

## PLANNING AND DEVELOPMENT COMMITTEE MEETING

January 8, 2007

Regular Meeting

**Present:** Al Sebastiani, Chairman; Robert Dixon, Vice Chairman; Committee Members: Dick Colby, Fran Dehmlow, Glen Licitar, Mike Keckeisen and Sylvia Breene; Others present: Chris Murphy, County Conservationist; Patrick Gatterman, LWCD; Reesa Evans, LWCD; Sandy Davis, LWCD; Jodi Helgeson, Register of Deeds; Don Fornasiere, Tri Lakes Management; Bob Freckman and Jo Seiser of North Central Conservancy Trust and Shannon Rohde, Central Wisconsin Windshed Partnership

**Call to Order:** Chair Al Sebastiani called the meeting to order at 9:02 a.m. in Adams County Courthouse Conference Room A231.

**Agenda:** Motion by Licitar/Colby to approve carried unanimously.

**Minutes:** Motion by Colby/Keckeisen to approve minutes from December 2006 meeting, carried unanimously.

### **Register of Deeds items:**

**Approval of conference/training request:** Helgeson request to attend WCCO/WRDA Conference, motion by Colby/Breene to approve conference, carried unanimously.

**Budget activities:** Helgeson noted that she will present her annual report at the February County Board meeting. Budget is on schedule and revenue is above budget expectations. Helgeson also discussed having a student job shadowing or similar as was presented at Department Head meeting.

### **Land Information Officer items:**

**Report of ongoing activities:** Helgeson reported that the work with Public Health and UW Extension on outdoor woodstove emissions project is ongoing, and that the interviews for the GIS Tech applicants were scheduled for the end of the month.

**Approval of conference/training requests:** Helgeson submitted request to attend WLIA Annual Conference, motion by Dixon/Breene to approve, carried unanimously.

**Budget Activities:** Budget presented with no discussion.

**Register of Deeds/Land Information Bills/Financial report:** Motion by Licitar/ Keckeisen to approve budget and vouchers, carried unanimously.

### **Land & Water Conservation Dept. items:**

**North Central Conservancy Trust:** Bob Freckman and Jo Seiser gave a presentation on the NCCT, a nonprofit organization dedicated to the protection and preservation of our natural resources by placing property into Conservation Easements, a legal agreement between the landowner and the NCCT to protect the property from development.

**WDNR:** No report

**Central Wisconsin Windshed Partnership:** Shannon Rohde to gave a report on the CWWP, a nonprofit organization for control of wind erosion. Rohde reported that 13.2 miles of natural windbreaks were planted in 2006, including 1.7 miles in Adams County. Living snow fence projects were also discussed.

**Staff reports of December activities and January goals:** Reports were presented and discussed

**Trainings and conference requests:** Evans requested to attend WDNR Lake Classification Modeling training. Request for Murphy, Gatterman and the Resource Conservationist to attend 2007 WALCE Conference. Motion by Colby/ Keckeisen to approve, carried unanimously.

**Motion by Keckeisen/Dixon for a 10 minute recess,** carried unanimously.

Chair Sebastiani called the meeting back to order at 10:40 a.m.

**Report of Committee members:** No reports given.

**Motion by Dixon/Breene to deviate** from order of agenda, carried unanimously

**Bills/Financial Report:** Davis requested committee's preference on presentation of 2007 financial reports, with committee requesting format used by UW Extension to be used to generate monthly report to the committee and that a monthly report on grant and cost share status be included. Murphy presented 2007 line item transfers for dam contracted services, motion by Keckeisen/Colby to approve, carried unanimously. Murphy presented 2006 budget modifications for Land Conservation account. Committee directed Murphy to take modifications to Finance Committee. Bills were presented, motion by Colby/Licitar to approve bills and financial report, carried unanimously.

**Water monitoring device:** Murphy requested that the approval from December P & DC meeting for purchase of device be rescinded due to funds not available in Land Conservation expense account and the spending of Land Con revenues not allowed due to County Ordinance. Motion by Keckeisen rescinded, 2<sup>nd</sup> by Colby rescinded.

**Communications:** Murphy presented communications from River Alliance thanking county for donation, a notice on increase of federal mileage rates, and a communication on DATCP listening session.

**Update on 2006 SWRMP projects:** Murphy presented update with no discussion.

**Motion by Dehmlow/Dixon to postpone** discussion on item g, 2007 LWCD Policies and Procedures and item j, Resolution 119-1992, carried unanimously

**2007 LWCD Plan of Operations:** Murphy reviewed 2007 Plan, after discussion and revisions, Murphy was instructed to bring revised plan to February 2007 P & DC meeting.

**NR820 draft rules:** Murphy reviewed his comments to draft rules, motion by Keckeisen/Dixon to forward comments to DNR

**Items for February P & DC meeting:** Resolution 119-1992, 2007 LWCD Policies and Procedures, 2007 LWCD Plan of Operations, watercraft purchase

**Set next meeting date:** Next meeting scheduled for February 13, 2007 at 9:00 a.m.

**Adjournment:** Motion to adjourn at 12:12 PM. by Keckeisen /Breene, carried unanimously.

Respectively submitted,  
Al Sebastiani, Chair

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE