

**ADAMS COUNTY PUBLIC WORKS COMMITTEE**  
**April 8, 2009, 6:00 PM**  
**LANDFILL OFFICE, FRIENDSHIP, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
Dean Morgan, Vice-Chair  
David Renner, Secretary  
Florence Johnson  
Mike Keckeisen

**OTHERS PRESENT:** Myrna Diemert, Solid Waste Director  
Everette Johnson, Spectator

**CALL MEETING TO ORDER:** The meeting of the Adams County Public Works Committee was called to order by Chair, Larry Babcock at 6:00 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL & APPROVAL OF AGENDA:** BABCOCK, MORGAN, JOHNSON, RENNER, AND KECKEISEN PRESENT. *Motion by Renner, second by Johnson, to approve the Agenda as printed. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM MARCH 6, 2009:** *Motion by Johnson, second by Renner, to approve the Open Session minutes as presented for March 6, 2009 meeting. All in favor. Motion carried.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** Received notification of Basic Recycling Grant award of \$135,039.63 which is \$15,004.87 LESS than 2008. This will cause our 2009 grant revenue budget to be short. This grant amount based on the Governor's reduction in grant funds for 2009. Further reductions are proposed for the 2010 budget.

Also received notification of REI Recycling Grant award of \$11,117.83 which is \$1,636.83 less than last year. This will also affect our 2009 budget as well as the 2010 budget as this grant has been eliminated in the Governor's budget.

Received notice that Assembly Bill 114 has been introduced to authorize DNR and local law enforcement officials to issue citations for violations related to the open burning of solid waste & recyclables.

Received notice that Senate Bill 107 has been introduced to require manufacturers of video display devices, computers & printers sold in WI to assume responsibility for the collection and proper disposal of electronics devices.

Received notice that Assembly Bill 139 would increase the fine for littering from a maximum of \$500 to \$1000.

**FINANCIAL REPORT:** Ms. Diemert presented the March 2009 Financial Report and Monthly Check Summary. *Motion by Keckeisen, second by Morgan, to approve the Financial Report and Check Summary for March 2009. All in favor. Motion carried.*

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated April 8, 2009 (see attached copy) and discussion was held. *Motion by Renner, second by Johnson, to approve the Site Report as presented. All in favor. Motion carried.*

**UPDATE ON LTC/DNR OPTIONS:** Ms. Diemert reported that we submitted a letter to the DNR requesting \$750,000 from the Long Term Care (LTC) account. She stated that calculations show that we still have cushion of \$140,000 for future use that will continue to earn interest. The release of funds will be used to pay off our loan deficit to the general fund. The rest will be used to purchase vehicles and possibly do some upgrades to our facility.

**EMPLOYEE UPDATE:** Ms. Diemert reported on the employee status. One driver is still off since October 2007 on a Worker's Comp injury. It is unknown when he will return.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** Ms. Diemert did not have any new trainings to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items will be placed on the next agenda: Update on the LTC and the Governor's budget.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, May 13, 2009 at the Landfill at 6:00 PM. *Motion by Johnson, second by Keckeisen, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 6:50 P.M.

Respectfully submitted,  
Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**

# SITE REPORT

## April 8, 2009

### Solid Waste Department

**TIPPAGE REPORT:** 1,761,440 lbs of garbage were brought in which is the 5<sup>th</sup> highest amount ever brought into the landfill for March, although it is 56,800 lbs higher than March 2008. Year to date, we are still down 14% in tonnage from 2008.

There were 4 new over-the-scale customers during the month and is typical for this time of year. (Minimum of \$240.00 in annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 4,134 new customers over the scale.

**MEETINGS/SEMINARS/TRAININGS/CONFERENCES:** Attended the AROW/SWANA/WCSWMA Winter Conference at Chula Vista on March 11-13<sup>th</sup>.

Was on vacation from March 14<sup>th</sup> – 21<sup>st</sup>.

Attended the Wellness Committee and Health Insurance Study Committee on March 24<sup>th</sup>. Also met with the Administrative Coordinator to discuss non-lapsing accounts. Gave a presentation to the Master Gardeners at 6:00 PM regarding compost.

Met with the Administrative Coordinator on March 30<sup>th</sup> to discuss the 2010 budget process.

Hosted a regional meeting on April 6<sup>th</sup> with Ayres, Juneau & Monroe Counties regarding economic survival of small public landfills. Will also gather information for the Strongs Prairie Annual Meeting on April 14<sup>th</sup> where we will be presenting this information and asking for approval to take some of Juneau Counties waste now and looking ahead to when they close their landfill in approximately 5 years.

Will attend the Department Head meeting on April 23<sup>rd</sup>.

Will attend the Land Conversation Tree & Shrub sale on April 24 & 25<sup>th</sup> to sell bagged compost.

Will attend the Alpha Terra presentation on April 30<sup>th</sup>.

Will meet with Dept. HSS and Practical Cents staff on April 21<sup>st</sup> to discuss the Adams County Reuse Project where landfill customers will set good items into a trailer for resale at Practical Cents.

Attended other various meetings through the month.

**SITE/EQUIPMENT IMPROVEMENTS:** Normal maintenance and repairs were performed during the month.

**INSPECTIONS:** The DNR performed their annual inspection on April 2<sup>nd</sup>. All items inspected were compliant. No other problems, areas of concern, or regulatory issues were encountered. There were no other inspections performed for the month.

**LOSS CONTROL/SAFETY/STAFF ISSUES:** Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Arranged for random drug & alcohol testing on three CLD drivers.

Loss Control Officer held a Safety meeting on March 17, 2009. Agenda items included Bloodborne Pathogens, Hazard Communications, Lockout/Tagout, Hearing Conservation, Respiratory Protection, Fire Extinguishers, Warm Weather Traffic Hazards, and New Safety Vests.

**\*See Site Improvements section for more Loss Control/Safety Issues**

**INDUSTRIAL PARK:** Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

The quarterly inspection and testing was performed on April 1<sup>st</sup> by Monona Plumbing. No problems were identified and the system passed all tests.

**ADMINISTRATIVE PROJECTS:** During the month of March/April the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed. Some materials are being stockpiled due to the very poor market conditions.

Continued to coordinate new curbside and residential route customer orders. We had 14 new residential/business account customers since the last report which increases our annual revenues by \$4,359.00. However, we also had 10 customers who cancelled service due to lack of payment and/or price increases creating an annual loss of \$3,081.00. This is probably caused by the state of the economy, people reverting back to burn barrels and eliminating luxury services such as garbage pick-up. We are currently billing \$528,468 annually for this service.

Completed the Youth Work/Training Site Project Application forms. This program through the Workforce Development Board is funded by stimulus monies and allows for training of youth for the summer. The Operating Engineers have approved using youth as mechanic helpers in the shop and in the recycling building.

Several other stimulus money programs are being investigated to see if our Department would qualify for any of them. There may be some monies available for upgrading new trucks to post 2007 emissions standards or alternative fuels.

Schedule a ½ price tire and appliance round-up for June 6<sup>th</sup> following decision of the Public Works Committee. This round-up is a service offered to citizens but the costs are not completely covered. If we didn't offer these annual events these items would probably be found in the ditches.

Prepared an opposition letter to legislators regarding the increase in tip fees and the reduction/elimination of recycling grants. The increase in tip fees will mostly go to pay off the State's budget deficit for programs that have no solid waste or recycling ties. A resolution will also be prepared for the Committee.

Met with marketing vendors and placed ads regarding various advertisements around the county.

Submitted monthly recycling report to the City of Adams as required.

Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

***LANDFILL CONSTRUCTION:*** No landfill construction has been performed since the last report.

A request to the DNR to release funds from our Long Term Care account was submitted on March 9<sup>th</sup>. If approved this money will pay off the budget deficits from unbudgeted items in 2005, as well as the landfill compactor loan from the general fund. The excess funds will be used to update the landfill fleet and other unbudgeted items such as a new phone system, etc..

We received approval of our Plan Modification from the DNR to use glass aggregate in Cell #4 sub-base construction to firm up the sub-base. This will save money since we will not have to mine and haul intermediate quality clay from the borrow site.

Funding for Cell #4 construction was part of our County's request for infrastructure funding through the WCA request for stimulus money.