

ADAMS COUNTY SOLID WASTE COMMITTEE
October 12, 2011, 5:00 PM
LANDFILL, 1420 HWY 21, FRIENDSHIP, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
Florence Johnson
Patrick Gatterman
Mike Keckeisen

MEMBERS ABSENT/EXCUSED: None

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barb Morgan

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 5:10 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, MORGAN, JOHNSON, GATTERMAN, AND KECKEISEN. *Motion by Gatterman, second by Johnson, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM SEPTEMBER 14, 2011: *Motion by Keckeisen, second by Morgan, to approve the Open Session minutes as presented for the Sept 14, 2011 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: None

FINANCIAL REPORT: Ms. Diemert presented the Financial Report September 2011, the Check Summary Report for September, 2011 and an update on the 2012 Budget. Discussion was held. *Motion by Keckeisen, second by Johnson, to approve the Financial Report and the Check Summary Report for September 2011, as well as the update on the 2012 Budget. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated October 12, 2011 (see attached copy) and discussion was held. *Motion by Keckeisen, second by Morgan, to approve the Site Report as presented. All in favor. Motion carried.*

DISCUSS AND APPROVE CONTRACTED WITH IROW: Ms. Diemert updated the Committee on the progress of the preliminary drawings being done for revisions to our existing building. We will continue with this project and report back at the next meeting. Another option that has come up is the Carton Council trying to find a regional facility to collect cartons. There may be some funding available and Ms. Diemert will check into this.

Discussion was held on a meeting between Adams, Monroe and Juneau Counties to discuss options for forming regional services. There is a meeting scheduled with a company who wants to address a gasification project in Black River Falls.

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: No additional equipment or vehicles were purchased.

EMPLOYEE UPDATE: No employee updates were presented.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert presented information on the 2012 WIRMC Conference in WI Dells on February 29, March 1 & 2, 2012. Ms. Diemert reported that this is a budgeted expense and the tentative agenda was reviewed. *Motion by Johnson, second by Babcock, to approve any Committee members to attend. All in favor. Motion carried.* There were no trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Any updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, November 9, 2011 at 5:30 PM at the Courthouse. *Motion by Johnson, second by Babcock, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 6:29 P.M..

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

**SOLID WASTE DEPARTMENT
SITE REPORT
October 12, 2011**

TIPPAGE REPORT: 3,393,530 lbs of garbage were brought in which is the **highest** amount ever brought into the landfill for this month. Year-to-date we are up **18.05%** in tonnage compared to 2010.

For September we had **42** new route customer accounts totaling **\$1,367.75**. We also had **44** lost accounts totaling **\$2,109.75**. Other changes to accounts total **-\$143.00** for a total monthly **loss** of **\$885.00** in net revenues.

OUT-OF-COUNTY TIPPAGE: SEPTEMBER 2011- Juneau County 89.41 tons = **\$5,364.60**;
Marquette County 41.84 tons = **\$2,510.40**; Sauk County 2.93 tons = **\$175.80**; Waushara County 76.21 tons = **\$4,572.60**. 7 -10yd container haul fees = **\$1,050.00**. 9 - 20yd container haul fees - **\$1,575.00**.
9 - 30yd container haul fees = **\$1,575.00**.

Comingled-Recyclables brought in **25.89** tons = **\$776.70**.

Glass brought in **23.84** tons = **\$119.20**.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$17,719.30 (annualized \$212,631.60)**.

MEETINGS/SEMINARS/TRAININGS: Attended Dept. Head meeting on September 15th.

Attended County Board on September 20th.

Attended a meeting with Admin & Finance Committee on Sept. 16th to continue discussions on budget. It was recommended that all JE's for Cell #4 construction for labor and equipment costs be done so that they could get a complete picture of all account balances. Director completed and submitted revised figures for 2011 budget and 2012 construction costs. New budget documents will be available when all JE's and revisions are done. After discussions with Finance Committee and the engineers, our cap and gas system project scheduled for next year will be done over a two year period to reduce the annual affect on the capital asset costs.

On September 27th, attended a WIRMC conference call regarding the 2012, 2013 & 2014 Winter Conferences.

Attended the NEWCMG/WCSWMA Fall Conference in Waupaca on Sept 27, 28, and 29th. A WCSWMA Executive Board meeting will also be held on Sept. 29th at 12:30 PM.

Will attend a conference call on October 17th regarding the WIRMC conference.

Will attend Wellness and HISC Committee meetings on October 18th.

Will attend County Board on October 18th. Two resolutions will be presented.

Will attend Dept. Head meeting on October 20th.

Will attend a Federal Property Advisory Committee meeting on October 26th in Waunakee.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: There were no other inspections performed for the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

The alarm system at the landfill was not operating correctly and a technician was called to fix the problem. The wires within that walls had been chewed by a mouse and was replaced.

The Underground Storage Tank Permit to Operate was received and properly posted.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

ADMINISTRATIVE PROJECTS: During the month of Sept/Oct the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Comingled bales were shipped through IROW.

Completed and submitted monthly fuel reporting to Admin & Finance office. Also submitted JE's for the entire year that has not been done since February when the Administrative Assistant left.

Continued to work with IROW on a plan to expand the current recycling building if the sale does not take place.

Worked with S. Trempealeau County on a consolidated agreement for additional grant funding. Our resolution will go before County Board in October.

Continued working with Juneau and Monroe County on a three way agreement to take Juneau County's waste when they close. This would guarantee additional tonnage into the landfill. Will be meeting with a company to discuss a gasification project near Black River Falls and potential transfer station sites.

Extended the FCI contract for 6 months while the bidding process takes place. Submitted a bid for hauling services for the next 4-5 years.

Made arrangements for Dr. Elmo Rawlings for UW Platteville to bring a group of scientists to study the clay borrow pit. They have been here several times and have dated the soils back 10,000 years.

Received notice from Village of Oxford that Adams County was the winning bidder for curbside collection contracts which would begin 1/1/12. Also submitted a bid for Village of Coloma for curbside collection. These two contracts will bring in approximately 350 tons of garbage annually.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Canamer placed geosynthetic liner over landfill N. ½ of Cell #4 starting on October 5th. The project kept getting pushed back due to rain. They did have equipment problems so the liner install wasn't completed until a week later. We were notified today that we can start placing sand over the liner as the tests came back. The sand blanket and leachate systems need to be installed this fall.