.

Funding for Cell #4 construction was part of our County's request for infrastructure funding through the WCA request for stimulus money.