

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
MEETING: August 6, 2008 at 9:00 A.M.
ROOM A260 – COURTHOUSE
FRIENDSHIP, WISCONSIN

At 9:00 A.M. Chairman Glenn Licitar called the Adams County Planning & Development Committee meeting to order with the following members present: Joanne Sumpter, Vice-Chair; Terry James, Secretary; Sylvia Breene; Richard Colby; Mike Keckeisen and Gary Hartley sitting in for Joe Stuchlak. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary; Teresa Zbleski and Greg Rhinehart, County Surveyor. Was this meeting properly announced? Phil McLaughlin stated that it was.

Public Hearings: Pocket Duck Property Management – Conditional Use Permit Request under Section 5-6.03 (A) of the Adams County Comprehensive Zoning Ordinance to place a 14' x 80' single wide manufactured home in an R-1 Single Family Residential District on property located in the SE ¼, NE ¼, Section 16, Township 16 North, Range 6 East, Lot 9 of Easton Forest Subdivision at 2635 10th Avenue, Town of Easton, Adams County, Wisconsin. Richard Colby made a motion to table the request, as the Easton Town Board has scheduled a special meeting regarding this matter for the above-described property. Sylvia Breene seconded the motion. Roll Call Vote: 7-Yes. Motion carried. Clara K. Martinez - Conditional Use Permit Request under Section 5-6.03 (A) of the Adams County Comprehensive Zoning Ordinance to replace a single wide manufactured home in an R-1 Single Family Residential District on property located in the NE ¼, NW ¼, Section 5, Township 14 North, Range 6 East, Lot 31 of Doe Addition to Fawn Lake Subdivision at 3646 11th Drive, Town of Dell Prairie, Adams County, Wisconsin. Mike Keckeisen made a motion to approve the Conditional Use Permit on the above described property. Terry James seconded the motion. Roll Call Vote: 7-Yes. Motion carried. Michael Nelson - Conditional Use Permit Request under Section 5-6.03 (A) of the Adams County Comprehensive Zoning Ordinance to place a 14' x 70' single wide manufactured home in an R-2 Single Family Residential District on property located in the SE ¼, SE ¼, Section 30, Township 17 North, Range 6 East, at 2395 State Highway 13, Town of Adams, Adams County, Wisconsin. Gary Hartley made a motion to approve the Conditional User Permit on the above described property. Terry James seconded the motion. Roll Call Vote: 7-Yes. Curtis E. Vanderbilt – Rezoning Request from an A-1 Exclusive Agricultural District to an A1-15 Exclusive Agricultural District of the Adams County Comprehensive Zoning Ordinance to split the parcel located in the NW ¼, NE ¼, Section 2, Township 14 North, Range 7 East, at 3621 2nd Court, Town of New Haven, Adams County, Wisconsin. Richard Colby made a motion to approve the request and recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Joanne Sumpter seconded the motion. Roll Call Vote: 7-Yes. Motion carried. Donald J. Krohn - Rezoning Request of a portion of property (300' x 400') from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Protection Ordinance to allow the existing building to become a conforming use on property located in the NW ¼, SE ¼, Section 28, Township 19 North, Range 6 East, Lot 1, CSM #3224 at 1052 B Browndeer Lane, Town of Big Flats, Adams County, Wisconsin. Terry James made a motion to deny the request on the above-described property, and forward the recommendation to the County Board for final action. The basis for the denial is that Mr. Krohn has additional property that is not in the Conservancy District where a cabin could be rebuilt if needed. Joanne Sumpter seconded the motion. Roll Call Vote: 7-Yes. Motion to deny carried.

Mike Keckeisen made a motion to take a short recess. Terry James seconded the motion. All in favor. Motion carried.

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RECESS: 10:12 A.M.

RECONVENED: 10:21 A.M.

Business Meeting: Chairman Licitar asked if this meeting had been properly noticed. Mr. McLaughlin stated that it was.

Joanne Sumpter made a motion to approve the Agenda with the stipulation that item #6 discussion of Conservancy rezoning requests be postponed until the September meeting. Sylvia Breene seconded the motion. All in favor. Motion carried.

Public participation: None.

Phil McLaughlin presented the minutes from the July 9, 2008 Committee Meeting to the Committee for review. Terry James made a motion to approve the minutes as presented. Richard Colby seconded the motion. All in favor. Motion carried.

Greg Rhinehart, County Surveyor, presented the Surveyor's report for the month of July to the Committee for review and approval. Richard Colby made a motion to approve the surveyor's report as presented. Sylvia Breene seconded the motion. All in favor. Motion carried.

Joanne Sumpter left the meeting at 10:30 a.m.

Phil McLaughlin indicated that the current committee meetings at 9: a.m. on the first Wednesday of the month conflicts with the court calendar, keeping him from attending court hearing proceedings. Mike Keckeisen made a motion to schedule the next committee on Wednesday September 3, 2008 at 9:00 a.m. and discuss future meeting dates at that meeting. Terry James seconded the motion. All in favor. Motion carried.

Phil McLaughlin presented the Financial Report and Comp Time Report for the month of July 2008 to the Committee for review. Terry James made a motion to approve the Financial Report. Mike Keckeisen seconded the motion. All in favor. Motion carried.

Mike Keckeisen made a motion to approve the comp time report as presented. Sylvia Breene seconded the motion. All in favor. Motion carried.

Correspondence: Phil McLaughlin informed the Committee that the department received notification from the Village of Friendship that they will no longer utilize the Planning & Zoning Department for inspection services as they have contracted with General Engineering to handle the zoning and building requirements of the Village.

Discussion was held regarding the Department of Commerce possibly mandating funding & staffing for inventory of all septic systems in the County and whether the Department of Commerce or Department of Natural Resources would have any grants available.

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Mike Keckeisen made a motion to adjourn until September 3, 2008 at 9:A.M. Terry James seconded the motion. All in favor. Motion carried.

ADJOURNED: 11:04 A.M.

Glenn Licitar, Chair

Joanne Sumpter, Vice-Chair

Terry James, Secretary

Gary Hartley/Joe Stuchlak

Sylvia Breene

Mike Keckeisen

Richard Colby

Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.