

**Parks Committee Meeting
Courthouse Conference Room A231
December 11, 2012 9:00 a.m.**

Call to Order: Chairman called the meeting to order at 9:00 a.m.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht, Jerry Kotlowski, Bill Miller, Jake Roseberry, and Paul Pisellini. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Admin. Clerk/Bookkeeper, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, Lori Djumadi – County Board Supervisor, Nancy Schmidt and James Nelson – Town of New Chester Representatives.

Approve Agenda: Motion by Kotlowski/Pisellini to approve the agenda as presented. Motion carried by unanimous vote.

Previous Minutes: Motion by Kotlowski/Pisellini to approve the November 6, 2012, minutes as printed. Motion carried by unanimous vote.

Agenda Items:

Correspondences /Special User Requests: The Town of Monroe sent a bill for \$3500 for engineering fees for a cost analysis for road repairs on Blackhawk and 20th Avenue in the Town of Monroe, roads leading to Petenwell Park. The Town is requesting the Parks Department pay ½ of the bill, \$1750. Discussion followed. Motion by Kotlowski/Miller to take no action. Motion carried by unanimous vote.

Public Participation on Agenda Items: None.

Snowmobile Ordinance Revision: Motion by Miller/Kotlowski to approve amending the County snowmobile ordinance from a 24 hour notice for snowmobile trail opening / closure to a 12 hour notice and forward amended ordinance to County Board for approval in January. Motion carried by unanimous vote.

Town of New Chester/Patrick Lake Park Future Operations: Director reported he is waiting to hear from Steve Zoulek, Chairman Town of New Chester. Ms. Schmidt and Mr. Nelson requested the Parks Committee allocate monies to the New Chester Township for maintenance of the Patrick Lake Park buildings. They stated the Township does not want to take over ownership of the Park but would assist with the operations of the park doing the mowing and assisting with general upkeep of the Park and buildings. Motion by Kotlowski/Pisellini to take no action at this time and place item on the January 2013 Parks agenda. Motion carried by unanimous vote.

Park(s) Improvement Purchases: Motion by Kotlowski/Pisellini to approve the purchase of a solar lighting system for the bathroom area of the Hwy 21 Wayside boat landing. Motion carried by unanimous vote. Motion by Miller/Pisellini to approve the purchase of a removable dock for \$4440.00, to replace the dock at Camelot. Motion carried by unanimous vote.

Set 2013 Park User Fees: Committee discussed briefly but took no action. Item will be placed on January agenda.

2013 Tourism Raffle Update: Director reported the 2013 promotion will be similar to 2012's. The license renewal application has been mailed to the State. Motion by Kotlowski/Pisellini to approve the 2013 tourism raffle promotion. Motion carried by unanimous vote.

Outlying Parks Report: Outlying Parks are closed for the season other than the Hwy 21 Wayside which will remain open with a user fee year round.

Castle Rock Park Report: Staff is down to the minimal crew, building benches and picnic tables for winter projects.

Petenwell Park Report: Staff is down to minimal crew, working on rehabilitating the picnic tables.

Trails Report: The Department received the written approvals for the additional 7 miles of ATV trail and the snowmobile trail re-routes. Snowmobile trails will open once there is a minimum of a 6 inch snow base.

Revenue Report: Reviewed by Committee.

Expense Check Summary Report and Expense Report: Distributed to Committee and reviewed.

Future Agenda Items: Set 2013 Park User Fees, Town of New Chester/Patrick Lake Park Future Operations.

Set Next Meeting Date: January 8, 2013, 9:00 a.m., Courthouse Conference Room A231.

Adjourn: Motion by Kotlowski/Miller to adjourn at 9:55 a.m. Motion carried by unanimous vote.

Submitted by,

Jerry Kotlowski
Parks Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Parks Committee.