

ADAMS COUNTY BOARD OF SUPERVISORS MEETING

Adams County Board Room, December 18, 2012 6:00 p.m. or immediately following closed session

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of November 20, 2012 minutes
8. Public Participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint six (6) Supervisors to approve claims Kotlowski, Licitar, Miller, Morgan, Pisellini and Roekle.
10. **Claims:** None
11. **Correspondence:** Received a petition of 508 names from Marilyn Rogers "To Sever the Unnecessary Columbia County contract". November 2012 newsletter from Chamber of Commerce.
12. **Appointments:**
13. **Unfinished Business:**
14. **Reports and Presentations:**
  - A. Miscellaneous:
    - Administrative Coordinator/Director of Finance report
    - Daric Smith, RIDC

15. Review Committee Minutes			
Admin & Fin 10/8, 11/9 Airport 11/5 Board of Adjust 10/17 County Board 10/4, 11/20	County Board (Public Hearing) 11/20 Executive 11/13 Highway 11/8 Land & Water 11/1, 11/6	Parks 11/6 P & Z 11/7 Property 11/5 PS & J 10/10, 11/14	Solid Waste 10/8, 11/14 Surveyor 12/3 UW Ext 10/9

16. **Resolutions:**
  - Res. #106:** Enter into an Intergovernmental Agreement for Columbia County to provide Medical Examiner services to Adams County for fiscal year 2013.
  - Res. #107:** To amend the Adams County Employee Handbook as follows: Chapter 3, Section 12 – Outside Employment; Chapter 6, Section 8 – Bereavement Leave; and Chapter 8, Section 1.03 – Meals Reimbursement
  - Res. #108:** To recognize Dianna Helmrick's retirement and honor her 29 years of service to Adams County.
  - Res. #109:** To recognize Mary Ann Bays' retirement and honor her 16 years of service to Adams County.
  - Res. #110:** To Sell County Advertised Tax Foreclosure Property-Tax No. 10-1177.
  - Res. #111:** To Sell County Advertised Tax Foreclosure Property-Tax No. 2-1748.
  - Res. #112:** To support continuation of state and federal funding for the Grazing Lands Conservation Initiative (GLCI).
  - Res. #113:** To support the proposal by the Wisconsin Lakes Partnership to include in the 2013-2015 State Budget, funds for the control of Aquatic Invasive Species in Inland Waters, by expanding the partnership of Rural Conservation and Development Councils with the Wisconsin Department of Natural Resources.
  - Res. #114:** Resolution establishing a one time 2012 pay increase for certain Adams County Employee : and establish a pay freeze.

18. **Ordinance:**
  - Ord. #10:** To rezone a portion of a parcel of land to reflect that the following described portion of a parcel (4.5 acres) be changed from an A-1 Exclusive Agriculture District to an R2 Rural Residential District

Property located in the SE ¼, SE ¼, Section 23, Township 16 North, Range 6 East, Lot 1 of CSM 2261 on 8<sup>th</sup> Court, Town of Easton, Adams County, Wisconsin.

**Ord. #11:** To rezone a portion of property (2 acres) to be changed from a Conservancy District to a Recreation/Residential District, Property (1 acre) located in the NE ¼, NW ¼, Section 20, Township 18 North, Range 5 East, on Cumberland Avenue, Town of Strongs Prairie, Adams County, Wisconsin.

**Ord. #12:** To rezone a portion of a parcel, changed from an A1-15 Exclusive Agriculture District to an R1-LL Single Family Residential District, Property (2 acres) located in the SW ¼, SE & SE ¼, SE ¼, Section 17, Township 14 North, Range 7 East, Town of New Haven, Adams County, Wisconsin.

**Ord. #13:** To rezone a portion of a parcel, changed from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District, Properties (5 acres) located in the SW ¼, SE ¼, Section 9, Township 14 North, Range 7 East, at 446 and 448 Gillette Avenue, Town of New Haven, Adams County, Wisconsin.

**Ord. #14:** To rezone a portion of a parcel of land, changed from an A1-15 Exclusive Agriculture District to an A3 Secondary Agriculture District, Property (1.25 acres) located in the SE ¼, NE ¼, Section 14, Township 15 North, Range 6 East, Town of Springville, Adams County, Wisconsin. (Property will be combined by Certified Survey with adjacent property to meet the minimum 5 acre requirement for A3)

19. **Denials:**

**Den. #01:** Property (1.99 acres) located in the SW ¼, SE ¼, Section 35, Township 18 North, Range 6 East, Lot 1 of CSM 3381 at 838 County Trunk J, Town of Preston, Adams County, Wisconsin, the Adams County Planning and Zoning Committee recommends denial of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors.

20. **Petition:** None

21. Approve Claims

22. Approve Per Diem and Mileage

23. Motion for County Clerk to correct errors

24. Set next meeting date

25. Adjournment.

REMINDER

Closed Session December 18, 2012 at 5:30 p.m.

STRATIG PLANNING DECEMBER 20, 2012 at 1:00 PM in COUNTY BOARD ROOM



## **INTERGOVERNMENTAL AGREEMENT FOR COLUMBIA COUNTY TO PROVIDE MEDICAL EXAMINER SERVICES TO ADAMS COUNTY**

Columbia County and Adams County make this Agreement to provide the services of the Columbia County Medical Examiner to Adams County under Secs. 59.34 and 59.38, Wis. Stats.

The terms of this Agreement are as follows:

1. **SERVICES.** The Columbia County Medical Examiner, in accordance with all pertinent State statutes and County policies, will oversee all aspects of death investigations in Adams County. This includes but is not limited to ordering autopsies, obtaining transportation to autopsy, cremation permits, and signing death certificates.

Adams County shall provide 24-hour per day, 7 day per week coverage with staff appointed to the Adams County Medical Examiner's Office and agrees to have suitable back up coverage at all times during the period of this Agreement. The Columbia County Medical Examiner or Assistant Medical Examiners will attempt to be available for additional forensic investigation to assist the Adams County Chief Deputy and/or Assistant Medical Examiners in those situations in which the Columbia County Medical Examiner determines that such assistance is warranted.

2. **DEPUTIES.** The Columbia County Medical Examiner will appoint, supervise, and direct any chief Deputy or Assistant Medical Examiners that handle Adams County death investigations. These "Deputies" and "Assistants" shall act with the same authority as the Medical Examiner as statutorily defined. Any/all Deputies and Assistants appointed by the Columbia County Medical Examiner must be approved by the Adams County Public Safety and Judiciary Committee, will be employees of Adams County, and shall be paid according to the policies established by the Adams County Board of Supervisors in accordance with a signed Memorandum of Understanding. All appointed Deputies and Assistants shall attain American Board of Medicolegal Death Investigation (ABMDI) certification, in accordance with training requirements mandated and regulated by ABMDI.

3. **POLICY AND PROCEDURE.** The Columbia County Medical Examiner's Office shall issue standards, directives, protocols, and procedures for the Deputies and Assistants to follow when handling death investigations. Any breach of established standards, directives, protocols, and procedures shall be subject to investigation, and may result in disciplinary action including termination of a signed MOU.

4. **PERMIT FEES.** For deaths of Adams County residents, the Medical Examiner's Office shall charge the following rates:

<b>Services</b>	<b>Effective 2013</b>
Death Certificate Signing Fee	\$90.00
Morgue Fees	
Storage (After 24 Hours)	\$25.00 per day
Autopsy Materials	\$100.00/case
Donation Facility Fee	\$100.00/case (reimbursed by donation organization)
Cremation Fee	\$110.00
Disinterment Fee	\$100.00
Removal Fee	\$200.00
Records Request (\$1.00 per page)	\$1.00 per page
Postage	Actual
Photographs	\$3.00 per print
Digital Photographs	50 each + cost of CD
Private Autopsy	\$2,200.00

Adams County shall receive any proposed change in the above rates from the Columbia County Medical Examiner during the term of this Agreement.

Adams County shall also be responsible for payment for any services beyond those customary for a usual case, such as consultation fees, laboratory services beyond those provided by the State of Wisconsin Laboratory of Hygiene, and the Wisconsin Crime Laboratory.

Remaining charges authorized by State Statute will be charged at the Columbia County rate. Such charges shall be billed and collected by the Adams County Medical Examiner's Office and dispersed with proper invoices to the Adams County Finance Department for proper payment. Adams County will not be billed for documents requested for the purposes of law enforcement investigation or litigation by the District Attorney's Office.

5. **DUTIES.** The Columbia County Medical Examiner and appointed Deputies and Assistants shall perform the duties set forth in Secs. 59.34, 59.38, 69.18, and Chapter 979, Wis. Stats.

6. **INSURANCE.** Adams County will maintain policies of comprehensive professional liability insurance for any Adams County employees of the Medical Examiner's Office, while performing services for Adams County.

7. **COMPENSATION.** Adams County will pay the sum of Twenty Thousand Dollars (\$20,000.00) to Columbia County for the services provided under this Agreement. Such payment shall be made in a single lump sum by not later than January 31, 2013. Columbia

County employees shall not receive any direct compensation from Adams County for any services provided under this Agreement.

8. **EQUIPMENT.** All current and future equipment issued to the Adams County Medical Examiner's Office by Adams County will be inventoried, documented and remain the property of the Adams County Medical Examiner's Office.

9. **CHANGE OF MEDICAL EXAMINER.** This Agreement may be terminated by Adams County if there is a change in the Columbia County Medical Examiner. If deemed reasonable in such a case, Adams County shall provide three (3) months' prior written notice to Columbia County.

10. **TERMINATION OF AGREEMENT.** Either Adams County or Columbia County may terminate this Agreement without cause with ninety (90) days prior written notice of termination to the other County. Failure to comply with the terms of this Agreement may result in termination. Notice of any breach of this Agreement shall be provided to the party in breach at the address provided in the NOTICE section of this Agreement. The party in breach of this Agreement shall have seven (7) days from receipt of notice, or any other term to which the parties mutually agree to in writing, to remedy such breach. Failure to remedy such breach within the specified time period will result in termination of this Agreement. Any waiver by either of the parties of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other, or further, breach.

11. **REVIEW OF AGREEMENT.** This Agreement shall be reviewed as part of the respective Columbia County and Adams County 2014 budget processes.

12. **TERM.** This Agreement shall be effective for a single one (1) year term commencing on January 1, 2013, through December 31, 2013. Any future terms will require the prior approval of the Columbia County and Adams County Board of Supervisors and the execution of a new written Agreement or an Addendum to this Agreement.

13. **STANDARD OF CARE.** The same degree of care, skill, and diligence shall be exercised in the performance of these services as is ordinarily possessed and exercised by a member of the same profession, currently practicing, under similar circumstances in accordance with the standards of National Association of Medical Examiner's (NAME), Wisconsin Coroner's and Medical Examiner's Associations (WCMEA) practice and ethical guidelines, and the standards of ABMDI.

14. **GOVERNING LAW, JURISDICTION AND VENUE.** This Agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

15. **NOTICES.** Any notice required by this Agreement shall be made in writing to the addresses specified below:

Columbia County  
Columbia County Board Chair  
400 DeWitt Street  
Portage, WI 53901

With a Copy to:  
Columbia County Clerk  
400 DeWitt Street  
Portage, WI 59301

Adams County:  
Adams County Board Chair  
400 Main Street  
Friendship, WI 53934

With a Copy to:  
Adams County Corporation Counsel  
400 Main Street  
P.O. Box 450  
Friendship, WI 53934

Nothing contained in this Section shall be construed to restrict the transmission of routine communications between representatives of the parties.

16. **SEVERABILITY.** The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement and the balance of this Agreement shall be construed and enforced as if it did not contain the particular portion or provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

17. **INTEGRATION.** This Agreement represents the entire agreement between the parties and supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement.

18. **MULTIPLE ORIGINALS.** This Agreement may be executed in multiple originals, each of which together shall constitute a single Agreement.

19. **CAPTIONS.** The parties agree that in this Agreement, captions are used for convenience only and shall not be used in interpreting or construing this Agreement.

20. **STATUTORY PROTECTIONS.** It is agreed by the parties that nothing in this Agreement, including but not limited to indemnification and hold harmless clauses, shall in any way constitute a waiver on the part of either County of any immunity, liability, limitation or other protection available to either County under any applicable statute or other law. To the extent that any provision of this Agreement is found by any court of competent jurisdiction to conflict with any such legal protection, then whichever protections, either statutory or contractual, provide a greater benefit to either County, shall apply, unless the County elects otherwise.

21. **COMPLIANCE WITH LAWS.** The parties agree to comply with all applicable Federal, State and local codes, regulations, standards, ordinances, and other laws.

22. **AUTHORITY TO ENTER CONTRACT.** By signing this Agreement, the parties are acknowledging that they have the proper authority to bind their respective County to the terms of this Agreement.

**COLUMBIA COUNTY, WISCONSIN**

By: \_\_\_\_\_  
County Board Chair

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
County Clerk

Dated: \_\_\_\_\_

**ADAMS COUNTY, WISCONSIN**

By: \_\_\_\_\_  
County Board Chair

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
County Clerk

Dated: \_\_\_\_\_



45 **ADDENDUM TO RESOLUTION \_\_\_\_\_-2012**

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47 *\*These items do not change anything in current Handbook, only provides further clarification/transparency*

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49 **CHAPTER 3 SECTION 12 – OUTSIDE EMPLOYMENT**

50  
51 12.01 The County does not prohibit employees from accepting outside employment or following  
52 economic pursuits that do not interfere or conflict with the full and faithful discharge of  
53 their duties with the County. Employees shall not engage in outside employment which  
54 may tend to impair their independence of judgment, and shall not engage in outside  
55 employment which is unlawful or contrary to the County Ethics Ordinance. Outside  
56 employment is prohibited if it would affect the employee’s ability to perform County  
57 duties or responsibilities.

58 12.02 An employee must notify their Department Head, using the Outside Employment Form,  
59 of their desire to seek outside employment. The Department Head must grant permission  
60 in writing before the employee may begin to work at the outside employment, and the  
61 signed form will be forwarded to the Personnel Department for inclusion in the employee  
62 personnel file. Department Heads must seek the written approval of the Administrative  
63 Coordinator/Director of Finance before engaging in outside employment.

64 12.03 If the County determines that an employee’s outside work interferes with performance or  
65 the ability to meet the requirements of the County, the employee may be asked to  
66 terminate the outside employment if they wish to remain with Adams County. Employees  
67 are not allowed to conduct business related to outside employment while on County paid  
68 time, nor is an employee permitted to use County equipment or supplies in the  
69 performance of outside employment duties. Employees are prohibited from working at an  
70 outside job while on a leave of absence from the County.

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72 **CHAPTER 6. LEAVES OF ABSENCE**

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74 **SECTION 8 – BEREAVEMENT LEAVE**

75 8.03 Additional bereavement leave may be requested when necessitated by factors such as the  
76 location, date and time of the funeral and other facts specific to the deceased and the  
77 funeral and/or family arrangements. If additional time is required beyond the times  
78 specified above, such additional leave shall be taken and deducted from the employee’s  
79 accrued vacation, comp time, or floating holiday, depending on the circumstances.  
80 Employees should obtain authorization for additional leave in writing from their  
81 individual supervisor and/or department head prior to use of the leave.

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83 8.04 The County may require verification of bereavement leave requests.

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85 **CHAPTER 8. – EXPENSE POLICIES**

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87 **SECTION 1.03 C. Meals**

88 3. Per IRS regulations, reimbursement for meals is taxable income, unless  
89 the meal is a result of the employee traveling away from home overnight or  
90 that travel is long enough that they require substantial “sleep or rest.”









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3 **RESOLUTION 2012 - 112**

4 **RESOLUTION TO SUPPORT CONTINUED STATE AND FEDERAL FUNDING**  
5 **FOR THE GRAZING LANDS CONSERVATION INITIATIVE (GLCI)**

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7 **INTRODUCED BY:** Land & Water Conservation Committee

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10 **INTENT & SYNOPSIS:** To support continuation of state and federal funding for  
11 the Grazing Lands Conservation Initiative (GLCI).

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14 **FISCAL NOTE:** None.

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17 **WHEREAS:** Managed Intensive Rotational Grazing is a sustainable farming  
18 method in which cattle, poultry, sheep, pigs or other livestock graze through  
19 paddocks of high-quality legumes and grasses in controlled rotational cycles of  
20 pasture harvest, then rest and regrow; and

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23 **WHEREAS:** This practice is an environmentally sustainable practice, protecting  
24 soil and water, reducing the use of fossil fuels and synthetic inputs, sequestering  
25 carbon, encouraging plant biodiversity and creating wildlife habitat; and

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28 **WHEREAS:** Managed Intensive Rotational Grazing helps build a strong rural  
29 economy, saving farms money and improving farm profitability; and

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32 **WHEREAS:** the needs of many plant, animal and insect species are met or  
33 enhanced by the land use practice of managed grazing because it mimics natural  
34 prairie ecosystems and creates habitat for native species; and

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37 **WHEREAS:** an established network of grazing specialists, support staff, agency  
38 partnership and strong relationships with the agricultural community currently  
39 exist and are greatly enhanced by the Grazing Lands Conservation Initiative; and

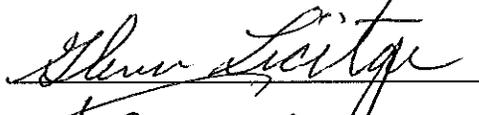
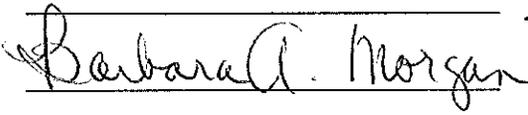
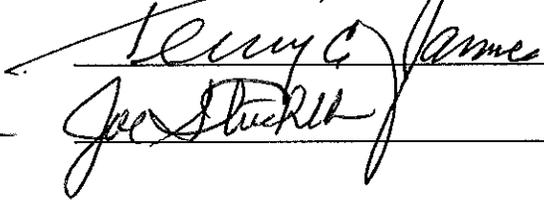
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42 **WHEREAS:** services currently offered, such as educational opportunities,  
43 support groups, pasture walks, conferences and other established events and  
44 opportunities that serve a valuable role in the transition and effective  
45 management of existing grazing operations throughout Wisconsin are at risk of  
46 being greatly reduced or eliminated if funding for GLCI is no longer available.

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49 **NOW THEREFORE, BE IT RESOLVED:** That the Adams County Board of  
50 Supervisors hereby approves support for the continuation of state and federal  
51 funding for the Grazing Lands Conservation Initiative; and

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53 **BE IT FURTHER RESOLVED:** That a copy of this Resolution be sent to the  
54 Governor of Wisconsin, the Secretary of the Department of Agriculture, Trade  
55 and Consumer Protection, and to all state and federal representatives for  
56 Wisconsin.

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59 Recommended for adoption by the Land & Water Conservation Committee this  
60 10<sup>th</sup> day of December, 2012

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70 Adopted \_\_\_\_\_  
71 Defeated \_\_\_\_\_ by the Adams County Board of Supervisors this  
72 Tabled \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.  
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77 County Board Chair County Clerk

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**RESOLUTION** 2012 - 113

**RESOLUTION TO SUPPORT 2013-2015 PROPOSAL OF WISCONSIN  
LAKES PARTNERSHIP FOR CONTROL OF AQUATIC INVASIVE SPECIES  
IN INLAND WATERS**

**INTRODUCED BY:** Land & Water Conservation Committee

**INTENT & SYNOPSIS:** To support the proposal by the Wisconsin Lakes Partnership to include in the 2013-2015 State Budget, funds for the control of Aquatic Invasive Species in Inland Waters, by expanding the partnership of Rural Conservation and Development Councils with the Wisconsin Department of Natural Resources.

**FISCAL NOTE:** None.

**WHEREAS:** The protection of lake and river watersheds and reasonable lake and river use activities are paramount in the protection of water quality and natural ecosystems of the lakes; and

**WHEREAS:** Aquatic invasive species are a growing threat to our lakes and rivers, however, citizen education and training can substantially help reduce this threat; and

**WHEREAS:** Rural Conservation & Development Councils (RC&D) in Wisconsin have established themselves as valuable partners in the education, prevention and control of Aquatic Invasive Species; and

**WHEREAS:** The RC&D Councils work with state, federal, county and local agencies and organizations in partnership to achieve large program goals with small program budgets; and

**WHEREAS:** Wisconsin RC&D Councils are independent, non-profit 501(c)3 organizations, with experience in sound fiscal administration of grants and contracts; and

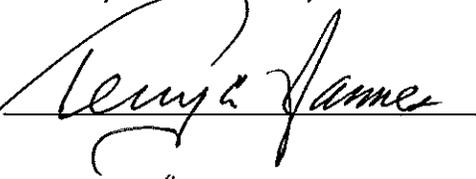
**WHEREAS:** The proposal of the Wisconsin Lakes Partnership to include some funding in the 2013-2015 Wisconsin State Budget to strengthen and expand partnerships with RC & D Councils, would benefit the fight against Aquatic Invasive Species.

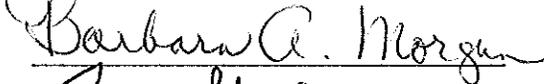
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**NOW THEREFORE, BE IT RESOLVED:** That the Adams County Board of Supervisors hereby approves support for the proposal by the Wisconsin Lake Partnership to include funding in the 2013-2015 Wisconsin State Budget for strengthening and expanding partnership with Wisconsin RC & D Councils in the fight against Aquatic Invasive Species.

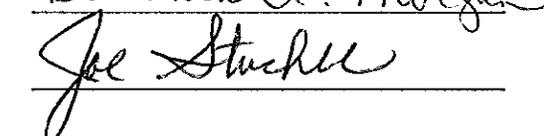
**BE IT FURTHER RESOLVED:** That a copy of this Resolution be sent to the Governor of Wisconsin, the Secretary of the Wisconsin Department of Natural Resources, and all members of the Wisconsin Assembly and Senate.

Recommended for adoption by the Land & Water Conservation Committee this 10<sup>th</sup> day of December, 2012

  
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Adopted \_\_\_\_\_  
Defeated \_\_\_\_\_ by the Adams County Board of Supervisors this  
Tabled \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
County Board Chair

\_\_\_\_\_  
County Clerk



AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of Easton on December 21, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On August 30, 2012 Richard Malsch petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel of land (4.5 acres) in the Town of Easton, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on December 5, 2012, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the following described portion of a parcel (4.5 acres) be changed from an A-1 Exclusive Agriculture District to an R2 Rural Residential District.

Property located in the SE ¼, SE ¼, Section 23, Township 16 North, Range 6 East, Lot 1 of CSM 2261 on 8<sup>th</sup> Court, Town of Easton, Adams County, Wisconsin.

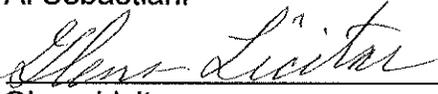
Published in the Times Reporter, the official newspaper of Adams County, on the \_\_\_\_\_ day of December, 2012.

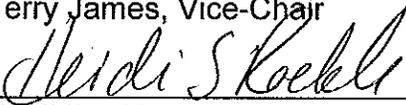
Recommended for enactment by the Adams County Planning and Zoning Committee on this 5<sup>th</sup> day of December, 2012.

  
\_\_\_\_\_  
Joe Stuchlak, Chair

  
\_\_\_\_\_  
Al Sebastiani

\_\_\_\_\_  
Terry James, Vice-Chair

  
\_\_\_\_\_  
Glenn Licitar

  
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Heidi Roekle

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Barb Morgan

\_\_\_\_\_  
Randy Theisen

Enacted \_\_\_\_\_  
Defeated \_\_\_\_\_ by the Adams County Board of Supervisors  
Tabled \_\_\_\_\_ this \_\_\_\_\_ day of December, 2012

\_\_\_\_\_  
John West, Board Chair

\_\_\_\_\_  
Cindy Phillippi, County Clerk

PRELIMINARY

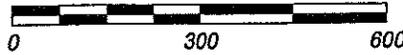
CERTIFIED SURVEY MAP  
NO. \_\_\_\_\_



**BIRRENKOTT  
SURVEYING, INC.**

P.O. Box 237  
1677 N. Bristol Street  
Sun Prairie, WI. 53590  
Phone (608) 837-7463  
Fax (608) 837-1081

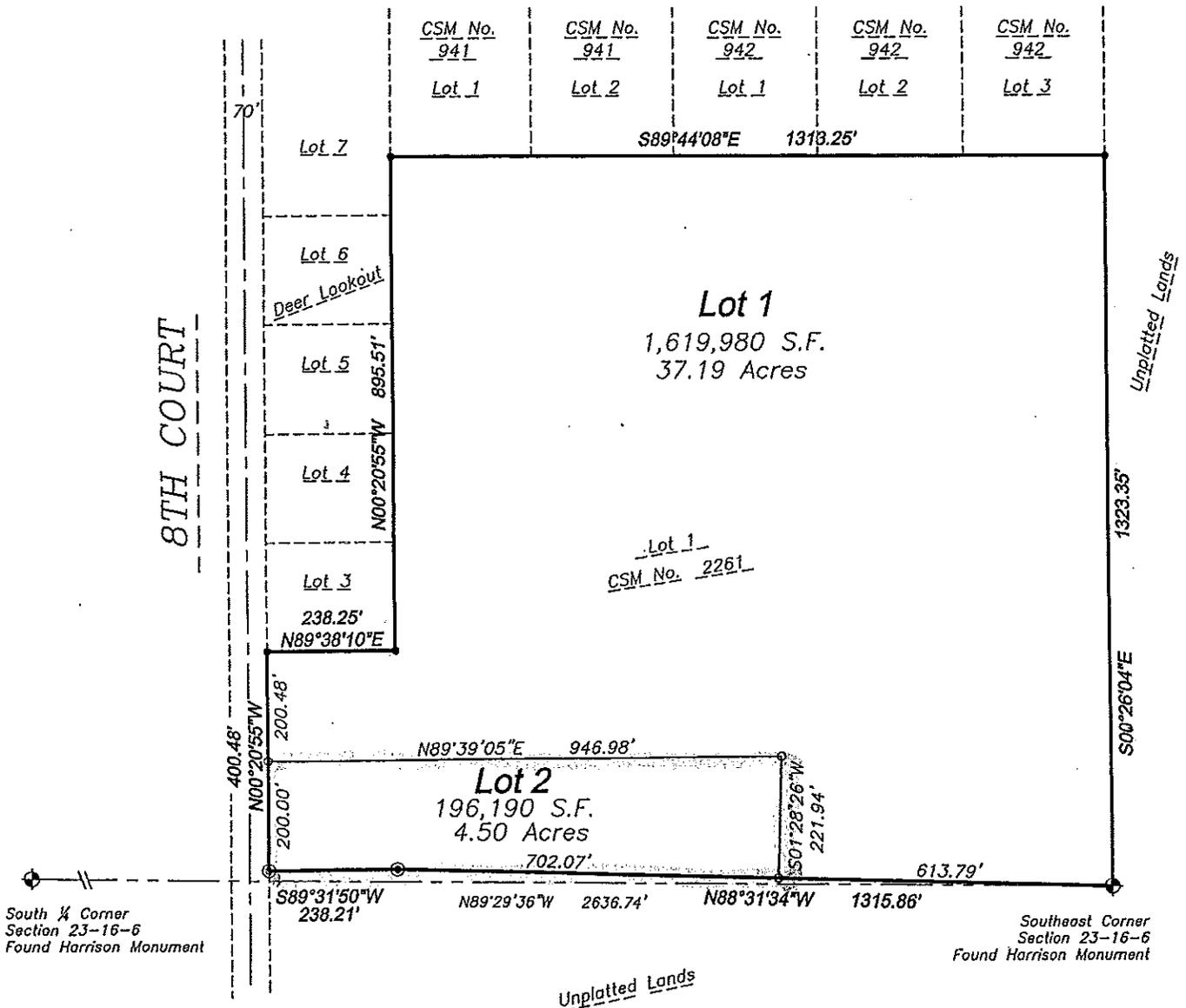
A Redivision of Lot 1, Certified Survey Map No. 2261, located in the Southeast 1/4 of the Southeast 1/4 and the Southwest 1/4 of the Southeast 1/4, all in Section 23, T16N, R6E, Town of Easton, Adams County, Wisconsin.



Scale: 1" = 300'

Legend:

- = Found 1" Iron Pipe
- ⊙ = Found 2" Iron Pipe
- ⊙ = Found 3/4" Iron Bar
- = Set 1"x24" Iron Pipe  
Min. Wght. 1.13 Lbs/ft





## PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE  
FRIENDSHIP, WI 53934  
PHONE: 608-339-4222  
[www.co.adams.wi.gov](http://www.co.adams.wi.gov)

ADAMS COUNTY PLANNING & ZONING COMMITTEE  
December 5, 2012 – Room A260 -Courthouse  
Friendship, WI 53934 –10:00 A.M.

Richard L. Malsch – Rezoning request of a portion of a parcel (1.09 acres) from an A1 Exclusive Agriculture District to an R1 Single Family Residential District of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the SE ¼, SE ¼, Section 23, Township 16 North, Range 6 East, Lot 1 of CSM 2261 on 8<sup>th</sup> Court, Town of Easton, Adams County, Wisconsin.

Appearing for with testimony: Richard Malsch.

Appearing without testimony: Lynda Bula.

Correspondence: Notification from the Town of Easton with no objections, but must have a lot of 4.5 acres minimum. Telephone call from Joanne Goth and Donald & Sharon Gondek with no objections. Telephone call from Ms. Gamroth objecting because when she rezoned, the Town would not approve less than a 5 acre parcel. Charles Magneson objects-does not want parcel split into small pieces.

Disposition: Al Sebastiani made a motion to recommend enactment of the zoning change, but to an R2 Single Rural Residential District instead of the R1 Single Family Residential District as requested and forward that recommendation on the above-described property, to the County Board for final action. Glenn Licitar seconded the motion. Roll Call Vote: 5 -Yes. Motion carried.

**AMENDMENT OF ADAMS COUNTY SHORELAND PROTECTION ORDINANCE**

WHEREAS: The Adams County Board of Supervisors adopted the Adams County Shoreland Protection Ordinance on December 14, 1970, with an effective date of January 1, 1971, pursuant to the authorization contained in Section 59.692 of the Wisconsin Statutes, and was revised on June 21, 2011 as the Adams County Shoreland Wetland and Habitat Protection Ordinance and revised on August 3, 2011, with an effective date of August 24, 2011, and

WHEREAS: On October 5, 2012, David L. Keach, owner, petitioned the Adams County Board of Supervisors to amend the Shoreland Protection Ordinance to rezone a portion of property (2 Acres) in the Town of Strongs Prairie, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on December 5, 2012, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

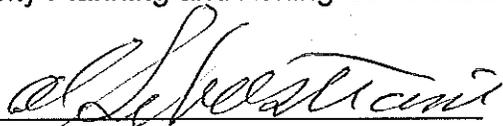
Zoning Change. The Adams County Shoreland Protection Ordinance, Ordinance No. 14-2011, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from a Conservancy District to a Recreational/Residential District.

Property ( 1 acre ) located in the NE ¼, NW ¼, Section 20, Township 18 North, Range 5 East, on Cumberland Avenue, Town of Strongs Prairie, Adams County, Wisconsin. (See Attachment)

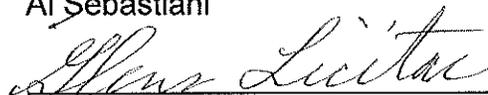
Published in the Times-Reporter, the official newspaper of Adams County, on the \_\_\_\_\_ day of December, 2012.

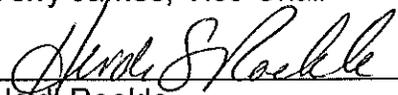
Recommended for enactment by the Adams County Planning and Zoning Committee on this 5<sup>th</sup> day of December, 2012.

  
\_\_\_\_\_  
Joe Stuchlak, Chair

  
\_\_\_\_\_  
Al Sebastiani

\_\_\_\_\_  
Terry James, Vice-Chair

  
\_\_\_\_\_  
Glenn Licitar

  
\_\_\_\_\_  
Heidi Roekle

\_\_\_\_\_  
Barb Morgan

\_\_\_\_\_  
Randy Theisen

Enacted \_\_\_\_\_  
Defeated \_\_\_\_\_ by the Adams County Board of Supervisors  
Tabled \_\_\_\_\_ this \_\_\_\_\_ day of December, 2012

\_\_\_\_\_  
John West, Board Chair

\_\_\_\_\_  
Cindy Phillippi, County Clerk



**PLANNING AND ZONING DEPARTMENT**

P.O. BOX 187, COURTHOUSE  
FRIENDSHIP, WI 53934  
PHONE: 608-339-4222  
[www.co.adams.wi.gov](http://www.co.adams.wi.gov)

**KEACH ATTACHMENT**

Randy Theisen made a motion grant the rezoning with a decrease in area to 1 acre, with the south boundary of that one acre to be at the peak of the ridge and progressing to the north towards the road.(Cumberland Avenue) Heidi Roekle seconded the motion. Roll Call Vote: 5 – Yes. Motion carried.



## PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE  
FRIENDSHIP, WI 53934  
PHONE: 608-339-4222  
[www.co.adams.wi.gov](http://www.co.adams.wi.gov)

ADAMS COUNTY PLANNING & ZONING COMMITTEE  
December 5, 2012 – Room A260 -Courthouse  
Friendship, WI 53934 –10:00 A.M..

David L. Keach – Rezoning request of a portion of a parcel (2 acres) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland, Wetland and Habitat Protection Ordinance to allow the construction of a residence on property located in the NE ¼, NW ¼, Section 20, Township 18 North, Range 5 East, on Cumberland Avenue, Town of Strongs Prairie, Adams County, Wisconsin.

Appearing for with testimony: David Keach, owner.

Appearing against: None.

Correspondence: Notification from the Town of Strongs Prairie with no objections. Email from DNR with no objections as long as for minimum area, will not result in adverse impact, no filling in wetlands. Letter from David Jensen with no objections.

On -site @ 9:00 A.M

Disposition: Upon completion and review of the Committee Findings checklist and based on a total score of 242, with an average score of 48.4, Randy Theisen made a motion to grant the rezoning, but reducing the acreage to one (1) acre with the south line of that area being from the peak of the ridge to the north towards the road and forward that recommendation above-described property, to the County Board for final action. Heidi Roekle seconded the motion. Roll Call Vote: 5 -Yes. Motion carried.

# PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: David L. Keach DATE: 1-6-12 PARCEL #: \_\_\_\_\_

True	False	Base considerations to evaluate Conservancy land rezone requests.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Town did not object to the proposal.
<input type="checkbox"/>	<input type="checkbox"/>	Those noticed / contiguous did not object to the proposal.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The DNR did not object to the proposal.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The request is consistent with the Comprehensive Plan.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The site is not waterfront.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The site is not wet or mapped as wetland.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	The site is high / dry ground.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	There is development adjoining or in close proximity.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	There is adequate infrastructure in the area (roads, utilities etc.)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
<input type="checkbox"/>	<input checked="" type="checkbox"/>	There are no reasonable alternatives to the proposal or components of the proposal.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The proposal does not conflict with surrounding land uses.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The overall proposal is environmentally sound.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
				5	(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
				5	(B) The proposed rezone is in the best interest of Adams County citizens.
				5	(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
				5	(D) No **significant adverse impact upon storm and flood water storage capacity.
6				5	(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			4		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
			4		(G) No **significant adverse impact upon shoreline protection against soil erosion.
			4		(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
			4		(I) No **significant adverse impact upon wildlife habitat.
				5	(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
				5	(K) Petitioner provided *proof that the proposed rezone will not have "***significant adverse impact".
				5	(L) The Applicant's Inventory Checklist does not indicate any concerns.
			11	40	TOTAL: <u>56</u> {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: \_\_\_\_\_

COMMITTEE SIGNATURES: \_\_\_\_\_

Alan Lister \_\_\_\_\_

# PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: DAVE KEACH DATE: 12/5 PARCEL #: \_\_\_\_\_

True	False	Base considerations to evaluate Conservancy land rezone requests.
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
				X	(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
		X			(B) The proposed rezone is in the best interest of Adams County citizens.
		X			(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
				X	(D) No **significant adverse impact upon storm and flood water storage capacity.
				X	(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			X		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
			X		(G) No **significant adverse impact upon shoreline protection against soil erosion.
			X		(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
			X		(I) No **significant adverse impact upon wildlife habitat.
			X	X	(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
			X		(K) Petitioner provided *proof that the proposed rezone will not have "***significant adverse impact".
				X	(L) The Applicant's Inventory Checklist does not indicate any concerns.
		6	10	25	TOTAL: <u>51</u> {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

COMMITTEE SIGNATURES: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*nk*

13

# PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: AL SEBASTIANI DATE: 12-5-12 PARCEL #: \_\_\_\_\_

True	False	Base considerations to evaluate Conservancy land rezone requests.
X		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
<del>1</del>				X	(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
		X			(B) The proposed rezone is in the best interest of Adams County citizens.
		X			(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
<del>1</del>				X	(D) No **significant adverse impact upon storm and flood water storage capacity.
X					(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
X					(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
	X				(G) No **significant adverse impact upon shoreline protection against soil erosion.
X					(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
				X	(I) No **significant adverse impact upon wildlife habitat.
				X	(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
	X				(K) Petitioner provided *proof that the proposed rezone will not have "***significant adverse impact".
					(L) The Applicant's Inventory Checklist does not indicate any concerns.
3	4	6	-	20	TOTAL <u>33</u> {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

COMMITTEE SIGNATURES: \_\_\_\_\_  
Al Sebastiani \_\_\_\_\_  
 \_\_\_\_\_

# PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: DAVID Keach DATE: 12/5/12 PARCEL #: \_\_\_\_\_

True	False	Base considerations to evaluate Conservancy land rezone requests.
✓		The Town did not object to the proposal.
✓		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
✓		The site is not waterfront.
		The site is not wet or mapped as wetland.
✓		The site is high / dry ground.
✓		There is development adjoining or in close proximity.
✓		There is adequate infrastructure in the area (roads, utilities etc.)
✓		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
✓		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
	✓	The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
✓		There are no reasonable alternatives to the proposal or components of the proposal.
✓		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
			4		(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
		3	4		(B) The proposed rezone is in the best interest of Adams County citizens.
		3	4		(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
			4		(D) No **significant adverse impact upon storm and flood water storage capacity.
			4		(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			4		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
		3	4		(G) No **significant adverse impact upon shoreline protection against soil erosion.
		3	4		(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
		3	4		(I) No **significant adverse impact upon wildlife habitat.
			4		(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
			4		(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact**.
				5	(L) The Applicant's Inventory Checklist does not indicate any concerns.
			44	5	TOTAL: <u>(49)</u> {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: Building site needs to be moved north so impact of any impact it will flow north away from the creek.

COMMITTEE SIGNATURES: \_\_\_\_\_

Joe Smith

# PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: Keach DATE: 12/5 PARCEL #: \_\_\_\_\_

True	False	Base considerations to evaluate Conservancy land rezone requests.
<input checked="" type="checkbox"/>		The Town did not object to the proposal.
<input checked="" type="checkbox"/>		Those noticed / contiguous did not object to the proposal.
<input checked="" type="checkbox"/>		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
<input checked="" type="checkbox"/>		The site is not waterfront.
		The site is not wet or mapped as wetland.
<input checked="" type="checkbox"/>		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(B) The proposed rezone is in the best interest of Adams County citizens.
			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(D) No **significant adverse impact upon storm and flood water storage capacity.
			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(G) No **significant adverse impact upon shoreline protection against soil erosion.
			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(I) No **significant adverse impact upon wildlife habitat.
			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(K) Petitioner provided *proof that the proposed rezone will not have "***significant adverse impact".
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(L) The Applicant's Inventory Checklist does not indicate any concerns.
<b>TOTAL: 53</b> {A score of 48 (80%) or higher is required for a recommendation of approval}					

Findings / Comments: 23 abx 8/3

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COMMITTEE SIGNATURES: \_\_\_\_\_

Glenn Keach \_\_\_\_\_

\_\_\_\_\_

# Shoreland and Floodplain Zoning

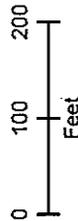
Parcel  
34-880

## Legend

- Floodplain Zoning**
- Dam Break Hydr. Shadow
  - Floodway Outline
  - Flood Fringe Outline
  - Floodway Overlay
  - Flood Fringe Overlay
- SW&HP Zoning**
- Recreational Residential
  - General Purpose
  - Conservancy
  - Shoreland Wetland
  - Inland Wetland
  - Inland Wetland - Point

Flood Fringe is equivalent to the 100-year flood zone, excluding the Floodway

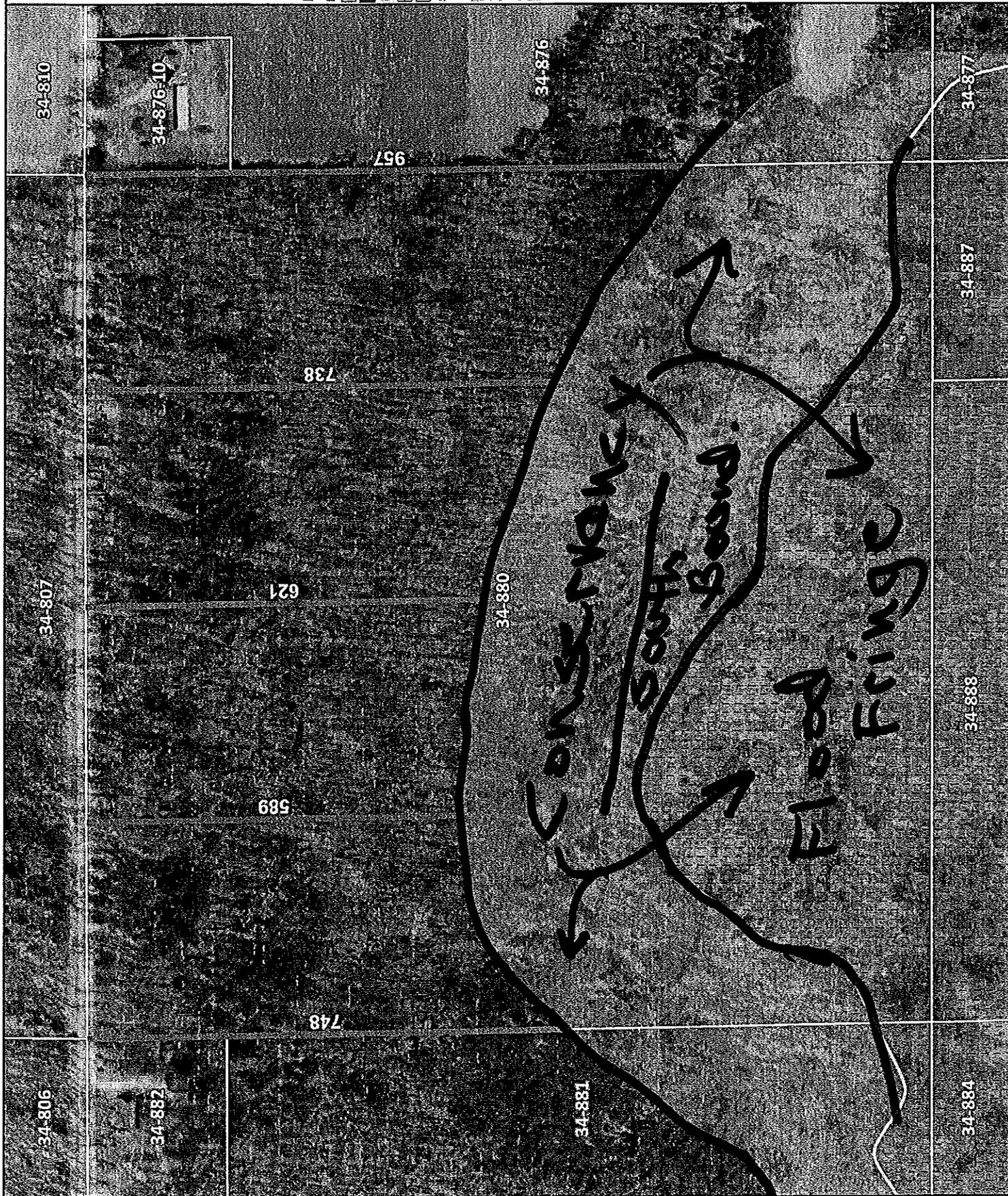
1 inch = 200 feet  
when printed at  
"actual size"



graphic scale is accurate at all printed sizes

This map is provided "as-is," without warranty of any kind, either expressed or implied. Computer generated maps are intended to be used as a general guide only and are not intended for detailed site-specific analysis. Only a Certified Survey Map can be used for legal boundary purposes. Adams County assumes no responsibility for direct, indirect, special, consequential, exemplary or other damages incurred in reliance on this map.

Adams County  
Planning and Zoning  
Date: 2012-09-27



**ORDINANCE 12 - 2012**  
**AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE**

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A- 2011 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of New Haven on February 24, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On October 2, 2012, Paul R. Wiesner Jr. /Paul J. Wiesner/Randall N. Thompson petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel (2 acres) in the Town of New Haven, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on December 5, 2012, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance to the Adams County Board of Supervisors; now, therefore,

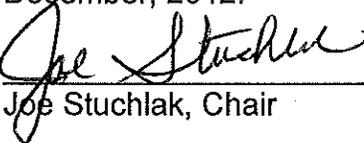
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A, 2011, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an A1-15 Exclusive Agriculture District to an R1-LL Single Family Residential District;

Property (2 acres) located in the SW ¼, SE & SE ¼, SE ¼, Section 17, Township 14 North, Range 7 East, Town of New Haven, Adams County, Wisconsin.

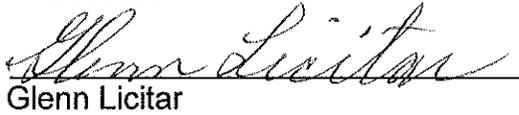
Published in the Times-Reporter, the official newspaper of Adams County, on the \_\_\_\_\_ day of December, 2012.

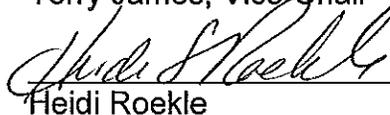
Recommended for enactment by the Adams County Planning and Zoning Committee on this 5<sup>th</sup> day of December, 2012.

  
\_\_\_\_\_  
Joe Stuchlak, Chair

  
\_\_\_\_\_  
Al Sebastiani

\_\_\_\_\_  
Terry James, Vice Chair

  
\_\_\_\_\_  
Glenn Licitar

  
\_\_\_\_\_  
Heidi Roekle

\_\_\_\_\_  
Barb Morgan

\_\_\_\_\_  
Randy Theisen

Enacted \_\_\_\_\_  
Defeated \_\_\_\_\_ by the Adams County Board of Supervisors  
Tabled \_\_\_\_\_ this \_\_\_\_\_ day of December, 2012

\_\_\_\_\_  
John West, Board Chair

\_\_\_\_\_  
Cindy Phillippi, County Clerk



## PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE  
FRIENDSHIP, WI 53934  
PHONE: 608-339-4222  
[www.co.adams.wi.gov](http://www.co.adams.wi.gov)

ADAMS COUNTY PLANNING & ZONING COMMITTEE  
December 5, 2012 – Room A260 -Courthouse  
Friendship, WI 53934 –10:00A.M.

Paul R. Wiesner Jr. /Paul J. Wiesner/Randall N. Thompson –  
Modification request under Section 4.62 (Access) of the Adams County  
Land Division Ordinance to allow a 66' wide access easement to a  
land locked parcel and proposed two acre parcel, with a Rezoning  
request of a portion of a property (2 acres) from an A1-15 Exclusive  
Agriculture District to an R1-LL Single Family Residential District of the  
Adams County Comprehensive Zoning Ordinance on properties  
located in the SW ¼, SE & SE ¼, SE ¼, Section 17, Township 14  
North, Range 7 East, Town of New Haven, Adams County, Wisconsin.

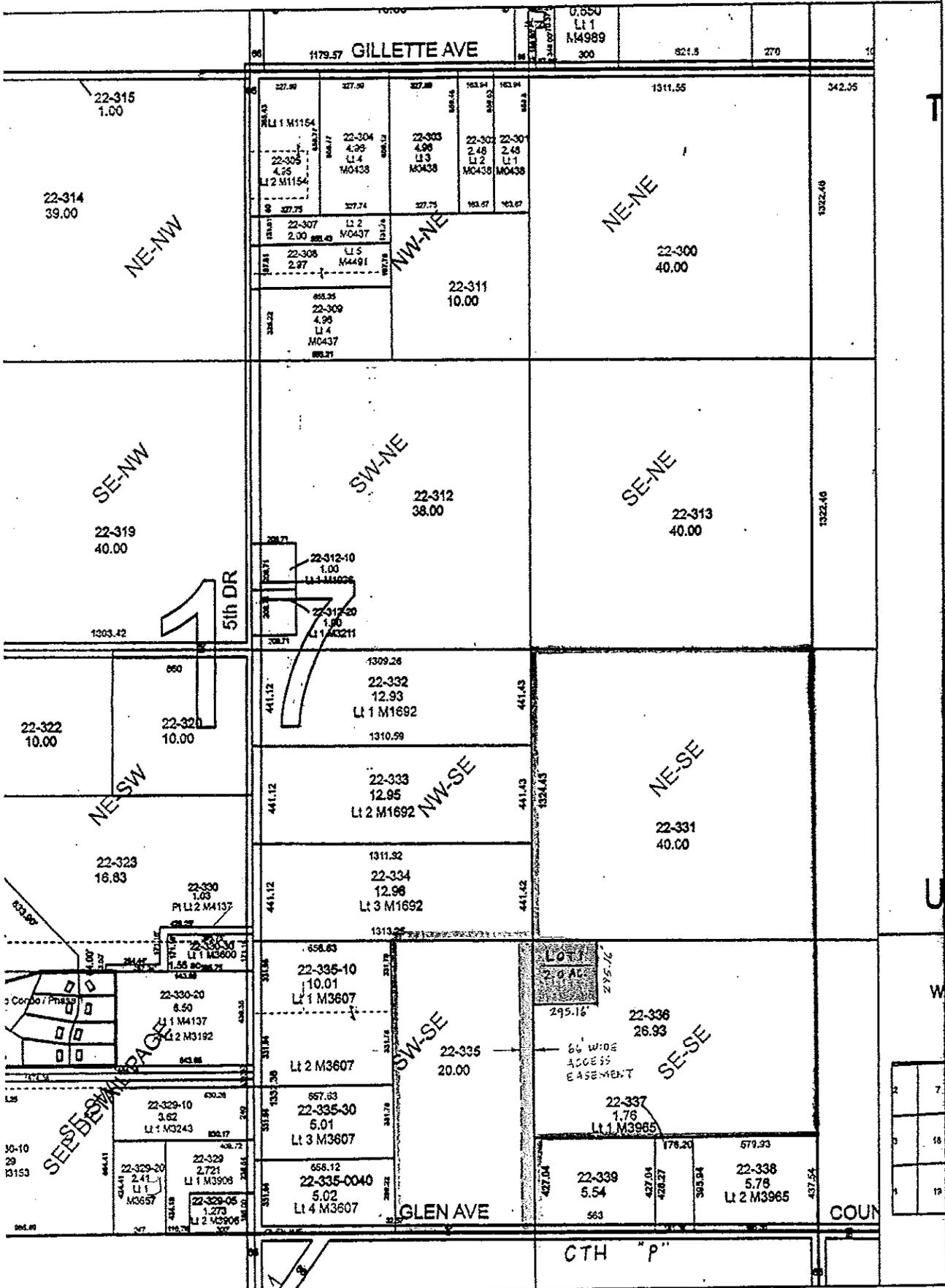
Appearing for with testimony: Randy Thompson, one of the owners.

Appearing without testimony: Dyana Tillinger.

Appearing against: Roy Tillinger objects to easement along their  
property line.

Correspondence: Notification from the Town of New Haven with no  
objections. Notification of no objections from the Highway Dept.

Disposition: Heidi Roekle made a motion to recommend enactment of  
the zoning change and forward that recommendation on the above-  
described property, to the County Board for final action. Al Sebastiani  
seconded the motion. Roll Call Vote: 5 -Yes. Motion carried.



0.550  
Li 1  
M4989  
300

1179.57 GILLETTE AVE

821.5 270

22-315  
1.00  
  
22-314  
39.00

NE-NW

22-304  
4.29  
Li 4  
M0438  
  
22-303  
4.98  
Li 3  
M0438  
  
22-302  
2.48  
Li 2  
M0438  
  
22-301  
2.48  
Li 1  
M0438

NW-NE

NE-NE

22-311  
10.00

22-300  
40.00

SE-NW

SW-NE

SE-NE

22-319  
40.00

22-312  
38.00

22-313  
40.00



22-322  
10.00

NE-SW

NW-SE

NE-SE

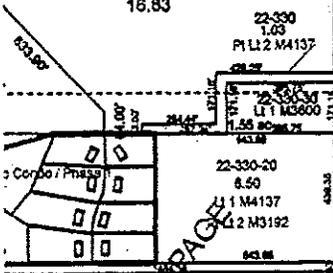
22-323  
16.83

22-332  
12.93  
Li 1 M1692

22-333  
12.95  
Li 2 M1692

22-334  
12.96  
Li 3 M1692

22-331  
40.00



SE-SE SW-SE

SW-SE

SE-SE

22-329-10  
3.62  
Li 1 M3243

22-335-10  
10.01  
Li 1 M3607

22-335-30  
5.01  
Li 3 M3607

22-335  
20.00

22-336  
26.93

66' WIDE  
ACCESS  
EASEMENT

22-337  
1.76  
Li 1 M3985

22-329-20  
2.41  
Li 1  
M3657

22-329-05  
1.273  
Li 2 M3906

22-329-06  
2.721  
Li 1 M3908

22-335-0040  
5.02  
Li 4 M3607

22-339  
5.54

22-338  
5.78  
Li 2 M3965

GLEN AVE

CTH "P"

COUN

2	7
3	16
7	19

**ORDINANCE 13 - 2012**  
**AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE**

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A- 2011 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of New Haven on February 24, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On November 14, 2012, Edward & Sharon Czerkas owners, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel (5 acres) of land in the Town of New Haven, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on December 5, 2012, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance to the Adams County Board of Supervisors; now, therefore,

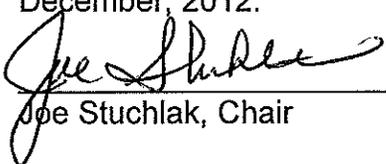
The County Board of Supervisors of the County of Adams does ordain as follows:

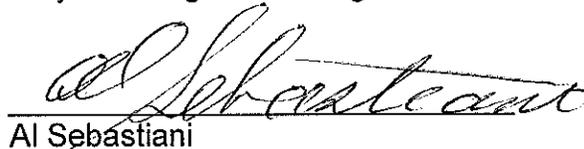
Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A, 2011, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District;

Properties (5 acres) located in the SW ¼, SE ¼, Section 9, Township 14 North, Range 7 East, at 446 and 448 Gillette Avenue, Town of New Haven, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the \_\_\_\_\_ day of December, 2012.

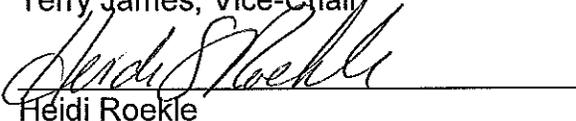
Recommended for enactment by the Adams County Planning and Zoning Committee on this 5th day of December, 2012.

  
\_\_\_\_\_  
Joe Stuchlak, Chair

  
\_\_\_\_\_  
Al Sebastiani

\_\_\_\_\_  
Terry James, Vice-Chair

  
\_\_\_\_\_  
Glenn Licitar

  
\_\_\_\_\_  
Heidi Roekle

\_\_\_\_\_  
Barb Morgan

\_\_\_\_\_  
Randy Theisen

Enacted \_\_\_\_\_  
Defeated \_\_\_\_\_ by the Adams County Board of Supervisors  
Tabled \_\_\_\_\_ this \_\_\_\_\_ day of December, 2012

\_\_\_\_\_  
John West, Board Chair

\_\_\_\_\_  
Cindy Phillippi, County Clerk



## PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE  
FRIENDSHIP, WI 53934  
PHONE: 608-339-4222  
[www.co.adams.wi.gov](http://www.co.adams.wi.gov)

ADAMS COUNTY PLANNING & ZONING COMMITTEE  
December 5, 2012 – Room A260 -Courthouse  
Friendship, WI 53934 –10:00 A.M.

Edward R. & Sharon L. Czerkas – Rezoning request of a portion of a parcel (5 acres) from an A-1 Exclusive Agriculture District to an A-3 Secondary Agriculture District to allow the sale of the house with five acres on property located in the SW ¼, SE ¼, Section 9, Township 14 North, Range 7 East, at 446 and 448 Gillette Avenue, Town of New Haven, Adams County, Wisconsin.

Appearing for with testimony: Edward Czerkas, Owner.

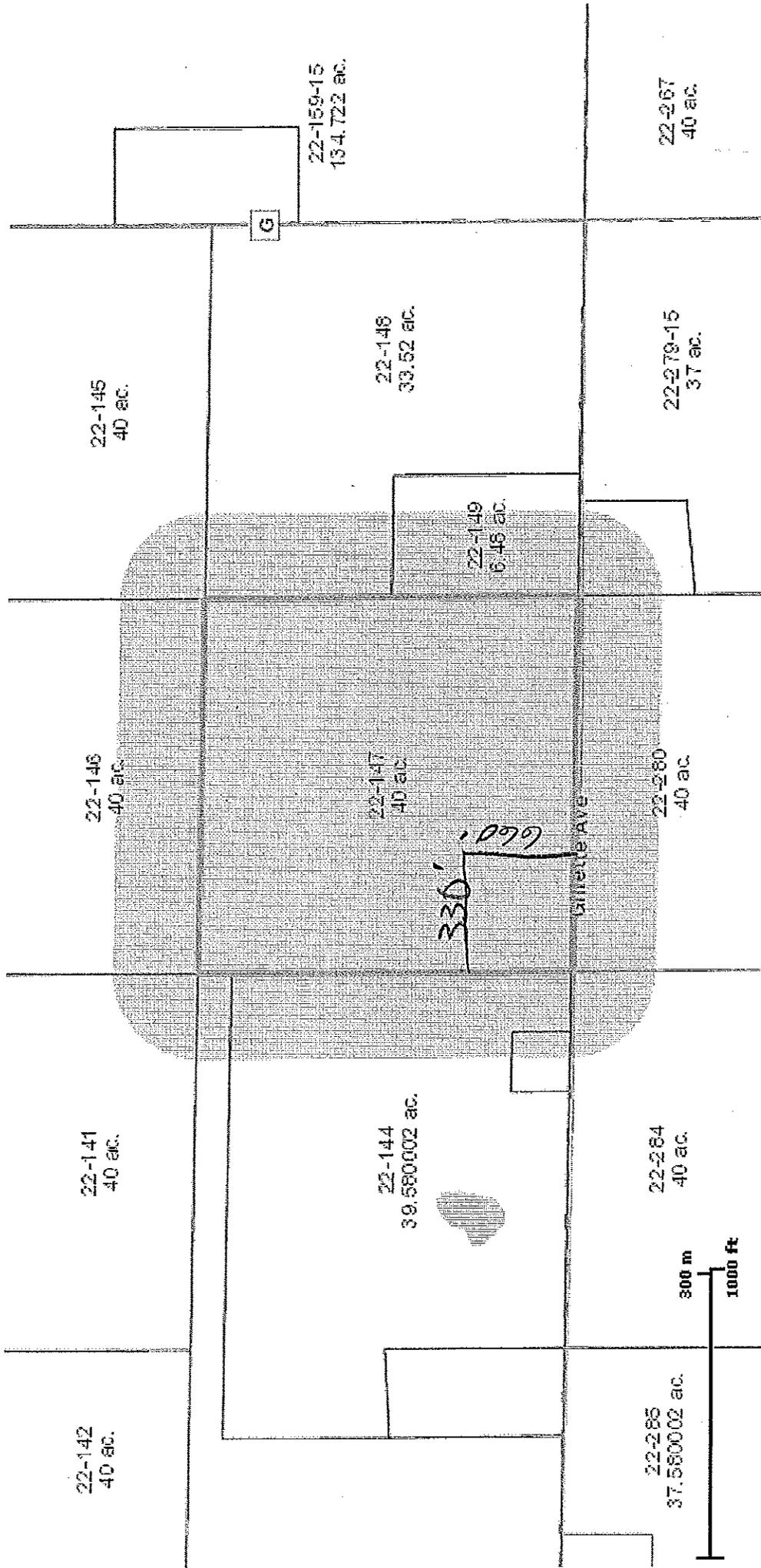
Appearing against: None.

Correspondence: Notification from the Town of New Haven dated November 15, 2012 that they do not object to the request.

Disposition: Glenn Licitar made a motion to recommend enactment of the zoning change and forward that recommendation on the above-described property, to the County Board for final action. Randy Theisen seconded the motion. Roll Call Vote: 5 -Yes. Motion carried.

# CZERKAS

SW, SE/9-14-7 NEW HAVEN



**ORDINANCE 14 - 2012**  
**AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE**

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Springville on January 12, 2012, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On October 12, 2012, Diversified Seed land Holdings, LLC, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel of land(1.25 acres) in the Town of Springville, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on December 5, 2012, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance to the Adams County Board of Supervisors; now, therefore,

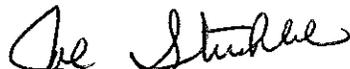
The County Board of Supervisors of the County of Adams does ordain as follows:

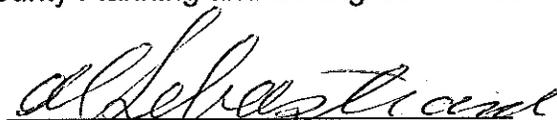
Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A, 2010, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an A1-15 Exclusive Agriculture District to an A3 Secondary Agriculture District;

Property (1.25 acres) located in the SE ¼, NE ¼, Section 14, Township 15 North, Range 6 East, Town of Springville, Adams County, Wisconsin.(Property will be combined by Certified Survey with adjacent property to meet the minimum 5 acre requirement for A3)

Published in the Times-Reporter, the official newspaper of Adams County, on the \_\_\_\_\_ day of December, 2012

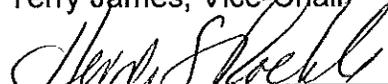
Recommended for enactment by the Adams County Planning and Zoning Committee on this 5th day of December, 2012.

  
\_\_\_\_\_  
Joe Stuchlak, Chair

  
\_\_\_\_\_  
Al Sebastiani

\_\_\_\_\_  
Terry James, Vice-Chair

  
\_\_\_\_\_  
Glenn Licitar

  
\_\_\_\_\_  
Heidi Roekle

\_\_\_\_\_  
Barb Morgan

\_\_\_\_\_  
Randy Theisen

Enacted \_\_\_\_\_  
Defeated \_\_\_\_\_ by the Adams County Board of Supervisors  
Tabled \_\_\_\_\_ this \_\_\_\_\_ day of December, 2012

\_\_\_\_\_  
John West, Board Chair

\_\_\_\_\_  
Cindy Phillippi, County Clerk



## PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE  
FRIENDSHIP, WI 53934  
PHONE: 608-339-4222  
[www.co.adams.wi.gov](http://www.co.adams.wi.gov)

ADAMS COUNTY PLANNING & ZONING COMMITTEE  
December 5, 2012 – Room A260 -Courthouse  
Friendship, WI 53934 –10:00 A.M.

Diversified Seed Land Holdings, LLC – Rezoning request of a portion of a parcel (1.25 acres) from an A1-15 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow it to be surveyed into the adjacent property located in the SE ¼, NE ¼, Section 14, Township 15 North, Range 6 East, Town of Springville, Adams County, Wisconsin.

Appearing for with testimony: Tracey Kaltenberg representing Fred Kaltenberg.

Appearing against: None.

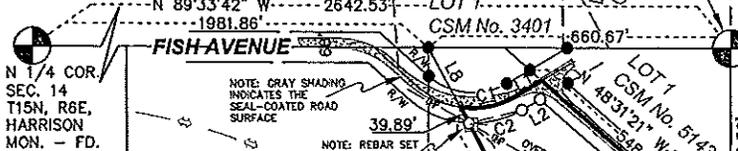
Appearing without testimony: Wayne Anderson.

Correspondence: Notification from the Town of Springville with no objections.

Disposition: Randy Theisen made a motion to recommend enactment of the zoning change and forward that recommendation on the above-described property, to the County Board for final action. Heidi Roekle seconded the motion. Roll Call Vote: 5 -Yes. Motion carried.

# CERTIFIED SURVEY MAP No.

PART OF THE EAST ONE-HALF OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER AND PART OF THE EAST ONE-HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 14, TOWN 15 NORTH, RANGE 6 EAST, TOWN OF SPRINGVILLE, ADAMS COUNTY, WI. (889'33'56" N, 2642.65')



DATE: OCTOBER 10, 2012  
 DWG NO: 1214-1CSM.DWG

**SURVEYED FOR:**  
 DIVERSIFIED SEED LAND HOLDINGS, LLC  
 MR. FRED KALTENBERG - PRESIDENT  
 6907 UNIVERSITY AVENUE, SUITE 103  
 MIDDLETON, WI 53562  
 WAYNE L. AND DONNA J. ANDERSON  
 3227 8TH AVENUE  
 WISCONSIN DELLS, WI 53965

**SURVEY BY:**  
 TODD T. RÜMMLER, R.L.S.-2443  
 AGENT OF DRIFTLESS AREA SURVEYING LLC  
 27128 US HWY 14  
 RICHLAND CENTER, WI 53581

- LEGEND**
- THESE STANDARD SYMBOLS WILL BE FOUND IN THE DRAWING.
- FD. SECTION CORNER MON. (SEE COUNTY RECORDS)
  - FD. 3/4" REBAR
  - SET 3/4" x 24" LONG REBAR WEIGHING 1.502 LB./FT.
  - ( ) RECORDED AS

**LINE DATA TABLE**

LINE	BEARING	DISTANCE
L1	S 60°02'37" W	69.52'
L2	S 60°02'37" W	45.78'
L3	N 48°31'21" W	375.50'
L4	N 22°47'09" W	71.46'
L5	S 38°10'45" W	169.19'
L6	S 33°43'02" W	197.00'
L7	S 00°06'29" W	84.10'
L8	S 28°22'43" E	146.82'
L9	S 89°41'16" E	165.00'
L10	S 89°41'16" E	132.00'
L11	S 89°41'16" E	33.00'

DRAFT

\*REFER TO SHEET 2 FOR IMPORTANT NOTES REGARDING LOT 1 AND LOT 2.\*

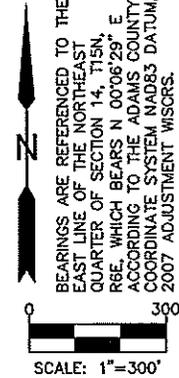
**CURVE DATA**

**CURVE 1**  
 ARC=123.60'  
 RAD=180.65'  
 Δ=39°12'00"  
 CHD=121.20'  
 BRG=S 79°37'10" W

**CURVE 2**  
 ARC=121.77'  
 RAD=213.65'  
 Δ=32°39'23"  
 CHD=120.13'  
 BRG=S 76°20'58" W

**CURVE 3**  
 ARC=124.16'  
 RAD=267.00'  
 Δ=26°38'37"  
 CHD=123.04'  
 BRG=S 36°06'28" E

*Magenta Area is currently owned by Diversified - will be re-zoned from A(15) to A3 to attach to Anderson*



27128 US Hwy 14  
 Richland Center, WI 53581  
 Phone: 608-647-9050  
 Fax: 608-647-9080  
 Visit [www.driftlessareallc.com](http://www.driftlessareallc.com)

NOTE: A PORTION OF THE SOUTHERLY 33' OF LOT 1 IS SUBJECT TO A "RIGHT-OF-WAY EASEMENT" AS DESCRIBED IN VOL. 279/PAGE 630, DOCUMENT No. 269878 OF THE ADAMS COUNTY REGISTRY.

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Preston on December 2, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On August 13, 2012, Steven & Annette Palmer, owners, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Preston, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on December 5, 2012, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends denial of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

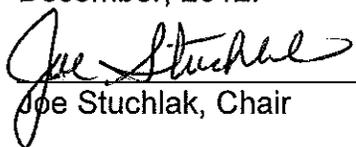
The County Board of Supervisors of the County of Adams does ordain as follows:

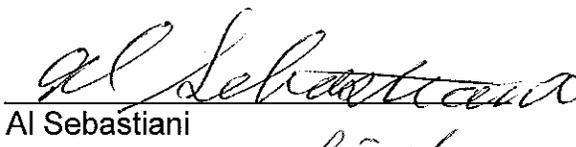
Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A-2010, and the corresponding zoning maps are hereby not amended to reflect that the following described property be changed from an R3 Single Family Residential District to a B-1 Rural Business District;

Property (1.99 acres) located in the SW ¼, SE ¼, Section 35, Township 18 North, Range 6 East, Lot 1 of CSM 3381 at 838 County Trunk J, Town of Preston, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the \_\_\_\_\_ day of December, 2012.

Recommended for denial by the Adams County Planning and Zoning Committee on this 5<sup>th</sup> day of December, 2012.

  
Joe Stuchlak, Chair

  
Al Sebastiani

Terry James, Vice-Chair

  
Glenn Licitar

  
Heidi Roekle

Barb Morgan

Randy Theisen

Enacted \_\_\_\_\_  
Defeated \_\_\_\_\_ by the Adams County Board of Supervisors  
Tabled \_\_\_\_\_ this \_\_\_\_\_ day of December, 2012

John West, Board Chair

Cindy Phillippi, County Clerk





## PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE  
FRIENDSHIP, WI 53934  
PHONE: 608-339-4222  
[www.co.adams.wi.gov](http://www.co.adams.wi.gov)

ADAMS CO PLANNING & ZONING COMMITTEE  
December 5, 2012 – Room A260 -Courthouse  
Friendship, WI 53934 – 10:00 A.M.

Steven & Annette Palmer – Rezoning request from an R3 Single Family Residential District to a B-1 Rural Business District of the Adams County Comprehensive Zoning Ordinance to allow an existing residence and trucking business to become conforming on property located in the SW ¼, SE ¼, Section 35, Township 18 North, Range 6 East, Lot 1 of CSM 3381 at 838 County Trunk J, Town of Preston, Adams County, Wisconsin.

Appearing for with testimony: Annette Palmer, Owner. Sandra Davis gave testimony that she is a neighbor to the Palmers and has never heard of any problems in the past. Margaret Williams has no problems with situation but offered suggestion that Palmers could park semi's at a different location and drive back and forth to storage site.

Appearing for without testimony: John Chappell.

Appearing against. Dale Malm states she is trying to sell her property and prospective buyers have negative comments about the neighborhood. Sue Theisen stated that she does not want the property rezoned because if the Palmers would sell the property, the buyer could then put any business in there. She also stated that she does not like the trucks left running and that it would decrease property values.

Correspondence: Notification from the Preston Planning Commission suggesting a Conditional Use for the duration that the Palmers own the property, to become null if property is sold. Notification from the Town of Preston that they object because it is not in the Comprehensive Plan. A list with 14 adjacent owners signatures stating that they do not have a problem with the trucking business at this location. Letter from Myrna & Tim Diemert in objection because of depreciation of property values. Letter from Gordan Paulman who does not have a problem with the Palmers business, but does not want it rezoned. Letter from the Highway Dept with no objections, letter from Ken Hunzicker with no objections.

Disposition: Heidi Roekle made a motion to deny the request and forward that recommendation, to the County Board for final action. Glenn Licitar seconded the motion. Roll Call Vote: 4 –Yes to deny. Abstain 1 (Randy Theisen) Motion to deny carried.



## *Trena Larson*

Administrative Coordinator/Director of Finance  
400 N. Main Street      P.O. Box 102      Friendship, WI 53934-0102  
Phone: 608-339-4579      Fax: 608-339-4509  
[Trena.Larson@co.adams.wi.us](mailto:Trena.Larson@co.adams.wi.us)

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### **2012 Significant Accomplishments**

1. Improved communication levels with each department – utilization department head meeting,
2. Completed the budget on a timely manner with meeting the levy guidelines. Great involvement with staff with no previous experience, with the budget process.
3. Maintained high level of accountability in financial reporting, verified by Schenck, the counties independent auditors.
4. Facilitate drafting a new employee handbook, which implemented Act 10 & 32 into County operations.

### **2013 Goals**

1. Process financial analysis tools
  - a. Produce monthly profit/loss statement for enterprise funds.
  - b. Create journal entries to estimate depreciation and liability closure enterprise funds.
  - c. Produce quarterly reports to monitor revenue and expenses.
2. Have all employees within the AC/DOF department cross-trained and implement a rotation of duties.
3. Assume responsibility for counties liability and workers comp insurance.
  - a. Develop strategies to reduce Adams County loss ratio.
  - b. Work with Emergency Management/Personnel/Sheriff's departments to develop to safety training/drills.
4. Create 5 years projections
  - a. Levy
  - b. Debt Service
  - c. Revenue
  - d. Expenses
5. Improve AC/DOF, GIS, Maintenance department communications
  - a. Establish monthly meetings
6. Attend at least three quarterly oversight committee meetings for departments, which I do not actively participate or report to regularly.
7. Work with department heads to identify specific needs and coordination efforts (internally and externally) they need assistance with.



*Trena Larson*

Administrative Coordinator/Director of Finance

400 N. Main Street                      P.O. Box 102                      Friendship, WI 53934-0102  
Phone: 608-339-4579                      Cell: 608-403-1618                      Fax: 608-339-4509  
[Trena.Larson@co.adams.wi.us](mailto:Trena.Larson@co.adams.wi.us)

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County Board                      12/18/12

**Office Activities**

1. Work with Baird on the preparation and review of bond documents for the Hilbert Communications project
2. EO Johnson – Managed Print Vender
  - a. Coordinate implementation
3. Recruitment Fiscal Coordinator/Support Staff position
4. Cross training throughout 2012 with MaryAnn on Workers Comp and Liability Insurance
  - a. Renewal and Operational Procedures
5. Reviewed and update job descriptions for Maintenance, GIS, AC/DOF departments
6. Prepare documents and communications for Prelim Audit (12/3 -12/6)
7. Review intergovernmental agreement and existing contractual relationships for the Medical Examiner office
8. Begin recruitment for GIS Specialist/Assistant Land Information Officer

**Upcoming Activities**

1. Budget
  - a. Report 2013 Tax Levy to DOR
  - b. Prepare 2013 Journal Entries
2. Municipality Meeting
  - a. Next Meeting January 16, 2013 7 p.m.
3. Cross Training of Staff
4. Skyward Training (All Staff)
  - a. Parts of the Human Resources module in the PAC version are being eliminated in October and training needs to be done in order to complete our processes in the Web based program
5. Wage Study Consortium
  - a. Compile Job Description for all positions
  - b. Attend organization meeting to determine actions steps/timeline
6. Rapid Learning Institute
  - a. Department Head/ Manager training
    - i. Management Team picked topic to focus on
7. Adding office supply vendors – Staples
  - a. Training in December at Department Head Meeting
8. Safety – loss prevention, training, coordination
9. Fiscal Year End Training (Department Heads)
10. File Levy - Department of Revenue December 15, 2012
11. Prelim Audit Schenck
  - a. Week of December 3<sup>rd</sup>
12. Complete Incident Command System (ICS) 400 – Emergency Management

# Adams County Chamber Happenings

INSIDE THIS ISSUE:

Shop Home for the Holidays	2
Welcome Packets	2
2013 Visitor Guide	2
Membership Update	3
Fundraising Update	3
Chamber Bucks	3
Upcoming Events/Activities	4
Leadership Adams County	4

**Chamber Board of Directors**

President - Patrick Gatterman  
*Adams-Columbia Electric  
Cooperative*

President-Elect - Tadd Wormet  
*A-F Motors*

Treasurer - Jeff Churas  
*Grand Marsh State Bank*

Bob Beaver

Rick Carlson  
*Carlson's Rustic Ridge*

Roger Chambers

Bob Ebben  
*Edward Jones Investments*

Christine Ferchoff  
*Anderson & Shapiro Eye Care*

Jane Imboden  
*BMO Harris Bank*

Carole Janssen  
*Carole's Fashion Delights*

Tammy Lowrey  
*Moundview Memorial Hospital*

Doug Scurto  
*Kwik Trip*

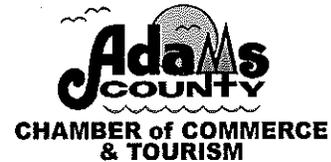
Ginny Willbrandt  
*Cottage Keeper*

## 'Tis the Season...

Greeting from your  
Adams County Chamber  
of Commerce & Tourism!

Many new and exciting  
developments have been  
taking place in your  
Chamber lately. We want  
to take this opportunity to  
tell you more!

If you have anything  
you'd like us to add to  
these newsletters, feel  
free to let us know!



PO Box 295 – Friendship, WI 53934

608-339-6997

chamber@visitadamscountywi.com

www.VisitAdamsCountyWI.com

Find us on Facebook!

## Home for the Holidays - Saturday, November 24

Our Annual Home for the  
Holidays Celebration is  
just about here.

As always, the Chamber  
and Adams-Friendship  
High School Student  
Council host a **Visit with  
Santa** at the Adams  
County Historical Society  
Neibull Schoolhouse in  
Friendship. Santa will be  
ready for all the lists the  
children give him and we  
will be around to help the  
kids with their crafts and  
take photos. Visit with  
Santa is from 1-4 PM.  
The Historical Society  
will have the McGowan  
House decorated for the  
holidays and available for  
tours during this time too.

The Chamber and the  
Adams County Board of  
Supervisors also sponsor

the **Holiday Lighted  
Parade and Friendship  
Tree Lighting**. Parade  
starts at dusk (around  
4:30) at Cenex Pump 24  
in Adams and proceeds  
down Main Street to 1<sup>st</sup>  
Street in Friendship.  
When Santa has arrived  
on Betsi the fire truck at  
the Adams County  
Courthouse, the A-F  
Almighty Singers perform  
before the tree lighting  
takes place. Hot  
chocolate and cookies  
are handed out by  
Chamber Members and  
Santa is available to visit  
with the kids!

If you'd like to help with  
any of these activities  
(crafts during Visit with  
Santa, handing out  
cookies at the

courthouse, help  
organizing) or if you'd  
like to be in the parade,  
please contact Heidi at  
the Chamber at 608-339-  
6997.

Other activities  
happening on Saturday,  
November 24

**A Night In Bethlehem**,  
a Hands-On Holy Land  
Experience, will be held  
from 11-2 at St. Joseph's  
Center in Adams.

The **Parade of Trees** will  
be on display at the  
Moundview Memorial  
Hospital & Clinics in  
Friendship.

**Shop Home for the  
Holidays Campaign...**

**Without A Chamber...**

*... there would be no office to respond to the inquiries about your community and its opportunities.*

*...there would be no information-gathering center with which to inform the business community and advise it of current events affecting them.*

*...there would be no collective force to make known the physical needs of the community such as improved roads, utilities, facilities, safety and the like.*

*...there would be no forum where the business community can exchange views and positions, and no voice to express those to other agencies.*

*...there would be no focal point for social gathering of the business community wherein an exchange of ideas and services may take place.*

*Thank you for your continued support of your Chamber of Commerce.*

**Shop Home for the Holidays...**

The Chamber is always looking for new ways to encourage shopping locally.

This year, we are developing a "Shop Home for the Holidays" card. The goal is to encourage community members to "rediscover" what our community has to offer!

We will be handing out these cards to consumers through the Chamber office and businesses. The consumers take these

cards to all or as many participating businesses as they can before December 17<sup>th</sup>. They get a sticker for each place they stop. Their name goes in the drawing for the Grand Prize, for each of these stickers. The more places they stop, the more chances they have to win!

The Grand Prize will consist of the donations from participating businesses and will be drawn the afternoon of

December 17<sup>th</sup>.

The participating business will be listed on each card, on our website and posted in a Holiday Scene on the Chamber window.

We will be promoting the cards through radio ads, newspaper ads, emails and Chamber members!

**Sign-up deadline is November 15<sup>th</sup>! Call Heidi today for more details or to participate!**

**Adams County Welcome Packets**

In September, the Chamber and our members began development of New Resident Welcome Packets. We distributed 150 of these packets to real estate offices, title offices and insurance agencies around the county.

These packets include information from our

Chamber members and are given to new community members.

We have received a tremendous response from our first distribution of these packets and are planning a second round on December 10<sup>th</sup>.

If you would like to include your business information in these packets, please

provide 150 items (brochures, key chains, coupons, etc – maximum of 2 different items) to the Chamber office by **December 3<sup>rd</sup>**.

We are looking to continue this each quarter. If you have any ideas or would like to help, contact Heidi.

**2013 Adams County Visitor Guide**

The 2013 Visitor Guide is in production now. The Visitor Guide is the Go-To Guide for visitors and residents of Adams County.

We distribute these Guides everywhere – sport shows, visitor

centers, rest stops, mailings, restaurants, waiting rooms, convenience stores and more. Many times, these guides are also given to organizations to distribute to their members or at regional meetings they may be hosting.

The only way to be in the guide is to be a Chamber member, so take advantage of your membership and call Suzy at Graphics Direct at 608-339-2024, and place your ad in the Visitor Guide today!

## Membership Update

Thank you again, for renewing your Adams County Chamber of Commerce & Tourism Membership for another year. And, if you're a new member, we'd like to say, "Welcome!"

The Adams County Chamber is over 155 businesses strong and keeps growing every month.

New member discounts are now available for

those established businesses that want to become a member and for those new businesses in the area.

We also encourage Chamber members to talk about the advantages of their membership to other businesses, because business owners value each others' opinions.

If you refer a new member to the Chamber, you can receive \$25 off your next

year's membership, up to the price of your membership!

Tell others what you've known for years. The Adams County Chamber of Commerce & Tourism is a partner to businesses and organizations in our community and we're here to grow our economy strong.

**Welcome to our newest Chamber Members...**

Adams County Dairy Promotions Committee

Bula-Gieringer Farms

Chula Vista Resort

Duck Creek Lodge

New Chester Dairy

Papa Bear's Northwoods Store

Simple Living, LLC

Snug Harbor

Timber Shores

**New Friends of the Chamber...**

Scott & Tanya Kotlowski

State Senator Julie Lassa

## Fundraising Update

The Adams County Chamber's **Cash Cow Raffle Drawing** is our most successful yet! We sold over 555 tickets this year and made a profit of over \$1,700! Thank you to all who helped make this a success!

Find out who the winners are each week on our website and facebook page! Maybe you'll be a winner too!

Our **First Annual Glow Golf Outing** took place on September 20<sup>th</sup> at Mound View Golf Course. We had 34 golfers and 18 dinner guests take part in our latest event. A fun time was had by all and the Chamber made over \$800.

Next year's Glow Golf Outing will be on September 19<sup>th</sup>. Hope to see you there!

And don't forget about our **Take-Away Auction** at our Holiday Party! This event puts the "fun" in fundraiser!

The Chamber is also looking at developing a **unique 5K running/walking** event for 2013.

If you have ideas or would like to help in planning any of our events, give Heidi a call at the Chamber office.

## Coming Soon!

New Adams County Maps will be available in December! If you'd like us to deliver you some to your business, let us know!

## "Chamber Bucks" Gift Certificates

Many businesses and organizations have used Chamber Bucks Gift Certificates for their employees and members for holidays, special occasions and more.

It's always the perfect size and color and can be used

at any Chamber member business.

The certificates are used like checks. They can be purchased in any amount you wish. The checks are left blank and the redeemer fills in the business name at which

they are using it. The business then deposits the certificate like any other check.

Over \$8,500 Chamber Bucks have been redeemed this year already!

**Leadership Adams County**

On Thursday, October 25<sup>th</sup>, the first class of Leadership Adams County held a graduation ceremony at Carlson's Rustic Ridge. The 9 participants came from all walks of life and brought unique insight and perspective to the program. They all expressed that they learned a great deal from the program and thought the time went too quickly. The program, developed by Adams County UW-Extension and the Adams County Chamber, offered sessions about Adams County with topics including Local Government, Lifelong Learning, Communities Working Together, Personal Wellness, Economics, Natural Resources, Agriculture and Tourism and a trip to Madison to talk about State Government. Congratulations to the graduates: Brandee Alderman, John Barber, Lori Djumadi, Bill Euclide, Terri Jackson, Linda Mohns, Patrick Pare, Candy Pegler, and Cindy Phillippi.

Also, thank you to the sponsors Heartland Farms, Edward Jones Investments – Bob Ebben, Fawn Creek Winery, Hometown Community Insurance, Marquette-Adams Telephone Cooperative, Moundview Memorial Hospital & Clinics, New Chester Dairy, RockTenn, Villa Pines Living Center and Adams County Housing Authority.

The 2013 session starts in February. For more information or for an application go to [adams.uwex.edu](http://adams.uwex.edu).

**Upcoming Chamber Events and Activities...****Business After 5s**

If you haven't been to a Business After 5 lately, you might want to check one out soon! Many chamber members not only like the casual atmosphere, they also enjoy the opportunity to talk with fellow business owners and organizational members to find out what is going on within our community. It's a chance to meet new people and keep in touch with old friends. Plus there are door prizes and sometimes a 50/50 raffle!

**Wednesday, November 15<sup>th</sup>, Lamperts Lumber** will be hosting a Business After 5 at Jack Pine Saloon in Adams.

**Thursday, December 13<sup>th</sup>, Moy, Borchert, Erbs & Associates** will be celebrating the opening of the Adams office of Liz Hendricksen with a Business After 5 at Carlson's Rustic Ridge on Castle Rock Lake.

**Volunteers**

Are you interested in helping out with events when you have time? Would you like to be on our volunteer list? Give Heidi a call and let her know!

**Chamber Holiday Party**

The Annual Adams County Chamber of Commerce & Tourism Holiday Party will be held in January. Place and date are yet to be determined, but you can be sure you won't want to miss this party!

The highlight of the evening is the always fun and maybe a little crazy **Take-Away Auction!** We ask that attendees bring a wrapped gift, with a value of \$20 or more. These gifts are then auctioned off. The first gift is auctioned and the winner opens the gift so everyone can see what is in it. Then the second wrapped gift is auctioned and the winner of that gift can either take the wrapped gift or "steal" the unwrapped gift. This goes on until the very last gift, where the highest bidder gets their choice of all the gifts! Some of the most popular gifts exchange hand more times than can be counted!

**2013 Sport Shows**

We're just about ready for our Sport Show season. Sport shows are a great way to promote your business and the Chamber all in one. Learn more by calling Heidi!

**General Membership Meeting**

We will be holding a general meeting of the membership in December. Date and location are yet to be determined. These meetings are held to keep the membership up-to-date in Chamber business. They are usually held over the noon hour.

A possible tour of the New Chester Dairy may be incorporated into one of our Membership meetings.

**2013 Chamber Board Elections**

The nomination committee should be forming in January. If you have an interest in serving on the Chamber Board, contact any Chamber Board Member or Heidi.

**Interested in Serving on a Committee?**

We have a few committees that may be of interest to you. Many of them only meet when necessary.

*Marketing Committee, Fundraising Committee, Golf Outing Committee, Raffle Committee, Ambassador Committee, Special Event Committee*

*The Adams County Chamber of Commerce & Tourism's Mission is to promote Adams County for the economic growth and prosperity of our area businesses and communities.*



500 Main St PO Box 295 Friendship, WI 53934  
Toll free: 888-339-6997 608-339-6997 Email: [chamber@visitadamscountywi.com](mailto:chamber@visitadamscountywi.com)  
[www.visitadamscountywi.com](http://www.visitadamscountywi.com)

Chamber Members,

This Holiday Season, the Adams County Chamber is taking an active role in encouraging local shopping. With this in mind, we're developing a "Shop Home for the Holidays" card to distribute to our community members to encourage visits to our local merchants. Consumers would take this card to participating businesses and get a sticker from those businesses. At the end of the promotional period, they would bring the card into the Chamber and for each sticker they had, they would get a chance to win a grand prize made up of the gifts from the participating merchants (valued at \$20 or more). So the more places they stop the more chances to win!

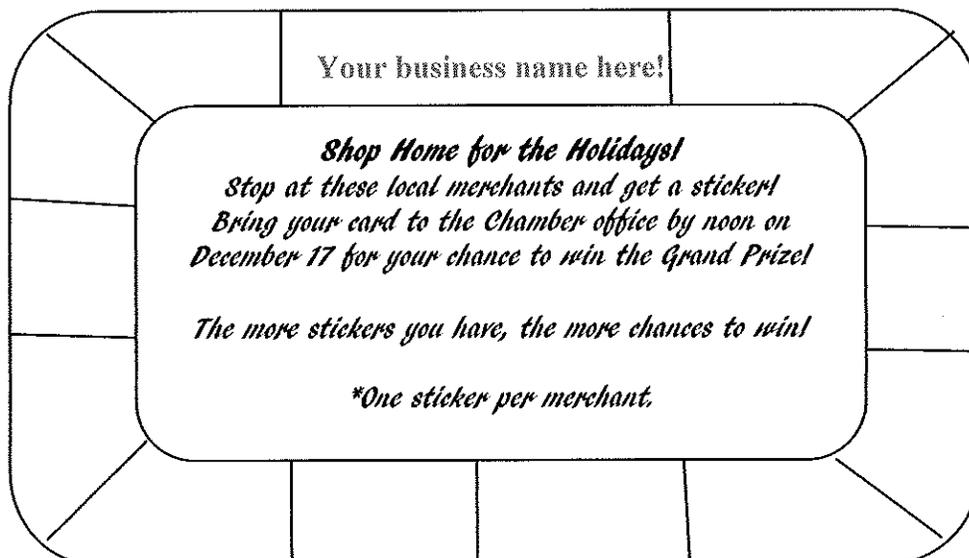
Why are we doing this? We want to encourage people to re-familiarize themselves with their local businesses. All we're asking from participating businesses is to **sign-up for the promotion by November 15<sup>th</sup>**, by calling or emailing Heidi at the Chamber office and donating an item or gift certificate for the grand prize. (You don't need to know what you will be giving away immediately.) In exchange, we will be promoting your business on every card we hand out, our website and by a Holiday display in the Chamber window.

We will provide cards, posters and stickers for your business for the promotion. We would like to start the week of November 19 and have the Grand Prize Drawing on December 17<sup>th</sup>. We plan on promoting "Shop Home for the Holidays" in radio ads, newspaper ads, website, email and during our Home for the Holidays Celebration on November 24.

If you have any questions, feel free to contact Heidi at 608-339-6997 or [chamber@visitadamscountywi.com](mailto:chamber@visitadamscountywi.com).

Thank you,

Adams County Chamber of Commerce & Tourism



## ADMINISTRATIVE & FINANCE MEETING MINUTES

Monday, October 8, 2012, 8:00 AM Room A260

Meeting was called to order at 8:02 a.m. by Chairman West. Present: Babcock, Djumadi, Kotlowski, Sebastiani, and West. Also present: Julia Metcalf, Loretta Drinkuester, Phillippi, and Larson. The meeting was properly noticed.

Motioned by Sebastiani/Kotlowski to approve the agenda. Motion carried by unanimous voice vote.  
Motioned by Djumadi/Babcock to approve prior meeting minutes May 4, June 11, August 13, September 10, 13, 14, and 18<sup>th</sup>. Motion carried by unanimous voice vote.

Public Participation: Not allowed stated by Chairman West.  
Correspondence: None

Motioned by Babcock/Kotlowski to approve resolution supporting legislation requiring on-line only and retailers to collect and remit Wisconsin sales tax. Motion carried by unanimous voice vote.

Julia Metcalf, Oxford Library Director and Loretta Drinkuester, Library Board of Trustees President were present to discuss funding for the Oxford Public Library. West said that there is \$5,000 in budget for Oxford Public Library.

Motioned by Djumadi/Kotlowski to approve County Clerk office job descriptions with changes as such "Required Qualifications" Deputy Clerk with additional education or training in administrative and/or business type courses. "Required Qualifications" Clerk Typist with prior experience in an office setting. Discussed union classification on job description, as it identifies wage classification that corresponds to the wage scale the language was left. Motion carried by unanimous voice vote.

Motioned by Babcock/Kotlowski to move Hillbert Communications resolution for bonding to next meeting, October 12, 2012. Motion carried by unanimous voice vote.

Larson reported that the following changes transpired since the last meeting. GTA for Hwy were \$200,000 less than anticipated, reworked the budget to reflect this change. EPCRA dollar amount was received by Gervais for Emergency Management which equals a balanced budget, with no levy impact.

Child Support brought changes forward to shift overtime to on-call. Filing and scanning can be completed by on-call person rather than paying overtime. 900 move from overtime to on-call pay. This will allow for scanning once or twice a month, of the files that are closed. Djumadi questioned outside counsel services and if all legal was performed by them. Barnes said yes. Djumadi stated there will be no new positions for 2013, was not in favor of on-call.

Sheriff's Department brought revenue changes forward. Green reviewed draft budget and found that the originally budget figures submitted were not reflected accurately. Corrections submitted to finance were:

100.08.51330.120 was \$900, should be \$0  
100.08.51330.141 was \$500, should be \$1,400

Motioned by Sebastiani/Kotlowski to move \$900 from 100.08.51330.120 and increase 100.08.51330.141 to \$1,400. Motion carried by roll vote, 3 yes, 2 no. Voting no, Kotlowski and Djumadi.

Murphy present for discussion related to account 100.44.56150.316, \$30,000 contract service. The office clerk is doing some field work in addition to office work. When Matt moved to the Planning and Zoning Department, work that was nonrelated to the Shoreland Protection Ordinance was taken over by Murphy. Some of the items include general engineering, Storm Water Run Off, and Nutrient Management. New Chester Dairy came, increasing the workload. DNR is a main player, however, they are not in the field. Murphy is working with the DNR and is also working on the County's ordinance.

The workload has doubled with New Chester Dairy. The state mandates that the Nutrient Management Plan and the Confined Feedlot Animal Operations be implemented. It is unrealistic for Murphy to manage, especially with the one coming into Richfield.

Genrich present. Genrich explained his role as an educator and plan developer. He would help create the plan and encourage them to practice it. There is a distinct difference between implementation and noncompliance. Their statutes indicated noncompliance, which falls under the jurisdiction of the Land and Water Department.

Djumadi indicated again, that the committee agreed there would be no new positions added to the 2013 budget and that calling it on-call, LTE or a contract, is still a position.

Murphy indicated the position would be shared by two other counties. Marquette and Waupaca have already passed the funding. Contracted services is the future for the department, along with sharing staff, which is very similar to the NCRPC. Murphy indicated that half of his job is related to NR151 implementation. The DNR wants to know what we as a county are doing regarding Nutrient Management. Staff funding will be affected. This is one of the objectives of this contract, besides education, technical assistance and information sharing. Individuals must comply with county, state and federal regulations. Next year, Adams County's primary focus will be on the implementation portion. Genrich will educate and help with the plan. The county currently is behind the ball on nutrient plans. This will help be more progressive.

Helmrick present. Discussion related to the Circuit Court Video Conferencing repair took place. The video conferencing system crashed. Neither the audio nor video can connect to any other agency. Two components went down at the same time. Neither of the components is covered by the Smart Care Maintenance Agreement. The over the phone estimate was \$2,300 for 30 days, \$3,800 for 10 days, and \$500 overnight plus \$150 service call.

Motioned by Sebastiani/Kotlowski to repair Circuit Court Video Conferencing System. Once the bill is received, submit it to the finance committee for determination of payment. Motion carried by unanimous voice vote.

Guerin present. Djumadi questioned the agreement allowing a full-time person to work part-time and that agreement is up for review. If the work can be performed on a part-time basis, why is it being budgeted as a full-time position? Guerin explained that he carried a heavy workload and was picking up the excess work and he is bumping up against the maximum 200 hours of vacation time. There are 2400 approximate veterans' and 100 active cases. Djumadi wants to have some explanation of what is not getting done if full-time is needed. Guerin said it was researching cases and reports.

Pisellini present. Pisellini indicated the position has prorated benefits.

Djumadi believes it should be part-time if the person is only working part-time. Larson provided the committee with a savings of \$7,360, if the position is reduced to part-time. Guerin spoke of the \$10,000 grant from state and the agreement. Part of the agreement is to authorize staff to attend training and the office remain open. The levy amount is only \$124,965.

A soldier and sailor account is required by the statutes. Donations have been going back to the General Fund, when they are not being utilized. Phillippi indicated this could be identified as a carryover account as the funds are donated. A resolution should be submitted, Larson will work on this.

**Recess:** Motioned by Sebastiani/Kotlowski at 10:05 a.m. Motion carried by unanimous voice vote.

**Reconvened:** Called back to order by Chairman West at 10:15 a.m. All present.

Nickel and Tolley present to discuss options related to fairgrounds mowing. They are purchasing a new

mower. The old mower is about 20 years old. Nickel indicated that it would take 2-3 people 1 day to mow approximately 3 times per year at fairgrounds. An option could be to also include volunteers, outlying parks personnel and LTE/seasonal employees.

A new account will be set up, 100.41.55460.343, for \$1,000 to mow fairgrounds and provide gas. 100.73.55460.920 was \$10,900 should be \$0, as a new mower will not be purchased to mow the fairgrounds. Larson will inform Grabarski.

Discussion about increasing user fees took place. Also discussed the sites on the water. There are approximately 20-25 sites out of the 700, that have no roads between them and the water. Nickel explained that their budget is now paying for unemployment that had been previously paid for by another fund. They are also paying a portion of the administrative staff's wages. The county has projects that are pending and in progress. They have projected 1.2 million earnings for 2013; a deficit of \$200,000. The committee is still looking into the road issue related to the Town of Monroe. Djumadi requests that the Parks Committee have a follow up discussion with the Town of Monroe, related to the road, as it has not happened yet.

Larson referenced a 3 year rotation plan with a point system that Clark County has implemented. Nickel is not familiar with their plan, he is not aware of their size and if this is manageable. There is a significant difference in managing 180 sites compared to 500, however, he is not opposed to looking at it. Larson will forward all related information to Nickel.

West would like Nickel to keep in mind small incremental fee increases. Nickel does not believe that it is feasible to increase the day use fee. West spoke of a reduction to tax payers. Nickel indicated they are looking at the fee schedule.

Marcia Kaye present. Discussed on-call pay. Kaye stated she has been in the position 2½ years and she is not taking the health insurance. She stated that if she were to leave, the county would have to pay someone else health insurance. All she is asking for is 4 days per month, at \$10.00 per hour, an on-call worker to help with filing. Larson indicated that once her office is up and functional, they should have someone that can help Kaye. There is a potential to utilize staff across departments. NEO Gov needs to be fully operational, maintained up and running. Kaye is sending letters to candidates and trying to stay on top of that. Department heads need to be trained on NEO Gov. She is also sending emails to department heads.

Phillippi questioned the change in the budget account 100.R.73.43410 state shared revenue. Larson explained it should be \$93,818, not \$81,833, as a new figure came in.

Kate Anger-Seep, Treasurer for City of Wisconsin Dells, David Wabick, ABWLLC, Damon Zumwalt and Mike Moyzis from Woodside were present to discuss Woodside Ranch Project at 11:30 a.m. There were six conditions and different revenue sources pledged. The initial request of \$8,000,000 is now down to \$3,000,000 so they are no longer able to pledge revenue. SBA loan to fill the financing gap.

Pisellini questioned utilization of the facilities and if they would be equally used, or if this one would be secondary to the Juneau County one. The site was never to be a secondary site, as both were to be used equally.

Wollin, Green and Fahrenkrug present to discuss following changes to Sheriff's Department.

Add to resolution: CSC also be guaranty, 7 years from 10 years. There should be a provision that indicates a TIF cannot be created. However, it was indicated that the statutory cannot be amended because it is maxed out land wise. The land was annexed last year.

Discussion regarding Sheriff's Budget:

100.18.43525 should be \$28,000  
100.18.46215 should be \$23,000  
100.18.49300 should be \$45,500  
100.18.52120.920 should be \$14,334  
100.18.52300.920 should be \$172,000  
100.18.52100.122 should be \$500, not \$0

Kotlowski present to discuss Highway budget changes.

700.25.47331 should be \$5,311,757  
700.25.47391 should be \$251,260  
700.25.53310.370 should be \$2,788,999  
260.25.53310.370 should be \$2,913,617  
260.25.43531 should be \$1,389,345

**Excused:** Sebastiani at 1:40 p.m.

Wages, contingency and capital improvement were discussed. Larson would like to create 420.12.51630.920 for capital improvements, however the committee decided 100 12 516130.920 would be sufficient. 100.75.59100 should be \$708,190, this should cover WRS if it is overturned.

Motioned by Djumadi/Babcock to approve the resolution related to Woodside Ranch, contingent upon Quarrels Brady's approval. Motion carried by roll vote, 3 yes, 2 no. Voting no, Kotlowski, and Sebastiani.

Next meeting date set for October 12, 2012 at 1:00 p.m. Agenda items:

Administrative Coordinator/Director of Finance:

- a. Office activities;
- b. Report contingency fund/general fund balance;
- c. Cash reconciliation;
- d. Approve check register;

MIS:

- a. Office activities;
- b. Financial report;

Treasurer:

- a. Tax Deed Property update;
- b. Financial report;
- c. Office activities;

Discuss and/or act on other general 2013 Budget;

Discuss and/or act on Hillbert Communications resolution for bonding

Motioned by Djumadi/Kotlowski to adjourn at 1:36 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved.

## ADMINISTRATIVE & FINANCE MEETING MINUTES

Friday, November 9, 2012

1:00 P.M. Room A030

Meeting was called to order at 1:06 p.m. by Babcock. Meeting was properly noticed. **Present:** Babcock, Djumadi, Kotlowski and Sebastiani. **Excused:** West. Also present: Larson, Phillippi, Albert, Peirce, McGee, Guerin, Smith, Grosshuesch, and Steve Snider, Hilbert Communications, and Chuck Spargo, ACEC.

Motioned by Sebastiani/Kotlowski to approve agenda and to deviate to items #12 Hilbert Communications & #13 EO Johnson. Motion carried by unanimous voice vote.

**Excused:** Sebastiani at 1:10 p.m.

Conference call with Rebecca from Quarles and Brady related to Hilbert Communications Bonding at 1:11 p.m. Overview of each document was provided. Motioned by Djumadi/Kotlowski to forward Hilbert Communications Resolution to County Board. Motion carried by unanimous voice vote.

**Present:** Sebastiani and West at 1:48 p.m. Also present: Helmrick  
West took over remainder of the meeting.

Review by Larson on EO Johnson contract. Helmrick reported the Clerk of Court's copier is 3 years old. Can't connect to network so the contract is of no benefit to her department. \$530 per year x 5 (copiers) = \$2,600, plus enough to pay for machine in 5 – 7 years. Question was asked, why we need a middleman making a profit when we can consolidate and do it on our own. Larson stated that this is larger than a machine. An option of additional people technical support, 4 hour guaranty turn around service, follow me printing available to continue to operate spreading out cost of machines, getting machines on the network and being able to see true printing cost to county. West said to look at overall picture to see if this would be a fair thing financially moving forward.

The following language is to be struck from page 1 of the EO Johnson contract: *THIS AGREEMENT IS NON-CANCELABLE AND IRREVOCABLE. IT CANNOT BE TERMINATED.* The following language is to be struck from page 2, under DEFAULT AND REMEDIES, of the EO Johnson contract: *including reasonable attorney fees.* The following language is to be struck anywhere else that it may appear in the EO Johnson contract: *including reasonable attorney fees.*

Resolution to approve EO Johnson Office Technologies Equipment Service contract needs the following correction: Fiscal Note should be \$5,620.61, not \$5,6260.61.

Motioned by Djumadi/Kotlowski to approve prior meeting minutes from October 8 & 12, 2012. Motion carried by unanimous voice vote.

Bays and Zander present. Treasurer's Report is as follows: Four more tax deeded properties have been sold, 25 are left. Discussion related to job descriptions took place. Took off Union contract status and added Administrative Finance Committee as oversight committee.

Motioned by Djumadi/Babcock to approve Real Property Lister, Deputy Treasurer and Clerk/Typist job descriptions as present. Motion carried by unanimous voice vote.

Motioned by Sebastiani/Kotlowski to post Deputy Treasurer position. Motion carried by unanimous voice vote.

EO Johnson called back. Matt was on speaker phone. They will add a guarantee of satisfy for performance at the highest standard.

Public Participation: None

Correspondence: None

Djumadi stated that we need to fix 9/13 & 9/14 minutes:

600.26.53610.422 was \$5, should be \$3

600.26.53610.422 was \$7, should be \$5

100.41.46720 \$336,686, should be \$334 (Budget) Phillippi reviewed and explained to clarify. She will review previous minutes as well.

McGhee present. Update on Solarus issue with Rome, is that they are not using VPN as of yet. Need to purchase IP address direct. Update on county storage hardware, virtual desk top, to be done next year. Add more storage at a cost of \$41,248 and purchase command tough books \$6,960 will be saving \$1,248 on each of them.

Phillippi stated that everything was fine in the County Clerk's office.

Wavrunek present at 3:30 p.m. Would like co-op student 3 hours per day, 5 days per week, with no benefits. Money to come from reducing contingency fund. Job description is similar to circulation clerks, however he doesn't have one with him today. This person would be minimum wage, and perform work related to checking-out people, and checking-in materials. Larson will check to see if co-op student object code exists, or will use account code 121.

Larson and West interviewed list of candidates. An offer was made to one candidate today.

The audit preliminary will be the week of December 3, 2012.

Helmrick present to discuss payout of sick/vacation time. Committee concurred to payout sick/vacation time for Helmrick. Payout will be at current rate of pay.

Motioned by Kotlowski/Djumadi to approve register. Motion carried by unanimous voice vote.

**Recess:** Motioned by Djumadi/Kotlowski to recess at 4:00 p.m. Motion carried by unanimous voice vote.

**Reconvened:** Called back to order by West at 4:02 p.m.

Discuss and/or act on:

100.22.51432.460, \$405.00 budgeted for 2013. The committee will discuss in December the specific utilization of this money.

Motioned by Djumadi/Kotlowski to approve Resolution to approve and adopt the 2013 Adams County budget, tax levy and mill rate. Motion carried by unanimous voice vote.

Items on next agenda:

*Discuss and/or act on vehicle in Planning & Zoning*

Next meeting date: Friday, December 7, 2012 at 8:00 a.m.

Motioned by Kotlowski/Babcock to adjourn at 5:00 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved.

Adams County Airport Commission  
Minutes for the November 5, 2012 Meeting

Call to Order: Meeting was called to order by Chairman B. Miller at 7:00PM.

Roll Call: J. Kotlowski, J. Reuterskiold, B. Miller and S. Pollina. M. Bourke was absent. Also in attendance was M. Scott, airport manager, and S. Sundsmo, grounds keeper.

Audience: Mike Hartz, hangar owner

Was the meeting properly announced? Yes

Approve Agenda: Motion by Kotlowski, Second by Reuterskiold to approve the agenda. All in attendance voted aye, motion carried.

Approve the Minutes for October 8, 2012: Motion by Kotlowski, Second by Pollina to approve the minutes. All in attendance voted aye, motion carried.

Airport Managers Report:

Correspondence:

Scott reported that the airport is in the process of a compliance review by the Bureau of Aeronautics. Such a review is standard for any airport that receives federal funds. Scott will work with the bureau during the review.

Financial/Review Monthly Check Summary:

Financial statements were not available for the meeting. A full accounting will be available at the next meeting.

Residential Through-the-Fence Access Plan – Update:

Scott reported that he is in the process of submitting the airports plan for the study that is underway.

Current Airport Improvement Program – Update:

Scott reported that the final inspection of the runway project was conducted on the 31<sup>st</sup> of October and two concerns were brought to the attention of the general contractor. Both are located just south of the intersection with the sod runway. The first is a flat spot that is puddling and the second is a longitudinal seam crack in the pavement caused by a rubber wheel roller getting too close to the edge of the blacktop. Both are covered by the contractors warranty however all agreed the best means of repair require warmer weather so repairs will be postponed until next summer.

Entitlements for the 2013 airport improvement program have been set at \$135,000 but it is not known when the funding will be made. Regardless, the runway project will be finished in 2013 but may be delayed into the latter part of the construction season.

Adams County Airport Commission  
Minutes for the November 5, 2012 Meeting

Discuss and Act on American Transmission Company Airport Height Zone  
Request:

Scott read a letter from the American Transmission Company regarding the reconstruction of the power line that runs along 11<sup>th</sup> Ave. While the letter did not specifically request permission, the plan and profile submitted do indicate seven poles will protrude upwards to 15' into the airports protective height zone. Scott also produced the FAA Airspace Studies indicating the poles will not be a hazard to air navigation. However, the pole elevations provided in the plan and profile by ATC are all 5' higher than the airspace studies.

Motion was made by Pollina to not approve the request by American Transmission Company for a variance to allow the incursion by the proposed power line reconstruction into the airports protective height zone. Second by Kotlowski. Three aye votes, one abstention and one absent. Motion carried.

Scott was directed to notify ATC regarding the pole height discrepancy and disapproval and recommend they attend the next meeting.

Review and Approve Airport Managers Job Description:

Scott reported he has not yet met with Human Resources but expects to prior to the next meeting.

Motion by Pollina, Second by Reuterskiold to accept the managers report. All in attendance voted aye, motion carried.

Grounds Keeper Report:

Sundsmo reported it has been slow but he and the equipment are ready for snow. Nothing new to report.

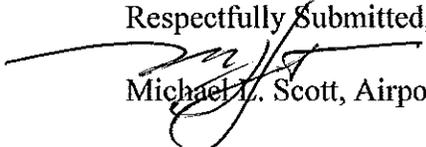
Motion by Pollina, Second by Kotlowski to accept the groundskeepers report. All in attendance voted aye, motion carried.

Audience Comments: None

Next meeting set for December 10, 2012 at 7PM at the Welcome Center.

There being no further business a motion was made by Kotlowski to adjourn. Second by Reuterskiold. All in attendance voted aye, motion carried. Meeting was adjourned at 7:35 PM.

Respectfully Submitted,

  
Michael L. Scott, Airport Manager

ADAMS COUNTY  
BOARD OF ADJUSTMENT  
MONTHLY MINUTES:  
October 17, 2012

The Adams County Board of Adjustment met at the Courthouse in Friendship, Wisconsin at 8:15 A.M. on Wednesday October 17, 2012 and proceeded to property owned by Ronald & Barbara Von Haden at 1945 Bighorn Avenue for an onsite viewing of a building which is the subject of a setback Variance request. After viewing the property and discussing options the Board members returned to the Courthouse. Chairman Ivan Morrow called the Adams County Board of Adjustment meeting to order with the following members present; Cathy Croke, Secretary; Bob Beaver; Tom Feller; Bob Benkowski and alternate member, Bob Donner. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was. Public Hearings: Ronald & Barbara Von Haden – Tabled After the Fact Variance request to Section 10-4B.01(C) & (F) of the Adams County Shoreland, Wetland and Habitat Protection Ordinance to allow a garage that was constructed without permits to remain at 33' from the centerline of A Street and 2 ½ ft. from the side lot line on property located in the NW ¼, SE ¼, Section 18, Township 19 North, Range 5 East, Lots 4-13 of Bobs Subdivision, NKA Lot 1 of CSM 4533 at 1945 Bighorn Drive, Town of Monroe, Adams County, Wisconsin. (Required setbacks are 63' from centerline and 10' from side lot line.) Discussion was held as to options available for moving the building. Bob Benkowski made a motion that the building be moved to meet the required ten (10) foot side lot setback to the overhang and ten (10) foot setback to the sanitary drainfield, with a Variance to the road setback to be determined by the minimum preceding setback requirements. Bob Beaver seconded the motion. The petitioner requested a time consideration with winter coming on. It was the consensus of the Board that Mr. Von Haden meets a deadline of May 31, 2013. Roll Call Vote: 5 –Yes. Motion carried. Anthony Dorko – Special Exception Permit request under Section 3-3.03 of the Adams County Comprehensive Zoning Ordinance to allow the construction of an accessory structure without a residence on property located in the S ½, NW ¼, Section 25, Township 14 North, Range 6 East, Lot 1 of CSM 4212 at 794 Golden Drive, Town of Dell Prairie, Adams County, Wisconsin. Bob Beaver made a motion to grant the Special Exception Permit. Cathy Croke seconded the motion. Roll Call Vote: 5 - Yes. Motion carried.

Minutes: Phil McLaughlin presented the Board with the minutes from the September 19, 2012 Board of Adjustment meeting for their review. Bob Benkowski made a motion to approve the minutes as presented. Bob Beaver seconded the motion. All in favor. Motion carried

Chairman Morrow requested nominations for Vice Chair to replace former Board member Ron Jacobson. Bob Benkowski nominated Bob Beaver. Bob Benkowski made a motion to close nominations. Cathy Croke seconded the motion. All in favor. Motion carried.

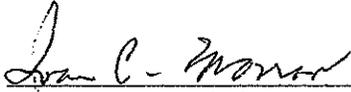
Correspondence: None.

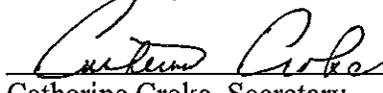
The next Board of Adjustment meeting will be on November 21, 2012.

Bob Beaver made a motion to adjourn. Bob Benkowski seconded the motion. All in favor. Motion carried.

Board of Adjustment  
Monthly Minutes  
October 17, 2012  
Page #2

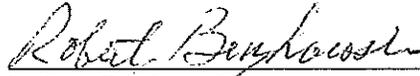
ADJOURNED: 10:44 A.M.

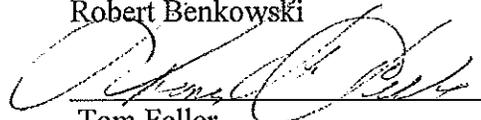
  
Ivan Morrow, Chairman

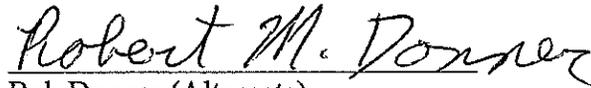
  
Catherine Croke, Secretary

  
Robert Beaver

  
Cathy Allen, Recording Secretary

  
Robert Benkowski

  
Tom Feller

  
Bob Donner (Alternate)

ADAMS COUNTY BOARD OF SUPERVISORS MEETING MINUTES  
Community Center  
October 4, 2012 1:30 P.M.

The meeting was called to order by the Chairman West at 1:35 p.m.  
The meeting was properly announced. There was a moment of silence followed by the pledge.

**Roll Call of Supervisors:** Dist. #02-Diane England; Dist. #03-Larry Babcock; Dist. #06-Dean Morgan; Dist. #07-Joseph Stuchlak; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Bill Miller, Dist. #17-Lori Djumadi; Dist. #18-John West, Dist. #19-Terry James, Dist. #20-Paul Pisellini. Excused: Dist. #01-Glenn Licitar; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #08-James Bays; Dist. #09-Patrick Gatterman; Dist. #10-Jake Roseberry

Also present: Janet Wimmer, Dave Guerin, Jane Gervais, Trena Larson, Mary Ann Bays, Don Genrich, Myrna Diemert, Chris Murphy, Deb Barnes, Phil McLaughlin, Pat Kotlowski and Cindy Phillippi.

Strategic Planning Session held by Mark O'Connell, explained briefly the following:

Mission: Is why we are here

Values: List of 6 groups of words

Future Visions: Striving forward moving towards an objective/what we want to become challenges action

The Draft Mission Statement from last planning session: Provide high quality of services in an economic, fair, professional and courteous manner, enhancing and protecting the health, welfare and safety of those who visit, live and work in Adams County.

The Draft Value statement from last planning session: Adams County Government conducts its affairs in a professional, acceptable manner acting with the highest integrity. We are knowledgeable, resourceful, credible and adhere to these values at all times.

Future Visions: The board had 8 general visionary statements. The objective was to pick and/or develop one.

The Draft Vision statement developed today: To be the Wisconsin's County of choice by providing sustainable opportunities that enhance the quality of life, preserve and protect our natural resources, while creating a positive environment for business.

Mark presented a power point presentation on the demographics of Adams County where we are today and what we will look like in 20 years if we do nothing.

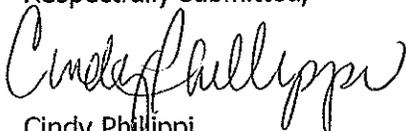
Assignment is to create more ideas on how to move forward. For example:

- Prioritize
- Identify hurdles
- Develop strategies to implement
- Maneuver the challenges

No ideas were suggested related to transportation. Add anything to the list.

Motioned by Johnson/Babcock to adjourn at 3:45 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi  
Recording Secretary

These minutes have not been approved.

ADAMS COUNTY BOARD OF SUPERVISORS MEETING MINUTES  
Adams County Board Room, November 20, 2012 9:30 a.m.

Meeting was called to order by Chairman West at 9:50 a.m.  
The meeting was properly announced.  
There was a moment of silence followed by the Pledge of Allegiance.

**Roll Call of Supervisors:** Dist. #01-Glenn Licitar; Dist. #02-Diane England; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-James Bays; Dist. #09-Patrick Gatterman; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Bill Miller; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Terry James; Dist. #20-Paul Pisellini; Excused: Dist. #12-Heidi Roekle

Motioned by Djumadi/Miller to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Sebastiani/Djumadi to approve October 4, 2012 and October 16, 2012 minutes. Motion carried by unanimous voice vote.

**Public Participation:** Bev Ward generalizing EO Johnson contract.

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint six (6) Supervisors to approve claims Kotlowski, Licitar, Miller, Morgan, Pisellini and Roekle.

**Public Hearing:** Public hearing on the 2013 proposed budget at 9:53 a.m. All participants were given 3 minutes to speak. Mary Nelson and Bev Ward spoke regarding co-op student for library. Public hearing closed at 9:56 a.m.

**Claims:** None

**Correspondence:** Resignation letter dated Nov 14, 2012 from Dianna Helmrick effective January 5, 2013.

**Appointments:** Motioned by Licitar/Edwards to reappoint Bill Parr to Land Information Committee as a realtor member. Motion carried by unanimous voice vote.

**Unfinished Business:** None

**Reports and Presentations:** Administrative Coordinator/Director of Finance report and Daric Smith, RIDC report were submitted in writing. Motioned by Kotlowski/Babcock to approve the Treasurer report of outstanding orders over 2 years old. Motion carried by unanimous voice vote.

**Resolutions:**

**Res. #95:** Motioned by Djumadi/Pisellini to adopt Res. #95 to recognize Adams County residents Dale and Lisa Bowser for receiving the 2012 Governor's Outstanding Adoptive Parents Award. Motion to adopt Res. #95 to recognize Adams County residents Dale and Lisa Bowser for receiving the 2012 Governor's Outstanding Adoptive Parents Award carried by roll call vote, 19 yes, 1 excused. Excused, Roeckle.

**Res. #96:** Motioned by Djumadi/Licitar to adopt Res. #96 declaring November pancreatic awareness month in Adams County. Motion to adopt Res. #96 declaring November pancreatic awareness month in Adams County carried by roll call vote, 19 yes, 1 excused. Excused, Roeckle.

**Res. #97:** Motioned by Djumadi/Kotlowski to adopt Res. #97 the 2013 Adams County budget, tax levy and mill rate.

**Recess:** Motioned by Allen/Djumadi to recess at 10:05 a.m. Motion carried by unanimous voice vote.

**Reconvened:** Meeting was called back to order at 10:15 a.m. by Chairman West. 19 present, 1 excused. Excused, Roeckle.

Motioned by Sebastiani/Eggebrecht to amend 2013 Budget Emergency Management

100 R 19 43528 000 changed to \$30,318.00

100 R 19 43536 000 changed to \$6,286.00

100 E 19 52501 432 changed to \$375.00

100 E 19 52504 432 changed to \$2,153.00

100 E 19 52504 413 changed to \$541.00

100 E 19 52504 419 changed to \$1,041.00

100 E 19 52504 432 changed to \$2,415.00

Motion to amend 2013 Budget Emergency Management carried by roll call vote, 19 yes, 1 excused. Excused, Roeckle.

Motioned by England/Allen to amend 2013 Budget Library

100 E 40 55110 121 changed to \$10,476.20

100 E 40 55110 210 changed to \$16,811.06

100 E 75 59100 000 changed to \$701,465.74

Motion to amend 2013 Budget Library carried by roll call vote, 18 yes, 1 no, 1 excused. Voting no, Eggebrecht. Excused, Roeckle.

Motioned by Djumadi/Kotlowski to amend resolution #97 Fiscal Note: The 2013 tax levy shall be \$17,154,920; the total expenditures shall be ~~\$44,274,102~~ \$44,274,886; and the revenues shall be ~~\$25,882,677~~ \$25,883,461 with an additional \$1,236,505 of fund balance applied; thereby establishing a mill rate of \$7.20896126 per \$1,000 of evaluation. Whereas: The Administrative & Finance Committee has recommended for 2013, a budget for proposed expenditures in the amount of ~~\$44,274,102~~ \$44,274,886 and proposed revenues in the amount ~~\$25,882,677~~ \$25,883,461. Motion to amend fiscal note carried by roll call vote, 19 yes, 1 excused. Excused, Roeckle. Motion to adopt amended Res. #97 carried by roll call vote, 19 yes, 1 excused. Excused, Roeckle.

**Res. #98:** Motioned by Allen/James to adopt Res. #98 to amend the Adams County Board Rules, Section XXIII – Property Committee Subsection C.2 Duties and Responsibilities, to clarify property records to be kept by Department Heads. Motion to adopt Res. #98 to amend the Adams County Board Rules, Section XXIII – Property Committee Subsection C.2 Duties and Responsibilities, to clarify property records to be kept by Department Heads carried by roll call vote, 19 yes, 1 excused. Excused, Roeckle.

**Res. #99:** Motioned by Djumadi/Bays to adopt Res. #99 to approve EO Johnson Office Technologies equipment service contract. Motion to adopt Res. #99 to approve EO Johnson Office Technologies equipment service contract carried by roll call vote, 19 yes, 1 excused. Excused, Roeckle.

Motioned by James/Kotlowski to adopt **Res. #101, 102, 103, 104** to sell County Advertised Tax Foreclosure Property. Motion to adopt **Res. #101, 102, 103, 104** to sell County Advertised Tax Foreclosure Property carried by roll call vote, 19 yes, 1 excused. Excused, Roeckle.

**Res. #105:** Motioned by Eggebrecht/Allen to adopt Res. #105 to approve out of state travel and accommodations for Debra Barnes, Child Support Director, to Washington D.C. on February 7 – 9 2013. Motion to adopt Res. #105 to approve out of state travel and accommodations for Debra Barnes, Child Support Director, to Washington D.C. on February 7 – 9 2013 carried by roll call vote, 18 yes, 1 no, 1 excused. Voting no, Roseberry. Excused, Roeckle.

**Ordinance:**

**Ord. #09:** Motioned by Djumadi/England to enact Ord. #09 Ordinance amending Ord. #17-1993 The Public Health Ordinance of Adams County, Wisconsin, Adams County abating public human health hazards affecting the public health. Motion to enact Ord. #09 Ordinance amending Ord. #17-1993 The Public Health Ordinance of Adams County, Wisconsin, Adams County abating public human health hazards affecting the public health carried by roll call vote, 18 yes, 1 no, 1 excused. Voting no, Eggebrecht. Excused, Roeckle.

**Denials:** None

**Petition:** None

Motioned by Kotlowski/Johnson to approve claims. Motion carried by unanimous voice vote.

Motioned by Johnson/Sebastiani to approve per diem and mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Djumadi to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set next meeting date: December 18, 2012 at 6:00 p.m. Last strategic planning meeting same day.

Motioned by Djumadi/Sebastiani to adjourn at 11:14 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Adams County Clerk

These minutes have not been approved.

ADAMS COUNTY BOARD OF SUPERVISORS PUBLIC HEARING MINUTES

Adams County Board Room  
November 20, 2012 9:00 a.m.

The meeting was called to order by the 2<sup>nd</sup> Vice Chair, Babcock at 9:08 a.m.  
The meeting was properly announced.

**Roll Call of Supervisors:** Dist. #01-Glenn Licitar; Dist. #02-Diane England; Dist. #03-Larry Babcock; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joseph Stuchlak; Dist. #09-Patrick Gatterman; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Bill Miller; Dist. #17-Lori Djumadi; Dist. #19-Terry James; Dist. #20-Paul Pisellini; **Excused:** Dist. #04-Al Sebastiani; Dist. #08-James Bays; Dist. #12-Heidi Roekle; and Dist. #18-John West.

Motioned by Allen/Djumadi to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Djumadi/Allen to open the public hearing at 9:08 a.m. Motion carried by unanimous voice vote.

Each person in attendance had an opportunity to speak for 3 minutes at the public hearing on the proposed issuance of Fond du Lac County, Wisconsin, Midwestern Disaster Area Fixed Rate Revenue Bonds, Series 2012 (Bug Tussel, LLC Project), in an aggregate amount not to exceed \$12,000,000, pursuant to Section 66.1103 of the Wisconsin Statutes, to finance a multi-jurisdictional project to be owned by Hilbert Communications, LLC, a Wisconsin limited liability company, and/or one or more of its subsidiaries, including, without limitation, Bug Tussel Wireless, LLC, Cloud 1, LLC and Intelegra, LLC.

Public Hearing: Peggy Kudrondwicz (Mid-Wisconsin DBS) spoke opposed Hilbert, Jeff Wavrunek, Chuck Spargo and Steve Schneider spoke in favor of Hilbert.

Babcock asked 3 times if there were any others who wished to speak.

Motioned by Kotlowski/Eggebrecht to close public hearing at 9:20 a.m. Motion carried by unanimous voice vote.

**Present:** Bays at 9:28 a.m.

Motioned by Djumadi/Edwards to adopt Res. #100 Final Resolution Regarding Unconditional County Guaranty of its Pro Rata Share, Intergovernmental Agreement and Midwestern Disaster Area Revenue Bond Financing for Bug Tussel Wireless, LLC Project. Motion to adopt Res. #100 carried by roll call vote, 15 yes, 2 no, 3 excused. Voting no, Eggebrecht and Roseberry. Excused, Roekle, Sebastiani and West.

Motioned by Djumadi/Allen to adjourn the meeting at 9:40 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,

  
Cindy Phillippi

Adams County Clerk

These minutes have not been approved.

**Executive Committee Meeting**  
**November 13, 2012 – 8:30 a.m. - Conference Room A-260**

Al Sebastiani, Vice-chair, called the meeting to order at 8:30 a.m. The meeting was properly announced.

Committee members present: Al Sebastiani, Jack Allen, and Larry Babcock. Joe Stuchlak was in attendance substituting for Florence Johnson, who was excused. John West was excused.

Others present: Trena Larson, Administrative Coordinator/Director of Finance; Attorney John R. "Jack" Albert; Marcia Kaye, Personnel Director; Diane Heider, Legal Assistant, Recording Secretary; and Supervisor Lori Djumadi.

**Motion by Allen, seconded by Stuchlak, to approve the Agenda. Motion carried by unanimous vote.**

**Motion by Babcock, seconded by Allen, to approve the Minutes of the October 9, 2012 Executive Committee meeting. Motion carried by unanimous vote.**

There was no public participation. There is no new correspondence.

Discussion was held regarding clarification of certain sections of the Employee Handbook. Discussion was held regarding the possibility of health insurance coverage of domestic partners of employees. It's a decision strictly made by the County. Kaye will inform the Committee members regarding other counties' policies on this issue.

The H&HS Committee recommended hiring a Children & Family Services Manager at a wage step other than the starting rate. **Motion by Allen, seconded by Babcock, to hire a Children & Family Services Manager at Step 6. Motion carried by unanimous vote.**

**Motion by Babcock, seconded by Allen, to convene in closed session at 8:47 a.m., per Wis. Stats. §19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion carried by unanimous vote.** Discuss impact of recent court decision regarding Act 10. The Committee reconvened in open session per Wis. Stats. §19.85(2), at 9:18 a.m., to consider and vote on appropriate matters. No motions were made post-closed session.

Larson presented the monthly Administrative Coordinator/Director of Finance report.

- Larson reported on the Veterans Day employee in-service program, which was well attended.
- Hilbert Communications documents have been reviewed by outside bond counsel and Corporation Counsel.
- The EO Johnson print service contract resolution will be presented to County Board at its November meeting. There will be an approximate savings of \$30,000 over a 5-year period. Existing agreements with EO Johnson have been budgeted for 2013.
- The fiscal coordinator/support staff position may be filled by November.

- The Administrative & Finance Committee is moving forward with the Wipfli wage study. Chair John West will hopefully appoint supervisors to a committee to work with AC/DOF and Personnel.
- A wage study conference with Wipfli will be held on November 30, 2012 to establish a timeline and define tasks..
- Adams County department heads/managers will receive fiscal year-end training on proper voucher entry.
- Schenk will perform a preliminary audit the week of December 3, 2012.

**Jack Albert** presented Corporation Counsel Department monthly report. Albert attended many lengthy conferences on Hilbert Communications negotiations. Albert reported on the status of the Intergovernmental Medical Examiner Agreement with Columbia County. Albert also reported on department representation, court actions, case load, and office management.

Albert described his efficient and cost-effective use of Wisconsin Counties Mutual Insurance for Personnel and Litigation matters. There is no cost for this legal representation, other than the initial insurance premium. Usually the Mutual attorney assigned to pre-claim coverage follows through with additional representation if required. Corporation Counsel's budgeted attorney's fees covers representation by Attorney Mark Thibodeau, in case of Attorney Albert's unavailability, pursuant to County Board Resolution.

**Marcia Kaye** presented the monthly Personnel Department report and distributed a handout describing new hires, transfers, and worker's compensation claims. Kaye attended a conference of the Association of County Personnel Directors in October.

**Motion by Babcock seconded by Stuchlak**, to approve November vouchers. Motion unanimously carried.

Action items for next meeting:

- Update on Wipfli Study.
- Closed session to discuss impact of recent court decision regarding Act 10.
- Separate closed sessions to discuss goals, accomplishments and committee expectations of Administrative Coordinator/Director of Finance Department, Corporation Counsel Department, and Personnel Department.

The next meeting is scheduled for **December 11, 2012 at 8:30 a.m.** **Motion by Stuchlak, seconded by Allen**, to adjourn the meeting at 10:15 a.m. **Motion carried by unanimous vote.**

Respectfully submitted,



Diane Heider

Recording Secretary

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE**

**THURSDAY, NOVEMBER 8, 2012 AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock, Chairperson  
Dean Morgan, Vice-Chairperson  
Florence Johnson  
Patrick Gatterman ~ Arrived at 9:50 A.M.  
James Bays ~ Excused at 11:35 A.M.

**OTHERS PRESENT:** Patrick Kotlowski ~ Highway Commissioner, Marcia Kaye ~  
Personnel Director, Kelly Wolf, Brent Mathews and Joe Seis

**CALL MEETING TO ORDER:** The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, November 8, 2012.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, JOHNSON, MORGAN AND BAYS. MEMBER  
ABSENT: GATTERMAN ~ ARRIVED AT 9:50 A.M.

**APPROVAL OF AGENDA:** *Motion by Bays to approve the Agenda as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETINGS (OCTOBER 12, 2012 & OCTOBER 26, 2012):** *Motion by Morgan to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for OCTOBER 12, 2012 Regular Monthly Meeting & October 26, 2012 Committee Meeting, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** Public participation was requested for the following Agenda items:

- State of Wis. Dept of Transportation RMA (Routine Maintenance Agreement)
- County Road J ~ Drainage Ditch
- County Road G Project ~ Task Order ~ AECOM

**STATE OF WIS. DEPT OF TRANSPORTATION RMA (ROUTINE MAINTENANCE AGREEMENT):** Brent Mathews from the Wis. Dept of Transportation was present to review with the Committee and Commissioner the 2013 State Routine Maintenance Agreement. *Motion by Bays to approve and sign the 2013 State Routine Maintenance Agreement (RMA) as presented in the amount of \$608,200.00, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**COUNTY ROAD J ~ DRAINAGE DITCH:** Joe Seis the renter of the Bruce Marti Property was present to discuss the drainage ditch on County Road J. *Motion by Bays to allow property owner to clean the drainage ditch during the fall of 2012 and spring of 2013, County*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
NOVEMBER 8, 2012 ~ 9:00 A.M.**

*to continue with contract maintenance agreement, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**HIGHWAY COMMITTEE MEMBER PATRICK GATTERMAN ARRIVED AT 9:50 A.M.**

**COUNTY ROAD G PROJECT ~ TASK ORDER ~ AECOM:** *Motion by Bays to accept and authorize the Highway Commissioner to sign Task Order #26 for the amount of \$31,400.00 with AECOM Technical Services Inc. for County Road G & County Road O Intersection professional engineering services, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & APPROVE COUNTY ROAD "Z" (18<sup>TH</sup> LANE TO WOOD COUNTY LINE) APPRAISALS, JURISDICTIONAL OFFERS, ADMINISTRATIVE REVISIONS, CONDEMNATIONS & OFFERING PRICE REPORTS: NONE**

**JOB DESCRIPTIONS:** Highway Commissioner and Personnel Director discussed with Committee current job descriptions and what job descriptions the Committee would like to review and act on at the December Highway Committee Meeting.

**APPROVE PERSONNEL REQUISITION FORM TO FILL VACANT HIGHWAY POSITION:** *Motion by Gatterman to approve the Personnel Requisition form to advertise for vacant highway position, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**FUEL PURCHASING:** Fuel purchasing, per committee motion in August this topic was to be brought back in the fall of the year for discussion. *Motion by Bays to open the fuel contract for bids, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**DEPARTMENT OF NATURAL RESOURCES GENERAL PERMIT:** Discussed the Department of Natural Resources proposal where the DNR is expecting the Commissioner or an Engineer to sign off on a permit for culvert work. This is just a proposal in work and no final decision has been made if the DNR will be proceeding with this request.

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Shoulder Maintenance
- Painting nearing completion
- CTH B Overlay Project shouldering
- General Engineering Contract preparing for December Meeting
- Tires
- Ho-Chunk Meeting

**HIGHWAY COMMITTEE MEMBER JAMES BAYS WAS EXCUSED AT 11:35 A.M.**

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
NOVEMBER 8, 2012 ~ 9:00 A.M.**

**FINANCIAL REPORT:** *Motion by Gatterman to approve the October 2012 Financial Report as audited, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department monthly check summary report was presented to the Committee for review. Committee members reviewed the November 6, 2012, Monthly Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Gatterman to approve the Monthly Check Summary report as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:**

- Fuel Bids / Quarterly locked price
- General Engineering Contracts
- Job Descriptions

**SET NEXT MEETING DATE AND ADJOURN:** *Motion by Gatterman, second by Johnson, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, December 13, 2012 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 11:45 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

**LAND & WATER CONSERVATION /PARKS & RECREATION  
DEPARTMENT/HEALTH & HUMAN SERVICES COMMITTEE MEETING  
November 1, 2012**

**Minutes not approved revised November 9, 2012**

DATE: November 1, 2012 TIME: 10:00a.m. PLACE: Room: A231

Sebastiani called the meeting to order at 10:00a.m. The following were present; Jack Allen, Lori Djumadi, Joe Stuchlak, Reesa Evans, Glen Licitar, Terry James, Al Sebastiani, Chris Murphy, Justin Huelsemann, Sarah Grosshuesch, Janet Wimmer, Trena Larson, Paul Pisellini, Barb Morgan, Fran Dehmlow

Late arrival: Fred Nickel

Harrison stated that the meeting was properly noticed.

Murphy started out by stating that the purpose of this meeting was to propose an addition to the Adams County Personnel & General Administrative Policies regarding blue-green algae issues. Once the addition was agreed upon it would be taken to the Administrative Committee and then to the County Board Committee.

A presentation on blue-green algae monitoring activities and related health issues was given by Reesa Evans.

*Justin Huelsemann gave his presentation stating we can't reduce the amount of blue green algae in the lakes but we can reduce the number of people that get sick and are unaware of Blue Green algae. Justin explained that he works for three counties, Sauk/Juneau and Adams County; he is only physically here in Adams County once a week.*

Grosshuesch stated that H&H Services isn't looking at closing the beaches every time a complaint would come in – that a cell count would need to be determined. If the cell count reached the moderate level then they would post an advisory sign for the public. The public beaches would not be closed unless the cell count would reach a high risk level.

Grosshuesch also stated that she needs to be “in the know” about the events that are taking place at the county parks. It would help her to know when big events like the Triathlon are scheduled.

Items discussed by Committee members were:

- Should we keep the informational signs posted at all times during the summer months on the local beaches?
- Maybe the areas where swimming lessons take place should be tested more frequently?
- What is the County's Liability?
- Training in regards to Blue-Green Algae blooms needs to be completed by all departments.
- We should utilize all departments' websites to get the word out in educating the public about the health effects of blue-green algae blooms/ as well as post up to date information on locations that have been posted or closed due to elevated cell counts.

Wimmer stated that we need to move forward with everyone on board, all committees.

A concern was brought up that we had heard from everyone other than Fred Nickel.

Nickel then gave his statement; that his department manages the land – not the water. He will not post signs or monitor the water- this is not his or his staff's responsibility. He continued on that when a policy is adopted he would support the policy but that he did not have to be a part of it.

Discussion occurred again that we need to maximize our resources in today's economy—we need everyone aboard and everyone to play a part. It was explained to Nickel that he would not be responsible for anything other than just placing the signs when told to --

Nickel then stated that his department would post the signs when told to do so – however he or his staff would not participate in the training.

The outcome was finalized that a protocol would need to be determined which would accompany the policy. This would be completed by December 1, 2012 by a representative from each committee. Jack Allen (H&HS) Terry James (L&WC) Trena Larson (Admin) and tentatively Bill Miller (Parks)

The final draft of this policy and protocol will be sent to each committee to be adopted, then Admin to recommend to the County Board.

Meeting was adjourned at 11:40a.m. Passed unanimously.

## LAND & WATER CONSERVATION COMMITTEE MEETING MINUTES

November 6, 2012

Unapproved

TIME: 1:00p.m. PLACE: A231

Called meeting to order at 1:00p.m. Roll call showed Barb Morgan excused with all other committee members present.

Harrison stated that the meeting was properly noticed.

Motion by James/Stuchlak to Approve Agenda. Passed Unanimously.

Motion by Licitar/Roekle to Approve minutes of October 8, 2012 Land & Water Conservation Committee meeting. Passed Unanimously.

Discuss and possible action on the approval of the 2013 Wildlife Damage Program Budget and 2012 Wildlife Damage Program crop prices. Barry Benson gave his report for the 2013 Wildlife Program Budget. Motion to approve the 2013 budget by James/Stuchlak. Passed Unanimously.

Benson presented the 2012 Wildlife Damage Program crop prices. It was brought up that the prices for Alfalfa/Soybeans and Corn were on the low side. Bork stated that Alfalfa should be changed to \$215.00 a ton. Soybeans should be at \$14.50 a bushel and corn should be at \$7.50 a bushel. A motion was made by Licitar/Stuchlak to amend the crop prices as stated and approve the 2012 Wildlife Damage Program crop prices. Passed unanimously.

There was no report given for the WDNR.

A report was given for the NRCS by Michelle Komiskey. Reminded everyone that cost share was still available for cropland practices. She also stated that the NRCS has a process for those Hispanic and Woman Farmers who feel that they were treated unfairly by NRCS to file a claim.

L&WC Department report was given by Murphy. Questions were asked in regards to Opitz Heifers and Murphy stated at this point they are going through the permitting process for Animal Waste Management Ordinance. The Golden Sands Resource Conservation and Development Agronomist position application process is complete and Interviewing will be take place this Thursday in Westfield.

Central Wisconsin Windshed Partners report was given by Project Manager Shannon Rohde. For 2012 18.4 miles of trees/shrubs were planted within the 4 counties. Unfortunately, the drought this summer was very hard on these plantings as well as the previous year plantings which will make for a difficult spring in replanting all of these trees/shrubs. They will be looking for additional help this spring.

Golden Sands Resource Conversation and Development, James stated that their next meeting will be November 15, 2012.

The USDA Farm Services Agency report was given by Bork, who reviewed 2012 crop production. The next meeting is scheduled for December.

Financial Report – was not available from the Finance Department.

Discuss and possible action on the 2013 Adams County Soil & Water Resources Management Program Cost Share Procedure. Murphy explained the proposed procedure. Stuchlak stated he felt that due to all

the efforts in the community regarding phosphorus that the numbers for the phosphorus loading should be doubled in the ranking process making this a priority. A motion was made by Stuchlak/James to approve this procedure with the amendment of the ranking numbers for the phosphorus loading, Passed unanimously.

Report on DATCP ground water sampling for Atrazine. Murphy gave the report and handouts of the results from these sampling sites. The sampling sites showed all to be below the state levels for Atrazine, however there were eight out of twenty sites that were above the state health standard for nitrates. There were also two out of twenty sites that were above the state health standard for Metolachlor (an herbicide used in agriculture). The committee asked that we invite DATCP back to present at a committee meeting to go over these results in detail as well as find out what our next step is.

Discuss and possible action on recommendations of the Adams County Animal Waste Management Advisory Group.

The group had their first meeting on November 1, 2012. The group requested that 2 citizen at large members be added. One that would represent the north part of the county and one that would represent the south end of the county. It was suggested that Don Ystad of Rome and Candace Pegler of the Town of Jackson be added. Discussion took place that they might need someone representing further south than Hwy 82- Dan McFarlin's name was brought up.

A motion was made by James/Licitar to approve Ystad and Pegler. Voting showed (4) No and (2) Yes – Voting Yes James and Licitar

A second motion was made by Stuchlak/James to approve Ystad/McFarlin as the citizens at large, but if McFarlin declines then move forward with Pegler. Passed unanimously.

The group also requested to change their mission statement. They would like to replace the word maximize with optimize. A motion was made by Stuchlak/Roekle to accept this change. Passed unanimously.

Communications. DATCP report shows funding for staff down for future. Stuhlak asked if there was a response from Milksource, Murphy stated no response has been received.

Next meeting date is December 10, 2012 at 1:00pm in room A231

Motion to Adjourn by James/Licitar at 2:32p.m. - Passed Unanimously.

Respectfully submitted;  
Michelle Harrison

**Parks Committee Meeting  
Courthouse Conference Room A231  
November 6, 2012 9:00 a.m.**

**Call to Order:** Chairman called the meeting to order at 9:00 a.m.

**The meeting was properly announced.**

**Roll Call:** Committee Members: Bob Eggebrecht, Jerry Kotlowski, Bill Miller, Jake Roseberry, and Paul Pisellini. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Admin. Clerk/Bookkeeper, Darren Tolley – Petenwell Park Manager, and Mark Miller – Castle Rock Park Manager.

**Approve Agenda:** Motion by Pisellini/Kotlowski to approve the agenda as presented. Motion carried by unanimous vote.

**Previous Minutes:** Motion by Kotlowski/Pisellini to approve the October 9, 2012, minutes as printed. Motion carried by unanimous vote.

***Agenda Items:***

**Correspondences /Special User Requests:** Director reported the UW Stevens Point professor position has been filled and he has fulfilled his obligation with the University.

**Public Participation on Agenda Items:** None.

**Proposed County Algae Policy:** Director reported on past algae policy meeting. It appears that although the Parks Department has stated the Department will support the policy but does not wish to be part of the trainings, monitoring, or signing, it appears the Parks Department will not be given the choice. The Director will be meeting with the Park Managers and a more streamlined algae policy will now be drafted vs. the current proposed policy. Motion by Pisellini/Kotlowski to appoint Bill Miller to represent the Parks Committee on the Algae Policy Committee. Motion carried by unanimous vote.

**Town of New Chester/Patrick Lake Park Future Operations:** Director reported the Town of New Chester will be meeting November 19 to determine if they wish to take over operations at Patrick Lake Park.

**Master Plan for Castle Rock Park Regarding A-F School District Property:** Director met with a Rep from WRPC as well as a Rep from WI DNR that works with school forest projects and both agreed to work with the Parks Department on the proposed Outdoor Education Center to be located next to Castle Rock Park property. Support letters will be forthcoming, at which time Director will meet with the A-F School Board on the project.

**Town of Monroe Correspondence on Roads:** After speaking with a Town of Monroe Rep, Director anticipates the Town of Monroe will request excess sales tax dollars be allocated to roads in the area of Petenwell Park, in early 2013.

**Outlying Parks Report:** Hwy 21/13 wayside needs a security light in the bathroom area. No-one is not taking responsibility for the damage done to the boat launch planks. Fenner Excavating will be repairing the Camelot landing which has the least damage. Sherwood, which has the most damage, will need additional concrete planks to prevent further damage. Sherwood will not be fixed till a plan is in place to prevent the damage from reoccurring. The Department is considering not allowing power loading at Sherwood and Arrowhead in the future as damages have occurred due to this as well.

**Castle Rock Park Report:** Fall cleanup continues and winter projects are starting.

**Petenwell Park Report:** Fall cleanup continues with some tree cutting and preparing for winter. Director met with WRPC Rep at Petenwell Park and it was determined the 40 acres the Park had planned to develop for an ATV Campground is an Indian Burial Mounds area so it cannot be leased to the Park. Another area that is approximately 37 acres of WRPC land that is for sale was viewed; however, WRPC will not consider a 50/50 in kind match for the property which they want \$250,000.00 for. The Department will be looking at another 40 acre WRPC property as a possibility for the ATV Campground development. An ATV parking area will be setup as soon as the pulping is completed in the west end area which is being done to get the ATV's out of the Stewardship area they are currently in.

**Trails Report:** The Snowmobile Association set the snowmobile trails opening date of December 10, 2012, conditions permitting. The Association is dividing the County, the North Zone will be North of Hwy 21 and the South Zone is South of Hwy 21, so trails may be opened on one end of the County or the other as conditions warrant. The Association is also requesting an Ordinance change allowing trails to be re-opened with a 24 hour notice verses the current 48 hour notice.

ATV trails are closed for the season. The Monroe Prairie ATV Club has paid their ½ of the Jefferson trail segment lease agreement, the other half comes out of Petenwell Park revenues. The Department may be able to apply for DNR monies to pay for the ATV trail lease agreement in the future.

**Revenue Report:** Reviewed by Committee.

**Expense Check Summary Report and Expense Report:** Not published at meeting time.

**Future Agenda Items:** 2013 Proposed User Fees, Town of New Chester/Patrick Lake Future Operations, Algae Policy.

**Set Next Meeting Date:** December 11, 2012, 9:00 a.m., Courthouse Conference Room A231.

**Adjourn:** Motion by Kotlowski/Pisellini to adjourn at 9:40 a.m. Motion carried by unanimous vote.

Submitted by,



Jerry Kotlowski  
Parks Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.  
These minutes have not been approved by the Parks Committee.

ADAMS COUNTY  
PLANNING & ZONING  
COMMITTEE MEETING MINUTES  
November 7, 2012

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 1:02 P.M. on Wednesday November 7, 2012 with the following members present: Glenn Licitar, Terry James, Randy Theisen, Al Sebastiani, Heidi Roekle and Barb Morgan. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary and Greg Rhinehart. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Heidi Roekle made a motion to approve the agenda as noticed. Terry James seconded the motion. All in favor. Motion carried.

Chairman Stuchlak stated that Public Participation would be taken as needed.

Al Sebastiani made a motion to approve the minutes from the October 3, 2012 meeting as presented. Heidi Roekle seconded the motion. All in favor. Motion carried.

Greg Rhinehart presented the Surveyor's report for the month of October to the Committee for review. Terry James made a motion to approve the Surveyor's report as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

Register of Deeds: Jodi Helgeson informed the Committee that both the cash register and the copy machine in her department have failed and she has made arrangements for temporary relief until they can be replaced.

Land Information: Ms. Helgeson stated that Tyler Grosshuesch and Sue Theisen are working with Greg Rhinehart on scanning the surveyor's records so that they can be available on line. Discussion was held. Terry James made a motion to approve the Register of Deeds and Land Information reports. Barb Morgan seconded the motion. All in favor. Motion carried.

Planning & Zoning updates with discussion on vehicle repair and possible action on increasing maintenance of vehicles in the 2013 Budget. Mr. McLaughlin presented the Committee with bids from several local businesses for tires for the inspector's vehicles and stated that he feels that the budget for 2013 will not need to be increased. Discussion was held regarding the 2004 Escape that is loaned out to other departments. The Committee directed Mr. McLaughlin to get an idea of what the vehicle is worth by the January meeting.

Phil McLaughlin presented the Financial Report for the month of September, 2012 to the Committee for review. Barb Morgan made a motion to approve the Financial Report as presented. Glenn Licitar seconded the motion. All in favor. Motion carried.

Correspondence: None, but discussion was held regarding the hearings that needed to be postponed because the newspaper failed to print the Public Notice that was emailed to them.

PLANNING & ZONING COMMITTEE  
MONTHLY MEETING  
NOVEMBER 7, 2012  
PAGE #2

The next meeting was scheduled for December 5. The on-site for the David Keach Conservancy rezoning will be at 9:00 A.M. with the Public Hearings to follow at 10:00 A.M. (or as soon thereafter as can be heard).

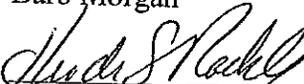
Barb Morgan made a motion to adjourn. Heidi Roekle seconded the motion. All in favor. Motion carried.

Adjourned: 5:16 P.M.

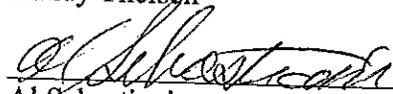
  
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Joe Stuchlak, Chair

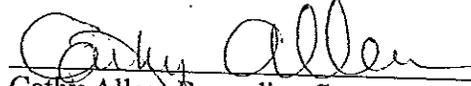
  
\_\_\_\_\_  
Glenn Licitar

\_\_\_\_\_  
Terry James, Vice-Chair

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Barb Morgan  
  
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Heidi Roekle

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Randy Theisen

  
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Al Sebastiani

  
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Cathy Allen, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.**

## Property Committee Meeting Minutes

November 5, 2012  
Room A260 8:30 a.m.

The meeting was called to order at 8:30 a.m. by Chairman Allen. The meeting was properly announced. Present: Allen, Djumadi, James, and Kotlowski. Excused: Miller and Hamman. Also present: Bays, Larson, and Phillippi.

Motioned by James/Kotlowski to approve the agenda. Motion carried by unanimous voice vote. Motioned by James/Djumadi to approve the October 2, 2012 minutes. Motion carried by unanimous voice vote.

Opened and acted on bids for tax foreclosure property. James opened bids. Parcel #22, David/Lisa Miller \$12,010.00, 10% included \$1201.00. Parcel #50, Dale/Elaine Miller \$1,560.00, 10% included \$156.00. Parcel #22, Thomas/Teresa Konz \$18,000, 10% included \$1,800.00. Parcel #47, Keith/Elizabeth Dittmar \$57,500.00, 10% included \$5,750.00. Parcel #22, Maria/Verastegrie \$1,200.00. Parcel #43, Edward/Emilie Yaresh \$3,099.00, 10% included \$309.00.

Motioned by Kotlowski/Djumadi to approve all three of Parcel #22's and Parcels #43, #47 and #50. Motion carried by unanimous voice vote.

Discussion on property on Lilac in Rome. The people are ignoring notices and have been removing personal belongings. We have records to show notice. Haven't gotten a bid on property as of yet. Approximately 24 properties left. Status quo continue to put on agenda every month. Rediscuss the 3 properties related to November 27, 2012 court hearing. Should we rebid or wait until spring, put notice in paper on items still available and/or reevaluate the properties not sold.

Discuss and/or act on Middleton Insulation request for payment. Letter dated October 24, 2012 waiting for invoice. Mike Berg feels that the issue was taken care of. Allen's opinion is that we should not dispute the issue, it's between them and Altmann. If they need to obtain a lien or judgment they can. Larson will follow up with Middleton.

Scott currently finalizing the punch list and will send it to Ayres. Items remaining: disconnects Beck installed, remove old disconnects; 2 faulty circuit boards on furnace (warranty issues), Schneider heating follow-up.

Per last minutes, James questioned if we had a final punch list. Larson responded no, it is not finalized, it will be submitted shortly. Larson will work on Middleton/Altmann issue and follow up for deadline. Larson needs to get something sent out by email and/or put in committee mailboxes regarding Middleton/Altmann issue.

On an Ayres invoice of \$459, there is a remaining balance of \$600. Payment is for professional services thru September 22, 2012. Altmann has remaining approximately \$37,000 of which we are holding as contingency funds. Motioned by James/Kotlowski to not approve \$459 invoice for Ayres until punch list has been signed off by all interested parties. Motion carried by unanimous voice vote.

Village of Friendship and Attorney Dan Wood is working on rezoning property at fairgrounds, as it was zoned similar to a land fill, not necessarily a place where there would be festivals or gatherings. The Village doesn't have county zoning. Their Zoning Administrator cut all building off as the zoning is wrong. They are reviewing other zoning from other counties to see how it is handled. The Village will cooperate.

Fire Wize Group made the brush piles from the Rome clean-up. The grounds building superintendent, Eric Jason, will chip the piles.

We have received 3 bids for the clean-up on the property located at 636 County Road Z. The amount of \$2,750, received from Dehmlow, is for one portion to cleanup outside at 636 County Road Z. The basement and upstairs is full of garbage still. We have a bid leaving as is with no further cleanup inside, however, Mary Ann Bays will contact the health inspector, to inspect and release.

The person that moved out of the property located at 1495 County Road H told the neighbors they could have whatever they wanted. The neighbor took the toilet along with other things. James stated that we need to secure this place. Mary Ann Bays would like outside clean-up to possibly be done by Dehmlow, the committee agreed.

Djumadi took coins to Gary's Coin and Stamp Shop. Canadian coins = \$2.45, Polish Coin, etc. Miscellaneous foreign coins = \$.60. Miscellaneous token = \$4.50, and other miscellaneous coins = \$7.50, \$3.00, \$.30, \$12.00, \$2.50, for a total of \$32.85. Motioned by James/Kotlowski to sell coins to Gary's Coin and Stamp Shop for \$32.85. Motion carried by unanimous voice vote.

Djumadi will take the coins to sell and return funds for deposit. Resolution to replace inventory with Capital Expenditures was handed out. Motioned by James/Djumadi to approve resolution to amend County Board rules regarding property records clarification. Motion carried by unanimous voice vote.

Larson reported on safety plans update. She followed up with Wollin stating there were no recent meetings. Stage 1 is to look at all areas of procedural changes. Stage 2 are physical changes, Capital improvement are not specific, there are no times lines or bench marks.

Larson indicated the storage building is cleaned out. The fenced in area is as well, except for the buoys that remain there due to construction. Practical Cents items are on the trailer and are in storage. Maintenance update is as follows: steam table replaced in kitchen; old steam table could be placed on surplus auction site. Discussed deposit of funds if the steam table sold. The committee believes this money should be deposited in the Jail Assessment Account. Base cabinets were disposed of. All parking lots re-stripped.

Larson doesn't know where the generator from Emergency Management is. The black matting from Land & Water will remain in fenced in area; table in A260 was secured by Hamman.

Wellness Committee is purchasing 2 bike racks for the east side of courthouse and 1 for the Health & Human Services building; Allen states that Hamman needs to look at lighting in the back of Health & Human Services building, and indicated the water line was repaired at fairgrounds. County will get credit for the 3 bags of insulation that are remaining at the Health & Human Services building.

Hamman is collecting snow plow bids.

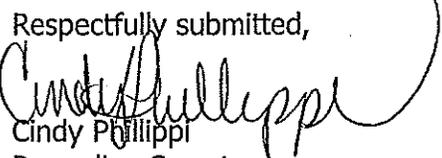
Next meeting date set for December 4, 2012 at 8:30 a.m. Meetings will be on 1<sup>st</sup> Tuesday of each month moving forward.

Items for next agenda:

- Open and/or act on bids for tax foreclosure property;*
- Discuss and/or act on Middleton Insulation request for payment;*
- Update on final punch list for Health & Human Services project;*
- Discuss and/or act on change order and/or invoices related to Health & Human Services/Community Center project;*
- Discuss and/or act on Fairgrounds zoning;*
- Update on cleanup in Rome;*
- Disposition of coins from tax deeded property;*
- Update on maintenance items, tour of storage facility*

Motioned by Djumadi/Kotlowski to adjourn at 9:26 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,

  
Cindy Phillippi

Recording Secretary

These minutes have not been approved.

**Public Safety & Judiciary Committee**  
**Wednesday, October 10, 2012**  
**9:00 a.m.** – Conference Room **A260**

**MINUTES**

1. Call the Meeting to Order. Meeting called to order at 9:00 am.
2. Was the meeting properly announced? Yes
3. Roll Call. All present. Eggebrecht excused, Sebastiani, Edwards, James, Miller, Green, McFarlin, Wollin, Fahrenkrug, Hinze, Kaye, West
4. Approve the Agenda. Motion to approve agenda. Edwards/Miller. Motion carried. Unanimous.
5. Approve minutes of prior meeting. Motion to approve minutes. Edwards/Miller. Motion carried. Unanimous.
6. Public participation (*If requested by the Committee Chair*).
7. Correspondence. As needed.
  
8. Eyes of Hope Shelter to give summary of monthly report. An update on revised August statistics was given as well as new September statistics.
  
9. Family Court Commissioner – Dennis McFarlin – Present.  
 Discuss/Approve Monthly Expenditures and Vouchers.  
 Discuss general operations of department. Everything is going well. There is no lack of work to be accomplished. He is serving on several committees' right such as the Child Death Review Committee. A brief overview of this committee was given. Other committees mentioned were Domestic and Elder abuse. The judge is utilizing him more and more for preliminary work.  
 Approve conference/training if any. He will be in Madison this week for a required seminar. This will not cost the County additional money because everything is built in with the cost of the meeting and the contract.
  
10. Child Support – Deb Barnes – Not Present.  
 If the committee has questions on Child Support items, they can be addressed next month.  
 Expenditures and Vouchers provided to committee.  
 Discuss general operations of department.  
 Approve conference/training if any.  
 Review Performance Measures for September 2012 provided to committee.
  
11. Clerk of Circuit Court – Dee Helmrick – Not Present.  
 Summary Report of Expense Vouchers submitted for payment.  
 Approve conference/training, (CCAP training and webinars)  
*Discuss General Operations of Department*
  - a. Community Service Coordinator's Monthly report.
  
12. Register in Probate – Terry Reynolds – Not Present.  
 Discuss/Approve Monthly Expenditures and Vouchers.  
 Discuss general operations of department.  
 Approve conference/training if any.
  
13. District Attorney – DA Tania Bonnett – Not Present.  
 Discuss/Approve Monthly Expenditures and Vouchers.  
 Discuss general operations of department.  
 Approve conference/training if any.

14. Emergency Management – Jane Gervais –Not Present.

Discuss/Approve Monthly Expenditures and Vouchers.

Discuss general operations of department.

Approve conference/training if any.

15. Sheriff's Office - Sheriff Wollin Chief Deputy Fahrenkrug – Present.

Discuss general operations of department. We still have a Deputy off due to the officer involved shooting. The other two returned within a week. The Deputy is working light duty assignments and attending training. Final review of this incident and findings should be back to the Sheriff by Monday. We do have an Investigator placed on administrator leave pending an investigation. Last week we participated with Wisconsin County Mutual Insurance for an Alert Challenge in Sauk County. Twelve different agencies participated in that challenge to win money for the department. This week we are completing EVOG (Emergency Vehicle Operations) training with all the deputies. This will be held in the Town of Rome. We are getting good feedback on the performance of the Caprice squads. This weekend we are sponsoring a Hunter Safety Course. This will be at the Springville Town Hall and the course will be held at Point Bluff Sports Club.

Approve conference/training if any. None.

Chief Deputy Fahrenkrug – Present.

Discuss/Approve Monthly Expenditures and Vouchers.

Discuss additional general operations of department if applicable. One car deer accident with minor damage was addressed.

Animal Control monthly report included in packet. Discussed.

Review of Mauston Veterinary statement/monthly report. Discussed.

16. Medical Examiner, Angela Hinze –Present

Discuss/Approve Monthly Expenditures and Vouchers. Eleven cases investigated this month. As for the budget process, we are a little more under than she'd like for Revenues. The call volume is down right now which is good. There were no tissue or bone harvest, one autopsy this month and one disinterment.

Discuss general operations of department. We have hired our new Deputy. She has been on board for a couple of weeks now and has been on two or three telephone calls as of today. She will continue to be in orientation and will be going out with Marilyn and Angela. MOU's versus pay per call was discussed.

Approve conference/training if any.

Discuss letter for new "Cash Advance Policy" from RFH. Discussion was held regarding this and his outstanding expenses which is now \$1000. Ms. Hinze was advised to allow the Administrative Coordinator to handle this.

Discuss/Act on the posting of the Chief Medical Examiner position. Table for November meeting.

17. The Committee will convene in closed session, per Wis. Stats. §19.85(1)(g), for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Motion to go into closed session at 10:40 am. James/Miller. Motion carried. Unanimous.

**Public Safety & Judiciary Committee**  
Wednesday, November 14, 2012  
9:00 a.m. – Conference Room A260

AGENDA

1. Call the Meeting to Order.
2. Was the meeting properly announced?
3. Roll Call.
4. Approve the Agenda.
5. Approve minutes of prior meeting.
6. Public participation *(If requested by the Committee Chair)*.
7. Correspondence.
8. Eyes of Hope Shelter to give summary of monthly report.
9. Family Court Commissioner – Dennis McFarlin – Not Attending.
10. Child Support – Deb Barnes – Attending.  
Review Performance Measures for October 2012;  
Review Check Summary;  
Discuss and act on Out-of-State travel resolution;  
Discuss Office Activities;
11. Clerk of Circuit Court – Dee Helmrick – Attending.  
Summary Report of Expense Vouchers submitted for payment.  
Approve conference/training. *(CCAP training and webinars)*  
*Discuss General Operations of Department*
  - a. Community Service Coordinator's Monthly report.
  - b. New hire.
12. Register in Probate – Terry Reynolds – Not Attending.
13. District Attorney – DA Tania Bonnett – Attending.  
Discussion of department activities to include:  
Monthly expenditures report  
General Office Activities
14. Emergency Management – Jane Gervais – Attending.  
Discuss/Approve Monthly Expenditures and Vouchers.  
Discuss general operations of department.  
Approve conference/training if any.  
2013 EMPG and EPCRA Grant Award Amounts

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Sheriff's Office at 608-339-3304 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

NOTE: This is a public meeting. As such, all members or a majority of the members of the County Board may be in attendance. While a majority of the County Board members, or the majority of any given County Board Committee may be present, only the above committee will take official action based on the above agenda.

The Committee will reconvene in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. Motion at 11:45 a.m. by Supervisor James to reconvene in open session, seconded by Supervisor Miller. Motion carried by unanimous vote. Motion made by Supervisor James, seconded by Supervisor Edwards, to direct that the matter of staffing of the Medical Examiner's Office be placed on the PS & J agenda for further discussion and consideration at the November meeting and that Corporation Counsel advise the Committee regarding a framework to fully address the issue at said meeting. Sebastiani, James and Edwards voted yes; Miller voted no. Motion carried by vote of 3-1.

18. Approval of all vouchers and monthly expense reports. Motion by James/Miller. Motion carried. Unanimous.
19. Identify upcoming agenda items. Discuss/Act on the posting of the Chief Medical Examiner position.
20. Set next meeting date. November 14, 2012 at 9:00 am.
21. Adjournment. Motion to adjourn at 11:55 pm by Miller/Edwards. Motion carried. Unanimous.

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**October 8, 2012, 5:00 PM**  
**Landfill Office, 1420 Hwy 21, Friendship, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
Florence Johnson, Vice-Chair  
Patrick Gatterman (joined the meeting at 5:28 PM)  
James Bays (joined the meeting at 5:45 PM)

**MEMBERS ABSENT/EXCUSED:** Dean Morgan

**OTHERS PRESENT:** Myrna Diemert, Solid Waste Director

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 5:28 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, JOHNSON, GATTERMAN.

**APPROVAL OF AGENDA:** *Motion by Johnson, second by Gatterman, to approve the Agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM SEPTEMBER 12, 2012:** *Motion by Johnson, second by Gatterman, to approve the Open Session minutes as presented for the September 12, 2012 meeting. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** Ms. Diemert brought up for discussion a customer complaint from the Town of Monroe who asked that the landfill be open one day a month during the winter months on Saturday or Sunday for brush and yard waste disposal. Discussion was held. It was the Committee's consensus that the Town could offer this by providing a dump area or a roll-off container at their drop-off site since they are already open on the weekends. There was no other business to present.

**FINANCIAL REPORT/2013 BUDGET:** Ms. Diemert presented the Financial Report for September 2012 along with the Check Summary Report. Discussion was held. Ms. Diemert next presented the changes made by Trena and Admin & Finance Committee regarding depreciation expenses and revenues. These changes cause a **reduction of 79% to our 2013 tax levy**. The Committee reviewed and discussed the changes. There was concern by the Solid Waste Committee that these changes might cause issues within the enterprise system regarding recouping depreciation expenses. Adjustments may need to be made during the year to accommodate this. *Motion by Gatterman, second by Johnson, to approve the financial report, the monthly check summary and preliminary budget changes as presented. All in favor. Motion carried.*

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated October 8,

2012 (see attached copy). *Motion by Gatterman, second by Johnson, to approve the Site Report as presented. Discussion was held. All in favor. Motion carried.*

**APPROVE/UPDATE DEPARTMENT JOB DESCRIPTIONS:** Ms. Diemert presented revised job descriptions for nine positions within the Solid Waste Department. These still need to be reviewed by Personnel Director. Final approval will be done at the next meeting.

**APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS:** There were no vehicle or equipment purchases to discuss.

**EMPLOYEE UPDATE:** Ms. Diemert updated the Committee on the employees and reported that there have been no changes in their current progress.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** Ms. Diemert stated that no new training or conferences to present.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items may be placed on the next agenda: Update on department job descriptions, approval of IROW Amendment, and any other updates needed.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, November 14, 2012 at 6:00 PM at the Landfill. *Motion by Johnson, second by Bays, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 6:25 P.M..

Respectfully submitted, Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**November 14, 2012, 6:00 PM**  
**Landfill Office, 1420 Hwy 21, Friendship, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
Patrick Gatterman  
James Bays

**MEMBERS ABSENT/EXCUSED:** Dean Morgan  
Florence Johnson, Vice-Chair

**OTHERS PRESENT:** Myrna Diemert, Solid Waste Director  
Nick Theisen, SAYL Student  
Steve Bischoff, Ayres  
Neal Carney, Ayres

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:03 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, GATTERMAN, BAYS.

**APPROVAL OF AGENDA:** *Motion by Bays, second by Gatterman, to approve the Agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM OCTOBER 8, 2012:** *Motion by Gatterman, second by Babcock, to approve the Open Session minutes as presented for the October 8, 2012 meeting. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** Steve Bischoff, Ayres Associates was present to announce that he is retiring at the end of the year and to express to the Committee that he has enjoyed working for Adams County over the year. The Director and Committee wished him well in his retirement. There was no other public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** Ms. Diemert brought up for discussion Ordinance #09-2012 that is being presented at County Board. This Ordinance amends the previous 1993 County Human Health Ordinance. She pointed out sections that deal with garbage/trash disposal and environmental concerns. She stated that she emailed the Health & Human Services Director suggesting that this new Ordinance be used to enforce the open burning and burn barrel usage for garbage and recycling disposal within the County. There was no other business to present.

**FINANCIAL REPORT/2013 BUDGET:** Ms. Diemert presented the Financial Report for October 2012 along with the October Check Summary Report and 2013 Budget update. Discussion was held. She also reported that the Solid Waste budget is **.359 of the total 2013 County tax levy and a reduction of 74.65% from last year.** *Motion by Bays, second by Gatterman, to approve the financial report, the monthly check summary and budget update as presented. All in favor. Motion*

*carried.*

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated November 14, 2012 (see attached copy). Discussion was held. *Motion by Gatterman, second by Bays, to approve the Site Report as presented. All in favor. Motion carried.*

**APPROVE/UPDATE DEPARTMENT JOB DESCRIPTIONS:** Ms. Diemert reported that the Job Descriptions were turned over to the Personnel Director.

**APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS:** There were no vehicle or equipment purchases to discuss.

**EMPLOYEE UPDATE:** Ms. Diemert updated the Committee on the employees.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** Ms. Diemert presented information on the 2013 WIRMC Conference to be held on February 20-22<sup>nd</sup> in Green Bay. Attendance at this conference was budgeted. The Committee reviewed the agenda. *Motion by Gatterman, second by Bays, to authorize Committee members to attend this Conference and to notify the Director if the plan to attend. Discussion was held. All in favor. Motion carried.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items may be placed on the next agenda: Juneau County Agreement, Bid recommendation and selection for Geo-membrane cap materials, and any other updates needed.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, December 12, 2012 at 6:00 PM at the Landfill. *Motion by Bays, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 7:42 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

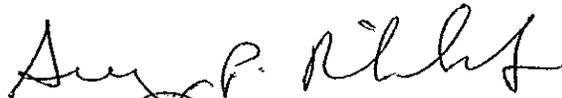
**ADAMS COUNTY SURVEYOR'S OFFICE**  
GREGORY P. RHINEHART, COUNTY SURVEYOR  
(608)-339-4226 (608)-339-3808  
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 468  
December 3, 2012  
Report for the month of November, 2012

All of the 2012 projects have been completed.

I am continuing to respond to queries to my office and perform the duties of my office.

Respectfully Submitted;



Gregory P. Rhinehart,  
Adams County Surveyor

ADAMS COUNTY SURVEYOR'S OFFICE  
 GREGORY P. RHINEHART, COUNTY SURVEYOR  
 P.O. BOX 187, FRIENDSHIP, WI 53934  
 (608) 339-4226

SUMMARY OF ACCOUNTS 2012

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,600.00	\$21,500.00	\$ 400.00
JANUARY	300.00		100.00
Balance	\$3,300.00	\$21,500.00	\$ 300.00
FEBRUARY	300.00	13,698.99	
Balance	\$3,000.00	\$ 7,801.01	\$ 300.00
MARCH	300.00		
Balance	\$2,700.00	\$ 7,801.01	\$ 300.00
APRIL	300.00	7,551.01	
Balance	\$2,400.00	\$ 250.00	\$ 300.00
MAY	300.00		
Balance	\$2,100.00	\$ 250.00	\$ 300.00
JUNE	300.00		
Balance	\$1,800.00	\$ 250.00	\$ 300.00
JULY	300.00		
Balance	\$1,500.00	\$ 250.00	\$ 300.00
AUGUST	300.00		
Balance	\$1,200.00	\$ 250.00	\$ 300.00
SEPTEMBER	300.00		
Balance	\$ 900.00	\$ 250.00	\$ 300.00
OCTOBER	300.00		
Balance	\$ 600.00	\$ 250.00	\$ 300.00
NOVEMBER	300.00		
Balance	\$ 300.00	\$ 250.00	\$ 300.00
DECEMBER			
Balance	\$		
Grand Total	\$		



**Extension Committee**

**Minutes of Meeting**

**October 9, 2012 @ 1:00PM**

**Adams County Community Center**

**569 N. Cedar Street, Extension Conference Room 123**

**Adams, WI 53910**

1. **Call to Order:** Meeting was called to order at 1:02 p.m. in Room 103, Adams County Community Center by Committee Chair, Florence Johnson.
2. **Roll Call: Board Members:** Florence Johnson, Jack Allen, Glenn Licitar and Joe Stuchlak – Present. Diane England – Excused.  
**Extension Staff:** Don Genrich, Jennifer Swensen, Mary Ann Schilling, Theresa Wimann and Linda Arneson – Present.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Stuchlak and Second by Allen to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Licitar Second by Stuchlak to accept minutes of the Extension Committee Meeting of September 11, 2012 as presented. Motion carried.
6. **Public Participation:** None.
7. **Communication:** None
8. **Items for Action or Discussion:**
  - a) **Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen, Mary Ann Schilling and Theresa Wimann:** Committee discussed the monthly reports. Motion by Licitar Second by Stuchlak to place Monthly Reports on file. Motion carried.
  - b) **Review Calendars of Extension Education Staff:** Committee reviewed October calendars for all education staff.
  - c) **Review Check Summary and Financial Statement for September 2012:** September 2012 Check Summary and Financial Statements were reviewed. Motion by Allen Second by Licitar to place September 2012 Check Summary and Financial Statements on file. Motion carried.
  - d) **4-H Charter Requirement - Swensen:** Swensen explained the 4-H Charter requirements and the steps taken to ensure that all clubs are in compliance.
  - e) **Family Living Program – Schilling:** Schilling discussed a financial education program she is working on with Family Living Educators from Sauk and Juneau counties. In January of this year the three Family Living Educators were asked to give a presentation to the State Forage Council Annual Meeting in Wisconsin Dells. This workshop was well attended and the three

were asked to present again at the 2013 annual meeting. The three Family Living Educators will be involved in a three-year financial education outreach plan to this group which will include workshops at the annual meetings, newsletters and displays.

f) Community Center:

- An Adams County resident has asked about planting a tree on Community Center property. After discussion Genrich was instructed to come up with a plan, talk to Tracy Hammond, and then send a note to Property Committee with the details of the final plan.
- Discussed the way reservations are made at the Community Center. An email will be sent to all county staff with information on how to make reservations at the Community Center.
- Extension and Library staff are getting price quotes for various items to be purchased with Henning Estate funds.

9. **Set Next Meeting Date:** Next regular meeting will be November 13, 2012 at 1:00 p.m. at the Adams County Community Center.

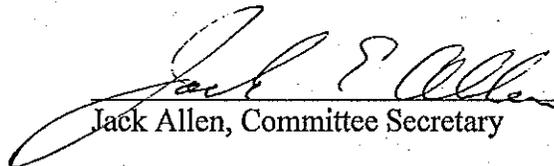
10. **Agenda Items for Next Meeting:**

- Community Center: 10-year Landscaping Plan
- WACEC District 3 Meeting

11. **Adjourn:** Motion by Licitar and Second by Allen to adjourn. Motion carried. Meeting adjourned at 2:00 p.m.



Minutes taken by  
Linda Arneson  
Clerk/Bookkeeper  
UW-Extension, Adams County



Jack Allen, Committee Secretary

**These minutes have not been approved by the Extension Committee.**