

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**JANUARY 11, 2012, 5:30 PM**  
**Room A160, Courthouse, Friendship, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
Dean Morgan, Vice-Chair  
Florence Johnson  
Patrick Gatterman  
Alexandria Beckman, SAYL  
Nick Theisen, SAYL  
  
Mike Keckeisen

**OTHERS PRESENT:** Myrna Diemert, Solid Waste Director  
Barb Morgan  
Everett Johnson

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 5:32 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL & APPROVAL OF AGENDA:** BABCOCK, MORGAN, JOHNSON, GATTERMAN, BECKMAN AND THEISEN. ABSENT/EXCUSED: KECKEISEN *Motion by Johnson, second by Gatterman, to approve the Agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM DECEMBER 14, 2011:** *Motion by Morgan, second by Johnson, to approve the Open Session minutes as presented for the December 14, 2011 meetings. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** Ms. Diemert presented two resolutions for signatures that were approved at the December meeting.

**FINANCIAL REPORT:** Ms. Diemert presented the Financial Report for December 2011 along with the Check Summary Report for December, 2011. Discussion was held. *Motion by Gatterman, second by Johnson, to approve the Financial Report and the Check Summary Report for December 2011. All in favor. Motion carried.*

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated January 11, 2012 (see attached copy). *Motion by Gatterman, second by Morgan, to approve the Site Report as presented. Discussion was held. All in favor. Motion carried.*

**DISCUSS AND APPROVE CONTRACTS/AGREEMENTS/LEASES:** Ms. Diemert updated the Committee on the progress with IROW. She reported that the contract has now been referred to Corporation Counsel for his review.

Ms. Diemert reported that there have been no further updates on regionalizing Adams, Monroe and Juneau Counties.

**APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS:** Ms. Diemert reported she had no additional equipment or vehicles to approve.

**EMPLOYEE UPDATE:** Ms. Diemert updated the committee on the progress of the Part-Time Scale Clerk/Secretary hiring which was placed in the paper this week. She also reported on the Part-Time Driver/Laborer position that will be presented to County Board on Tuesday night.

Ms. Diemert updated the Committee on the three employees that are still out with injuries. Two are Worker's Comp injuries and the other is not. No other employee updates were presented.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** Ms. Diemert had no new trainings or conferences to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items may be placed on the next agenda: Any updates needed.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, February 8, 2012 at 6:00 PM at the Courthouse. *Motion by Gatterman, second by Babcock, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 6:48 P.M..

Respectfully submitted,  
Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**

**SOLID WASTE DEPARTMENT  
SITE REPORT  
January 11, 2012**

**TIPPAGE REPORT:** 2,139,120 lbs of garbage were brought in which is the **highest** amount ever brought into the landfill for this month. Year-to-date we are up 21.167% in tonnage compared to 2010.

For December we had 36 new route customer accounts totaling **\$1,959.75**. We also had 30 lost accounts (many of these are winter holds) totaling **\$1,084.75**. Other changes to accounts total - **\$196.25** for a total monthly **gain of \$678.75 in net revenues**.

**OUT-OF-COUNTY TIPPAGE:** DECEMBER 2011- Juneau County 61.26 tons = **\$3,675.60**; Marquette County 6.72 tons = **\$403.20**; Waushara County 2.13 tons = **\$127.80**; Wood County .14 tons = **\$10.00**.

2 - 20yd container haul fees - **\$350.00**. 3 - 30yd container haul fees = **\$525.00**.

Comingled-Recyclables brought in **22.5 tons = \$675.00**. Recycled Glass brought in **18.89 tons = \$94.45**.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$4,986.01**.

**MEETINGS/SEMINARS/TRAININGS:** Attended County Board on December 20th.

Attended Executive Committee meeting on January 10<sup>th</sup> regarding approval for part-time driver.

Will meet with Strategic Materials regarding glass operations on January 16<sup>th</sup>.

Will attend Wellness and Health Insurance Committee meetings on January 17<sup>th</sup>.

Will attend County Board on January 17<sup>th</sup>.

Will attend Federal Property Advisory Committee meeting on January 18<sup>th</sup>.

Will attend Dept. Head meeting on January 19<sup>th</sup>. Will also attend Transition Committee meeting on that same day.

Attended other various meetings through the month.

**SITE/EQUIPMENT IMPROVEMENTS:** Normal maintenance/repairs were performed.

**INSPECTIONS:** There were no inspections performed for the month.

**LOSS CONTROL/SAFETY/STAFF ISSUES:** Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

**INDUSTRIAL PARK:** Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

**ADMINISTRATIVE PROJECTS: During the month of Dec/Jan the Director performed the following duties:** Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Comingled bales were shipped through IROW. 3-5 semi loads of glass are being shipped to Strategic Materials by East Troy and St. Paul.

Completed and submitted monthly fuel reporting to Admin & Finance office.

Assisted a property owner who found animal butcher waste near his property line.

Arranged for the Fuel Tank Automated Inventory system. Contract to be signed by Admin. Coordinator after Corporation Counsel reviews it.

Sent hauler permit renewal approvals and stickers for 2012. 1 new haulers signed up for permits.

Further discussion with Strategic Materials has taken place on the glass sorting operations. They will be touring our facility on January 16<sup>th</sup>. Other counties were polled to find out potential volumes of recyclables expected.

Completed all year end annual reports due.

Assisted private contractor with Town of Ringle with landfill negotiations.

Continued to work with IROW on a plan to expand the current recycling building. Added language to the contract and will be reviewed by their attorney as well as Corporation Counsel.

Village of Oxford and Village of Coloma curbside collection began 1/1/12 with only a few missed stops.

Loads from the Adams Grade School demolition project brought in demo waste to the County Landfill.

Arranged for three employees to have random CDL drug & alcohol testing.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

**LANDFILL CONSTRUCTION:** Final documents are almost ready to be submitted to the DNR and a final inspection of the work was done by DNR staff. Work on the new roadway is currently being done.

