

**Parks Committee Meeting
January 7, 2014 9:00 a.m.
Courthouse Conference Room A231**

Call to Order: Chairman called the meeting to order at 9:00 a.m.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht, Jerry Kotlowski, and Bill Miller. Paul Pisellini and Jake Roseberry - excused. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Administrative Clerk, Darren Tolley – Petenwell Park Manager, and Mark Miller – Castle Rock Park Manager, and Reesa Evans – Adams County Land Conservation Lake Specialist.

Approve Agenda: Motion by Kotlowski/Miller to approve the agenda as presented. Motion carried by unanimous vote.

Previous Minutes: Motion by Kotlowski/Miller to approve the December 10, 2013, minutes as presented. Motion carried by unanimous vote.

Agenda Items:

Eggebrecht requested the Committee to deviate to agenda item number 9.

Update on Possible Americorps Crew: Ms. Evans reviewed Americorps with Committee. 8-12 member crews that would provide labor at no cost to the County to work on park projects and land conservation projects. Discussion followed. Motion by Kotlowski/Miller to work cooperatively with the Land Conservation Department in attempting to acquire free labor for work related projects for Americorps crew(s) for 2014. Motion carried by unanimous vote.

Correspondences /Special User Requests: Motion by Miller/Kotlowski to approve the Quincy Fire Department's request to hold a pancake breakfast in the Castle Rock Park shelter building August 31, 2114, per Adams County Park Ordinance # 6-2008. Motion carried by unanimous vote.

Public Participation on Agenda Items: See above.

Patrick Lake Park Maintenance and Building Upgrades: Director reported speaking with Steve Zoulek from the Patrick Lake Association. Mr. Zoulek stated the Association would provide the labor if the Parks Dept. provided the materials to repair the old shelter building, tear down old maintenance building and build an open air shelter in that location. Discussion followed. Motion by Miller/Kotlowski to approve the Patrick Lake Association repair the existing shelter with the following stipulations: this project to be done first, remove the inner ceiling, raise the light fixtures, make wood windows similar to Castle Rock Park shelter building's that can be opened or closed. Once the shelter is remodeled the Parks Committee will review the possibility of a smaller open air shelter where the old maintenance building once stood. Motion carried by unanimous vote.

Castle Rock and Petenwell Park Expansion Projects: Director will be re-applying for State and/or Federal dollars for 2014, as previously done in 2013, for Castle Rock and Petenwell Park campground projects provided Parks Committee approves.

Castle Rock Park Office Building Water Softener System: Castle Rock Park Manager reported hard water issues are occurring at the Park causing plumbing problems. Plumbers have recommended a water softening system be installed. Manager is still waiting on price quotes. Item will be placed on February agenda.

Park Managers Input: Castle Rock Manger reported a black locust infestation in the expansion area of the park. It is a process to eradicate them and he will possibly request assistance from other agencies.

Staff Scheduling: Work schedules are turned in bi-weekly along with employee bi-monthly time reports.

Re-evaluate Electrical Rate Policy for Campers: After pricing electric meters another option for curbing electric usage by campers in the winter months was discussed. Motion by Kotlowski/Miller to limit electric usage to a maximum of 60 days at a fee of \$5.00 per day October 15 to April 15 beginning February 1, 2014. Motion carried by unanimous vote.

Trails Report: Adams County State funded and County sponsored snowmobile trails are currently open per the Snowmobile Association's recommendation. Trails Coordinator will be meeting with Plum Creek Reps in the near future to re-route ATV trails. ATV grant request must be submitted by April 15, 2014, to possibly include relocation costs of existing trails.

Town of Monroe Request and Follow-up: Director will be meeting with the Town of Monroe in the near future concerning road issues and report back to the Committee.

Revenue Report: Distributed to Committee.

Expense Check Summary Report and Expense Report: Reviewed by Committee.

Future Agenda Items: Castle Rock Park Office Building Water Softener System, Proposed Premium Campsite Rate Change(s).

Set Next Meeting Date: February 11, 2014, 9:00 a.m., at Courthouse Conference Room A231.

Adjourn: Motion by Kotlowski/Miller to adjourn at 9:50 a.m. Motion carried by unanimous vote.

Submitted by,

Jerry Kotlowski
Parks Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Parks Committee.