

ADAMS COUNTY SOLID WASTE COMMITTEE
July 6, 2011, 6:00 PM
LANDFILL, 1420 HWY 21, FRIENDSHIP, WI 53934

MEMBERS PRESENT: Florence Johnson, Secretary
Patrick Gatterman
Mike Keckeisen
Alexandria Beckman, SAYL

MEMBERS ABSENT/EXCUSED: Larry Babcock, Chair
Dean Morgan, Vice-Chair

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Everett Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Secretary, Florence Johnson, at 6:14 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: JOHNSON, GATTERMAN, KECKEISEN, AND BECKMAN. *Motion by Gatterman, second by Keckeisen, to approve the Agenda as presented. All in favor. Motion carried.* Babcock and Morgan were absent.

APPROVAL OF OPEN SESSION MINUTES FROM JUNE 15, 2011: *Motion by Keckeisen, second by Gatterman, to approve the Open Session minutes as presented for the June 15, 2011 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert presented a check from the WI River Co-op for \$1,304.13 for Equity Stock Retirement. There was no other correspondence to present.

REPRESENTATIVE SCOTT KRUG TO DISCUSS STATE BUDGET: Representative Krug did not attend the meeting. The Committee discussed the large amount of money paid into the DNR for license and inspection fees, environmental fees, recycling surcharge fees, etc. and that the recycling grant funds are being cut 40% despite the fact that the tippage surcharge fees were not reduced.

FINANCIAL REPORT: Ms. Diemert presented the Estimated Financial Report June 2011. Since this meeting was held early in the month no Skyward reports were available at this time. Discussion was held. *Motion by Keckeisen, second by Gatterman, to approve the Estimated Financial Report for June 2011. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated July 6, 2011 (see attached copy) and discussion was held. *Motion by Gatterman, second by Keckeisen, to approve the Site Report as presented. All in favor. Motion carried.*

DISCUSS AND APPROVE CONTRACTED LABOR (IROW, R. CHALLONER, ETC.) Ms. Diemert updated the members on the contracted labor provided by IROW in the recycling building.

She stated that IROW is continuing to look for property or a building for his processing facility as soon as possible. Discussion was held. Ms. Diemert will confer with Corporation Counsel on the best options to transfer ownership, land contract, lease or sell County property to IROW. The Highway Commissioner has stated they do not need all the property where the salt shed is located for Highway operations and is willing to work with us on the potential transfer of the 5 acres. While investigating the parcel to be used, the SW Director found a discrepancy in the placement of the salt shed which was constructed on the wrong piece of property. An amendment to the Resolution to correct this will need to be done after the IROW transfer is ready to go to County Board.

Ms. Diemert also reported that she has sub-contracted with a retired landfill employee to operate the landfill compactor in the active cell while landfill employees are working on new cell construction. She explained that we needed someone right away so that our employees could work while the weather was good and that Mr. Challoner was an experience operator. The Union had no issue with this subcontract and Mr. Challoner will furnish a Certificate of Insurance. The Committee discussed how we should have a standardized contract, reviewed by Corporation Counsel, and authorize the Director to hire subcontractors as needed for construction and other operations. Ms. Diemert was instructed to check into this. ***Motion by Keckeisen, second by Gatterman, to approve the hiring of IROW to provide subcontract labor in the recycling building, the hiring of Robert Challoner as a subcontracted landfill compactor operator, and L&C Brushing and Mulching LLC for yard waste/brush grinding. All in favor. Motion carried.*** All will be required to furnish a Certificate of Insurance.

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: Ms. Diemert reported that the haul truck water pump went out and we entered into an agreement with Tenpas Cranberry LLC to rent another one to help complete the construction in the cells. She had no new vehicle or equipment purchases to approve. ***Motion by Keckeisen, second by Gatterman, to approve the rental of the haul truck from Tenpas Cranberry LLC.***

EMPLOYEE UPDATE: Ms. Diemert reported that we asked the Union to approved extending the LTE from 90 days/600 hours to 213 days to match the County Personnel & General Administrative Policies manual. These employees will go over 600 hours and not be considered regular full-time employees per this agreement. This will allow the 3 LTE Truck Drivers who are already trained on the trucks and routes to remain until construction of Cell #4 is completed. A Memorandum of Understanding has been signed by the Union and will be signed by the Administrative Coordinator.

DISCUSSION OF STATE BUDGET RECYCLING GRANT CUTS: Ms. Diemert updated the Committee on the recycling program and grant funding to Governor Walker's budget. As expected, the recycling program and grants have been continued, however, funding was cut 40%. The tip fee surcharges will remain the same.

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were no new trainings or conferences to approve.

LIFTING OF WOOD CHIP QUARANTINE/GYPSY MOTH: Ms. Diemert reported that she wrote letters to the Master Gardeners, Pat Pisalini, and Dave Repinski regarding the Committee's anticipated lifting of the wood chip quarantine. No evidence of Gypsy moths, eggs or larvae have been seen over the past several years in or around the wood chip pile. No response was received other than the Master Gardeners who are very happy with this decision. ***Motion by Keckeisen, second by Gatterman, to lift the wood chip quarantine and make the sale of wood chips available year round to our customers. All in favor. Motion carried.***

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Updates.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, August 10th at 6:00 PM at the Landfill. *Motion by Keckeisen, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:37 P.M.

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

SOLID WASTE DEPARTMENT

July 6, 2011

TIPPAGE REPORT: 3,420,083 lbs of garbage were brought in which is the **highest** amount ever brought into the landfill for June. Year-to-date we are up **34.3%** in tonnage compared to 2010. A discrepancy was found in our computer program and, after fixing the problem, January through May tippage has been adjusted and corrected. April and May were also was the highest amount brought in during those months.

For May we had **38** new customer accounts totaling **\$1,217.50**. We also had **10** lost accounts totaling **\$257.75**. Other changes to accounts total **\$230.75** for a total monthly activity of **\$1,190.50** in new revenues. (**\$14,286.00 annually**).

OUT-OF-COUNTY TIPPAGE: JUNE 2011- Columbia County .4 tons = **\$24.00**; Juneau County 93.15 tons = **\$5,589.00**; Marquette County 116.19 tons = **\$6,971.40**; Waushara County 19.72 tons = **\$1,183.20**. **11** container haul fees = **\$1,925.00**.

Comingled-Recyclables brought in 24.61 tons = **\$738.70**.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$16,430.90**.

MEETINGS/SEMINARS/TRAININGS: Attended Wellness and Health Insurance Study Committee meeting on June 21st.

Attended Dept. Head meeting on June 16th.

Conducted interviews for LTE office help on June 16th at 1:00 PM. Shannel Parr was hired.

Attended a conference call on June 28th regarding the E-Cycling Collector annual reporting to the DNR that is due August 1.

Attended a conference call regarding the WIRMC Winter Conference Planning on June 30th.

Met with Administrative Coordinator on July 6th to review operations and gave a tour of the landfill and Solid Waste properties.

Will attend a conference call on July 7th for the NEWCMG Planning Committee regarding the fall conference in Waupaca on September 27-29th.

Plan to attend the FCI Community Relations Board on July 12th.

Plan to attend the Federal Property Advisory Committee Board meeting on July 13th in Waunakee.

Plan to attend the WCSWMA/SWANA Landfill Management Workshop in Wausau on July 14th & 15th.

Plan to attend County Board on July 19th.

Plan to attend Dept. Head meeting on July 21st.

Plan to attend MRA Board Meeting on July 28th in Eau Claire.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: There were no other inspections performed for the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. Arranged for quarterly testing on May 19th. Also arranged for pond spraying on June 3rd.

ADMINISTRATIVE PROJECTS: **During the month of June/July the Director performed the following duties:** Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Some of the comingled bales were shipped through IROW.

Met with Chris Murphy regarding the Crop Management Plan for the leased farmland. Submitted the revised bid documents and contract to Corporation Counsel for review.

Arranged for brush grinding with a local contractor with a 14' tub grinder. A Certificate of Insurance has been received.

Completed and submitted monthly fuel reporting to Admin & Finance office.

Continued to discuss with the DNR taking venison butcher waste and car kills that had previously been going to Dane County's landfill which will be closing. Some of these deer may already be coming here as CWD is in the southern part of Adams County. Continued discussion with engineer regarding whether this would affect our leachate recirculation plans.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Staff is continues to work on the clay placement. The second foot of clay is in place and has passed. Staff has been mining and stockpiling more clay for the next lift. Work will continue as weather allows.