

## PUBLIC SAFETY & JUDICIARY MINUTES

Wednesday, November 18, 2009

9:00 a.m. - Conference Room A231

1. Call the Meeting to Order. **Meeting called to order at: 9:00 am**
2. Was the meeting properly announced? **YES**
3. Roll Call: Al Sebastiani, Cindy Loken, Terry James, Jerry Kotlowski, Florence Johnson.  
Others present: Darrell Renner, Sheriff; David July, Chief Deputy, Sheriff's Dept.; Sandra Green, Fiscal & Support Services Manager, Sheriff's Dept.; Terry Scheel, Coroner; Deb Barnes, Child Support Director; Jane Grabarski, Emergency Mgmt. Director; Terry Reynolds Warner, Register In Probate; Janis Cada, DA Office Manager
4. Approve the Agenda. Motion by **Kotlowski/James MC/UN**
5. Approve minutes of prior meeting. **Motion by Loken/Johnson MC/UN**
6. Public participation (*If requested by the Committee Chair*). **None.**
7. Correspondence **NO**
  
8. Adams County Animal Shelter. Patrick Gatterman from the Animal Shelter gave the committee and attendees an update on what is going on. They are asking for some financial help.  
The county will forward \$10,000 of dog license money immediately and the balance will be forwarded in the new year. This will then go to Finance Committee to have a part of the contingency fund paid to them as well. Committee is all in agreement with this decision. Humane Society should attend the meeting on the 10<sup>th</sup>. They will also try to get a Resolution from County Board.
  
9. Angie Hinze – Columbia County Coroner. Medical Examiner proposals were passed out to each committee member and discussed at length. Should this be a decision we want to make, we can make this decision and take the next year of 2010 to refine all details. January 1, 2011 is when we are looking into having this go into effect. If we agree, we should begin negotiating now so it's in place to begin 1/1/2011. No questions from the committee. Do we want to abolish the current organization of Coroner and begin a new organization with a Medical Examiner? This needs to be discussed further.
  
10. Al Sebastiani
  - Complaint from Kurt Rake at 3011 5<sup>th</sup> Lane, Grand Marsh, WI regarding dog problems.  
Kurt Rake is here to talk about his complaint. This was discussed at length. Phil from Planning & Zoning will send out a 30 day notice regarding the violation. If not complying, a citation would be issued for noncompliance. We would then ask Corp Counsel to seek compliance and abate the problem. **Motion by James/Kotlowski. MC/UN. This will be followed up at December's PS&J meeting.**
  
11. Coroner – Not Present at time.
  - Approval of Vouchers and Monthly Expense Report.
  
12. Family Court Commissioner – Dennis McFarlin – Not Present.
  - Approval of Vouchers and Monthly Expense Report.
  
13. Child Support – Deb Barnes
  - Review Performance Measures for October 2009. Discussed.
  - Discuss Update for Performance Measure Four for FFY 2009. Discussed.
  - Discuss Budget if necessary. Nothing to discuss.
  - Discuss Office Activities. Discussed.
  - Approval of Vouchers and Monthly Expense Report.
  - Deb received a letter addressed to one of her employees about some good things Child Support helped him with. She left it with the committee to read.

Motion for a 10 minute break at 11:20 am. **Motion by James/Loken, MC/UN.**  
Back to order at 11:30 am.

14. Clerk of Circuit Court – Dee Helmrick – not present.

- Approval of Vouchers and Monthly Expense Report.
- Approve conference/training, if any (DOR training - collections)
- Discuss General Operations of Department
  - a. Community Service Coordinator's Monthly report
  - b. 2009 Budget status

15. Register in Probate – Terry Reynolds Warner

- Approval of Vouchers and Monthly Expense Report. Discussed.
- Review proposed saving by use of Video Conferencing for October. The committee is recommending she put together a chart of how many times the VCE is being used regardless if there are costs associated with it.
- Request for use of monies to complete courtroom(s) projects. Not discussed.

16. District Attorney – Janis Cada.

- Approval of Vouchers and Monthly Expense Report. Discussed.

17. Emergency Management – Jane Grabarski.

- Communication System Upgrade – Discussed. Hoping to have this project done before 12/30/09.
- Countywide Level B Hazmat Team – Discussed.
- ARES/RACES (amateur radio use) tower on Friendship Mound – Report Discuss and take action as needed. Discussed loss of easement to property.
- Tactical Interoperability Communications Plan (TICP) – discuss and take action to approve. This is complete and was done as a group. **Motion to approve the TICP (Tactical Interoperability Communications Plan) signed by Committee Chair. Motion by Loken/Kotlowski. MC/UN**
- Grant status report –
  - a. Community Development Block Grant-Emergency Assistance Program (CDBG-EAP) for 2008 flooding repairs. Discussed.
  - b. Pre-Disaster Mitigation (PDM) – All Hazard Mitigation Plan. It is at FEMA for final approval.
- Office Activities – Discussed
- Approval of Vouchers and Monthly Expense Report.

18. Sheriff's Department – Sheriff Renner and Chief July

Sheriff Renner – Communications

- Animal Shelter/Animal Control Officer Report
- Approve Conference/Training

Chief July

On behalf of the Sheriff, the Sheriff would like to thank the committee for their continued support of the Sheriff's Department.

- D.A.R.E. car project handling of the account information only. The kids are excited about this opportunity. Discussed.
- Shower project update. Discussed. Start Monday November 30 2009. Will begin demolition. Anticipate construction no longer than a week.
- 2009 budget update. Discussed. .
- Discussion on transfer of Dodge van H&HS. Sandra will put together a packet of all maintenance and repairs on this Dodge Van to give to H&HS.
- Humane Society update. Already covered when the Humane Society was here.
- Approval of Vouchers and Monthly Expense Report.

The Committee will convene in closed session per § 19.85(1) (e) and (1)(g), Wis. Stats., for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. **Motion to go into closed session at 12:35 by Johnson/Loken MC/UN**

- Discuss Sheriff's Department Personnel Issues.

19. The Committee will reconvene in open session per § 19.85(2), Wis. Stat., to consider and vote on appropriate matters. **Motion to go to open session at 12:40 by Loken/Kotlowski MC/UN**

20. Set next meeting date – December 9 2009.

21. Action items for next meeting. The committee would like to have a follow-up from Phil in Planning and Zoning regarding the dog complaint.

22. Adjournment. **Motion to adjourn at 12:45 pm by Johnson/James MC/UN**

Submitted by Sandra M. Green, Fiscal and Support Services Manager, Sheriff's Department.  
*These minutes are not yet approved by Public Safety & Judiciary Committee.*

Cc: Sebastiani / Loken / James / Kotlowski / Johnson / Renner / July / Beckman / McFarlin / Thibodeau / Scheel/Grabarski / Helmrick / Warner / Barnes / Marti / Waugh / McGhee / Phillippi / Green / Sumpter/Cada