

ADAMS COUNTY BOARD OF SUPERVISORS REGULAR MONTHLY MEETING
 ADAMS COUNTY BOARD ROOM
 April 17, 2007
6:00 p.m.

1. Call to Order by the Chair
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge Of Allegiance
5. Roll Call
6. Approve the Agenda
7. Approval of the February 20, 2007 and March 20, 2007 County Board Minutes.
8. Public Participation (if requested by the County Board Chair)
9. Announcement of Meetings, Agenda Changes, Report of Supervisors Claims read by the County Clerk, and appoint 6 supervisors to approve claims Dixon, Kotlowski, Townsend, Davis, Kirsenlohr and Grabarski to review during recess
10. **Correspondence:** Letter dated March 19th, 2007 from Walter C. Clark regarding Consortium #6 bioterrorism and public health preparedness program. Letter dated March 20, 2007 from Kevin Knies regarding his resignation. Letter dated March 29, 2007 from Hazelbaker & Associates regarding providing Corporation Counsel Services. Invitation dated April 2, 2007 from Adams County Chamber of Commerce & Tourism to attend Annual Spring Award Banquet. Invitation from Safety Comm Solutions received April 5, 2007 to attend pipeline damage prevention training. Brochure & registration for 2007 WCA Annual Conference October 7-9, 2007.

bring policy procedure book

11. **Appointments:**

12. **Unfinished Business:**

Res. #01: To adopt the Personnel & General Administrative Policies of Adams County and shall be updated at least annually by the January County Board meeting. To rescind all previous resolutions that are now updated and contained in the new Personnel & General Administrative Policies.

Ord. #01: Rescind previous ordinances now contained and updated in the personnel & general administrative policies.

13. **New Business:** ACRIDC- Adams County Rural Industrial Development Commission update by Daric Smith, Interim Administrative Coordinator Report, Library Financial (w/minutes), Discussion only: Long-range plan for the Corporation Counsel/Personnel Office, Clerk's Financial Report.

14.		
Adams County Brd 2/20, 3/20 Admin & Fin 3/15, 3/16 Airport 2/19 Exe Com 3/12, 3/27 Hlth Hum 3/9	Hlth Hum Fin 3/9 Hlth Hum Resources 3/29 Library 2/26 North Central 12/21 Planning & Dev 3/7, 3/20	Pub Safety 3/14 Pub Works 3/8, 3/20 Resource & Rec 3/14 SCLS 3/12

15. **Resolutions:**

Res. 16: Initial resolution authorizing the issuance of general obligation promissory notes in an amount not to exceed \$5,100,000.

Res. 17: Complete construction of Petenwell Park, Adams County, Phase II Campground Expansion to accommodate overnight camping for outdoor motorized recreational trail users.

Res. 18: To authorize Adams County to construct and improve the Adams County Communications System from the current inadequate two-tower system to a seven-tower system with a two-sat equipped 911 dispatch console with a final cost to be determined in the Request for Proposal.

Res. 19: To create one regular, part-time (19 hours per week) County position, Public Health Technician, in the Collective Bargaining Agreement between the County of Adams and Adams County Courthouse Employees Union, Local 1168, AFSCME, AFL-CIO.

Res. 20: To authorize an application to the State of Wisconsin for an audit waiver exemption for provider agencies with contracts between \$25,000 and \$75,000.

Res. 21: To honor Adams County foster parents.

16. **Ordinance:**

Ord. 03: Authorizing Adams County to become an agent of the State for the department of Agriculture, Trade, and Consumer Protection for the purpose of Administering a program of retail food establishment licensing, adopting Adams Co. Code CH. 44 and amending Adams Co. Code CH 20.

Ord. 04: Rezone a parcel of land in the Town of Richfield, owned by Judith M Schliepp, portion of property (approximately 1.43 acres) located at 238 County Road J, in the SW1/4, SE 1/4, Section 35, Township 18 North, Range 7 East, from A-1 Exclusive Agricultural District to an R-1 Single Family Residential District.

Ord. 05: Rezone a portion of a parcel of land in the Town of Adams, owned by Glenn W. Zant, property (35 acres) located at 911 County Road J, in the NE 1/4, NE 1/4, Section 3, Town 17 North, Range 6 East, from an A-1 Exclusive Agricultural District to allow 30 acres to be changed to A-1 (15) and 5 acres to be changed to an A-3 Secondary Agricultural District.

Ord. 06: Rezone a parcel of land in the Town of Springville, owned by Herbert Theisen, property (38.870 acres) located at 1370 State Highway 82, in the SE 1/4, SW 1/4, Section 18, Township 15 North, Range 6 East, from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District on 5 acres and the remaining 33.870 acres from an A-1 Exclusive Agricultural District to an A-1(15) District.

Ord. 07: Rezone a parcel of land in the Town of Dell Prairie, owned by Teresa Klepczarek, property (40 acres) located in the SW 1/4, NE 1/4, Section 2, Township 14 North, Range 6 East, Town of Dell Prairie, from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District.

Ord. 08: Rezone a portion of a parcel of land in the Town of New Haven, owned by Loris Harrison/Marsha Johnsen/Jeff Thompson, portion of property (5 acres) located at 540 Gulch Avenue in Part of the SW 1/4, SE 1/4, Section 32, Town 14 North, Range 7 East, from an A-1(15) Exclusive Agricultural District to an A-3 Secondary Agricultural District.

17. **Denials:**

18. Approve Claims:

19. Per Diem and Mileage for this Meeting read by the County Clerk.

20. Motion for County Clerk to correct errors.

21. Set next meeting date

22. **Closed Session:** (none)

23. Adjournment.

Resolution No. —

**INITIAL RESOLUTION AUTHORIZING THE
ISSUANCE OF GENERAL OBLIGATION PROMISSORY NOTES
IN AN AMOUNT NOT TO EXCEED \$5,100,000**

BE IT RESOLVED by the County Board of Supervisors of Adams County, Wisconsin that there may be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Promissory Notes in an amount not to exceed \$5,100,000 for the public purpose of construction, extension, repair and improvement of roads and highways, constructing new facilities and various addition and improvement projects at the County's solid waste site; and acquiring furnishings, fixtures and equipment. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such Notes.

BE IT FURTHER RESOLVED that Ehlers & Associates, Inc. is hereby authorized to prepare the necessary offering materials and to solicit proposals for the sale of said Notes all to be approved at a subsequent meeting of the County Board of Supervisors.

Adopted and recorded this 17th day of April, 2007.

Cynthia Loken
County Board Chairperson

Attest:

Cindy Philippi
County Clerk

(SEAL)

**CERTIFICATE OF COMPLIANCE WITH
OPEN MEETING LAW PUBLIC NOTICE REQUIREMENTS**

I, _____ (name) _____ (title)
of _____
(official name of municipality)

hereby certify that:

1. **Meeting Date.** On the ____ day of _____, 20__ a
_____ meeting was held commencing
(County Board, Common Council, etc.)
at _____ o'clock ____m. at _____
(location)

2. **Posting.** On the ____ day of _____, 20__ at approximately
_____ o'clock ____m., I posted or caused to be posted a notice setting forth the time, date,
place and subject matter (including specific reference to the borrowing) of said meeting in the
following public places (attach an extra sheet if necessary):

OR * OR * OR

Publication. The _____
(County, City, etc.)
caused a notice setting forth the time, date, place and subject matter (including specific reference
to the borrowing) of said meeting to be published on the ____ day of _____, 20__
by the following news medium or media (attach an extra sheet if necessary):

(If notice was published rather than posted, attach copy
of published notice).



1100 Wisconsin Avenue
Madison, Wisconsin 53702-1100
Tel: 608 277-3000
Fax: 608 271-1352
www.quarles.com

Attorneys at Law for
Madison and Janesville, Wisconsin
Highways and other Public Projects
Chicago, Illinois
Racine and Janesville, Wisconsin

March 15, 2007

VIA EMAIL

Mr. Ronald W. Chamberlain
Highway Commissioner
Adams County Highway Department
1342 CTH F
Adams, WI 53910

Re: General Obligation Promissory Notes

Dear Mr. Chamberlain:

Attached please find a copy of the **Initial Resolution** to be adopted in connection with the above-referenced financing. We have prepared this Resolution with the information provided to us by Mike Harrigan of Ehlers & Associates, Inc. Please review it carefully.

It is our understanding that this Resolution will be considered by the County Board at its regular meeting on April 17, 2007.

Please include the title of this Resolution on the agenda for the meeting. Please then post the agenda in at least three public places and provide it to the official newspaper of the County (or if the County has no official newspaper, to a news medium likely to give notice in the area) and to any other requesting media at least twenty-four hours prior to the meeting (see Section 19.84(1)(b) Wisconsin Statutes). The enclosed **Certificate of Compliance with Open Meeting Law** must be completed in connection with the meeting at which this Resolution is adopted.

Unless the County Board has adopted special rules regarding the adoption of borrowing resolutions, a vote of at least three-quarters of the full County Board of Supervisors is necessary to adopt this Resolution. We have enclosed an **Excerpts of Minutes** form for you to complete which records the vote on the Resolution.

ORNF060000584.1

Resolution No. 17 -2007

INTRODUCED BY: Resource and Recreation Committee

INTENT & SYNOPSIS: Complete construction of Petenwell Park, Adams County, Phase II Campground Expansion to accommodate overnight camping for outdoor motorized recreational trail users.

FISCAL NOTE: The grant/proposal would be requesting 100 % State funding.

WHEREAS: Adams County received a WI DNR recreation grant of \$61,581.00, in 2004 to construct a gravel campground roadway and 116 campsites in a newly developed campground expansion area at Petenwell Park of Adams County. Project was completed to include grubbing and removal of trees in 2005.

WHEREAS: Adams County Board of Supervisors approved additional expenditures of \$290,346.75 in 2006 to install a high capacity water distribution system and electricity to 73 of the 116 newly developed campsites. Project was completed in 2006.

WHEREAS: Adams County Parks, Recreation, and Trails Department continually promotes Adams County's natural, cultural, and recreational resources to include Adams County's State funded ATV trails at twenty to twenty-five tourism events annually.

WHEREAS: Adams County consistently experiences increased park usage and requests for ATV camping from users outside of Adams County and Wisconsin.

WHEREAS: Adams County is interested in developing lands for public outdoor motorized trail use.

WHEREAS: Adams County now has created an ATV connecting route from Petenwell Park to Adams County's State funded ATV trail system.

WHEREAS: Adams County Parks, Recreation, and Trails Department will be opening Phase II Campground Expansion to ATV camping.

WHEREAS: Adams County recognizes the need to complete Petenwell Park Phase II campground expansion while accommodating ATV campers.

WHEREAS: Completion of Phase II would include sanitary facilities, install water and electricity to 43 remaining campsites, RV dump station, security lighting, and surfacing the gravel roads.

WHEREAS: Adams County is requesting \$1,190,567.39 for campground development for ATV users under Wisconsin State Statute 23.33.

Therefore, be it resolved that Adams County Parks, Recreation, and Trails Department apply for funds under WI State Statute 23.33 for development of public facilities for outdoor motorized recreational users.

Now, therefore, be it resolved Adams County hereby authorizes Frederick W. Nickel, Director of Parks/Recreation, and Trails Coordinator to act on behalf of Adams County to submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available; sign documents; and take necessary action to undertake, direct, and complete the above project.

Dated this 17th day of April 2007.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 17th day of April 2007.
Tabled _____

County Clerk

County Board Chairperson

Resolution No. 18 -2007

INTRODUCED BY: Public Safety and Judiciary Committee

INTENT AND SYNOPSIS: To authorize Adams County to construct and improve the Adams County Communications System from the current inadequate two-tower system to a seven-tower system with a two-seat equipped 911 dispatch console with a final cost to be determined in the Request for Proposals.

FISCAL NOTE: It is anticipated to do a long-term bond issue to fund this project. A final cost will be determined by the proposals received that meet the Request for Proposals guidelines.

WHEREAS: A communications study of the status and capabilities of the current two-tower system was completed in early 2005 that showed inadequate or no portable and mobile radio and pager coverage in various areas of the county; and

WHEREAS: The 2005 study estimated a seven-tower system with the 2-seat equipped 911 dispatch console to have a cost of approximately \$2,141,500.00; and

WHEREAS: The study further showed Adams County two-tower system currently covers 323.8 acres per site with inadequate coverage. The study recommended a seven-tower system that would cover 92.5 acres per site due to county terrain and provide good to excellent coverage in all areas of the county; and

WHEREAS: The current equipment at the repeater sites and in the County 911 Dispatch Center is well over ten years old. The often needed repair parts are no longer made. Any needed repairs are accomplished with used parts; and

WHEREAS: Adams County does not own the land or building on the Friendship Mound that currently houses the antenna and repeater equipment. The access to this site for service repairs is extremely difficult as there is no road and the current owner is seeking payment for easement rights; and

WHEREAS: Various county-based agencies and departments that use the countywide communications system include Adams County Sheriff Department, Adams County Highway Department, Adams County Solid Waste Department, Adams County Public Health, Adams County Coroner, Moundview Memorial Hospital Emergency Medical Service plus all ambulance services who provide coverage to Adams County, County-based Fire Departments plus all fire departments who provide coverage to Adams County, and Municipal Police Departments.

NOW, THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors to authorize the construction and improvement of the Adams County Communications System to a seven-tower system with a two-seat equipped 911 dispatch console with a cost to be determined by a Request for Proposal.

Dated this 17th day of April 2007.

Signed:

Adopted ____ Defeated ____ Tabled ____ by the Adams County Board of Supervisors this 17th day of April 2007.

County Clerk

County Board Chair

RESOLUTION NO. 19 - 2007

INTRODUCED BY: Health & Human Services Board

INTENT AND SYNOPSIS: To create one regular, part-time (19 hours per week) County position, Public Health Technician, in the Collective Bargaining Agreement between the County of Adams and Adams County Courthouse Employees Union, Local 1168, AFSCME, AFL-CIO.

FISCAL NOTE: Funds necessary for this position will be received through the Tri-County Environmental Health Consortium as a result of fees collected through the implementation of the ordinance authorizing Adams County to become an agent of the state for the Department of Agriculture, Trade, and Consumer Protection for the purposes of administering a program of inspection of retail food establishment licensing. **NO COUNTY TAX LEVY FUNDS ARE TO BE EXPENDED FOR THIS POSITION.** Account creation and line item transfers are as specified:

<u>Changes to 2007 Budget</u>	<u>Approved</u>	<u>Revision</u>	<u>Total</u>
Create Accounts/Lines			
<i>DATPC Agent Status (240R.30.43552)</i>			
DATPC Agent Status (240R.30.43552.000.000)	\$0	\$20,549	\$20,549
<i>DATPC Agent Status (240E.30.54117)</i>			
Reg Salaries (240E.30.54117.110.000)	\$0	\$ 7,602	\$ 7,602
Social Security (240E.30.54117.210.000)	\$0	\$ 582	\$ 582
Retirement (240E.30.54117.211.000)	\$0	\$ 927	\$ 1,830
Hosp & Health (240E.30.54117.214.000)	\$0	\$ 4,157	\$ 4,157
Life Insurance (240E.30.54117.215.000)	\$0	\$ 6	\$ 6
Mileage (240E.30.54117.432.000)	\$0	\$ 7,275	\$ 7,275
Revise Budgeted Accounts/Lines			
Reg Salaries (240E.30.54110.110.000)	\$198,903	(\$7,602)	\$191,301
Part Time (240E.30.54110.122.000)	\$28,541	\$6,696	\$ 35,237
Social Security (240E.30.54110.210.000)	\$17,399	(\$70)	\$ 17,329
Retirement (240E.30.54110.211.000)	\$27,748	(\$110)	\$ 27,638
Hosp & Health (240E.30.54110.214.000)	\$71,883	(\$4,157)	\$ 67,726
Life Insurance (240E.30.54110.215.000)	\$246	\$0	\$ 246

WHEREAS, the Wisconsin Department of Agriculture, Trade, and Consumer Protection has been forming relationships with local health departments throughout the state, for the purpose of local public health departments becoming DATCP's agent in their area of food protection, and

WHEREAS, the Counties of Adams, Sauk, and Juneau have an environmental health consortium that is a model to the rest of the state based on its partnership success, and

WHEREAS, the Tri-County Environmental Health Consortium has successfully functioned in limited agent status with the state Division of Public Health since 2005, inspecting low complexity establishments (tourist rooming houses, vending machines, campgrounds, prepackaged foods, and hotels/motels), while the state continued to issue licenses, collect all fees, issue all necessary forms, and intercede when enforcement/compliance activity was necessary, and

WHEREAS, the Tri-County Environmental Health Consortium is prepared to work together to expand food protection efforts into retail food establishments in the three counties, and

WHEREAS, Public Health in Adams County is ultimately responsible for investigating all food illnesses at these Adams County establishments, and

WHEREAS, it is in the best interest of the citizens of Adams County to have local control over these establishments, and

WHEREAS, a Public Health Technician, working under the supervision of a Registered Sanitarian is the most cost effective means of providing this service, and

WHEREAS, sufficient revenues are generated by license fees in the three county area to fund the

expansion of the food protection program, and
WHEREAS, no county tax levy funds will be expended for the food protection program, and
WHEREAS, the Health & Human Services Board will review annually during the budget development
process the availability of adequate revenue to continue to fund the position, and, whereas, the
position will be eliminated should revenues be unavailable or insufficient,
NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors that one part-time Public
Health Technician position be created in the Health & Human Services Department, effective 1
June 2007, and that recruitment for the position begin immediately, and
BE IT FURTHER RESOLVED by the County Board of Supervisors that the 2007 Budget be amended
in accordance with the Fiscal Note.

Dated this 13th day of April, 2007.

HEALTH & HUMAN SERVICES BOARD

_____ ADOPTED _____ DEFEATED

by the Board of Supervisors of Adams County, Wisconsin, this _____ day of
_____, 2007.

County Clerk

County Board Chairperson

Resolution No. 20 – 2007

INTRODUCED BY: Health & Human Services Board.

INTENT & SYNOPSIS: To authorize an application to the State of Wisconsin for an audit waiver
exemption for provider agencies with contracts between \$25,000 and \$75,000.

FISCAL NOTE: No direct fiscal impact. Will reduce costs for provider agencies and reduce Health &
Human Services costs associated with audit reviews and audit waiver requests. May result in future cost
savings on provider service contract rates due to the provider's audit cost decrease.

WHEREAS, §66.0143, Wisconsin Statutes, allows municipalities and counties to apply for state
mandate waivers for a four-year period; and

WHEREAS, Federal Circular OMB A-133 requires provider agencies that spend more than \$300,000
in federal funds in a year to have a compliance audit, whereas the State of Wisconsin audit
requirement threshold is set at \$25,000; and

WHEREAS, a review of 2006 purchase of service contracts indicated that 30 agencies with contracts
between \$25,000 and \$75,000 were required to provide audits (at a cost of as much as \$4,000
per audit); and

WHEREAS, the waiver of the audit requirement could reduce future provider costs and result in
savings to the citizens of Adams County; and

WHEREAS, the waiver of the audit requirement will in no way increase the risk to the County or its citizens because the audit process is a monitoring mechanism for the financial and operational review of provider services, and health and safety issues with service providers are monitored on an ongoing basis throughout the year; and

WHEREAS, twenty eight other Counties (including Sauk, Juneau, Waushara, and Wood) and North Central Health Care have been granted waivers to increase audit thresholds as of 2 March 2007;

NOW, THEREFORE, BE IT RESOLVED BY THE ADAMS COUNTY BOARD OF SUPERVISORS to authorize the Health & Human Services Department to request an audit waiver exemption from the present requirement for contracts of \$25,000 and to establish the threshold at \$75,000 or more under §66.0143, Wisconsin Statutes, to comply with those audit requirements under §46.036(5m)(f), Statutes.

Dated this 13th day of April, 2007.

HEALTH & HUMAN SERVICES BOARD

_____ ADOPTED _____ DEFEATED

by the Board of Supervisors of Adams County, Wisconsin, this _____ day of _____, 2007.

County Clerk

County Board Chairperson

Resolution No. 21 – 2007

INTRODUCED BY: Health & Human Services Board.

INTENT & SYNOPSIS: To honor Adams County foster parents.

FISCAL NOTE: Any costs incurred will be absorbed within the 2007 Health & Human Services Department budget.

WHEREAS, May is National Foster Care Month; and

WHEREAS, families are the primary source of identity, hope, and caring for children and serve as the very foundation of our community; and

WHEREAS, at any given time there are more than a dozen Adams County foster children and youth in foster care, many of them being cared for by dedicated and compassionate Adams County foster families on a short-term or long-term basis; and

WHEREAS, in Adams County six foster families help children find permanence in their lives, build hope, encourage growth, and provide support every day through their service to children and thus deserve our respect and appreciation; and

WHEREAS, many Adams County foster families have adopted children into their families, resulting in a continual need for more foster families; and

WHEREAS, Adams County Health & Human Services Department and many individuals employed there work together to support Adams County foster families and families in crisis by providing them with necessary support and resources and raising awareness of the needs of children in foster care;

NOW, THEREFORE, BE IT RESOLVED BY THE ADAMS COUNTY BOARD OF SUPERVISORS to honor Adams County foster families by proclaiming the month of May 2007 as Foster Family Month in the County of Adams, and to urge all citizens of Adams County to express their appreciation and volunteer their time and efforts on behalf of children in foster care, foster parents, and the child welfare professional staff providing essential care during this month and throughout the year.

Dated this 13th day of April, 2007.

HEALTH & HUMAN SERVICES BOARD

_____ ADOPTED _____ DEFEATED

by the Board of Supervisors of Adams County, Wisconsin, this _____ day of _____, 2007.

County Clerk

County Board Chairperson

ORDINANCE NO. 03 - 2007

AUTHORIZING ADAMS COUNTY TO BECOME AN AGENT OF THE STATE FOR THE DEPARTMENT OF AGRICULTURE, TRADE, AND CONSUMER PROTECTION FOR THE PURPOSES OF ADMINISTERING A PROGRAM OF RETAIL FOOD ESTABLISHMENT LICENSING, ADOPTING ADAMS CO. CODE CH. 44 AND AMENDING ADAMS CO. CODE CH. 20

WHEREAS, the Health & Human Services Board has determined that it is desirable to become an agent of the State for purposes of conducting retail food establishment licensing as an agent of the State of Wisconsin; and,

WHEREAS, the Health & Human Services Board believes that it can provide these services with existing staff and no additional tax levy impact because it will be funded by user fees.

NOW, THEREFORE, BE IT ORDAINED, by the Adams County Board of Supervisors, met in regular session, that the memorandum of agreement between Adams County and the State of Wisconsin attached hereto as Appendix A is hereby approved; and

BE IT FURTHER ORDAINED, that Adams Co. Code Chapter 44 is hereby adopted to read as attached hereto as Appendix B; and,

BE IT FURTHER ORDAINED, that Adams Co. Code Chapter 20 is hereby amended to include Adams Co. Code Chapter 44 and is hereby adopted to read as attached hereto as Appendix C.

Recommended for enactment by the Health & Human Services Board this 13th day of April 2007.

_____ ENACTED _____ DEFEATED

by the Board of Supervisors of Adams County, Wisconsin, this _____ day of _____, 2007.

County Clerk

County Board Chairperson

Ordinance No.: ___04___ 2007

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of Richfield on June 25, 1998, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On March 21, 2007, Judith M Schliepp, owner, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Richfield, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on April 11, 2007, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is hereby changed from A-1 Exclusive Agricultural District to an R-1 Single Family Residential District.

Portion of property (approximately 1.43 acres) located at 238 County Road J, in the SW1/4, SE 1/4, Section 35, Township 18 North, Range 7 East, Town of Richfield, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of April 2007.

Recommended for enactment by the Adams County Planning and Development Committee on this 11th day of April 2007.

Enacted/Defeated by the Adams County Board on the _____ day of April 2007.

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE
April 11, 2007 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Judith Schleipp – Rezoning Request from an A-1 Exclusive Agricultural District to an R-1 Single Family Residential District of the Adams County Zoning Ordinance to split off approximately 1.43 acres for residential use from the 40 acre parent parcel on property located at 238 County Road J, in the SW 1/4, SE 1/4, Section 35, Township 18 North, Range 7 East, Town of Richfield, Adams County, Wisconsin.

Appearing for with testimony:

No one appearing against:

Correspondence: Notification from the Town Board of Richfield that they met on May 18, 2006 and do not object to the zoning change.

Disposition.

Ordinance No.: ___05___, 2007

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of the Town of Adams on November 9, 1999, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On March 8, 2007, Glenn W. Zant, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel of land in the Town of Adams, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on April 11, 2007, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-1 Exclusive Agricultural District to allow 30 acres to be changed to A-1 (15) and 5 acres to be changed to an A-3 Secondary Agricultural District.

Property (35 acres) located at 911 County Road J, in the NE 1/4, NE 1/4, Section 3, Town 17 North, Range 6 East, Adams Township, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of April 2007

Recommended for enactment by the Adams County Planning and Development Committee on this 11th day of April 2007.

Enacted/Defeated by the Adams County Board on the _____ day of April 2007

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & ZONING COMMITTEE
April 11, 2007 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Glenn W. Zant – Rezoning Request from an A-1 Exclusive Agricultural District to allow 30 acres to be changed to A-1 (15) and 5 acres to be changed to a A-3 Secondary Agricultural District of the Adams County Zoning Ordinance for residential use on property located at 911 County Road J, in the NE ¼, NE ¼, Section 3, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin.

Appearing for with testimony:

No one appearing against.

Correspondence: Notification from the Town Board of Adams that they met on March 6, 2007 and do not object to the zoning change. Telephone call on March 30, 2007 from Ed Baron stating objection to the zoning change. He wants to keep it as A-1 and is afraid that singlewide manufactured homes will be placed on the rezoning property. E-mail from Ronald Chamberlain, Highway Department, on April 2, 2007 stating no concerns with the Zant rezoning.

Disposition:

Ordinance No. __06__ 2007

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of the Town of Springville on January 31, 2000, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On March 7, 2007 Herbert Theisen, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Springville, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on April 11, 2007, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District on 5 acres and the remaining 33.870 acres from an A-1 Exclusive Agricultural District to an A-1(15) District.

Property (38.870 acres) located at 1370 State Highway 82, in the SE 1/4, SW 1/4, Section 18, Township 15 North, Range 6 East, Springville Township, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of April 2007

Recommended for enactment by the Adams County Planning and Development Committee on this 11th day of April 2007.

Enacted/Defeated by the Adams County Board on the _____ day of April 2007

Cindy Phillippi, County Clerk Cynthia Loken, Board Chair

ADAMS CO PLANNING & ZONING COMMITTEE

April 11, 2007 – Room A260 -Courthouse

Friendship, WI 53934 – 9:00 A.M.

Herbert & Kay Theisen – Rezoning Request from an A-1 Exclusive Agricultural District to allow 5 acres to be changed to an A-3 Secondary Agricultural District and the remaining acreage to be changed to an A-1 (15) District of the Adams County Zoning Ordinance for residential & agricultural use on property located at 1370 State Road 82, in the SE ¼, SW¼ of Section 18, Township 15 North, Range 6 East, Town of Springville, Adams County, Wisconsin.

Appearing for with testimony:

No one appearing against.

Correspondence: Notification from the Town Board of Springville that they met on February 26, 2007 and do not object to the zoning change. Telephone call from Helen Plummer on April 2, 2007 stating no objection to the zoning change.

Disposition:

Ordinance No.: 07 2007

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of the Town of Dell Prairie on November 9, 1999, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On February 23, 2007, Teresa Klepczarek, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Dell Prairie, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on April 11, 2007 and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District.

Property (40 acres) located in the SW ¼, NE ¼, Section 2, Township 14 North, Range 6 East, Town of Dell Prairie, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of April 2007

Recommended for enactment by the Adams County Planning and Development Committee on this 11th day of April 2007.

Enacted/Defeated by the Adams County Board on the _____ day of April 2007

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & ZONING COMMITTEE
April 11, 2007 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Teresa Klepczarek – Rezoning Request from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District of the Adams County Zoning Ordinance to allow the 40 acre parcel to be split into four 10 acre lots on property located in the SW 1/4, NE 1/4, Section 2, Township 14 North, Range 6 East, Town of Dell Prairie, Adams County, Wisconsin.

Appearing for with testimony:

Appearing for with no testimony:

No one appearing against.

Correspondence: Notification from the Town Board of Dell Prairie that they met on February 13, 2007 and do not object to the zoning change.

Disposition:

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of the Town of New Haven on November 1, 1999, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On February 22, 2007, Loris Harrison/Marsha Johnsen/Jeff Thompson, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel of land in the Town of New Haven, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on April 11, 2007, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-1(15) Exclusive Agricultural District to an A-3 Secondary Agricultural District.

Portion of property (5 acres) located at 540 Gulch Avenue in Part of the SW 1/4, SE 1/4, Section 32, Town 14 North, Range 7 East, New Haven Township, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of April 2007.

Recommended for enactment by the Adams County Planning and Development Committee on this 11th day of April 2007.

Enacted/Defeated by the Adams County Board on the _____ day of April 2007.

Cindy Phillippi, County Clerk Cynthia Loken, Board Chair

ADAMS CO PLANNING & ZONING COMMITTEE
April 11, 2007 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Loris Harrison/Marsha Johnsen/Jeff Thompson – Rezoning Request from an A-1 (15) Exclusive Agricultural District to an A-3 Secondary Agricultural District of the Adams County Zoning Ordinance on a portion of property, five acres, for residential & agricultural use on property located at 540 Gulch Avenue, in the SW 1/4, SE 1/4, Section 32, Township 14 North, Range 7 East, Town of New Haven, Adams County, Wisconsin.

Appearing for with testimony:

Appearing for with no testimony:

No one appearing against:

Correspondence: Notification from the Town Board of New Haven that they met on February 15, 2007 and do not object to the zoning change. Telephone call on March 30, 2007 from Walter Weishoff stating no objection to the zoning change. Telephone call on April 5, 2007 stating no objection to the zoning change.

Disposition:

Administrative & Finance Committee Meeting Minutes
March 15, 2007
8:00 a.m.

Meeting called to order by Chairperson Sebastiani at 8:06 a.m. Members present, Grabarski, Davis, Sebastiani. Excused Keckeisen, West. Chamberlain, Phillippi, Beckmen, July also present.

Motioned by Grabarski/Davis to approve February 16th, 2006 minutes as submitted and amended February 15, 2007 minutes reflecting adjourned at 3:10 p.m. Motion carried by unanimous voice vote.

West present at 8:10 a.m.

Chamberlain request credit card for training, they have recently used law enforcements credit card.

Keckeisen present at 8:15 a.m.

Purchase orders aren't being accepted, checks, paper money are being declined.

Public Works committee is in favor and has no preference on which credit card is used. Vendors are looking for instant gratification.

Motioned by Davis/West to approve credit card for Highway Department with a limit of \$5,000 and all receipts must accompany the statement. If receipts are not turned in with the statement the employee shall pay their portion of the bill, it is up to the department head to enforce. Motion carried by unanimous voice vote. Chamberlain left the meeting at 8:30 a.m.

July spoke in reference to the safe keeper revenue; different avenues are being pursued such as:

- Prisoners from other counties – success in obtaining 14 inmates from Monroe
- Entering into State contract already approved by Kniess—State prisoners at a rate of \$51.00 per day (with the right to refuse inmates from the state)
- Electronic monitoring of huber inmates – ability to generate \$13.75 a day with no additional cost to implement
- GPS a more restricted monitoring device—ability to generate \$10.00 a day
- Booking fee of \$25.00 each put in place one month ago
- Jail inmate clean cells prior to inspection, to cut labor costs, then having a potential to cut inmates time for services provided

Motion by Grabarski/Keckeisen that in 30-days Sheriff, Deputy Sheriff, and Jail Captain furnish detailed written report on anticipated revenue increase and reduced expenditure to cover budget. Motion carried by unanimous voice vote.

Motioned by West/Grabarski to separate FSA program out of health insurance fund setting up a separate account. Will bring resolution to board for funds in future. Motion carried by unanimous voice vote.

West excused at 10:15 a.m.

MIS- Vouchers presented by McGhee. Computers are selling at the Thrift store at \$75.00 a piece. An account has been set up and forwarded to Health and Human Services department for the 80% of the sale to be deposited in MIS account. At the end of the year the 3 major projects that have been being worked on should be complete to leave an approximate \$20,000 fund balance. Upgrade of Office Microsoft 2007 version of software needs to take place. The cost per license is \$297.38. We have 103 licenses currently. License from the state is at a lower rate.

Motioned by Grabarski/Davis to pay license fee of \$297.38 per license for the upgraded software agreement. Motion carried by unanimous voice vote.

Rich is doing a great job, probation shall end next week.

Treasurer- Law enforcement has not turned in a bank statement and financial report for their 3 bank accounts. Bays will contact the bank to determine if the accounts have been closed and report back to committee. Tax deed is ready for court. Title search and certified charges are included in the initial dollars owed on the parcel. We recoup these fees upon payment. Newspaper printing/publishing has a substantial cost. Surrounding counties charges flat rates, it is suggested that it be allowed to charge and we'd redeem these fees with payment.

Motioned by Grabarski/Davis to instruct Bays, Treasurer to draw up a resolution for the fall for fees for publishing tax foreclosure to be forwarded to County Board. Motion carried by unanimous voice vote.

Two Towns and the City of Wisconsin Dells are refusing to be computerized. Bays would like to charge fees per parcel for staff to reenter the information. A fee of .50 or .75 cents a parcel for posting would be charged back to the Town of Lincoln, New Haven, and City of Wisconsin Dells. It's staff time that we should not be paying to redo something that has already been done at a different level. It was suggested that a resolution be drafted and forwarded in the fall as well.

Long explained the boats as follows:

- 18 foot cress liner 175 horse –used at Castle Rock/Petenwell Park
- 17 foot bottom boat for little lakes (50 miles of Wisconsin River)
- 1985 – (1 original patrol boat) 16 foot used as back up boat for the 18 foot cress liner and/or for dragging/rescue operations
- Working with Big Flats to cover Monroe/Petenwell area and possible store boat there
- 2 personal water crafts/jet skis from Yamaha – use in the beginning of summer and return in the fall (loaners)

Motioned by Keckeisen/Davis to send a directive to Sheriff's Department that both their home committee and Administrative Finance Committee get a detailed copy of their credit card bill each and every month. Motion carried by unanimous voice vote.

County Clerk-Vouchers were submitted, dog report, report on percent of outstanding debt, 51.3% Road/Hwy, 12% combination Hwy/Solid Waste, remaining 36.1% Jail, Courthouse Project, Unfunded Liability, CWCA, IGA purchase.

Motioned by Keckeisen/Davis to recess for lunch at noon. Motion carried by unanimous voice vote.

Reconvened at 1:30 p.m. Present, Grabarski, Davis, Sebastiani.

Motioned by Keckeisen/Davis to correct Emergency Management Grant dollars in wrong categories. No impact to initial budget just aligning funding. Motion carried by unanimous voice vote.

Motioned by Keckeisen/Grabarski effective immediately no more than 2 supervisors can attend the same conference at anytime. Motion carried by unanimous voice vote.

Kniess will report back to committee on status of National Equity and phone audit. Nothing to report at this time. Todd Heath has not returned phone calls regarding phone audit.

Committee may possibly go with AIM Network to review Workers Compensation and/or utilities.

Agenda items for next month to include: P&Z copy machine update, Credit Card Report Sheriff's Department, Work on Fiscal Policy, cell phone usage, use of credit card, National Equity, AIM Network

Motioned by Keckeisen/Davis to adjourn at 4:10 p.m. until 8 a.m. March 16, 2007. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi,
Recording Secretary

These minutes have not been approved by the Administrative Finance Committee

Administrative & Finance Meeting Minutes
March 16, 2007
8:07 a.m.

Meeting called to order by Chairman Sebastiani at 8:07 a.m.. Present Davis, Keckeisen, Sebastiani.
Excused Grabarski, West.

Monthly vouchers approved as submitted.

Identify agenda items:

- Libray lease, and/or possible sale of building
- Cornoner financial's
- Bonding issues
- Aim network response

Motioned by Keckeisen/Davis to have AIM Network investigate Wausau Worker's Compensation claims, proposing 35% or less. Motion carried by unanimous voice vote.

Kniess unavailable to report back to committee on status of National Equity and phone audit.
Forward to next months agenda.

Motioned by Keckeisen/Davis to adjourn at 11:30 a.m. until April 13th & 16th 8:00 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi,
Recording Secretary

These minutes have not been approved by the Administrative Finance Committee

Airport Commission Agenda

Monday, February 19 @ 7:00pm

1. Was the meeting properly announced?

Yes

2. Call the meeting to order.

John West called the meeting to order at 8:03pm

3. Roll call.

John West

Steve Pollina

Mike Keckeisen excused

Jerry Johnston

Jerry Reuterskiold

4. Approve the agenda.

Motion by Steve second by Jerry Johnston

Motion passed

5. Approve the minutes of January 15th, 2007

Motion by Jerry Johnston second by Steve

Motion passed

6. Managers Report

A. Correspondence

Rebee contacted us for a one year lease for agricultural spraying.

There is an airport conference April 30th in Wisconsin Rapids.

Jake has requested his access be approved. We requested that he show it was a condition of sale.

The FAA has informed us that they are picking airports and are checking all there paperwork.

We need to send a letter to Rabels that they are not allowed to ride four wheelers on county property. Also they have to remove the travel trailers that are encroaching onto airport property.

Mike will draft a letter to remind all adjoining property owners not to be using county lands.

B. 2006 books are being closed out and we will need to take money for the carry over fund and use it to balance the capital improvements.

We have sold 4100 gallons of fuel so far this year.

C. Mike has a meeting March 26, 2007 for bid openings

We are looking for areas to get fill for the ramp expansion. We are looking on the airport property right now.

D. Mike has been in touch with the regional planning committee.

E. Mike has a template to start working with.

F. We may have to table this till next year.

G. Only one remains right now and that is the old Kessler lease.

H. A request has been made to transfer from Al Davidson to Mary Beth Alsop / North woods Aviation.

7. Grounds Keepers Report.

A. Maintenance and grounds.

Sheldon reported everything OK.

B. Review Vouchers

All vouchers reviewed

C. A motion to approve all vouchers was made by Steve and seconded by Jerry Johnston.

Motion passed.

8. None

9. Set next meeting

Monday, March 26, 2007. @ 7:30pm at the airport.

Motion by Jerry second by Steve

Motion passed

10. Adjournment

9:03pm

ADAMS COUNTY BOARD OF SUPERVISORS REGULAR MONTHLY MEETING MINUTES

ADAMS COUNTY BOARD ROOM

March 20, 2007

6:00 p.m.

The Adams County Board of Supervisors monthly meeting was called to order by Chairperson Loken at 6:04 p.m.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Bob Dixon; #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #07-Dave Grabarski; Dist. #08-Frances Dehmlow; Dist. #09-Pat Townsend; Dist. #10-Matthew Sherd; Dist. #11-Beverly Ward; Dist. #12-Florence Johnson; Dist. #13-Michael Keckeisen; Dist. #14-Harry Davis; Dist. #15-David Renner; Dist. #16-John West; Dist. #17-Joyce Kirslenlohr; Dist. #18- Bob Neuenfeldt; Dist. #19-David Repinski; Dist. #20-Cynthia Loken. Excused Dist. #06-Dean Morgan.

Approve the Agenda: Motioned by Repinski/Renner to approve the agenda as submitted but, taking unfinished business Resolution #1 and Ordinance #1 after all ordinances. Motion carried by unanimous voice vote.

Central Wisconsin Community Action changed their bylaws reducing the number of County Board Supervisors from two to one therefore Larry Babcock has been removed from Central Wisconsin Community Action Committee.

Appointments: Motioned by Kirslenlohr/Licitar to appoint Darrell Renner to Local Emergency Planning Committee, reappoint Lynda Bula and Dave Grabarski to Adams County Rural and Industrial Development Commission their term expires in April, and appoint Janet Brown, Patty Brogan, Patty Schaumburg, Linda Gies, Shirley Woodruff, Deb Gruenloh, Maureen Bruce, Linda McFarlin, Rita Smith, Ed Shields, Jeanette Fowler, Rita Riedel, Ron Johnson, Dennis Gorder, Kim Cassidy, and Kaye Eckert to the Mental Health, AODA, & Crisis Advisory Committee. Motion carried by unanimous voice vote.

Unfinished Business (U1): Motioned by Repinski/Neuenfeldt to approve proposals for change in Town of Rome's Zoning Ordinance, Ch: **Canopies:** Forbid canopies in 10.03 (2) (i): a. Definition: Canopy is a temporary free standing structure that is not considered real property with an intent or use for storage of personal property not limited to the parking or storage of motor vehicles, boats, supplies, snow mobiles, utility, recreational vehicles and section b. Use: Town of Rome forbids canopies and ports to be used as garages for boats, vehicles or storage in the Lakes and all residential districts, except for the use of canopies atop boat lifts. Canopies may have no metal, fiberglass or wood covering. Canopy tops must be constructed with a non-rigid covering. **Fences:** 10.25 (6): To delete sentence in para (6): the vertical supports for the barbed wire slanting inward away from the property line. Motion carried by unanimous voice vote. (see or reference U2)

New Business: Wellness Program presentation was done by Tina Keon. Interim Administrative Coordinator Report, Clerk of Circuit Court's Annual Report, Community Service Coordinator's Annual Report, Annual Adams County Agricultural Society Report, Highway Operations Financial Report, Library Financial (w/minutes), and County Clerk's Financial Report were all submitted.

Resolutions:

Res. 13: Motioned by Sebastiani/Dixon to adopt Res. #13 to authorize Emergency Management Director Jane Grabarski to attend the Food & Agriculture Terrorism Emergency Management course sponsored by FEMA's Emergency Management Institute. The course will be held May 7-11, 2007 in Emmitsburg, Maryland at the National Emergency Training Center-NETC. Motion carried by roll call vote, 18 yes, 1 excused, 1 abstaining. Excused Morgan. Abstaining Grabarski.

Res. 14: Motioned by Repinski/Neuenfeldt to adopt Res. #14 to authorize Emergency Management Director Jane Grabarski to attend the Debris Management Emergency Management course sponsored by FEMA's Emergency Management Institute. The course will be held September 17-20, 2007 in Emmitsburg, Maryland at the National Emergency Training Center (NETC.) Motion carried by roll call vote 18 yes, 1 excused, 1 abstaining. Excused Morgan. Abstaining Grabarski.

Res. 15: Motioned by Johnson/Dixon to adopt Res. #15 to support the legislature designating additional state monies to Wisconsin's County Child Support Programs in order to continue to provide

the current high level of service. Motion carried by roll call vote, 19 yes, 1 excused. Excused Morgan.

Ordinance:

Ord. 02: Motioned by Neuenfeldt/Keckeisen to rezone a parcel of land in the Town of Adams, owned by Robert A. & Linda M. Collins, portion of property (approximately 2.5 acres) located in the NW 1/4, SW 1/4, Section 29, Township 17 North, Range 6 East, from an A-3 Secondary Agricultural District to an R-1 Single Family Residential District. Motion carried by roll call vote 19 yes, 1 excused. Excused Morgan.

Unfinished Business (U2): Motioned by Sebastiani/Keckeisen to bring back unfinished business item #12 regarding canopies/fences. Motion carried by roll call vote 19 yes, 1 excused. Excused Morgan.

Motion by Dixon/Keckeisen to rescind and expunge from minutes previous motion by Repinski/Neuenfeldt to approve proposals for change in Town of Rome's Zoning Ordinance, Ch: **Canopies/ Fences**. Motion carried by roll call vote 19 yes, 1 excused. Excused Morgan.

Motioned December 19th, 2006 by Repinski/Neuenfeldt to approve the proposals for change in Town of Rome's Zoning Ordinance. Motion to approve carried by roll call vote 19 yes, 1 excused. Excused Morgan. (see or reference U1)

Recess: Motioned by Keckeisen/Grabarski to recess at 6:50 p.m. Motion carried by unanimous voice vote.

Reconvene: Meeting reconvened at 7:22 p.m. 19 members present, 1 excused. Excused Morgan.

Res. #01: Motioned by Sebastiani/Johnson to bring back to floor Personnel & General Administrative Policies of Adams County and shall be updated at least annually by the January County Board meeting. To rescind all previous resolutions that are now updated and contained in the new Personnel & General Administrative Policies. Motion to bring back carried by roll call vote 19 yes, 1 excused. Excused Morgan.

Motioned by Keckeisen/Sebastiani to amend Section 3.07, page 3 of the Personnel & General Administrative Policies Manual to read as follows: All County contracts and lease agreements shall be reviewed and initialed by the Corporation Counsel before approval by the County Board or appropriate Committee. Once approved by the County Board or Committee, the Administrative Coordinator/Director of Finance shall sign all contracts or lease agreements.

Unless the authority to approve the contract is granted directly to a Committee by State Statute, any contract to which the County or Committee or other sub-unit is a party, may only be entered into with approval of the County Board if the contract would impose obligations, financial or otherwise, on the County which would last beyond the term of the currently sitting Board. **All cost-share contracts allocating funding to Adams County residents for the purpose of installing conservation practices and then required to maintain the conservation practices beyond the term of the current sitting Board shall be exempt and shall only require review by Corporation Counsel and approval by the appropriate Committee.** Motion carried by roll call vote 17 yes, 2 no, 1 excused. Voting no, Repinski, Dehmlow. Excused Morgan.

Motioned by Ward/Repinski to amend Chapter 2, Section 6.05, page 14, Line 31, of the Personnel & General Administrative Policies Manual to read as follows: To change an existing part-time position

to a full-time position, approval of the Home Committee, the Personnel Director, Administrative & Finance Committee, and the County Board has to approve the request. To change a position from full-time to part-time the Department Head is required to notify the Personnel Department and Administrative Coordinator/Director of Finance **and County Clerk's Office**. When a position is reduced from full-time to part-time and remains part-time for at least one (1) year, the County Board may only return the position to full-time status as if creating a new position. Motion carried by roll call vote 19 yes, 1 excused. Excused Morgan.

Motioned by Ward/Davis to amend Chapter 4, Section 1.01, page 31, line 6, of the Personnel & General Administrative Policies Manual to read as follows: Employee salaries shall be determined by classification as set by the County Board using the County Pay Structure. No employee shall be paid per diem. Elected Officials salaries shall be **determined by using the County Pay Structure set by the County Board**. ~~in accordance with §59.22, Wisconsin Statutes~~. Motioned by Ward/Davis to call for the question. Motion carried by roll call vote 19 yes, 1 excused. Excused Morgan. Motion carried by roll call vote 14 yes, 5 no, 1 excused. Voting no, Dehmlow, Johnson, Kirslenlohr, Loken, Sebastiani. Excused Morgan.

Motioned by Babcock/Sebastiani to amend Chapter 4, Section 1.03, page 31, of the Personnel & General Administrative Policies Manual to read as follows: Employees shall receive a step increase in pay on April first (1st) of each year. ~~A step increase shall be given each year for steps one (1) through seven (7), beginning with step eight (8), step increases shall be given each other year.~~ **A step increase shall be given once a year until they reach market comparability (grade 7) and then moving up a step every other year.** Motion carried by roll call vote, 18 yes, 1 no, 1 excused. Voting no, Loken. Excused Morgan.

Motioned by Ward/Davis to amend Chapter 4, Section 1.06, page 31, of the Personnel & General Administrative Policies Manual to read as follows: The Personnel Department shall send a letter to all employees, **with a copy to the County Clerk's office**, who are transferred, reclassified, promoted, demoted, or who are temporarily assigned to another position documenting the pay and benefits that shall be received with the change in the employee's position. Motion carried by roll call vote 19 yes, 1 excused. Excused Morgan.

Motioned by Ward/Keckeisen to amend Chapter 4, Section 2.05, page 32, line 35 of the Personnel & General Administrative Policies Manual to read as follows: Exempt employee under the Fair Labor Standards Act will not be required to use the time clock. Exempt employees are required to submit a time card, with the hours written down indicating the hours to be paid, **and actual hours worked**, and any paid leaves of absence. Motion carried by roll call vote, 19 yes, 1 excused. Excused Morgan.

Motioned by Sebastiani/Neuenfeldt to amend Chapter 4, Section 2.06E, page 33, line 14 of the Personnel & General Administrative Policies Manual to read as follows: All compensatory time earned shall be used by the end of ~~February~~ **November** of each year for all employees. Motion carried by roll call vote 19 yes, 1 excused. Excused Morgan.

Motioned by Ward/Repinski to amend Chapter 4, Section 3.01, to read the same as Section 2.05A, of the Personnel & General Administrative Policies Manual: Exempt employee under the Fair Labor Standards Act will not be required to use the time clock. Exempt employees are required to submit a

time card, with the hours written down indicating the hours to be paid, **and actual hours worked** and any paid leaves of absence. Motion carried by roll call vote 19 yes, 1 excused. Excused Morgan.

Motioned by Keckeisen/Davis to stop working on the Personnel & General Administrative Policies Manual at Chapter 4. Motion carried by roll call vote 18 yes, 1 no, 1 excused. Voting no Ward. Excused Morgan.

Motioned by Kotlowski/Dixon to approve claims as submitted. Motion carried by unanimous voice vote.

Motioned by Grabarski/Sherd to approve per diem and mileage as submitted. Motion carried by unanimous voice vote.

Set next meeting date: April 17, 2007 at 6:00 p.m.

Motioned by West/Davis to adjourn at 8:40 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi, Adams County Clerk

These minutes have not been approved by the County Board.

Executive Committee Minutes
Tuesday, March 12, 2007
9:00 a.m.
Conference Room A260

Chair Loken called the meeting to order. The meeting was properly announced. All members present: Supervisor Grabarski, Supervisor Babcock, Supervisor Kirslenlohr, Supervisor Renner and Chair Loken.

Motion by Supervisor Babcock, second by Supervisor Kirslenlohr to approve the agenda. **Motion carried unanimously.**

Motion by Supervisor Babcock, second by Supervisor Grabarski to approve the February 12, 2007 minutes. **Motion carried unanimously.**

There was no public participation requested, and no correspondences.

Health Insurance Study Committee recommendation for wellness program. Jay Scott was present from Associated Financial Group to explain that the Health Insurance Study Committee was seeking approval to allocate time to develop a wellness program. Jay explained the results of the health risk assessments that showed the dollars savings potential by implementing a wellness program and handed out information regarding other Employers' wellness programs, the benefits of implementing a wellness program, and a draft of the wellness program the Health Insurance Study Committee is looking to implement. **Motion** by Supervisor

Renner, second by Supervisor Babcock to support and approve for the Health Insurance Study Committee to create a wellness program, and have the same information presented to the Executive Committee today presented at the March County Board meeting for the full County Board to see the benefits of the Wellness Program. **Motion carried unanimously.**

Chair Loken introduced the County's new GIS Technician, Jeff Kratcha to the Committee.

Feasibility of GIS Office Door. Maintenance Supervisor Tracy Hamman explained that a door for the Office is not feasible due to the size of the existing opening. This would require an architect/engineer to check the feasibility of adding a door, as this is a structural support wall and would likely be very costly to add. The Committee did not take action but was open to other suggestions that could be considered.

Direct Deposit Survey. Included in the packet was a summary of the responses to the direct deposit survey that was sent to other Counties by the Corporation Counsel/Personnel Office. The County Clerk was not present at this time, the Committee will return to the discussion for the results of the County's employee survey.

Update on Community Center Room Reservation Policy Trial. Liz Hendricksen explained that at this time the email and voicemail was setup, and a webpage was created and posted to the County's website. Tracy Hamman commented regarding a concern of where the money would be taken to purchase a lock box for the Community Center for after hour return of forms and deposits. The Committee will review this at the end of the trial to see if this would need to be purchased. The Committee will add this item to the May agenda after the three-month trial period is completed to review how the policy worked.

Real Property Lister Job Description. County Treasurer Mary Ann Bays explained that due to the merging of two job descriptions in the Real Property Lister Office previously, the duties for the street naming and fire numbering were not reassigned and need to be included in a job description. Mary Ann explained that there was a typo in the letter, this was not the 911 addressing project, but rather just the street naming and fire number issuance that needed to be addressed at this time. There was discussion regarding putting the duties in the Planning & Zoning Department, GIS under the Administrative Coordinator Office oversight, or the Real Property Lister under County Treasurer's oversight. The Executive Committee assigned Corporation Counsel/Personnel Director Kevin Kniess, Zoning Administrator Phil McLaughlin, and Treasurer Mary Ann Bays to review the job duties for the street naming and fire numbering, and to come back with a proposal for the Executive Committee to review, with the intention that depending on the final recommendation there may need to be a joint Committee meeting to determine the final placement of the job duties.

The Committee reviewed the Administrative Coordinator's 2006 Financial Year End Budget Report.

County Short/Long Range Planning Report. Chair Loken explained that the report was included in the packet and provided to all County Board Supervisors last week. This was the report that was completed by Marty Havlovic of the Marquette County UW Extension Office. Though the outcome was not what was originally anticipated it was determined that this was good information. At this time there will be no action, but if someone would like to see action taken after further review and consideration, it will be added to the Executive Committee agenda at that time.

Revised Community Service Project Coordinator Job Description. The Committee received the old and revised Community Service Project Coordinator Job Description. The formatting was updated to match the approved layout, the typewriter skills were removed from the job description and the software applications, i.e. Microsoft products that are now used to replace the typewriter were added, and also include the required use of voicemail. Testing may be required was added, and there was more detailed explanation as to the requirements of what needs to be maintained in each file for item #2. **Motion** by Supervisor Grabarski, second by Supervisor

Kirsenlohr to approve the updated job description for Community Service Project Coordinator. **Motion carried unanimously.**

The Committee returned to item 11, Direct Deposit Survey. County Clerk Cindy Phillippi reported that there were 59 no responses to the Direct Deposit Survey, 96 yes responses. There were a total of 284 surveys sent out. Based on the results the Committee felt there was interest in having direct deposit implemented. Corporation Counsel/Personnel Director Kevin Kniess stated that in recent union negotiations, the union requested direct deposit be implemented for all of the union members. Kevin stated that the County needs to look into negotiating lower fees regarding the bank account. The Committee assigned Cindy Phillippi and Kevin Kniess to meet to discuss concerns and implementation of the Direct Deposit and report back to the Executive Committee next month.

Motion by Supervisor Babcock, second by Supervisor Renner to approve vouchers. **Motion carried unanimously.**

The next meeting will be held Tuesday, April 10, 2007 at 9:00 a.m. and will include the following agenda items: street naming/fire numbering job duties assignment, direct deposit implementation, and a closed session to screen applicants for Administrative Coordinator/Director of Finance.

At 10:55 a.m. motion by Supervisor Grabarski, second by Supervisor Renner to convene in closed session per § 19.85(1) (c) & (1)(g), Wis. Stat., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Corporation Counsel/Personnel Director Evaluation, WPPA Union Negotiations update, LWCD Mediation update, Gruber matter update, Administrative Coordinator/Director of Finance update, Community Service matter, and Solid Waste grievance update. **Motion carried by unanimous roll call vote.**

At 11: 26 a.m. motion by Supervisor Grabarski, second by Supervisor Renner to reconvene in open session per § 19.85(2), Wis. Stat., to consider and vote on appropriate matters. **Motion carried by unanimous roll call vote**

At 11:26 a.m. motion by Supervisor Grabarski, second by Supervisor Babcock to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Liz Hendricksen
Administrative Assistant

THESE MINUTES HAVE NOT BEEN APPROVED BY THE EXECUTIVE COMMITTEE.

Executive Committee Minutes
Tuesday, March 27, 2007
9:00 a.m.
Conference Room A260

Chair Loken called the meeting to order. The meeting was properly announced. All members present: Supervisor Grabarski, Supervisor Babcock, Supervisor Kirslenohr, Supervisor Renner and Chair Loken.

Motion by Supervisor Babcock, second by Supervisor Renner to approve the agenda. **Motion carried unanimously.**

There was no public participation requested, and no correspondences.

The resignation letter of Kevin R. Kniess, dated March 20, 2007 was read to the Committee, the resignation letter will be forwarded to the County Board for action. Per the resignation notice, Kevin's last date of employment will be Friday, April 13, 2007.

The Committee discussed the position vacancy of Corporation Counsel/Personnel Director. Discussion included many topics regarding the vacancy and the future of the position. There was discussion regarding splitting the duties into two positions, and the possibility of additional support staff being hired. There was discussion regarding conflicts of interest with the current position. There was discussion regarding hiring of an Assistant Corporation Counsel and bringing in the Child Support and Health & Human Services cases. The County's budget restraints related to splitting the position or hiring additional staff was discussed. The implication and problems associated with not filling the position right away was discussed. Contracting work out for the Office in the meantime while there was a vacancy was discussed, as well as getting an interim Corporation Counsel. There was discussion regarding the last time a resolution was voted on by the County Board to split the positions, this happened after Kevin was hired in September of 2005, and it was voted not to split the positions. There was discussion regarding the use of outside counsel when the position is vacant. There was discussion regarding the positions being split and the office space to house the positions that would replace the existing office structure. There was discussion regarding the position vacancy being discussed at the County Board, and the implementation process that would need to take place if the positions were split and the ramifications on the hiring process if the Committee would advertise now vs. waiting and leaving the position vacant until there was a determination made. The current Corporation Counsel/ Personnel Director job description was handed out for review.

Motion by Renner, second by Grabarski to advertise the current Corporation Counsel/ Personnel Director position with the caveat that in the advertisement it will state that there is a possibility that the position may be split and this will be determined at a later date by the County Board. **Motion carried unanimously.**

If it were the full County Board's recommendation to split the duties, due to the complexity of splitting the positions into two separate Corporation Counsel and Personnel Director positions, there would need to be an implementation plan for the space needs, the monies involved to pay for the positions, support staff, the job descriptions for the positions, etc. Therefore the Committee discussed how to get the topic to the County Board to discuss with the full County Board regarding the future of the position. **Motion** by Supervisor Grabarski, second by Babcock to forward to the County Board under New Business to discuss long-range plan for the Corporation Counsel/Personnel Office. **Motion carried unanimously.**

The Committee then discussed the last concern regarding outside counsel being contacted. **Motion** Supervisor Babcock, second by Supervisor Grabarski that no outside counsel shall be contacted without prior consultation with the Corporation Counsel/Personnel Office and/or the Administrative Coordinator's Office, who shall seek

approval of the County Board Chair. **Motion carried unanimously.**

At 11:05 a.m. motion by Supervisor Grabarski, second by Supervisor Renner to adjourn. **Motion carried unanimously.**

Respectfully submitted,

Liz Hendricksen
Administrative Assistant

THESE MINUTES HAVE NOT BEEN APPROVED BY THE EXECUTIVE COMMITTEE.

HEALTH & HUMAN SERVICES DEPARTMENT

108 East North Street
Friendship, Wisconsin 53934-9443
Telephone: 608-339-4505
Toll-Free: 888-830-3454
Facsimile: 608-339-4585
e-mail: adamshhsd@co.adams.wi.us
web site: <http://www.co.adams.wi.gov>



HEALTH & HUMAN SERVICES BOARD – Finance Subcommittee 9 March 2007 Meeting

Call to Order and Roll Call – The meeting of the Finance Subcommittee of the Adams County Health & Human Services Board was called to order at 8:30 A.M. in the Richard C. Holt Conference Room of the Health & Human Services building in Friendship. Those in attendance included Chairperson Joyce Kirslenlohr, Bev Ward, Jeanne Heideman, Pat Townsend, and Jerry Kotlowski. Also present were Wendy Pierce, Financial Manager, and Eric G. Furtkamp, Ph.D., Director. Ron Johnson, Veteran’s Services Officer, was present during the review of the Veteran’s Services vouchers.

Approval of Agenda and Compliance with Open Meetings Law – A motion was made by Ms. Townsend and seconded by Ms. Ward to approve the agenda and certify compliance with the Open Meetings Law. Voice vote, all in favor. Motion Carried.

Approval of Minutes of 9 February 2007 meeting. A motion was made by Ms. Heideman and seconded by Ms. Townsend to approve the minutes of the 9 February 2007 meeting. Voice vote, all in favor. Motion Carried.

Public Participation and Correspondence – None

Review of Veteran’s Services Vouchers and Financial Report – The subcommittee reviewed the Veteran’s Services Department vouchers for February 2007, presented by Mr. Johnson. He noted that the carryover amounts from 2006 were not yet established, and informed the members that he will create an expense line item for transportation assistance grant funds received. It was suggested that a separate revenue line be established so that there would be a one-to-one correspondence between grant revenues and expenditures. A motion was made by Mr. Kotlowski and seconded by Ms. Heideman to approve the Veteran’s Services vouchers. Voice vote, all in favor. Motion Carried.

Review of Health & Human Services Vouchers – The subcommittee reviewed vouchers, Revenue/Expense Reports from the County Clerk’s office for February 2007, and the February 2007 financial report from the Health & Human Services Department, presented by Wendy Pierce and Eric Furtkamp. Mr. Kotlowski was excused from the meeting at 9:45 A.M., after he had completed review of the February vouchers.

A motion was made by Ms. Ward and seconded by Ms. Heideman to approve the February 2007 financial report. Voice vote, all in favor. Motion Carried.

A motion was made by Ms. Ward and seconded by Ms. Townsend to approve the vouchers (total \$359,207.40 including “Friday checks”). Voice vote, all in favor. Motion Carried.

Committee Discussion – The subcommittee discussed including the following issues in future meetings: resolution to zero the fund balance of the HHSD for 2006, based upon the final Revenue/Expense report.

Confirm next meeting date – April 13, 2007 at 8:30 A.M.

Adjournment – A motion was made by Ms. Ward and seconded by Ms. Heideman to adjourn at 10:03 A.M. Voice vote, all in favor. Motion Carried.

Respectfully Submitted

Eric G. Furtkamp, Ph.D., Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE HEALTH & HUMAN SERVICES BOARD.

● HEALTH & HUMAN SERVICES DEPARTMENT

108 East North Street

Friendship, Wisconsin 53934-9443

Telephone: 608-339-4505

Toll Free: 888-830-3454

Facsimile: 608-339-4585

e-mail: adamshhsd@co.adams.wi.us

web site: <http://www.co.adams.wi.gov>



HEALTH & HUMAN SERVICES BOARD

9 March 2007 Meeting

Call to Order and Roll Call – The meeting of the Adams County Health & Human Services Board was called to order by Bev Ward at 10:05 A.M. in the Richard C. Holt Conference Room of the Health & Human Services building in Friendship. Those in attendance included Board Chairperson Bev Ward, Pat Townsend, R.N., Jeanne Heideman, R.N., Maureen Bruce, R.N., Teresa Harvey-Beversdorf, and Joyce Kirslenlohr. Board members Jerry Kotlowski and Matt Sherd were excused.

Staff Present – Linda McFarlin, R.N., M.A., Health Officer, Diane Osborn, Long Term Support Services Manager, Wendy Pierce, Financial Manager, Carol Johnson, Aging Director, Sandy Wormet, Economic Support Services/W-2 Program Manager, Mandy Stanley, CSW, Youth Services Manager, and Eric G. Furtkamp, Ph.D., Director. Ron Johnson, Veteran's Services Officer, was present for the Veteran's Services portion of the agenda

Others Present – Mr. Doug Wellumson, Ms. Lucille Davis, and Ms. Chris Rustad.

Approval of Agenda and Compliance with Open Meetings Law – A motion was made by Ms. Townsend and seconded by Ms. Heideman to approve the agenda as published and to certify compliance with the Open Meetings Law. Voice vote, all in favor. Motion Carried.

Approval of Minutes – A motion was made by Ms. Townsend and seconded by Ms. Bruce to approve the minutes of the 9 February 2007 HHS Board and 1 March 2007 Human Resources Subcommittee meetings. Voice vote, all in favor. Motion Carried.

Public Participation – Mr. Doug Wellumson and Ms. Lucille Davis addressed the Board regarding a request for tax levy funding for half-time resource person at the Adams County Job Center. Mr. Wellumson distributed a summary of a proposal for Adams County to fund a half-time resource person at the Job Center, assuming fiscal responsibility for a position eliminated by the PAW (Portage-Adams-Wood County W-2) Consortium. Presently Mr. Wellumson and Ms. Davis volunteer as resource staff in order to provide assistance to job seekers. Mr. Wellumson shared a letter from Sally Cutler of the Workforce Development Board supporting the initiative, and a statistical table representing total in-Job Center Resources per partner. He also discussed the need for the position, citing county unemployment statistics well in excess of statewide and national averages, other county demographics which would indicate the need for a consistent,

predictable public labor exchange, the lack of private employment agencies in the county, issues in transportation available to the regional Job Center in Wisconsin Rapids, and the value of a local Job Center as a gateway to State and Federal training resources and a conduit to other Health & Human Services Department services. Ms. Davis distributed literature from the Job Center and described the wide range of activities and opportunities there.

Correspondence – None

Veteran's Services

Approval of monthly Veteran's Services Officer's report and March calendar. Mr. Johnson had previously distributed the monthly service officer's report for February and his monthly calendar for March. The Board had no additional questions. A motion was made by Ms. Townsend and seconded by Ms. Bruce to approve the Veteran's Services Officer's report and calendar. Voice vote, all in favor. Motion Carried.

Health & Human Services

Recommendation to the County Board of Supervisors for appointment of the membership of Mental Health, AODA, & Crisis Advisory Committee. The Board reviewed a roster for appointment prepared by Mr. Philip Robinson, Clinical Services Manager. Board members were informed that the individuals listed had been contacted, and had agreed to serve. A meeting is tentatively planned for the end of March (assuming HHS Board and County Board approval). A motion was made by Ms. Heideman and seconded by Ms. Harvey-Beversdorf to approve the appointments to the Mental Health, AODA, & Crisis Advisory Committee and to forward the list to the Chairperson of the County Board of Supervisors for consideration. Voice vote, all in favor. Motion Carried.

Update on Thrift Store. Ms. Osborn announced that the Thrift Store had reopened on March 6th. An announcement and a request for donations (more inventory is needed) will be printed in the local newspaper. There remains some finishing work (carpentry, painting, etc.) to be completed, and this will be done by community service workers. In removing the signs from the old building, it was discovered that the two large ones had begun to rot, and will need to be replaced. In response to a question from Ms. Harvey-Beversdorf, Ms. Osborn indicated that some workers had been added, and the work schedule had been increased for other workers. The store will open at 9:00am (instead of 10am) within the next couple weeks, and extending the weekend hours is presently under consideration. The only substantive issues remaining are consideration of the need for security for the building, purchase of a new cash register (with barcode scanner), and installation of a credit card terminal.

Purchase of Service Contracts – None

Conference and Workshop Requests – The Board reviewed the conference and workshop requests presented. A motion was made by Ms. Harvey-Beversdorf and seconded by Ms. Heideman to approve the following conference and workshop attendance:

- Tina Smith to “*Cognitive Graphic Interviewing: A Multidisciplinary Approach*” in Madison on May 1st-3rd, 2007 (\$60 registration, approximately \$262 mileage).
- Tina Smith and Kellie Oleson to “*Legal Aspects of Public Child Welfare*” in Madison on March 1st and 2nd, 2007 (\$40 registration each, approximately \$165 mileage for driver).
- Lisa Krizan and Lorie Tomsyck to Wisconsin Dells for training in home visiting techniques on March 13, 2007 (\$99 registration each, approximately \$30 mileage for driver).
- Linda McFarlin to Madison for the Environmental Health Annual Meeting on April 11, 2007 (approximately \$180 mileage, \$10 meals).
- Linda Noble to “*Numbing the Pain: PTSD and Substance Abuse*” in Wisconsin Dells on March 28th and 29th, 2007 (\$140 registration).
- Mary Deane and Jill Helgeson to Benefit Specialist Training in Rhinelander on March 21, 2007(\$15 registration each, approximately \$146 mileage).

- Rachel Babcock and Trish Zant to CARES Worker Web Refresher Lab in Madison on March 5, 2007 (\$10 each meals, approximately \$78 mileage for driver).
- Sandy Wormet, Linda Gilman, Dana Hendricksen, Rachel Babcock, Trish Zant, and Dave Sabin to the 15th Annual ANEW-WI Training Seminar and General Meeting in Mosinee on April 18, 2007 (\$40 registration each, approximately \$78 mileage for driver).

Voice vote, all in favor. Motion Carried.

Purchases – None.

Unit, Advisory Committee, and Consortia Reports

◆ Aging & Long Term Support

- *Aging Advisory Committee* – Next meeting (May 2007) not yet scheduled.
- *Nutrition Advisory Committee* – Ms. Johnson had distributed the minutes of the January 17, 2007 meeting, and Board members had no additional questions. Next meeting March 21, 2007.
- *Long Term Support Advisory Committee* – Next meeting April 19, 2007.
- *Review of Written Report of the Aging Unit Director* – Ms. Johnson was present to review the written report previously submitted to the Board. She provided an update on the extremely positive response to the income tax assistance provided under the auspices of the Aging Unit, and announced that the volunteers were willing to schedule additional time to accommodate individuals under the age of 60 who are considered “low-income.” Ms. Johnson also highlighted the results of the annual assessment conducted by the Northern Area Agency on Aging in January 2007, which found the Aging Unit in compliance with the Wisconsin Elders Act.
- *Review of Written Report of the Long Term Support Services Manager* – Ms. Osborn was present to review the contents of the written report previously distributed to the Board. She asked the Board to change the number of guardianships/protective placements for February 2007 on the monthly report to zero. Ms. Johnson and Ms. Osborn reported on the transition from Moundview Home Health supportive home care services on March 1st for approximately 35 HHSD clients.

◆ Public Health

- *Review of Written Report of Health Officer* – Ms. McFarlin was present to review the contents of the written report previously distributed to the Board. She provided an update to the Board regarding Department of Agriculture agent status, noting that the Sauk County Corporation Counsel has not yet completed the draft ordinance and resolution, and it is hoped that they will be ready in time for the April 2007 meeting. Ms. McFarlin told Board members that Crystal Hiller, who was hired as the new part-time Public Health Technician, began work on March 7th. She also reported that Gardasil (a vaccine for the prevention of cervical cancer and other diseases in females caused by human papillomavirus) has arrived and will be offered to young women between the ages of 9 and 18 at Public Health vaccination clinics. A notice will be placed in the local newspaper.

◆ Children & Family Services

- *Youth Services Advisory Committee (4-Cs)* – Next meeting today at 1:00 p.m.
- *Mental Health/AODA Committee* – A meeting is not yet scheduled.
- *Review of Written Report of Youth Services Manager* – Ms. Stanley was present to review a written report previously distributed to the Board. She provided Board members with highlights of the statistical reports, and shared the results to date of the foster parent recruitment campaign, which has been conducted through advertisements in local newspapers and sports programs, brochures, radio spots, and a paycheck “stuffer” for County employees. In the course of the discussion, Board members complimented Tracy Sipla, Foster Care Coordinator, on both those efforts and on the Foster Care Quarterly newsletter.
- *Review of Written Report of Clinical Services Manager* – The Board reviewed a written report prepared by Phil Robinson, Clinical Services Manager.

◆ Economic Support

- *W-2 Steering Committee* – Ms. Wormet distributed minutes of the February 14th meeting. Ms. McFarlin reviewed for Board members briefly the issues discussed during the meeting. The next

Visions Committee meeting is scheduled for March 14th at 1:15pm at the Adams City Hall.

- *PAW Consortium* – The minutes of the February 20th Job Center Managers meeting were included in the packet. No administrative meeting was held in February. The next administrative meeting, primarily to review the consortium fiscal status, is scheduled for March 26th. Ms. Wormet distributed the “Green Flag” report, assessing monthly and/or calendar to date performance with respect to a number of benchmarks established by the State.
- *Review of Written Report of Economic Support Services/W-2 Program Manager* – Ms. Wormet was present to review the written report previously distributed to the Board. In response to questions from Board members, she provided a synopsis of the creation and gradual reduction of the Adams County Job Center, including an overview of the financial contributions of the various partners.

◆ Fiscal & Support

- *Report of Fiscal & Support Services Manager* – Ms. Pierce provided Board members with updates on the fiscal and support area.

Subcommittee Reports

- ◆ Finance Subcommittee – Ms. Kirslenlohr reported that the vouchers (in the amount of \$359,207.40) and February 2007 financial report of the HHSD had been reviewed and approved by the subcommittee.
- ◆ Human Resources Subcommittee – The subcommittee met on March 1st and interviewed candidates for the newly-created part-time Public Health Technician position. Interviews will be scheduled for the Intake/Access Specialist position during the week of March 26th. Ms. Ward reported signing the Personnel Recruitment Form for the Case Manager (Mental Health) position.
- ◆ Service Evaluation Subcommittee – The HHS Board, with the addition of Mr. Duane Sherd, will function as the subcommittee at the April 2007 meeting, as previously noted.

Director’s Report – None

Committee Discussion – Identification of other potential agenda items for future meetings. The Board identified the following issues: agent status with the Department of Agriculture, a resolution to designate May 2007 as Foster Family Month and honor Adams County foster parents, and a resolution to zero the Health & Human Services fund balance, based upon the final Revenue/Expense report for 2006.

Closed Session – A motion was made by Ms. Bruce and seconded by Ms. Kirslenlohr to convene in closed session pursuant to §19.85(1)(g), Wisconsin Statutes, to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, *Manning v Adams County Department of Health & Human Services et al.* Roll Call vote: 6 aye, 0 nay. Motion Carried.

Open Session – A motion was made by Ms. Bruce and seconded by Ms. Heideman to convene in open session per §19.85(2), Wisconsin Statutes, to consider any action. Roll Call vote: 6 aye, 0 nay. Motion Carried.

Confirmation of Next Meeting Date – Next regular meeting 13 April 2007 at 10:00 A.M.

Adjournment – A motion was made by Ms. Heideman and seconded by Ms. Townsend to adjourn at 11:45 A.M. Voice vote, all in favor. Motion Carried.

Respectfully Submitted,

Eric G. Furtkamp, Ph.D.
Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE HEALTH & HUMAN SERVICES BOARD

HEALTH & HUMAN SERVICES DEPARTMENT

108 East North Street
Friendship, Wisconsin 53934-9443
Telephone: 608-339-4505
Toll-Free: 888-830-3454
Facsimile: 608-339-4585
e-mail: adamshhsd@co.adams.wi.us
web site: <http://www.co.adams.wi.gov>



HEALTH & HUMAN SERVICES BOARD – Human Resources Subcommittee 29 March 2007

Call to Order and Roll Call – The meeting of the Human Resources Subcommittee of the Adams County Health & Human Services Board was called to order by Ms. Bev Ward at 10:00 A.M. in the Health & Human Services building in Friendship. Those in attendance included Bev Ward, Joyce Kirslenlohr, and Karl Klingforth. Also present were Mandy Stanley, C.S.W., Youth Services Manager, and Eric G. Furtkamp, Ph.D.

Approval of Agenda and Compliance with Open Meetings Law – A motion was made by Mr. Klingforth and seconded by Ms. Kirslenlohr to approve the agenda as published and to certify compliance with the Open Meetings Law. Voice vote, all in favor. Motion Carried.

Closed Session – A motion was made by Ms. Kirslenlohr and seconded by Mr. Klingforth to convene in closed session pursuant to §19.85(1)(c), Wisconsin Statutes, to conduct interviews for the position of Intake/Access Specialist. Roll Call vote: 3 aye, 0 nay. Motion Carried.

Open Session – A motion was made by Mr. Klingforth and seconded by Ms. Kirslenlohr to reconvene in open session pursuant to §19.85(2), Wisconsin Statutes, and vote to select individuals (and alternates) for the Intake/Access Specialist position and to consider and vote on any other appropriate matters. Roll Call vote: 3 aye, 0 nay. Motion Carried.

- ♦ A motion was made by Ms. Kirslenlohr and seconded by Mr. Klingforth to offer the position to Mr. Matthew Holtman, pending background check and reference check, and to designate as alternates, for a period of one year for this or other Intake/Access Specialist position, in this order, Ms. Tierney L. Voit and Ms. Jessica Nichols. Voice vote, all in favor. Motion Carried.

Committee Discussion – Identification of other potential agenda items for future meetings: none.

Adjournment – A motion was made by Mr. Klingforth and seconded by Ms. Kirslenlohr to adjourn. Voice vote, all in favor. Motion Carried. The meeting was adjourned at 2:20 P.M.

Respectfully Submitted,

Eric G. Furtkamp, Ph.D., Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE HEALTH & HUMAN SERVICES BOARD

Adams County Library Board Minutes **2/26/07**

The meeting was called to order by President Nelson at 1:03 p.m. Present were Kreten, Downing, Heideman, Albrecht, President Nelson, Townsend and Director Calef. Renner was absent. Also present were Phyllis Davis and Bob Blitzke from South Central.

President Nelson verified that the meeting was properly announced. It will be announced in the paper from now on.

Motion to approve the agenda as printed was made by Nelson, 2nd by Heideman and carried unanimously.

Public input was invited.

Motion to approve the minutes from the January meeting was made by Nelson, 2nd by Heideman and carried unanimously.

Bills were disseminated for review and initialing.

Communications & Reports: None

South Central Library System Foundation:

Bob Blitzke and Phyllis Davis presented information on the South Central Library System Foundation. The mission of the foundation is to “Enhance public library service in your community”. We can invest money in the foundation and receive higher interest rates. They will also help with fundraising, finding donors, managing funds and suggesting grants. Each library has its own account. Discussion was held concerning this information.

Motion to advise Director Calef to move \$3500 currently invested with the SCLS state pool into the Foundation was made by Heideman, 2nd by Townsend and carried unanimously.

South Central Library System report & agreement:

- a. Collection numbers will increase due to inclusion of serials
- b. An SCLS delivery truck had its delivery box fall off due to age. No one was hurt and no damage done.
- c. The South Central Library System agreement is being revised and updated. We will receive more information at the March meeting.

Director’s Report:

- a. Circulation for January was 8444 compared to 9003 in 2006
- b. The state annual report is finished.
Motion to approve the state annual report was made by Albrecht, 2nd by Nelson and carried unanimously
Motion to approve public library system effectiveness was made by Nelson, 2nd by Downing and carried unanimously.
- c. PLAC met Feb. 1st. LINK met Feb. 8th. There is still no timetable for migration to the new Horizon system.
- d. The mystery book group met Feb. 29nd. There are about 10 people although not all were able to attend the organizational meeting. They will meet March 22nd at the library at 7:00 p.m. and the first book will be the Eagle Catcher by Margaret Coel.

- e. The Friends of the Library raised nearly \$2000 at the Chocolate Affair. Terrific! Considering the weather. The book sale raised a paltry \$60
- f. Calef attended the “Greener Pastures” – Rural Sustainability Project workshop on Feb. 22nd sponsored by the Gates Foundation. There will be Gates money available in 2007 to replace computers we received in 2004. In order to qualify for the funds the state needs to hold the “Greener Pastures” workshops. Basically, the workshops are a self-assessment of our library’s needs related to technology. The workshops look at 7 components: library connections (discovering ways to stay connected to others); technology connections (technical support available); upgrade and maintenance capability; staff and patron training; funding; outreach; advocacy. After looking at the 7 areas, the library has some focus as to a technology plan. This plan needs to be looked at in the broader context of library planning. The Board discussed spending extra time at the April meeting on long range planning.

Review By-laws:

Changes to section 5 page 2 and section 3 page 4 were discussed and will be made.

Motion to approve these changes was made by Heideman, 2nd by Nelson and carried unanimously.

Library Signs:

Discussed the need for signs so people can find our great library.

Motion authorizing Director Calef to purchase 3 library logo signs was made by Nelson, 2nd by Heideman and carried unanimously.

Appoint Audit Committee:

Renner and Kreten were appointed earlier this year

Library Store:

Albrecht had researched possible t-shirts to promote the library. Discussion held. Decision was made to go with shirts already created for the summer reading programs.

Short & Long Term Planning:

The April meeting will focus on long term planning.

Identify possible upcoming items for future meetings:

1. How to get feedback from patrons

Adjourned at 2:08 p.m.

The next meeting of the Adams County Library Board will be Monday, March 26th at 1:00p.m.

Respectfully submitted by Barb Albrecht, Secretary

DATE	FINES	BK SALE	LIB CARDS	PASSTHRUS (NON-INCOME)	FEES (fax, postage etc)	LOST/DMG	DONATIONS (or GRANT)	COPIES	TOTAL
1	15.45	3.00			12.30		0.30	17.85	48.90
2	15.65	3.10	2.00		2.00			14.85	37.60
3	0.00	61.05					0.25	6.70	68.00
4	0.00							0.00	0.00
5	15.00	12.50	2.00		2.00	3.00	0.20	10.40	45.10
6	10.60	8.00			13.25	20.00		15.35	67.20
7	35.60	1.50			0.25	68.00		5.85	111.20

8	18.70	56.56						13.25	88.51
9	42.80	4.00			5.25		0.35	8.55	60.95
10	9.55			19.11		22.00		8.45	59.11
11	0.00							0.00	0.00
12	7.20	4.50	2.00		0.39		0.46	10.75	25.30
13	6.40				0.25		125.00	65.75	197.40
14	6.93	4.00	2.00		2.25		0.20	12.60	27.98
15	27.25	1.00			0.25			13.20	41.70
16	0.50	2.60					0.02	15.05	18.17
17	0.80	1.00						9.80	11.60
18	0.00							0.00	0.00
19	26.15	1.00	4.00		27.00		0.10	24.50	82.75
20	6.70			-40.00	0.25		0.05	17.35	-15.65
21	0.50	6.00	2.00		4.00		0.15	8.25	20.90
22	27.00	3.25	2.00				0.21	11.90	44.36
23	5.00		2.00		2.25			6.15	15.40
24	8.70	0.50						3.25	12.45
25	0.00							0.00	0.00
26	20.60	3.10				23.98	1.22	24.30	73.20
27	30.00	11.00	2.00		8.25		1.05	19.95	72.25
28	21.10	2.00	8.00	632.40				32.45	695.95
29	0.00							0.00	0.00
30	0.00							0.00	0.00
31	0.00							0.00	0.00

TOTAL	358.18	189.66	28.00	611.51	79.94	136.98	129.56	376.50	1910.33
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Chocolate Affair Book Sale -

- 3-Feb** \$59.55;
- 5-Feb** Book sale - \$12.50 proceeds from Library Emporium;
- 6-Feb** Lost - "Satellite" - \$20 pd by D Coffman - Due 4/25/05;
- 7-Feb** Lost - "Nevermind" - \$20 pd by James Athey - Due 10/6/06;
 Lost - "Live like you were dying" CD - \$20 pd by J Athey - Due 11/21/06;
 Damaged - "Brooks & Dunn red dirt road" CD - \$20 pd by J Athey - Due 11/21/06;
 Lost - 4 CD cases;
- 10-Feb** Passthru - refund for returned book from The Penworthy Company - \$19.11;
 Lost bk - "Heart to heart" - \$22 pd by A McNair - Due 12/2002;
 SCLS grant - \$125 for SRP
- 13-Feb** incentives;
- 20-Feb** Petty cash reimbursement - \$40;
- 26-Feb** No documentation by staff of material lost or damaged - \$23.98;
- 27-Feb** Adjustment to Misc donation acct from Dec 2006 - \$32.40;
- 28-Feb** Passthru - \$600 reimbursed to ACL from Friends of Library donation acct for digital microfilm reader computer;

ITEM	CHECKING	SAVINGS	DONATION	CURR MO
BALANCE FORWARD JANUARY	1004.30	21105.54	3141.03	
JANUARY INCOME (deposited in Feb)				
CHECKING ACCOUNT DEPOSIT	300.00			
Transferred from savings				
SAVINGS ACCOUNT DEPOSIT		961.57		
Interest	0.64	69.43	1.63	
DONATION ACCOUNT DEPOSIT			8.50	

TOTAL	1304.94	22136.54	3151.16
FEBRUARY EXPENDITURES			
Times-Reporter (annual subsc) (2/22)	-40.00		
Gannett Newspapers (Daily Trib sub) (2/22)	-166.40		
Taste of Home Books (book) (2/22)	-25.30		
Capital One (Amazon order) (2/22)	-115.91		
Ad Co Library (Dec/Misc adjust) (2/27)	-32.40		
SCLS (1/3 op annual exp) (2/23)		-6287.33	
Ad Co Library (FOL reimburse) (2/28)			-600.00
TOTAL (FEBRUARY BALANCE FORWARD)	924.93	15849.21	2551.16
FEBRUARY CASH INCOME			
FINES			358.18
BK SALE			189.66
LIBRARY CARDS			28.00
PASSTHRUS (Non-Income)			611.51
FEES (& postage)			79.94
LOST/DAMAGED			136.98
DONATIONS & GRANTS			129.56
COPIES			376.50
TOTAL FEBRUARY CASH INCOME			1910.33
ACTIVITIES & CIRCULATION			
Reference Questions	620		
Interlibrary Loan Requests	1113		
Interlibrary Loan Checkouts	2028		
Total Circulation	7675		
Interlibrary Photocopies	93		
Interlibrary Loans Out of System	91		
Microfilm Used in House	38		
Typewriter Users	2		
Stereo Users	6		
Library Material Copies	2306		
New Borrowers	59		
Total Volunteer Hours	94		
Computer Users	758		

ACCOUNT DESCRIPTION - 55110	2007 BUDGET AMOUNT	EXPENSE THRU JAN	FEBRUARY	EXPENDITURE YTD	BALANCE
110 - REGULAR SALARIES & WAGES	\$107,623.00	8,543.66	\$8,427.05	\$16,970.71	\$90,652.29
121 - LTE (CO-OP STUDENT)	3,750.00	378.75	358.13	736.88	3,013.12

122 - PART-TIME SALARIES & WAGES	56,867.00	4,039.93	4,305.20	8,345.13	48,521.87
210 - SOCIAL SECURITY	12,870.00	958.84	968.61	1,927.45	10,942.55
211 - RETIREMENT EMP SHARE	20,068.00	1,510.03	1,527.87	3,037.90	17,030.10
214 - HOSP & HEALTH INSURANCE	25,932.00	2,164.64	2,164.64	4,329.28	21,602.72
215 - LIFE INSURANCE	109.00	3.23	3.23	6.46	102.54
316 - CONTRACTED SERVICES (OXFORD)	5,000.00	5,000.00	0.00	5,000.00	0.00
317 - SPEC ASSESS & CHARGES (SCLS)	6,287.00	6,287.34	0.00	6,287.34	-0.34
321 - GAS & ELECTRIC SERVICE	8,200.00	533.45	533.45	1,066.90	7,133.10
323 - OTHER UTILITIES-FUEL	3,000.00	251.96	251.96	503.92	2,496.08
324 - ADVERTISING	500.00	0.00	0.00	0.00	500.00
341 - REPAIR & MAINTAIN OFFICE EQUIP	1,200.00	270.77	156.41	427.18	772.82
350 - OTHER PURCHASED SERVICES	500.00	0.00	0.00	0.00	500.00
410 - POSTAGE & BOX RENT	800.00	0.00	0.00	0.00	800.00
420 - PUBL SUBSC & DUES	4000.00	670.00	0.00	670.00	3330.00
421 - BOOKS & LIBRARY MATERIALS	23,000.00	279.66	3,492.13	3,771.79	19,228.21
432 - MILEAGE	500.00	0.00	0.00	0.00	500.00
433 - CONVENTION FEES	300.00	0.00	0.00	0.00	300.00
440 - OPERATING SUPPLIES	4,000.00	57.10	414.41	471.51	3528.49
690 - OTHER FIXED CHARGES	8,682.00	8,682.00	0.00	8,682.00	0.00
ACCOUNT DESCRIPTION - 55120				0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
TOTAL	\$293,188.00	\$39,631.36	\$22,603.09	\$62,234.45	\$230,953.55

LOCAL ELECTED OFFICIALS MEETING December 21, 2006
Northcentral Technical College
1000 W. Campus Drive Wausau, WI Room Room E101 & 102

LEOs PRESENT: Erhard Huettl, Ken Josephson, Michael Klimoski, Richard Purcell, Charles Rayala, David Repinski and Curtis Powell

LEOs ABSENT: Andrew Smith, Keith Langenhahn

WDB STAFF PRESENT: Dave Eckmann & Sally Cutler

CALL TO ORDER: Mr. Huettl called the meeting to order at 9:15 a.m.

APPROVAL OF September 28, 2006 MEETING MINUTES: Rayala moved to approve the September 28, 2006 Minutes. Josephson seconded. Motion carried.

APPROVAL OF NEW BOARD MEMBERS: To approve Jason Maloney from Job Corp. and Mary Lontkowski from MCDET to represent public sector members as new voting members of the board. Motion by Klimoski. Second by Repinski. Motion Carried.

OF

APPROVAL OF YOUTH COUNCIL MEMBERS: To approve Trina Lee from DVR, Jason Maloney from Job Corp. and Scott Foster from Northland Pines School District as voting members of the Youth Council. Motion by Repinski. Second by Josephson. Motion Carried.

APPROVAL OF TREASURER'S REPORT: After hearing the full Treasurer's Report, Klimoski moved to approve. Seconded by Rayala. Motion carried.

APPROVAL OF THE AUDIT: After hearing the Audit report, Klimoski moved to accept the audit report. Seconded by Repinski. Motion Carried.

APPROVAL OF CONSENT AGENDA: Rayala moved to approve the Consent Agenda. Klimoski Seconded. Discussion that the Consent Agenda be clarified and possibly changed to come from the LEOs instead of the board. Motion carried.

DISCUSSION: What are the critical workforce development issues facing the counties? NCWWDB Executive Director, Sally Cutler discussed local county workforce development issues with the NCWWDB Local Officials.

The LEOs stated concerns with regards to an anti business environment in the State of Wisconsin due to higher taxes and tight environmental regulations. Additional concerns covered the diminishing paper industry and the loss of high paying jobs. The LEOs agreed that there needs to be a focus on training workers for the jobs of the future through technical education programs.

ADJOURNMENT: Klimoski moved to adjourn, Rayala Seconded. Motion carried. The meeting adjourned at 11:12 a.m.



**NORTH CENTRAL WI WORKFORCE DEVELOPMENT BOARD DRAFT
LOCAL ELECTED OFFICIALS JOINT MEETING**

December 21, 2006

Northcentral Technical College, 1000 W Campus Dr, Rm. E 101-102, Wausau, WI

WDB MEMBERS PRESENT: Steven Agnoli, Dan Bruso by phone, Marcia Christiansen for herself, Marcia Christiansen for Ron Schnyder by phone, Lloyd Godell, Roseann Hoffman Joe Kinsella, Sandy Schmit as alternate for Greg Koepel, Mark Kramer for himself, Mark Kramer for Cindy Kiesling, Mary Lontkowski, Kyle Gruening for Adrian Lorbetzke, Tom Morgan for Jason Maloney, Jim McNett by phone, Phil Mendham, Carolyn Michalski for herself, Carolyn Michalski for Tom Younger, Kent Olson, Jim Owens, Kim Pomeroy, Charmaine Prewitt, Carolynne Quigley by phone, Thomas Vergeront, Sue Scanlon for Connie Willfahrt, Gail Wirsbinski and Ron Zimmerman

WDB MEMBERS ABSENT: Dana Jackson (excused), Tari Jahns (unexcused), Jeff Landin (excused), Patrick McCabe (unexcused), Lisa Peterson (unexcused), Jerry Schwartz (excused), Williams (excused) and Peter Yang (unexcused)

LEOs PRESENT: Dave Repinski, Erhard Huettl, Richard Purcell, Charles Rayala, Jr., Ken Josephson, Curtis Powell and Michael Klimoski (excused), Patrick McCabe (unexcused), Lisa PE Williams (excused) and Peter Yang (unexcused)

LEOs ABSENT: Keith Langenhahn (excused) and Andrew Smith (excused)

WDB STAFF PRESENT: Michelle Balla (by phone), Peggy Bortz, Sally Cutler, Dave DEckmann, Deanna MacMillan, Jane Spencer, Judy Winkler, Elaine Denny and Brian Sauer

OTHERS PRESENT: Dorothy Miller-Job Service, Amy Bradley-DWD/DWS, Diane Buttke-LETC, Ray Rogers-LETC, Dean Schultz-LETC, John Peters-LETC, Gayle Bartelt-LETC, Greg Grinhaus- WCDSS/PAW W-2, Suzi Mathias-NTC, Melody Klink-NTC, Joan Hartmann-FSC and Jodi Pankow- CESA #5

CALL TO ORDER: Prewitt called the meeting to order at 9:35 A.M. and announced four alternates Gruening for Lorbetske, Schmit for Koepel, Scanlon for Willfahrt and Morgan for Maloney and three proxies Michalski for Younger, Christiansen for Schnyder and Kramer for Kiesling for the meeting.

PRESENTATION: Prewitt presented the 2006 Credential awards to Gayle Bartlet, Diane Buttke, John Peters and Ray Rogers all from the AFL-CIO LETC, Joan Hartmann from FSC and Jodi Pankow from CESA #5.

APPROVAL OF 09/28/2006 WDB /LEO MEETING MINUTES: *Christiansen moved to approve the September 28, 2006 WDB / LEO meeting minutes. Agnoli seconded. Motion carried.*

ANNOUNCEMENTS FROM THE CLEO: The LEOs met prior to the NCWWDB Board meeting and approved Jason Maloney from Job Corps and Mary Lontkowski from MCDET as new voting members of the board.

ANNOUNCEMENTS FROM THE CHAIR: Prewitt introduced one of the new board members who were present at the meeting which was Mary Lontkowski who represents MCDET.

ANNOUNCEMENTS FROM THE EXECUTIVE DIRECTOR: Cutler announced the SRR grant additional money and the \$1,000 additional credentialing money.

SECRETARY / TREASURER'S REPORT: MacMillan gave the Secretary/Treasurer's report. MacMillan presented the following documents:

- . Statement of Financial Position
- . Statement of Activities
- . Statement of Cash Flows
- . Monthly Expenditures by Sub-grants

Pomeroy moved to approve the Secretary/ Treasurer's Report. Morgan seconded. Motion carried. Christiansen moved to approve the audit. Zimmerman seconded. Motion carried.

COMMITTEE REPORTS: Communication Network Committee: The Communication Network Committee announced they have been working on a survey for the newsletter, a new policy on grantees giving credit, various press releases, an updated staff chart and the Baldrige summary received another \$1 ,000. The newsletter was also passed out.

Workforce Systems Committee: The Workforce Systems Committee announced they have been discussing the usefulness of the scorecard. They also stated we have the GROW II grant. Cutler also talked about the three clusters which are Healthcare, Transportation which had a Transportation Summit and Forestry which is looking at developing a website. The fourth cluster which they would like to develop is Agriculture which is having an agriculture gap analysis meeting on January 16, 2007.

Youth Council Report: The Youth Council announced they have three new voting members which are Trina Lee from DVR, Jason Maloney from Job Corps and Scott Foster from Northland Pines School District. The Youth Council wants to focus on creating a focus and develop collaboration. They want to partner with the clusters. They are also looking at developing a survey.

Program Policy Committee Report: The Program Policy committee reported that 13 out of the 15 goals were exceeded. The Incentive award was awarded. The Dislocated Worker reports were discussed. The local policy titled "Supplemental Employment Data" was announced and the DWD policy update "06-10 Social Security Number Validation and Verification was adopted. One new ITA was approved also.

One-Stop Operator Committee Report: The OSO announced the MOU has been resigned and approved. OSO has three planning sessions scheduled. They will pilot JobFit which is a behavioral assessment for healthcare providers. Workkeys is a skills assessment. Business Services is piloting both Jobfit and Workkeys.

EXECUTIVE DIRECTOR REPORT: Cutler talked about a handout titled "What Employers Want" which is on page 69 in the meeting packet. Cutler gave her PowerPoint Presentation on the federal, state and local updates. Cutler also gave her Ireland report.

2007 CALENDAR: Prewitt noted that the 2007 meeting calendar was in the meeting packet and the March board meeting is on March 29, 2007 at Northcentral Technical College in Wausau.

CONSENT AGENDA

Kinsella motioned to approve Item 1 on the consent agenda: To approve the local WDA 6 policy for collecting Supplemental Employment Data and state policy update 06-10 SSN Verification and Validation from the Program Policy Committee Kramer seconded. Motion carried.

Olson motioned to approve Item 3 on the consent agenda: To approve the addition of Trina Lee from DVR, Jason Maloney from Job Corps and Scott Foster from Northland Pines School District as voting members of the Youth Council Kinsella seconded. Motion carried.

PRESENTATION - Dr. Lori Weyers, President of Northcentral Technical College in Wausau gave her presentation titled "Connecting and Communicating with Communities: Strategic Forums". She focused on community citizens, business and industry, employees and students feedback. William Tehan, President of Centergy gave the North Star Economics report. He talked about the economic opportunities and recommendations. He also talked about the economic strategies, tactics and action steps and implementation, organization, plans and steps that need to be taken. For more information go to www.centergy.net

ADJOURNMENT: *Michalski moved to adjourn. Olson seconded. Motion carried.* The meeting adjourned at approximately 12:05 pm.

NEXT MEETING: Thursday, March 29, 2007 9:30 A.M. at the Northcentral Technical College in Wausau in Rooms E 101 & 102.

PLANNING AND DEVELOPMENT COMMITTEE MEETING

REGISTER OF DEEDS AND LAND & WATER CONSERVATION SEGMENT

March 7, 2007
Regular Meeting

Present: Al Sabastiani, Chairman; Committee Members: Dick Colby, Fran Dehmlow, Glen Licitar, Mike Keckeisen and Sylvia Breene and Dave Renner. Robert Dixon, Vice Chairman was excused. Others present: Chris Murphy, County Conservationist; Patrick Gatterman, LWCD; Reesa Evans, LWCD; Sandy Davis, LWCD; Charles Sibilsky, LWCD; Phil McLaughlin, P & Z; Kevin Kniess, Corporate Council; Ron Fischer, Tri Lakes Management. Not present, Jodi Helgeson, ROD.

Call to Order: Chair Al Sabastiani called the meeting back to order after recess from Planning and Zoning Segment at 10:15 a.m. in Adams County Courthouse Conference Room A030.

Agenda: Motion by Dehmlow/Breene to approve carried unanimously.

Minutes: Motion by Colby/Licitar to approve minutes from February 2007 meeting, carried unanimously.

Register of Deeds and Land Information Officer items:

Report of budget and ongoing activities: Helgeson was unable to attend the meeting due to a conference.

A letter from her was distributed to the committee with an update on the Department of Administration Grant for county funding. This is an annual grant and has no required county matching funds or in Kind service. She also noted that the GIS Technician has started and is working on learning to update parcel maps with training assistance from MSA.

Approval of conference/training request: No requests.

Register of Deeds/Land Information Bills/Financial report: Motion by Dehmlow/Breene to approve budget and vouchers, carried unanimously.

Land & Water Conservation Dept. items:

Public Hearing, Adams LWRMP: Public **hearing was called to order at 10:23 AM. Murphy discussed**

5 year plan of department goals and activities as required by DATCP for grant eligibility. LWRMP

Plan

was distributed to committee for review. A request was made for public comments. There were no

public comments. Motion by Dehmlow/Keckeisen to adjourn from public hearing at 10:32 AM

carried

unanimously.

USDA-NRCS: No report

Staff reports of February activities and March goals: Reports were presented and discussed. Motion by Dehmlow/Keckeisen to approve reports carried unanimously.

Report of Committee members: No report

Trainings and conference requests: Evans requested to attend the WDNR Training the Trainer training. Murphy, Evans and Sibilsky request to attend DATCP/NRCS training. Motion by Dehmlow/Licitar to approve, carried unanimously.

Discussion and possible action on SWRMP Policy: Murphy discussed SWRMP allocation policy. Motion by Colby/Keckeisen to approve policy, carried unanimously

Cost share contracts and grants: Murphy presented problems to committee on processing of cost share contracts. discussion postponed until Corporate Council arrives.

Watercraft purchase: Discussion was held on the purchase of a watercraft. Discussion was postponed until more information can be acquired.

Request at 12:05 PM for 5 minute recess

Meeting reconvened at 12:12 PM.

Corporate Council arrived.

Discussion was resumed on cost share contracts. Murphy reported that due to Personnel & General Administrative Policies manual, Chapter 1, section 3.07 para. 2, all cost share contracts would have to get approval from the County Board. This process could delay the start of work on cost share projects and dam maintenance projects. Murphy was instructed to take the current contracts to the next County Board Meeting for approval and as an example to the board with a request to change the wording in the Personnel & General Administrative Policies manual language to allow an exception for LWCD cost share and dam maintenance contracts.

Closed Session: Motion by Keckeisen/Breene for committee to convene in closed session pursuant to Wisc. State Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation for which it is likely to become involved-mediation update and department matters, roll call vote carried unanimously at 12:23 PM.

Motion by Licitar/Keckeisen to reconvene in open session for pursuant to Wisc. State Statute 19.85(2). roll call vote carried unanimously at 12:37 PM.

Communications: Murphy presented communications from DATCP on Listening Sessions, WLWCA on manure spreading and Senator Feingold on funding for RC&D.

Bills/Financial Report: Bills and financial report were presented, motion by Keckeisen /Breene to approve bills and financial report, carried unanimously.

Set next meeting date: Next meeting scheduled for March 7th, 2007 at 10:00 AM

Items for next meeting: future meeting dates, watercraft purchase, SWRMP policy, Closed session for mediation update.

Adjournment: Motion to adjourn at 2:25. by Keckeisen /Licitar, carried unanimously.

Respectively submitted,
Al Sebastiani, Chairperson

PLANNING AND DEVELOPMENT COMMITTEE MEETING

LAND & WATER CONSERVATION

March 20, 2007

Special Meeting

Present: Al Sebastiani, Chairman; Robert Dixon, Vice Chairman; Committee Members: Dick Colby, Fran Dehmlow, Glen Licitar and Mike Keckeisen. Others present: Chris Murphy, County Conservationist; Patrick Gatterman, LWCD, Jane Grabarski, Emergency Management, and Dave Grabarski and Tom Beversdorf, concerned citizens.

Call to Order: Chair Al Sebastiani called the meeting o order at 5:29 PM in Adams County Courthouse Conference Room A231.

Approve Agenda: Motion by Dixon/Keckeisen to approve carried unanimously.

Public participation: Tom Beversdorf read a letter of concerns.

Contractor selection for work to be done on County owned dam: Discussion was held on the choice for the best contractor for the dam repair project. Motion by Kekckeisen/Dixon to select J. F. Brennan Co. for Phase II of the Camelot Dam grouting, carried unanimously.

Adjournment: Motion to adjourn at 6:01 PM by Dehmlow/Licitar, carried unanimously.

Respectively submitted,
Al Sebastiani, Chairperson

PUBLIC SAFETY & JUDICIARY

DATE: March 14, 2007 TIME: 9:00 a.m. PLACE: A231
Adams County Courthouse 400 Main Street Friendship, WI 53934

MEMBERS PRESENT: Harry Davis, Florence Johnson, John West, Cynthia Loken, Jerry Kotlowski

OTHERS PRESENT: Sheriff Renner, Chief July, Captain Beckman, Corporation Counsel Kneiss, Dennis McFarlin, Nick Segina, Deb Barnes, Jane Grabarski, Jodi Malin, Shirli Suchomel, Charlie Hoogesteger, Sam Wollin, Scott Goldberg, Liz Hendrickson, Roberta Sindelar

1. Call to Order – At 9:02 a.m. Chair West called the meeting to order.
2. Was the meeting properly announced? – Yes.
3. Roll call: Johnson, West, Loken, Kotlowski, Davis present.
4. Approve the Agenda – **MOTION** by Johnson/Kotlowski to approve the agenda for the March 14, 2007, meeting. MC/Unan.
5. Approve minutes of January 10, 2007, January 16, 2007, and February 14, 2007, meetings – **MOTION** by Loken/Davis to approve the minutes from 1/10/07, 1/16/07, and 2/14/07 Public Safety & Judiciary Committee meetings. MC/Unan.

Coroner's Report- Coroner not present. Nick Segina gave the report and submitted vouchers. He stated there is procedure established with the Sheriff's Department for disposal of medications. He reported 19 deaths and two autopsies in February.

Family Court Commissioner – Dennis McFarlin submitted a voucher to attend the Wisconsin Court Commissioner seminar in May.

Discussion of the Coroner's mileage claims on the voucher resulted in denial of coroner's mileage. **MOTION** by Loken/Kotlowski to approve Coroner's voucher as corrected and forward to Finance Committee. MC/Unan. **MOTION** by Johnson/Davis to approve the Family Court Commissioner's voucher to attend the May conference, and sent it to Finance Committee. MC/Unan.

Child Support –

1. At 9:20 a.m. Deb Barnes distributed her Performance Measures February report and a resolution for discussion later in the meeting.
- 3 a. Barnes deviated from her agenda to discuss a Cooperative Agreement for Attorney Goerke to fill in for Atty Dan Wood and Corp Counsel Kneiss when they are not available. Deb had a six-month agreement ready for Committee review. **MOTION** by Loken/Davis at 9:27 a.m. to approve the Standard Cooperative Agreement with Atty. Goerke from January 1, 2007, through June 30, 2007. MC/Unan.

2. Conferences/training: Spring Conference Director Dialog in Stevens Point will be held April 19-20. The funds are in the Child Support budget. **MOTION** by Johnson/Loken to approve Deb Barnes attending the Spring Conference. MC/Unan.
3. Office activities: The vacant position in Child Support was offered and accepted by an existing County employee who might opt into another position when it becomes available. She will serve 30 days at minimum. A bill to repeal a former decision not to match performance funding was introduced by Herb Kohl in the Senate.
4. Payment of February 2007 bills: Vouchers for Child Support were signed.

Clerk of Circuit Court –

1. Clerk of Court handed out vouchers and a Community Service Report.

5 & 7. Liz Hendrickson distributed a personnel recruitment form with new and old job descriptions for a full-time vacancy as Community Service Project Coordinator. **MOTION** by Loken/Johnson to approve the proposed job description. MC/Unan. **MOTION** by Davis/Kotlowski to post the new job description approved above. MC/Unan. Both documents were signed by Committee.

3. No conferences.
4. Discuss General Operations of Department – The vacant position in Helmrick’s department dealt with collections. She reported success in use of a collections agency that, at a cut of 25%, delivered approximately \$11,000 through collections and approximately \$8,000 in tax intercepts. Helmrick also explained an on-line jury questionnaire that should save some postage.

MOTION at 9:48 a.m. by Davis/Loken to accept Child Support vouchers and send them to Finance Committee. MC/Unan.

Register in Probate – not present.

District Attorney- not present.

Emergency Government –

1. At 9:50 a.m. Jane Grabarski gave Committee her resolution to the County Board for funding to construct radio towers and upgrade dispatch. Committee advised Grabarski on wording for the fiscal note on the resolution. Chief Deputy July noted that the towers are integral with the dispatch center and the projects must be done together. **MOTION** at 10:10 a.m. by Loken/Davis to accept the resolution to update the radio tower system and dispatch, with changes to the fiscal note, and send it to County Board. MC/Unan.
2. Training: Grabarski sought Committee approval to attend two FEMA trainings out of state. The money is in her budget and the only costs are mileage to the airport and food in travel. At 10:13 a.m. **MOTION** by Loken/Kotlowski to approve both out-of-state FEMA trainings for Grabarski. MC/Unan. HAZMAT and ICSEOC trainings are coming up at Ft. McCoy in April at the cost of

mileage and a meal, which were budgeted. **MOTION** by Davis/Loken to approve the April HAZMAT and ISEOC trainings. MC/Unan.

3. Grant status – Two grants closed out: 2006 EPCRA for \$3,198 and an EPCRA computer equipment grant for \$1,613. There will be an OJA audit on 2005 equipment obtained in a \$17,000 grant to see if the equipment was bought and installed at the Sheriff's Department, Community Building, and New Chester Fire Department, and grants will be closed as of this audit.
4. Office activity – Grabarski reported on Town of Rome Firewise planning, Storm Spotter class, a municipal meeting, the March Governor's Conference in LaCrosse, ICS 400 class, Tornado Awareness Week, and Kids Day booth at the High School. Information only; no action. She explained the Kingsway dam progress being determined by how dry the earthen dam becomes prior to construction.
5. Vouchers/Purchase Orders were submitted.

MOTION at 10:22 a.m. by Kotlowski/Johnson to approve the Emergency Management vouchers and send them to Finance Committee. MC/Unan.

Dee Helmrick presented vouchers for the District Attorney and reported two upcoming training conferences. The student help will be discussed next month.

Sheriff's Department

1. Communications – At 10:23 a.m. Sheriff Renner reported that a new Road Officer, Daniel Simonsen, started on February 26, 2007. He has 12 weeks of training to complete. On March 1, 2007, Lieutenant Ronald Nowak started working for the department, and Road Officer Jeremy Keith resigned as of March 6, 2007. Lt. Nowak took the floor and introduced himself, and gave his law enforcement background. Sheriff stated that the test results for Road, Dispatch, and Jail officers came in today and interviews will need to be scheduled. Sheriff Renner spoke of his recent news release of solved burglaries and arrests for drugs. A check for \$1,000 to the K9 Unit was donated anonymously.
2. Animal Shelter/Animal Control reports were in Committee's packet.
3. Chief Deputy Report:
 - a. Space needs study – Chief gave Committee the Ordinance information for Adams County Sales and Use Tax. Committee recalled another, original ordinance that might interfere with the wording in the current ordinance and Chief was asked to find the original.

At 10:38 a.m. Committee signed the Emergency Government ordinance.

- b. Old Property Room – Chief July requested reassignment of the old Property Committee room to the Sheriff's Department. Committee directed Chief July to approach the Executive Committee for use of this room.
 - c. Update on selection of Investigator – James Wehinger will be the new Investigator, start date to be determined. This promotion will create an opening for a Road Officer.
 - d. Update on Department revenue – Captain Beckman is recruiting Safekeepers from Monroe County and is negotiating State prisoners by contract.
 - e. Conferences/Training: none.
4. Jail Captain Report
 - a. Safekeeper Report was included in Committee's packet. Fourteen Monroe County Safekeepers are housed here at \$45 per day. State prisoners from Dodge waiting for prison space to open might be housed here after Jail Inspection is passed on March 21.

- b. Inmate monitoring system- Captain Beckman reported that the District Attorney and the Judge are in favor of this system. At 11:00 a.m. **MOTION** by Davis/Kotlowski to approve that the Sheriff's Department go ahead with the Electronic Monitoring Program. MC/Unan.
- c. Board decision on Electronic Monitoring – no action.
- d. Jail painting project – Inmate labor has been used to paint the jail prior to inspection. Sgt. Jones has been overseeing and the only cost so far is the paint and painting supplies. No overtime is involved.
- e. Jail Inspection March 21 – no action.
- f. Monroe County Safekeepers – already covered.
- g. State Safekeepers – already covered.
- h. Inmate request/Grievance procedure –Captain instituted a three-part form to keep track of inmate issues and how they are addressed.
- i. Jail operations report, Spillman report – Spillman is doing very well and CAD in dispatch went live this morning. Spillman for the Road will go live soon and reports will be generated with it. Captain Beckman reported that Deputy Cheryl Thompson has done a fantastic job and is very instrumental in getting things done for Spillman to operate here.

At 11:08 a.m. Chief July presented Committee with the original Sales Tax Use Ordinance with the handwritten wording on it. They asked him to bring it to tomorrow's Finance Committee meeting and consult with Corp Counsel Kneiss.

- 4. Committee Reports, Accident Reports, Purchase Orders/Vouchers, Financial Reports, and Payroll/Overtime reports were all in Committee's packet. Sheriff stated he is the official media contact and Chief helps with this. Sheriff reported that Chief is still working on the department policy manual. **MOTION** at 11:40 p.m. by Kotlowski/Johnson to approve the Sheriff's Department vouchers and District Attorney's vouchers and send them to Finance. MC/Unan.

At 11:41 a.m. Committee signed a resolution for Child Support to Governor Doyle asking that money be put into Child Support agencies that would be lost from the federal government cuts. **MOTION** at 11:43 a.m. by Loken/Johnson to approve the resolution to Governor Doyle on behalf of Child Support and send it to County Board. MC/Unan.

The next Public Safety & Judiciary Committee meeting will be Wednesday, April 11, 2007, at 9:00 a.m., Conference Room A231. **MOTION** by Loken/West at 11:45 a.m. to recess briefly. MC/Unan. Meeting reconvened at 11:55 a.m.

- 7. **MOTION** by Kotlowski/Loken at 11:55 a.m. to go into closed session per Wis. Stat. 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Recent Community Service matter; and 19.85(1)(e) conferring with legal counsel for the governmental body who is rendering oral or written advice

concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session discussion of WPPA CBA Negotiations Update. ROLL CALL VOTE: Davis: Yes. Johnson: Yes. West: Yes. Loken: Yes. Kotlowski: Yes. Unanimous. Meeting closed. Shirli Suchomel left the room.

Per notes taken by Cindy Loken, **MOTION** to adjourn was made by Kotlowski/Loken. ROLL CALL VOTE was Yes, unanimous. Meeting adjourned at 12:15 p.m.

Submitted by Deputy Sheriff Shirli Suchomel, Acting Secretary

These minutes are not yet approved by Public Safety & Judiciary Committee (03/20/07)

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**THURSDAY, MARCH 8, 2007, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
David Renner, Secretary
Robert Dixon
Florence Johnson

OTHERS PRESENT: **Ronald Chamberlain ~ Highway Commissioner**
Myrna Diemert ~ Solid Waste Director

MEMBER ABSENT: **Dean Morgan ~ Excused**

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, March 8, 2007.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, RENNEN, DIXON AND JOHNSON. **MEMBER ABSENT:** MORGAN ~ EXCUSED.

APPROVAL OF AGENDA: *Motion by Dixon to approve the Agenda as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (FEBRUARY 8, 2007, FEBRUARY 9, 2007 & FEBRUARY 16, 2007): *Motion by Renner to approve the Minutes as printed of the Adams County Public*

Works Committee Meeting for February 8, 2007, February 9, 2007 & February 16, 2007, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

HIGHWAY

CTH "M" & CTH "G" RIGHT-OF-WAY BRUSHING: *Motion by Dixon to move ahead with the CTH "M" & CTH "G" Right-of-Way clearance per policy, since the land owner did not appear before the Public Works Committee, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

BIKE ROUTES / TRAILS: *Motion by Renner to have the Highway Commissioner file for all four portions of CTH "Z" for construction & bike routes under the STP RURAL PROGRAM in the following order:*

CTH "Z" (STH 21 to 18th Lane)

CTH "Z" (STH 21 to CTH "F")

CTH "Z" (STH 82 to CTH "F")

CTH "Z" (18th Lane to Wood County Line)

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING

MARCH 8, 2007 ~ 9:00 A.M.

to support the Adams County Tourism Industry and additionally to contact State & Federal Legislators for their support of these projects, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

WETLAND BANK: *Motion by Johnson to postpone the Wetland Bank until the April 2007 Public Works Meeting, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CTH "J" (STH 13 TO CTH "G") FUNDING: *Motion by Dixon to present a Bonding Resolution for CTH "J" (STH 13 to CTH "G") to the Public Works Committee on March 20, 2007 at 5:30 p.m. at a Special Public Works Meeting, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

OPERATIONS STUDY UPDATE: *Motion by Johnson to approve the Operations Study Update Report as presented by the Highway Commissioner and to forward this report to County Board Members, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (REPORT ATTACHED TO MINUTES)*

PAINTING CONTRACTS: The Highway Commissioner informed the Public Works Committee of the loss of the Northwest Region Painting Contract.

REVIEW & ACT ON STATE D.O.T. TRAFFIC SIGNING TMA: *Motion by Renner to approve the State D.O.T. Traffic Signing Discretionary Maintenance Agreement for 2007 in the amount of \$5,500.00, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON STATE D.O.T. SOUTHWEST REGION PAVEMENT MARKING TMA: *Motion by Dixon to approve the State D.O.T. Southwest Region Traffic Maintenance Agreement for 2007 in the amount of \$172,000.00, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON STATE D.O.T. NORTH CENTRAL REGION PAVEMENT MARKING TMA: *Motion by Renner to approve the State D.O.T. North Central Region Traffic Maintenance Agreement for 2007 in the amount of \$144,000.00, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CONSIDER REFILLING CURRENT VACANCY: *Motion by Dixon to refill the*

current vacancy at the Highway Department off the eligibility list, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

SEASONAL HELP: *Motion by Renner to hire up to four seasonal help, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

COPY MACHINE: *Motion by Johnson to purchase a new copy machine for the Highway Department at a cost of \$4,700.00, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED*

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
MARCH 8, 2007 ~ 9:00 A.M.**

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

The Department has been brushing in various locations on the CTH system. We will be starting the brushing project on CTH E from CTH G to the Marquette County Line shortly.

The past two weeks have been primarily winter maintenance with the past two large storms.

We are crack filling on various CTHS.

On the 8th and 9th of March we will be concentrating on cleaning culverts in preparation for spring melt.

Seasonal weight limits will be going on CTHS on the 19th of March.

Motion by Johnson to approve the Highway Department Operations Report as presented, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

APPROVAL OF ANY TRAININGS OR CONFERENCES: NONE

FINANCIAL REPORT: *Motion by Dixon to approve the February 2007 Financial Report as audited, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PAYROLL & VOUCHERS: The Highway Department payroll and vouchers were presented to the Committee. *Motion by Johnson to approve all payrolls and vouchers as audited, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

SOLID WASTE

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: **There were no communications, correspondence, or other business to bring before the Committee.**

FINANCIAL REPORT: Ms. Diemert presented and reviewed the February 2007 Financial Report for discussion and approval. *Motion by Johnson, second by Renner, to approve the February 2007 Financial Report as presented. All in favor. Motion carried.*

Next, Ms. Diemert presented two Friday checks for approval. *Motion by Renner, second by Dixon, to approve the two Friday checks as presented. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report for February/March 2007 (see attached copy) and discussion was held. *Motion by Dixon, second by Renner, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVAL OF ANY TRAININGS OR CONFERENCES: **Ms. Diemert had no new training requests to present.**

REI GRANT PARTNER AGREEMENT(S): Ms. Diemert stated that she had no new REI Grant Agreements to bring before the Committee.

UPDATE ON OFFICE SUPERVISOR/LOSS CONTROL & SAFETY OFFICER: Ms. Diemert updated the Committee on the position resolution that was passed at County Board on Tuesday, February 20, 2007.

**Corporation Counsel's office is advertising the position County-ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
MARCH 8, 2007 ~ 9:00 A.M.**

wide as well as through normal advertising channels statewide. The Committee set up a special meeting on Monday, March 26, 2007 at 9:00 AM to screen applications. The Committee also set up a special meeting on Monday, April 9, 2007 at 9:00 AM at the courthouse for interviews.

DISCUSSION OF BOND PROJECTS: Ms. Diemert presented a Capital Improvements 2006-2010 sheet from the 2007 Budget describing the bonding projects for the Solid Waste Department. Discussion was held on each item listed. *Motion by Johnson, second by Dixon, to proceed with the bond projects as presented and draw up a resolution for the Solid Waste projects. All in favor. Motion carried. A special meeting has been scheduled for March 20, 2007 at 5:30 PM to approve the resolution for the bond and bring it to County Board in April.*

2006 COMP TIME/OVERTIME REPORT REVIEW: Ms. Diemert presented the Solid Waste portion of the 2006 Comp Time/Overtime Report that was handed out at the County Clerk's office. Ms. Diemert pointed out that all of the old hours accumulated had been used and the amount of Comp Time/OT in the Solid Waste Department has been dramatically reduced and was now in compliance with the County policy. The Committee reviewed the accrual and hours used in the Department.

VOUCHERS: The vouchers were presented to the Committee along with a list of purchase orders as described in Chapter Eight: Budgeting and Accounting Policies, Section 4 of the Adams County Personnel & General Administrative Policies Manual. Committee members reviewed the list and asked questions where necessary. *Motion by Johnson, second by Renner, to approve and sign the voucher list. All in favor. Motion carried.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: Ms. Diemert stated she may have a resolution regarding supporting the recycling grant funding during the State budget process. She had no other new items to place on the next agenda at this time.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Thursday, April 12, 2007, at 9:00 A.M. at the Highway Department. *Motion by Renner, second by Dixon, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 2:37 P.M.

Respectfully submitted,

David Renner, Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT
March 8, 2007
SOLID WASTE DEPARTMENT

TIPPAGE REPORT: 1,383,140 lbs of garbage were brought in which is the third highest amount ever brought into the landfill for February.

There were 7 new over-the-scale customers during the month and is typical for this time of year. (Minimum of \$420 annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 3,625 new customers over the scale.

MEETINGS/SEMINARS/TRAININGS/CONFERENCES: Attended the AROW/SWANA/WCSWMA Winter Conference on W-F, February 21-23, 2007 in Appleton at the Radisson Paper Valley Hotel.

Attended the Health Insurance Study Committee meeting on Tuesday, February 27, 2007.

Attended County Board on Tuesday, February 20th regarding the position and the Construction Bond. The position passed, however the Construction Bond was tabled.

The meeting on March 1st, with the DNR and adjacent Counties to discuss future waste management alternatives was cancelled and rescheduled for Tuesday, April 3rd.

If time allows will attend the Recycling Education Workshop in Eau Claire on March 23rd put on by SHWEC.

Will attend Department Head scheduled for March 22, 2007.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance and repairs were performed during the month.

INSPECTIONS: No inspections were performed during the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

A staff meeting was held on February 14, 2007. Agenda items included: Respiratory Protection, Fire Facts/Fire Policy, Sharps Disposal Policy, Contractor Pricing Schedule for roll-off containers, and USERRA.

The Annual MRF Self-Certification Renewal & Reporting is due the end of March. Work has started on putting this date and narratives for this report.

Director signed up for ICS 400 mandatory training through Emergency Govt. & MSTC.

SITE REPORT

March 8, 2007

SOLID WASTE DEPARTMENT

The annual Solid Waste Tonnage/Capacity Certification/License Renewal application form was completed and submitted by the due date of March 15th.

The DATCP Vehicle Scale Operator License Renewal form and fees were submitted by the due date of March 31st.

The DOT Overweight/Overwidth permit application and Certification of Insurance was submitted by the due date of March 1st, 2007. Permit was received 3-7-07 and placed in appropriate vehicle and file.

Continued discussion with the Coroner's office on the refrigeration trailers that are available from Federal Property. The Deputy Coroner will join Hank the next time he goes to screen.

Also assisting the Quincy Fire Department with obtaining a mobile trailer for emergency use—these had been available through Federal Property in the past.

Assisted the AF Administration office with disposal of PCB ballasts from old fluorescent light fixtures. Also discussed the use of "green" bulbs being sold in our area. Despite the claims of the salesman, these are still required to be recycled because they contain mercury.

Received Well Gradient Position reporting sheet from the DNR. This was forwarded to MSA Professionals in Baraboo for completion as they are our well testing company.

No other significant loss control/safety issues were seen this month.

***See Site Improvements section for more Loss Control/Safety Issues**

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

ADMINISTRATIVE PROJECTS: During the month of Feb/March the Director performed the following duties: Arranged shipments of tires, baled recyclables, tin, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed.

Continued to coordinate new curbside and residential route customer orders. We had 14 new customers since the last report that adds \$4,467.00 in annual revenues to the department. Many other inquiries and order changes have been received. Ordered containers, dumpsters, signs & labels for business/residential customers as new customers sign up for the program. We are currently bringing in over \$325,848 in revenues from this program.

Received a comp time/overtime report from the County Clerk's office. Will review with committee. Our Department has done well with using old accrued comp time. Steps have been taken to continue to reduce the comp time accrued in the Department. This means that less on-call will be needed to fill vacancies from time off.

SITE REPORT
March 8, 2007
SOLID WASTE DEPARTMENT

Wrote letters to all non-profit organizations that have received free or reduced fees that they would not be able to receive this in the future due to budget cuts. Also explained our new portable recycling bins for special events.

Met with a potential Experience Works (old Green Thumb) program participant. This person will be able to do lawn mowing and many maintenance duties around the Solid Waste and Industrial Park facilities.

Work continued on the data entry for the GBB routing software program that will be installed soon. This should reduce the workload and errors in the office once it is installed and training takes place.

Notified Dept. of Corrections that the 4 black boxes containing computer & electronics equipment are ready for pick-up.

Assisting Dells Recycling & Disposal with recycling brochures and prices for other services available. Sent a supply of brochures to the owner for distribution to his customers.

Also assisted Naterra Land with options available for garbage and recycling services in the new 268 lot subdivision near Splash.

Met with marketing vendors, placed ads regarding various advertisements around the county.

Submitted monthly recycling report to the City of Adams as required.

Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: No new construction was performed.

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**TUESDAY, MARCH 21, 2007, AT 5:30 P.M.
ADAMS COUNTY COURTHOUSE / ROOM A260
FRIENDSHIP, WI 53934**

MEMBERS PRESENT: Larry Babcock, Chairperson
David Renner, Secretary
Florence Johnson

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner
Myrna Diemert ~ Solid Waste Director

MEMBERS ABSENT: Dean Morgan ~ Excused
Robert Dixon ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 5:30 P.M., on Tuesday, March 21, 2007.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, RENNER, AND JOHNSON. MEMBERS ABSENT: MORGAN ~ EXCUSED AND DIXON ~ EXCUSED.

APPROVAL OF AGENDA: *Motion by Renner to approve the Agenda as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

HIGHWAY ~ CTH "J" BOND RESOLUTION / SOLID WASTE ~ BOND

RESOLUTION: Motion by Renner to approve and forward a Resolution to County Board to be acted on at the April 2007 County Board Meeting, this Resolution would authorize the issuance of General Obligation Promissory Notes in an amount not to exceed \$5,100,000.00 for the purpose of construction, extension, repair and improvement of roads and highway; constructing new facilities and various addition and improvement projects at the County's Solid Waste Site; and acquiring furnishings, fixtures and equipment, second by Johnson. ROLL CALL VOTE: BABCOCK – YES, RENNER – YES, JOHNSON – YES. MOTION CARRIED.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

ADJOURN AND NEXT MEETING DATE: The next regular monthly meeting will be held on Thursday, April 12, 2007, at 9:00 A.M. at the Highway Department. *Motion by Renner, second by Dixon, to adjourn until the next meeting. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 5:50 P.M.

Respectfully submitted

David Renner, Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

**Resources and Recreation Committee Meeting
March 14, 2007
10:00 a.m.
Adams County Courthouse Conference Room A260**

Call to Order: Meeting was called to order at 10:06 a.m., by Chairman Repinski.

The meeting was properly announced.

Roll Call: Committee Members: Dave Repinski, Bob Neuenfeldt, Fran Dehmlow, Bev Ward, and Glenn Licitar. Others present: Fred Nickel – Parks Director, Rita Kolstad – Parks Admin. Clerk/ Bookkeeper, Darren Tolley – Petenwell Park Manager, Lee Emmer – MSA, Sharon Trzesniak and Nathan Nickel – Concerned Citizens.

Approve Agenda: Motion by Ward/Licitar to approve the agenda as printed. Motion carried.

Previous Minutes: Motion by Neuenfeldt/Ward to approve the February 12, 2007, minutes as presented. Motion carried.

Agenda Items:

1. Mrs. Trzesniak and Committee reviewed the camping regulations and improvements made to the policy including effective dates.

Committee also discussed electric usage at the parks. Director will request the Park Managers to be sure campers are not plugged into the electric unless they are actually staying at their camper during the off-season months.

2. No action was taken on the Castle Rock Lions request for a monetary donation for the 4th of July fireworks.

Motion by Neuenfeldt/Ward to approve the Quincy Fire Department's request to hold a pancake breakfast fundraiser at Castle Rock Park September 2, 2007, per Adams County Parks Ordinance #6-1990. Motion carried.

3. Licitar reported Marquette County is implementing a user donation fee at the Briggsville public access boat landing.
4. No action taken on bonding resolution for park improvements.
5. Coordinator reported Wisconsin Snowmobile magazine featured an article on Adams Counties snowmobile trails. Snowmobile trails close for the season April 1. Coordinator will be applying for snowmobile and ATV grant dollars by April 15, 2007.
Motion by Neuenfeldt/Ward to approve Parks Department apply for ATV trail additions and development grant monies to include facilities at Petenwell Park in excess of a half million dollars. Motion carried. Coordinator will bring grant resolution to April County Board meeting for review and possible approval.
6. Outlying Parks boat launches repairs went over budget in 2006; therefore, labor cutbacks will be made for Outlying Parks for 2007. Also the Department no longer receives any monies from Land Conservation Department for dam mowing and mowing will be reduced to two times per dam per year. The Committee's consensus for 2007 season pass stickers will include a 2nd sticker at no extra charge for immediate family only as in the past.
7. Licitar reported Alpha Terra meeting was geared more to identifying the hazards at the Parks such as chemicals stored in cabinets. Equipment maintenance was not addressed at this time. The department has not received any recommendations from Alpha Terra at this time.

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3-14-07 Minutes

8. Director distributed the 2006 end-of-year financial report and reviewed with Committee. Director reported the Tourism budget will be reduced to -\$ 4000.00 by the end of 2007.
Motion by Ward/Dehmlow to approve the Castle Rock Park boiler insurance recovery monies from account 100 41 48400 be put back into Castle Rock Park Revenue account to offset the new boiler cost. Motion carried.
9. Motion by Ward/Dehmlow to approve the bills as presented and forward to Finance Committee for approval. Motion carried.
10. Committee set the next regular Resource and Recreation Committee meeting date for April 4, 2007, 10:00 a.m., Courthouse Conference Room A260.
11. Committee did not perform an on-site inspection.
12. Motion by Neuenfeldt/Ward to adjourn at 12:10 p.m. Motion carried.

Submitted by,

Glenn Licitar
Committee Secretary

These minutes have not been approved by the Resource and Recreation Committee

MINUTES
SCLS BOARD OF TRUSTEES
March 12, 2007 - 12:15 p.m.
SCLS Administration

Present: R. Barden, F. Cherney, L. Davis-Brown, E. DeSmidt, J. Hanson, J. Healy- Plotkin, M. Howe, T. Iaccarino, T. McIlroy, N. Myers, N. Nelson, H. O'Donnell, G. Poulson, J. Pugh, L. Schmidt, P. Townsend, J. Wheeler

Also Present: P. Davis, H. Moe, S. Morrill, B. Dimick **Absent:** R. Curtis, C. McGuire

Excused: R. Keen, J. Kreten, P. Westby

Call to Order: F. Cherney called the meeting to order at 12:16 p.m.

- a. Introduction of guests/visitors and new board members: Norm Myers, the newly appointed board member representing Portage County was introduced.
- b. Changes/additions to the agenda: None
- c. Requests to address the board: None

Minutes: J. Hanson moved approval of the February 12, 2007 minutes. G. Poulson seconded. Motion carried.

Bills for Payment/Financial Statements: F. Cherney moved approval of the bills for payment. B. Keen seconded.

President's Report: Francis noted he attended the COLAND meeting and shared some topics that were discussed at that meeting.

2006 Annual Report: G. Poulson moved approval of the 2006 Annual Report. R. Barden seconded. Motion carried.

Committee Reports:

Advocacy: Will meet following the board meeting

SCLS Foundation Report: L. Davis-Brown noted Phyllis and Bob have scheduled meetings with Black Earth, Cambridge, Pardeeville, Reedsburg, and Rock Springs library boards to discuss endowments with the Foundation. The Adams County Library has contributed \$3,500 toward the Foundation. A private party has promised \$10,000. toward the literacy fund and the Foundation Board will be meeting with M & I to discuss the funds performance.

Circulation and ILL Statistics: No report.

System Director's Report:

Phyllis noted she attended a meeting with to discuss the formula for sharing delivery costs among the public library systems in Wisconsin. Everyone agreed the formula is imperfect, but perhaps is the best we can do. The committee will recommend no changes be made to the formula for the next three years.

The delivery staff placed a bid and received a contract for an additional service for the UW, which includes moving items to be digitized from libraries to another loading location and back.

The Governor's budget proposal includes an increase in system funding of 4% the first year and 4% the second year of the biennium, for an increase of slightly over 8% for 2008-2009. This should keep us about even, at about 8% as opposed to the 13% of local effort that should be given according to past agreements. The governor's budget did not include funding for statewide delivery.

Increased funds were included for statewide resource sharing contracts, but,

unfortunately, D L TCL has cut off access to the contracts for systems that moved to using OCLC for interlibrary loan. This was clearly not the intent of the legislature so we are working with other systems to ask that this matter be put on the agenda for the May COLAND meeting.

System Celebration has been scheduled for Thursday, September 20, 2007 at Sweet Sophie's in Waunakee. The nomination forms are online.

Stef noted the Library Electronic Resources Support Specialist interviews are scheduled to take place April 16 and 17. Four candidates have been selected to be interviewed.

The LSTA grants funds have finally been released, so we can begin working on projects. There are a number of projects in the technology block grants, literacy, and OverDrive Grants.

A meeting was held with MPL and other LINK members to review the LINK -cataloging contract. The contract will be simplified, but the funding formula and basic components of the contract will remain the same. SCLS will be working with MPL to bring in a consultant to look at the workflow in the technical services area.

The annual meeting will be held May 11 th at Devil' s Lake. The day will be focused around discussion of topics member libraries suggest on a survey that will be distributed.

OverDrive, the service we use for downloadable audio books, now includes video. The new video service was launched last week with a collection of 162 titles, many being youth and instructional titles.

Jean Anderson and Shawn Brommer met with folks from Wisconsin Public Television to discuss public programming, which is an area that our member libraries wanted more help with. WPT is interested in encouraging discussion and programs based on their TV programs. ACE program on this topic is in the works and will be a topic at the WLA conference this fall.

We may be involved with a pilot project with OCLC that more of our resources through the WorldCat interface. A "library value calculator" has been made available to patrons, which will allow them to calculate the retail worth of items they borrow or use from the library and encourage them to submit this information. A new online form is also available for patrons to register for the "Speak Up for Your Library" campaign.

The administration staff had an opportunity to view a PBS documentary, "People Like Us," which focused on class in America. It was a great opportunity for the staff to learn more about the topic, share personal experiences, and consider how we approach things in our services to libraries and individuals.

Report on Act 420 - Cheryl Becker: Because Cheryl was not available to report on this topic (she fell and broke her wrist), it will be placed on the April agenda.

Information Sharing: Phyllis recently spoke to Kristi Williams who traveled to New Zealand and visited the library where Jay Robinson, the former director of Poynette, is now employed. Kristi also wanted the board to know she misses everyone!!

Public Library Advisory Committee (PLAC)

Multitype Advisory Committee (MALC) Report:

LINK Report: Agenda and Minutes for the above at: [htm://www.scls.info/committees/index.html](http://www.scls.info/committees/index.html)

Other Business: a. Possible elimination of the Cross Border**Committee:** B. Keen suggested postponing discussion of this topic until the April meeting. Because it has a direct correlation to Act 420, he felt the report from Cheryl would be beneficial in determining what to do with the Cross Border Committee.

Meeting adjourned at 1 :02 p.m. H. Moe, Recorder

System Director's Report
March 2007

Unlike my predecessor, I don't usually get philosophical in this space, but sometimes you get news that requires this sort of reaction!

SirsiDynix, library system vendor for the LINK consortium, recently announced that it has changed course and no longer intends to release the Horizon 8.x product. We contracted for this product in December 2003 and have been anticipating installation ever since, so this announcement took us by surprise. We were certain that 2007 was going to be the year we moved from our Dynix Classic system onto Horizon. Instead, SirsiDynix has decided to stop development of the Horizon product and focus all future development efforts on a product called "Rome," which is based on its Unicorn platform. We have not heard a reason, just the announcement of the decision. Details on the functionality to be included in Rome are sparse, but the vendor's press release said the first version of Rome-"with many important features"-will be released later this year, with a subsequent version released in late 2008.

Where does this leave us? OK, this is the philosophical part. Compared to others we are in pretty good shape. The LINK consortium and our automation staff completed a major upgrade of the hardware that runs our Dynix Classic system last summer, so we can stay where we are, at least for a while. Libraries that already moved to Horizon will have to undertake another system migration, which we avoided through the delay. SirsiDynix says it will honor our 2003 contract, but we plan to have that contract reviewed to clarify our legal standing. The LINK consortium has the money for the next system in the bank, and our vendor did not announce that it is bankrupt. It could be worse. Lauren Blough summarized LINK's future directions as follows:

- . begin a new investigation for the next generation integrated library system with the expectation that Dynix Classic will be supported for the next few years; or
- . review Unicorn functionality and make the interim move to Unicorn Release GL3.1 while waiting for the release of "Rome;" or
- . maintain Dynix Classic until a stable version of "Rome" is released.

A demonstration of the current Unicorn product is scheduled for April 12, after the next meeting of the LINK consortium. There should be some interesting discussion, too. We live in interesting times.

I'll see you on the 9th!

Phyllis

SOUTH CENTRAL LIBRARY SYSTEM

Circulation and ILL Statistics

February 2007

	*2006 Population	2006 Circulation	**2006 Collection	2006 Annual Expenditures	Same Mo. Circ. 2006	Current Mo. Circ.	Mo. ILL Borrowed	Mo. ILL Loaned	YTD Circ. 2007
ADAMS									
Adams City	3,051	92,724	31,570	322,244	8,156	7,675	2,329	3,072	16,119
Rome	18,473	26,357	17,801	121,418	1,867	1,691	59	1	3,748
TOTAL	21,524	119,081	49,371	443,662	10,023	9,366	2,388	3,073	19,867
COLUMBIA									
Cambria	771	24,609	8,333	95,800	1,721	1,721	834	507	3,725
Columbus	2,085	95,669	42,957	315,517	7,157	7,026	2,071	3,886	14,857
Lodi	2,509	99,455	29,850	238,269	7,603	7,556	2,765	2,641	15,694
Pardeeville	986	42,983	25,054	125,674	3,695	3,640	1,546	1,882	7,647
Portage	4,824	226,960	68,920	505,855	18,939	17,253	5,189	4,899	37,102
Poynette	2,989	55,583	20,175	119,417	4,188	4,612	1,644	1,896	9,385
Rio	9,963	35,018	25,765	116,585	2,810	2,883	137	-	2,883
Wis. Dells	5,184	82,192	39,542	309,563	6,841	6,759	2,757	2,400	15,180
Wyocena	719	3,665	7,214	58,724		506	225	800	506
Other City	27,599								
TOTAL	57,629	666,134	267,810	1,885,404	52,954	51,956	17,168	18,911	106,979
DANE									
Belleville	2,160	69,984	29,934	199,850	5,164	5,565	1,820	3,100	11,032
Black Earth	1,331	41,468	20,835	108,276	3,300	3,340	1,294	2,180	7,117
Cambridge	1,247	55,568	24,270	151,433	4,388	4,421	1,745	1,946	9,262
Cross Plains	3,500	84,556	38,495	314,966	5,888	6,566	1,875	3,449	14,124
Deerfield	2,209	50,347	21,650	155,397	3,833	4,410	2,130	2,058	9,383
DeForest	8,388	362,369	80,560	644,987	26,996	27,689	6,824	9,745	59,388
Marshall	3,676	55,123	29,980	175,222	4,438	4,509	1,814	2,854	9,372
Mazomanie	1,578	37,037	19,338	102,861	2,671	3,383	1,876	1,934	6,718
McFarland	7,289	183,372	52,988	422,967	15,075	15,720	4,604	6,690	32,280
Middleton	16,935	672,273	98,722	1,371,426	51,349	55,051	15,280	15,792	115,697
Monona	8,146	252,333	74,422	587,896	21,180	19,931	5,527	7,927	41,153
Mt. Horeb	6,609	204,199	50,254	602,963	15,823	17,237	6,724	5,134	35,783
Oregon	8,535	246,553	61,155	462,799	19,630	20,594	7,024	5,222	42,894
Stoughton	12,755	262,792	67,880	696,865	20,247	21,579	7,405	6,621	44,230
Sun Prairie	25,180	480,244	111,777	1,452,694	37,376	37,637	9,342	9,998	78,083
Verona	9,846	382,635	64,782	787,739	23,582	37,361	10,151	9,633	76,676
Waunakee	10,755	241,241	73,616	551,687	17,968	18,441	5,135	7,234	37,932
Madison	223,280	4,677,908	1,088,751	12,093,030	373,761	382,813	65,905	41,318	791,495
DCLS	111,435	171,090	49,503	3,795,300	12,955	12,168	2,217	6,772	26,813
TOTAL	464,854	8,531,092	2,058,912	24,678,358	665,624	698,415	158,692	149,607	1,449,432
SUB TOTAL	544,007	9,316,307	2,376,093	27,007,424	728,601	759,737	178,248	171,591	1,576,278

	*2006		2006		**2006		2006 Annual		Same Mo.		Current		Mo. ILL		YTD	
	Population	Circulation	Collection	Expenditures	Circ. 2006	Mo. Circ.	Borrowed	Loaned	Mo. ILL	Mo. ILL	Current	Borrowed	Loaned	Mo. ILL	Mo. ILL	YTD
GREEN																
Albany	2,159	37,700	14,516	47,410	3,130	3,115	161									5,768
Brodhead	3,216	71,612	44,771	182,606	6,492	5,568	113									5,568
Monroe	15,290	220,866	92,697	760,752	17,653	17,080	5,247									36,120
Monticello	1,167	66,688	35,967	115,574	5,543	4,982	86									10,264
New Glarus	2,109	77,172	28,507	241,407	5,980	6,778	2,743									13,791
Other City	11,877															
TOTAL	35,818	474,038	216,458	1,347,749	38,798	37,523	8,350									71,511
PORTAGE																
Amherst	1,043	22,052	19,891	36,018	1,224											1,404
Portage City	68,548	463,394	181,756	1,694,888	42,432	39,442	580									78,507
TOTAL	69,591	485,446	201,647	1,730,906	43,656	39,442	580									79,911
SAUK																
Baraboo	11,505	242,695	69,571	724,520	19,788	20,870	6,970									44,025
LaValle	326	4,170	5,537	17,984	495	402	156									836
N. Freedom	630	9,333	6,249	24,165	642	1,110	293									2,141
Plain	788	31,690	12,741	100,459	2,855	2,604	1,321									5,525
Prairie du Sac	3,632	132,794	45,728	276,892	9,815	10,449	4,034									21,965
Reedsburg	8,883	248,918	76,043	553,671	20,219	21,258	5,500									43,663
Rock Springs	415	9,633	7,915	33,299	697	630	332									1,403
Sauk City	3,278	124,089	43,212	283,808	10,127	9,474	2,677									19,931
Spring Green	1,505	78,624	29,474	193,547	5,952	6,914	2,400									14,354
Other City	26,258															
TOTAL	57,220	881,946	296,470	2,208,345	70,590	73,711	23,683									153,843
WOOD																
Arpin	822	8,664	12,880	30,491	no report	no report										
Marshfield	21,315	407,833	145,243	1,243,256	32,527	33,988	147									70,688
Nekoosa	2,629	49,573	39,462	151,658	4,276	3,789	87									7,489
Pittsville	892	31,706	17,738	59,599	2,441	2,053	24									4,395
Vesper	537	7,538	12,311	24,787	936	481	31									481
Wis. Rapids	18,565	411,305	117,357	1,339,476	34,840	31,515	7,032									66,888
Other City	34,707															
TOTAL	79,467	916,619	344,991	2,849,267	75,020	71,826	7,321									149,941
SUB TOTAL	242,096	2,758,049	1,059,566	8,136,267	228,064	222,502	39,934									455,206
GRAND TOTAL	786,103	12,074,356	3,435,659	35,143,691	956,665	982,239	218,182									2,031,484

*Based on DOA Official Population Estimates 1/01/06 and includes all those individuals who pay library taxes directly to the indicated community

**Collection includes books, serials, audio, film, video, and other materials such as software, art prints, and toys.

