

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: JANUARY 2, 2014

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 1:00 P.M with the following members present: Randy Theisen, Heidi Roekle, Terry James, Glenn Licitar, and Al Sebastiani. Barb Morgan was absent. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll call. Heidi Roekle made a motion to approve the agenda as noticed. Terry James seconded the motion. All in favor. Motion carried.

Public Hearings: James A. & Claudia A. Larson – Rezoning request of a portion of two parcels (3.5 acres) from an A1 Exclusive Agricultural District to an R1-LL Residential District of the Adams County Comprehensive Zoning Ordinance to split the parcel on property located in Pt. of the NW 1/4, SW ¼ & Pt. SW ¼, SW ¼ Section 1, Township 14 North, Range 7 East at 3681 1st Lane, Town of New Haven, Adams County, Wisconsin. Mr. Larson explained that he wanted to keep a 3.5 acre area with the buildings on it and sell the work land around them. Heidi Roekle made a motion to grant the request and forward that recommendation to the County Board for final action. Randy Theisen seconded the motion. Terry James stated that he wanted to be clear that they were rezoning the 3.5 acres to R1-LL and not R2 as published in the December 18, 2013 issue of the Times-Reporter. Phil McLaughlin said that was correct and that change was reflected in the December 25, 2013 issue. Roll Call. 5 – Yes. 1 – Abstain. (Sebastiani) Motion carried.

Chairman Stuchlak closed the Public Hearing portion of the meeting and stated that Public Participation would be taken as needed.

Heidi Roekle made a motion to approve the minutes from the December 4, 2013 meeting as presented. Glenn Licitar seconded the motion. All in favor. Motion carried.

Greg Rhinehart presented the surveyor's report for the month of December to the Committee for review. Heidi Roekle made a motion to approve the Surveyor's report. Randy Theisen seconded the motion. All in favor. Motion carried.

Terry James made a motion to deviate to item #14 Financial Report on the agenda. Heidi Roekle seconded the motion. All in favor. Motion carried. Heidi Roekle made a motion to approve the Financial Report as submitted. Terry James seconded the motion. All in favor. Motion carried.

Register of Deeds: Jodi Helgeson informed the Committee that her office and Land Information is status quo. Terry James made a motion to approve the Register of Deeds and Land Information reports. Glenn Licitar seconded the motion. All in favor. Motion carried.

Discussion was held regarding the WIPFLI Wage Study, with concerns from Phil McLaughlin regarding the grade level placement of the Planning & Zoning support staff. Discussion followed. Personnel Director Marcia Kaye was present and explained that a process has not been put in place to review grade placements. Chairman Joe Stuchlak stated that this should be placed on next month's agenda.

Planning & Zoning Updates: Phil McLaughlin explained to the Committee that the Board of Adjustment approved a Special Exception Permit to an individual to allow a fish farm in a shoreland area. In researching the subject, he has concluded that fish can be considered livestock, which would require a Conditional Use Permit in an R1 Single Family Residential District. Discussion followed.

Correspondence: None.

Chairman Stuchlak stated there was no need for closed session this month.

The next meeting was scheduled for February 5, 2014 at 1:00 P.M.

Heidi Roekle made a motion to adjourn. Glenn Licitar seconded the motion. All in favor. Motion carried.

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Adjourned: 2:25 P.M.

Joe Stuchlak, Chair

Glenn Licitar

Terry James, Vice-Chair

Barb Morgan

Randy Theisen

Heidi Roekle

Al Sebastiani

Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.