

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MEETING: MAY 2, 2007 at 9:00 A.M.

ROOM A260 – COURTHOUSE

FRIENDSHIP, WISCONSIN

At 9:00 A.M. Al Sebastiani, Chairman, called the Adams County Planning and Development Committee meeting to order with the following members present: Robert Dixon, Vice-Chairman; Richard Colby, Fran Dehmlow, Mike Keckeisen, Glenn Licitar, Sylvia Breene. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary; and Greg Rhinehart, County Surveyor.

Greg Rhinehart, County Surveyor, presented the Surveyor's report and one voucher for the month of April to the Committee for review and approval. Bob Dixon made a motion to approve the surveyor's report and to submit the signed voucher to the Administrative and Finance Committee as presented. Sylvia Breene seconded the motion. All in favor. Motion carried.

Phil McLaughlin presented the minutes from the April 2007 Adams County Planning & Development Committee for review. Richard Colby made a motion to accept the minutes as presented. Bob Dixon seconded the motion. All in favor. Motion approved.

Phil McLaughlin presented the Financial Report for the month of April 2007 to the Committee for review. Mike Keckeisen made a motion to accept the Financial Report as presented. Richard Colby seconded the motion. All in favor. Motion carried.

Vouchers were presented and signed. Bob Dixon made a motion to submit the signed vouchers to the Administrative & Finance Committee for their review. Sylvia Breene seconded the motion. All in favor. Motion carried.

Discussion was held regarding the duties involved in the naming of streets and building numbering. Phil McLaughlin informed the Committee that he is moving forward with revisions to job descriptions and is on the Executive Committee's agenda. Al Sebastiani asked when the department anticipated taking over the responsibility of issuing addresses. Mr. McLaughlin stated that office staff would need to meet with Sue Theisen in Real Property Lister's Office to see what is involved in the process, so a couple months would seem reasonable.

Comp-time Report of Planning & Zoning Office staff was distributed to the members.

Correspondence: Phil McLaughlin informed the Committee that he received a letter from Tri-Lakes Management District in support of revising the Adams County Shoreland Protection Ordinance as soon as possible. Mr. McLaughlin stated that he has been working on revisions and will e-mail a copy to the DNR for review, but that next year there will be a new Administrative Code and the ordinance would likely have to be revised again to accommodate those changes.

Mike Keckeisen made a motion to adjourn until June 6, 2007 at 9:00 A.M. Glen Licitar seconded the motion. All in favor. Motion carried.

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ADJOURNED: 9:42 A.M.

Alfred Sebastiani, Chairman

Robert Dixon, Vice-Chairman

Mike Keckeisen, Secretary

Glen Licitar

Sylvia Breene

Fran Dehmlow

Richard Colby

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.