

AMENDED ADAMS COUNTY BOARD OF SUPERVISORS AGENDA

Adams County Board Room

March 15, 2016 6:00 p.m.

1. Call to Order by the Chairman
2. Was meeting properly announced?
3. Moment of silence
4. Pledge of Allegiance
5. Roll Call
6. Approve agenda
7. Approval of February 16, 2016 minutes
8. Public participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Morgan, Nigh, Pisellini, Repinski, Roseberry and Skala.
10. **Claims:** None
11. **Correspondence:** None
12. **Appointments:** Kathy Challoner and Patricia Townsend be reappointed to a 3 year term on Library Board.
13. **Unfinished Business:** None
14. **New Business:** None
15. **Reports and Presentations:**
 - A. Miscellaneous:
 - Register of Deeds 2015 Annual Report (full report on file in County Clerk's Office)
 - a. GIS Report
 - **Land Information Plan**
 - Fair Board Report for 2015
 - Dog License Report for 2015
 - Emergency Fire Wardens for 2016
 - Daric Smith, RIDC hand out a written report
 - Report by Thaddeus Kubisiak, County Manager/Administrative Coordinator

16. Review Committee Minutes			
Admin & Fin 2/5 Airport 2/8 CWCAC 12/16/15 County Board 2/16	Executive 3/1 Hwy 2/11, 2/16 LEPC 2/29	Parks 1/12 P & Z 2/3, 3/2 Property 2/9 PS&J 2/10	Safety 1/13, 2/10 Solid Waste 12/21/15, 2/15 Surveyor Jan 2016

17. Resolutions:

- Res. #10:** To set Medical Examiner Permit Fees and to rescind Resolution 2011-76, a copy of which is attached.
- Res. #11:** Designate Public Depository(s) and Authorization of Disbursement of County Monies
- Res. #12:** To designate the week of April 11-15, 2016 as Work Zone Awareness Week in Adams County.
- Res. #13:** To establish the annual compensation for the positions of County Clerk, Register of Deeds, and County Treasurer; and establish the employee contribution portion of the health insurance and Wisconsin Retirement System (WRS) contribution for eligible elected officials.
- Res. #14:** To Transfer of County Owned Property #126-137
- Res. #15:** To Sell County Advertised Property #4-1484
- Res. #16:** To Sell County Advertised Property #30-6893

18. **Ordinances:**

Ord. #04: Rezone 4 acres of a 45.95 acre parcel located in the E ½, SE ¼, Section 27, Township 17 North, Range 6 East, Lot 2 of CSM 4682 at 924 Dyke Avenue, Town of Adams, from an A1 Exclusive Agricultural District to an R1 Large Lot Single Family Residential District.

Ord. #05: Adams County Building Construction Enactment Ordinance

19. **Denials:** None

20. **Petition:** None

21. Approve claims.

22. Approve Per Diem and Mileage.

23. Motion for County Clerk correct any and or all errors

24. Set next meeting date(s)

25. Adjournment

**ADAMS COUNTY LAND RECORDS PLAN
ADOPTED MARCH 2016**

Final draft 2-15-2016

Wisconsin Land Information Program
101 East Wilson Street, 9th Floor | Madison, WI 53703
(608) 267-3369
www.doa.state.wi.us/WLIP

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EXECUTIVE SUMMARY

Executive Summary

About this Document. This document is a land information plan for Adams County prepared by the land information officer (LIO) and the land information council. By Wisconsin statute, “a countywide plan for land records modernization” is required for participation in the Wisconsin Land Information Program (WLIP). The purpose of this document is twofold: 1) to meet WLIP funding eligibility requirements necessary for receiving grants and retaining fees for land information, and 2) to plan for county land records modernization in order to improve the efficiency of government and provide improved government services to businesses and county residents.

WLIP Background. The WLIP, administered by the Wisconsin Department of Administration, is funded by document recording fees collected by register of deeds at the county-level. In 2015, Adams County received \$53,500 in WLIP grants and retained a total of \$82,800 in local register of deeds document recording fees for land information. Beginning in 2016, WLIP Strategic Initiative grants are projected to increase the county land information budget by \$50k per year.

This plan lays out how funds from grants and retained fees will be prioritized. However, as county budgets are determined on an annual basis with county board approval, this plan provides estimated figures that are subject to change and are designed to serve planning purposes only.

Land Information in Adams County. Land information is central to county operations, as many essential services rely on accurate and up-to-date geospatial data and land records. A countywide land information system supports economic development, emergency planning and response, and a host of other citizen services. The Adams County land information system integrates and enables efficient access to information that describes the physical characteristics of land, as well as the property boundaries, ownership and rights attributable to landowners.

Mission of the Land Information Office. In the next three years, Adams County’s Land Information Office strives to be recognized for its exceptional webmapping site, gains in governmental efficiencies by broadening the utilization of GIS, improvements in parcel mapping accuracy, and responsiveness to meeting the land records needs of residents and businesses.

Land Information Office Projects. To realize this mission, in the next three years, the county land information office will focus on the following projects:

1. Digitize and archive Planning and Zoning permit data
2. Training and staff development
3. Web map maintenance
4. Continue to digital and modernize the county survey records including obtaining survey grade coordinates on PLSS corners
5. Continue to digitize and archive various land records paper records
6. Maintain, integrate and upgrade various land records software including the development of mobile technology
7. Obtain and maintain aerial photography and derivatives.

The remainder of this document provides more details on Adams County and the WLIP, summarizes current and future land information projects, meeting the objectives and requirements of the Statewide Parcel Mapping Initiatives and reviews the county’s status in completion and maintenance of the WLIP map data layers known as Foundational Elements and meeting the objectives of the Statewide Parcel Mapping Initiative.

1 INTRODUCTION

In 1989, a public funding mechanism was created whereby a portion of county register of deeds document recording fees collected from real estate transactions would be devoted to land information through a new program called the Wisconsin Land Information Program (WLIP). The purpose of the land information plan is to meet WLIP requirements and aid in county planning for land records modernization.

The WLIP and the Land Information Plan Requirement

In order to participate in the WLIP, counties must meet certain requirements:

- Update the county's land information plan at least every three years
- Meet with the county land information council to review expenditures, policies, and priorities of the land information office at least once per year
- Report on expenditure activities each year
- Submit detailed applications for WLIP grants
- Complete the annual WLIP survey
- Subscribe to DOA's land information listserv
- Meet a June 30, 2017 deadline to post certain types of parcel information online

Any grants received and fees retained for land information through the WLIP must be spent consistent with the county land information plan. The *Uniform Instructions for Preparing County Land Information Plans* are designed as a template, but leave flexibility as to how counties may choose to address the minimum plan components. The county is able to include as much detail as necessary to make the planning process useful at the local level.

Act 20 and the Statewide Parcel Map Initiative

A major development for the WLIP occurred in 2013 through the state budget bill, known as Act 20. It directed the Department of Administration (DOA) to create a statewide digital parcel map in coordination with counties.

Act 20 also provided more revenue for WLIP grants, specifically for the improvement of local parcel datasets. The WLIP is dedicated to helping counties meet the goals of Act 20 and has proposed that funding be made available to counties in the form of Strategic Initiative grants to be prioritized for the purposes of parcel dataset improvement. For Strategic Initiative grant eligibility, counties will be required to apply WLIP funding toward achieving certain statewide objectives, specified in the form of "benchmarks." Benchmarks for parcel data—standards or achievement levels on data quality or completeness—are determined through a participatory planning process and will be detailed in future WLIP grant applications.

County land information plans were initially updated every five years. However, as a result of Act 20, counties must update and submit their plans to DOA for approval every three years. Thus, the minimum planning horizon for these documents is three years. The plan may incorporate a planning horizon that is longer if the needs and priorities of the participants warrant.

The first post-Act 20 required update deadline for draft county land information plans is December 29, 2015. Final plans are due March 31, 2016.

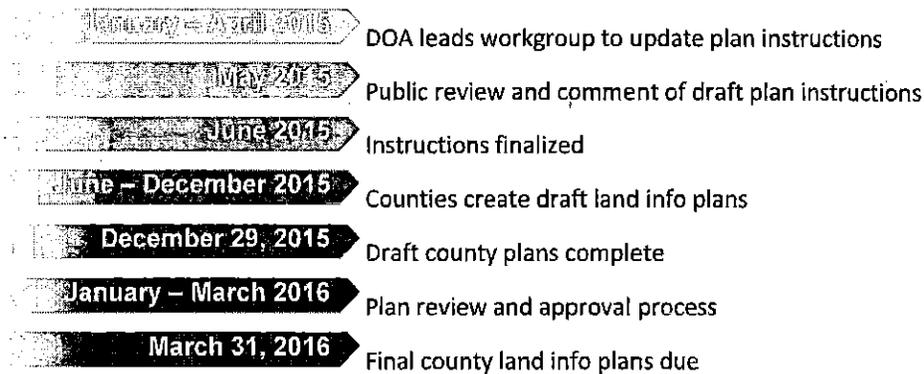
LAND INFORMATION

Any physical, legal, economic or environmental information or characteristics concerning land, water, groundwater, subsurface resources or air in this state.

'Land information' includes information relating to topography, soil, soil erosion, geology, minerals, vegetation, land cover, wildlife, associated natural resources, land ownership, land use, land use controls and restrictions, jurisdictional boundaries, tax assessment, land value, land survey records and references, geodetic control networks, aerial photographs, maps, planimetric data, remote sensing data, historic and prehistoric sites and economic projections.

– Wis. Stats. section 16.967(1)(b)

County Land Information Plan Timeline



County Land Information System History and Context

Adams County's first land records plan was adopted in 1996 and subsequently updated and adopted in 2000, 2005 and 2010. The county has benefited greatly from the WLIP. The fees retained for the program have allowed the county to continue to move forward. Past projects have included microfilming, digital parcel data development, web viewer, education

Plan Participants and Contact Information

Adams County established a Land Information council in 2010 in accordance with Wisconsin Act 314. According to s. 59.72(3m), Wis. Stats., the county land information council is to include:

- Register of Deeds
- Treasurer
- Real Property Lister or designee
- Member of the county board
- Representative of the land information office
- A realtor or member of the Realtors Association employed within the county
- A public safety or emergency communications representative employed within the county
- County surveyor or a registered professional land surveyor employed within the county
- Other members of the board or public that the board designates

In Adams County the council consists of The Register of Deeds/Land Information Officer, The Treasurer, The Real Property Lister and also the following: A member of the county board (currently the county board chair); GIS Specialist/Assistance Land Information Officer; Emergency Management Director, County Surveyor; Administrative Coordinator/Director of Finance; County Clerk; Highway Commissioner; and a representative from the following departments: Solid Waste, Management of Information Systems; Land and Water Conservation; Planning and Zoning and Sheriff

The land information council reviewed and approved the draft plan on December 16, 2015.

This plan was prepared by the county LIO, the Land Information Council, and others as listed below.

County Land Information Council and Plan Workgroup				
Name	Title	Affiliation	Email	Phone
*Jodi Helgeson	Register of Deeds, Land Information Officer	Register of Deeds/ Land Information Office	jhelgeson@co.adams.wi.us	608-339-4206
*Jani Zander	Treasurer	County Treasurer	jzander@co.adams.wi.us	608-339-4202
*Sue Theisen	Real Property Lister	County Treasurer	stheisen@co.adams.wi.us	608-339-4525
*John West	County Board Chair	County Board	NA	
*Jon Galloy	GIS Specialist/Assistant Land Information Officer	GIS Office	Jon.galloy@co.adams.wi.us	608-339-4546
*Willard Parr	Realtor	Private Realtor	billparr@maqs.net	608-339-6757
*Jane Gervais	Emergency Management Director	Emergency Management	Jane.gervais@co.adams.wi.us	608-339-4248
*Gregory P Rhinehart	County Surveyor	County/Private Surveyor	grhinehart@msa-ps.com	608-339-3808
*Cindy Phillppi	County Clerk	County Clerk	cphillppi@co.adams.wi.us	608-339-4200
*Patrick Kotlowski	Highway Commissioner	Highway Department	pkotlowski@co.adams.wi.us	608-339-3355
*Brenda Quinnell	Solid Waste Director	Solid Waste	Brenda.quinnell@co.adams.wi.us	608-339-9178
*Dawn McGhee	MIS	Manager Information Systems	dmcghee@co.adams.wi.us	608-339-4567
*Cheryl Thompson	Records Clerk	Sheriff's Dept	Cheryl.thompson@co.adams.wi.us	608-339-3304
*Phil McLaughlin	Director	Planning and Zoning	pmclaughlin@co.adams.wi.us	608-339-4222
*Wally Sedlar	County Conservationist	Land and Water	Wally.sedlar@co.adams.wi.us	608-339-4268
*Thaddius Kubisiak	County Manager/Admin Coordinator	Admin Coordinator	Thaddius.kubislak@co.adams.wi.us	608-339-4272

* Land Information Council Members designated by asterisk

2 FOUNDATIONAL ELEMENTS

Counties must have a land information plan that addresses development of specific datasets or map layer groupings historically referred to as the WLIP Foundational Elements. Foundational Elements incorporate nationally-recognized "Framework Data" elements, the major map data themes that serve as the backbone required by users to conduct most mapping and geospatial analysis.

In the past, Foundational Elements were selected by the former Wisconsin Land Information Board under the guiding idea that program success is dependent upon a focus for program activities. Thus, the *Uniform Instructions* place priority on certain elements, which must be addressed in order for a county land information plan to be approved. Beyond the county's use for planning purposes, Foundational Element information is of value to state agencies and the WLIP to understand progress in completion and maintenance of these key map data layers.

FOUNDATIONAL ELEMENTS

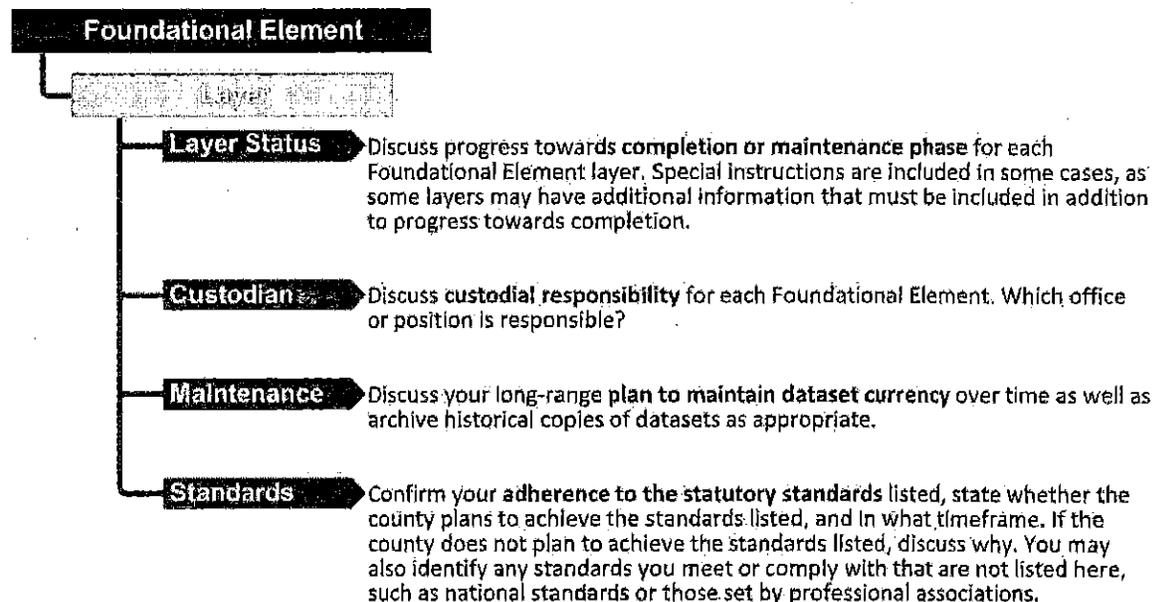
PLSS
Parcel Mapping
LiDAR and Other Elevation Data
Orthoimagery
Address Points and Street Centerlines
Land Use
Zoning
Administrative Boundaries
Other Layers

The list of WLIP's Foundational Elements has evolved with each update of the county land information plan instructions. They are a guideline of what counties need to address in their plans *at a minimum*. As the list of layers in this document is not exhaustive, counties are welcome to insert additional layers for geospatial data categories stewarded by the county or municipalities that are of importance to local business needs.

Foundational Element Subheadings

For each layer listed under a Foundational Element, the plan should address: 1) Layer Status, 2) Custodian, 3) Maintenance, and 4) Standards.

If an element or layer does not apply to your county, please state why it is not applicable.



PLSS

Public Land Survey System Monuments Layer and Non Layer Status

- For the PLSS Foundational Element, the table below documents Layer Status

PLSS Layer Status	
Name	Status/Comments
Total number of PLSS corners (section, ¼, meander) set in original government survey	2200
Number and percent of PLSS corners that have been remonumented	2017 – all corners except for corners of the Wisconsin River inundated by Castle Rock and Petenwell Flowages
Number and percent of remonumented PLSS corners with survey grade coordinates (see below for definition)	0%
Number and percentage of survey grade PLSS corners integrated into county digital parcel layer	0%
Number and percentage of non-survey grade PLSS corners integrated into county digital parcel layer	100%
Percentage of PLSS corners that have digital tie sheets (whether or not they have corresponding coordinate values)	100%
Digital tie sheets available online? Yes or No	Yes
Approximate number of PLSS corners believed to physically exist based on filed tie-sheets or surveys, but do not have coordinate values	2017 – see note above regarding flowages
Approximate number of PLSS corners believed to be lost or obliterated	0%
Total number of PLSS corners along each bordering county	See below
Number and percent of PLSS corners remonumented along each county boundary	Columbia 20 – 100%; Marquette 48- 100%; Waushara 38 – 100%; Portage 13-100%; Wood 15-100%
Number and percent of remonumented PLSS corners along each county boundary with survey grade coordinates	Marquette 13 -27% Waushara 21 - 40%
Does your county collaborate with or plan to collaborate with neighboring counties for PLSS updates on shared county borders?	Yes

Custodian

- County Surveyor

Maintenance

- Specified area set aside each year for maintenance based upon budgeted amount

Standards

- Statutory Standards for PLSS Corner Remonumentation
 - s. 59.74, Wis. Stats. Perpetuation of section corners, landmarks.
 - s. 60.84, Wis. Stats. Monuments.
 - ch. A-E 7.08, Wis. Admin. Code, U.S. public land survey monument record.
 - ch. A-E 7.06, Wis. Admin. Code, Measurements.
 - s. 236.15, Wis. Stats. Surveying requirements.
- Wisconsin County Surveyor's Association **survey grade** standard:
 - Coordinates collected under the direction of a Professional Land Surveyor, in a coordinate system allowed by s. 236.18(2), and obtained by means, methods and equipment capable of repeatable 2 centimeter or better precision.

Other Geodetic Control and Control Networks

e.g., HARN, Height Mod., etc.

Layer Status

- Adams County relies upon the WISCORS stations located just outside Adams Co.
- The WI-DOT Height Modernization Program w/in the County-Complete.
- Geodetic Control-Complete

Custodian

- Adams Co. GIS Specialist

Maintenance

- As needed

Standards

- Local/State/DOT/USGS

Parcel Mapping

Parcel Geometries

Layer Status

- Completed. On-going maintenance/updates on a weekly schedule.
- 100% mapped in GIS/digital format.
- Adams County Wisconsin Coordinate Reference System, defined in Wisconsin Coordinate Reference Systems, Second Edition, published by the State Cartographer's office in 2009.
 - Stand alone parcel geometries. Tax/Assesment data is held as a separate, joinable .dbf table
 - No plans to migrate to new/different schema e.g. ESRI parcel fabric in immediate future.

Custodian

- Adams Co. GIS Specialist

Maintenance

- Weekly updates applied as needed. Parcel geometries are copied and archived on a bi-monthly basis and stored in both off site and off network locations.

Standards and Documentation

- Data Dictionary
<http://www.nationalcad.org/showdoclist.asp?doctype=1&navsrc=Standards>
s.1247d, h, and p. 2 Wis.Stats, Act 20

Assessment/Tax Roll Data

Layer Status

- Tabular data stored in SQL for each parcel including non assessed and non taxes parcels.
- Software used is GCS Tax/Assessment software

Custodian

- County Treasurer/Real Property Lister

Maintenance

- Ongoing in conjunction with recorded documents

Standards

- s. 73.03(2a), Wis. Stats. Department of Revenue (DOR) – Powers and duties defined. Department of Revenue Property Assessment Manual – Chapter 5 and DOR format standard requested by DOR for assessment/tax roll data
- s. 59.72(2)(a), Wis. Stats. Presence of all nine "Act 20" attributes
- s. 59.72(2)(a), Wis. Stats. Crosswalk of attributes

Act 20 Attributes Required by s. 59.72(2)(a)	Field Name(s) in County Land Info System	Notes on Data or Exceptions to DOR Standard
Assessed value of land	LVALUE	
Assessed value of improvements	IVALUE	
Total assessed value	TVALUE	
Class of property, as specified in s. 70.32 (2)(a)	CLASS/CODE	
Estimated fair market value	FairMarketValue	
Total property tax	TOTTAX	
Any zoning information maintained by the county		Zoning information is not required in DOR schema
Any property address information maintained by the county	SITEADDR	
Any acreage information maintained by the county	TXAC/GISAC	

Non-Assessment/Tax Information Tied to Parcels

e.g., permits, easements, non-metallic mining, brownfields, restrictive covenants

Layer Status

- Adams County does not maintain a layer for any of these items at this time.

Custodian

-

Maintenance

-

Standards

-

ROD Real Estate Document Indexing and Imaging

Status

- **Grantor/Grantee Index:** Digitized grantor/grantee from 1984 forward although cleanup needs to be completed on some records prior to 2000. Prior to 1983, paper index
- **Tract Index.** PLSS based tract index – digitized since December 2005 although several years prior is available as well. Prior January 1 2006, tract index is paper based but pdf images were created from paper records and available online at www.ncrp/adams
- **Imaging.** TIFF images for documents from approximately 1963 forward. Paper documents prior to 1963 which need to be digitized

Custodian

- Adams County Register of Deeds

Maintenance

- Offsite replication – users provide assistance in quality control of data. Software vendor reviews for technology changes

Standards

- s. 59.43, Wis. Stats. Register of deeds; duties, fees, deputies.
- ch. 706, Wis. Stats. Conveyances of real property; Recording; Titles.
- WRDA indexing guidelines
- In office handbook – indexing standards

LiDAR and Other Elevation Data

LiDAR

Layer Status

- Complete, 2010
- Specify the accuracy, post spacing, contractor's standard, etc. if known

Custodian

- Adams Co. GIS Specialist

Maintenance

- Complete, no plan to update this dataset. LIDAR data files are backed up off-site, off-network

Standards

- ASPRS Class II accuracy standards and FEMA flood hazard mapping standards.

LIDAR Derivatives

e.g., terrain, contours, digital elevation models, etc.

Layer Status

- Derived products include a fifteen-foot resolution DEM, two-foot contours, and a triangulated irregular network.

Custodian

- Adams Co. GIS Specialist

Maintenance

- Complete, no plans to update these datasets. These LIDAR-derived data products will support a future effort to revise Federal Emergency Management Agency Flood Insurance Rate Maps for Adams County.
- All derivatives are backed up off-site, off-network.

Standards

- LIDAR-derived map products meet ASPRS Class II accuracy standards and FEMA flood hazard mapping standards.

Other Types of Elevation Data

Layer Status

- USGS National Elevation Dataset, derived 10 foot contours from NED DEM

Custodian

- USGS/Adams Co. GIS Specialist

Maintenance

- Complete. Backed up off network.

Standards

- USGS NED program standards

Orthoimagery

Orthoimagery

Layer Status

- Currently Complete, awaiting WROC 2015 imagery delivery.
- Current imagery is 12" color, Collected WROC 2010. NNAS accuracy standards applied (1"=200')
- Adams County is a participant in WROC 2015
- Next planned WROC flight.

Custodian

- Adams Co. GIS Specialist

Maintenance

- Complete. Imagery is backed up off-network.

Standards

- National Map Accuracy Standard for the 1" = 200' scale, 90% of points w/in 6.667' of actual position.

Historic Orthoimagery

Layer Status

- Multiple historical aerial photos (e.g. WROC '05,'10, NAIP imagery) mixed lot of digital and hard copy.

Custodian

- Adams Co. GIS Specialist

Maintenance

- Complete, may scan hard copy imagery in future. Digital files are backed up off-network.

Standards

- Unknown

Other Types of Imagery

e.g., oblique, infra-red, etc.

Layer Status

- The County has two representations of USGS topographic map products (Digital Raster Graphics): a seamless mosaic downloaded from the US Forest Service Natural Resources Conservation Service and the Wisconsin DNR enhanced DRGs. The County also utilizes the USGS US Topo series of digital topographic maps.

Custodian

- USGS, USFS-NRCS, WDNR

Maintenance

- USGS, USFS-NRCS, WDNR

Standards

- USGS Digital Raster Graphic Standards
- USGS US Topo Product Standard

Address Points and Street Centerlines**Address Point Data****Layer Status**

- Complete

Custodian

- Adams Co. GIS Specialist

Maintenance

- On-going as needed. Data layer is backed up off-site, off-network on a bi-monthly basis.

Standards

- Local Government Compliant i.e Road/Addressing Grid system
- US Postal Addressing Standards
- Suitable for consumption in E911 system (Spillman)

Building Footprints**Layer Status**

- Adams Co does not have a building footprints layer

Custodian

-

Maintenance

-

Standards

-

Other Types of Address Information

e.g., address ranges

Layer Status

- Address Grid (e.g. address ranges)

Custodian

- Adams Co. GIS Specialist

Maintenance

- Complete. Data layer is backed up off-site, off-network on a bi-monthly basis.

Standards

- Local Government Standards
- Suitable for consumption in E911 system (Spillman)

Street Centerlines

Layer Status

- Complete

Custodian

- Adams County GIS Specialist

Maintenance

- On-Going as needed. Layer is backed up off-site and off-network on a bi-monthly basis.

Standards

- Local Government compliant
- US Postal Addressing Standards
- Suitable for consumption by E911 System (Spillman)

Rights of Way

Layer Status

- Complete

Custodian

- Adams Co. GIS Specialist

Maintenance

- On-going as needed. Layer is backed up off-site, off-network on a bi-monthly basis.

Standards

- Local Government Standards

Trails

e.g., recreational trails

Layer Status

- ATV/Snowmobile Trails-Complete
- Van Kuren Trail (WRPC creation) -Complete

Custodian

- Adams Co. GIS Specialist

Maintenance

- On-Going as needed. Data Layer is backed up off-site, off-network on a bi-monthly basis.

Standards

- N/A

Land Use

Current Land Use

Layer Status

- Last updated 2010 – classification use by NCWRPC – all land uses reflected in layer

Custodian

- NCWRPC

Maintenance

- All land use changes should be reflected in the layer
- All land uses shall be contained in the layer
- Updates should occur to land uses layer annually to reflect changes

Standards

- Use the land use classification of NCWRPC

Future Land Use

Layer Status

- Data current annually- classification use by NCWRPC – all land uses reflected in layer

Custodian

- NCWRPC

Maintenance

- Updates should occur to the layer annually to accurately predict future land uses

Standards

- s. 66.1001, Wis. Stats. Comprehensive planning.
Update with the NCWRPC classification system.

Zoning

County General Zoning

Layer Status

- maintenance

Custodian

- Adams Co. GIS Specialist

Maintenance

- On-going as needed. Layer is backed up off-site, off-network on a bi-monthly basis.

Standards

- Adams County Comprehensive Zoning Ordinance

County Special Purpose Zoning

e.g., shoreland, farmland preservation, floodplain, and airport protection

Layer Status

- Shoreland, Wetland & Habitat Protection-Complete
- Airport Height Protection Overlay
- Floodway/Floodfringe

Custodian

- Adams Co. GIS Specialist

Maintenance

- On-Going as needed. Data layer is backed up off-site, off-network on a bi-monthly basis.

Standards

- Adams Co. Shoreland, Wetland & Habitat Protection Ordinance.
- Airport Height Protection developed in accordance w/ State Statutes Chapter 114 136
- Floodway/Floodfringe derived from FEMA Digital FIRM database (2008)

Municipal Zoning Information Maintained by the County

e.g., town, city and village, shoreland, floodplain, airport protection, extra-territorial, temporary zoning for annexed territory, and/or zoning pursuant to a cooperative plan

Layer Status

- Adams Co. does not maintain any municipal zoning information.

Custodian

-

Maintenance

-

Standards

-

Administrative Boundaries

Civil Division Boundaries

e.g., towns, city, villages, etc.

Layer Status

- Maintenance

Custodian

- Adams Co. GIS Specialist

Maintenance

- On-going as needed. Layer is backed up off-site, off-network on a bi-monthly basis.

Standards

-

School Districts

Layer Status

- Complete
- Parcels are linked to the School District layer via the State Code School District #. Coded value/School name would be the only School District attribute joined to any parcel.

Custodian

- Adams Co. GIS Specialist

Maintenance

- On-going as needed. Data layer is backed up off-site, off-network on a bi-monthly basis.

Standards

- Local/State

Election Boundaries

e.g., voting districts, precincts, wards, voting places, etc.

Layer Status

- Supervisory Districts(County Board)-Complete
- Voting Wards-Complete
- City of Adams Alderman Districts-Complete
- WI Assembly/Senate Districts-Complete

Custodian

- Adams Co. GIS Specialist

Maintenance

- As needed

Standards

- Local & State
- Act 43/44 & SB148

Utility Districts

e.g., water, sanitary, electric, etc.

Layer Status

- Adams Co. does not maintain utility district(s) data layers.

Custodian

-

Maintenance

-

Standards

-

Public Safety

e.g., fire/police districts, emergency service districts, 911 call center service areas, healthcare facilities

Layer Status

- Fire Zone-Complete
- EMS Zone-Complete
- First Responder-Complete
- Law Zone-Complete

- Fire Stations-Complete
- Police Stations-Complete
- Hospitals-Complete

Custodian

- Adams Co. GIS Specialist

Maintenance

- As needed

Standards

- Local
- E911/Spillman Standards

Lake Districts

Layer Status

- Lake Districts-Complete

Custodian

- Adams Co. GIS Specialist

Maintenance

- On-going as needed. Layer is backed up off-site, off-network on a bi-monthly basis.

Standards

- Local Standards

Native American Lands

Layer Status

- Adams County does not maintain Native American Lands

Custodian

-

Maintenance

-

Standards

-

Other Administrative Districts

e.g., county forest land, parks, etc.

Layer Status

- Adams County does not maintain other administrative districts

Custodian

-

Maintenance

-

Standards

-

Other Layers

Hydrography Maintained by County or Value-Added

e.g., hydrography maintained separately from DNR or value-added, such as adjusted to orthos

Layer Status

- Adams Co. does not hold or maintain separate or value added hydrography data sets

Custodian

-

Maintenance

-

Standards

-

Cell Phone Towers

Layer Status

- maintenance

Custodian

- Adams Co. GIS Specialist

Maintenance

- On-going as needed.

Standards

- Derived from the Address Point layer

Bridges and Culverts

Layer Status

- Not available at this time. Adams County Highway Department is reviewing implementation either with Cartegraphic and/or ArcGIS online.

Custodian

-

Maintenance

-

Standards

-

Other

e.g., pipelines, railroads, non-metallic mining, sinkholes, manure storage facilities, etc.

Layer Status

- Electric Transmission Lines-Complete
- Railroad-Complete

Custodian

- NCWRPC
- Adams Co. GIS Specialist

Maintenance

- As needed
- As needed

Standards

- NCWRPC standards
- Local Standards

3 LAND INFORMATION SYSTEM

The WLIP seeks to enable land information systems that are both modernized and integrated. Integration entails the coordination of land records to ensure that land information can be shared, distributed, and used within and between government at all levels, the private sector, and citizens.

LAND INFORMATION SYSTEM
An orderly method of organizing and managing land information and land records
– Wis. Stats. section 16.967(1)(c)

One integration requirement is listed under s. 16.967(7)(a)(1), Wis. Stats., which states that counties may apply for grants for:

The design, development, and implementation of a land information system that *contains and integrates*, at a minimum, property and ownership records with boundary information, including a parcel identifier referenced to the U.S. public land survey; tax and assessment information; soil surveys, if available; wetlands identified by the department of natural resources; a modern geodetic reference system; current zoning restrictions; and restrictive covenants.

This chapter describes the design of the county land information system, with focus on how data related to land features and data describing land rights are integrated and made publicly available.

Current Land Information System

Diagram of County Land Information System –

This *optional* section features a diagram that documents Adams County’s land information system and/or the various inter-organizational workflows it encompasses.

A diagram of the county land information system includes the following offices involved with the creation and maintenance of land information:

- Land Information Officer
- GIS technician
- Register of Deeds
- Treasurer
- Real Property Lister
- Public safety or emergency communications office
- County Surveyor
- Zoning Administrator
- Any other departments/offices

See Figure 1

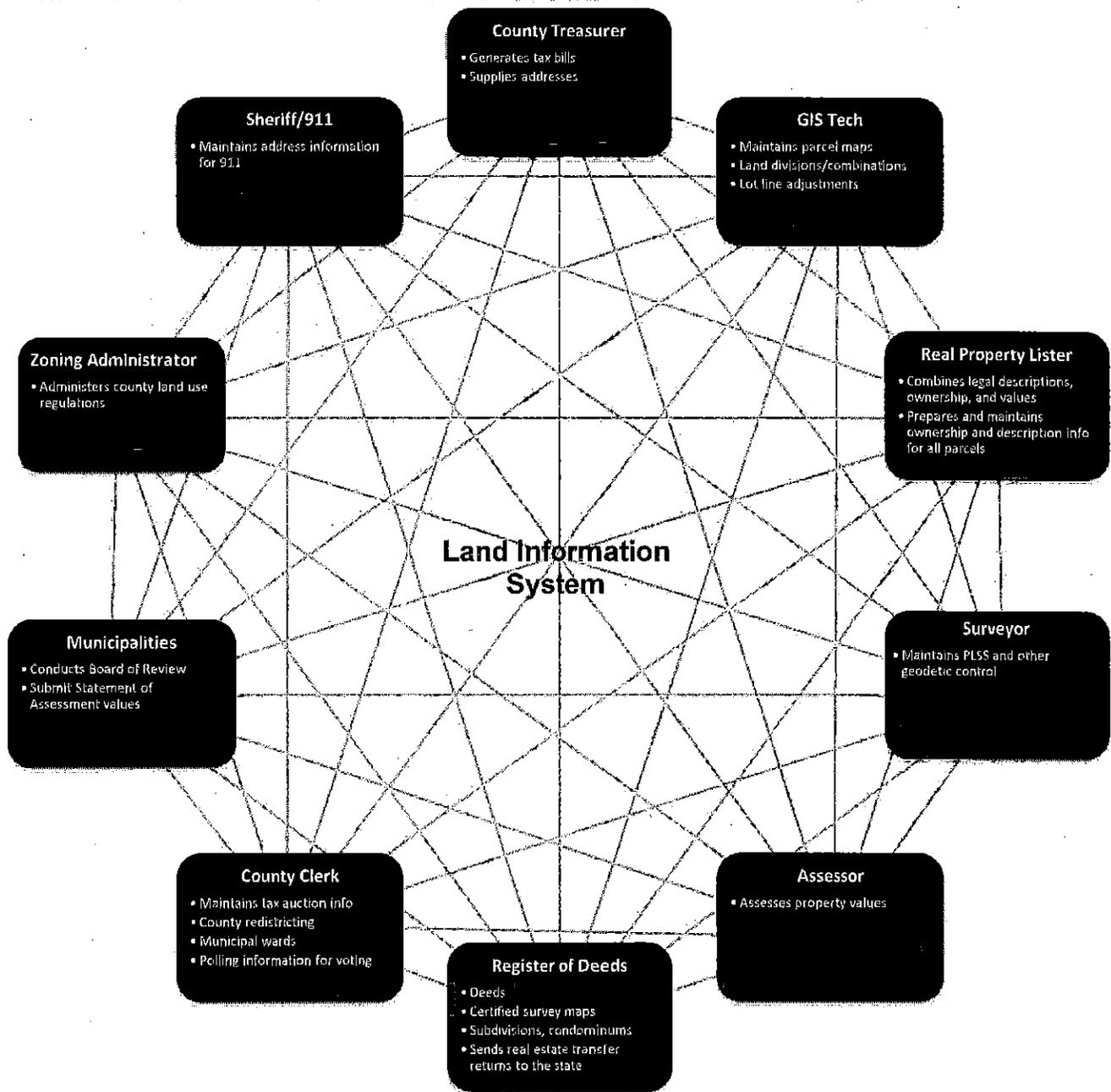


Figure 1. Adams County Land Information System

County Parcel Data Workflow Diagram

This required section features a diagram that documents Adams County's parcel mapping and tax roll process. The purpose of the parcel workflow is for WLIP staff and other readers to better understand the various aspects of parcel data creation and maintenance, which greatly vary from county to county.

The workflow diagram for parcel data depicts:

- Major components of parcel data, especially those referenced by s. 59.72(2)(a), including:
 - 1) parcel polygons, 2) tax roll data, and 3) zoning information
- Integration of parcel polygons with other data/attributes, if applicable
- Departments/offices/staff involved with the creation and maintenance of parcel data

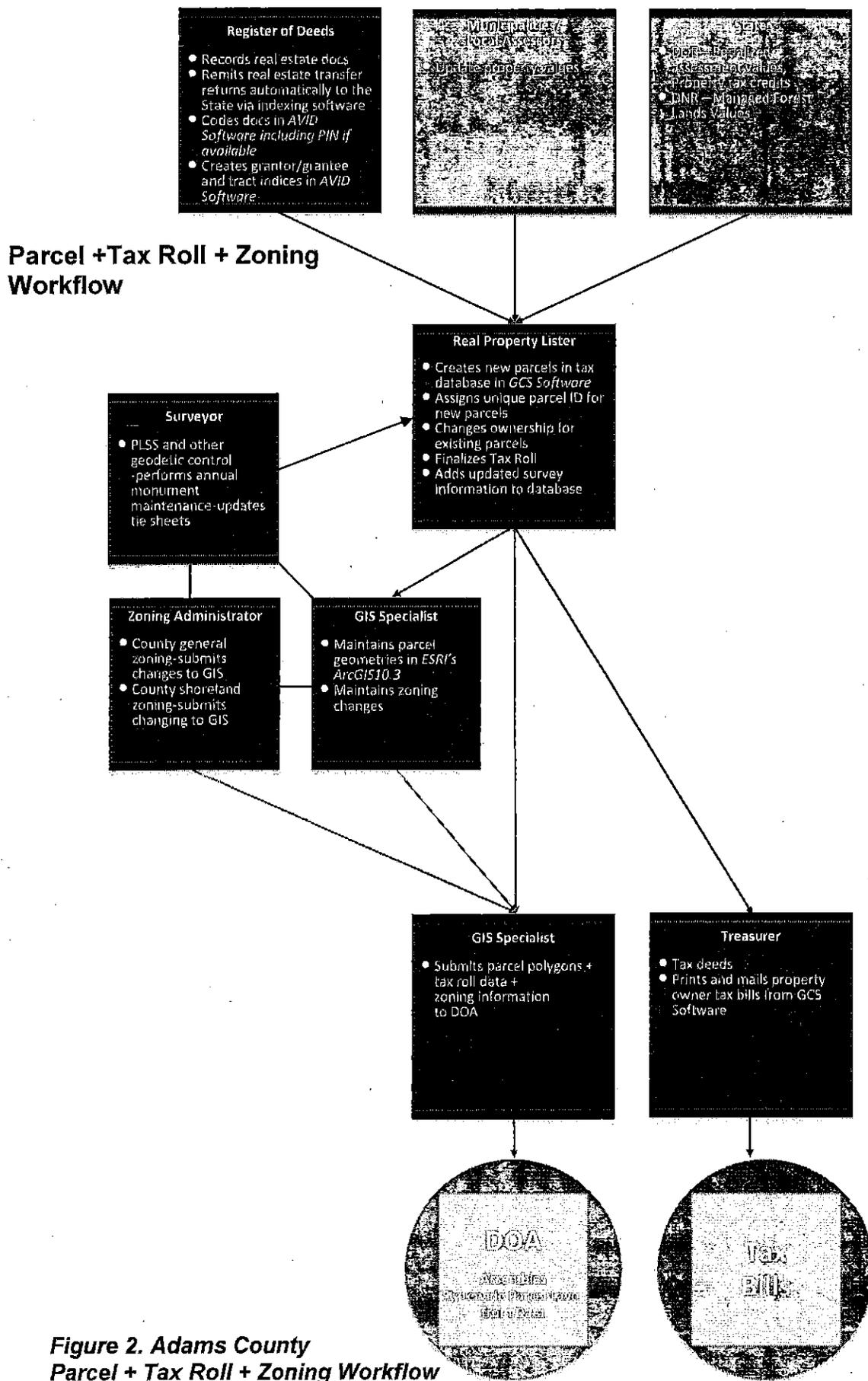


Figure 2. Adams County Parcel + Tax Roll + Zoning Workflow

Technology Architecture and Database Design

This section refers to the hardware, software, and systems that the county uses to develop and operate computer systems and communication networks for the transmission of land information data.

Costs associated with ongoing technology expenditures or projected expenditures are listed in Chapter 4. The annual "County Retained Fee/Grant Report" due to DOA at the end of the state fiscal year on June 30th provides detailed information on expenditures.

Type of Software	Software or App	3 rd Party or Contractor	Update Frequency/Cycle
GIS ArcGIS Geodatabase	ESRI ArcGIS 10.3	None	Weekly
Web Map	ESRI ArcServer 10.3	MSA	Weekly
ROD land records data entry and Imaging	AVID	Fidlar	As recorded
RPL & Treasurer assessment and tax	GCS	GCS Software	As records are updated
Zoning	GCS	GCS Software	As warrants
Co Surveyor -PLSS tie sheets	PDF Custom	None	As warrants
Other			

GIS software utilizes ESRI's ArcGIS 10.3 for Desktop and MS SQL Server(2012) which is off-site (GCS); ROD land records software is both server based and web based (replication); RPL and Treasurer software is server based; Zoning Software is server based; Co Surveyor records are server based.

Metadata and Data Dictionary Practices

The County has a list of all data layers stored in the primary geodatabase that includes schema and metadata information. However, metadata is minimal for many of the ancillary data layers. Progress is being made towards updating/creating metadata for those particular datasets. Some of the older datasets that were created/edited in ArcGIS 9.x have auto-generated FGDC-CSDGM metadata. The County now utilizes ArcGIS 10.3 which has a native (ArcGIS) metadata format that can be exported as a FGDC compliant XML file from w/in ArcCatalog. The Item Description, Point of Contact and Keyword fields are generally entered manually while the remaining fields accept default creation.

Adams County has no written metadata policy.

Municipal Data Integration Process

Assessment data is provided by local assessors and downloaded into the county assessment system. Items are reviewed and corrected by Real Property Lister as needed.

Public Access and Website Information

Type of Website	Software or App	3 rd Party or Contractor	URL	Update Frequency/Cycle
GIS webmapping site	ESRI ArcServer 10.3 ArcGIS On-Line	MSA Professional Services	www.adamscountylandrecords.com	Weekly
ROD land records search tools	Fidlar.com	Fidlar	www.adamscountylandrecords.com	As recorded
RPL or tax parcel site	GCS Web Portal	GCS Software	www.adamscountylandrecords.com	As records are updated
Zoning information (PDF or WebApp format)- permit numbers – tabular site	PDF custom as well as GCS Web Portal	County Planning and Zoning Administrator	www.adamscountylandrecords.com	Annual
PLSS tie sheets	PDF Custom	North Central Regional Planning Commission	http://ncwrpc.org/Adams_Data/	As warrants
Other				

Data Sharing

Data Availability to Public

Data is readily available to the public free of charge to view in house. Some data is available for searching free of charge online and some data is available at a subscription or one time use costs which includes the image. With the development of the Statewide Parcel Mapping Initiative, we will likely discontinue our datashare agreements and direct consumers to the statewide site. We continue to develop additional data available online

Data Sharing Restrictions

The tax/assessment data is available through the Real Property Lister.

Register of Deeds data online is available two ways – for heavy users – a contract is signed for units of time. For single use users – a charge is assessed for each search but it includes the availability of the image and the convenience fee charged by the credit card company.

ROD data is shared through Laredo software with any county department that requests it free of charge. A signed access agreement is requested at the time user name and password is assigned.

Statutes define the cost for Register of Deeds document images and the ability to enter into contracts to provide data for either download or subscription online.

Government-to-Government Data Sharing

While no formal policy is in place, it has been generally accepted that Adams County will share it's GIS data with any bordering county or municipality that requests it. With the implementation of the Statewide Parcel Mapping Initiative, we will direct users to the statewide site.

Training and Education

Departments involved in land information are able to attend various workshops that pertain to their work. At least two people (ROD/LIO and GIS/Asst. LIO) attend WLIA annual and regional meetings. It is anticipated that the Real Property Lister will attend a parcel mapping class in the near future in order to move from hand drawn paper maps to "redlining" digital parcels.

4 CURRENT & FUTURE PROJECTS

This chapter lists the current and future land information projects the county is currently undertaking or intends to pursue over its planning horizon. A project is defined as a temporary effort that is carefully planned to achieve a particular aim. Projects can be thought of as the means to achieving the county's mission for its land information system.

For each project, identify is:

- Project Description/Goal
- Business Drivers
- Objectives/Measure of Success
- Project Timeframes
- Responsible Parties
- Estimated Budget Information

Other Project Sections

Projects Related to Strategic Initiative Grants

If a project listed specifically relates to the Statewide Parcel Mapping Initiative, it is noted in the project heading.

Completed Projects

Since the development of the last Adams County Land Records Plan in 2010, the county has continued to provide education for various departments including ArcGIS training, Python training, and other land records related training including conference attendance.

While we continue to seek revision of the Flood Insurance Rate Maps based upon our LiDAR data, with the cuts in agency budgets at the WI Department of Natural Resources, we have been unsuccessful in obtaining the necessary approvals/reviews to submit updated data to FEMA.

The County Surveyors office digitized tie sheet project has been completed and the monument tie sheets are available to the public on the internet.

The paper tract index located in the Register of Deeds Office has been scanned and is available on the internet.

The Register of Deeds Office document indexing and imaging software was updated to current technology.

The county once again participated in the WROC program and obtained updated aerial photography in 2010 and again in 2015 with at a greater resolution and including Band 4 IR.

Project (s)

Project #1: Planning and Zoning archiving and accessibility project

Project Description/Goal

Digitize and archive documents located within the Planning and Zoning office including but not limited to building permits, zoning change applications, sanitary permits.

Business Drivers

- Need to archive paper records
- Create accessibility to public for certain records
- Reduce storage needs for paper documents
- Develop a project plan to achieve searchable format

Objectives/Measure of Success

- Paper records either stored offsite or destroyed after digitizing
- Link to documents on county land records website
- Achieve benchmark for County Plan

Project Timeframes

Milestone	Duration	Date
Project #1 start		2016
Develop scope-review current application for searching	2 months	November 2015- January 2016
Review and sort records	4 months	January-March 2016
Update/create system for searching if applicable	3 months	January-March 2016
Scan documents	11 months	March – December 2016
Perform QC	3 months	January – March 2017

Responsible Parties

Planning and zoning staff and or LTE (95%) LIO (5%) IT (5%)

Estimated Budget Information

See table on Page 30.

Project #2: Training and staff development

Project Description/Goal

Educate and train staff on use of GIS. Enhance education of current GIS staff
Keep current of statewide parcel map initiative

Business Drivers

- Updated technology
- Limited availability of GIS Specialist for specialized department projects
- Statewide parcel map initiative

Objectives/Measure of Success

- Some departments will be able to maintain their custodial data layers – example: zoning layer, survey monuments etc.
- Positive observation report from DOA

Project Timeframes

Milestone	Duration	Date
Project #2 start	Ongoing	Ongoing

Responsible Parties

GIS Specialist and LIO will seek out opportunities, however, each department is responsible to seek out specialized opportunities related to their duties that may be available through their professional organizations.

Estimated Budget Information

See table on Page 30

Project #3: Web Map Maintenance

Project Description/Goal

Continue to review functionality of and technology available for web map viewer. Enhance public user interface

Business Drivers

- Update of technology
- Increased need for public information
- Reduction in department budgets

Objectives/Measure of Success

- Enhanced web map viewer
- Additional information available for public

Project Timeframes

Milestone	Duration	Date
Project #3 start	-	Ongoing
Develop scope	2 months	July 2015 – Oct 2015
Develop tools for viewer	1 month	Oct 2015
Test viewer	1 month	December 2015- January 2016
Release updated viewer	1 month	January 2016

Responsible Parties

3rd Party vendor (95%) LIO (2%) GIS (3%)

Estimated Budget Information

See table on Page 30

Project #4: County Surveyor Records – Strategic Initiative Grant benchmark 4

Project Description/Goal

Continue to digitize and archive documents located within County Surveyor Office including but not limited to plats of survey, tie sheets, monument maintenance. Obtain survey grade coordinates for PLSS monuments.

Business Drivers

- Need to archive paper records
- Create accessibility to public for certain records
- Reduce storage needs for paper documents
- Future requirement of survey grade coordinates for corners
- Resolve any boundary issues with Juneau County
- Address any requirements for Statewide Parcel Map Initiative

Objectives/Measure of Success

- Paper records either stored offsite or destroyed after digitizing
- Link to documents on county land records website
- Accurate Survey Grade coordinates for monument corners which meet Benchmark 4 for Statewide Parcel Map Initiative

Project Timeframes

Milestone	Duration	Date
Project #4 start	–	December 2015
Develop RFP	2 months	January-February 2016
Award project and obtain survey grade coordinates	9 months	April-December 2016
Perform QC	3 months	December 2016-January 2017
Create data layer	2 months	January-February 2017
Continue archive of paper records	Ongoing	Ongoing

Responsible Parties

County Surveyor or Contracted Service (70%), GIS (25%), LIO (5%)

Estimated Budget Information

See table on Page 30

Project #5: Continue to digitize and archive various paper records

Project Description/Goal

Digitize and archive documents located within various offices including but not limited to building permits, zoning change applications, sanitary permits, number indexes, fee journals, recorded documents and Letter of Map Amendments (LOMA).

Business Drivers

- Need to archive paper records
- Create accessibility to public for certain records
- Reduce storage needs for paper documents
- Need to have easy access to updated Flood Insurance Rate Map Information reflected by LOMA

Objectives/Measure of Success

- Space needs - Paper records either stored offsite or destroyed after digitizing
- Link to documents on county land records website

Project Timeframes

Milestone	Duration	Date
Project #5 start	-	2016
Review and sort records	Ongoing	Ongoing
Scanning	Ongoing	Ongoing
Perform QC	Ongoing	Ongoing

Responsible Parties

All land records departments including but not limited to Register of Deeds, County Treasurer/Assessment, Planning and Zoning,

Estimated Budget Information

See table on Page 30

Project #6: Maintain, integrate and upgrade various land records software

Project Description/Goal

Maintain various land records software. Integrate where possible, upgrade when technology changes or statutory changes require.

Business Drivers

- Necessity of long term record retention
- Land records industry standards and expectations (title companies, mortgage companies, realtors etc)
- Reduce duplication of data entry
- Desire to pass data to other county departments and/or data for Statewide Parcel Map Initiative

Objectives/Measure of Success

- Annual maintenance of land records software
- Keep current with industry needs and statutory requirements

Project Timeframes

Milestone	Duration	Date
Project #6 start		ongoing
Annual maintenance		Annual
Identify areas of integration	Ongoing	Ongoing

Responsible Parties

Land records departments including but not limited to Register of Deeds, GIS, County Treasurer/Assessment, Planning and Zoning

Estimated Budget Information

See table on Page 30

Project #7: Aerial Photography, LiDAR and derivatives

Project Description/Goal

Obtain updated orthophotography and LiDAR as needed

Business Drivers

- Land use planning
- Constantly changing landscape
- Participation in statewide projects such as WROC
- Flood Insurance Rate Maps (FIRM)

Objectives/Measure of Success

- Up to date photography
- Current photography available on county land records website
- Cost savings by participating in statewide project
- Need for less Letters of Map Amendment (LOMA)
- Cost savings for landowners

Project Timeframes

Milestone	Duration	Date
Project #7 started		2015
Obtain aerial photography	Ongoing	2015
Perform QC	3 months	Sep 2015 – January 2016
Add layer to web viewer	2 months	January-February 2016
Review for next project		ongoing

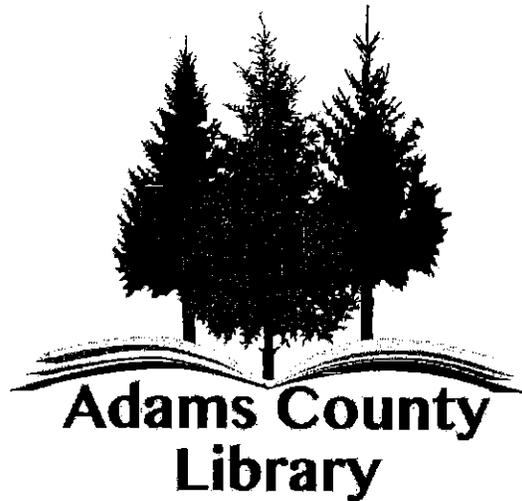
Responsible Parties

Outside contractor (90%) GIS (5%) LIO (5%), DNR (?)

Estimated Budget Information

See table on Page 30

February 15, 2016



Cindy Phillippi
Adams County Clerk
PO Box 278
Friendship, WI 53934

Dear Cindy:

Two members of the Adams County Library Board have had their terms expire as of January 2016. The Library Board respectfully requests that both Kathy Challoner and Patricia Townsend be reappointed for another ~~two~~^{three}-year term, starting immediately.

This will be Ms. Challoner's fourth term as a Board member. Ms. Townsend has served continuously since 1995, and was recently honored for her twenty years of service to the Library Board by the South Central Library System Foundation.

I have enclosed a list of current board members for your information. Please let me know if you need other information, or have any questions.

Sincerely,

Erin Foley
Director



ADAMS COUNTY REGISTER OF DEEDS

JODI M. HELGESON



PO Box 219
402 MAIN ST
FRIENDSHIP WI 53934
608-339-4206

DEPUTIES:

AMY WIESSINGER
JULIE SCHNOLIS

2015 ANNUAL REPORT

To the Honorable Board of Supervisors of the County of Adams, State of Wisconsin.

I, Jodi M. Helgeson, Register of Deeds for Adams County, Wisconsin, respectfully submit the following report for 2015.

Documents recorded: 6106
1168 of them were electronically recorded

Vital Records –Certified Copies issued:

- Birth -281
- Death -2416
- Marriage -368
- Veterans Discharges – 5

Median Home Price – Adams County
2014 - \$90,000 2015 - \$109,900
Source – Wisconsin Realtors Association

Median Home Price – Statewide
2014 - \$148,000 2015 - \$155,500
Source – Wisconsin Realtors Association

The Register of Deeds Office completed approximately 25,000 additional documents to the digital index data and are continuing to do so.

ADAMS COUNTY REGISTER OF DEEDS REVENUES *

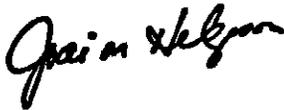
Total Monies Deposited:	\$601,283.55
Monies sent to state agencies ¹	\$334,110.17
Balance for Adams County	\$267,173.38

Monies for Adams County distributed as follows:

Revenue – Register of Deeds	
#10013.46130	
10013.46152	\$218,416.38
Revenue – Land Information	
#1013.46131 & 32	\$48,760.00

Recordings in the Register of Deeds office are the source of funding for the Adams County Land Information program through recording fees collected for each document. Monthly reports are provided to the Land Information Officer on monies received for this purpose. For 2015, \$5 of each recorded document that Adams County previously kept was required to be sent to the state. Even with this reduction in revenue, the office was still able to meet the proposed revenue budgeted for 2015.

Respectfully submitted this 15th of March, 2016



Jodi M. Helgeson
Register of Deeds

*Pre-audit totals

¹ 80% of Real Estate Transfer Fees to Dept. of Revenue; Birth Certs: \$7.00 of first copy sale to Children's Trust Fund, \$8.00 to automation fund; Death, Marriage and Domestic Partnerships: \$13.00 of first copy sale to automation fund ;\$7.00 of each recording fee to Wisconsin Land Information Program and sales tax.

Adams County GIS
3/15/2016

STATUS/PROJECT UPDATES

Adams County Orthoimagery (air photo)/WROC 2015

Notes

- The Wisconsin Regional Orthophotography Consortium (WROC) is a multi-entity group led by regional planning commissions (RPCs) and WROC representatives from Ayres Associates.
- Collection flights flown March 27th, 28th and April 23rd by Ayres Assoc.
- 4-band imagery, RGB and Infrared
- 6 in. resolution meets ASPRS Class II accuracy standards for 1"=100' scale maps.
- Horizontal accuracy meets National Standard for Spatial Data Accuracy of 2 feet. (image coordinate to real world coordinate)
- Expected Cost was est. \$67,424
- Cost reduced by \$20,000+ with (Other)partner buy-in
- Available for viewing on the County Web map application for review or for comparison to the WROC 2010 imagery.

Adams County Web Map upgrade (went live 1/1/2016)

Notes

- MSA project est. cost \$7500
- Was planned fy 2017 but vendor support for old application was ending 1 year earlier than planned.
- Necessitated by evolving/deprecated internet technologies
- Old web map was becoming obsolete with new web/computer browsers.
- New version is compatible across the spectrum of web browsers, mobile devices, and smart phones.
- Functionally identical to the old viewer (i.e. tools, widgets, data) but has a more modern look and quicker response.
- New help document can be found on the Splash page of the web viewer and is currently being updated to reflect the new design and layout changes.

State Parcel Initiative; Act 20

Notes

- Directed the DOA to create a statewide digital parcel map
- DOA is working in conjunction with the counties for this yearly data collection
- Act 20 also provides more revenue to the counties via WLIP strategic initiative grants to help achieve Act 20 dataset goals via data format

standardization through various data(set) benchmarks (data standards, quality, completeness etc)as it relates to land information.

- Act 20 data upload consists of the Adams Co. parcel geometries (digital shapefile format) joined to a table of 40 different attributes related to taxroll information for any given parcel for the just concluded tax year.
- Also includes zoning information held by County, both Comp and Shoreland
- Data upload due by 3/31/2016
- Anticipate an upload date no later than 3/18
- The bulk of the work for this project is simply collating & formatting all of our taxroll data to meet the Act 20 data standards and formats.

P8

Wisconsin Department of Agriculture, Trade & Consumer Protection, Division of Agricultural Development
2811 Agriculture Drive, PO Box 8911, Madison, WI 53708-8911

Late filing of this report will result in delay of paying state aid the following year until report is received

ANNUAL REPORT

of the

Adams Co Fair Fair &/or Agricultural Society for the year 2015 which is made in accordance with the provisions of State Law. The State Aid Law requires that this be filed on or before December 31 of the calendar year in which the fair is held.

RECEIPTS

Administrative Income	\$ <u>309³⁷</u>
Aid--State.....	<u>4116¹⁰</u>
Aid--County and Other Governmental.....	<u>5000.⁰⁰</u>
Advertisements	<u>—</u>
Gate Receipts (Include Parking).....	<u>16,936⁵⁰</u>
Grandstand (Include Tax).....	<u>—</u>
Space Rental to Concessionaires and Commercial	<u>4878³⁵</u>
Contest Entry Fees.....	<u>5070⁰⁰</u>
Fair Operated Concessions	<u>—</u>
Stall and Pen Fees	<u>—</u>
Exhibitor Entry Fees.....	<u>265⁰⁰</u>
Gifts	<u>—</u>
Loans	<u>—</u>
Use of Grounds Rentals	
(Non-Fair Income).....	<u>3407⁹⁵</u>
Sponsorships, Donations, etc.....	<u>14850⁰⁰</u>
Merchandise, Sold	<u>—</u>
Milk Sales	<u>—</u>
Fairest of the Fair Contest	<u>—</u>
Vendor (Recovery) Insurance.....	<u>—</u>
Carnival Income.....	<u>11186⁰⁰</u>
Meat Animal Sale	<u>—</u>
Merchandise.....	<u>—</u>
Miscellaneous (Itemize Items Over \$500)	
a. \$	
b.	
c.	
Total Miscellaneous.....	
Total Receipts.....	<u>66019²⁷</u>
Cash on hand (Last Report).....	<u>23576³⁸</u>
Total.....	<u>89595⁶⁵</u>

DISBURSEMENTS

Administrative Expense.....	\$ <u>3147¹⁸</u>
All Federal Taxes.....	<u>—</u>
All State Taxes.....	<u>—</u>
Salaries and Cost for Service.....	<u>3820⁴³</u>
Officers' Salaries and Expense.....	<u>5955⁵⁵</u>
Superintendents and Assistants.....	<u>—</u>
Judges.....	<u>1640⁰⁰</u>
Premiums	<u>5366²⁵</u>
Supplies, Ribbons, and Trophies	<u>2103⁵⁸</u>
Printing, Premium Books, and Programs.....	<u>560¹⁷</u>
Advertising.....	<u>2636⁶⁵</u>
Association Dues and Memberships.....	<u>590²⁰</u>
Insurance.....	<u>3791⁰⁰</u>
Utilities	<u>7773⁶⁷</u>
Rental of Equipment	<u>1490⁰⁰</u>
Special Acts, Features, and Contests	<u>12970⁰³</u>
Fair Operated Concessions	<u>—</u>
Merchandise, Bought for Resale.....	<u>—</u>
Maintenance, Buildings and Grounds.....	<u>4994⁰⁰</u>
Fairest of the Fair Contest.....	<u>—</u>
Plant and Equipment (Permanent).....	<u>15807⁹⁹</u>
Meat Animal Sale	<u>—</u>
Interest on Loans.....	<u>—</u>
Repayment of Loans	<u>—</u>
Miscellaneous (Itemize Items Over \$500)	
a. \$	
b.	
c.	
Total Miscellaneous.....	
Total Disbursements.....	<u>72646²⁰</u>
Cash on hand	<u>16949⁴⁵</u>
Total.....	<u>89595⁶⁵</u>

STATEMENT MUST BALANCE

FINANCIAL STATEMENT

As of 31 December 2015

ASSETS

Cash..... \$ 16949⁴⁵

Receivables.....

Land (Adams Co acres) of FAIR GROUNDS

Buildings..... Totally

.....

.....

..... fixtures furniture Equipment 54558⁹³

Total..... 71508³⁸

LIABILITIES

Payables..... \$

Bonds, Mortgage Loans.....

.....

.....

.....

Capital Stock Outstanding.....

Surplus.....

Total..... 71508³⁸

STATEMENT MUST BALANCE

Explanatory statement Adams County Fair allows other County nonprofits to use
grounds &/or Bldgs but must pay ALL utilities cost of insurance

AFFIDAVIT OF OFFICERS

State of Wisconsin

County of Adams

James C GRASZSKI, Treasurer, and LIANA CLAVIN, Secretary of the above-named Agricultural Society, being severally duly sworn on oath depose and say that the foregoing is a true and correct statement of receipts and disbursements of the said Society for the past year and a true and correct statement of attendance at its annual fair held on

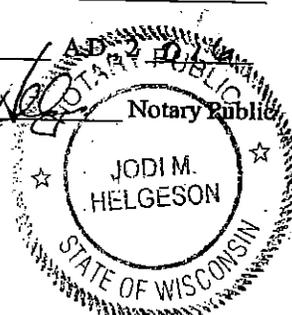
July 23-26, 2015.

Subscribed and sworn before me this 11th

day of January

Adams

My commission
 expires 6-14-2019



Lauren Olson President
James Graszski Treasurer
Liana Clavin Secretary

Do NOT add, change or delete lines

ADAMS COUNTY CLERK
DOG LICENSE REPORT
2015

Municipality/County	Males	Neutered Males	Females	Spayed Females	Total	Kennel	Extra Kennel
Town of Adams	2	32	5	27	66		0
Town of Big Flats	4	25	2	29	60		0
Town of Colburn	0	10	0	0	10		0
Town of Dell Prairie	4	39	4	42	89		0
Town of Easton	9	28	4	29	70		0
Town of Jackson	8	21	4	42	75		0
Town of Leola	7	8	0	5	20		0
Town of Lincoln	10	13	0	14	37		0
Town of Monroe	0	10	1	13	24		0
Town of New Chester	1	19	1	14	35		0
Town of New Haven	7	19	3	23	52		0
Town of Preston	0	19	0	22	41		0
Town of Quincy	2	37	3	33	75		0
Town of Richfield	5	6	0	4	15		0
Town of Rome	8	76	3	75	162		0
Town of Springville	7	41	3	43	94		0
Town of Strong's Prairie	6	32	5	38	81		0
Village of Friendship	2	6	0	7	15		0
City of Adams	15	42	14	49	120		0
City of Wisc. Dells	0	0	0	0	0		0
County Treasurer	36	149	38	163	386	25	81
Totals	133	632	90	672	1527	25	81

County Treasurer issued 0 female puppy licenses at \$6.50 each,
 2 neutered male/~~spayed female~~ puppy licenses at \$4.00 each
 11 replacement license at no charge, \$425.00 in regular late fee, \$515.00 in kennel late fees
 2 free service dog #'s 1613 & 1933
 missing 5



**Wisconsin Department of Agriculture,
Trade and Consumer Protection**
Division of Animal Health
PO Box 8911, Madison, WI 53708-8911
Phone: 608-224-4872 Fax: 608-224-4871

ANNUAL DOG LICENSING REPORT FOR 2015
CH. 174, WIS. STATS.

COUNTY OF: ADAMS	ADDRESS: PO Box 278, Friendship, WI 53934
CONTACT NAME: Barb Waugh	EMAIL: barb.waugh@co.adams.wi.us
CONTACT PHONE: 608-339-4557	RETURN BY APRIL 1, 2016

DOGS LICENSED BY TOWN, VILLAGE OR CITY TREASURERS			TOTAL FEES
Number of Males	133 @	\$13.00 fee =	\$1,729.00
Number of Females	90 @	\$13.00 fee =	\$1,170.00
Number of Neutered Males	632 @	\$8.00 fee =	\$5,056.00
Number of Spayed Females	672 @	\$8.00 fee =	\$5,376.00
Number of dogs 5 months old after July 1	0 @	\$4.00 fee =	\$0.00
Number of Neutered dogs 5 months old after July 1	2 @	\$4.00 fee =	\$8.00
Number of Multiple dog licenses	25 @	\$35.00 fee =	\$875.00
Dogs in excess of 12 per multiple dog license	81 @	\$3.00 fee =	\$243.00
TOTAL FEES			\$14,457.00
MISSING DOG TAGS			5
AMOUNT PAYABLE TO WI DEPARTMENT OF ADMINISTRATION (5% of total fees)			\$722.85
Amounts and dates paid	\$0.00	\$0.00	\$0.00
TOTAL AMOUNT PAID BY COUNTY FOR DOG DAMAGE CLAIMS IN 2015			\$0.00
NUMBER OF FREE TAGS FOR SERVICE DOGS			2

Personal information you provide may be used for purposes other than that for which it was originally collected - s. ATCP 15.04(1)(m), Wis. Stats.

**Emergency Fire Wardens
Adams County
2016**

Town of Adams

Rich Sternhagen

Ace of Adams, 225 West North Street, Adams, WI 53910

Town of Big Flats

Scott Hyde

Moose Morgan's North, 899 STH 13, Arkdale, WI 54613

Tim & Kelly Nickl

Nickl's Nook, 1232 STH 13, Friendship, WI 53934

Town of Jackson

Darlene Borud

Borud's Hardware, 548 Ormsby St., Oxford, WI 53952

Town of New Chester

John Mazzuca

2985 Hwy "G", Oxford, WI - 53952

Mary Payne

Myrt's Handi Mart, 626 CTH "E", Grand Marsh, WI 53936

Town of Quincy

Wanda Abfall

Town of Quincy, 2599 Cty Z, Friendship, WI 53934

Shirley Woodruff

Four Seasons, 2332 HWY Z, Friendship, WI 54613

Town of Rome

Lori Pritzl

Pritzel's, 251 Hwy 13 S., Nekoosa, WI 54457

Jill Cavanaugh

Lk Arrowhead, 1195 Apache Lane, Nekoosa, WI 54457

Melissa Jacobson

Lk Arrowhead, 1195 Apache Lane, Nekoosa, WI 54457

Sharell Kopchik

Lk Camelot, 298 Leisure Lane, Nekoosa, WI 54457

Sherry Cleveland

Lk Camelot, 298 Leisure Lane, Nekoosa, WI 54457

Town of Springville

Neil Theisen

Corner Pump, 3303 Hwy 13, Wisconsin Dells, WI 53965

Herb Theisen

Theisen Lumber, 3328 Hwy 13, Wisconsin Dells, WI 53965

Town of Strongs Prairie

Susan Quinnell

JB Sales, 1898 STH 21, Arkdale, WI 54613

BY: 
John Schwingel, Area Forestry Leader

Date: 2/22/16

BY: _____
Chairperson, Adams County Board

Date: _____



Adams County Government

P13

PO Box 102
Friendship, WI 53934

Thaddeus Kubisiak, County Manager/Administrative Coordinator
Phone: 608-339-4579 Fax: 608-339-4509
thad.kubisiak@co.adams.wi.us

3-8-2016

Milwaukee Trade Show

The second sports show occurred this past weekend at the Wisconsin State Fair Park Expo Center. This show offered something for everyone. Again, 15 Chamber of Commerce gift certificates were given to individuals expressing an interest in visiting the county. "Milwaukee" was printed on these certificates, much like certificates that we used for the LaCrosse show, which will allow us to track if these event attendees come back to the area.

Dellwood Snowmobile Bridge Project

As a follow up to last month's report, the DNR sent back the proposed engineering cost estimate and requested a second opinion. I will be meeting with Anderson Bridge Company to get a second cost estimate for the project. This should satisfy the DNR's concern.

Health and Human Services Director Search

The first round of interviews to fill the vacant Health and Human Services Director position are scheduled for the afternoon of March 16th. We have several qualified candidates for this position.

ATV Petenwell Campsite

We are moving forward on the ATV campsite, which will be located adjacent to the Petenwell County Park. Cost estimates are prohibitive to construct the originally proposed campsite, therefore we are looking at ways to scale down the project without losing any campsite amenities. Further planning will be conducted.

ADRC Noncompliance Issues

Recently, a site visit of our Aging & Disability Center was conducted. The ADRC Consortium Director, as well as the Regional Quality Specialist from the Department of Health Services conducted this site visit. They noted 3 areas of noncompliance. A follow up meeting was conducted to evaluate the noncompliance issues and establish reasonable remedies to these issues. As the meeting concluded, I felt confident that we accomplished our objective, but apparently the reasonable recommendations are not satisfactory. Although the state has not officially offered an opinion on our recommended remedies, there is chatter that the remedies will not hold up.

Updated County Website

We are currently in the planning stage to restructure the County's website. I am collecting input as we move forward. With the ubiquitousness of mobile technology, we want to ensure that our residents are able to access services and information on as many platforms as necessary.

RESOLUTION TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR COLUMBIA COUNTY TO PROVIDE MEDICAL EXAMINER SERVICES TO ADAMS COUNTY

INTRODUCED BY: Public Safety & Judiciary and Executive Committees

INTENT & SYNOPSIS: Enter into an Intergovernmental Agreement for Columbia County to provide Medical Examiner services to Adams County for fiscal year 2012.

FISCAL NOTE: \$20,000 annual compensation plus Permit Fees as described in the attached Intergovernmental Agreement.

WHEREAS: Ordinance No. 10-2010 entitled, "An Ordinance Appointing a Medical Examiner and Adopting an Intergovernmental Agreement with Columbia County to Provide Medical Examiner Services" was enacted by the Adams County Board of Supervisors on August 17, 2010; and

WHEREAS: Paragraph 5 of said Ordinance No. 10-2010, requires prior approval of the Adams County and Columbia County Board of Supervisors, for any future term and/or extension of the Intergovernmental Agreement; and

WHEREAS: The proposed 2012 Intergovernmental Agreement for Columbia County to Provide Medical Examiner Services was approved at the joint meeting of Public Safety & Judiciary Committee and Executive Committee, held on August 10, 2011.

NOW THEREFORE, BE IT RESOLVED BY THE ADAMS COUNTY BOARD OF SUPERVISORS: That the attached "Intergovernmental Agreement for Columbia County to provide Medical Examiner Services to Adams County," attached and incorporated as if set forth in full herein, commencing January 1, 2012 through December 31, 2012, is hereby adopted.

Recommended for adoption by the Public Safety & Judiciary Committee and the Executive Committee this 10th day of August, 2011.

EXECUTIVE COMMITTEE
[Signature]
[Signature]
[Signature]
[Signature]

PUBLIC SAFETY & JUDICIARY COMMITTEE
[Signature]
[Signature]
[Signature]

Adopted _____
Defeated _____
Tabled _____
by the Adams County Board of Supervisors this
15th day of Nov., 2011.

[Signature] County Board Chair
[Signature] County Clerk

**INTERGOVERNMENTAL AGREEMENT FOR COLUMBIA COUNTY TO PROVIDE
MEDICAL EXAMINER SERVICES TO ADAMS COUNTY**

Columbia County and Adams County make this Agreement to provide the services of the Columbia County Medical Examiner to Adams County under Secs. 59.34 and 59.38, Wis. Stats.

The terms of this Agreement are as follows:

1. **SERVICES.** The Columbia County Medical Examiner, in accordance with all pertinent State statutes and County policies, will oversee all aspects of death investigations in Adams County. This includes but is not limited to ordering autopsies, obtaining transportation to autopsy, cremation permits, and signing death certificates.

Adams County shall provide 24-hour per day, 7 day per week coverage with staff appointed to the Adams County Medical Examiner's Office and agrees to have suitable back up coverage at all times during the period of this Agreement. The Columbia County Medical Examiner or Assistant Medical Examiners will attempt to be available for additional forensic investigation to assist the Adams County Chief Deputy and/or Assistant Medical Examiners in those situations in which the Columbia County Medical Examiner determines that such assistance is warranted.

2. **DEPUTIES.** The Columbia County Medical Examiner will appoint, supervise, and direct any chief Deputy or Assistant Medical Examiners that handle Adams County death investigations. These "Deputies" and "Assistants" shall act with the same authority as the Medical Examiner as statutorily defined. Any/all Deputies and Assistants appointed by the Columbia County Medical Examiner must be approved by the Adams County Public Safety and Judiciary Committee, will be employees of Adams County and shall be paid according to the policies established by the Adams County Board of Supervisors in accordance with a signed Memorandum of Understanding. All appointed Deputies and Assistants shall attain American Board of Medicolegal Death Investigation (ABMDI) certification, in accordance with training requirements mandated and regulated by ABMDI.

3. **POLICY AND PROCEDURE.** The Columbia County Medical Examiner's Office shall issue standards, directives, protocols, and procedures for the Deputies and Assistants to follow when handling death investigations. Any breach of established standards, directives, protocols, and procedures shall be subject to investigation, and may result in disciplinary action including termination of a signed MOU.

4. **PERMIT FEES.** For deaths of Adams County residents, the Medical Examiner's Office shall charge the following rates:

Services	Effective 2007
Death Certificate Signing Fee	\$90.00
Morgue Fees	
Storage (After 24 Hours)	\$25.00 per day
Autopsy Materials	\$100.00/case
Donation Facility Fee	\$100.00/case (reimbursed by donation organization)
Cremation Fee	\$110.00
Disinterment Fee	\$100.00
Removal Fee	\$200.00
Records Request (\$1.00 per page)	\$1.00 per page
Postage	Actual
Photographs	\$3.00 per print
Digital Photographs	50 each + cost of CD
Private Autopsy	\$2,200.00

Adams County shall receive any proposed change in the above rates from the Columbia County Medical Examiner during the term of this Agreement.

Adams County shall also be responsible for payment for any services beyond those customary for a usual case, such as consultation fees, laboratory services beyond those provided by the State of Wisconsin Laboratory of Hygiene, and the Wisconsin Crime Laboratory.

Remaining charges authorized by State Statute will be charged at the Columbia County rate. Such charges shall be billed and collected by the Adams County Medical Examiner's Office and dispersed with proper invoices to the Adams County Finance Department for proper payment. Adams County will not be billed for documents requested for the purposes of law enforcement investigation or litigation by the District Attorney's Office.

5. **DUTIES.** The Columbia County Medical Examiner and appointed Deputies and Assistants shall perform the duties set forth in Secs. 59.34, 59.38, 69.18, and Chapter 979, Wis. Stats.

6. **INSURANCE.** Adams County will maintain policies of comprehensive professional liability insurance for any Adams County employees of the Medical Examiner's Office, while performing services for Adams County.

7. **COMPENSATION.** Adams County will pay the sum of Twenty Thousand Dollars (\$20,000.00) to Columbia County for the services provided under this Agreement. Such payment shall be made in a single lump sum by not later than January 31, 2012. Columbia

County employees shall not receive any direct compensation from Adams County for any services provided under this Agreement.

8. **EQUIPMENT.** All current and future equipment issued to the Adams County Medical Examiner's Office by Adams County will be inventoried, documented and remain the property of the Adams County Medical Examiner's Office.

9. **CHANGE OF MEDICAL EXAMINER.** This Agreement may be terminated by Adams County if there is a change in the Columbia County Medical Examiner. If deemed reasonable in such a case, Adams County shall provide three (3) months prior written notice to Columbia County.

10. **TERMINATION OF AGREEMENT.** Either Adams County or Columbia County may terminate this Agreement without cause with ninety (90) days prior written notice of termination to the other County. Failure to comply with the terms of this Agreement may result in termination. Notice of any breach of this Agreement shall be provided to the party in breach at the address provided in the NOTICE section of this Agreement. The party in breach of this Agreement shall have seven (7) days from receipt of notice, or any other term to which the parties mutually agree to in writing, to remedy such breach. Failure to remedy such breach within the specified time period will result in termination of this Agreement. Any waiver by either of the parties of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other, or further, breach.

11. **REVIEW OF AGREEMENT.** This Agreement shall be reviewed as part of the respective Columbia County and Adams County 2013 budget processes.

12. **TERM.** This Agreement shall be effective for a single one (1) year term commencing on January 1, 2012, through December 31, 2012. Any future terms will require the prior approval of the Columbia County and Adams County Board of Supervisors and the execution of a new written Agreement or an Addendum to this Agreement.

13. **STANDARD OF CARE.** The same degree of care, skill, and diligence shall be exercised in the performance of these services as is ordinarily possessed and exercised by a member of the same profession, currently practicing, under similar circumstances in accordance with the standards of National Association of Medical Examiner's (NAME), Wisconsin Coroner's and Medical Examiner's Associations (WCMEA) practice and ethical guidelines, and the standards of ABMDI.

14. **GOVERNING LAW, JURISDICTION AND VENUE.** This Agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

15. **NOTICES.** Any notice required by this Agreement shall be made in writing to the addresses specified below:

Columbia County
Columbia County Board Chair
400 DeWitt Street
Portage, WI 53901

With a Copy to:
Columbia County Clerk
400 DeWitt Street
Portage, WI 59301

Adams County:
Adams County Board Chair
400 Main Street
Friendship, WI 53934

With a Copy to:
Adams County Corporation Counsel
400 Main Street
P.O. Box 450
Friendship, WI 53934

Nothing contained in this Section shall be construed to restrict the transmission of routine communications between representatives of the parties.

16. **SEVERABILITY.** The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement and the balance of this Agreement shall be construed and enforced as if it did not contain the particular portion or provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

17. **INTEGRATION.** This Agreement represents the entire agreement between the parties and supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement.

18. **MULTIPLE ORIGINALS.** This Agreement may be executed in multiple originals, each of which together shall constitute a single Agreement.

19. **CAPTIONS.** The parties agree that in this Agreement, captions are used for convenience only and shall not be used in interpreting or construing this Agreement.

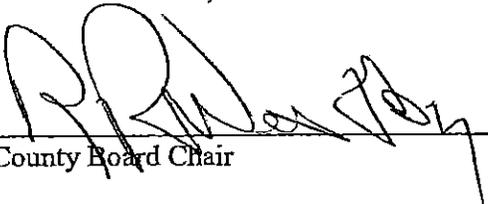
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20. **STATUTORY PROTECTIONS.** It is agreed by the parties that nothing in this Agreement, including but not limited to indemnification and hold harmless clauses, shall in any way constitute a waiver on the part of either County of any immunity, liability, limitation or other protection available to either County under any applicable statute or other law. To the extent that any provision of this Agreement is found by any court of competent jurisdiction to conflict with any such legal protection, then whichever protections, either statutory or contractual, provide a greater benefit to either County, shall apply, unless the County elects otherwise.

21. **COMPLIANCE WITH LAWS.** The parties agree to comply with all applicable Federal, State and local codes, regulations, standards, ordinances, and other laws.

22. **AUTHORITY TO ENTER CONTRACT.** By signing this Agreement, the parties are acknowledging that they have the proper authority to bind their respective County to the terms of this Agreement.

COLUMBIA COUNTY, WISCONSIN

By: 
County Board Chair

Dated: 1-4-12

By: Susan M. Moll
County Clerk

Dated: 1/4/12

ADAMS COUNTY, WISCONSIN

By: 
County Board Chair

Dated: 11/15-11

By: 
County Clerk

Dated: Nov 15 - 2011

RESOLUTION 11- **2016**
RESOLUTION TO DESIGNATE PUBLIC DEPOSITORIES

1 **INTRODUCED BY:** FINANCE COMMITTEE

2
3 **INTENT & SYNOPSIS:** DESIGNATE PUBLIC DEPOSITORY(S) AND AUTHORIZATION
4 OF DISBURSEMENT OF COUNTY MONIES

5
6 **NOW THEREFORE, BE IT RESOLVED,** that the following financial institutions:

- | | | |
|----|----------------------------------|--------------------------|
| 7 | Grand Marsh State Bank | Royal Bank |
| 8 | Local Government Investment Pool | KeySavings Bank |
| 9 | Bank of Wisconsin Dells | BMO Harris Bank |
| 10 | Nekoosa Port Edwards State Bank | Farmers & Merchants Bank |

11 Have qualified as public depositories under Chapter 34 of the Wisconsin Statutes and are
12 hereby designated, until further action, as public depositories for all public monies
13 coming into the hands of the Treasurer of Adams County, Adams County, State of
14 Wisconsin:

15
16 **BE IT FURTHER RESOLVED,** that withdrawal or disbursement from any one of the
17 above named depositories shall be provided in Section 66.042, WI Stats., that in
18 accordance therewith all order checks shall be signed by the following persons:

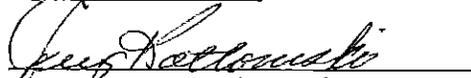
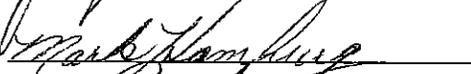
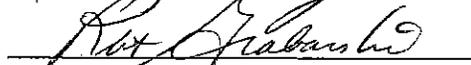
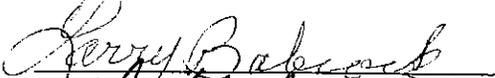
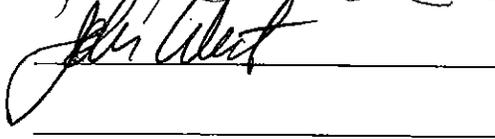
- 19 County Board Chairperson
20 County Clerk
21 County Treasurer

22 And shall be so honored;

23
24 **BE IT FURTHER RESOLVED,** that a certified copy of the Resolution shall be delivered
25 to each of the above named depositories, and said depositories may rely on this
26 Resolution until changed by lawful resolution and a certified copy of such resolution has
27 been given to the cashier of the respective above named depositories;

28
29 **BE IT RESOLVED,** this Resolution hereby supersedes all resolutions previously adopted
30 by the Adams County Board of Supervisors designating public depositories and
31 authorization of disbursement of county monies.

32
33 Recommended for adoption by the Property Committee this 4th day of
34 March, 2016.

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41 

42 Adopted _____
43 Defeated _____ by the Adams County Board of Supervisors this
44 Tabled _____ day of _____, 2016.

45
46
47 _____ County Board Chair
48 Reviewed by Corporation Counsel
49 Reviewed by County Manager/Administrative Coordinator

Resolution No. 2016- 13

Resolution To Establish Elected Official Compensation for the 2017-2020 Term for County Clerk, Register of Deeds, and County Treasurer

INTRODUCED BY: Admin & Finance Committee and Executive Committee

INTENT & SYNOPSIS: To establish the annual compensation for the positions of County Clerk, Register of Deeds, and County Treasurer; and establish the employee contribution portion of the health insurance and Wisconsin Retirement System (WRS) contribution for eligible elected officials.

FISCAL NOTE:	2017	2018	2019	2020
County Clerk	\$65,800	\$67,118	\$68,450	\$69,800
Register of Deeds	\$65,800	\$67,118	\$68,450	\$69,800
County Treasurer	\$65,800	\$67,118	\$68,450	\$69,800

WHEREAS, Adams County is required, pursuant to Wis. Stats. §59.22, to establish the total annual compensation for elected officials prior to the earliest time for filing nomination papers for the ensuing term of office; and

WHEREAS, Candidates for the offices of County Clerk, Register of Deeds, and County Treasurer may file nomination papers on April 15, 2016, for the 2017-2020 term; and

WHEREAS, The Admin & Finance and Executive Committees have evaluated the total annual compensation of the above listed elected officials and recommends that the compensation be established as shown herein; and

WHEREAS, The total annual compensation for county elected officials, is separate and distinct from fringe benefits offered by the County to elected officials, and which fringe benefits are subject to increase or decrease during the officer's term at the discretion of the Board and in accordance with state and federal law; and

WHEREAS, As part of the County's fringe benefit program, county elected officials who are eligible may participate in the Wisconsin Retirement System (WRS) in accordance with Wisconsin State Statutes; and

WHEREAS, as part of the County's fringe benefit program, county elected officials may elect to receive health insurance coverage under the same terms and conditions as the health insurance coverage offered to other non-represented county employees as described in Wis. Stat. 111.70(1)(mm)2; and

WHEREAS, A simple majority vote of the County Board of Supervisors present will be required for final approval.

NOW, THEREFORE, BE IT RESOLVED: That the Adams County Board of Supervisors authorizes the total annual compensation of the elected officials, County Clerk, Register of Deeds, and County Treasurer, for the terms of office of 2017-2020, based on a 40 hour work week, are set as follows:

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	2017	2018	2019	2020
County Clerk	\$65,800	\$67,118	\$68,450	\$69,800
Register of Deeds	\$65,800	\$67,118	\$68,450	\$69,800
County Treasurer	\$65,800	\$67,118	\$68,450	\$69,800

And,

BE IT FURTHER RESOLVED: That these elected officials will be offered the same benefits package as is provided to full-time non-represented employees; and

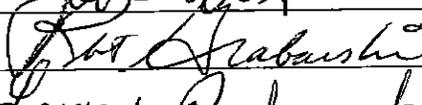
BE IT FURTHER RESOLVED: That the aforementioned county elected officials are entitled to participate in the Wisconsin Retirement System (WRS) in accordance with law and the County shall pay only its share of contributions required by law; and

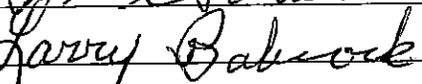
BE IT FURTHER RESOLVED: That the aforementioned county elected officials are entitled to participate in the County's health, dental and life insurance programs subject to the terms and conditions of the programs, which may be modified from time to time, under the same terms and conditions as the health, dental and life insurance coverage offered to non-represented county employees; and

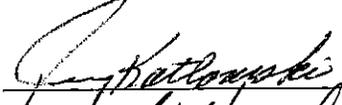
BE IT FURTHER RESOLVED: That the established compensation for each office will continue for ensuing terms unless changed by the County Board in accordance with Wisconsin law.

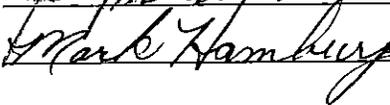
Recommended for adoption by the Admin & Finance Committee this 5th day of February, 2016.



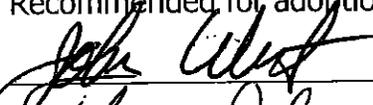


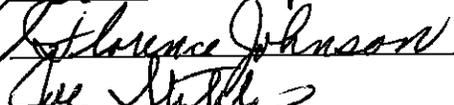


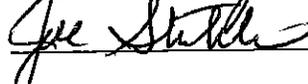


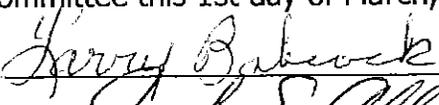


Recommended for adoption by the Executive Committee this 1st day of March, 2016.











Adopted _____

Defeated _____ by the Adams County Board of Supervisors this 15th day of March, 2016.

Tabled _____

County Clerk

County Board Chair

- Reviewed by Corporation Counsel
- Reviewed by County Manager/Administrative Coordinator

	2012	2013	2014	2015	2016	2017	2018	2019	2020
County Clerk									
	\$59,809.45	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$65,800.00	\$67,118.00	\$68,450.00	\$69,800.00
	\$30.67	\$30.77	\$30.77	\$30.77	\$30.77	\$31.63	\$32.27	\$32.91	\$33.56
County Treasurer									
	\$56,184.64	\$57,000.00	\$58,000.00	\$59,000.00	\$60,000.00	\$65,800.00	\$67,130.00	\$68,450.00	\$69,800.00
Register of Deeds	\$28.81	\$29.23	\$29.74	\$30.26	\$30.77	\$31.63	\$32.27	\$32.91	\$33.56
% increase		1.4%	1.7%	1.7%	1.7%	2.7%	2.0%	1.9%	1.9%
Based on:	37.5 hours per week/1950 per year								
	40 hours per week/2080 per year								
Market Rate of WIPFLI									
Grade 7	\$29.88	\$29.88	\$30.49	\$30.95	\$31.41				
% increase		0%	2.0%	1.5%	1.5%				

	Min	6 mos	1 yr	2 yr	Max
Current WIPFLI 2016					
Grade 7	\$26.70	\$27.33	\$29.21	\$31.41	\$36.12
Grade 8	\$24.84	\$25.43	\$27.17	\$29.22	\$33.61
Grade 9	\$23.09	\$23.64	\$25.27	\$27.17	\$31.25

Adams County Constitutional Officer Salary History 2001-2018

	2001	2002	
County Clerk	\$36,406.50	\$36,406.50	0.0%
County Treasurer	\$34,183.50	\$34,183.50	0.0%
Register of Deeds	\$34,183.50	\$34,183.50	0.0%
Clerk of Courts	\$34,183.50	\$34,183.50	0.0%
Sheriff	\$47,673.60	\$47,673.60	0.0%

County Board Amended Resolution 31-2002				
	2003		2004	
County Clerk	\$40,033.00	10%	\$40,033.00	0%
County Treasurer	\$37,598.00	10%	\$37,598.00	0%
Register of Deeds	\$37,598.00	10%	\$37,598.00	0%
Clerk of Courts	\$37,598.00	10%	\$37,598.00	0%
Sheriff	\$52,438.00	10%	\$52,438.00	0%

County Board Resolution 44-2004				
	2005		2006	
County Clerk	\$41,235.00	3.0%	\$42,472.00	3.0%
County Treasurer	\$38,726.00	3.0%	\$39,888.00	3.0%
Register of Deeds	\$38,726.00	3.0%	\$39,888.00	3.0%
Clerk of Courts	\$38,726.00	3.0%	\$39,888.00	3.0%
Sheriff	\$52,438.00	0%	\$52,438.00	0.00%

County Board Resolution 26-2006 (May 16, 2006) Clerk of Courts/Sheriff					
County Board Resolution 27-2006 (May 16, 2006) Clerk, Treasurer, Register of Deeds					
	2007		2008	2009	2010
County Clerk	\$46,718.10	10.0%	\$51,389.91	10.0%	20.00%
County Treasurer	\$43,886.70	10.0%	\$48,275.37	10.0%	20.02%
Register of Deeds	\$43,886.70	10.0%	\$48,275.37	10.0%	20.02%
Clerk of Courts	\$43,886.70	10.0%	\$48,275.37	10.0%	28.74%
Sheriff	\$57,680.48	10.0%	\$63,448.53	10.0%	26.72%

County Board Resolution 2008-38 (May 20, 2008)					
	2009		2010	2011	2012
County Clerk	** \$54,087.88	5.2%	\$56,927.49	5.2%	15.50%
County Treasurer	\$50,809.83	5.3%	\$53,477.35	5.3%	15.50%
Register of Deeds	\$50,809.83	5.3%	\$53,477.35	5.3%	15.50%

County Board Resolution 2010-29 (May 18, 2010)					
	2011		2012	2013	2014
Clerk of Courts	\$54,829.47	4%	\$56,200.20	2%	10.80%
Sheriff	\$70,679.94	4%	\$72,446.94	3%	10.80%

County Board Resolution 2012-19					
	Current	2013	2014	2015	2016
County Clerk	\$59,809.45	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00
County Treasurer	\$56,184.64	\$57,000.00	\$58,000.00	\$59,000.00	\$60,000.00
Register of Deeds	\$56,184.64	\$57,000.00	\$58,000.00	\$59,000.00	\$60,000.00

County Board Resolution 2014-16					
	Current	2015	2016	2017	2018
Clerk of Courts	\$58,470.69	\$59,000.00	\$60,000.00	\$61,200.00	\$62,424.00
Sheriff	\$75,373.79	\$76,881.00	\$78,419.00	\$79,987.00	\$81,587.00

County Board Resolution 2016-					
	Current	2017	2018	2019	2020
County Clerk	\$60,000.00 *	\$65,800.00	\$67,118.00	\$68,450.00	\$69,800.00
County Treasurer	\$60,000.00	\$65,800.00	\$67,118.00	\$68,450.00	\$69,800.00
Register of Deeds	\$60,000.00	\$65,800.00	\$67,118.00	\$68,450.00	\$69,800.00

** Duties of finance and payroll removed from the County Clerk office in 2008. Wages for next period already established including those duties and two additional positions.

*Wages for all positions but Sheriff were previously calculated based on 37.5 hours per week or 1950 per year. All three of the current positions, along with the Sheriff are based on 40 hours per week.

S://Comparable Wages

	2016	2017	2018	2019	2020
Based on 40 hours/wk (current 37.5)	\$60,000.00	\$65,800.00 \$31.63	\$67,116.00 \$32.27	\$68,450.00 \$32.91	\$69,800.00 \$33.56
Based on 37.5 hrs/wk	\$60,000.00 \$29.63	\$61,687.50 \$31.63	\$62,921.25 \$32.27	\$64,171.88 \$32.91	\$65,437.50 \$33.56

RESOLUTION TO APPROVE TRANSFER OF COUNTY OWNED PROPERTY

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INTRODUCED BY: PROPERTY COMMITTEE
INTENT & SYNOPSIS: TO TRANSFER COUNTY OWNED PROPERTY
FISCAL NOTE: \$30.00 REVENUE TO ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: Adams County owns Tax Parcel # 126-137, Pt of the SE1/4 SE1/4 Wedge Piece, Village of Friendship, Adams County, State of Wisconsin; and

WHEREAS: Tax Parcel #126-137 is small, unbuildable, and has no foreseeable use to the County; and

WHEREAS: The Adams County Property Committee offered to the north adjoining owners, Georgia J. Christianson and Russell Larson, the option to purchase said parcel for the \$30 cost of deed recordation; and

WHEREAS: Georgia J. Christianson and Russell Larson have submitted full payment of the \$30 recording fee, which is on deposit with the County Treasurer.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors, that the above-described property is hereby approved for transfer to Georgia J. Christianson and Russell Larson for the cost of \$30.00.

BE IT FURTHER RESOLVED: That the County Clerk shall issue a Deed to the above-described property per Ordinance #09-2014.

Recommended for adoption by the Property Committee this 10th day of March, 2016.

Rocky J. Hilmer

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of March, 2016.

County Board Chair County Clerk

- Reviewed by Corporation Counsel
- Reviewed by County Manager/Administrative Coordinator

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY

1 INTRODUCTION: PROPERTY COMMITTEE

2
3 INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED PROPERTY

4
5 FISCAL NOTE: \$2,922.60 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION;
6 \$0.00 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES \$0.00 REVENUE
7 TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO ACCOUNT NO.
8 100.13.46130 - REGISTER OF DEEDS RECORDING FEES; \$3,177.40 REIMBURSEMENT
9 TO ACCOUNT NO. 100.10.51520.310 - LEGAL

10
11 WHEREAS: Greg Mikoda has submitted a bid of \$6,100.00 for the parcel(s) of land
12 described as follows: Part of the West One-Half of the Northeast Quarter of the
13 Northeast Quarter (W½ NE¼ NE¼) of Section Twenty-Six (26), Township Nineteen
14 (19) North, Range Five (5) East. (commonly known as Tract #15 of Green Acres, an
15 unrecorded subdivision) Together with and subject to (as it affects the land hereby
16 conveyed) an easement and right to travel by foot or otherwise (in common with
17 present and future owners of land in the said West Half) over, across and upon the East
18 66 feet of the said West Half; #4-1484; and

19
20 WHEREAS: Adams County took title to this property on September 22, 2014 per
21 judgment of foreclosure; and

22
23 WHEREAS: Greg Mikoda has submitted full payment of \$6,100.00 plus \$30 recording
24 fee, which is on deposit with the County Treasurer.

25
26 NOW THEREFORE, BE IT RESOLVED by the Adams County Board of
27 Supervisors, that the above described property is hereby approved for sale for the bid
28 of \$6,100.00; and

29
30 BE IT FURTHER RESOLVED: That the County Clerk issue a Deed to the above
31 described property per Ordinance #09-2014.

32
33 Recommended for adoption by the Property Committee this 10th day of March, 2016.

34
35 Greg Mikoda
36 Robert J. Gilmer
37 Gary D. Blouwski

[Signature]
[Signature]

40
41 Adopted _____
42 Defeated _____ by the Adams County Board of Supervisors this
43 Tabled _____ day of March, 2016.

44
45 _____
46 County Board Chair County Clerk

- 47
48 Reviewed by Corporation Counsel
49 Reviewed by County Manager/Administrative Coordinator

RESOLUTION 16-2016
RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY

1 **INTRODUCED BY:** PROPERTY COMMITTEE

2
3 **INTENT & SYNOPSIS:** TO SELL COUNTY ADVERTISED PROPERTY

4
5 **FISCAL NOTE:** \$2,200.00 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION;
6 \$0.00 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES \$0.00 REVENUE
7 TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO ACCOUNT NO.
8 100.13.46130 - REGISTER OF DEEDS RECORDING FEES;

9
10 **WHEREAS:** John Tourdot and Pam Tourdot have submitted a bid of \$2,200.00 for the
11 parcel(s) of land described as follows: Lot Forty-Two (42), Woodbridge Addition to Lake
12 Camelot, in the Northeast Quarter of the Southeast Quarter (NE¼ SE¼) of Section
13 Fourteen (14), Township Twenty (20) North, Range Six (6) East; #30-6893; and

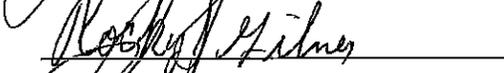
14
15 **WHEREAS:** Adams County took title to this property on August 10, 2015 per judgment
16 of foreclosure; and

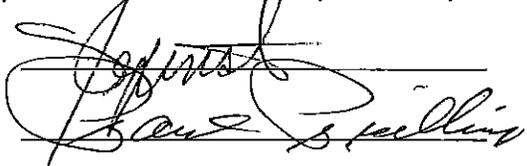
17
18 **WHEREAS:** John Tourdot and Pam Tourdot have submitted full payment of \$2,200.00
19 plus \$30 recording fee, which is on deposit with the County Treasurer.

20
21 **NOW THEREFORE, BE IT RESOLVED by the Adams County Board of**
22 **Supervisors,** that the above described property is hereby approved for sale for the bid
23 of \$2,200.00; and

24
25 **BE IT FURTHER RESOLVED:** That the County Clerk issue a Deed to the above
26 described property per Ordinance #09-2014.

27
28 Recommended for adoption by the Property Committee this 10th day of March, 2016.

29
30 
31 
32 

33
34 
35 _____

36 Adopted _____
37 Defeated _____ by the Adams County Board of Supervisors this
38 Tabled _____ day of March, 2016.

39
40
41 _____
42 County Board Chair

43 _____
44 County Clerk

45 Reviewed by Corporation Counsel
46 Reviewed by County Manager/Administrative Coordinator

P30

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 28, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Adams on November 10, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On December 18, 2015 Jaroslaw and Joanna Zaworski, petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone a portion of a parcel (4 acres) in the Town of Adams, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on March 2, 2016, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A, 2010, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an A1 Exclusive Agricultural District to an ~~R2 Rural Residential District~~ R1 Large Lot Single Family Residential

Approximately 4 acres of a 45.95 acre parcel located in the E 1/2, SE 1/4, Section 27, Township 17 North, Range 6 East, Lot 2 of CSM 4682 at 924 Dyke Avenue, Town of Adams, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on this _____ day of March, 2016.

Recommended for enactment by the Adams County Planning and Zoning Committee on this 2nd day of March, 2016.

Joe Stuchlak
Joe Stuchlak, Chair

Rocky Gilner
Rocky Gilner

Barb Morgan
Barb Morgan, Vice Chair

Larry Babcock
Larry Babcock

Al Sebastiani
Al Sebastiani

Mark Hamburg
Mark Hamburg

Randy Theisen
~~Randy Theisen~~

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of March, 2016

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
 FRIENDSHIP, WI 53934
 PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING AND ZONING COMMITTEE

March 2, 2016 – Room A260 -Courthouse
 Friendship, WI 53934 – 1:00 P.M.

Jaroslaw & Joanna Zaworski – Rezoning request of a portion of a parcel (approx. 4 acres) from an A1 Exclusive Agriculture District to an R2 Rural Residential District with a Conditional Use Permit under the Adams County Comprehensive Zoning Ordinance to allow temporary rent or lease of a single family dwelling on property located in the E ½, SE ¼, Section 27, Township 17 North, Range 6 East, Lot 2 of CSM 4682 at 924 Dyke Avenue, Town of Adams, Adams County, Wisconsin.

Appearing for with testimony: Owner, Joanna Zaworski; Arlene Wiessinger; Robert Marx; Bill Euclide Supervisor, Town of Adams

Appearing against: Deanna Dresher; Harold Maas; Mary Maas; Patricia Mueller. Letters in objection from Mike Maas and Harold Maas.

Correspondence: Adams Town Board met on February 23, 2016, and had no objections. Form letters with no objections from Clifford Krentz; Dennis Mueller; John & Sally Cavanaugh; Lucas Quipp and Brian Feltes.

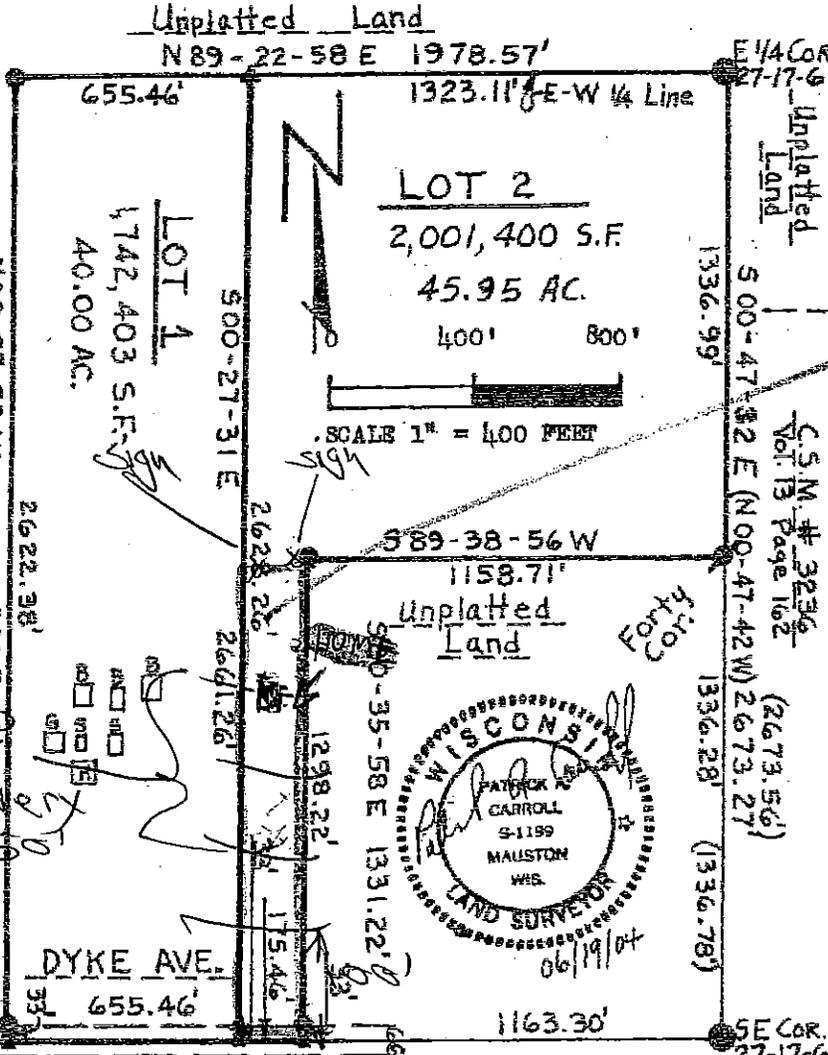
Disposition: Mark Hamburg made a motion to recommend approval of a rezone with a change to an R1 Large Lot Single Family Residential District (instead of the R2 District), on the above-described property and forward that recommendation to the County Board for final action. Rocky Gilner seconded the motion. Roll Call Vote: 7 -Yes. Motion carried.

ADAMS

COUNTY CERTIFIED SURVEY MAP # 4682

A PART OF THE SW 1/4 OF THE SE 1/4; A PART OF THE NW 1/4 OF THE SE 1/4; A PART OF THE SE 1/4 OF THE SE 1/4; ALL OF THE NE 1/4 OF THE SE 1/4; IN SECTION 27, T17N, R6E, TOWN OF ADAMS, ADAMS COUNTY, WISCONSIN.

THIS MAP SUPERSEDES AND REPLACES C.S.M. # 1679 RECORDED IN VOL. 23 AT PAGES 68 & 69.



(+) 6 AC.

No Trespassing

LEGEND

- -- Harrison marker F.I.P.
- -- 3/4" iron rod F.I.P.
- -- 1 1/2" O.D. iron pipe F.I.P.
- -- RR spike F.I.P.
- () -- Previously mapped information

BEARINGS ARE REFERENCED TO THE SOUTH LINE OF THE SE 1/4 IN SECTION 27 ASSIGNED TO BEAR N 89-53-49 E.

▲ -- 1 1/2" O.D. x 2 1/2" iron pipe set (WT 1.68#/L.F.)

NO REVIEW
JUN 22 2004
ADAMS COUNTY PLANNING AND ZONING DEPARTMENT

ADAMS COUNTY BUILDING CONSTRUCTION ENACTMENT ORDINANCE

The County Board of Supervisors of the County of Adams does ordain as follows:

WHEREAS: Adams County is a progressive county that realized the importance of providing building construction inspection services in order to promote the safety and well being of persons occupying or using such buildings and that of the general public; and

WHEREAS: Under the authority granted by Wisconsin Statute 59.70 (1), Adams County established a Building Construction Ordinance; and

WHEREAS: On September 14, 1971, Adams County adopted "AN ORDINANCE PROVIDING FOR THE REGULATION OF BUILDING CONSTRUCTION and for the APPOINTMENT OF A BUILDING INSPECTOR"; and

WHEREAS: On November 14, 1972, revisions to said Ordinance were adopted; and

WHEREAS: On June 17, 1980, revisions to said Ordinance were adopted; and

WHEREAS: Under the authority currently granted by Chapters 59.70 and 101.60 through 101.965 of the Wisconsin Statutes and Department of Safety and Professional Services (DPS) Wisconsin Administrative Code chapters 316 and 320 through 325 {Uniform Dwelling Code}, Adams County desires to continue providing quality building construction inspections; and

WHEREAS: This Building Construction Ordinance provides certain minimum standards, provisions and requirements for safe and stable design, methods of construction and uses of materials in buildings and/or structures hereafter erected, constructed, enlarged, altered, repaired, moved, converted to other uses or demolished, and regulates the equipment, maintenance, use and occupancy of all such buildings and/or structures;

WHEREAS: Formerly, the Wisconsin Department of Commerce regulated the Uniform Dwelling and Commercial Construction Codes and the Wisconsin Department of Safety and Professional Services now regulates those Construction Codes, Adams County desires to update the Building Construction Ordinance accordingly.

WHEREAS: This Building Construction Ordinance does not apply within municipalities which have enacted ordinances or codes concerning the same subject matter or in municipalities where building inspection services are provided by an entity other than Adams County.

WHEREAS: Notice of the public hearings at which this matter was considered was published on January 20, 2016 and January 27, 2016 and February 17, 2016 and February 24, 2016 in the Adams County Times Reporter; and

50 **WHEREAS:** The Adams County Planning & Zoning Committee conducted public
51 hearings on the proposed amendments to the Adams County Building Construction
52 Ordinance on February 03, 2016 and March 02, 2016 and after evaluating all data and
53 evidence presented at the hearing, the Planning & Zoning Committee moved to
54 recommend approval as stated below.

55
56 **NOW THEREFORE, the Adams County Board of Supervisors does hereby**
57 **ordain as follows:** Adams County desires to continue to protect and foster the health,
58 safety and well being of persons occupying or using buildings and that of the general
59 public living in and / or visiting Adams County by requiring Building Permits and
60 building construction inspections. Upon enactment of this Building Construction
61 Ordinance, any and all other Adams County Building Construction Ordinances become
62 invalid.

63
64 Recommended for enactment by the Planning and Zoning Committee this ____ day of
65 _____, 20____.

66
67 Joe Stuebler
68 Barbara A. Morgan
69 Larry Babcock
70 Al Sebastian

Mike Hamberg
Rocky Hibbs
Florence Johnson

71 Enacted _____
72 Defeated _____ by the Adams County Board of Supervisors
73 Tabled _____ this _____ day of _____, 20____.

74
75
76 _____
77 County Board Chair

County Clerk

County Planning and Zoning Committee:

Joe Stuchlak, Chairperson	
Larry Babcock	Barb Morgan
Rocky Gilner	Al Sebastiani
Mark Hamburg	Randy Theisen

Adams County Planning & Zoning Dept.

P. O. Box 187, Friendship, WI 53934
 Phone: 608 339 - 4222
 Fax: 608 339 - 4504

County Board of Supervisors -

District #18: John West, Chair
 District #1: Mark Hamburg
 District #2: Rocky Gilner
 District #3: Larry Babcock
 District #4: Larry Borud
 District #5: Jerry Kotlowski
 District #6: Barb Morgan
 District #7: Joe Stuchlak
 District #8: Robin Skala
 District #9: Dan Wysocky

District #10: Jake Roseberry
 District #11: Robert Eggebrecht
 District #12: Vacant
 District #13: Florence Johnson
 District #14: Orin Nigh
 District #15: Jack Allen
 District #16: Robert Grabarski
 District #17: Lori Djumadi
 District #19: David Repinski:
 District #20: Paul Pisellini

County Corporation Counsel -

Kenneth M. Wagner

County Clerk -

Cindy Phillippi

County Planning and Zoning Administrator -

Philip A. McLaughlin

www.co.adams.wi.gov

OFFICE HOURS: 8:00 AM – 4:30 PM

EFFECTIVE DATES:

This Ordinance shall take effect after a Public Hearing, adoption by the County Board of Supervisors, transmittal to each Town Clerk.

ENACTED THIS 14th DAY OF September 1971 Ord. #: C-17-1971 Hearing Date: Unknown
 REVISED THIS 14th DAY OF November 1972 Ord. #: Unknown Hearing Date: 10-31-72
 REVISED THIS 17th DAY OF June 1980 Ord. #: 3-1980 Hearing Date: 04-30-80
 REVISED THIS DAY OF
 Public Hearing: 02-03-16 & 03-02-16
 Board Enactment: 03-15-16

ATTESTED:

John West
 CHAIRPERSON OF COUNTY BOARD

Cindy Phillippi
 COUNTY CLERK

County Ordinance Enactment			
Town	03-15-16		
Adams	X		
Big Flats	X		
Colburn	X		
D. Prairie	X		
Easton	X		
Jackson	X		
Leola			
Lincoln			
Monroe	X		
N. Chester	X		
N. Haven	X		
Preston	X		
Quincy			
Richfield	X		
Rome			
Springville	X		
S. Prairie			
County	X		

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BUILDING CONSTRUCTION ORDINANCE FOR
ADAMS COUNTY, WISCONSIN

SECTION 1 - INTRODUCTION

1-1.00 AUTHORITY

This code is adopted under the authority granted by Chapters 59.70 and 101.60 through 101.965 of the Wisconsin Statutes and SPS chapters 316 and 320 through 325 of the Wisconsin Administrative Code {Uniform Dwelling Code}, which, with all amendments thereto, are hereby incorporated in this Code by reference. The following commercial building codes SPS chapters 361 through 366 which, with all amendments thereto, are hereby incorporated in this Code by reference.

1-2.00 TITLE

This ordinance shall be known as the "Adams County Building Construction Ordinance" and referred to herein as Ordinance or Code.

1-3.00 PURPOSE

This Code provides certain minimum standards, provisions and requirements for safe and stable design, methods of construction and uses of materials in buildings and/or structures hereafter erected, constructed, enlarged, altered, repaired, moved, converted to other uses or demolished, and regulates the equipment, maintenance, use and occupancy of all such buildings and/or structures, its purpose being to protect and foster the health, safety and well-being of persons occupying or using such buildings and that of the general public.

1-4.00 INTENT

The intent of this Ordinance is to enforce minimum standards for fire safety, structural strength, energy conservation, erosion control, heating, plumbing and electrical systems and general health and safety in new dwellings and accessory buildings.

1-5.00 SCOPE

1-5.01 The provisions of this Code shall govern the construction, alteration, occupancy, demolition and moving of all buildings and structures within Adams County. The provisions of this code supplement the laws of the State of Wisconsin pertaining to construction and use of buildings and structures. Every new building hereafter erected in and every building hereafter moved within or into Adams County shall conform to all the requirements of this code, except as they are herein specifically exempted from part or all of its provisions. Any alteration, enlargement or demolition of an existing building and any installation in an existing building of electrical, gas, heating, plumbing or ventilating equipment shall conform to the requirements of this Code. The conversion of any building to residential, commercial or industrial use, when said building was not immediately before so used, shall be subject to the requirements of this Code in the same manner as if it were a new building.

1-5.02 The County Building Inspector shall provide inspection services for only those Towns in which the County issues Building Permits.

1-6.00 SEVERABILITY

1-6.01 This Ordinance and the various parts, sections, subsections, and clauses are declared to be severable. If any part, section, subsection, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected.

1-6.02 If any application of this Ordinance to a particular structure, land, or water is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not be applicable to any other structure, land, or water not specifically included in the judgment.

1-7.00 ABROGATION AND GREATER RESTRICTIONS

It is not intended by this Code to repeal, abrogate, annul, impair, or interfere with any easements or permits previously adopted or issued pursuant to law. However, where this Code imposes greater restrictions, the provisions of this code shall govern.

1-8.00 INTERPRETATION

In their interpretation and application, the provisions of this Code shall be held to be minimum requirements adopted to promote the health, safety, morals, comfort, prosperity and general welfare of the people of Adams County. These provisions shall be liberally construed in favor of the county, and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes.

SECTION 2 - BUILDING INSPECTOR

2-1.00 APPOINTMENT AND GENERAL POWERS

2-1.01 The County Board shall appoint a Building Inspector, who shall have the power and duty to enforce the provisions of this ordinance and of all other ordinances, laws and orders of the State of Wisconsin which relate to building construction and plumbing and electrical installations. The Building Inspector shall be removable by a two-thirds vote of the County Board for cause upon written charges and after public hearing.

2-1.02 The County Building Inspector shall provide inspection services for only those Towns in which the County issues Building Permits.

2-2.00 RIGHT OF ENTRY

In the discharge of his duties, the Building Inspector shall have the right to enter the buildings and premises at all reasonable times. Any person interfering with the said inspector while in performance of the duties prescribed in this ordinance shall be fined as hereinafter provided.

2-3.00 POWER OF MODIFICATION

The Building Inspector shall have the power to pass upon any questions arising under the provisions of this ordinance relating to buildings not covered by the Wisconsin Uniform Dwelling code when practical difficulties occur in carrying out structural or mechanical provisions of the County Building Code or such provision upon application of the owner or his representative, provided that the spirit and intent of this

Code shall be observed and public welfare and safety be assured. The application for modification and the final decision of the Building Inspector shall be in writing and shall be officially recorded with the permanent application for the permit in the permanent records of the Building Inspector's office.

2-4.00 APPEAL

Any person feeling himself aggrieved by any order or ruling of the Building Inspector, not covered by the Wisconsin Uniform Dwelling Code, may appeal from such ruling within twenty (20) days after written notice of such ruling shall have been delivered to him. Such appeal is to be in writing, setting forth the order appealed from, and the respects in which said person feeling himself aggrieved claims that said order or ruling is erroneous or illegal. Said notice of appeal shall be filed with the County Zoning Administrator, who shall notify the Board of Adjustment of such appeal, and the appeal shall be heard by the Board of Adjustment. "The Board of Adjustment, after consideration thereof, shall affirm, reverse or modify said ruling in the manner which the board deems just in the circumstances." The ruling or order of the inspector shall be enforced until changed by said Board of Adjustment.

SECTION 3 - BUILDING PERMITS AND INSPECTION

3-1.00 PERMIT REQUIRED

No building of any kind shall be moved within or into Adams County and no new building or structure or any part thereof, as defined in Section 1-5.00, except as exempted in Section 18, shall hereafter be erected, or ground broken for the same, or enlarged, altered, demolished or used within Adams County except as herein provided, until a permit therefore shall first have been obtained by the owner, or his authorized agent.

3-2.00 APPLICATION

Application for a building permit shall be made in writing upon a form furnished by the Building Inspector and shall state the name and address of the owner of the land, and also of the owner of the building if different, the legal description of the land upon which the building is to be located, the name and address of the designer, the use to which said building is to be put, and shall contain such other information as the Building Inspector may require.

3-3.00 PLANS

With such application there shall be submitted a complete set of plans and specifications, which shall include the following:

3-3.01 A site map drawn to scale, adequately dimensioned, clearly showing the exact location of all structures existing or to be constructed. Front, side and rear yards shall be clearly indicated.

3-3.02 Building plans including floor plans of all habitable floors and the basement or foundation plan clearly indicating sizes and spacing of all supporting members, sizes of rooms, glass areas, door openings and stair runs and a sectional drawing clearly indicating sizes of footings, thickness of basement walls and all floor slabs, wall construction, sizes and spacing of framing members, ceiling heights and parapet heights and braced wall detail.

3-3.03 Material and equipment specifications describing the quality, kind, and grade of material and equipment, if deemed necessary by the Building Inspector. Such plans and specifications shall be submitted in duplicate; one set shall be returned after approval as hereinafter provided; the other set shall remain on file in the office of the County Building Inspector. All plans and specifications shall be signed by the person by whom they were drawn.

3-4.00 WAVER OF PLANS

If the Building Inspector finds that the character of the work is sufficiently described in the application, he may waive the filing of plans for alterations or repairs.

3-5.00 APPROVAL OF PLANS

If the Building Inspector determines that the building will comply in every respect with all applicable ordinances of Adams County and all applicable laws and orders of the State of Wisconsin, he shall conditionally approve and stamp one set of the plans and return it to the owner, and shall issue a Building Permit therefore which shall state the use to which the said building is to be put, which shall be kept and displayed at the site of the proposed building. After being approved, the plans and specifications shall not be altered in any respect, which involves the safety of the building or the occupants, except with the written consent of the Building Inspector. In case adequate plans are presented for part of the building only, the Building Inspector may, at his discretion, issue a permit for a part of the building before receiving the plans and specifications for the entire building.

3-6.00 MINOR REPAIRS

Ordinary repairs to buildings may be made without application or notice to the Building Inspector, but such repairs shall not include the cutting away of any wall, partition or portion thereof, the removal or cutting of any structural beam or bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the exit requirements. Ordinary repairs shall not include additions to, alterations of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent, or similar piping, electric wiring or mechanical or other work affecting public health or general safety.

3-7.00 FEES

Fees shall be set by the County Board.

3-7.01 In all cases when work is started prior to obtaining a permit, the fee shall be doubled or \$200.00, whichever is greater.

3-7.02 Cancelled and refunded permits are subject to a 10% surcharge.

3-8.00 INSPECTION OF WORK

Inspections shall be conducted per Section SPS 320.10 of the Wisconsin Uniform Dwelling Code. After each notification, an inspection shall be made within forty-eight (48) hours after receipt of such notification, excluding Saturdays, Sundays, and Holidays. If the construction meets the requirements of this code at the stage of construction, the Building Inspector shall issue his written approval thereof and the permit holder shall thereupon be authorized to proceed to the next construction stage.

3-9.00 VIOLATIONS AND REVOCATION PERMIT

Should the Building Inspector determine that the construction is not proceeding according to plan filed or is in violation of any provision of this Code or any other applicable ordinance, regulation or law, he shall so notify the permit holder and further construction shall be stayed until correction has been effected and approved by the Building Inspector upon notice and request for re-inspection duly made.

Should the permit holder fail to comply with the requirements at any stage of construction, the Building Inspector is hereby empowered to cancel the building permit issued and shall cause notice of such cancellation to be securely posted upon said construction. Posting of such notice shall be considered sufficient notification to the permit holder of cancellation thereof. No further work shall be undertaken or permitted upon such construction until a valid Building Permit shall thereafter have been issued.

3-10.00 PERMIT EXPIRATION

Unless building operations are commenced within twenty-four (24) months from the date of issuance, a building, electrical or plumbing permit shall expire and be void. If the permit(s) have lapsed, to commence construction, all permits as appropriate must be reissued and the current fees and construction codes shall apply. If the permit(s) have not lapsed, they may be extended for a twenty-four (24) month period upon payment in the amount of ten percent (10%) of the original fee(s) and the codes in effect upon the original permit issuance date shall apply.

3-11.00 RECORDS

The Building Inspector shall keep a record of all permits, fees and inspections under this Code.

SECTION 4 - ELECTRICAL PERMITS AND INSPECTION

4-1.00 STATE CODE APPLIES

All electrical work, including the placing of wires and other equipment, shall conform to the National Electrical Code and the Wisconsin State Electrical Code and amendments thereto this date, which is hereby made by reference a part of this Code. A copy of such Code and amendments shall be kept on file in the office of the Building Inspector.

4-2.00 PERMIT REQUIRED

No electrical wiring or other equipment shall be installed or altered without first securing a permit, except that the repair or replacement of broken or defective sockets, switches, or base receptacles may be made without a permit.

4-3.00 APPLICATION

The application for such permit shall be on a form furnished by the Building Inspector and shall clearly state the work planned, alterations to be made, and equipment and materials to be used. All later deviations from such plan must be submitted to and approved by the Building Inspector.

4-4.00 FEES

Fees to be paid for electrical permits shall be set by the County Board.

4-4.01 In all cases when work is started prior to obtaining a permit, the fee shall be doubled or \$200.00, whichever is greater.

4-4.02 Cancelled and refunded permits are subject to a 10% surcharge.

4-5.00 INSPECTION OF WORK

After roughing in the wiring of any building and before any such work is covered up, or upon completion of any outside construction work, it shall be the duty of the person doing such work to notify the Building Inspector who shall thereupon inspect the same. Upon completion of such wiring, the Inspector shall be notified and shall inspect the finished work. If he finds that the work conforms to the State Electrical Code, he shall issue a Certificate of Compliance, which shall contain the date and an outline of the result of such inspection, a duplicate of which shall be filed by location in the office of the Building Inspector. It shall be unlawful to use any such electrical equipment until such Certificate has been issued, except by written permission of the Building Inspector.

SECTION 5 - PLUMBING PERMITS AND INSPECTION

5-1.00 STATE CODE APPLIES

The construction, reconstruction, installation and alteration of all plumbing, drainage and plumbing ventilation shall conform to the Adams County Sanitary Ordinance and to the Wisconsin State Plumbing Code and all amendments thereto, which is hereby made by reference a part of this Code. A copy of such Code shall be kept on file in the office of the Building Inspector.

5-2.00 PERMIT REQUIRED

No plumbing or drainage of any kind shall be installed or altered except that leakage or stoppage repairs may be made, without first securing a permit therefore from the Building Inspector.

5-3.00 APPLICATION

The application for such permit shall be on a form furnished by the Building Inspector and shall clearly state the work planned, alterations to be made, and equipment and materials to be used. All later deviations from such plan must be submitted to and approved by the Building Inspector.

5-4.00 FEES

Fees to be paid for plumbing permits shall be set by the County Board.

5-4.01 In all cases when work is started prior to obtaining a permit, the fee shall be doubled or \$200.00, whichever is greater.

5-4.02 Cancelled and refunded permits are subject to a ten percent (10%) surcharge.

5-5.00 INSPECTION OF WORK

Upon completion of the plumbing work on any premises, the person doing the work shall notify the Building Inspector before such work is covered up, and the Building Inspector shall thereupon inspect the

work. No person shall use or permit to be used any plumbing or drainage until it has been inspected and approved by the Building Inspector.

SECTION 6 - APPLICATION OF STATE AND NATIONAL CODES

The Building Code, the Electrical Code, the Plumbing Code, the Heating Ventilating & Air Conditioning Code, the Flammable Liquids Code of the State of Wisconsin, and the amendments thereto to this date, are hereby made a part of this Code, and it shall be the duty of the Building Inspector to enforce the provisions thereof.

Any violation of said Codes or amendments thereto to this date shall constitute a violation of this Code, whether unlawful building, alteration, installation, moving or construction involved is specifically covered by other provisions of this Code or not, and shall render the violator liable to the penalties contained herein.

SECTION 7 - VIOLATION AND PENALTY

7-1.00 VIOLATIONS

It shall be unlawful to construct or use any structure in violation of any of the provisions of this Ordinance. In case of any violation, the County Board, the Zoning Administrator, the County Planning and Zoning Committee, or any property owner who would be specifically damaged by such violation may institute appropriate action or proceeding to enjoin the violation of this Ordinance.

7-2.00 PENALTIES

Any person, firm, or corporation who fails to comply with the provisions of this Ordinance shall, upon conviction thereof, forfeit not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00) and costs of prosecution for each violation and, in default of payment of such forfeiture and costs, shall be imprisoned in the County Jail until payment thereof, but not exceeding thirty (30) days. Each day a violation exists or continues shall constitute a separate offense. In any such action, the fact that a permit was issued shall not constitute a defense, nor shall any error, oversight, or dereliction of duty on the part of the Building Inspector constitute a defense.

SECTION 8 - NONASSUMPTION OF LIABILITY

This Code shall not be construed as assuming any liability on the part of the County or any official or employee thereof for damages to anyone injured or for any property destroyed by any defect in any building or equipment, or in any plumbing or electric wiring or equipment.

SECTION 9 - ADDITIONS OR ALTERATIONS TO EXISTING DWELLINGS

Any additions or alterations to existing dwellings shall comply with the construction and mechanical provisions of the Wisconsin Uniform Dwelling Code.

SECTION 10 - MULTIFAMILY DWELLINGS

Residences occupied by three (3) or more families living independently or occupied by two (2) such families and used also for business purposes shall comply with applicable provisions of the Wisconsin Administrative codes SPS 361-366 as applicable.

SECTION 11 – REPAIRS

Repairs or maintenance to existing dwelling or multiple dwelling units, or to electrical, heating, ventilating, air conditioning and other systems installed therein shall comply with the provisions of the Wisconsin Uniform Dwelling Code and/or Commercial codes SPS 361-366 as applicable.

SECTION 12 - MOVING OF BUILDING

12-1.00 FINANCIAL SECURITY AND COMPLIANCE REQUIREMENTS

12-1.01 Dwelling building: Before any dwelling building is moved within or into any municipality under the jurisdiction of this ordinance, a Zoning Permit must first be obtained from the Building Inspector. Before a permit to move any dwelling building is granted by the building Inspector, the party applying shall provide an Inspection Report from a Wisconsin licensed engineer or architect concluding that the structure meets the Wisconsin Uniform Dwelling Code standards and is otherwise habitable, as applicable and the requirements of this Ordinance. The party applying shall also therefore provide a Bond or a Standby Letter of Credit in the sum of Twenty-Five Thousand Dollars (\$25,000.00). NOTE: Bond and Letter of Credit requirements do not apply when moving a dwelling building to another location on the same lot or when placing a new dwelling structure such as a manufactured home or manufactured dwelling.

12-1.02 Non-dwelling building: Before any non-dwelling building is moved within or into any municipality under the jurisdiction of this ordinance, a Zoning Permit must first be obtained from the Building Inspector. The party applying shall also therefore provide a Bond or a Standby Letter of Credit in the sum of Twenty-Five Thousand Dollars (\$25,000.00). NOTE: Non-dwelling buildings one hundred fifty (150) sq. ft. or less do not require a Bond or Letter of Credit. NOTE: Bond and Letter of Credit requirements do not apply when moving a non-dwelling building to another location on the same lot.

12-1.03 All buildings: The party applying shall provide an affidavit including the condition that said party will save and indemnify any judgments, costs and expenses which can in any way accrue against Adams County or the respective municipality and will save the County and respective municipality harmless against all liabilities, judgments, costs, and expenses in consequence of the granting of such permit. Every permit to move a building shall state all conditions to be complied with, designate the route to be taken and the time limit for removal.

12-2.00 DENIAL

The Building Inspector shall have the power to deny a permit to move a building, which he finds, does not conform to the Building Construction Ordinance of Adams County.

12-3.00 TRANSPORT REGULATIONS

The transport of a building shall be continuous during all hours of the day, and day by day, and at night if the building Inspector shall so order, until completed, with the least possible obstruction to thoroughfares. No building shall be allowed to remain overnight upon any street crossing or intersection or so near to any fire hydrant as to prevent easy access thereto. Lighted lanterns shall be kept in conspicuous places at each end of the building during the night. The proper authority shall be consulted regarding the moving of all wire; poles, etc., and the trimming or cutting of all trees; all costs incurred by the above alterations shall be paid by the party requesting the permit, and the permission in writing of the proper authority together with a statement of the cost paid for such alterations shall be required before the issuance of the permit.

12-4.00 INSPECTION AND REPAIR OF STREETS AND HIGHWAYS

Every person receiving a permit to move a building shall, within one day after said building has reached its destination, report that fact to the Building Inspector. The Building Inspector shall thereupon inspect the streets and highways over which said building has been moved and ascertain their condition. If the removal of said building has caused any damage to the streets and highways, the building-mover shall forth-with place them in as good repair as they were before the permit was granted. Upon failure of the building-mover to do so within ten (10) days thereafter to the satisfaction of the Building Inspector, the County board shall provide for repair of the damage done to such streets and highways and hold the sureties of the bond given by the building-mover responsible for the payments of the same.

12-5.00 PERMIT FEES

Before the Building Inspector shall issue a permit to move a building the Inspector shall collect a fee to be set by the County board. This fee shall be in addition to all other fees provided for in this Code and any other applicable Code or Ordinance.

SECTION 13 - RAZING OF BUILDING

13-1.00 GENERAL

Before a building can be demolished or removed, the owner or agent shall notify all utilities having service connections within the building, such as water, electric, gas, sewer and any other constructions. A permit to demolish or remove a building shall not be issued until it is ascertained that service connections and appurtenant equipment, such as meters and regulators, have been removed or sealed and plugged in a safe manner.

13-2.00 EXCAVATIONS

Excavations shall be filled with solid fill to match lot grade, within fifteen (15) days of removal of the structure.

13-3.00 PERMIT FEES

Before the Building Inspector shall issue a permit to demolish or remove a building, he shall collect a fee to be set by the County Board.

SECTION 14 - ACCESSORY BUILDINGS

As provided in the Wisconsin Uniform Dwelling Code, accessory buildings shall comply with the same construction provisions as required for a dwelling regarding roof load and wind load. NOTE: Accessory buildings shall not be used for permanent or temporary human habitation or for sleeping areas. Accessory buildings may not contain dwelling components including but not limited to kitchens and bedrooms. Accessory buildings may contain a bathroom group.

14-1.00 EXCEPTION

Accessory buildings less than one hundred fifty (150) square feet as measured by the outside perimeter are not required to comply with this ordinance. The maximum overhang allowed on the roof is one (1) foot measured horizontally.

SECTION 15 - DETACHED GARAGES

15-1.00 CONSTRUCTION REQUIREMENTS As provided in the Wisconsin Uniform Dwelling Code, accessory buildings shall comply with the same construction provisions as required for a dwelling regarding roof load and wind load.

15-1.01 **DOORS.** All detached garages shall have an openable garage door of not less than eight (8) feet wide by seven (7) feet high, in addition to one service door of not less than two (2) feet six (6) inches wide by six (6) feet four (4) inches high.

15-1.02 **LOCATION.** Unless otherwise regulated under applicable zoning, detached garages of wood frame construction shall be located not less than ten (10) feet from any residence building, except that such distance may be reduced to not less than five (5) feet when the interior walls of such garage adjacent to a residence building are protected with not less than one-hour fire resistive construction.

15-1.03 **FLOOR SURFACE.** The floor in all private garages shall be of approved construction. No openings or pits in the floor shall be permitted, except for drainage.

SECTION 16 - MOBILE & MANUFACTURED HOMES

Manufactured homes must be placed on piers, which conform to SPS 321.40 of the Wisconsin Uniform Dwelling Code or a foundation designed and certified by a licensed Wisconsin Engineer.

SECTION 17 - EXEMPTIONS

17-1.00 EXEMPT STRUCTURES. The following structures do not require a Building Permit. NOTE: Other permit(s) and inspections may be required as applicable.

17-1.01 **FARM BUILDINGS:** Non-dwelling buildings used exclusively for farm operations including barns, silos, sheds and similar structures.

17-1.02 **INDIAN RESERVATIONS:** Dwellings located on Indian reservation land held in trust by the United States.

17-1.03 **HISTORICAL BUILDINGS:** Historical buildings designated as such by the federal, state, or county government.

17-1.04 **STATE AND FEDERAL BUILDINGS:** State and Federal buildings designated as such by the federal, state, or county government.

17-1.05 **TEMPORARY BUILDINGS:** Used exclusively for construction purposes, not exceeding one story in height, not used for living quarters and not to exceed one (1) year in duration.

SECTION 18 - DEFINITIONS

18-1.00 GENERAL

For the purposes of this Code, the following words and phrases shall have the meanings assigned to them in this section. Words and phrases not herein otherwise defined, shall have the meanings accepted by common usage.

- 18-1.01 ACCESSORY BUILDING. A part of a principal building, or a supplemental building located on the same lot with a principal building and generally used for storage, private garage, or other use customarily incident to a residence use.
- 18-1.02 ADDITION. Any new construction whereby an existing building or structure.
- 18-1.03 ADJOINING LOT LINE. The line between adjoining lots, plots of land, whether or not the parcels of land are in different or common ownership.
- 18-1.04 ALTERATION. Any changes, or modification in construction or occupancy.
- 18-1.05 AREA. As applied to dimensions, means the maximum horizontal projected area of a building, structure, room, apartment or open space, not including overhangs.
- 18-1.06 BEARING. That area of any structural unit of a building or structure, which is in direct contact with the supports, which receive the loads from that unit.
- 19-1.07 BUILDING. Any structure built for the support, shelter or enclosure of persons, animals, chattels, or property of any kind including mobile homes, modular houses, manufactured homes, prefabricated houses, or similar structures.
- 18-1.098 BUILDING INSPECTOR. The officer charged with the administration and enforcement of this Code or his regularly authorized deputy.
- 18-1.9 DWELLING. A building which is designed or used or which is intended to be used as a residence or place of abode.
- 18-1.10 ESTABLISHED GRADE. The grade of the street as established by ordinance at the centerline of the street.
- 18-1.11 EXISTING. A building, structure, equipment, or premises completed or in course of construction, or used or occupied, and for which a legal permit has been issued prior to the effective date of this Code.
- 18-1.12 FLOOR AREA. The net area of any floor space enclosed by exterior walls, firewalls, or absolute fire separation.
- 18-1.13 FOOTINGS. That portion of the foundation of a structure, which spreads and transmits loads directly to the soil or the piles.
- 18-1.14 FOUNDATION. The supporting structure as a whole, below the lowest floor upon which rests the superstructure of a building or structure.
- 9-1.15 GARAGE. A building or portion thereof in which a motor vehicle containing gasoline, distillate, or other volatile, flammable liquid in its tank is stored, repaired, or kept.
- 18-1.16 GARAGE, PRIVATE. A building or a portion of a building in which only motor vehicles used by the tenants of the building or buildings on the premises are stored or kept.
- 18-1.17 GRADE, BUILDING. Elevation of ground adjacent to the structure.

18-1.18 GRADE, LUMBER. The classification of lumber in regard to stress and grade.

18-1.19 HABITABLE ROOMS. Rooms used for human occupancy; for example but not confined to the following:

- (A) Bedroom – A habitable room in a dwelling unit intended for use primarily for sleeping purposes.
- (B) Living Room – the principal habitable room in a dwelling unit designed for or appropriated to the general occupancy or use of a family or household.

18-1.20 LINTEL. The beam or girder placed over an opening in a wall, which supports the wall construction above

18-1.21 LOADS.

- (A) Dead Load – the weight of the walls, floors, partitions, roofs, and other structural parts of a building or structure.
- (B) Live Load – All imposed, transient, moving loads, or loads due to impact, and including movable partitions in a building or structure other than dead loads.

18-1.22 LOT. A parcel of land in a single ownership occupied or to be occupied by not more than one principal or main building and the accessory buildings or uses customarily incident to it, including such open spaces as are required by this or other codes, and having its principal frontage upon street.

18-1.23 LOT LINE. A line or lines dividing one lot, plot of land, or parcel of land from an adjoining lot, plot of land, or parcel of land.

18-1.24 MECHANICAL WORK. Any electrical, plumbing or heating, ventilating or air conditioning work performed under this Code.

18-1.25 NONCONFORMING BUILDING, ETC. A lawfully existing building, premises, structure, use, materials or equipment that do not conform to the requirements of this Code.

18-1.26 OCCUPANCY OR USE. The purpose for which a building, structure, equipment, materials or premises or part thereof is used or intended to be used as regulated by this Code.

18-1.27 PERSON. Any individual, persons, partnerships, firm, organization, association, or corporation, their agents, heirs, or assigns.

18-1.28 PRINCIPAL BUILDING. A single main building or structure on a lot for specific use or occupancies.

18-1.29 REQUIRED. Mandatory by provisions of this Code.

18-1.30 ROOM. a space within a building or structure completely enclosed with walls, partitions, floor and ceiling, except for necessary openings for light, ventilation, ingress and egress.

18-1.31 SHALL. As used herein is mandatory. The same applies to the term must.

18-1.32 SQUARE FOOTAGE OF BUILDING. The actual area in square feet of the exterior perimeter of the building.

18-1.33 STRUCTURE. As specifically regulated by this Code, anything which is constructed, erected, and framed of component parts and which is fastened, anchored, or rests on permanent foundation or on the ground for any occupancy or use whatsoever, excluding fencing.

18-1.34 WALLS. Walls shall be defined as follows:

- (A) Bearing Wall – A wall that supports any load in addition to its own weight.
- (B) Cavity Wall – Wall built of masonry units or of plain concrete, or a combination of these materials, so arranged as to provide an air space within the wall, and in which the facing and backing (inner and outer parts) of the wall are tied together with metal ties.
- (C) Curtain Wall – A nonbearing wall between columns or structure.
- (D) Exterior Wall – An outer enclosing wall of a building or structure.
- (E) Faced Wall – A wall in which the masonry facing and backing are so bonded as to exert common action under load.
- (F) Nonbearing Wall – A wall that supports no load other than its own weight.
- (G) Panel Wall – A nonbearing wall in skeleton construction, built between columns or piers and wholly supported at each story.
- (H) Partition – An interior vertical structure usually of light construction serving to enclose an area, room, space, or division, extended from floor to ceiling, and having wall surfaces of approved materials as permitted by this Code.
- (I) Retaining Wall – Wall used to resist laterally imposed pressures.
- (J) Veneered Wall – Wall having masonry facing which is attached to the backing, but not so bonded as to exert common action under load; also having outer facing for the purpose of providing ornamentation, protection, or insulation.

ADAMS COUNTY BUILDING CONSTRUCTION ORDINANCE

The Board of Supervisors of Adams County Does Ordain as Follows:

ARTICLE I

ADMINISTRATION AND ENFORCEMENT

SECTION 1. GENERAL PROVISIONS

A. TITLE. This ordinance shall be known as the "Building Code of Adams County".

B. AUTHORITY. This Code is adopted under the authority granted by Chapters 59.07 (51) and 101.60 through 101.96 of the Wisconsin Statutes and Chapters IND. 20 through 26 of the Wisconsin Administrative Code which, with all amendments thereto, are hereby incorporated in this Code by reference.

C. PURPOSE. This Code provides certain minimum standards, provisions and requirements for safe and stable design, methods of construction and uses of materials in buildings and/or structures hereafter erected, constructed, enlarged, altered, repaired, moved, converted to other uses or demolished, and regulates the equipment, maintenance, use and occupancy of all such buildings and/or structures, its purpose being to protect and foster the health, safety and well being of persons occupying or using such buildings and that of the general public.

D. SCOPE. The provisions of this Code shall govern the construction, alteration, occupancy, demolition and moving of all buildings and structures within Adams County. The provisions of this Code supplement the laws of the State of Wisconsin pertaining to construction and use of buildings and structures. Every new building hereafter erected in, and every building hereafter moved within or into Adams County shall conform to all the requirements of this Code, except as they are herein specifically exempted from part or all of its provisions. Any alteration, enlargement or demolition of an existing building and any installation in an existing building of electrical, gas, heating, plumbing or ventilating equipment, shall conform to the requirements of this Code. The conversion of any building to residential, commercial or industrial use, when said building was not immediately before so used, shall be subject to the requirements of this Code in the same manner as if it were a new building.

E. EXEMPTIONS. The following types of buildings shall be exempted from the provisions of this Code:

1. Farm buildings not for human habitation or occupancy, including barns, silos, sheds and similar structures.
2. Temporary buildings or sheds used exclusively for construction purposes, not exceeding one story in height, and not used for living quarters.

F. ABROGATION AND GREATER RESTRICTIONS. It is not intended by this Code to repeal, abrogate, annul, impair, or interfere with any existing easements, covenants, agreements, rules, regulations or permits previously adopted or issued pursuant to law. However, where this Code imposes greater restrictions, the provisions of this Code shall govern.

G. INTERPRETATION. In their interpretation and application, the provisions of this Code shall be held to be minimum requirements adopted to promote the health, safety, morals, comfort, prosperity and general welfare of the people of Adams County. These provisions shall be liberally construed in favor of the county, and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes.

SECTION 2. BUILDING INSPECTOR

A. APPOINTMENT AND GENERAL POWERS. The County Board shall appoint a Building Inspector, who shall have the power and duty to enforce the provisions of this ordinance and of all other ordinances, laws and orders of the State of Wisconsin which relate to building construction and plumbing and electrical installations. The Building Inspector shall be removable by a two-thirds vote of the County Board for cause upon written charges and after public hearing.

B. RIGHT OF ENTRY. In the discharge of his duties, the Building Inspector shall have the right to enter the buildings and premises at all reasonable times. Any person interfering with the said inspector while in performance of the duties prescribed in this ordinance shall be fined as hereinafter provided.

C. POWER OF MODIFICATION. The Building Inspector shall have the power to pass upon any questions arising under the provisions of this ordinance relating to buildings not covered by the Wisconsin Uniform Dwelling Code. When practical difficulties occur in carrying out structural or mechanical provisions of the County Building Code or of an approved rule, the Building Inspector may vary or modify such provision upon application of the owner or his representative, provided that the spirit and intent of this Code shall be observed and public welfare and safety be assured. The application for modification and the final decision of the Building Inspector shall be in writing and shall be officially recorded with the permanent application for the permit in the permanent records of the Building Inspector's office.

D. APPEAL. Any person feeling himself aggrieved by any order or ruling of the Building Inspector, not covered by the Wisconsin Uniform Dwelling Code, may appeal from such ruling within twenty (20) days after written notice of such ruling shall have been delivered to him. Such appeal is to be in writing, setting forth the order appealed from, and the respects in which said person feeling himself aggrieved claims that said order or ruling is erroneous or illegal. Said notice of appeal shall be filed with the County Zoning Administrator, who shall notify the Board of Adjustment of such appeal, and the appeal shall be heard by the Board of Adjustment. "The Board of Adjustment, after consideration thereof, shall affirm, reverse or modify said ruling in the manner which the Board deems just in the circumstances." The ruling or order of the inspector shall be enforced until changed by said Board of Adjustment.

SECTION 3. BUILDING PERMITS AND INSPECTION

A. PERMIT REQUIRED. No building of any kind shall be moved within or into Adams County and no new building or structure or any part thereof, as defined in Section 1 D, except as exempted in Section 1 E, shall hereafter be erected, or ground broken for the same, or enlarged, altered, demolished or used within Adams County except as herein provided, until a permit therefor shall first have been obtained by the owner, or his authorized agent.

Page 3

B. APPLICATION. Application for a building permit shall be made in writing upon a form furnished by the Building Inspector and shall state the name and address of the owner of the land, and also of the owner of the building if different, the legal description of the land upon which the building is to be located, the name and address of the designer, the use to which said building is to be put, and shall contain such other information as the Building Inspector may require.

C. PLANS. With such application there shall be submitted a complete set of plans and specifications, which shall include the following:

1. A site map drawn to scale, adequately dimensioned, clearly showing the exact location of all structures existing or to be constructed. Front, side and rear yards shall be clearly indicated.

2. Building plans including (a) floor plans of all habitable floors and the basement or foundation plan clearly indicating sizes and spacings of all supporting members, sizes of rooms, glass areas, door openings and stair runs; (b) a sectional drawing clearly indicating sizes of footings, thickness of basement walls and all floor slabs, wall construction, sizes and spacing of framing members, ceiling heights and parapet heights.

3. Material and equipment specifications describing the quality, kind, and grade of material and equipment, if deemed necessary by the Building Inspector.

Such plans and specifications shall be submitted in duplicate; one set shall be returned after approval as hereinafter provided; the other set shall remain on file in the office of the County Building Inspector. All plans and specifications shall be signed by the person by whom they were drawn.

D. WAIVER OF PLANS. If the Building Inspector finds that the character of the work is sufficiently described in the application, he may waive the filing of plans for alterations or repairs.

E. APPROVAL OF PLANS. If the Building Inspector determines that the building will comply in every respect with all applicable ordinances of Adams County and all applicable laws and orders of the State of Wisconsin, he shall conditionally approve and stamp one set of the plans and return it to the owner, and shall issue a Building Permit therefor which shall state the use to which the said building is to be put, which shall be kept and displayed at the site of the proposed building. After being approved, the plans and specifications shall not be altered in any respect which involves the safety of the building or the occupants, except with the written consent of the Building Inspector. In case adequate plans are presented for part of the building only, the Building Inspector may, at his discretion, issue a permit for a part of the building before receiving the plans and specifications for the entire building.

F. MINOR REPAIRS. Ordinary repairs to buildings may be made without application or notice to the Building Inspector, but such repairs shall not include the cutting away of any wall, partition or portion thereof, the removal or cutting of any structural beam or bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the exit requirements. Ordinary repairs shall not include additions to, alterations of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent, or similar piping, electric wiring or mechanical or other work affecting public health or general safety.

G. FEES. Fees shall be set by the County Board.

H. INSPECTION OF WORK. Inspections shall be conducted per Section IND 20.10 of the Wisconsin Uniform Dwelling Code.

After each notification, an inspection shall be made within forty-eight (48) hours after receipt of such notification, excluding Saturdays, Sundays and Holidays. If the construction meets the requirements of this Code at the stage of construction, the Building Inspector shall issue his written approval thereof and the permit holder shall thereupon be authorized to proceed to the next construction stage.

I. VIOLATIONS AND REVOCATION OF PERMIT. Should the Building Inspector determine that the construction is not proceeding according to plan filed or is in violation of any provision of this Code of any other applicable ordinance, regulation or law, he shall so notify the permit holder and further construction shall be stayed until correction has been effected and approved by the Building Inspector upon notice and request for reinspection duly made.

Should the permit holder fail to comply with the requirements at any stage of construction, the Building Inspector is hereby empowered to cancel the building permit issued and shall cause notice of such cancellation to be securely posted upon said construction. Posting of such notice shall be considered sufficient notification to the permit holder of cancellation thereof. No further work shall be undertaken or permitted upon such construction until a valid Building Permit shall thereafter have been issued.

J. PERMIT LAPSES. A building, electrical or plumbing permit shall lapse and be void unless building operations are commenced within twenty-four (24) months from the date of issuance thereof.

K. RECORDS. The Building Inspector shall keep a record of all permits, fees and inspections under this Code.

SECTION 4. ELECTRICAL PERMITS AND INSPECTION

A. STATE CODE APPLIES. All electrical work, including the placing of wires and other equipment, shall conform to the Wisconsin State Electrical Code, adopted by the Department on Industry, Labor, and Human Relations, and amendments thereto this date, which is hereby made by reference a part of this Code. A copy of such Code and amendments shall be kept on file in the office of the Building Inspector.

B. PERMIT REQUIRED. No electric wiring or other equipment shall be installed or altered without first securing a permit therefor from the Building Inspector, except that the repair or replacement of broken or defective sockets, switches, or base receptacles may be made without a permit.

C. APPLICATION. The application for such permit shall be on a form furnished by the Building Inspector and shall clearly state the work planned, alterations to be made, and equipment and materials to be used. All later deviations from such plan must be submitted to and approved by the Building Inspector.

D. FEES. Fees to be paid for electrical permits shall be set by the County Board.

E. INSPECTION OF WORK. After roughing in the wiring of any building and before any such work is covered up, or upon completion of any outside construction work, it shall be the duty of the person doing such work to notify the Building Inspector who shall thereupon inspect the same. Upon completion of such wiring, the Inspector shall be notified and shall inspect the finished work. If he finds

that the work conforms to the State Electrical Code, he shall issue a Certificate of Compliance which shall contain the date and an outline of the result of such inspection, a duplicate of which shall be filed by location in the office of the Building Inspector. It shall be unlawful to use any such electrical equipment until such Certificate has been issued, except by written permission of the Building Inspector.

SECTION 5. PLUMBING PERMITS AND INSPECTION

A. STATE CODE APPLIES. The construction, reconstruction, installation and alteration of all plumbing, drainage and plumbing ventilation shall conform to the Adams County Sanitary Ordinance and to the Wisconsin State Plumbing Code adopted by the Division of Health, Department of Health and Social Services, and all amendments thereto, which is hereby made by reference a part of this Code. A copy of such Code shall be kept on file in the office of the Building Inspector.

B. PERMIT REQUIRED. No plumbing or drainage of any kind shall be installed or altered except that leakage or stoppage repairs may be made, without first securing a permit therefore from the Building Inspector.

C. APPLICATION. The application for such permit shall be on a form furnished by the Building Inspector and shall clearly state the work planned, alterations to be made, and equipment and materials to be used. All later deviations from such plan must be submitted to and approved by the Building Inspector.

D. FEES. Fees to be paid for plumbing permits shall be set by the County Board.

E. INSPECTION OF WORK. Upon completion of the plumbing work on any premises, the person doing the work shall notify the Building Inspector before such work is covered up, and the Building Inspector shall thereupon inspect the work. If he finds that the work conforms to the State Plumbing Code, he shall issue a Certificate of Compliance which shall contain the date and an outline of the result of such inspection, a duplicate of which shall be filed in the office of the Building Inspector. No person shall use or permit to be used any plumbing or drainage until it has been inspected and approved by the Building Inspector.

SECTION 6. APPLICATION OF STATE AND NATIONAL CODES.

The Building Code, the Electrical Code, the Plumbing Code, the Flammable Liquids Code of the State of Wisconsin, and the amendments thereto to this date, are hereby made a part of this Code, and it shall be the duty of the Building Inspector to enforce the provisions thereof.

Any violation of said Codes or amendments thereto to this date shall constitute a violation of this Code, whether unlawful building, alteration, installation, moving or construction involved is specifically covered by other provisions of this Code or not, and shall render the violator liable to the penalties contained herein.

SECTION 7. PENALTY

Any person, firm or corporation violating any provisions of this Code, shall upon conviction thereof forfeit not less than ten dollars (\$10.00) nor more than two hundred dollars (\$200.00) and the costs of prosecution, and in default of payment of such fine and costs shall

Page 6

be imprisoned in the County Jail until payment of such forfeiture and costs of prosecution. Each day of violation shall constitute a separate offense. In any such action, the fact that a permit was issued shall not constitute a defense, nor shall any error, oversight, or dereliction of duty on the part of the Building Inspector constitute a defense.

SECTION 8. NONASSUMPTION OF LIABILITY

This Code shall not be construed as assuming any liability on the part of the County or any official or employee thereof for damages to anyone injured or for any property destroyed by any defect in any building or equipment, or in any plumbing or electric wiring or equipment.

SECTION 9. SEVERABILITY

The several terms and provisions of this Code shall be deemed severable, and if any provision of it or the application thereof to any person or circumstances is held invalid, the remainder of the Code and the application of such provisions to other persons and circumstances shall not be affected thereby.

SECTION 10. EFFECTIVE DATE

This ordinance shall be in force from and after its passage, approval, publication, and recording according to law.

ARTICLE II

DEFINITIONS

SECTION 11. GENERAL

A. For the purpose of this Code, the following words and phrases shall have the meanings assigned to them in this section. Words and phrases not herein otherwise defined, shall have the meanings accepted by common usage.

1. Accessory Building - A part of a principal building, or a supplemental building located on the same lot with a principal building and generally used for storage, private garage, or other use customarily incident to a residence use.

2. Addition - Any new construction whereby an existing building or structure, or building or structure in course of construction, is increased in area, or cubical content.

3. Adjoining Lot Line - The line between adjoining lots, plots of land, or parcels of land of different or same ownership.

4. Alley - A right-of-way which affords a secondary means of vehicular access to abutting properties. A street shall not be considered an alley.

5. Alteration - Any changes, or modification in construction or occupancy.

6. Area - As applied to dimensions, means the maximum horizontal projected area of a building, structure, room, apartment or open space, not including overhangs.

7. Bearing - That area of any structural unit of a building or structure which is in direct contact with the supports which receive the loads from that unit.

8. Building - Any structure built for the support, shelter or enclosure of persons, animals, chattels or property of any kind;

including mobile homes, modular houses, prefabricated houses, or similar structures.

9. Building Inspector - The officer charged with the administration and enforcement of this Code or his regularly authorized deputy.

10. Dwelling - A building which is designed or used or which is intended to be used as a residence or place of abode.

11. Established Grade - The grade of the street as established by ordinance at the center line of the street.

12. Existing - A building, structure, equipment, or premises completed or in course of construction, or used or occupied, and for which a legal permit has been issued prior to the effective date of this Code.

13. Floor Area - The net area of any floor space, enclosed by exterior walls, fire walls, or absolute fire separation exclusive of open spaces.

14. Footings - That portion of the foundation of a structure which spreads and transmits loads directly to the soil or the piles.

15. Foundation - The supporting structure as a whole, below the lowest floor upon which rests the superstructure of a building or structure.

16. Garage - A building or portion thereof in which a motor vehicle containing gasoline, distillate, or other volatile, flammable liquid in its tank is stored, repaired, or kept.

17. Garage, Private - A building or a portion of a building in which only motor vehicles used by the tenants of the building or buildings on the premises are stored or kept.

18. Grade, Building - Elevation of ground adjacent to the structure.

19. Grade, Lumber - The classification of lumber in regard to stress and grade.

20. Habitable Rooms - Rooms used for human occupancy; for example but not confined to the following:

a. Bedroom - A habitable room in a dwelling unit intended for use primarily for sleeping purposes.

b. Kitchen - A habitable room or space in a dwelling unit in which meals are cooked or prepared.

c. Living Room - The principal habitable room in a dwelling unit designed for or appropriated to the general occupancy or use of a family or household.

21. Lintel - The beam or girder placed over an opening in a wall which supports the wall construction above.

22. Loads -

a. Dead Load - The weight of the walls, floors, partitions, roofs, and other structural parts of a building or structure.

b. Live Load - All imposed, transient, moving loads, or loads due to impact, and including movable partitions in a building or structure other than dead loads.

23. Lot - A parcel of land in a single ownership occupied or to be occupied by not more than one principal or main building and the accessory buildings or uses customarily incident to it, including such open spaces as are required by this or other codes, and having its principal frontage upon a street.

24. Lot Line - A line or lines dividing one lot, plot of land, or parcel of land from an adjoining lot, plot of land, or parcel

25. Mechanical Work - Any electrical, plumbing or heating, ventilating or air conditioning work performed under this Code.
26. Nonconforming Building, etc. - A lawfully existing building, premises, structure, use, materials or equipment which do not conform to the requirements of this Code.
27. Occupancy or Use - The purpose for which a building, structure, equipment, materials or premises or part thereof is used or intended to be used as regulated by this Code.
28. Person - The word "person" shall mean any individual, persons, partnerships, firm, organization, association, or corporation, their agents, heirs, or assigns.
29. Principal Building - A single main building or structure on a lot for specific use or occupancies.
30. Required - Mandatory by provisions of this Code.
31. Room - A space within a building or structure completely enclosed with walls, partitions, floor and ceiling, except for necessary openings for light, ventilation, ingress and egress.
32. Shall - As used herein is mandatory. The same applies to the term must.
33. Structure - As specifically regulated by this Code, anything which is constructed, erected, and framed of component parts and which is fastened, anchored, or rests on a permanent foundation or on the ground for any occupancy or use whatsoever, excluding fencing.
34. Walls - Walls shall be defined as follows:
- a. Bearing Wall - A wall which supports any load in addition to its own weight.
 - b. Cavity Wall - Wall built of masonry units or of plain concrete, or a combination of these materials, so arranged as to provide an air space within the wall, and in which the facing and backing (inner and outer parts) of the wall are tied together with metal ties.
 - c. Curtain Wall - A nonbearing wall between columns or structure.
 - d. Exterior Wall - An outer enclosing wall of a building or structure.
 - e. Faced Wall - A wall in which the masonry facing and backing are so bonded as to exert common action under load.
 - f. Nonbearing Wall - A wall which supports no load other than its own weight.
 - g. Panel Wall - A nonbearing wall in skeleton construction, built between columns or piers and wholly supported at each story.
 - h. Partition - An interior vertical structure usually of light construction serving to enclose an area, room, space, or division, extended from floor to ceiling, and having wall surfaces of approved materials as permitted by this Code.
 - i. Retaining wall - Wall used to resist laterally imposed pressures.
 - j. Veneered Wall - Wall having masonry facing which is attached to the backing but not so bonded as to exert common action under load; also having outer facing for the purpose of providing ornamentation, protection or insulation.
35. Square Footage of Building - The actual area in square feet enclosed by the exterior perimeter of the building walls on each separate floor level.
36. Definitions of the Uniform Dwelling Code not specifically

ARTICLE III
CONSTRUCTION STANDARDS

SECTION 12. ADDITION OR ALTERATIONS TO EXISTING DWELLINGS

Any additions or alterations to existing dwelling shall comply with the construction and mechanical provisions of the Wisconsin Uniform Dwelling Code.

SECTION 13. MULTIFAMILY DWELLINGS

Residences occupied by three (3) or more families living independently or occupied by two (2) such families and used also for business purposes shall comply with applicable provisions of the Wisconsin Administrative Code.

SECTION 14. REPAIRS

Repairs or maintenance to existing dwelling or dwelling units, or to electrical, heating, ventilating, air conditioning and other systems installed therein shall comply with the provisions of the Wisconsin Uniform Dwelling Code.

ARTICLE IV
MOVING OF BUILDING

SECTION 15. MOVING OF BUILDING

A. BOND REQUIRED. Before any building is moved within or into Adams County, a permit must first be obtained from the Building Inspector. Before a permit to move any building is granted by the Building Inspector, the party applying therefor shall give a Bond in the sum of One Thousand Dollars (\$1,000.00) with good and sufficient sureties to be approved by the County Board, on the condition, among other things, that said party will save and indemnify any judgements, costs and expenses which can in any way accrue against Adams County and will save the County harmless against all liabilities, judgements, costs, and expenses in consequence of the granting of such permit. Every permit to move a building shall state all conditions to be complied with, designate the route to be taken and the time limit for removal.

B. DENIAL. The Building Inspector shall have the power to deny a permit to move a building which he finds does not conform to the Building Code of Adams County.

C. REGULATIONS. The removal of a building shall be continuous during all hours of the day, and day by day, and at night if the Building Inspector shall so order, until completed, with the least possible obstruction to thoroughfares. No building shall be allowed to remain overnight upon any street crossing or intersection or so near to any fire hydrant as to prevent easy access thereto. Lighted lanterns shall be kept in conspicuous places at each end of the building during the night. The proper authority shall be consulted regarding the moving of all wire, poles, etc., and the trimming or cutting of all trees; all costs incurred by the above alterations shall be paid by the party requesting the permit, and the permission in writing of the proper authority together with a statement of the costs paid for such alterations shall be required before the issuance

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D. INSPECTION AND REPAIR OF STREETS AND HIGHWAYS. Every person receiving a permit to move a building shall, within one day after said building reached its destination, report that fact to the Building Inspector. The Building Inspector shall thereupon inspect the streets and highways over which said building has been moved and ascertain their condition. If the removal of said building had caused any damage to the streets and highways, the house-mover shall forth-with place them in as good repair as they were before the permit was granted. Upon failure of the house-mover to do so within ten (10) days thereafter to the satisfaction of the Building Inspector, the County Board shall provide for repair of the damage done to such streets and highways and hold the sureties of the Bond given by the house-mover responsible for the payments of the same.

E. PERMIT FEES. Before the Building Inspector shall issue a permit to move a building he shall collect a fee to be set by the County Board. This fee shall be in addition to all other fees provided for in this Code.

ARTICLE V

RAZING OF BUILDING

SECTION 16. RAZING OF BUILDING

A. GENERAL. Before a building can be demolished or removed, the owner or agent shall notify all utilities having service connections within the building, such as water, electric, gas, sewer and any other connections. A permit to demolish or remove a building shall not be issued until it is ascertained that service connections and appurtenant equipment, such as meters and regulators, have been removed or sealed and plugged in a safe manner.

B. EXCAVATIONS. Excavations shall be filled with solid fill to match lot grade, within fifteen (15) days of removal of the structure.

C. PERMIT FEES. Before the Building Inspector shall issue a permit to demolish or remove a building, he shall collect a fee to be set by the County Board.

ARTICLE VI

ACCESSORY BUILDINGS

SECTION 17. ACCESSORY BUILDINGS. Accessory Buildings shall comply with the construction provisions of the Wisconsin Uniform Dwelling Code. *as for 1+2 family*

A. EXCEPTION. Accessory buildings one hundred fifty (150) square feet or under do not have to comply with this ordinance.

ARTICLE VII

DETACHED GARAGES

SECTION 18. DETACHED GARAGES. Detached garages shall comply with the construction provisions of the Wisconsin Uniform Dwelling Code and the following provisions:

high, in addition to one service door of not less than two (2) feet six (6) inches wide by six (6) feet four (4) inches high.

b. Locations - Unless otherwise regulated under applicable zoning, detached garages of wood frame construction shall be located not less than ten (10) feet from any residence building, except that such distance may be reduced to not less than five (5) feet when the interior walls of such garage adjacent to a residence building are protected with not less than one-hour fire resistive construction.

c. Floor Surface - The floor in all private garages shall be of approved construction. No openings or pits in the floor shall be permitted, except for drainage.

ARTICLE VIII

MOBILE HOMES

SECTION 19. MOBILE HOMES

Mobile homes must be placed on piers which conform to diagram 1MHP, or placed on footings and foundation which conform to Chapter IND. 21 of the Wisconsin Uniform Dwelling Code.

ARTICLE IX

EXEMPTIONS

SECTION 20. FARM BUILDINGS

The provisions of this Code do not apply to the non-dwelling buildings used exclusively for farm operations.

SECTION 21. INDIAN RESERVATIONS

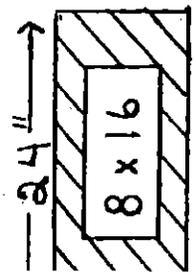
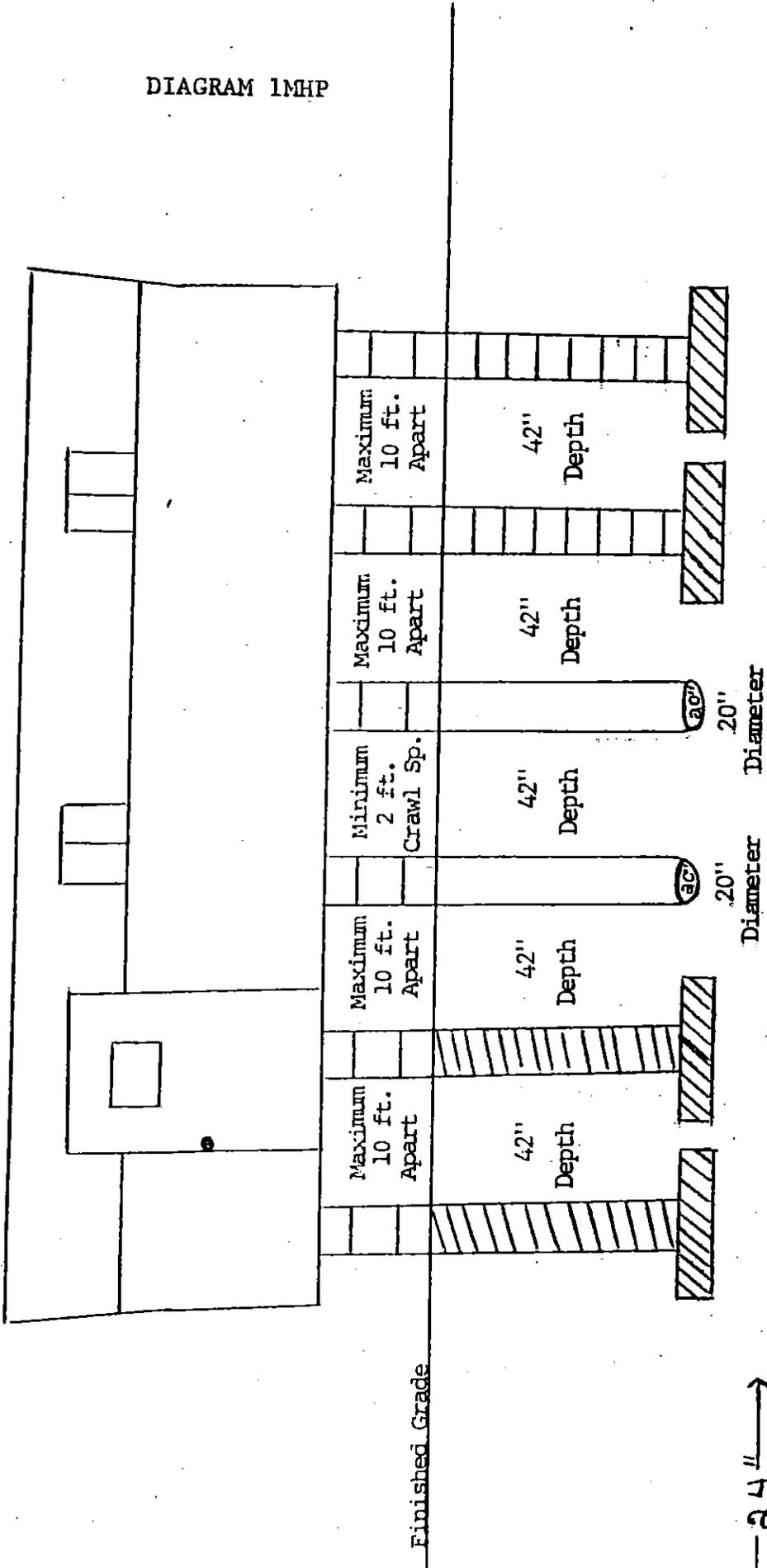
The provisions of this Code do not apply to dwellings located on Indian reservation land held in trust by the United States.

SECTION 22. HISTORICAL BUILDINGS

The provisions of this Code do not apply to historical buildings designated as such by the federal, state, or county government.

DIAGRAM 1MHP

MINIMUM FOUNDATION REQUIREMENTS
FOR MOBILE HOMES



DETAILED VIEW OF FOOTING

ADMINISTRATIVE & FINANCE MEETING MINUTES

February 5, 2016 2:00 p.m. Room A160

The meeting was called to order by Chairman West at 2:03 p.m. The meeting was properly noticed. Members present: Babcock, Grabarski, Hamburg, Kotlowski and West. Also present: Rathermel, McGhee, Zander, Kubisiak, Kaye, Helgeson and Phillippi.

Motioned by Grabarski/Babcock to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Babcock/Kotlowski to approve the minutes from January 8, 2016. Motion carried by unanimous voice vote.

Public participation: None

Correspondence: None

Item #8: Discuss and/or act on setting 2017-2020 Wages/Resolution for certain Elected Officials.

Motioned by Grabarski/Babcock to approve the 2017-2020 Wages Resolution for elected officials at the following: 2017 - \$65,800; 2018 - \$67,000; 2019 - \$68,450; 2020 - \$69,800. Motion carried by unanimous voice vote.

Item #9: Treasurer:

- a) *Discuss and/or act on special charge fees on the Village of Friendship properties.* Motioned by Kotlowski/Hamburg to pay off special charges from the Treasurer account and run in red; look at budget end of year to see where we are at. Motion carried by unanimous voice vote.
- b) *Discuss and/or act on county property #126-137.* This was taken care of in motion for Item #9a.
- c) *Discuss and/or act on investment possibility.* A resolution regarding the investment will be brought to the next Administrative & Finance meeting.
- d) *Tax Deed Property* - None
- e) *Financial report* - Update was provided
- f) *Office activities* - Updated was provided

Item #10: MIS:

- a) *Office activities* - Updated was provided
- b) *Financial report* - Provided

Item #101: County Clerk/ACDoF discuss and/or act on:

- a) *Office activities* - Update was provided

Upcoming agenda items:

Resolution on investment; 44-2002

Next meeting date set for March 4, 2016 @ 2:00 p.m.

Motioned by Hamburg/Kotlowski to adjourn at 3:40 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have been approved by the committee.

Minutes of Adams Co. Airport Commission February 8, 2016

Meeting called to order at 7:00 PM by Chairperson Dave Repinski

Members present: Steve Pollina, Mike Bourke, Dave Repinski, Rocky Gilner and Jerry Reuterskiold.
Also present Airport Manager Mike Scott, Airport Groundskeeper Sheldon Sundsmo and Terry Donovan/Mead & Hunt.

Motion to approve published agenda by Gilner second by Pollina no discussion, motion carried.

Motion to approve Minutes, as published, of January 11, 2016 Airport Commission by Reuterskiold, Second by Pollina. No discussion. Motion carried.

Report of Airport Manager

Scott introduced Terry Donovan from Mead/Hunt who, along with Scott explained in detail the Airport improvement project and proposed timeline.

Scott Reviewed Correspondence, which included Military Operations Airspace proposed changes and a Quality Assessment review from Mead/Hunt.

Scott reported on the Financial Review for 2015. Expenses were 76% of budget, while income was 94% of budget. Scott also reviewed the check summary.

Scott reviewed the Adams County Mobile Tower Siting Ordinance.

Scott led lengthy discussion on Airport Minimum Standards Codification. Motion to give change recommendations to corporate council by Bourke, second by Reuterskiold, No further discussion. Motion carried.

Motion to allow Airport Manager to go to upcoming Airport Seminar in Madison by Repinski, second by Pollina, No further discussion. Motion carried.

Scott asked the airport commission to think about 6 year plan for airport, will discuss more at future meetings.

Motion to accept Airport Managers Report by Bourke second by Reuterskiold. No discussion. Motion carried.

Report of Grounds keeper

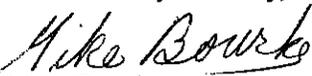
Sundsmo reported that parts to repair the snow plowing truck exhaust manifold will be delivered next day (February 9th) and will be repaired by the county shop when they have time. Sundsmo also reported that the airport rotating beacon is in need of replacement. Motion to accept Grounds keeper report by Bourke, second by Pollina, No discussion. Motion carried.

Audience comments: None

Motion to adjourn until 7:00 PM Monday March 14, 2016, by Reuterskiold. Second by Gilner. No discussion. Motion carried.

Meeting adjourned at 8:55 PM.

Submitted by secretary,



Mike Bourke

Minutes not officially approved yet.

**MEETING MINUTES****Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings**

Meeting Date: December 16, 2015
Place: CWCAC, Inc. Headquarters
1000 Highway 13
Wisconsin Dells, WI 53965

Board Members:

Present: Joy Casperson, Dave Repinski, Sandy Wormet, John Atkinson, Scott Beard, Donna Maly, Stacy Ewert, Muriel Harper, John Wenum, Charlie Krupa, Dave Singer, David Moore, Renee Greenland, and John Earl

Absent: Bob McClyman

Unexcused Absence: None

Staff Present: Craig Gaetzke and Kari Labansky

Guests Present: None

Opening

1. John Earl called the meeting to order. Roll call was taken with 14 members present. After the Pledge of Allegiance, John Earl asked all to remain standing to observe a moment of silence to honor those men and women serving in our armed forces around the world.

Motion was made by David Moore to adopt the December 16, 2015 agenda. Seconded by John Wenum. Passed unanimously.
MOTION CARRIED.

Motion was made by Dave Repinski to adopt the October 28, 2015 meeting minutes. Seconded by Sandy Wormet. Passed unanimously.
MOTION CARRIED.

2. **President's Comments**

John wished everyone a very happy Thanksgiving and hopes they enjoy their time with family and friends. Gomoll's Senior Village is currently at a standstill. The survey is completed for our new Mauston office. The Holiday Train went exceptionally well with great weather and a huge turnout. The Turkey Raffle took place at the Country Keg in November. Susan Tucker has resigned from Community Action for a position at another Community Action Agency. He asked everyone to join him in looking forward to another great year.

3. Executive Director's Report

Fred thanked everyone for their attendance and expressed remembrance and appreciation of our former board members Evans Littlegeorge and Ross Swinehart. Due to not receiving a firm funding commitment from the State of Wisconsin, we were not awarded the Federal Home Loan Bank grant for Gomoll's Senior Village. We will work with the PBP Committee on submitting a new grant to the State for eight HOME units and two market rate units with funding from the Bank of Mauston. Susan Tucker has moved onto a new position at Advocap in Fond du Lac and Craig Gaetzke has assumed the position of Homeless Unit Manager. Chris Utley has assumed some of Craig's responsibilities with the Housing & Energy Unit. Some of our community supporters will be recognized at the meeting today. Our Staff Holiday Gathering went well with guest speaker, Elle Lohr, owner of Tangerine Wellness Center in Portage. The Holiday Train brought in just over \$16,000 and Turkey Raffle brought in \$2,100.

Motion was made by Dave Singer to accept the Executive Director's Report of December 16, 2015 with thanks to Fred. Seconded by Dave Repinski. Passed unanimously. MOTION CARRIED.

4. Budget & Finance Report

Kari presented the Budget & Finance Report with cash balances fluctuating throughout the year due to grant money coming in and going out. At the end of November, our cash balance was \$251,049. A report on each of our Food Pantry locations from January through November reflected total revenues of \$95,464.91 which does not include our Holiday Train fundraiser, and total expenditures of \$120,826.

Motion was made by David Moore to accept the Budget & Finance Report of December 16, 2015 with thanks to Kari. Seconded by John Wenum. Passed unanimously. MOTION CARRIED.

5. Committee Reports

a. PBP Committee

John Earl asked board members to review the PBP Committee report of November 13, 2015. Charlie Krupa called the meeting to order. Roll call was taken with five members present. Motion passed by unanimous vote approving the agenda and minutes of the September 18, 2015 PBP Committee meeting. Joy reported a 95% apartment occupancy rate. We have a signed purchase offer for the Neighborhood Stabilization Program house in Randolph and hope to close by December 31st. We are waiting to hear from the State and Federal Home Loan Bank regarding grant awards for Gomoll's Senior Village. Fred shared a survey received from Team Engineering for our new Mauston Office property. Committee

members reviewed the 2016 Program Budgets. Fred reported that Susan Tucker, our Homeless Unit Manager, has resigned. The Wells Fargo Community Housing Donation Program has approved our application so we are now eligible to be a recipient of donated properties. The State is not pursuing a Weatherization audit finding of \$6,300 for window replacements; they are however reviewing how they capture energy savings statistics for our agency. Fred reported the Beaver Dam Men's Shelter has been occupied since opening. The Holiday Train will take place on December 5th in Wisconsin Dells and Turkey Raffle will be on November 14th at Country Keg. The next meeting will be held on Friday, January 8, 2016.

Motion was made by Stacy Ewert to accept the PBP Committee Report of November 13, 2015. Seconded by Donna Maly. Passed unanimously. MOTION CARRIED.

b. EPF&A Committee

John Earl asked board members to review the EPF&A Committee report of November 13, 2015. John Earl called the meeting to order and roll call was taken with five members present. Motion passed by unanimous vote approving the agenda and minutes of the October 9, 2015 EPF&A Committee Meeting. The Committee went into Closed Session by unanimous roll call vote. Motion approved by unanimous roll call vote to resume in Open Session. Kari presented the Statement of Revenues & Expenditures for period ending September 30, 2015. Motion passed by unanimous vote accepting the Finance Report as presented with thanks to Kari. Committee members reviewed our Risk Management Plan with two board risks identified. Motion passed by unanimous vote tabling discussion of changes to the Board Member job description until the next meeting allowing more time for review and comparison to the by-laws. No update with the City of Portage on resolution of an issue regarding work done on a house through the Community Development Block Grant program. The 2014 Annual Report was reviewed. Stepping Stones has proposed management of a ten unit building in Wisconsin Dells which we are still considering. Our Homeless Unit Manager, Susan Tucker, has resigned. Committee members discussed the Beaver Dam Food Pantry. The next meeting will be held on December 11, 2015.

John Earl asked board members to review the EPF&A Committee report of December 11, 2015. John Earl called the meeting to order and roll call was taken with five members present. Motion passed by unanimous vote approving the agenda with the revisions of adding under "Other": Executive Director's Performance Review and Compensation and Motion to Approve - Corporate Resolution. Motion passed by unanimous vote approving the minutes of the November 13, 2015 EPF&A Committee Meeting. The Committee went into Closed Session by unanimous roll call vote. Motion approved by unanimous roll call vote to resume in Open Session. Fred reported on Personnel Changes. Kari presented the Agency Cash Balance and Revenue & Expense Statement for each of our

food pantry locations for the end of November. Federal Home Loan Bank funding for Gomoll's Senior Village was not approved; we plan to submit a grant application to the State for eight HOME units and request funding from Bank of Mauston for two market rate units. The Turkey Raffle raised \$2,100 this year and the Holiday Train raised just over \$16,000 and 1,500 pounds of food. No update with the City of Portage on resolution of an issue regarding work done on a house through the Community Development Block Grant program. Team Engineering completed a survey of our proposed Mauston office property. New guidelines have been implemented for our Car Loan Program to help reduce non-payments. Committee members discussed the Beaver Dam Food Pantry. Committee members discussed changes to the Board Member job description. Motion was approved by unanimous vote to convene an Ad Hoc Committee appointed by the Board President to re-write By-Law 2.01 incorporating specific board member responsibilities. Committee members discussed the Ad Hoc Committee report of December 2nd. Motion passed by unanimous vote approving the motion which reads, "*WHEREAS*: The Board of Directors has delegated the Executive Director, Fred Hebert, to be responsible for all business operations, establishing and maintaining the business structure, and administration of programs providing services in accordance with the organization's stated mission and purpose; and *WHEREAS*: The Executive Director is frequently requested to sign documents relating to many different programs administered by Central Wisconsin Community Action Council, Inc.; and *WHEREAS*: The Board of Directors of Central Wisconsin Community Action Council, Inc. entrusts the integrity of the organization with the Executive Director; and *WHEREAS*: The Executive Director updates the Board of Directors of all significant actions within the organization at least on a monthly basis; *Now there for let it be resolved*: That Central Wisconsin Community Action Council, Inc. Board of Directors delegates signature authority to the Executive Director, Fred Hebert, to act on behalf of Central Wisconsin Community Action Council, Inc. regarding program documents and agreements requiring immediate signature." The next meeting will be held on January 8, 2016.

Motion was made by Donna Maly to accept the EPF&A Committee Reports of November 13, 2015 and December 11, 2015. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED.

b. *Ad Hoc Committee*

John Earl asked board members to review the Ad Hoc Committee report of December 2, 2015. Dave Singer called the meeting to order and motion passed by unanimous vote approving the agenda. The committee went into Closed Session by unanimous roll call vote. The committee resumed in Open Session. The Executive Director's review and motion regarding the Ad Hoc Committee's recommendation to the full board regarding the Executive Director's Performance Review & Compensation will be prepared and sent out in the board packets for consideration at the December meeting. Dave Singer declared the meeting adjourned.

Motion was made by John Wenum to go into Closed Session. Seconded by Dave Repinski. The board went into Closed Session by unanimous roll call vote. Motion was made by Muriel Harper to resume in Open Session. Seconded by Scott Beard. The board resumed in Open Session by unanimous show of hands.

Motion was made by Stacy Ewert to accept the Ad Hoc Committee Report of December 2, 2015. Seconded by Dave Repinski. Passed unanimously. MOTION CARRIED.

6. Program Reports
 - a. Weatherization
 - b. Homeless
 - c. Hunger Reduction

Craig Gaetzke presented the Weatherization report on behalf of Chris Utley. October has been a very busy month. One of our programs within Weatherization involves converting electric water heaters to natural gas; we do the inspections and contract plumbers do the work. We are on track with closing out the contract by the end of June. The contract amount is \$3,609,252; to date we have spent \$2,226,220. Total clients served were 313 including 440 audits done and a service goal of 393. To date 248 freezers/refrigerators, 78 furnaces, 120 water heaters, and 25 windows were installed. Craig presented the Homeless Unit report. He is still learning the program, however staff have been very helpful informing him of their responsibilities and capabilities. We have four to five different contracts and additional funding from United Way. We have 21 families enrolled in Project Chance with enough funding to enroll two to three more families. Susan Tucker is still assisting with end of month reports until Craig becomes certified in the ServicePoint software. The New Beginnings Women's/Families shelter assisted three individuals with hotel stays, monthly shelter total was 154, and has had 7,556 shelter nights since opening. The Men's Shelter has had up to 626 shelter nights since opening in October 2014. John Earl presented the Hunger Reduction Program Report indicating 4,201 households have been served through October 2015 compared to 4,672 in 2014. A 10% decrease in households served in 2015 over 2014 corresponding with a 3% decrease in donated and/or purchased foods and an 8% increase in USDA commodities. We currently administer the Section 8 voucher program as an agent of WHEDA in the counties of Adams, Columbia, Jefferson, Marathon, Rusk, Taylor, & Washburn and the City of Eau Claire. We have 584 voucher holders leased up and an additional 4 voucher holders that have ported in to our jurisdiction. The average per unit cost paid directly to the landlord and/or utility company is \$300,000. We also have 51 veterans vouchers leased up through our VASH voucher program.

Motion was made by David Moore to accept the Weatherization, Homeless, and Hunger Reduction reports of December 16, 2015. Seconded by Donna Maly. Passed unanimously. MOTION CARRIED.

7. Old Business

None

8. New Business

Motion was made by David Moore to approve the motion which reads, "The Board of Directors of Central Wisconsin Community Action Council, Inc. approves the Ad Hoc Committee recommendation approving a Performance Incentive Award to the Executive Director in the amount of \$1,500 effective January 1, 2016 and 40 hours of accumulated leave time for a total of 280 hours." Seconded by Stacy Ewert. Passed unanimously. MOTION CARRIED.

Fred expressed sincere appreciation for the award and for the board's confidence in him as Executive Director of the agency.

John Earl declared a brief recess. The board resumed. Karrie Landsverk, Bob Driefke, and Marlene Driefke were presented plaques in recognition of their work raising money annually for the Rio Food Pantry. Karrie thanked the board and spoke briefly about the work they do for the Rio Food Pantry including food drives throughout the year, the big fundraiser which is held in April, and a craft show fall event held in October. John Atkinson expressed sincere appreciation to Karrie, Bob, and Marlene for their time and hard work in support of the Rio Food Pantry.

9. Next Meeting

Wednesday, February 24, 2016 @ 10:00 a.m.

10. Adjourn

John Earl declared the meeting adjourned.

Signed by:


Fred Hebert, Executive Director

December 17, 2015
Date

ADAMS COUNTY BOARD OF SUPERVISORS MINUTES

Adams County Board Room
February 16, 2016 6:00 p.m.

Meeting was called to order by Chairman West at 6:00 p.m.
The meeting was properly announced.
There was a moment of silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Mark Hamburg; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Larry Borud; Dist. #05-Jerry Kotlowski; Dist.#06-Barb Morgan; Dist. #07-Joseph Stuchlak; Dist. #09-Dan Wysocky; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #13-Florence Johnson; Dist. #14-Orin Nigh; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Dave Repinski; Dist. #20-Paul Pisellini. Excused: Dist. #08-Robin Skala. Vacant: Dist. #12.

Motioned by Wysocky/Eggebrecht to approve the agenda. Motion carried by unanimous voice vote.
Motioned by Wysocky/Grabarski to approve the minutes of January 19, 2016. Motion carried by unanimous voice vote.

Public participation: none

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Morgan, Nigh, Pisellini, Repinski, Roseberry and Johnson.

Claims: None

Correspondence: None

Appointments: None

Unfinished Business: None

New Business: None

Reports and Presentations: Motioned by Allen/Wysocky to approve the Clerk of Courts annual report for 2015. Motion carried by unanimous voice vote.

Motioned by Repinski/Morgan to approve the Emergency Fire Wardens for 2016. Motioned by Grabarski/Djumadi to table until next meeting. Motion to table carried by unanimous voice vote.
Daric Smith, RIDC handed out a written report. Presentation was given by Kelly Oleson on Mental Health & AODA Services.

Resolutions:

Res. #07: Motioned by Allen/Djumadi to adopt Res. #07-16 to respond to the high demand for mental health and Alcohol and Drug service needs by adding an additional Mental Health/AODA Therapist position. Motion to adopt Res. #07 failed by roll call vote, 8 yes, 10 no, 1 excused, 1 vacant. Voting yes, Allen, Babcock, Borud, Djumadi, Johnson, Pisellini, Stuchlak and West. Excused, Skala. Vacant, Dist. #12.

Res. #08: Motioned by Grabarski/Gilner to adopt Res. #08-16 to approve out-of-state travel and accommodations for Meredith Engwall to Dallas, TX from April 16 to April 23, 2016. Motion to adopt Res. #08 carried by roll call vote, 17 yes, 1 no, 1 excused, 1 vacant. Voting no, Eggebrecht. Excused, Skala. Vacant Dist. #12.

Res. #09: Motioned by Gilner/Djumadi to adopt Res. #09-16 to approve out-of-state travel and accommodations for Lisa Krizan to Aurora, IL on April 20th, 2016. Motion to adopt Res. #09 carried

by roll call vote, 17 yes, 1 no, 1 excused, 1 vacant. Voting no, Eggebrecht. Excused, Skala. Vacant, Dist. #12.

Ordinances:

Ord. #03: Motioned by Stuchlak/Eggebrecht to enact Ord. #3-16 for Adams County Mobile Service Facilities and Support Structures Ordinance. Motion to enact Ord. #03 carried by roll call vote, 17 yes, 1 no, 1 excused, 1 vacant. Voting no, Roseberry. Excused, Skala. Vacant, Dist. #12.

Denials: None

Petition: None

Motioned by Repinski/Johnson to approve claims. Motion carried by unanimous voice vote.

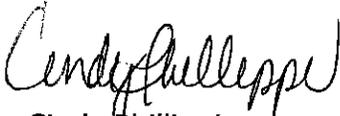
Motioned by Allen/Wysocky to approve Per Diem and Mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Djumadi to have the County Clerk correct any and or all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Next meeting date is March 15, 2016 at 6:00 p.m.

Motioned by Djumadi/Kotlowski to adjourn at 7:49 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Adams County Clerk

These minutes have not been approved by the County Board.

CP/bw

**Executive Committee Meeting
March 1, 2016 – 9:00 a.m.
Adams County Courthouse, Conference Room A-260**

Minutes

Agenda Item 1. Joe Stuchlak, Chair, called the meeting to order at 9:00 a.m.

Agenda Item 2. Pledge of Allegiance.

Agenda Item 3. The meeting was properly announced.

Agenda Item 4. Committee members present: Allen, Stuchlak, Johnson, West and Babcock.

Others present: Ken Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; Diane Heider, Recording Secretary; Thaddeus Kubisiak, County Manager/Administrative Coordinator; Janine Zander, Treasurer; Cindy Phillippi, County Clerk; and Jodi Helgeson, Register of Deeds.

Agenda Item 5. Motion by West, seconded by Allen, to approve the Agenda. Motion carried by unanimous vote.

Agenda Item 6. Motion by Allen, seconded by Babcock, to approve the Executive Committee Minutes of February 2, 2016. Motion carried by unanimous vote.

Agenda Item 7: Public participation will be taken as needed.

Agenda Item 8. There was no new correspondence.

Agenda Item 9. Discuss and/or act on County-sponsored blood drives, and/or promoting employee participation in community blood drives. Marcia Kaye led the discussion as to employee interest, space needs and county policy. Helgeson, Zander and Phillippi commented on how their respective departments would be affected if the employees were allowed to take personal time off for blood donation. Stuchlak requested Kaye to survey employee interest, and bring the matter back for consideration in April. No action was taken.

Agenda Item #10. Discuss and/or act on Resolution to Establish Elected Official Compensation for the 2017-2020 Term for County Clerk, Register of Deeds, and County Treasurer which was approved by the Administrative & Finance Committee on February 5, 2016. Kaye provided handouts showing the history of wages and calculation of proposed wages for 2017-2020. Discussion. Motion by Allen, seconded by West to approve the Resolution and present to the County Board at its next meeting. Voting yes: Allen, Babcock, Johnson and West. Voting no: Stuchlak. Motion carried by a 4-1 vote.

These Minutes have not been approved

Specifics of meetings are provided pursuant to 3/18/14 County Board Rules, Appendix Three.

Agenda Item #11. Discuss and/or act on adding a Health & Human Services Deputy Director position. Per Stuchlak, this is an ongoing item and will be included in the April agenda. No action was taken.

Agenda Item 12. Corporation Counsel reported caseload and department activities since the last meeting. Discussion regarding truancy; comments about jail food service agreements.

9:30 a.m. John West is excused.

Agenda Item 13. Personnel Director. Handout: monthly report. Discussion regarding turnover at HHS; Sheriff Office testing/hiring process.

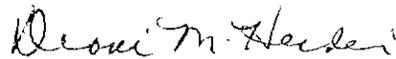
Agenda Item 14. Motion by Allen, seconded by Johnson, to accept February voucher reports. Motion carried by unanimous vote.

Agenda Item 15. The next meeting date is set for: April 5, 2016 at 9:00 a.m.

Agenda Item 16. Action items for next meeting: (1) Discuss and/or act on adding an HHS Deputy Director position and placement into the WIPFLI Wage Structure; (2) Discuss and/or act on County-sponsored blood drives, and/or promoting employee participation in community blood drives.

Agenda Item 17. Motion at 9:42 a.m. by Babcock, seconded by Allen, to adjourn the meeting. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

These Minutes have not been approved

Specifics of meetings are provided pursuant to 3/18/14 County Board Rules, Appendix Three.

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, FEBRUARY 11, 2016 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Florence Johnson ~ Vice-Chairperson
Jake Roseberry
Dan Wysocky
Mark Hamburg

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Lavern Fisher,
Bob Buerger and Everett Johnson

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, February 11, 2016.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, ROSEBERRY, WYSOCKY AND HAMBURG. ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Hamburg to approve the Agenda as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (JANUARY 14, 2016): *Motion by Hamburg to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for January 14, 2016 Regular Monthly Meeting, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

REVIEW & ACT ON ADAMS COUNTY PARKS DEPARTMENT / ATV TRAIL APPLICATION / CTH Z (BETWEEN BIGHORN AVENUE & BLACKHAWK AVENUE): Town of Monroe discussed the County Road Z ATV trail at their December 2015 meeting, concerns were noise and safety factors, the Town did state that this is a county road which they do not have any jurisdiction over. Discussed the Jefferson Trail, as it could be used year around and the fee would be decreased from \$3,000 to \$2,500, a short section would be shared use if year around, as this has been indicated that it would not be a problem with the snowmobile club. Other items that were reviewed and discussed was:

- ATV Ordinance – would have to be off pavement trail
- Certified Letters sent to all property owners that the proposed ATV Trail / Route would be adjacent to.
- Spreadsheet of the property owners that the letter was sent to along the proposed trail, including their responses / comments.
- Average Daily Traffic counts from 2013 & 2015
- Photos of the area

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
FEBRUARY 11, 2016 ~ 9:00 A.M.

P77

Motion by Hamburg to deny the Adams County Parks Department ATV Trail Application on County Road Z between Bighorn Avenue and Blackhawk Avenue, second by Roseberry. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON COUNTY ROAD P (CTH G TO MARQUETTE COUNTY LINE) CONSTRUCTION OVERSIGHT: Highway Committee discussed the construction oversight on County Road P (CTH G to Marquette County Line) and how it has been handled in the past. Discussed the General Engineering Agreement that the Highway Department has with AECOM. *Motion by Hamburg that the Designer (Ayres) do the Construction Oversight on the County Road P (CTH G to Marquette County Line) Project, second by Wysocky. ROLL CALL VOTE: Johnson ~ YES, Roseberry ~ NO, Wysocky ~ NO, Hamburg ~ NO, Babcock ~ YES. MOTION FAILED. Motion by Wysocky that AECOM do the Construction Oversight on the County Road P (CTH G to Marquette County Line) Project, second by Roseberry. ROLL CALL VOTE: Hamburg ~ YES, Wysocky ~ YES, Roseberry ~ YES, Babcock ~ YES, Johnson ~ NO. MOTION CARRIED.*

REVIEW & ACT ON COUNTY ROAD P (CTH G TO MARQUETTE COUNTY LINE) OFFERING PRICE REPORTS AND APPRAISALS: No offering price reports or appraisals were available, therefore no action was taken.

REVIEW & ACT ON SAFETY SHOE REIMBURSEMENT: Highway Committee reviewed the current County safety shoe reimbursement policy and discussed the following:

- Highway Commissioner met with the County Manager / Administrative Coordinator, Personal Director and Solid Waste Director to discuss increasing the reimbursement from \$75.00 to \$125.00 annually.
- Highway Department does not have a line item budget for this expense as it is handled through the Small Tools Cost Pool Account, which is a chargeable expense to all, percentage based on revenues & expenses collected in this account.
- Three proposals to consider:
 - 1) Increase annual safety shoe reimbursement to \$125.00 and must use specific vendor.
 - 2) Increase annual safety shoe reimbursement to \$125.00 and can purchase through county specific vendor or other vendor, employee choice, reimbursement by original receipt.
 - 3) Increase annual safety shoe reimbursement to \$125.00 and can purchase through county specific vendor or other vendor, employee choice, reimbursement by original receipt and these funds could be also used to purchase logging boots if the employee chooses.

Motion by Wysocky to approve option 3, which will increase annual reimbursement to \$125.00 per employee and would allow the employee to purchase safety shoes or logging boots through vendor of their choice and receive reimbursement through voucher process with original receipt, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON A RESOLUTION TO DESIGNATE THE WEEK OF APRIL 11-15, 2016 AS WORK ZONE AWARENESS WEEK IN ADAMS COUNTY: Highway Committee reviewed a Resolution to designation the week of April 11-15, 2016 as Work Zone

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
FEBRUARY 11, 2016 ~ 9:00 A.M.**

Awareness Week in Adams County, many other counties throughout the State of Wisconsin will be passing similar resolutions to bring awareness to work zones. ***Motion by Hamburg to approve and forward to County Board a Resolution to designate the week of April 11-15, 2016 as Work Zone Awareness Week in Adams County, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Winter Storms
- Tree Cutting CTH Z (south of Alpine)
- CTH P (CTH B to CTH G) Public Information Meeting 1/28/16
- Wood Bids awarded: 45 cords hardwood / Bruce & Linda Mohns \$2,026.00 & 18 cords pine / Fenner Excavating \$456.59
- Wash Bay update / plan for bids in April
- Winter Maintenance, several positive comments have been received on Highway Department Winter Operations
- Weight Scales are being updated at Shop & Landfill

FINANCIAL REPORT: *Motion by Hamburg to approve the Prior to Audit December 2015 Financial Report as presented, second by Roseberry. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Hamburg to approve the Monthly Check Summary report as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

SET NEXT MEETING DATE AND ADJOURN: *Motion by Wysocky, second by Hamburg, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, March 10, 2016 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:40 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE
TUESDAY, FEBRUARY 16, 2016 AT 5:45 P.M.
ADAMS COUNTY COURTHOUSE, FRIENDSHIP, WI
ROOM A231**

P79

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Florence Johnson ~ Vice-Chairperson
Jake Roseberry
Dan Wysocky
Mark Hamburg

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner and Everett Johnson

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson -- Larry Babcock at 5:45 P.M., on Tuesday, February 16, 2016.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, ROSEBERRY, WYSOCKY AND HAMBURG.
ALL PRESENT.

APPROVAL OF AGENDA: *Motion by Wysocky to approve the Agenda as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

REVIEW & ACT ON STATE OF WIS. DEPARTMENT OF TRANSPORTATION PERFORMANCE BASED MAINTENANCE AGREEMENT (PBM) / RUBBER CRACK FILLING STH 21 (STH 13 TO 3RD LANE): Commissioner reviewed with the Highway Committee the Wis. Department of Transportation Performance Based Maintenance Agreement (PBM) for Rubber Crack Filling on STH 21, between STH 13 to 3rd Lane for an amount of \$90,160.33. *Motion by Wysocky to approve and sign the Wisconsin Department of Transportation Performance Based Maintenance Agreement (PBM) for rubber crack filling on STH 21 between STH 13 to 3rd Lane for an amount of \$90,160.33, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

SET NEXT MEETING DATE AND ADJOURN: *Motion by Johnson, second by Wysocky, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, March 10, 2016 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 5:50 P.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

Adams County Local Emergency Planning Committee (LEPC)

Monday, February 29, 2016

9:30 a.m. – Community Center Building, Conf. Rm. 103

A meeting of the Adams County Local Emergency Planning Committee (LEPC) was held on Monday, February 29, 2016, in Conference Room 103 at the Adams County Community Center. Vice-Chair Sam Wollin called the meeting to order at 9:32 a.m. The meeting was properly noticed.

Members present: Sam Wollin, Sheriff; Scott Switzer, Moundview Memorial Hospital; Marc Sass, DNR; Bob Goff, Wis. 106 Radio; Jeff Rogers, ARES/RACES, Bob Eggebrecht, County Board Supervisor; Jane Gervais, Emergency Management Director; Darcie Beckman, Times-Reporter; Pat Kotlowski, Highway Commissioner; Terry Fahrenkrug, Chief Deputy-Sheriff's Dept., Dawn Miller, Allied Cooperative; John Jones, American Red Cross; Sarah Grosssheusch, Public Health. Members absent: John Frantz. Others present: Joe Eichten, Union Pacific Hazardous Materials Manager; Thad Kubisiak, County Administrative Coordinator.

Motion by Eggebrecht/Beckman to approve the agenda. Motion carried.

Motion by Eggebrecht/Sass to approve the minutes of August 24, 2015. Motion carried.

Update on 2015 2nd half Emergency Planning and Community Right to Know Act (EPCRA) Grant Award. Gervais reported that Adams County received \$3,193.00 for the 2015 2nd half Plan of Work EPCRA Grant. Last year's total received was \$6,386.00.

Discuss Hazardous Materials Emergency Preparedness (HMEP) Grant for Railcar Transportation Functional Exercise. Gervais reported that she is in the process of applying for a Hazardous Materials Emergency Preparedness Grant to have a Hazardous Materials Functional exercise. In order to obtain such grant, the grant needs to be endorsed by LEPC. This exercise will focus on a HazMat railcar accident. EPTEC Consulting, Inc. will facilitate the exercise. If awarded the grant, the exercise will be held early to mid-Summer. **Motion by Eggebrecht/Wollin to apply for the HMEP grant. Motion carried.**

Discuss and/or act on Policies & Procedures for the handling of Reimbursement Claims, review of and any recommendations. There were no recommendations for any changes to the Policies & Procedures for the Handling of Reimbursement Claims. **Motion by Goff/Jones to approve the current Policies & Procedures. Motion carried.**

LEPC Bylaws. Review of and any recommendations. There were no recommendations for any changes to the Bylaws. **Motion by Eggebrecht/Sass to approve the current Bylaws, with no corrections. Motion carried.**

LEPC Membership, review and act on recommendations for appointment. There were no changes to the membership. **Motion by Sass/Fahrenkrug to approve the current membership list. Motion carried.**

Discuss and/or act on LEPC Compliance Inspector, Designation of State. Motion by Jones/Beckman to designate the State of Wisconsin as the Compliance Inspector for Adams County LEPC. **Motion carried.**

Discuss and/or act on Update of Adams County Strategic Plan. Gervais discussed proposed changes necessary to update the Adams Countywide Strategic Plan policies and procedures for responding to hazardous materials incidents and/or incidents. **Motion by Miller/Goff** to accept the changes made by Gervais and approve the Strategic Plan. **Motion carried.**

Review/approval of off-site Plans for Facilities with Extremely Hazardous Chemicals. Gervais explained revisions made to the EPCRA Offsite Plans for three facilities: Rock Tenn Corporation, Grande Cheese Company and Level 3 Communications. **Motion by Miller/Goff** to approve the updates, as presented by Gervais, to the three off-site facility plans for extremely hazardous chemicals. **Motion carried.**

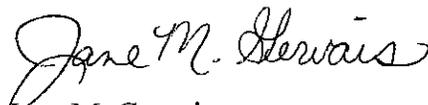
Public Input, if requested. No public input.

Joe Eichten, Hazardous Materials Manager for Union Pacific Railroad gave a presentation on Union Pacific and hazardous materials transported by rail. Discussion followed.

The next meeting date of this committee will be Monday, August 29, 2016, at 9:30 a.m.

Motion by Eggebrecht/Goff to adjourn at 10:25 a.m. **Motion carried.**

Respectfully submitted,



Jane M. Gervais
Secretary/Coordinator of Information
Adams County Emergency Management Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

**Parks Committee Meeting Minutes
January 12, 2016
9:00 a.m. Courthouse Conference Room A231**

Call to Order: Meeting was called to order at 9:00 a.m., by Chairperson Eggebrecht.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht– Chairperson, Jake Roseberry and Orin Nigh. Robin Skala and Lori Djumadi – unexcused. Others Present: Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, Rita Kolstad – Administrative Clerk, and Thad Kubisiak – County Manager/Administrative Coordinator.

Approve the Agenda: Motion by Roseberry/Nigh to approve the agenda as presented. Motion carried by unanimous vote.

Approve Previous Meeting(s) Minutes: Motion by Nigh/Roseberry to approve the 12-8-15 Committee meeting minutes. Motion carried by unanimous vote.

Public Participation on Agenda Items: None.

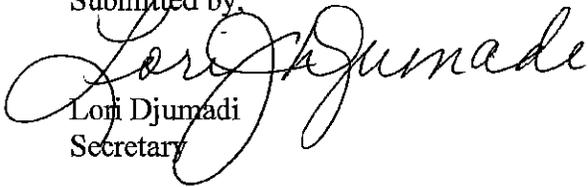
Committee to Discuss and/or Take Action on the Following Agenda Items:

Motion by Eggebrecht/Roseberry to deviate from the agenda to agenda item #7. Motion carried by unanimous vote.

7. **Update on Current Department Grants and Grant Resolution(s):** Motion by Roseberry/Nigh to adopt the proposed Resolution to Participate in Snowmobile and ATV/UTV Aids Programs as written. Motion carried by unanimous vote. Resolution will be presented to County Board for final approval.
1. **Correspondence/Park Special User Requests:** Castle Rock Park Manager reported getting a call from the Crooked Lake area requesting the public access be plowed. The Parks Department has not plowed this landing in past years. Manager will contact the Township of Jackson and will request this of the Township.
2. **2016 Budget Revision(s):** None made.
3. **Park Staff Job Duty Revisions in Absence of Park Director's Position:** Department is working together with Mr. Kubisiak to identify and address any Departmental needs.
4. **Strategic Planning:** The current Outdoor Rec Plan doesn't expire till 2018. Mr. Kubisiak suggested surveying campers on what improvements they would like to see at the parks for future planning. Eggebrecht requested Castle Rock Park spend approximately \$7000 for gravel to get the additional campsites completed and available for the 2016 season.
5. **County Tourism Program:** The Chamber of Commerce has proposed to attend four Tourism shows which is within the approved 2016 budget. Eggebrecht recommended stopping the Tourism shows altogether. Discussion followed. Motion by Roseberry/Nigh to proceed with the four Tourism shows for 2016 as planned. Motion carried by unanimous vote.
6. **Petenwell Park Retaining Wall Update:** No update.

8. **Resolution to Appoint Trails Coordinator:** Resolved with the Resolution under agenda item # 7.
9. **Trail Reports, Improvements, & Grants:** Interim Trails Coordinator, Darren Tolley, stated the trails opened January 1st and closed on the 9th. Mr. Kubisiak stated the Dellwood bridge project will be put out on bids soon.
10. **Revenue Report, Expense Check Summary Report, & Expenditure Report:** Discussion on tax levy monies. Mr. Kubisiak to review budgets and report at next Committee meeting.
11. **Future Agenda Items:** Contact Rita if you have a specific item(s) for the agenda.
12. **Set Next Meeting Date:** February 9, 2016, 9:00 a.m., Courthouse Conference Room A231.
13. **Adjournment:** Motion by Nigh/Roseberry to adjourn at 10:45 a.m. Motion carried by unanimous vote.

Submitted by,



Lori Djumadi
Secretary

*Minutes prepared by Rita Kolstad, Parks Administrative Clerk.
These minutes have not been approved by the Parks Committee.*

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: February 3, 2016

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee Meeting to order at 1:00 P.M. on Wednesday February 3, 2016 with the following members present: Barb Morgan, Mark Hamburg, Rocky Gilner, Randy Theisen, Larry Babcock and Al Sebastiani. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary and Thad Kubisiak, County Manager. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Larry Babcock made a motion to approve the agenda as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

Public Hearings: Jaroslav & Joanna Zaworski – Rezoning request of a portion of a parcel (approx. 4 acres) from an A1 Exclusive Agriculture District to an R2 Rural Residential District with a Conditional Use Permit under Section 5-6B.03(F) the Adams County Comprehensive Zoning Ordinance to allow temporary rent or lease of a single family dwelling on property located in the E ½, SE ¼, Section 27, Township 17 North, Range 6 East, Lot 2 of CSM 4682 at 924 Dyke Avenue, Town of Adams, Adams County, Wisconsin. Phil McLaughlin noted that there was no Township Participation form submitted. Joanna Zaworski stated that they have not yet met with the Town Board regarding this matter. Discussion was held. It was the Committee's consensus that they did not want to make a decision on the rezone and conditional use without Town Board input. Mark Hamburg made a motion to postpone the hearing until the March Planning & Zoning Committee Meeting. Randy Theisen seconded the motion. All in favor. Motion carried. Discussion was held regarding additional hearing fees. Randy Theisen made a motion to charge the minimum \$100.00 fee for additional publication fees. Larry Babcock seconded the motion. 5 – Yes. 2 – No. (Gilner, Hamburg) Adams County Building Construction Ordinance – Proposed revisions. Phil McLaughlin informed the Committee that for the most part any changes to the Ordinance were code numbers. The current Ordinance still addresses compliance with the Department of Industry, Labor and Human Relations (IHLR) and needs to be updated. It was noted that the Ordinance is just being updated to meet State Code requirements under the Department of Safety and Professional Services. Randy Theisen questioned the bond fee required for moving a building. Discussion was held whether it makes a difference in what type of building is to be moved, as the bond is to cover costs and expenses on damages incurred in the moving process. The Committee directed Phil McLaughlin to research bond requirements with other Counties. Mark Hamburg made a motion to table the hearing until next month. Barb Morgan seconded the motion. All in favor. Motion carried. Proposed Adams County Mobile Tower Siting Ordinance – Al Sebastiani will abstain from this hearing and is excused by Chairman Stuchlak. Phil McLaughlin stated that even though the County cannot say no to the proposed location of a tower, the Ordinance will allow conditions to be placed, such as lights, colored balls, etc. Discussion was held with a title change from Adams County Mobile Tower Siting Ordinance to Adams County Mobile Service Facilities and Support Structures Ordinance. Jeff Reabe, President of the Wisconsin Agricultural Aviation Association was present to add his support to the proposed Ordinance. Barb Morgan made a motion to approve the Ordinance with the title change and forward that recommendation to the County Board for final approval. Randy Theisen seconded the motion. All in favor. Motion carried.

Chairman Stuchlak closed the public hearing portion of the meeting and stated that public participation will be taken as needed.

Barb Morgan made a motion to accept the minutes from the January 6, 2016 meeting as presented. Mark Hamburg seconded the motion. All in favor. Motion carried.

County Surveyor Greg Rhinehart presented his report for the month of January. Discussion was held regarding a job description for a part time surveyor when Mr. Rhinehart retires. Mark Hamburg made a motion to approve the Surveyor's report as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

Register of Deeds/Land Information: Jodi Helgeson was on vacation and submitted a written report. Mark Hamburg made a motion to approve the Register of Deed's and Land Information reports as submitted. Randy Theisen seconded the motion. All in favor. Motion carried.

Nonmetallic Mining Reclamation Fee Schedule: Phil McLaughlin stated that there aren't any changes to the fee schedule, but it needs to be approved every two years. After review, Barb Morgan made a motion to approve the fee schedule as is. Randy Gilner seconded the motion. All in favor. Motion carried.

Phil McLaughlin stated that the Farmland Preservation advisory committee has not met a second time yet, so there is nothing new to report.

Forestry District: Phil McLaughlin stated that Jon Galloy has the proposed Forestry District maps printed out and asked the Committee for direction. It was the Committee's consensus to schedule a Public Hearing at the Community Center at 7:00 P.M. on March 22nd or 23rd. Mr. McLaughlin stated that he will contact the newspaper(s) about doing an article explaining the Forestry District. The office will also post notices at various locations in the County.

Adams County Planning & Zoning
 Committee Meeting Minutes
 February 3, 2016
 Page #2

Codification Manuscript: County Manager Thaddius Kubisiak was present to explain that this was budgeted for through Corporation Counsel's office and submitted to a company that specializes in cleaning up and combining ordinances. There aren't any changes to the laws, just updating them, and cleaning up the wording. Basically, all County Ordinances are reviewed and the company then suggests changes to wording. Committees or someone appointed by the Committees review those suggestions. Final decisions are made. All County Ordinances are then turned into one unified document being the County Code. Barb Morgan made a motion to have Phil McLaughlin make the revisions and bring back to the Committee in March or April for final revisions. Mark Hamburg seconded the motion. All in favor. Motion carried.

Mark Hamburg left at 2:36 P.M.

Planning & Zoning Updates: Inspector Joe Jackson joined the meeting at 2:36 P.M. Mr. Jackson informed the Committee that the State has implemented major changes to deck codes January 1, 2016, but did not notify any enforcement agencies of the changes until three weeks later. Mr. Jackson wants the Committee to be aware that the changes are so dramatic that complaints will be made by contractors and property owners about the fact that when decks fail inspection, it will not be a simple fix. The deck will basically need to be taken apart to fix the problem. Discussion was held.

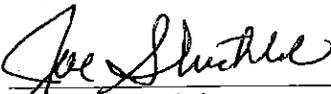
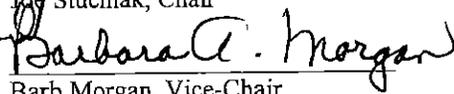
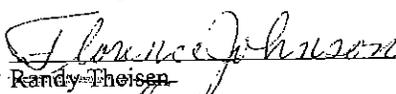
The Financial Report for the month of December was presented to the Committee for review and approval. Larry Babcock made a motion to accept the Financial Report as presented. Al Sebastiani seconded the motion. All in favor. Motion carried.

Correspondence: None.

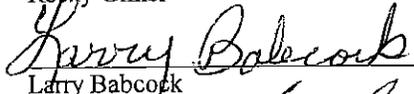
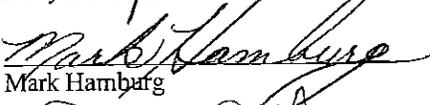
The next Committee meeting is scheduled for March 2, 2016 at 1:00 P.M.

Al Sebastiani made a motion to adjourn. Randy Theisen seconded the motion. All in favor. Motion carried.

Adjourned: 2:55 P.M.


 Joe Stuchlak, Chair

 Barb Morgan, Vice-Chair

~~Randy Theisen~~

 Al Sebastiani


 Rocky Garner

 Larry Babcock

 Mark Hamburg

 Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: March 2, 2016

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee Meeting to order at 1:04 P.M. on Wednesday March 2, 2016 with the following members present: Barb Morgan, Mark Hamburg, Rocky Gilner, Larry Babcock and Al Sebastiani. Florence Johnson was sitting in for Randy Theisen who was excused. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Florence Johnson made a motion to approve the agenda as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

Public Hearings: Jaroslav & Joanna Zaworski – Tabled rezoning request of a portion of a parcel (approx. 4 acres) from an A1 Exclusive Agriculture District to an R2 Rural Residential District with a Conditional Use Permit under Section 5-6B.03(F) the Adams County Comprehensive Zoning Ordinance to allow temporary rent or lease of a single family dwelling on property located in the E ½, SE ¼, Section 27, Township 17 North, Range 6 East, Lot 2 of CSM 4682 at 924 Dyke Avenue, Town of Adams, Adams County, Wisconsin. Phil McLaughlin noted that there was no Township Participation form submitted. Joanna Zaworski was present to explain that they rent the property out occasionally on weekends. In 2015 that amounted to about eleven times. Testimony was taken from adjacent property owners. Discussion was held regarding changing the zoning district request from R2 which requires 300' lot width, to an R1 Large Lot District which only requires 100' lot width. Phil McLaughlin stated that to do so would make sense, even though this is just an area rezone and not a land split. Adams Town Board member Bill Euclide was present to explain the Town's requests for conditions to be placed. The Committee reviewed the list of conditions to be attached to a Conditional Use Permit for short term home rentals and made some modifications. Mark Hamburg made a motion to grant the rezoning with a change to an R1 Large Lot District and forward that recommendation to the County Board for final action. Roll Call Vote: 7 – Yes. Motion carried. Barb Morgan made a motion to approve the Conditional Use Permit using the short term rental conditions list with item #16 to read no loud music after 10 p.m., remove item #25 (# of occupants allowed) and #27 (time of year rental) and no trespass signs are to be placed 100' from the road on each side of the property and every 50' down both sides of the lot and both sides at the rear of the rezoned area. Mark Hamburg seconded the motion. After some discussion Florence Johnson stated that #20 should read outdoor fires from 8:00 a.m. to 12:00 a.m. Roll Call Vote: 6 – Yes. 1 – No. (Gilner) Motion carried. Adams County Building Construction Ordinance – Proposed revisions. Phil McLaughlin stated that roof and wind load requirements were added to Section 14-Accessory Buildings, financial security issues were addressed in Section 12-Moving a Building and Exempt Structures in Section 17 was clarified. Mark Hamburg made a motion to accept the revisions and forward that recommendation to the County Board for final action. Larry Babcock seconded the motion. Roll Call Vote: 7 Yes. Motion carried.

Chairman Stuchlak closed the public hearing portion of the meeting and stated that public participation will be taken as needed.

Mark Hamburg made a motion to accept the minutes from the February 3, 2016 meeting as presented. Al Sebastiani seconded the motion. All in favor. Motion carried.

County Surveyor Greg Rhinehart presented his report for the month of February. Greg Rhinehart presented a preliminary job description to the Committee and suggested that it be on next month's agenda. Mark Hamburg made a motion to approve the Surveyor's report as presented. Rocky Gilner seconded the motion. All in favor. Motion carried.

Register of Deeds: Jodi Helgeson presented her Annual Report for 2015 indicating number of documents recorded and vital records information. Discussion followed. Larry Babcock made a motion to approve the Register of Deed's report as submitted. Barb Morgan seconded the motion. All in favor. Motion carried.

Land Information: Jodi Helgeson presented the Adams County Land Information Plan to the Committee for review explaining that previously it was required to be renewed every five years, but is now every three years. Ms. Helgeson stated that although the plan does not need County Board approval she feels that it is a good idea for them to be aware of the project plan. Barb Morgan made a motion to accept the Land Information Plan. Mark Hamburg seconded the motion. All in favor. Motion carried.

Phil McLaughlin stated that the Farmland Preservation advisory committee will meet after the Public Hearing for the proposed Forestry District since the plan maps, preservation maps and forestry maps all tie together.

Forestry District: Phil McLaughlin informed the Committee that a copy of proposed Forestry District maps, along with a poster and a copy of the Draft have been mailed to all town clerks under Comprehensive Zoning with the request that the clerk place the poster in a conspicuous area for the public notice. Mr. McLaughlin will arrange to be interviewed by the local papers to inform the public more about the proposed Forestry District with an article closer to the hearing date, and that the inspectors will be putting up notices in the next couple weeks also. Kay Olson Martz was present to ask a few questions. Ag tourism was discussed.

Adams County Planning & Zoning
 Committee Meeting Minutes
 March 2, 2016
 Page #2

Adams County Mobile Service Facilities and Support Structures Ordinance fees: Phil McLaughlin stated that since the Ordinance has been enacted by the County Board fees would need to be addressed. Mr. McLaughlin suggested \$3,000.00 for new towers and Class I collocation and \$500.00 for Class II collocation. Mark Hamburg made a motion to add those amounts to the Fee Schedule. Rocky Gilner seconded the motion. Six in favor. Al Sebastiani abstained. Motion carried.

Planning & Zoning Updates: None.

The Financial Report for the month of January was presented to the Committee for review and approval. Larry Babcock made a motion to accept the Financial Report as presented. Al Sebastiani seconded the motion. All in favor. Motion carried.

Correspondence: None.

The next Committee meeting is scheduled for April 6, 2016 at 1:00 P.M.

Al Sebastiani noted that he would not be at the April meeting.

Barb Morgan made a motion to adjourn. Florence Johnson seconded the motion. All in favor. Motion carried.

Adjourned: 2:285 P.M.

 Joe Stuchlak, Chair

 Rocky Gilner

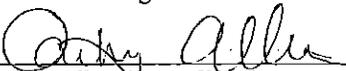
 Barb Morgan, Vice-Chair

 Larry Babcock

 Randy Theisen

 Mark Hamburg

 Al Sebastiani


 Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Property Committee Minutes
February 9, 2016 9:00 a.m. Room A160

Meeting was called to order at 9:00 a.m. by Chairman Repinski. The meeting was properly announced. Roll call: Gilner, Kotlowski, Pisellini and Repinski present. Excused: Djumadi. Also present: Sedlar, Zander and Hamman.

Motioned by Kotlowski/Pisellini to approve the agenda. Motion carried by unanimous voice vote. Motioned by Pisellini/Gilner to approve the January 13, 2016 minutes. Motion carried by unanimous voice vote.

Public participation: None

Item #7 Discuss and/or act on Office Safety Program. Motioned by Kotlowski/Gilner to approve the Office Safety Program. Motion carried by unanimous voice vote.

Item #8 Discuss and/or act on Firewise. Discussion took place which determined we are exempt from Rome's policy, thereby, denying the request to use the Firewise program in lower Camelot. Motion carried by unanimous voice vote.

Item #9 Update on courtroom safety. Signs being placed near courtroom areas and floor plan given to Djumadi by Hamman per her request. Preventative measures are being implemented.

Item #10 Discuss and/or act on county property #126-137. The Village of Friendship will offer to the adjoining property owners. Zander will follow up and talk with people who have adjoining property to see if they are still interested once the property special assessments are paid by the county, with the understanding they will pay recording of deed transfer.

Item #11 Open and act on bids for tax foreclosure property resolutions. Grabarski opened the bids; Kotlowski read the bids. They were as follows:

- Greg M. Koda bid \$6,100, with down payment of \$610 for #004-01484-000. Motioned by Pisellini/Gilner to accept Koda bid. Motion carried by unanimous voice vote.
- John & Pam Tourdot bid \$2,200, with down payment of \$220 for #43-030-06893-0000. Motioned by Kotlowski/Pisellini to accept Tourdot bid. Motion carried by unanimous voice vote.

Item #12 Discuss and/or act on policy of Wisconsin surplus. Discussion took place. Motioned by Kotlowski/Pisellini to approve the policy regarding sales of in rem tax deed properties owned by Adams County. Motion carried by unanimous voice vote.

~~*Item #13 Discuss/act on investment possibility.*~~

Item #14 Update on Veterans Memorial in Adams County (Scott Sorensen). No updated was given.

Item #15 Update on maintenance items. Hamman provided the following updates:

- North stairwell – repair ceiling- moving lights
- Carpet in small conference rooms
- Fairgrounds food stand in process; specs and proposals are being worked on
- Follow-up email to Diane Cable – use work request system and explained item's being addressed

Next meeting date is set for March 10, 2016 at 9:00 a.m.

Recess: Motioned by Kotlowski/Pisellini to recess at 9:51 a.m. to take tour of 930 Buttercup, Town of Big Flats property. Motion carried by unanimous voice vote.

Present: Djumadi @ 9:52 a.m.

Reconvene: Committee reconvened at 10:55 a.m. All present.

Items on next agenda:

Discuss and/or act on policy of Wisconsin Surplus

Item #19 Discuss and/or act on opportunity to acquire potential donated 68 acre property in the Town of Big Flats, 930 Buttercup. Motioned by Gilneri/Pisellini to accept the 68 acre (930 Buttercup, Town of Big Flats) property donation. Motion carried by unanimous voice vote. Motioned by Kotlowski/Pisellini to adjourn at 10:56 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved by the committee.

P90

Public Safety & Judiciary Committee
Wednesday, February 10, 2016
9:00 a.m. – Conference Room A260

MINUTES

Chairman Allen called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Jack Allen, Robert Grabarski, and Jerry Kotlowski – Orin Nigh was excused.

Others present: Carol Collins, Tania Bonnett, Janet Leja, Marilyn Rogers, Sam Wollin, and Terry Fahrenkrug

Motion by Kotlowski to approve the agenda, seconded by Grabarski. Motion carried by unanimous vote. Nigh – Excused.

Motion by Grabarski to approve the January 13, 2016 minutes, seconded by Eggebrecht. Motion carried by unanimous vote. Nigh – Excused.

There was no public participation. There was no correspondence.

District Attorney – Tania Bonnett – Present

Committee was provided with the financial report for January. Bonnett stated there was nothing usual to report with the financials and there were no questions. There was no community service report this month to review. Bonnett stated the office is very busy with many trials already scheduled. Committee was informed that Sharon Christensen has resigned so there is currently a vacancy in the Community Services Office. The position is for approximately 19 hours a week. Advertising has already been done and there were thirteen applications received. Bonnett and Allard will be going through the applications in order to narrow them down. Discussion was held regarding the job duties of the position. **Motion by Eggebrecht to hire a replacement for the vacant position, seconded by Kotlowski. Motion carried by unanimous vote. Nigh – Excused.**

Eyes of Hope Shelter—Kris Steffens — Not Present

Steffens was unable to attend the meeting. There was no written report to review.

Family Court Commissioner – Dennis McFarlin – Not Present

The Family Court Commissioner was not scheduled to attend the meeting. Committee was provided with a written report for January. There were no questions.

Child Support – Janet Leja – Present

Committee was provided with the written and financial reports for January along with the 2015 annual report. Leja discussed the reports and there were no questions. Committee was also provided with Resolution 30-2014 and the updated job description for Lead Child Support Specialist. Discussion was held regarding the job description for the Lead Child Support Specialist. Leja stated the current job description is not accurate and needs to be updated to reflect the duties that the employee is already doing. Leja stated the committee only needs to approve the updated job description as the reclassification would be approved by the Executive Committee per resolution 30-2014. Committee requested more time to review the job description and would like to see it brought back next month. **Motion by Kotlowski to have the Lead Child Support Specialist job description on the agenda next month for approval, seconded by Grabarski. Motion carried. Eggebrecht – Opposed. Nigh – Excused.**

Clerk of Circuit Court – Kathie Dye – Not Present

The Clerk of Circuit Court Office was not scheduled to attend the meeting. There was no written report to review.

Register in Probate – Chris Langer – Not Present

The Register in Probate Office was not scheduled to attend the meeting. Committee was provided with a written and financial report for January. There were no questions.

Emergency Management – Jane Gervais – Not Present

Gervais was unable to attend the meeting. Committee was provided with the financial report for January along with a map of the cell towers located in Adams County. Chairman Allen stated he would follow-up with GIS and Gervais since the committee still had questions regarding the map.

Medical Examiner – Marilyn Rogers – Present

Committee was provided with the written and financial reports for January. Rogers stated she has included a line on the report to include the number of WFCAP (Medical Assistance) cases each month. There were no questions. Rogers explained that she billed two families of MA cases. Payment was received in full from one family and there is a payment plan for the other. Rogers informed the committee that Tracy Hamman has cleaned out an area in the heating/mechanical room for her to use as storage once she is issued a key. Committee was provided with the resolution to set medical examiner permit fees and to rescind resolution 2011-76. Rogers explained that resolution 2011-76 referred to an Intergovernmental Agreement with Columbia County that has since expired. Discussion was held regarding the resolution and the committee would like to add to the end of line #26 "with committee approval" with regard to the Medical Examiner waiving permit fees. **Motion by Grabarski to approve the resolution with the change to line #26 to indicate that permit fees may be waived at the Medical Examiner's discretion with committee approval, seconded by Kotlowski. Motion carried by unanimous vote. Nigh – Excused.**

Sheriff's Office – Sheriff Wollin and Chief Deputy Fahrenkrug – Present

Committee was provided with the animal control report and financial report for January. There were no questions. Committee was informed that the Sheriff's Office will be receiving a federal DOT grant for \$4,000. The equipment grant will be used to replace radar units. Wollin discussed the current vacancy in patrol and the upcoming vacancy in dispatch. There is advertising for eligibility lists at this time as the eligibility lists have expired. Committee was provided with a draft of the social host ordinance. Wollin stated that the ordinance has not been reviewed by Corporation Counsel yet so no action is needed at this time. Wollin explained the social host ordinance and how it will help with enforcement of underage drinking. The ordinance will be brought back next month for approval once Corporation Counsel has a chance to review it.

Motion by Eggebrecht to approve vouchers and monthly expense reports as presented, seconded by Kotlowski. Motion carried by unanimous vote. Nigh – Excused.

Identify upcoming agenda items: Child Support – Discuss and/or act on Lead Child Support Specialist job description and Sheriff's Office – Discuss and/or act on social host ordinance

Set next monthly meeting date as March 9, 2016 at 9:00 a.m. Chairman Allen stated he will not be present at the meeting in March.

Motion by Kotlowski to adjourn, seconded by Grabarski. Motion carried by unanimous vote. Nigh – Excused.
Meeting adjourned at 10:16 a.m.

P92

The jail tour took place after the meeting was adjourned. The tour started at approximately 10:20 a.m. and finished at 11:15 a.m. Those present for the jail tour were Chairman Allen, Supervisor Grabarski, Carol Collins, and Marilyn Rogers. The tour was led by Sheriff Wollin and Sgt. Martin. The areas visited in the jail tour this year were the front lobby, Huber office, Huber dorms, jail kitchen, jail laundry room, squad room, jail visitation, nurse's station, POD control, and dispatch.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Robert Grabarski
Secretary

ADAMS COUNTY
SAFETY COMMITTEE MINUTES
January 13, 2016 2:00 PM ROOM A160

1. The meeting was called to Order by Chair Pisellini at 2:00 p.m. Roll call: Tracy Hamman, Marcia Kaye, Pat Kotlowski, Paul Pisellini, Brenda Quinnell, Mark Rumpel. Also present: Thad Kubisiak, County Manager and Jessica Schroeder, WCMIC.
2. The meeting was properly noticed. Motion by Quinnell, seconded by Kotlowski, to approve the agenda. Motion carried by unanimous voice vote.
3. Motion by Kotlowski, seconded by Quinnell, to approve the Minutes from December 10, 2015. Motion carried by unanimous voice vote
4. There was no public participation, communications or other correspondence.
5. Mark Rumpel, MEUW Safety Coordinator, provided an update on projects and meetings and provided the 2015 Safety Coordinator Annual Report (handout 1) and a Report which indicated the strengths and weaknesses of the current safety program (handout 2). Discussion was held regarding Confined Space entry. Rumpel indicated right now we do not enter because there are no trained responders within the immediate area. Jane Gervais has been asked to submit a grant for training costs for County and possibly some of the surrounding municipalities. Schroeder mentioned training might be available through WCMIC as part of the service package provided to County.
6. Discussion and action on continued topics:
 - a. MSDS Online – online training scheduled for Monday, January 25, at 9:30 a.m. in A160
 - b. Multi-gas meter (Hwy, SW, Maintenance) – Equipment purchased and received. Rumpel did a 'cheat sheet' on how to use and wants to do training in groups.
 - c. Respirator fit testing – Obtained some pricing from surrounding communities. Will proceed with gathering more information.
7. Discuss and/or act on status of safety policies.
 - a. Office Safety Plan – still needs to be forwarded to Property Committee
 - b. Hazardous Communications Plan update – added changes to GHS labeling on SDS.
 - c. Ergonomics Program – new program for review – Questions on section 5.05, 5.09, and 5.12. Schroeder indicated she could help with ergonomic evaluations as part of the WCMIC program.
 - d. Power Industrial Trucks – annual review – no changes
 - e. Hazardous Energy Control – annual review – changes to equipment and procedures
 - f. General Safety Policies & Safe Work Practices – new program for review – Questions on sections 1.09, 1.15. Forms will be reviewed and try to incorporate with what the County is already using.
 - g. Fire Prevention Policy – new program for review – question regarding which vehicles have fire extinguishers in them and the frequency for which they are being inspected. Discussed County philosophy on having employees try to extinguish fires. – will update and get back to Committee for next meeting.
 - h. Tools & Equipment Policy – new program for review – Discussion on 13.04 – will update and

get back to Committee at next meeting.

8. Discuss and/or act on Online Safety Training – Kaye distributed handout of full Course list that is available through online training. To date assigned courses are Avoiding slips, trips & falls, blood borne pathogens, GHS – Hazard Communication, Office Safety, and Safe Use of Fire Extinguishers. Schroeder mentioned that WCMIC has Tool Box Talks that can be provided for those without computer access. Kaye mentioned perhaps they could coordinate topics and Departments could determine whether to use the online individual training or provide training as a group. Kaye mentioned the report showed that there are several department heads that had not taken any of the trainings to date.
9. Review of December worker's compensation claims – Although the number of claims are down the total cost incurred is up due to several major surgeries and injuries this year. Parks Department did not have any recordable injuries in 2015. Schroeder asked Committee reviews Liability claims as they were up in 2015. Discussion held and decided to look at this further in February.
10. Identify Possible Upcoming Agenda Items – Liability Claims
11. Set Next Meeting Date – February 10, 2016 at 2:00 p.m. in Room A160
12. Motion by Quinnell, seconded by Hamman, to Adjourn at 3:15 p.m. Motion carried by unanimous voice vote



Marcia Kaye, Recording Secretary

These minutes were approved by the Safety Committee on February 10, 2016

**ADAMS COUNTY
SAFETY COMMITTEE MINUTES
February 10, 2016 2:00 PM ROOM A160**

1. The meeting was called to Order by Chair Pisellini at 1:59 p.m. Roll call: Tracy Hamman, Marcia Kaye, Pat Kotlowski, Paul Pisellini, Mark Rumpel. Also present: Thad Kubisiak, County Manager and Ruth Hornadasch, HHS. Brenda Quinnell was excused.
2. The meeting was properly noticed. Motion by Kotlowski, seconded by Hamman, to approve the agenda. Motion carried by unanimous voice vote.
3. Motion by Hamman, seconded by Kotlowski, to approve the Minutes from January 13, 2016
Motion carried by unanimous voice vote
4. There was no public participation, communications or other correspondence.
5. Mark Rumpel, MEUW Safety Coordinator, provided an update on projects and meetings for the month of January (handout 1). Jane Gervais sent in a grant application for confined space training costs for County and possibly some of the surrounding municipalities. Rumpel will keep everyone up to date on the progress.
6. Discussion and action on continued topics:
 - a. MSDS Online – online training held. Solid Waste has offered to start entering information and setting up folders. Rumpel will confirm cost of acquiring one more license for Maintenance Department.
 - b. Multi-gas meter (Hwy, SW, Maintenance) – all set up and ready to go.
 - c. Respirator fit testing – Spoke with Sarah Grosshuesch. One public health nurse is trained to do the fit testing so Rumpel will see if they can do for other departments as well. Medical Evaluation can be done online by 3M for \$28.
7. Discuss and/or act on status of safety policies.
 - a. Office Safety Plan – Approved by Property Committee and added to “T” drive
 - b. Ergonomics Program – Revisions completed; Motion by Hamman, seconded by Kotlowski, to forward it to Property Committee. Motion carried by voice vote.
 - c. General Safety Policies & Safe Work Practices – Revisions completed; Motion by Hamman, seconded by Kotlowski, to forward it to Property Committee. Motion carried by voice vote.
 - d. Fire Prevention Policy – Revisions made: Motion by Hamman, seconded by Kotlowski, to forward it to Property Committee. Motion carried by voice vote.
 - e. Tools & Equipment Policy – Revisions made: Motion by Hamman, seconded by Kotlowski, to forward it to Property Committee. Motion carried by voice vote.
8. Review of January worker’s compensation claims and end of 2015 (Handout 2)– No claims in January but four reports of slips and falls during the snow storm a few weeks ago. Discussion was held regarding possibility of stairs. Suggested that employees walk to flatter path to the building so less opportunity to slip and fall.

9. Liability Claims – report was received just prior to meeting so will bring back to next months meeting after having an opportunity to look at it.
10. Possible Upcoming Agenda Items: Hearing and Fall Protection updates; MSDS license update; update on confined space grant; liability claims; incident forms; fit testing update.
11. Set Next Meeting Date – March 17, 2016 at 2:00 p.m. in Room A160
12. Motion by Hamman, seconded by Kotlowski, to Adjourn at 2:36 p.m. Motion carried by unanimous voice vote

Marcia Kaye
Marcia Kaye, Recording Secretary

These minutes have not yet been approved by the Safety Committee

UNAPPROVED

ADAMS COUNTY LANDFILL ADVISORY COMMITTEE

**MONDAY, DECEMBER 21, 2015, 7:00 P.M.
STRONGS PRAIRIE TOWN HALL**

Members Present: Dennis Erickson, Strongs Prairie Town Chair
Brenda Quinnell, SW Director/Recycling Coordinator
Kay Olson-Martz, Citizen Member
Larry Gasienica, Preston Town Representative

Others Present: Florence Johnson, SW Committee Chair
Larry Babcock, SW Committee Vice-Chair
Paul Pisellini, SW Committee Member
Thaddeus Kubisiak, County Manager
Bob Grabarski, County Board Member & Town Resident

CALL TO ORDER, ROLL CALL & APPROVAL OF AGENDA: The meeting of the Solid Waste Advisory Committee was called to order by Chair Dennis Erickson at 7:00 P.M. All Committee members were present.

There were no additions or changes to the agenda. *Motion by Olson-Martz, second by Gasienica, to approve the agenda as presented. All in favor. Motion carried.*

MINUTES: *Motion by Gasienica, second by Olson-Martz, to approve the minutes of the May 4, 2015 Advisory Committee Meeting as presented. All in favor. Motion carried.*

UPDATE ON OPERATIONS/SITE REPORT: Ms. Quinnell then reported on the following items:

SITE REPORT THROUGH NOVEMBER 2015

ADMINISTRATIVE: Director Quinnell continues to be busy in the new position and the office staff are mostly trained and working independently now. The Director has been working hard on Fixed Assets and Inventory reports.

RECYCLING: Recycling markets have continued to decline and prices remain lower, although this is the pattern when oil prices are low. Baled recyclables, scrap metals, tires, appliances, fluorescent bulbs, batteries, and waste oil/antifreeze are being shipped regularly. We have not been able to ship any glass, although it is not as much a problem for us as it is for other facilities. We continue to search for new markets and recently shipped a load of plastics to a new vendor. Electronics recycling, specifically the CRT glass, continues to be a challenge, but is manageable. The Recycling Manager attended a conference this fall where he made good contacts and learned of other markets. Recycling volumes are still exceeding required amounts and the reject materials are still very low. We continue to work on

improving the quality of the recyclables picked up comingled by sending letters and notifying customers via red tags and phone calls. An emphasis on capturing more recyclables at special events will be made in 2016 and a list has been compiled.

The Recycling Manager continues to do a great job researching new markets and potential revenues. We continue to contract with Nicolet for contracted labor and use the Community Programs/Huber for additional labor as available.

The Recycling Building will be getting a much-needed upgrade to the conveyor system in January. The expansion will bring the material off floor level and will allow up to three loads at a time, instead of just one.

REVENUES & TIPPAGE: 2015 Garbage tippage through November is 16 % higher than last year at this time due to the out-of-County waste being brought in. This number will fall off however after the first of the year when one of the contractors will begin taking his material elsewhere.

The Town of Jackson and Village of Coloma contracted curbside pickup continues to go smoothly. Letters were distributed this fall to the residents that needed reminding of limits or other rules. The City of Adams, Village of Friendship, and Dell Prairie waste continues to come here by Clark Disposal.

Since the beginning of the year there were 965 roll-off containers leased out to private citizens and contractors bringing in \$186,330, in revenue. This does not include the tippage.

2014 -- 999 containers = \$ 190,625
2013 - 978 containers = \$188,750
2012 - 1123 containers = \$168,450
2011 - 1200 containers = \$178,175

We have also had 1,619 town drop-off site container switch-outs so far in the year bringing in \$90,105.

2014 - 1,484 --\$86,530
2013 - 1,379 --\$80,210
2012 - 1,424 --\$77,020
2011 - 1,377 --\$80,180

The Ordinance requiring all waste from Adams County come to Adams County was being questioned but appears to now be going good with contractors submitting the permit fees for 2016. There is a new private hauler from the Rapids area that offers roll-off containers that is bringing waste here.

OUT-OF-COUNTY WASTE: \$546,455.65 in revenues has been seen so far in 2015 for out-of-county waste. Garbage tonnage from Out-of-County in 2015 is 12,375 Tons. Strongs Prairie will be paid .50 for each ton of waste brought in for any out-of-county waste each year over 5,000.

2014 – 10,947 Tons = \$508,961
 2013 – 4,644 Tons = \$278,666
 2012 – 2,160 Tons = \$176,169
 2011 – 1,575 Tons = \$127,637

The 2016 budget includes money for the Feasibility Study as required to determine if we are able and how much to expand. Monies for equipment purchases were also included. The County budget for 2016 includes only \$78,570 on the tax levy for Solid Waste, which is the same as last year. The Recycling Grant was decreased this year due to State Budget cuts, although there are currently Bills in the Senate and the Assembly to restore some of that funding.

INSPECTIONS: All landfill related inspections passed without violations or citations issued. Groundwater and gas monitoring again showed no problems associated with the wells.

LANDFILL IMPROVEMENTS: Some minor improvements were made to the office building and surrounding grounds. A Community Service worker painted offices, the floor was replaced upstairs, landscaping was performed around the building to improve drainage/safety, and the front window was replaced to improve visibility and energy efficiency.

LANDFILL CONSTRUCTION UPDATE: It has been a very busy year for cell construction – as busy as a landfill will ever be in one year according to the engineers and the DNR. The construction on the second half of Cell #4 was finally completed after struggling with weather-related delays in 2014, the Capping and Closure of Cells #1, 2 & partially 3 was completed in November, and the flare is being completed this month with installation of the equipment last week.

OTHER SPECIAL EVENTS: We will be holding a Clean Sweep and possible ½ Price Tire and Appliance Round-up this year on July 23, 2016.

OTHER: We will continue the summer hours of 8:00 AM to 12:00 noon on Saturdays as this seems to be going well. As a test we opened an extra weekend in October and again in November for yard waste disposal, but they were not well attended so will not try it again.

The Federal Property Program was affected by the State budget and has been down-sized to a direct purchase system, so we will no longer be moving equipment from Fort McCoy to Waunakee. Hank will continue to be a screener and other purchasers may hire us to move the equipment for them if they do not have the ability.

We have hired an auction company to assist us with selling old equipment, which has been going very well. To date we have sold 4 pieces of equipment (45 year old tractors, scrapers) and a set of tracks for \$30,780. We currently have five more items listed in the December auction.

The County has hired a new manager/administrator that is excited to be working with the landfill in maximizing the resources and minimizing the expenditures.

CONSIDERATIONS TO STRONGS PRAIRIE: Since the first of the year through December 20th, the citizens of Strongs Prairie have received the following at no charge:

2015 769.19 tons of garbage = \$36,151.93 (does not include the \$9999.47 of surcharge charged to you)
 14.98 tons of clean concrete = \$374.50
 47.13 tons of yard waste = \$1,885.20
 124.72 tons of brush = \$5,612.40
 26.21 tons of stumps = \$393.15
 Total consideration since the first of the year to Strongs Prairie as the host community for 2015 is \$44,417.18. This does NOT include the landfill employees servicing the drop-off site at no charge per our agreement.

2014 693.29 tons of garbage = \$41,597.40 (includes surcharge paid)
 8.61 tons of clean concrete = \$86.10
 29.6 tons of yard waste = \$1,182.40
 Total consideration since the first of the year to Strongs Prairie as the host community for 2014 is \$42,865.90. This does NOT include the landfill employees servicing the drop-off site at no charge per our agreement.

2013 745.6 tons of garbage = \$44,736.30
 40.61 tons of brush = \$1,827.45
 350.48 tons of clean concrete = \$3,504.80
 159.69 tons of stumps = \$2,395.35
 24.035 tons of yard waste = \$961.40
 Total consideration since the first of the year to Strongs Prairie as host community for 2013 is \$53,425.30. This does not include the "free service" at the drop-off site.

2012 876.04 tons of garbage = \$52,562.61
 82.42 tons of brush = \$3,709.90
 17.82 tons of clean concrete = \$445.50
 158.49 tons of stumps = \$2,377.35
 37.05 tons of yard waste \$1,481.80
 Total consideration since the first of the year to Strongs Prairie as host community for 2012 is \$60,576.16 plus the free service at the drop-off site.

2011 1,732.43 tons of garbage = \$81,424.21
 136.08 tons of brush worth \$6,123.60
 19.93 tons of yard waste worth \$797.20.
 Total consideration since the first of the year to Strongs Prairie for 2011 is **\$88,345.01**.

2010 922.92 tons of garbage worth \$43,377.
 70.54 tons of brush worth \$3,174.30
 15.09 tons of yard waste worth \$603.60
 Total consideration since the first of the year to Strongs Prairie for 2010 is **\$47,155.14.**

2009 681.41 tons of garbage worth \$33,457.23
 32.82 tons of brush worth \$1,312.80
 12.99 tons of yard waste worth \$454.65
 Total consideration since the first of the year to Strongs Prairie for **2009 is \$33,224.68.**

2008 588.2 tons of garbage, worth \$27,704.22
 66.53 tons of brush worth \$2,328.55
 15.08 tons of yard waste worth \$452.40
 Total consideration since the first of the year to Strongs Prairie for 2008 is **\$30,485.17.**

2007 1218.32 tons of garbage, worth \$48,732.80
 90.08 tons of brush worth \$2,765.50
 15.07 tons of yard waste worth \$376.75
 Total consideration since the first of the year to Strongs Prairie for 2007 is **\$51,732.80.**

2006 962.54 tons of garbage, worth \$38,501.60
 121.03 tons of brush worth \$4,236.05
 18.12 tons of yard waste worth \$453.00
 Total consideration since the first of the year to Strongs Prairie for 2006 is **\$43,190.65.**

END SITE REPORT

REQUEST TO EXCLUDE AND/OR LIMIT CONSTRUCTION AND DEMOLITION WASTE FROM FREE TIPPAGE: Quinnell distributed a hand-out of disposal quantities and averages of Strongs Prairie residential waste and construction/demolition (C&D) waste volumes for comparison. Quinnell reported that after the previous meeting's discussion, when she reviewed the procedures and numbers, she concluded that it would be too difficult to exclude only C&D waste.

REQUEST TO LIMIT WASTE FREE-TIPPAGE FROM RESIDENTS: Quinnell explained why she was requesting a limitation of all waste versus just C&D. She presented average pounds of current users and recent demolition jobs in the County. She explained why she felt a limit of 10,000 pounds a year was more than sufficient for an average household plus one average roofing/remodel job per year per household. A discussion was held. Some committee members requested more time and information before making a decision.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: In addition to the above items, the

Committee would like an update on mattress recycling, the Clean Sweep, and Tire and Appliance Round-up.

ADJOURNMENT/NEXT MEETING DATE: *Motion by Olson-Martz, second by Gasienica, to adjourn until February 15, 2016 at 7:00 at the Strongs Prairie Town Hall. All in favor; motion carried.*

The meeting adjourned at 9:25 p.m.

THESE MINUTES APPROVED BY THE COMMITTEE ON FEBRUARY 15, 2016

ADAMS COUNTY LANDFILL ADVISORY COMMITTEE

**MONDAY, FEBRUARY 15, 2016, 7:00 P.M.
STRONGS PRAIRIE TOWN HALL**

Members Present: Dennis Erickson, Strongs Prairie Town Chair
Brenda Quinnell, SW Director/Recycling Coordinator
Kay Olson-Martz, Strongs Prairie Citizen Member
Larry Gasienica, Preston Town Representative

Others Present: Florence Johnson, SW Committee Chair
Larry Babcock, SW Committee Vice-Chair

CALL TO ORDER, ROLL CALL & APPROVAL OF AGENDA: The meeting of the Solid Waste Advisory Committee was called to order by Chair Dennis Erickson at 7:00 P.M. All Committee members were present.

There were no additions or changes to the agenda. *Motion by Olson-Martz, second by Gasienica, to approve the agenda as presented. All in favor. Motion carried.*

MINUTES: *Motion by Olson-Martz, second by Gasienica, to approve the minutes of the December 21, 2015 Advisory Committee Meeting as presented. All in favor. Motion carried.*

UPDATE ON OPERATIONS/SITE REPORT: Ms. Quinnell noted that she did not prepare the full site report since it had only been a month. Quinnell distributed a report on out-of-county waste tippage amounts. Quinnell also distributed a summary of the Agreements and changes made throughout the years.

REQUEST TO LIMIT WASTE FROM FREE TIPPAGE FROM RESIDENTS: Quinnell distributed several sheets of information, including: a summary of sample waste amounts of Strongs Prairie residents that use the landfill, average remodel/construction jobs, and average demolition jobs; detailed list of the Strongs Prairie resident examples used in the summary; the list used to ascertain the average for remodel/construction jobs that was presented at the last meeting, and a detailed list of examples of demolition jobs from the last few years that better explained the type and magnitude of demolition. Quinnell used this information to explain why she believes the request to limit waste to 10,000 pounds per year per parcel would be reasonable and not affect the majority of the residents. She explained that residents bring in an average of 2487 pounds of household waste and the average construction tippage is 6105 pounds, with a combined total of 8592 pounds – well below the 10,000 pound requested limit. Considering that most households would not be remodeling, roofing or having new construction every year, this limit would not affect most residents. However, since the average demolition job is 48,515 pounds, these types of jobs cost the county in lost revenue and costs the Township in the environmental fee. By imposing a limit of free tippage, this would hopefully also help prevent abuse and encourage better separation of materials. Quinnell explained that when it is free, contractors don't typically take as much care to remove concrete, dirt and metals from the loads because it doesn't cost them anything to dispose of it, but is quicker and easier to not separate

these materials. After much discussion it was recommended that Quinnell attend the Town's Annual meeting on April 19, 2016 to explain the request.

UPDATE ON MATTRESS RECYCLING: Quinnell reported that she recently again spoke with the company that recycles mattresses but she does not feel that it is feasible at this time. She is concerned with how it would affect the town drop off centers and fears that more mattresses would end up in the ditches and back roads.

CLEAN SWEEP/TIRE & APPLIANCE ROUND-UP: Quinnell reported that the Clean Sweep and Tire & Appliance Round Up will be held on July 23, 2016. She will be discussing with the Solid Waste Committee the tire disposal but will be recommending that car and light truck tires will be half-price, while heavy truck and tractor tires will be at the normal rate. This is the first year of the round-up since the changes in prices. She plans to continue as in the past few years that large loads will be required to pay disposal by weight.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: It was decided that the Mattress Recycling and Clean Sweep did not have to be on the agenda next meeting. Quinnell had an inquiry to lease a small parcel of land for cropland, so that will be placed on the next agenda.

ADJOURNMENT/NEXT MEETING DATE: *Motion by Olson-Martz, second by Gasienica, to adjourn until May 16, 2016 at 7:00 p.m. at the Strongs Prairie Town Hall. All in favor; motion carried.*

The meeting adjourned at 9:00 p.m.

Respectfully submitted, Brenda Quinnell, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 506

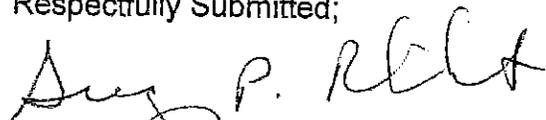
Report for the month of January, 2016

The 2016 Project in Dell Prairie, New Haven, Jackson and Springville is continuing. We are finding about the normal amount of missing witnesses with no corners missing to date.

I will be attending the County Surveyor's Meeting on Friday March 4th.

I am continuing to respond to queries from the public and perform the duties of my office.

Respectfully Submitted;



Gregory P. Rhinehart,
Adams County Surveyor

3/2/2016

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
 P.O. BOX 187, FRIENDSHIP, WI 53934
 (608) 339-4226

SUMMARY OF ACCOUNTS 2016

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,900.00	\$25,500.00	\$ 300.00
JANUARY	325.00	6,051.41	100.00
Balance	\$3,575.00	\$19,448.59	\$ 200.00
FEBRUARY	325.00		
Balance	\$3,250.00	\$19,448.59	\$ 200.00
MARCH			
Balance			
APRIL			
Balance			
MAY			
Balance			
JUNE			
Balance			
JULY			
Balance			
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total			