

AMENDED ADAMS COUNTY BOARD OF SUPERVISORS MEETING

Adams County Board Room, June 21, 2011 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of May 24, 2011 minutes
8. Public Participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk.
10. Appoint (6) Supervisors to approve claims Johnson, Keckeisen, Klingforth, Kotlowski, Licitar, and Miller.
11. **Claims:** Michael Scherer against Adams County Sheriff's department 3-28-2011, Adams WI.
12. **Correspondence:** A resignation letter was received from Deena Griffin County Board Supervisor from District 20.
13. **Appointments:** Appoint Joanne Sumpter to Ad Hoc Transition Committee replacing Bill Euclide. Appoint Joanne Sumpter to Ad Hoc Consolidation Sub Committee replacing Tom Croke. Appoint Lori Djumadi replacing Deena Griffin as County Board Supervisor District 20. Appoint Lincoln Berg to RIDC replacing Jeff Weinauf.
14. **Unfinished Business:** None
15. **Reports and Presentations:**
 - A. Admin Coord/Director of Finance
 - B. Miscellaneous:
 - Daric Smith, RIDC
 - Proposed added language to current Planning & Zoning Fee Structure to include: Fee cap of \$20,000 and a 50% refund of the total fee charged upon occupancy. ((current fee structure: Commercial or Public Building (and additions thereto:) Administrative, Zoning Related Inspections \$.075 (7.5 cents))

16. Review Committee Minutes		
Airport 5/16 Board of Adj 3/16 CWAC 4/27 CDBG 5/18 County Board 5/24 Executive 5/24	H & H & Vet 4/8 Humane Soc 5/9 Hwy 5/2, 5/9, 5/12, 5/24 L & W 5/9 Library 5/23 Parks 4/6 P & Z 5/4, 5/9	Property 2/14, 4/11, 5/16, 5/24, 5/27, 6/6 Pub Safety & Jud 5/11 Redistricting 4/28 – 29, 5/17 Solid Waste 5/16 SCLS 5/9 Surveyor 6/1 UW Extension 5/10

17. **Resolutions:**
 - Res. #30:** Resolution Approving Additional Project Costs to be Paid with Proceeds of \$15,000,000 Public Finance Authority Fixed Rate Revenue Bonds, Series 2010A (Adams-Columbia Electric Cooperative Project)
 - Res. #31:** Oppose Funding Cuts for Child Support in States 2011-13 Executive Budget.
 - Res. #32:** To name the unnamed stream in the Town of New Haven, Cody Creek.
 - Res. #33:** Urging support of the State Legislature and Governor to enact legislation to achieve savings by allowing counties to continue administering Department of Health Services Income Maintenance programs individually and in multi-county consortia.

Res. # 34: Allowing Adams County Health and Human Services to transition to an Aging and Disability Resource Center service delivery model with an established multi-county program.

Res. #35: *Resolution to approve out-of-state travel and accommodations for Jill Helgeson, Aging Unit's Benefit Specialist, to Chicago, Illinois on June 29th & 30th, 2011.*

18. **Ordinance:**

Ord. #07: To rezone two parcels of land in the Town of Adams owned by Dennis W. Roberts, located in the NW ¼, SE ¼, Section 5, Township 17 North, Range 6 East, Pt of Lots 2 & 3 of CSM 5023 to be changed from an R1 Single Family Residential District to a B1 Rural Business District.

Ord. #08: To rezone two parcels of land in the Town of Adams owned by Dennis W. Roberts, located in the NW ¼, SE ¼, Section 5, Township 17 North, Range 6 East, Pt of Lots 2 & 3 of CSM 5023 to be changed from Recreational/Residential District to a General Purpose District.

Ord. #09: To rezone a portion of a parcel of land in the Town of Richfield owned by Kevin & Amy Beaver, located in the NW ¼, NW ¼, & SW ¼, NW ¼, Section 33, Township 18 North, Range 7 East, Lot 1 to be changed from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District.

Ord. #10: Amendment of the Adams County Shoreland Protection Ordinance. (**Plain text is current and proposed to remain. ~~Strikethrough~~-text is proposed to be removed. ***Bold italic*** text is proposed new text.)

19. **Denials:** None

20. **Petition:** None

21. Approve Claims

22. Approve Per Diem and Mileage

23. Motion for County Clerk to correct errors

24. Set next meeting date

25. Adjournment.

NOTICE OF CIRCUMSTANCES GIVING RISE TO CLAIM

AND CLAIM PURSUANT TO WIS. STAT. 893.80

BY PERSONAL SERVICE

✓ TO: Dianna D. Helmrick, Clerk of Circuit Court
Adams County Sheriff's Dept.
P.O. Box 279
Friendship, WI 53934
And
Deputy Ryan Greeno, ID #1044

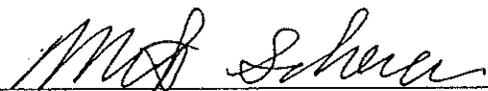
Claimant: Michael Scherer
P.O. Box 662
Adams, WI 53910

PLEASE TAKE NOTICE that Michael Scherer, states that the following circumstances give rise to a claim:

1. My car was developing battery and alternator trouble as I was driving home, causing a loss of power to the lights and engine.
2. I was approaching my private drive as a sheriff's deputy began to pull me over. Knowing that the car would not run again once I stopped, I drove slightly further to a safe place before stopping. I stopped the car in my driveway where it would be safely off the road and at home.
3. A civil rights violation did occur. I was arrested without reason and no reason was stated. I was not told what I was being arrested for and I was not read my rights. I was accused of drinking which I was not. I was accused repeatedly of having guns and knives in the car. I was even accused of having a bomb in the car.
4. The deputy was determined to substantiate the unwarranted arrest. Numerous partial searches of my car were done before and after I was asked to which I said no. Clearly, it was not guilt or innocence that mattered here and certainly not justice.
5. Substantial and well documented medical treatment was required caused by the traumatizing nature of the incident.

WHEREFORE, claimant, whose name and address are stated above, claims relief against Adams County Sheriff's Dept. and Deputy Ryan Greeno for the sum of \$25,000 plus costs, disbursements and attorneys fees and for such further relief as the court may deem just and reasonable under the circumstances, joint and several.

Dated March 28, 2011


Michael Scherer

P.O. Box 662
Adams, WI 53910
608-547-6351

23 May 2011

Cindy Phillipi
Adams County Clerk

Cindy,

As you know, I was elected as the Town of Rome Clerk in the April election. At the time, I thought I could manage to fit my county committee meeting into that schedule. That is not turning out to be the case. Both Property Committee and Parks Committee fall on days that I must be in the office here. I don't feel that it is fair to ask all those committee members to work around my schedule.

It is with very mixed emotions that I feel I need to resign from the Adams County Board. My work schedule does not allow for me to put in the time that is required to do an effective job.

I have enjoyed the time I spent working with the other supervisors and I wish them and the entire staff the best.

Sincerely,

A handwritten signature in cursive script that reads "Deena Griffin". The signature is written in black ink and is positioned above the printed name.

Deena Griffin

COUNTY BOARD OF SUPERVISORS
OF
ADAMS COUNTY, WISCONSIN

_____, 2011

Resolution No. 30

**Resolution Approving Additional Project Costs to be Paid with Proceeds of
\$15,000,000 Public Finance Authority Fixed Rate Revenue Bonds, Series 2010A
(Adams-Columbia Electric Cooperative Project)**

WHEREAS, on December 15, 2010, the Public Finance Authority (the "Issuer"), issued its \$15,000,000 Fixed Rate Revenue Bonds, Series 2010A (Adams-Columbia Electric Cooperative Project) (the "Bonds") on behalf of the Adams-Columbia Electric Cooperative, a Wisconsin non-profit cooperative association (the "Borrower"), to provide financing for various improvements to the Borrower's existing electric distribution system and related financing costs (the "Original Project Costs"); and

WHEREAS, on August 17, 2010, a public hearing was held before the County Board of Supervisors (the "County Board") of Adams County, Wisconsin (the "County") with respect to the issuance of the Bonds for the purpose of providing financing for the Original Project Costs, and on the same date the County Board adopted an approval resolution approving the Original Project Costs and the financing thereof through the issuance of the Bonds; and

WHEREAS, subsequent to the issuance of the Bonds, the Borrower identified additional project costs (the "Additional Project Costs", and together with the Original Project Costs, the "Project Costs"), that are eligible to be financed with proceeds of the Bonds, a portion of which relate to locations within the County as described in the supplemental notice of public hearing (the "Notice") attached hereto as Exhibit A and incorporated herein; and

WHEREAS, Section 66.0304 (11) of the Wisconsin Statutes provides that the Issuer may not authorize bonds to finance the Project Costs unless all the political subdivisions within whose boundaries the project is to be located have approved the financing of the project; and

WHEREAS, on May 17, 2011 a public hearing (the "Public Hearing") was held before the County Board with respect to the Additional Project Costs to be financed with proceeds of the Bonds; and

WHEREAS, the Notice, in substantially the form attached hereto as Exhibit A, was published by at least one insertion, no less than 14 days prior to the date of the public hearing, in the official newspaper of the County for the publication of notices pursuant to Chapter 985 of the Wisconsin Statutes, and a notice was also published in the state-wide edition of the *Journal/Sentinel*, which is a newspaper having general circulation within the locality of the project; and

WHEREAS, the Public Hearing was conducted in a manner that provided a reasonable opportunity to be heard for persons with differing views on the Additional Project Costs and the location and the nature of the project to be financed by the Bonds; and

WHEREAS, this County Board is an elected legislative body of the County and a political subdivision within whose boundaries a portion of the project is located; and

WHEREAS, the Bonds are limited revenue obligations of the Issuer payable solely from revenues provided by the Borrower, and do not constitute an indebtedness of the County within the meaning of any State constitutional provision or statutory limitation, and do not constitute or give rise to a pecuniary liability, direct or contingent, of any kind or degree whatsoever, of the County or a charge against its general credit or taxing powers;

NOW, THEREFORE, BE IT RESOLVED by this County Board that:

Section 1. For the purposes of Section 147(f) of the Internal Revenue Code of 1986, as amended, and Section 66.0304 (11) of the Wisconsin Statutes, the County Board hereby approves the Additional Project Costs (a portion of which relate to locations within the County), as described in Exhibit A hereto, and the financing thereof with proceeds of the Bonds.

Section 2. The publication of the Notice and any action taken by the County, or on behalf of the County, with respect to the issuance of the Bonds or the Project Costs prior to the date hereof is hereby ratified and approved.

Adopted: _____, 2011

Chairperson

Clerk



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RESOLUTION 2011 - 31

**RESOLUTION TO OPPOSE FUNDING CUTS FOR CHILD SUPPORT IN
2011-13 EXECUTIVE BUDGET**

INTRODUCED BY: Public Safety and Judiciary Committee

INTENT & SYNOPSIS: Oppose Funding Cuts for Child Support in States 2011-13 Executive Budget

FISCAL NOTE: The Child Support Agency loses approximately \$2 in Federal Funding for every \$1 cut from GPR funding by the State of Wisconsin. Thus a cut of \$15,124/year in State funding results in a loss of \$29,358 annually for the Child Support budget because of the additional loss of Federal funds for total loss of \$44,482/year.

WHEREAS: Governor Walker's 2011-13 Executive Budget cuts General Purpose Revenue (GPR) funding for Child Support by one-half beginning in July 2012 (July 2012-June 2013); and,

WHEREAS: currently Adams County's share of GPR funding for child support in 2011 is \$30,248 and a funding cut of one-half would reduce that amount to \$15,124/year; and,

WHEREAS: the funding cut of \$15,124/year would have a greater impact upon the Adams County Child Support Agency because of the additional loss of Federal Funds that are received at the rate of 66% for every \$1 spent on allowable costs including salary, fringe benefits and other operating expenses; and,

WHEREAS: if the Child Support Agency experiences a cut of \$15,124/year in GPR funding in the State Budget and this amount is not made up through tax levy or some other revenue source, then the Agency will experience a total annual loss of \$44,482 resulting from the reduction in GPR funding plus the loss of Federal Funds (\$29,358); and,

WHEREAS: a decrease in funding in the amount of \$44,482/year would result in staff layoffs that would make the timely collection of child support for custodial parents and the dependent children much more difficult.

49 **NOW THEREFORE, BE IT RESOLVED:** That the Adams County Board of
50 Supervisors opposes the cut in General Purpose Revenue for Child Support in the
51 2011-13 State Budget and urges Governor Scott Walker and the Wisconsin
52 Legislature to restore the General Purpose Revenue funding for Child Support
53 activities in the State of Wisconsin at the 2011 funding levels of \$8.5 million; and
54

55 **BE IT FURTHER RESOLVED:** That that a copy of this Resolution be sent to
56 the Wisconsin Counties Association, area legislators and Governor Scott Walker.
57

58 Recommended for adoption by the Public Safety and Judiciary Committee this
59 24th day of May 2011.

60 _____ *Lee Ward* _____ *Michael J Keckisen*
61 _____ *Lenny C James* _____
62 _____ *Al Sebastiani* _____
63 _____
64 _____
65 _____
66 _____

67 Adopted _____
68 Defeated _____ by the Adams County Board of Supervisors this
69 Tabled _____ day of May, 2011.

70 _____
71 _____
72 County Board Chair County Clerk

RESOLUTION 2011 - 32

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RESOLUTION TO REQUEST THE GEOGRAPHIC NAMES COUNCIL TO NAME THE UNNAMED STREAM IN THE TOWN OF NEW HAVEN, CODY CREEK

INTRODUCED BY: Land and Water Conservation Committee

INTENT & SYNOPSIS: To name the unnamed stream in the Town of New Haven, Cody Creek

FISCAL NOTE: No funds shall be spent.

WHEREAS: Currently an unnamed stream located in the Town of New Haven, flows south into Mason Lake; and

WHEREAS: Cody is the name of a family who used to own property adjacent to the stream; and

WHEREAS: No adjacent landowners to the stream object to the name Cody Creek; and

WHEREAS: The Town of New Haven supports the name change; and

WHEREAS: A request must be made to the Wisconsin Geographic Names Council to name the stream Cody Creek.

NOW THEREFORE, BE IT RESOLVED: That the Adams County Board of Supervisors hereby approves and authorizes the Adams County Land and Water Conservation Department to submit a geographic name proposal to the Wisconsin Geographic Names Council to name the unnamed stream located in the Town of New Haven, Cody Creek.

Recommended for adoption by the Land and Water Conservation Committee this 13th day of June 2011.

Land and Water Conservation Committee

Don Engel
Glenn Schmitt
Joe Stuchlik
Paul Klingfuss
Barbara A. Morgan
Henry James

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this 21st day of June 2011.

County Board Chair

County Clerk



RESOLUTION 2011 - 33

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Resolution in Support of the Wisconsin Counties Association (WCA) and Wisconsin Counties Human Services Association (WCHSA) Income Maintenance Model

INTRODUCED BY: Health & Human Services Board

INTENT & SYNOPSIS: Urging support of the State Legislature and Governor to enact legislation to achieve savings by allowing counties to continue administering Department of Health Services Income Maintenance programs individually and in multi-county consortia.

FISCAL NOTE: None

WHEREAS: One of the recommendations of the Governor’s proposed State 2011-2013 Biennial Budget Bill requires that all Income Maintenance Programs be centralized at the state level by May of 2012 in an effort to streamline administration and save costs; and

WHEREAS: The Wisconsin Counties Association (WCA) working in concert with the Wisconsin Counties Human Services Association (WCHSA) has carefully reviewed the original budget language and respectfully offers an alternative Income Maintenance Proposal to the Wisconsin Joint Finance Committee that not only builds on the efficiency standards advanced by the Governor’s recommendations but also provides the following desired outcomes: and

- 1) Approximates the amount of tax savings inherent in the Governors Budget Bill recommendation by centralizing the FoodShare and Medicaid Programs.
- 2) Provides for local control by allowing elected County Board Supervisors to choose the role they will play in administering these programs.
- 3) Increases the opportunities for consortiums of public and private partnerships in administering these programs.
- 4) Reduces the number of administrative entities to fourteen regional consortiums.
- 5) Sets caseloads standards and allows consortiums to equalize the work load for maximum staff efficiency within its jurisdiction.
- 6) Recognizes and supports the ability to measure the practice standards established by the federal government.
- 7) Enhances access to services to our society’s most vulnerable citizens by allowing them to seek assistance at a location most convenient to them.
- 8) Facilitates those individuals unable to complete an on-line application to have personal contact with a worker near their residence.

50 9) Encourages administrative consortiums to use public and private local resources to
51 address the identified needs of eligible clients.

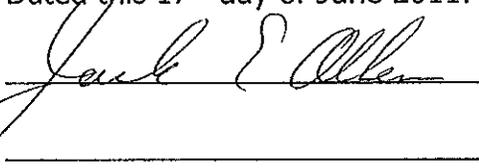
52
53 10) Allows County Human Services Department to provide more cost effective and timely
54 responses to families in crisis.
55

56 **WHEREAS:** The Members of the Joint Finance Committee unanimously supported the
57 WCA/WCHSA alternative model on June 3, 2011.
58

59 **NOW THEREFORE, BE IT RESOLVED:** That the Adams County Board of Supervisors
60 respectfully supports the Income Maintenance Administration alternative model worked on
61 and proposed by the WCA and WCHSA and encourages the Wisconsin State Legislature to
62 support the alternative Income Maintenance proposal to save taxpayers' dollars and build in
63 the necessary safeguards for our most vulnerable citizens; and
64

65 **BE IT FURTHER RESOLVED:** By the Adams County Board of Supervisors that the
66 County Clerk shall forward a copy of this resolution to the Governor of the State of
67 Wisconsin, Adams County's Legislative Representatives, to the Wisconsin Counties
68 Association and to all Wisconsin Counties.
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71 Dated this 17th day of June 2011.

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80 Adopted _____
81 Defeated _____ by the Adams County Board of Supervisors this
82 Tabled _____ day of [June, 2011].
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85 _____
86 County Board Chair County Clerk

RESOLUTION 2011 - 34

Resolution Approving the Inclusion of Adams County to the Multi-County Aging and Disability Resource Center

INTRODUCED BY: Health & Human Services Board

INTENT & SYNOPSIS: Allowing Adams County Health and Human Services to transition to an Aging and Disability Resource Center service delivery model with an established multi-county program.

FISCAL NOTE: None, county levy neutral

WHEREAS: The Wisconsin Department of Health and Family Services, Division of Disability and Elder Services will be approving funding for Adams County to join a multi-county Aging and Disability Resource currently operated by Waushara, Green Lake and Marquette Counties; and

WHEREAS: The Health and Human Service Departments of Green Lake, Marquette and the State Department of Human Services and Department of Aging Services of Waushara County, have effectively operated the tri-county Aging and Disability Resource Center consortium since 2006, based on the original concept of "Waushara Connections" which began operations in Waushara County in September, 2000; and

WHEREAS: The cost of development and inclusion of Adams County to the multi-county Aging and Disability Resource Center consortium will be county levy neutral; and

WHEREAS: The funding for Adams County to establish a center is new state money to begin to address the critical needs and shortfalls in the current long term care system.

NOW THEREFORE, BE IT RESOLVED: That the Adams County Board of Supervisors hereby approves that its Department of Health and Human Services be authorized to work with the Marquette County Department of Human Services, Green Lake County Department of Health and Human Services, Waushara County Department of Human Services and Department of Aging Services, and to submit the application for adding Adams County to the regional Aging and Disability Resource Center.

BE IT FURTHER RESOLVED: That the additional state grant money providing the funding for Adams County will include start up costs and ongoing additional funding for the 4 quad county Aging and Disability Resource Center operations.

Dated this 17th day of June 2011.



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Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ _____ day of [June, 2011].

County Board Chair

County Clerk

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 46-2006 on September 19, 2006, which was effective upon publication on September 27, 2006, and which was approved by the town board of the Town of Adams on November 15, 2006, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On May 11, 2011. Dennis W. Roberts, owner, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone two parcels of land in the Town of Adams, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on June 1, 2011, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

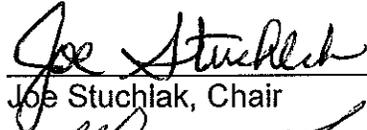
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 46-2006, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an R1 Single Family Residential District to a B1 Rural Business District.

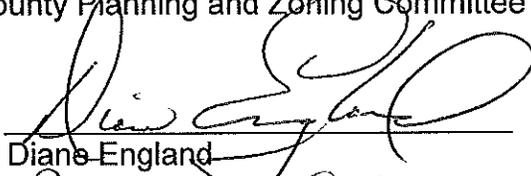
Property located in the NW ¼, SE ¼, Section 5, Township 17 North, Range 6 East, Pt of Lots 2 & 3 of CSM 5023 at 1149 Cty Trk J, Town of Adams, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of June 2011.

Recommended for enactment by the Adams County Planning and Zoning Committee on this 1st day of June 2011.



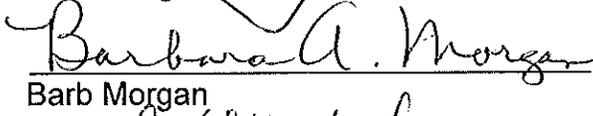
Joe Stuchlak, Chair



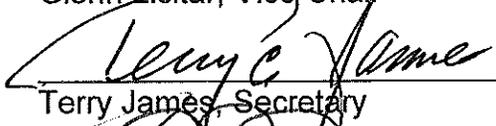
Diane England



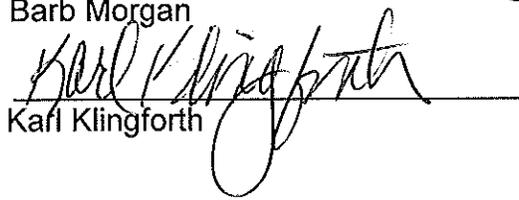
Glenn Licitar, Vice-Chair



Barb Morgan



Terry James, Secretary



Karl Klingforth



Randy Theisen

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of June, 2011

AMENDMENT OF ADAMS COUNTY SHORELAND PROTECTION ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the Adams County Shoreland Protection Ordinance on December 14, 1970, with an effective date of January 1, 1971, pursuant to the authorization contained in Section 59.692 of the Wisconsin Statutes, and was revised on April 15, 2009 as the Adams County Shoreland Protection Ordinance, with an effective date of May 7, 2009, and

WHEREAS: On May 11, 2011, Dennis W. Roberts, owner, petitioned the Adams County Board of Supervisors to amend the Shoreland Protection Ordinance to rezone two parcels of land in the Town of Adams, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on June 1, 2011, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

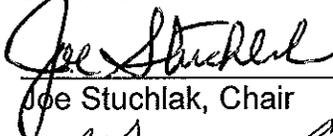
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Shoreland Protection Ordinance, Ordinance No. 11-2009, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from a Recreational/Residential District to a General Purpose District.

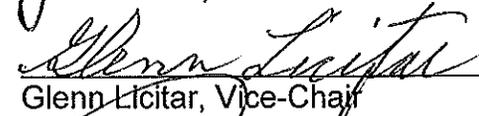
Property located in the NW ¼, SE ¼, Section 5, Township 17 North, Range 6 East, Pt of Lots 2 & 3 of CSM 5023 at 1149 Cty Trk J, Town of Adams, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of June 2011.

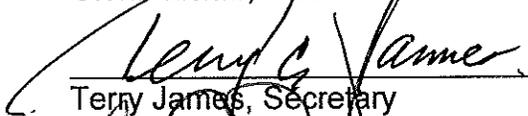
Recommended for enactment by the Adams County Planning and Zoning Committee on this 1st day of June 2011.



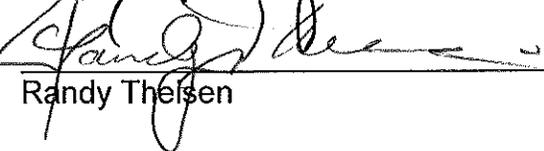
Joe Stuchlak, Chair



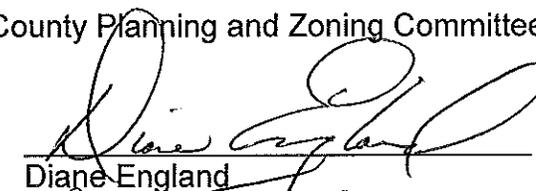
Glenn Licitar, Vice-Chair



Terry James, Secretary



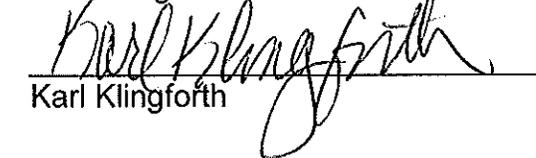
Randy Thelsen



Diane England



Barb Morgan



Karl Klingforth

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of June, 2011

Al Sebastiani, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE
June 1, 2011 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Dennis W. Roberts – Rezoning request from an R1 Single Family Residential District to a B1 Rural Business District of the Adams County Comprehensive Zoning Ordinance and from a Recreational-Residential District to a General Purpose District of the Adams County Shoreland Protection Ordinance to allow the operation of a gun shop in the residence on properties located in the NW ¼, SE ¼, Section 5, Township 17 North, Range 6 East, Pt of Lots 2 & 3 of CSM 5023 at 1149 Cty Trk J, Town of Adams, Adams County, Wisconsin.

Appearing for with testimony: Dennis Roberts, Owner.

Appearing against: None.

Correspondence: Notification from the Town Board of Adams with no objections.

Disposition: Karl Klingforth made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Randy Theisen seconded the motion. Roll Call Vote: Beckman-Yes. 7 -Yes. Motion carried.

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 46-2006 on September 19, 2006, which was effective upon publication on September 27, 2006, and which was approved by the town board of the Town of Richfield on the 19th day of October, 2006, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On May 11, 2011, Kevin & Amy Beaver, owners, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel of land in the Town of Richfield, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on June 1, 2011, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 46-2006, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District.

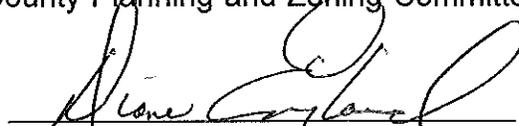
Portion of Property (5 acres) located in the NW ¼, NW ¼, & SW ¼, NW ¼, Section 33, Township 18 North, Range 7 East, Lot 1 of CSM 4924 on Czech Avenue, Town of Richfield, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of June, 2011.

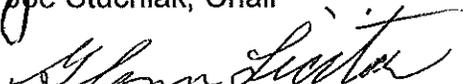
Recommended for enactment by the Adams County Planning and Zoning Committee on this 1st day of June, 2011.



Joe Stuchlak, Chair



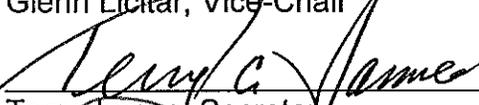
Diane England



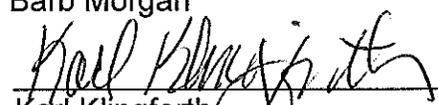
Glenn Licitar, Vice-Chair



Barb Morgan



Terry James, Secretary



Karl Klingforth



Randy Theisen

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of June, 2011

Al Sebastiani, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE
June 1, 2011 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Kevin & Amy Beaver – Rezoning request of a portion of a 79.86 acre parcel (5 acres) from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow a single family dwelling and garage on property located in the NW ¼, NW ¼, & SW ¼, NW ¼, Section 33, Township 18 North, Range 7 East, Lot 1 of CSM 4924 on Czech Avenue, Town of Richfield, Adams County, Wisconsin.

Appearing for with testimony: Kevin Beaver, Owner.

Appearing against: None.

Correspondence: Notification from the Town Board of Richfield with no objections.

Disposition: Barb Morgan made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Glenn Licitar seconded the motion. Roll Call Vote: Beckman-Yes. 7 -Yes. Motion carried.

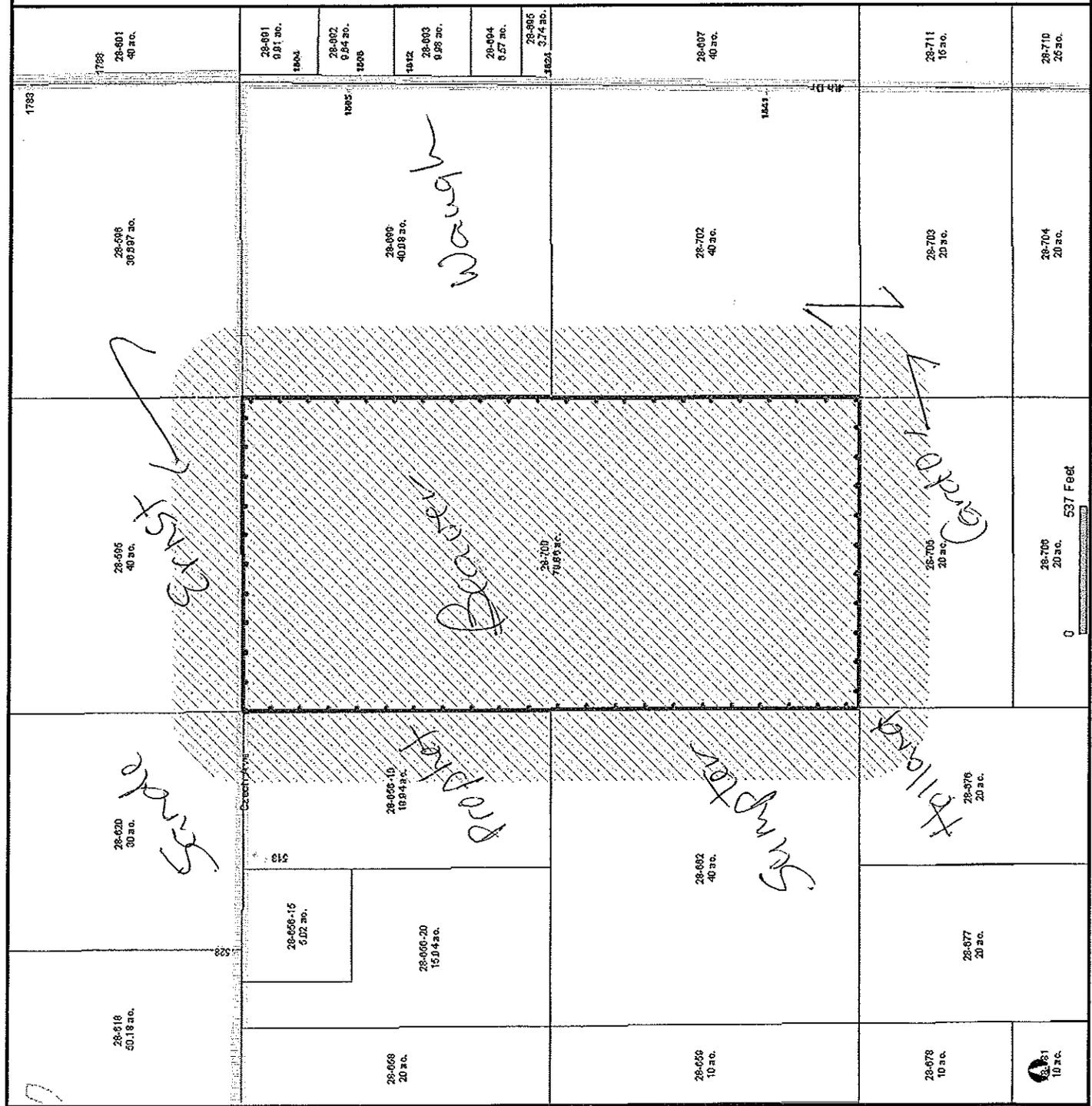


Subscription GIS
BEAVER 33-18-7
RICHFIELD TOWNSHIP
 Legend

- Property Addresses
- Corporate Limits
- Railroad
- Road R/W
- Roads
- County Highways
- State Highways
- Creeks
- Rivers/Streams
- Lakes
- Parcels
- Subdivisions
- RecStatus
- Recorded Subdivisions
- Unrecorded Subdivisions

Map Disclaimer: Information displayed on this map was developed from various sources and from available public records. This information is intended for general location purposes only and in support of Chap. 70, Wis. Statutes. Map data is NOT a substitute for a survey. Map information verification is the responsibility of the user.

Map generated: 05/09/2011

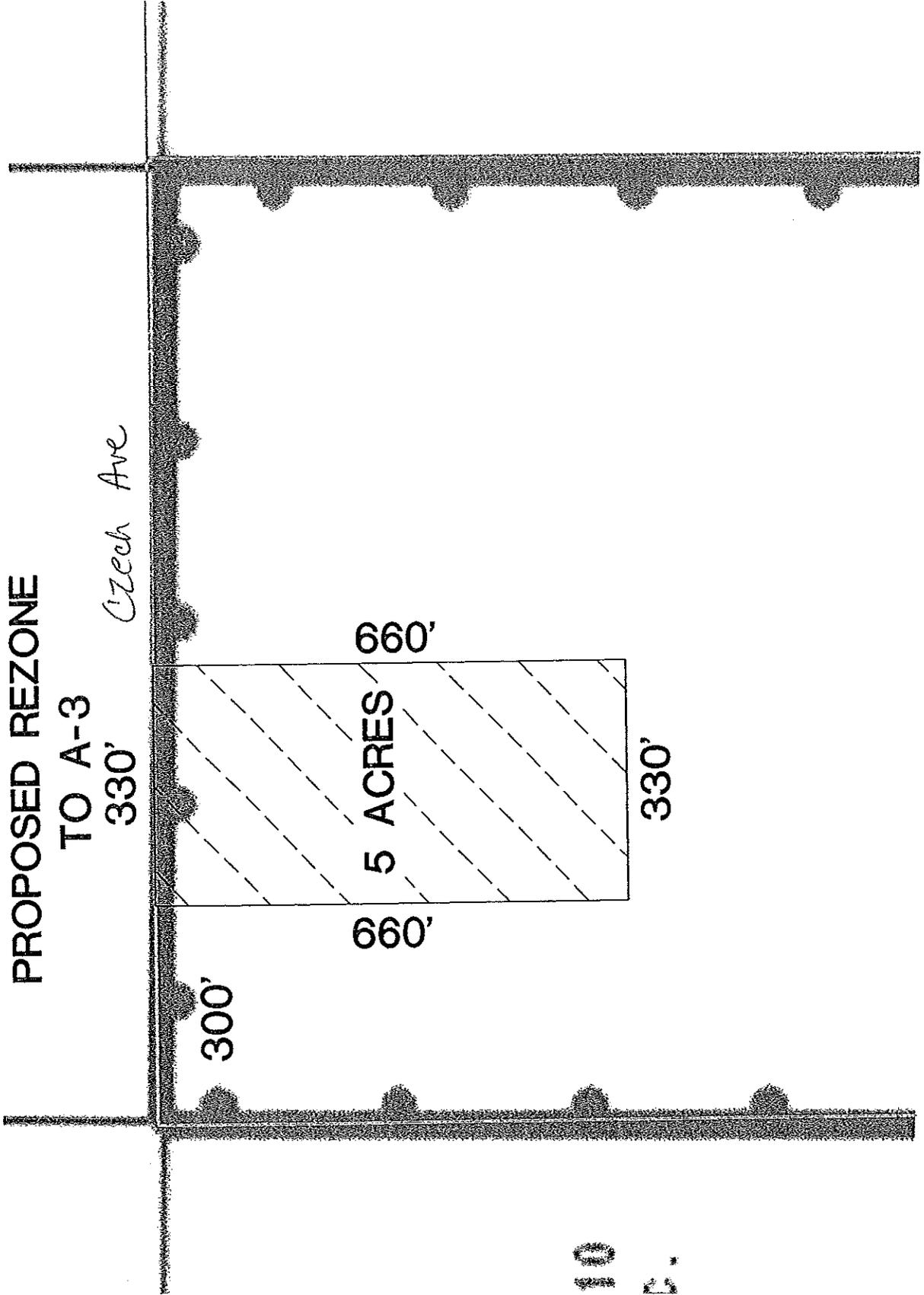


PROPOSED REZONE

TO A-3

330'

Czech Ave



**10
ft.**

AMENDMENT OF THE ADAMS COUNTY SHORELAND PROTECTION ORDINANCE

WHEREAS; The Adams County Board of Supervisors adopted the Adams County Shoreland Protection Ordinance on December 14, 1970, with an effective date of January 01, 1971; and

WHEREAS; The Adams County Board of Supervisors adopted amendments to the Adams County Shoreland Protection Ordinance on June 27, 1990, April 15, 2008; February 17, 2009; and

WHEREAS; NR115, the State of Wisconsin Administrative Code that governs County Shoreland Protection Ordinances, has been revised; and

WHEREAS; Counties are required to adopt at least the minimum standards of NR 115; and

WHEREAS; Adams County desires to preserve wetlands and habitat and promote quality water resources while preserving citizen property rights; and

WHEREAS; To further the goals of water quality, wetland and habitat preservation, the Shoreland Protection Ordinance shall be from this point forward known as the Shoreland, Wetland and Habitat Protection Ordinance; and

WHEREAS; Notice of the public hearing at which this matter was considered was published on June 1 and June 8, 2011 in the Adams County Times Reporter; and

WHEREAS; The Adams County Planning & Zoning Committee conducted a public hearing on the proposed revisions to the Adams County Shoreland Protection Ordinance on June 15, 2011, and after evaluating all data and evidence presented at the hearing, said Planning and Zoning Committee moved to recommend approval as attached hereto.

NOW THEREFORE BE IT ORDAINED by the ADAMS COUNTY BOARD of SUPERVISORS THAT:

The Amended Shoreland Protection Ordinance {Shoreland, Wetland and Habitat Protection Ordinance} shall become effective as of the date of its publication, following adoption by the Adams County Board of Supervisors. Upon the effective date of this Ordinance Amendment, all contradictory portions and amendments of the Adams County Shoreland Protection Ordinance previously adopted shall become invalid.

Submitted for adoption by the Adams County Planning and Zoning Committee this 15th day of June, 2011.

Joe Stentzel
Patricia Licitar
Barbara Morgan
Lenny J. Jamer

Ken Klingbeek
Cindy Phillippi

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of June, 2011.

Enacted / Defeated by the Adams County Board on the _____ day of June, 2011.

Al Sebastiani, County Board Chair

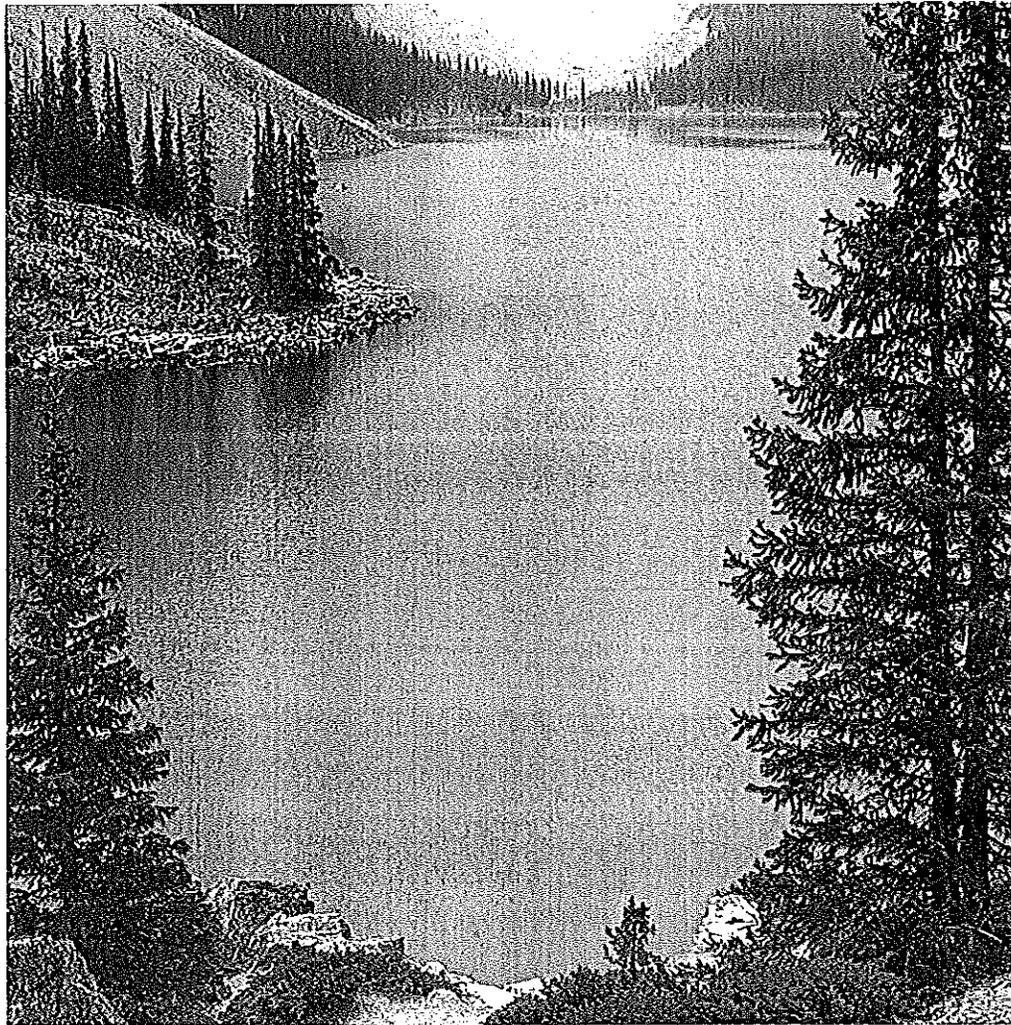
Cindy Phillippi, County Clerk

ADAMS COUNTY SHORELAND, WETLAND AND HABITAT PROTECTION ORDINANCE

{JUNE, 2011 DRAFT}

(Completed 06-16-11)

{P&Z Committee approved at public hearing: 06-15-11}



REVISED JULY 2011

SHORELAND, WETLAND AND HABITAT PROTECTION ZONING ORDINANCE, Adams County, Wisconsin
www.co.adams.wi.gov

County Planning and Zoning Committee:

Joseph Stuchlak, Chairperson
Terry James
Diane England
Randy Theisen

Karl Klingforth
Glenn Licitar
Barb Morgan

Adams County Planning & Zoning Dept.

P.O. Box 187
Friendship, WI 53934
Phone: 608 339 - 4222
Fax: 608 339 - 4504

County Board of Supervisors -

District #4: Al Sebastiani, Chair
District #1: Glenn Licitar
District #2: Diane England
District #3: Larry Babcock
District #5: Jerry Kotlowski
District #6: Dean Morgan
District #7: Joe Stuchlak
District #8: Patrick Gatterman
District #9: Pat Townsend
District #10: Vacant

District #11: Jack Allen
District #12: Florence Johnson
District #13: Michael Keckeisen
District #14: Bev Ward
District #15: David Renner
District #16: John West
District #17: Bill Miller
District #18: Terry James
District #19: Karl Klingforth
District #20: Deena Griffin

County Corporation Counsel -

John Albert

County Clerk -

Cindy Phillippi

EFFECTIVE DATE:

This Ordinance shall take effect after a Public Hearing, adoption by the County Board of Supervisors and transmittal to each Town Clerk.

ADOPTED THIS 14th DAY OF December, 1970
Effective Date: 01-01-71

REVISED THIS 15th DAY OF April, 2008
Public Hearing: 09-05-07 & 03-05-08
Board Adoption: 04-15-08: Ord. #11-2008

REVISED THIS 27th DAY OF June, 1990
Public Hearing: 06-19-90
Board Adoption: 06-27-90: Ord. #08-1990

REVISED THIS 17th DAY OF, February, 2009
Public Hearing: 02-04-09
Board Adoption: 02-17-09

REVISED THIS ____ DAY OF ____
Public Hearing:
Board Adoption:

ATTESTED: Al Sebastiani
CHAIRPERSON OF COUNTY BOARD

Cindy Phillippi
COUNTY CLERK

ADAMS COUNTY

SHORELAND, WETLAND AND HABITAT PROTECTION ORDINANCE

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ADAMS COUNTY
SHORELAND, WETLAND AND HABITAT PROTECTION ORDINANCE

SECTION 1 - STATUTORY AUTHORIZATION, FINDING OF FACT, STATEMENT OF PURPOSE AND TITLE

1-1.00 STATUTORY AUTHORIZATION

This Shoreland, *Wetland and Habitat* Protection Ordinance is adopted under the authority of s. 59.692, Wis. Stats., in order to satisfy the requirements of s. 59.692 and s. 87.30, Wis. Stats., and to implement ss. 59.69, 59.694, 281.31 and 236.45, Wis. Stats.

1-2.00 FINDING OF FACT

Uncontrolled use of the Shorelands *and wetlands* and pollution of the navigable waters of Adams County, Wisconsin, adversely affects the public health, safety, convenience and general welfare, and impairs the tax base. The legislature of Wisconsin has delegated responsibilities to the counties to further the maintenance of safe and healthful conditions, prevent and control water pollution, protection of fish spawning grounds, fish and aquatic life, control building sites, placement of structures and land uses, preserving shore cover natural beauty *and habitat*; this is the responsibility recognized by Adams County, Wisconsin.

1-3.00 STATEMENT OF PURPOSE

For the purpose of promoting and protecting the public health, safety, convenience and general welfare, and further the maintenance of safe and healthful conditions and control water pollution through:

1-3.01 Protect spawning grounds, fish and aquatic life through:

- (A) Preserving wetlands and other fish and aquatic habitat.
- (B) Controlling shoreline alterations, dredging and lagooning.
- (C) Regulating pollution sources.
- (D) Protection of water quality.
- (E) Protection of critical habitat.

1-3.02 Control building sites, placement of structures and land uses through:

- (A) Separating conflicting land uses.
- (B) Prohibiting certain uses detrimental to shoreland *and wetland* areas.
- (C) Limiting structures to those areas where soil and geological conditions will provide a safe foundation.
- (D) Regulating side-yards, and building setbacks from roadways and waterways.

(E) Controlling filling and grading to prevent serious erosion.

(F) Controlling storm-water runoff.

1-3.03 Preserving shore cover and natural beauty through:

(A) Restricting the removal of natural shoreland cover.

(B) Preventing shoreline encroachment by structures.

(C) Controlling shoreline excavation and other earth moving activities.

(D) Regulating the use and placement of boathouses and other structures.

(E) Controlling the use and placement of signs.

(F) Limiting impervious surfaces to control runoff which carries pollutants.

SECTION 2 - GENERAL PROVISIONS

2-1.00 AREAS TO BE REGULATED

Areas regulated by this Ordinance shall include all the lands (referred to herein as "shorelands", "*wetlands*", "*conservancy*", "*recreational-residential*" and "*general purpose*") in the unincorporated areas of Adams County that are:

2-1.01 Within one thousand (1,000) feet of the ordinary high water mark of navigable lakes, ponds or flowages. Lakes, ponds or flowages in Adams County shall be presumed to be navigable as defined by this Ordinance or are shown on USGS maps, *or are listed in the Wisconsin Department of Natural Resources publication FH-800 2009 "Wisconsin Lakes" book* or other zoning base maps which have been incorporated by reference and made a part of this Ordinance in Section 7 of this Ordinance. If evidence to the contrary is presented, the County Zoning Administrator shall make the initial determination whether or not the lake, pond or flowage in question is navigable under the laws of this State. The County Zoning Administrator shall also make the initial determination of the location of the ordinary high water mark. When questions arise, the County Zoning Administrator shall contact the appropriate area or district DNR office for a determination of navigability or ordinary high water mark.

2-1.02 Within three hundred (300) feet of the ordinary high water mark of navigable rivers or streams, or to the landward side of the floodplain, whichever distance is greater. Rivers and streams in Adams County shall be presumed to be navigable as defined by this Ordinance or are designated as either continuous or intermittent waterways on the USGS quadrangle maps or other zoning base maps which have been incorporated by reference and made a part of this Ordinance in Section 7 of this Ordinance. If evidence to the contrary is presented, the County Zoning Administrator shall make the initial determination whether or not the river or stream in question is navigable under the laws of this State. The County Zoning Administrator shall also make the initial determination of the location of the ordinary high water mark. When questions arise, the County Zoning Administrator shall contact the appropriate area or district DNR office for a determination of navigability or ordinary high water mark. Flood Hazard Boundary maps, Flood

Insurance Study maps, soil maps or other existing county maps used to delineate floodplain areas, which have been adopted by Adams County, shall be used to determine the extent of the floodplain of rivers or streams in Adams County.

2-1.03 *Additional areas regulated.*

(A) *Wetlands pursuant to s. 59.69 (4) (e) and Adams County Comprehensive Zoning section 5-17 WETLAND CONSERVATION DISTRICT.*

(B) Wetlands, contiguous areas within a general wetland area and areas within seventy-five (75) feet of a wetland delineation boundary beyond the scope of 2-1.01 and 2-1.02 above.

1. Wetland means an area where water is at, near, or above the land surface long enough to be capable of supporting aquatic or hydrophytic vegetation and which has soils indicative of wet conditions. The official wetlands inventory maps adopted by Adams County can be used to identify wetland areas, but in all cases, actual site conditions shall prevail.

2. Contiguous areas within a general wetland area means areas that may or may not be wetlands that are dispersed within an area encompassed *characterized* largely and generally by wetlands.

(C) *Wetlands both within the boundary of designated areas of special natural resource interest and those wetlands which are in proximity to or have a direct hydrologic connection to such designated areas as defined in NR 103.04*

~~Move to S/W District (C) — When an apparent discrepancy exists between the shoreland-wetland district shown on the official wetlands inventory maps and actual field conditions at the time the maps were adopted, the actual site conditions based on vegetation, soil and hydrology type, shall prevail. If a particular area was incorrectly mapped as a wetland, the Zoning Administrator shall have the authority to immediately grant or deny a land use permit in accordance with the regulations applicable to the correct zoning district. The Planning and Zoning Department and the landowner may seek the assistance of a qualified wetland delineator and/or the Army Corps of Engineers.~~

2-1.04 *Under s. 281.31(2m) Wis. Stats., notwithstanding any other provision of law or administrative rule promulgated thereunder, this shoreland zoning ordinance does not apply to lands adjacent to farm drainage ditches if:*

(A) *Such lands are not adjacent to a natural navigable stream or river;*

(B) *Those parts of such drainage ditches adjacent to such lands were not navigable streams before ditching; and*

(C) *Such lands are maintained in nonstructural agricultural use.*

In order to correct wetland-mapping errors shown on the official zoning maps, the Zoning Administrator shall be responsible for initiating a shoreland-wetland *or inland-wetland* map amendment within a reasonable period of time.

2-1.05 Critical habitat areas of county lakes as determined by the Wisconsin DNR Maps and descriptions of these areas are available in the Adams County Land and Water Conservation Department. No alteration of these areas can occur without a permit from Adams County Planning & Zoning and

the WDNR. In determining whether to grant a permit, preserving the designated area will be the paramount consideration. No permit will be issued for an activity that will degrade or alter the designated area in a manner so that it no longer serves the purpose for its original designation.

2-2.00 COMPLIANCE

The use of any land or water; the use, size, type and location of structures on lots; the filling, grading, lagooning, dredging of any land; and the cutting of shoreland vegetation; shall be in full compliance with the terms of this Ordinance and other applicable State and Federal regulations. (See also Section 6 for non-conforming uses). Buildings, signs and other structures shall require a permit unless expressly exempted by the requirements of this Ordinance.

2-2.01 Unless specifically exempted by law, all cities, villages and towns located within Adams County are required to comply with this Ordinance and obtain all necessary permits.

(A) State agencies are required to comply when Section 13.48 (13), Wisconsin Statutes, applies.

(B) The construction, reconstruction, maintenance and repair of State and municipal bridges are exempt when Section 30.123, Wisconsin Statutes, applies.

2-3.00 ABROGATION AND GREATER RESTRICTIONS

2-3.01 It is not otherwise intended by this Ordinance to repeal, abrogate or impair any existing deed restrictions or ordinances; however, where this Ordinance imposes greater restrictions, the provisions of this Ordinance shall prevail.

2-3.02 This Ordinance shall not require the approval or be subject to disapproval by any town or town board.

2-3.03 If any existing Town Ordinance relating to shorelands *and/or wetlands* is more restrictive than this Ordinance or any amendments thereto, the Town Ordinance continues in all respects to the extent of the greater restrictions, but not otherwise.

2-3.04 The provisions of this ordinance supersede all the provisions of any county zoning ordinance adopted under s. 59.692, Wis. Stats., which relate to shorelands. However, where an ordinance adopted under a statute other than s. 59.692, Wis. Stats., is more restrictive than this ordinance, that ordinance shall continue in full force and effect to the extent of the greater restrictions, but not otherwise.

2-4.00 INTERPRETATION

In their interpretations and applications, the provisions of this Ordinance shall be held to the minimum requirements and shall be liberally construed in favor of the County and shall not be deemed a limitation or repeal of any other powers granted by Wisconsin Statutes.

2-5.00 SEVERABILITY

If any section, clause, provision or portion of this Ordinance is adjudged unconstitutional or invalid by a court or competent jurisdiction, the remainder of this Ordinance shall not be affected thereby and shall remain enforceable.

SECTION 3 – SETBACKS AND USE RESTRICTIONS

3-1.00 HIGHWAY SETBACKS & VISUAL CLEARANCES

For the purpose of determining the distance buildings and other structures shall be set back from the street and highways, the highways of Adams County are divided into the following classes:

3-1.01 CLASS A HIGHWAYS.

- (A) All State and Federal Highways are hereby designated as Class A Highways.
- (B) The setback from Class A Highways shall be one hundred ten (110) feet from the center-line of the highway or fifty (50) feet from the right-of-way line, whichever is greater.

3-1.02 CLASS B HIGHWAYS.

- (A) All county trunks are hereby designated as Class B Highways.
- (B) The setback from Class B Highways shall be eighty-three (83) feet from the centerline of such highway or fifty (50) feet from the right-of-way line, whichever is greater.

3-1.03 CLASS C HIGHWAYS.

- (A) All town roads, public streets and highways not otherwise classified, are hereby designated as Class C Highways.
- (B) The setback from Class C Highways shall be sixty-three (63) feet from the centerline of such highway or thirty (30) feet from the right-of-way line, whichever is greater.

3-1.04 VISUAL CLEARANCE TRIANGLE. In each quadrant of every public street intersection there shall be a visual clearance triangle bounded by the street centerlines and a line connecting points on them three hundred (300) feet from a Class A Highway intersection, two hundred (200) feet from a Class B Highway intersection and one hundred fifty (150) feet from a Class C Highway intersection.

(A) Objects permitted within Highway setback lines and visual clearance triangles:

1. Open fences.
2. Telephone and power transmission poles, lines and pedestals.
3. The planting and harvesting of field crops, shrubbery and trees except that no trees, shrubbery or crops shall be planted within a visual clearance triangle so as to obstruct the view.

3-1.05 SETBACKS FROM PRIVATE ROADS AND ACCESS EASEMENTS. When serving more than one residence or parcel, the setback shall be thirty (30) feet from the described private road or easement; in case of a private road or easement that does not have a legal description, thirty (30) feet from the nearest point on the edge of the traveled way.

3-2.00 SETBACKS FROM THE WATER

All buildings and structures, except stairways, walkways, piers, and patios which may require a lesser setback, shall be set back at least seventy-five (75) feet from the ordinary high water mark of navigable waters.

NOTE: There are increased setbacks and other zoning restrictions in some areas. Retaining walls are prohibited within the seventy-five (75) ft. setback area. In situations where overlapping setbacks (e.g. road and water) exist, a variance is required.

3-2.01 Stairs, elevated walkways and that portion of piers landward of the ordinary high water mark are exempted from the shoreline setback requirement provided:

- (A) The structure is necessary to access the shoreline because of steep slopes or wet, unstable soils.
- (B) The structure shall be located so as to minimize earth disturbing activities and shoreline vegetation removal during construction and to be visually inconspicuous as viewed from the adjacent waterways and public thoroughfares.
- (C) The structure shall be no more than four (4) feet wide.
- (D) Structures shall be inconspicuously colored.
- (E) Railings are permitted only where required by safety concerns.
- (F) Canopies and roofs on such structures are prohibited.
- (G) Stairways shall be supported on piles or footings rather than being excavated from erodible soils or steep slopes.
- (H) Landings for stairways or docks are permitted only where required by safety concerns and shall not exceed forty (40) square feet in area.
- (I) Stairway and landing structures shall be a minimum of six (6) inches above average grade at the lowest point.
- (J) Measures shall be taken to prevent erosion of the area beneath stairs and landings. An erosion control plan shall define the measures and a long-term maintenance plan approved by the Adams County LWCD shall be included with the Zoning Permit Application and implemented upon completion of the project.
- (K) Elevated walkways over shore wetland areas must be installed in a manner involving the least amount of wetland disturbance possible.

3-2.02 Patios. The Planning and Zoning Department shall grant special zoning permission for the construction or placement of a structure on property in a shoreland setback area if all of the following apply (see section 4-2.08 mitigation):

- (A) The part of the structure that is nearest to the water is located at least thirty five (35) feet landward from the ordinary high-water mark.
- (B) Total area of all structures in the shoreland setback area of the property will not exceed two hundred (200) square feet. In calculating this square footage, boathouses shall be excluded.

- (C) The structure that is the subject for the request for special zoning permission has no sides or has open or screened sides.
- (D) The Adams County LWCD shall approve a plan that will be implemented by the owner of the property to preserve or establish a vegetative buffer zone that covers at least seventy (70) percent of the half of the shoreland setback area that is nearest to the water.

3-2.03 Upon issuance of a Zoning Permit, non-vegetative erosion control devices and materials such as flagstone and gravel may be allowed in the seventy-five ft. setback area in cases where the site is not conducive to the establishment of vegetation. A design and a long-term maintenance plan *approved by Adams County* shall be included with the Zoning Permit Application. Permit approval requires Land and Water Conservation Department approval of the design and long-term maintenance plan.

3-3.00 SETBACKS FROM LOT LINES *AND HEIGHT*

3-3.01 BASIC REQUIREMENTS

- (A) Setbacks: All buildings and structures shall be set back at least ten (10) feet from any lot line *per the applicable zoning district requirements.*
- (B) *Height: All buildings and structures shall comply with the applicable zoning district requirements; however, to protect and preserve wildlife habitat and natural scenic beauty, on or after February 1, 2010, any construction that results in a structure taller than thirty-five (35) feet within seventy-five (75) feet of the ordinary high-water mark of any navigable waters is prohibited.*

3-3.02 EXCEPTIONS:

NOTE: Residential and security fences are not permitted in waterfront setback areas.

- (A) Residential fences, hedges, and tree plantings are permitted along the inside of property lines or in the yards of residential districts.
 1. Residential fences shall not exceed a height of six (6) feet. No height limitation shall be placed on tree plantings or hedges.
 2. The finished side of the fence must face to the outside.
- (B) Security fences are permitted along the property lines in all districts, but shall not exceed ten (10) feet in height and shall be of an open type similar to woven wire or wrought iron fencing.
- (C) Farm related fencing is permitted along the property lines or in the yards of General Purpose districts provided that a substantial impediment to visibility is not thereby created.
- (D) Vegetation and certain accessory structures used for landscaping and decorating in the required front, rear and side yards. Structures and vegetation include, but are not limited to, flag poles, ornamental light standards, ornamental ponds and fountains, lawn furniture, sun dials, bird baths, trees, shrubs and flowers.
- (E) *Signs as permitted in section 12.*

3-4.00 REDUCED BUILDING SETBACKS

3-4.01 A setback less than the setback required from the ordinary high water mark or appropriate class of highway may be permitted *when an existing development pattern exists* where there are at least ~~five (5)~~ *two hundred fifty (250)* existing main buildings *in both directions along the shoreline* within ~~five hundred (500)~~ *two hundred fifty (250)* feet of the proposed site that are built to less than the required setback. In such case, the setback shall be the average of the nearest main building on each side of the proposed site, ~~or if there is no building on one side, the average of the setback of the main building on one side and the required setback.~~ Such setback relief shall be limited to a maximum of ten (10) feet.

(A) Variance. Any other setback reduction may only be permitted by the Board of Adjustment according to Section 13-5.01 (4) of this Ordinance.

3-5.00 MAINTENANCE AND USE OF SETBACK AREAS

Any such required setback area shall be kept clean and free from the accumulation of debris and refuse. Such required setback areas shall not be used for the storage or display of equipment, products, vehicles, or other materials for a period to exceed six (6) consecutive months.

3-6.00 USE RESTRICTIONS

The following use restrictions and regulations shall apply:

3-6.01 Only those principal uses specified for a district and their essential services shall be permitted in that district.

3-6.02 Only one principal structure shall be located, erected or moved onto a lot, except in the General Purpose district, *a permitted manufactured home park or an approved and platted condominium.*

3-6.03 Customary accessory uses and structures are permitted in any district. Accessory structures including those for storage or occasional use such as hunting quarters shall not consist of truck bodies, recreational vehicles, mobile or manufactured homes. Residential ~~and public and semi-public~~ accessory uses shall not involve the conduct of any business, trade, or industry, except in a residential district, home occupations and professional home offices are permitted.

3-6.04 Special Exceptions and their accessory uses are considered as special uses requiring review, public hearing, and approval by the Board of Adjustment in accordance with Section 13-4 of this Ordinance.

3-6.05 The regular outside parking of more than one (1) truck, other than panel or pickup trucks, or of other vehicular equipment, which exceeds thirty (30) feet in length, shall be prohibited in all residential districts.

3-6.06 Unclassified or unspecified uses shall not be permitted until the Board of Adjustment has reviewed and approved an application in accordance with the requirements of Section 13-4 of this Ordinance.

3-6.07 Temporary uses, such as real estate sales field offices or shelters for materials and equipment

being used in the construction of a permanent structure, are permitted upon obtaining a permit from the Planning and Zoning Department.

3-6.08 No lot, yard, parking area, building area, or other space shall be reduced in area or dimension so that it does not meet the provisions of this ordinance. No part of any lot, yard, parking area, or other space required for a structure or use shall be used for any other structure or use.

3-7.00 LAND DIVISION REVIEW

3-7.01 *The county shall review, pursuant to s.236.45, Wis. Stats., all land divisions in shoreland areas which create three (3) or more parcels or building sites of five (5) acres each or less within a five (5)-year period. In such review all of the following factors shall be considered:*

- (A) Hazards to the health, safety or welfare of future residents.*
- (B) Proper relationship to adjoining areas.*
- (C) Public access to navigable waters, as required by law.*
- (D) Adequate storm-water drainage facilities.*
- (E) Conformity to state law and administrative code provisions.*

3-8.00 IMPERVIOUS SURFACE STANDARDS

3-8.01 PURPOSE

Establish impervious surface standards to protect water quality and fish and wildlife habitat and to protect against pollution of navigable waters. County impervious surface standards shall apply to the construction, reconstruction, expansion, replacement or relocation of any impervious surface within three hundred (300) feet of the ordinary high-water mark of any navigable waterway, and shall require all of the following 3-8.02 – 3-8.06):

3-8.02 CALCULATION OF IMPERVIOUS SURFACE

Percentage of impervious surface shall be calculated by dividing the surface area of existing and proposed impervious surfaces on the portion of a lot or parcel that is within three hundred (300) feet of the ordinary high-water mark by the total surface area of that portion of the lot or parcel that is within three hundred (300) feet of the ordinary high-water mark, and multiplied by one hundred (100).

3-8.03 IMPERVIOUS SURFACE STANDARD

Up to fifteen percent (15%) impervious surface on the portion of a lot or parcel that is within three hundred (300) feet of the ordinary high-water mark is allowed.

3-8.04 MAXIMUM IMPERVIOUS SURFACE

More than fifteen percent (15%) impervious surface but not more than thirty percent (30%) impervious surface on the portion of a lot or parcel that is within three hundred (300) feet of the ordinary high-water mark is allowed as follows:

- (A) A permit can be issued for development that exceeds fifteen percent (15%) impervious surface but not more than thirty percent (30%) impervious surfaces with a mitigation plan that meets the standards found in section 4-2.08 mitigation.*

3-8.05 EXISTING IMPERVIOUS SURFACES

For existing impervious surfaces that do not comply with the impervious surface standard in section 3-8.03 or the maximum impervious surface standard in section 3-8.04, the property owner may do any of the following:

- (A) Maintain and repair the existing impervious surfaces;*
- (B) Replace existing impervious surfaces with similar surfaces within the existing building or structure envelope;*
- (C) Relocate or modify an existing impervious surface with similar or different impervious surface, provided that the relocation or modification does not result in an increase in the percentage of impervious surface that existed on the effective date of this ordinance revision, and the impervious surface meets the applicable setback requirements 3-1.00, 3-2.00 and the applicable zoning district requirements.*
- (D) This section shall not be construed to supersede other provisions in this ordinance. Maintenance, reconstruction, relocation and expansion of existing structures must comply with other applicable provisions in this ordinance, the shoreland setback standards in sections 3-2.00 or 3-4.00 and the nonconforming structure provisions of section 6.*

3-9.00 FLOODPLAIN STRUCTURES

Buildings and structures to be constructed or placed in a floodplain shall be required to comply with the Adams County Floodplain Zoning Ordinance.

SECTION 4 - REMOVAL OF SHORE COVER

4-1.00 PURPOSE

To protect natural scenic beauty, fish and wildlife habitat, and water quality, Adams County shall regulate removal of vegetation in shoreland areas, consistent with generally accepted forestry management practices and the following standards that consider sound forestry and soil conservation practices and the effect of vegetation removal on water quality, including soil erosion, and the flow of effluents, sediments and nutrients.

Regulation of vegetation cutting and removal along the shores of navigable waters is necessary to protect scenic beauty, control erosion, and reduce effluent and nutrient flow from the shoreland. These provisions shall not apply to the removal of dead or diseased trees, or to silvicultural thinning upon recommendation of a certified arborist.

4-2.00 VEGETATION REMOVAL / CUTTING: *Vegetation cutting or removal including tilling shore areas and/or any activity that severs or uproots existing vegetation in a strip paralleling the shoreline and extending thirty-five (35) feet inland from all points along the ordinary high-water mark of the shoreline shall be limited in accordance with the following provisions:*

4-2.00 MAINTENANCE AND ESTABLISHMENT OF A VEGETATIVE BUFFER ZONE

To protect water quality, fish and wildlife habitat and natural scenic beauty, and to promote preservation and restoration of native vegetation, this ordinance designates land that extends from the ordinary high water mark to a minimum of thirty-five (35) feet inland as a vegetative buffer zone and prohibits the removal of vegetation in the vegetative buffer zone except as follows:

- 4-2.01 *Trees and shrubs may be removed in the vegetative buffer zone to create access and viewing corridors, provided that the combined width of all access and viewing corridors on a riparian lot or parcel may not exceed thirty percent (30%) of the shoreline frontage. Within the access and viewing corridor, a sand recreational area may be maintained with hand tools. Note: If creating a new sand recreational area, all activities must meet Section 5 of this Ordinance.*
- 4-2.02 *In the remaining seventy percent (70%) length of this strip, vegetation shall be preserved as stated in a maintenance agreement approved by the County. At a minimum, the maintenance agreement shall be on file at the County and shall describe existing vegetation and/or vegetation restored and what activities shall occur to maintain the vegetative buffer zone. Vegetative buffer zones shall consist of a minimum fifty percent (50%) canopy upon maturity. The following maintenance activities are allowed in the vegetative buffer zone:*
- (A) *Except as provided in paragraph (B) below, on all soils and slopes, routine maintenance of grasses that does not result in the death of the grass plants and does not require earth disturbance may occur to a height of no less than six (6) inches during the period between Memorial Day and Labor Day. Grass maintenance shall not result in a grass height of less than six (6) inches.*
 - (B) *On all types of sandy soils and slopes three percent (3%) or less with a minimum native species tree/shrub population of one plant per one hundred (100) square feet, routine maintenance of grasses that does not result in the death of the grass plants and does not require earth disturbance may occur to a height of three (3) inches during the period between Memorial Day and Labor Day. Grass maintenance shall not result in a grass height of less than three (3) inches.*
 - (C) *With prior approval of the County, removal of trees and shrubs in the vegetative buffer zone on a parcel with ten (10) or more acres of forested land consistent with "generally accepted forestry management practices" as described in Department publication "Wisconsin Forest management Guidelines" (publication FR-226), provided that vegetation removal be consistent with these practices;*
 - (D) *With prior approval of the County, removal of vegetation to manage exotic or invasive species, damaged vegetation, vegetation that must be removed to control disease, or vegetation creating an imminent safety hazard, provided that any vegetation removed under the permit be replaced by replanting in the same area as soon as practicable;*
 - (E) *The County may authorize by permit additional vegetation management activities in the vegetative buffer zone. The permit issued under this paragraph shall require that all management activities comply with detailed plans approved by the County and designed to control erosion by limiting sedimentation into the waterbody, to improve the plant community by replanting in the same area, and to maintain and monitor the newly restored area. The permit also shall require an enforceable restriction to preserve the newly restored area.*

4-2.03 Natural vegetation shall be preserved to retard runoff, promote infiltration, prevent erosion and preserve natural beauty. If the *County Planning and Zoning Department* determines that re-vegetation is necessary due to removal, ~~disaster, disease, ordinance violation or other similar~~ circumstance that undermines the purposes of this Ordinance, vegetation shall be replaced per the Wisconsin Biology Technical Note 1: Shoreland Habitat. Replacement vegetation shall be similar size and age or the most mature plant size reasonably available. A planting and maintenance plan shall be submitted to the *County for approval prior to replacing the vegetation.* ~~Planning and Zoning Department. The planting and maintenance plan must be approved by the Land and Water Conservation Department prior to replacing the vegetation.~~

4-2.04 *The portions of permitted shoreline stabilization measures located above the ordinary high water mark* are acceptable as contributing to the measurement of the thirty-five (35) foot buffer requirement.

~~4-3.00 COMMERCIAL FORESTRY~~

~~From the inland edge of the thirty-five (35) foot strip to the outer limits of the shoreland, the commercial harvesting of trees shall be allowed when accomplished under accepted forest management practices which protect water quality. The purpose of this will favor long-lived species adapted to the site and is to prescribe slash disposal methods necessary for aesthetic values.~~

4-2.05 *By January July 1, 2015, all lands that extend from the ordinary high water mark to a minimum of thirty-five (35) feet inland that currently do not meet the requirements of Section 4-2.00 above, shall become vegetative buffer zones specifically complying with Section 4-2.01, 4-2.02 or such lands shall be considered to be in violation of this ordinance and be subject to enforcement and penalties as stated in Section 15 of this ordinance. Exception to this requirement are lands that extend from the ordinary high water mark to a minimum of thirty-five (35) feet inland that had no existing vegetation prior to the Adams County Shoreland Protection Ordinance effective date of 1/1/1971.*

4-2.06 *A mitigation plan shall be required when the county issues a permit under Sections: 3-8.04 Maximum Impervious Surface, 6-1.06 Vertical Expansion of Nonconforming Principal Structure and 6-1.08 Replacement or Relocation of Nonconforming Principle Structure.*

4-2.07 As determined by *Adams County* the ~~Planning & Zoning and Land & Water Conservation~~ Departments, in cases where a thirty-five (35) ft. buffer is not practical due to site limitations including but not limited to legal nonconforming setback encroachments, topography, the non-existence of soil (e.g. bedrock), soil inadequacies; other mitigation measures capable of serving the purposes of this Ordinance such as rain gardens *may shall* be implemented in lieu of *complying with the requirements in Section 4* ~~a portion of the required buffer~~. If less than a thirty-five (35) ft. buffer is to be established, the buffer area shall be at a minimum, thirty-three percent (33%) of the distance as measured horizontally from the Ordinary High Water Mark to the primary structure *or other limiting obstruction.*

4-2.08 *MITIGATION. Between the dates of July 1, 2011 and July 1, 2015, When the county issues a permit requiring mitigation under sections 3-2.02, 3-8.04, 6-1.06, 6-1.08 or 4-2.01 through 4-2.07, the property owner must submit a complete permit application that is reviewed and approved by the county. As part of the mitigation plan, the permit applicant shall restore the lands that extend from the ordinary high water mark to a minimum of thirty-five (35) feet inland as a vegetative buffer zone specifically complying with Section 4-2.01, 4-2.02. See Section 4-2.08 Mitigation for*

requirements. The permit shall further require the property owner to establish or maintain measures that the county determines are adequate to offset the impacts of the permitted expansion on water quality, near-shore aquatic habitat, upland wildlife habitat and natural scenic beauty. The mitigation measures shall be proportional to the impacts of the activity being permitted. The obligations of the property owner under the mitigation plan shall be evidenced by an instrument recorded in the office of the County Register of Deeds. Compliance with the permit shall be enforceable under section 15. The application shall include the following:

(A) A site plan that describes the proposed mitigation measures:

- 1. The site plan shall be designed and implemented to restore natural functions lost through development and human activities.*
- 2. The mitigation measures shall be proportional in scope to the impacts on water quality, near-shore aquatic habitat, upland wildlife habitat and natural scenic beauty.*

(B) An implementation schedule and enforceable obligation on the property owner to establish and maintain the mitigation measures:

- 1. The enforceable obligations shall be evidenced by an instrument recorded in the office of the Register of Deeds prior to issuance of the permit.*

SECTION 5 - FILLING, GRADING, LAGOONING, DREDGING, DITCHING AND EXCAVATING

5-1.00 EROSION CONTROL

5-1.01 All filling, *rototilling*, grading, lagooning, dredging, ditching or excavating shall be done in accordance with a Planning & Zoning Department approved erosion control and maintenance plan designed to minimize erosion, sedimentation and impairment of fish and wildlife habitat. *Such activities* may be permitted in the shoreland area *provided a* design and maintenance plan shall be *is* submitted to the Planning and Zoning Department *and approved by the proper authority.*

5-2.00 OTHER INTERNAL REQUIREMENTS

5-2.01 Filling, grading, lagooning, dredging, ditching or excavating in a shoreland-wetland *or inland-wetland* district may be permitted only if the requirements of Sections 8-3A.02 and 8-3A.03 of this Ordinance are met.

5-3.00 STATE AND FEDERAL REQUIREMENTS

5-3.01 A State or Federal permit may be required, in addition to a permit under this Ordinance, if state or federal laws are applicable to the filling, grading, lagooning, dredging, ditching or excavating that is proposed.

5-4.00 SPECIAL EXCEPTION PERMIT REQUIRED

A special exception permit is required:

5-4.01 For any filling or grading of any area which is within three hundred (300) feet of the ordinary

high-water mark and which has surface drainage toward the water and on which there is either:

- (A) Any filling or grading on slopes of more than twenty (20) percent.
- (B) Filling or grading of more than one thousand (1,000) square feet on slopes of twelve (12) to twenty (20) percent.
- (C) Filling or grading of more than two thousand (2,000) square feet on slopes of less than twelve (12) percent.

NOTE: In addition, a permit shall be obtained from the Department of Natural Resources for any filling, grading or dredging of the bed of a navigable body of water or where more than ten thousand (10,000) square feet of grading and/or filling is to be completed on the banks of any navigable water body, as provided in Section 30.19 of the Wisconsin Statutes.

EXCEPTIONS TO SECTION 5-4.00 A zoning permit may be obtained in lieu of the special exception permit for:

- (A) Riprap or similar shoreline stabilization projects involving less than one thousand (1,000) square feet of filling or grading, for which a permit has been issued by the Department of Natural Resources.
- (B) The placement of sod or seed including site preparation outside the thirty-five (35) ft. buffer area.

NOTE: Section 5-4.00 does not apply to soil conservation practices such as terraces, runoff diversions and grassed waterways that are used for sediment retardation.

5-5.00 LAGOONING OR DREDGING

A Special Exception permit shall be required before constructing, dredging or commencing work on an artificial waterway, canal, ditch, lagoon, pond, lake or similar waterway which is within five hundred (500) feet of the ordinary high-water mark of navigable body of water. The Board of Adjustment shall evaluate each application according to the standards as set out in Section 13-4.02 and 13-4.03 of this Ordinance and may request the County Planning and Zoning Committee to make available expert assistance from those State and Federal agencies which are assisting said District under a memorandum of understanding.

NOTE: A permit shall be obtained from the Department of Natural Resources under the provisions of Section 30.19, Wisconsin Statutes.

5-6.00 *SPECIAL EXCEPTION* CONDITIONS

5-6.01 In granting a Special Exception Permit-the Board may attach the following conditions, in addition to the provisions specified in Section 13 of this Ordinance, that:

- (A) The smallest amount of bare ground be exposed for as short a time as feasible.
- (B) Temporary ground cover, such as mulch, be used, and permanent cover such as sod, be planted.
- (C) Diversions, silting basins, terraces and other methods to trap sediment to be used.
- (D) Lagooning be conducted in such a manner as to avoid creation of fish trap conditions.

- (E) Fill is stabilized according to accepted engineering standards.
- (F) Fill will not restrict a floodway or destroy the storage capacity of a floodplain.
- (G) Sides of a channel or artificial watercourse be stabilized to prevent slumping.
- (H) Sides of channels or artificial watercourses be constructed with side slopes of two (2) units horizontal distance to one (1) unit vertical or flatter, unless bulkheads or rip-rapping are provided.
- (I) A design and maintenance plan be submitted to the Land and Water Conservation Department *County* for approval.

SECTION 6 - NONCONFORMING STRUCTURES, USES AND LOTS

6-1.00 EXISTING NONCONFORMING STRUCTURES AND USES.

~~6-1.01 The lawful use of a building, structure or property existing at the time this Ordinance or ordinance amendment takes effect, which is not in conformity with the provisions of this Ordinance, including the routine maintenance of such a building or structure, may be continued subject to the following conditions:~~

~~(A) If such use is discontinued for twelve (12) consecutive months, any future use of the building, structure or property shall conform to this Ordinance.~~

~~(B) The maintenance and repair of nonconforming boathouses which are located below the ordinary high-water mark of any navigable waters shall comply with the requirements of Section 30.121, Wisconsin Statutes.~~

(C) Uses that are nuisances shall not be permitted to continue as a nonconforming use.

~~(D) No structural alteration, addition or repair to any nonconforming building or structure, over the life of the building or structure, shall exceed fifty (50) percent of its equalized assessed value, unless it is permanently changed to a conforming use:~~

~~1. *Non-structural maintenance and repairs are not subject to fifty (50) percent equalized value restrictions; examples include new roofing material, painting, siding, replacement windows, floor coverings, replacement doors.*~~

NOTE: No structural addition that encroaches farther into a required setback than the existing structure shall be permitted, even if such addition is less than fifty (50) percent of its equalized assessed value:

6-1.05 If the *structural* alteration, addition or repair in excess of fifty percent (50%) of the equalized assessed value of an existing nonconforming building or structure is prohibited, the property owner may still make the proposed alteration, addition or repair if:

~~(A) The noneonforming building or structure is permanently changed to a conforming use,~~

- (B) The property owner appeals the determination of the Zoning Administrator, and either the Board of Adjustment or the Circuit Court find in the property owner's favor under Section 59.694(4) or 59.694(10) of the Wisconsin Statutes; or
- (C) The property owner successfully petitions ~~as appropriate: The Board of Adjustment for an area variance or special exception permit or the Planning and Zoning Committee for a rezoning, conditional use permit or modification.~~ to have the property rezoned under Section 59.69(5) (e) of the Wisconsin Statutes and Section NR 115.05 (2) (c) of the Wisconsin Administrative Code, if applicable.
- (D) ~~Damaged or destroyed nonconforming structures may be restored to the size, subject to 2. below, location, and use that it had immediately before the damage or destruction occurred if all of the following apply:~~
- ~~1. The nonconforming structure was damaged or destroyed after October 14, 1997.~~
 - ~~2. The damage or destruction was caused by violent wind, vandalism, fire, flood, ice, snow, mold, or infestation.~~
- (E) ~~An ordinance enacted under this section to which par. (D) applies shall allow for the size of a structure to be larger than the size it was immediately before the damage or destruction if necessary for the structure to comply with applicable state or federal requirements.~~

6-1.01 **PURPOSE.** *To protect water quality, fish and wildlife habitat, and natural scenic beauty, some control is needed over the modification and reconstruction of these structures.*

6-1.02 **GENERAL RULE FOR NONCONFORMING USES AND STRUCTURES.** *Pursuant to s. 59.692(1s), Stats.,*

(A) *Restrictions that are applicable to damaged or destroyed nonconforming structures and that are contained in an ordinance enacted under this s. 59.692 stats. may not prohibit the restoration of a nonconforming structure if the structure will be restored to the size, subject to par. (b), location, and use that it had immediately before the damage or destruction occurred, or impose any limits on the costs of the repair, reconstruction, or improvement if all of the following apply:*

1. *The nonconforming structure was damaged or destroyed after October 14, 1997.*
2. *The damage or destruction was caused by violent wind, vandalism, fire, flood, ice, snow, mold, or infestation.*

(B) *An ordinance enacted under this section to which par. (A) applies shall allow for the size of a structure to be larger than the size it was immediately before the damage or destruction if necessary for the structure to comply with applicable state or federal requirements.*

6-1.03 **DISCONTINUED NONCONFORMING USE.** *If a nonconforming use is discontinued for a period of 12 months, any future use of the building, structure or property shall conform to the ordinance.*

6-1.04 **MAINTANENCE OF NONCONFORMING PRINCIPAL STRUCTURE.** *An existing principal structure that was lawfully placed when constructed but that does not comply with the required building setback per section 6.1 may be maintained and repaired within its existing building envelope. Maintenance and repair includes such activities as interior remodeling, plumbing, insulation, and replacement of windows, doors, siding, or roof.*

- 6-1.05 MAINTENANCE OF NONCONFORMING ACCESSORY STRUCTURES.** *Accessory structures that were legally constructed before the adoption of this chapter may be maintained and repaired but may not be expanded or rebuilt unless authorized by s. 59.692(1s) Wisconsin Stats. or unless they are made to conform to all other provisions of this ordinance.*
- 6-1.06 VERTICAL EXPANSION OF NONCONFORMING PRINCIPAL STRUCTURE.** *An existing principal structure that was lawfully placed when constructed but that does not comply with the required building setback per section 3-2.00 may be expanded vertically, provided that all of the following requirements are met:*
- (A) The use of the structure has not been discontinued for a period of twelve (12) months or more.*
 - (B) The existing principal structure is at least thirty-five (35) feet from the ordinary high-water mark.*
 - (C) Vertical expansion is limited to the height of thirty-five (35) feet.*
 - (D) The county shall issue a permit that requires a mitigation plan that shall be approved by the county and implemented by the property owner by the date specified in the permit. The mitigation plan shall meet the standards found in section 4-2.08 mitigation.*
 - (E) All other provisions of this ordinance shall be met.*
- 6-1.07 EXPANSION OF A NONCONFORMING PRINCIPAL STRUCTURE BEYOND SETBACK.** *An existing principal structure that was lawfully placed when constructed but that does not comply with the required building setback under section 3-2.00, may be expanded horizontally, landward or vertically provided that the expanded area meets the building setback requirements per section 3-2.00 and that all other provisions of this ordinance are met. A mitigation plan is not required solely for expansion under this paragraph, but may be required per section 3-8.00.*
- 6-1.08 REPLACEMENT OR RELOCATION OF NONCONFORMING PRINCIPAL STRUCTURE.** *An existing principal structure that was lawfully placed when constructed but that does not comply with the required building setback per section 3-2.00 may be replaced or relocated on the property provided all of the following requirements are met:*
- (A) The use of the structure has not been discontinued for a period of twelve (12) months or more.*
 - (B) The existing principal structure is at least thirty-five (35) feet from the ordinary highwater mark.*
 - (C) No portion of the replaced or relocated structure is located any closer to the ordinary high-water mark than the closest point of the existing principal structure.*
 - (D) The county determines that no other location is available on the property to build a principal structure of a comparable size to the structure proposed for replacement or relocation that will result in compliance with the shoreland setback requirement per section 3-2.00.*

(E) The county shall issue a permit that requires a mitigation plan that shall be approved by the county and implemented by the property owner by the date specified in the permit. The mitigation plan shall meet the standards found in section 4-2.08.

(F) The county shall issue a permit that requires that all other structures on the lot or parcel that do not comply with the shore-land setback requirement per section 3-2.00 and are not exempt under section 3-2.02 to be removed by the date specified in the permit.

(G) All other provisions of this ordinance shall be met.

6-1.06 Non-existent, inadequate or otherwise ineffective thirty-five (35) ft. shoreline buffer areas as set forth in Section 4 shall be considered nonconforming uses unless under an existing maintenance/management plan approved by Adams County. All nonconforming shoreline buffer areas shall be brought into compliance by September 30, 2013, unless prior to said date, NR115 as revised, requires less restoration than the following for compliance: All shoreline buffer restoration / enhancement plans shall, where practical, result in a thirty-five (35) ft. deep area measured upland from the Ordinary High Water Mark in which vegetation, shall not be mowed (except for grasses which may be cut to a minimum height of twelve {12} inches), cut, tilled or otherwise removed and shall consist of a minimum fifty (50) percent native plant canopy upon maturity. As determined by the Planning & Zoning and Land & Water Conservation Departments, in cases where a thirty-five (35) ft. buffer is not practical due to site limitations including but not limited to legal nonconforming setback encroachments, topography, the non-existence of soil (e.g. bedrock), soil inadequacies; other mitigation measures capable of serving the purposes of this Ordinance such as rain gardens may be implemented in lieu of a portion of the required buffer. If less than a 35' buffer is to be established, the buffer area shall be at a minimum, thirty-three (33) percent of the distance as measured horizontally from the Ordinary High Water Mark to the primary structure. In all such cases whether a buffer restoration / enhancement and/or other mitigation plan is require; a maintenance agreement approved by and filed with the Land and Water Conservation and Planning and Zoning Departments. See Section 4 for exceptions to this section.

6-2.00 EXISTING NONCONFORMING LOTS

In any district, permitted structures and uses are allowed on any legal lot of record in the Adams County Register of Deeds Office before *April 15, 2008* the effective date or amendment of this Ordinance, provided *that all other* requirements of *this ordinance* and all other applicable ordinances are met. Such lot or parcel shall be in separate ownership from abutting lands. *If such lot or parcel is in same ownership as abutting lands, the properties shall be combined to create a compliant or at least more compliant lot.* If in separate ownership, all the district *other ordinance* requirements shall be *applicable* complied with insofar as practical.

NOTE: After April 15, 2008, the effective date of this revision, all lots or parcels created shall not be less than the minimum required by the zoning district in which the property is located.

SECTION 7 - ZONING DISTRICT MAPS

7-1.00 SHORELAND ZONING MAPS, WISCONSIN WETLAND INVENTORY MAPS, *FEMA FLOOD MAPS* AND CRITICAL HABITAT MAPS

7-1.01 The shorelands *and wetlands* of Adams County are hereby divided into the following districts:

(1) Shoreland-Wetland District, (2) *Inland-Wetland* District (3) Recreational-Residential Districts, (4) General Purpose District and (5) Conservancy District, which are described in Sections 8A, 8B, 9, 10A, 10B, and 11 of this Ordinance. These districts are designated on the following maps which are on file in the office of the Zoning Administrator for Adams County. *The district maps and the following maps* are hereby adopted and made a part of this Ordinance:

- (A) The Wisconsin Wetland Inventory Maps dated April 12, 1988;
- (B) The Adams County Official Shoreland Zoning Maps dated January 1, 1971 including all subsequent revisions;
- (C) The following USGS Quadrangle Maps including all subsequent revisions; and
 - 1. Arkdale NW 11. Grand Marsh
 - 2. Arkdale NE 12. Westfield
 - 3. Arkdale 13. Brooks
 - 4. Roche-A-Cri 14. Oxford
 - 5. Coloma NW 15. Wisconsin Dells North
 - 6. Coloma SW 16. Big Spring
 - 7. Coloma 17. Briggsville
 - 8. Hancock 18. Dellwood
 - 9. Necedah 19. Round Bluff
 - 10. Adams 20. Easton

(D) The Adams County Critical Habitat Area Maps dated December 2006 and January 2007.

(E) The Flood Insurance Rate Map (FIRM) panels 55001C0006D through 55001C0500D and the Flood Insurance Study (FIS) 55001CV000A both dated June 17, 2008.

All pertinent notations and information shown on the Official Adams County Shoreland Zoning Maps, the Wisconsin Wetland Inventory Maps and the USGS Maps are as much a part of this Ordinance as if the matter set forth by the maps is fully described herein.

SECTION 8A - SHORELAND-WETLAND DISTRICT

8-1A.00 DESIGNATION

This district shall include all shorelands within the jurisdiction of this Ordinance that are designated as wetlands, including all point symbols, on the Wisconsin Wetland Inventory Maps which have been adopted in Section 7-1.00 of this Ordinance.

When an apparent discrepancy exists between the shoreland-wetland district shown on the official wetlands inventory maps and actual field conditions at the time the maps were adopted, the actual site conditions based on vegetation, soil and hydrology type, shall prevail. If a particular area was incorrectly mapped as a wetland, the Zoning Administrator shall have the authority to immediately grant or deny a land use permit in accordance with the regulations applicable to the correct zoning district. The Planning and Zoning Department and the landowner may seek the assistance of a qualified wetland delineator and/or the Army Corps of Engineers.

8-2A.00 PURPOSE

This Ordinance is adopted to maintain safe and healthful conditions, to prevent water pollution, to protect fish spawning grounds and wildlife habitat, to preserve shore cover and natural beauty and to control building and development in wetlands whenever possible. When development is permitted in a wetland, the development should occur in manner that minimizes adverse impacts upon the wetland.

8-3A.00 PERMITTED USES

The following uses shall be allowed, subject to the general shoreland zoning regulations in this Ordinance, the provisions of Sections 30 and 31 *and 281.36 and 281.37* of the Wisconsin Statutes, and the provisions of other state and federal laws, if applicable:

8-3A.01 Activities and uses which do not require the issuance of a zoning permit, but which must be carried out without filling, flooding, draining, dredging, ditching, tiling or excavating:

- (A) Hiking, fishing, trapping, hunting, swimming, boating and self-contained recreational vehicle camping {two (2) camping units per parcel};
- (B) The harvesting of wild crops, such as marsh hay, ferns, moss, wild rice, berries, tree fruits and tree seeds, in a manner that is not injurious to the natural reproduction of such crops;
- (C) The practice of silviculture, including the planting, thinning and harvesting of timber, provided it is done in accordance with Section 4 of this Ordinance;
- (D) The pasturing of livestock and the construction and maintenance of fences;
- (E) The cultivation of agricultural crops;
- (F) The construction and maintenance of duck blinds;
- (G) The construction and maintenance of piers, docks and walkways in accordance with Section 3-2.00 of this Ordinance;
- (H) The maintenance, repair, replacement, and reconstruction of existing town, county, and state highways and bridges.

8-3A.02 Uses which do not require the issuance of a zoning permit and which may involve filling, flooding, draining, dredging, ditching, tiling or excavating to the extent specifically provided below:

- (A) ~~Dike and dam construction and ditching for the purpose of growing and harvesting cranberries;~~
 - (A) *Temporary water level stabilization measures necessary to alleviate abnormally wet or dry conditions that would have an adverse impact on silvicultural activities if not corrected;*
 - (B) *The cultivation of cranberries including flooding, dike and dam construction or ditching necessary for the growing and harvesting of cranberries,*
 - (C) *The maintenance and repair of existing agricultural drainage systems including ditching, tiling, dredging, excavating and filling necessary to maintain the level of drainage required to continue the existing agricultural use. This includes the minimum filling necessary for disposal of dredged spoil adjacent to the drainage system provided that dredged spoil is placed on existing spoil banks where possible;*

- (D) The construction or maintenance of fences for the pasturing of livestock, including limited excavating and filling necessary for such construction or maintenance;*
- (E) The construction or maintenance of piers, docks or walkways built on pilings, including limited excavating and filling necessary for such construction and maintenance; and*
- (F) The maintenance, repair, replacement or reconstruction of existing town and county highways and bridges, including limited excavating and filling necessary for such maintenance, repair, replacement or reconstruction.*

8-3.03 Uses which are allowed upon the issuance of a zoning permit:

- ~~(A) Temporary water level stabilization measures, in the practice of silviculture, which are necessary to alleviate abnormally wet or dry conditions that would have an adverse impact on the conduct of silvicultural activities if not corrected;~~
- ~~— (B) Ditching, tiling, dredging, excavating or filling done to maintain or repair existing agricultural drainage systems only to the extent necessary to maintain the level of drainage required to continue the existing agricultural use. This includes the minimum filling necessary for disposal of dredged spoil adjacent to the drainage system, provided that the dredged spoil is placed on existing spoil banks where possible; and~~
- ~~— (C) Limited excavating and filling necessary for the construction and maintenance of fences for the pasturing of livestock.~~

8-3A.03 *Uses which require the issuance of a zoning permit and which may include limited filling, flooding, draining, dredging, ditching, tiling or excavating, but only to the extent specifically provided below:*

(A) The construction and maintenance of roads which are necessary to conduct silvicultural activities or are necessary for agricultural cultivation provided that:

1. The road cannot as a practical matter be located outside the wetland; and
2. The road is designed and constructed to minimize the adverse impact upon the natural functions of the wetland and meets the following standards:
 - (a) The road shall be designed and constructed as a single lane roadway with only such depth and width necessary to accommodate the machinery required conduct agricultural and silvicultural activities;
 - (b) Road construction activities are to be carried out in the immediate area of the roadbed only; and
 - (c) Any filling, flooding, draining, dredging, ditching, tiling or excavating that is to be done must be necessary for the construction or maintenance of the road; and
 - (d) Roads constructed for silviculture and intermittent agriculture activity are completely removed and the area restored to natural condition upon completion of the activity or inactivity for a period of twelve (12) months.

(B) The construction and maintenance of nonresidential buildings used solely in conjunction with

raising of waterfowl, minnows or other wetland or aquatic animals or used solely for some other purpose which is compatible with wetland preservation, if such building cannot as a practical matter be located outside the wetland, provided that:

1. Any such building does not exceed five hundred (500) square feet in floor area *and is not designed for human habitation*; and
2. No filling, flooding, draining, dredging, ditching, tiling or excavating is to be done except limited excavating necessary to provide structural support for the building.

(C) The establishment and development of public and private parks and recreation areas, boat access sites, natural and outdoor education areas, historic and scientific areas, wildlife refuges, game preserves and private wildlife habitat areas, provided that:

1. Any private recreation or wildlife habitat area must be used exclusively for that purpose and applicant has received permit or license under chapter 29 Wis. Stats. where applicable;
2. Limited filling and excavating necessary for the development of boat launching ramps and access roads may be allowed provided that they cannot, as a practical matter, be located outside the wetland;
3. Ditching, excavating, dredging, dike and dam construction may be done in wildlife-refuges, game preserves and private wildlife habitat areas, but only for the purpose of improving wildlife habitat or to otherwise enhance wetland values.

(D) The construction and maintenance of electric, gas, telephone, water and sewer transmission and distribution lines, and related facilities, by public utilities and cooperative associations organized for the purpose of producing or furnishing heat, light, power or water to their members, provided that:

1. The transmission and distribution lines and related facilities cannot as a practical matter be located outside the wetland; and
2. Any filling, excavating, ditching or draining that is to be done must be necessary for such construction or maintenance and must be done in a manner designated to minimize flooding and other adverse impacts upon the natural functions of the wetlands.

(E) The construction and maintenance of railroad lines provided that:

1. The railroad lines cannot as a practical matter be located outside the wetland; and
2. Any filling, excavating, ditching or draining that is to be done must be necessary for such construction or maintenance and must be done in manner designed to minimize flooding and other adverse impacts upon the natural functions of the wetland.

8-4A.00 PROHIBITED USES

Any use not listed in Sections 8-3A.01, 8-3A.02 or 8-3A.03 is prohibited, unless the shoreland-wetland district or a portion of the district has been rezoned by amendment of this Ordinance in accordance with Section 59.69(5)(e), Wisconsin Statutes, Chapter NR 115, Wisconsin Administrative Code, and Section 8-

6A.00 of this Ordinance.

8-5A.00 SITE REQUIREMENTS

8-5.01 Yard Requirements: All structural uses except for utilities and transportation shall meet the following minimum setback requirements:

- (A) Class A Highway {State Highway}: 110 ft. from centerline or 50 ft. from lot line, whichever measures furthest into the lot.
- (B) Class B Highway {County Trunk}: 83 ft. from centerline or 50 ft. from lot line, whichever measures furthest into the lot.
- (C) Class C Highway {Town Road}: 63 ft. from centerline or 30 ft. from lot line, whichever measures furthest into the lot.
- (D) Front Lot Line: 30 ft. for all structures.
- (E) Rear Lot Line: 30 ft. for dwelling and attached accessory structures, 10 ft. for detached accessory building.
- (F) Side Lot Line: 10 ft. for all structures.

NOTE: (D), (E) and (F) are subject to (A), (B) and (C) above.

8-5.02 Height Requirements:

- (A) Accessory Structure {8-3.03 (E)}: 20 ft.

8-5.03 Lot / Area Requirements:

(A) Parcels zoned Conservancy, Shoreland-Wetland *and/or Inland-Wetland* in their entirety, the following requirements apply:

1. Lot Area excluding access strips minimum: Twenty (20) acres.
2. Lot Width average minimum: 400 feet.
3. Waterfront minimum width: 200 ft.

(B) *Parcels not zoned Conservancy, Shoreland-Wetland and/or Inland-Wetland in their entirety, the following requirements apply:*

1. *Lot area excluding access strips minimum: One (1) acre.*
2. *Minimum of 20,000 sq. ft. of buildable area is required per dwelling unit.*
3. *Lot width average minimum: 150 feet.*
4. *Waterfront minimum width: 100 ft.*

8-6A.00 REZONING OF LANDS IN THE SHORELAND-WETLAND ZONING DISTRICT

NOTE: Only the minimum area of the lot required for the proposed use shall be considered for rezoning.

8-6A.01 For all proposed text and map amendments to the shoreland-wetland district, the appropriate district and area offices of the Department of Natural Resources shall be provided with the following:

- (A) A copy of every petition for a text or map amendment to the shoreland-wetland district, within five (5) days of filling such petition with the ~~County Clerk~~. *Planning and Zoning Department. Such petition shall include a copy of the Wisconsin Wetland Inventory map adopted as part of this ordinance describing any proposed rezoning of a shoreland-wetland;*
- (B) Written notice of the public hearing to be held on a proposed amendment, at least ten (10) days prior to such hearing;
- (C) A copy of the Planning & Development *Zoning* Committee's findings and recommendations on each proposed amendment, within ten (10) days after the submission of those findings and recommendations to the County Board; and
- (D) Written notice of the County Board's decision on the proposed amendment, within ten (10) days after it is issued.

8-6A.02 Shoreland-wetland or portion thereof shall not be rezoned unless in the best interest of Adams County citizens and protection of the local natural resources. The petitioner shall have the burden to demonstrate the proposed rezone of a previously established district is in the best interest of Adams County citizens.

A wetland district or portion thereof shall not be rezoned if the proposed rezoning may result in a significant adverse impact upon any of the following:

- (A) Storm and flood water storage capacity;
- (B) Maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland;
- (C) Filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters;
- (D) Shoreline protection against soil erosion;
- (E) Fish spawning, breeding, nursery or feeding grounds;
- (F) Wildlife habitat; or
- (G) Areas of special recreational, scenic or scientific interest, including scarce wetland types.
- (H) Wetlands both within the boundary of designated areas of special natural resource interest and those wetlands which are in proximity to or have a direct hydrologic connection to such designated areas as defined in NR 103.04*

The burden of proof that the proposed rezone will not have "significant adverse impact" shall fall upon the petitioner. Petitioner shall supply the information requested on the *appropriate* inventory checklist and present the information to the Planning and Development *Zoning* Committee at the time of rezoning request.

8-6A.03 If the Department of Natural Resources has notified the Planning & Zoning Committee that a proposed amendment to the shoreland-wetland district may have a significant adverse impact

upon any of the criteria listed in Section 8-6A.02 of this Ordinance, that amendment, if approved by the County Board, shall contain the following provision:

“This amendment shall not take effect until more than thirty (30) days have elapsed since written notice of the County Board’s approval of this amendment was mailed to the Department of Natural Resources. During that thirty (30) day period, the Department of Natural Resources may notify the County Board that it will adopt a superceding shoreland ordinance for the county under Section 59.692(6) of the Wisconsin Statutes. If the Department does so notify the County Board, the effect of this amendment shall be stayed until the Section 59.692(6) adoption procedure is completed or otherwise terminated.”

8-7A.00 SPECIAL EXCEPTIONS

8-7A.01 The following uses shall be allowed upon issuance of a Special Exception Permit as provided in Section 13-4.00 of this Ordinance, and issuance of a Department of Natural Resources Permit, where required by Section 30 and 31, Wisconsin Statutes:

(A) Dams, Power Plants, Flowages and Ponds.

NOTE: Wildlife ponds approved *as appropriate* by the *Zoning Administrator*, Planning & Zoning Committee, *federal or state authorities* and/or the USDA-Farm Service Agency and/or the USDA-Natural Resources Conservation Service are exempted from obtaining a Special Exception Permit (*a Zoning Permit may be required*).

(B) Relocation of any watercourse.

SECTION 8B - INLAND-WETLAND DISTRICT

8-1B.00 DESIGNATION

This district shall include all wetlands within the jurisdiction of this Ordinance that are designated as Inland-Wetlands, including all point symbols, on the Wisconsin Wetland Inventory Maps which have been adopted in Section 7-1.00 of this Ordinance.

When an apparent discrepancy exists between the wetland shown on the official Wetlands Inventory Maps and / or the Inland-Wetland District on the County Shoreland Maps and actual field conditions at the time the maps were adopted, the actual site conditions based on vegetation, soil and hydrology type, shall prevail. If a particular area was incorrectly mapped as a wetland, the Zoning Administrator shall have the authority to immediately grant or deny a land use permit in accordance with the regulations applicable to the correct zoning district. The Planning and Zoning Department and the landowner may seek the assistance of a qualified wetland delineator and/or the Army Corps of Engineers.

8-2B.00 PURPOSE

To preserve, protect, and enhance wetlands placed into this district. Wetlands are those areas where water is at, near, or above the land surface long enough to support aquatic or hydrophytic vegetation and where soils are indicative of wet conditions.

8-3B.00 PERMITTED USES:

8-3B.01 Permitted Principal Uses:

- (A) Agricultural uses.*
- (B) Fishing.*
- (C) Grazing in dry conditions.*
- (D) Hunting if permitted under other Town laws.*
- (E) Preservation of scenic, historic and scientific areas.*
- (F) Public fish hatcheries.*
- (G) Public or private parks, where left in a natural, undeveloped, open-space use.*
- (H) Sustained yield forestry if conducted under a US Soil Conservation Service management plan.*
- (I) Stream, bank and lakeshore protection.*
- (J) Water retention and wildlife preserves.*

8-3B.02 Permitted Accessory Uses:

- (A) Structures accessory to principal uses, not intended for human habitation or the confined housing of animals or livestock such as fences, elevated nature trail walkways.*

8-4B.00 PROHIBITED USES

Any use not listed in Sections 8-3B.01, 8-3B.02 or 8-3B.03 is prohibited, unless the Inland-wetland district or a portion of the district has been rezoned by amendment of this Ordinance in accordance with Section 59.69(5)(e), Wisconsin Statutes, Chapter NR 115, Wisconsin Administrative Code, and Section 8-6B.00 of this Ordinance.

8-5A.00 SITE REQUIREMENTS

8-5B.01 Yard Requirements: *All structural uses except for utilities and transportation shall meet the following minimum setback requirements:*

- (A) Class A Highway {State Highway}: 110 ft. from centerline or 50 ft. from lot line, whichever measures furthest into the lot.*
- (B) Class B Highway {County Trunk}: 83 ft. from centerline or 50 ft. from lot line, whichever measures furthest into the lot.*
- (C) Class C Highway {Town Road}: 63 ft. from centerline or 30 ft. from lot line, whichever measures furthest into the lot.*
- (D) Front Lot Line: 30 ft. for all structures.*
- (E) Rear Lot Line: 30 ft. for dwelling and attached accessory structures, 10 ft. for detached accessory building.*
- (F) Side Lot Line: 10 ft. for all structures.*

NOTE: (D), (E) and (F) are subject to (A), (B) and (C) above.

8-5B.02 Height Requirements:

- (A) Accessory Structure {8-3.03 (E)}: 20 ft.*

8-5B.03 Lot / Area Requirements:

- (A) Parcels zoned Conservancy, Shoreland-Wetland and/or Inland-Wetland in their entirety, the*

following requirements apply:

1. Lot Area excluding access strips minimum: Twenty (20) acres.
2. Lot Width average minimum: 400 feet.
3. Waterfront minimum width: 200 ft.

(B) Parcels not zoned Conservancy, Shoreland-Wetland and/or Inland-Wetland in their entirety, the following requirements apply:

1. Lot area excluding access strips minimum: One (1) acre.
2. Minimum of 20,000 sq. ft. of buildable area is required per dwelling unit.
3. Lot width average minimum: 150 feet.
4. Waterfront minimum width: 100 ft.

8-6B.00 REZONING OF LANDS IN THE INLAND-WETLAND DISTRICT

NOTE: Only the minimum area of the lot required for the proposed use shall be considered for rezoning.

8-6B.01 *For all proposed text and map amendments to the inland-wetland district, the appropriate district and area offices of the Department of Natural Resources shall be provided with the following:*

- (A) A copy of every petition for a text or map amendment to the inland-wetland district, within five (5) days of filing such petition with the ~~County~~ Clerk Planning and Zoning Department. Such petition shall include a copy of the Wisconsin Wetland Inventory map adopted as part of this ordinance describing any proposed rezoning of a inland-wetland;*
- (B) Written notice of the public hearing to be held on a proposed amendment, at least ten (10) days prior to such hearing;*
- (C) A copy of the Planning & Zoning Committee's findings and recommendations on each proposed amendment, within ten (10) days after the submission of those findings and recommendations to the County Board; and*
- (D) Written notice of the County Board's decision on the proposed amendment, within ten (10) days after it is issued.*

8-6B.02 *Inland-wetland or portion thereof shall not be rezoned unless in the best interest of Adams County citizens and protection of the local natural resources. The petitioner shall have the burden to demonstrate the proposed rezone of a previously established district is in the best interest of Adams County citizens. A wetland district or portion thereof shall not be rezoned if the proposed rezoning may result in a significant adverse impact upon any of the following:*

- (A) Storm and flood water storage capacity;*
- (B) Maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland;*
- (C) Filtering or storage of sediments, nutrients, heavy metals or organic compounds that would*

otherwise drain into navigable waters;

(D) Shoreline protection against soil erosion;

(E) Fish spawning, breeding, nursery or feeding grounds;

(F) Wildlife habitat; or

(G) Areas of special recreational, scenic or scientific interest, including scarce wetland types.

(H) Wetlands both within the boundary of designated areas of special natural resource interest and those wetlands which are in proximity to or have a direct hydrologic connection to such designated areas as defined in NR 103.04

The burden of proof that the proposed rezone will not have "significant adverse impact" shall fall upon the petitioner. Petitioner shall supply the information requested on the appropriate inventory checklist and present the information to the Planning and Zoning Committee at the time of rezoning request.

8-7B.00 SPECIAL EXCEPTIONS

8-7B.01 The following uses shall be allowed upon issuance of a Special Exception Permit as provided in Section 13-4.00 of this Ordinance, and issuance of a Department of Natural Resources Permit, where required by Section 30 and 31, Wisconsin Statutes:

(A) Dams, Power Plants, Flowages and Ponds.

NOTE: Wildlife ponds approved as appropriate by the Zoning Administrator, Planning & Zoning Committee, federal or state authorities and/or the USDA-Farm Service Agency and/or the USDA-Natural Resources Conservation Service are exempted from obtaining a Special Exception Permit (a Zoning Permit may be required).

(B) Relocation of any watercourse.

(C) Sod farming.

(D) Utility facilities (except buildings and substations) such as underground water tight conduits, telephone and electric poles, etc.

(E) Public road crossings of the wetland provided other routes have first been studied and discarded, and provided the construction technique and final roadway design used will not permanently impair the overall function of the wetland being crossed. Where some permanent damage appears unavoidable, the Planning and Zoning Committee, if satisfied the crossing is in the public interest, may require compensating measures which create at least an equal amount of wetlands nearby or elsewhere, or which preserve an equal or larger area of wetland nearby or elsewhere which is otherwise not protected.

SECTION 9 - CONSERVANCY DISTRICT

9-1.00 DESIGNATION

9-1.01 This district includes:

(A) All lands within the jurisdiction of this Ordinance, which are designated as Conservancy District on the Official Shoreland, *Wetland and Habitat Protection* Zoning Maps for Adams County, which have been adopted under Section 7-1.00 of this Ordinance.

1. Conservancy districts are often comprised of areas of intermittent wetlands dispersed within an area characterized largely and generally by wetlands and may or may not be wetlands in their entirety.

9-2.00 PURPOSE

The purpose of the Conservancy District is to maintain safe and healthful conditions, to prevent water pollution, to protect fish spawning grounds and wildlife habitat, to preserve shore cover and natural beauty *of shorelands and inland-wetlands. Protect and preserve wetlands both within the boundary of designated areas of special natural resource interest and those wetlands which are in proximity to or have a direct hydrologic connection to such designated areas as defined in NR 103.04* and to control building and development in shorelands *in these areas* whenever possible (*also see sec. 2-1.03*). When development is permitted in a Conservancy District, the development should occur in a manner that minimizes adverse impacts upon the land *and overall environment.*

9-3.00 PERMITTED USES

9-3.01 The following uses shall be allowed, subject to the general shoreland zoning regulations in this Ordinance, the provisions of Sections 30 and 31 of the Wisconsin Statutes, and the provisions of other state and federal laws, if applicable:

(A) Any use permitted under Section 8-3A.00 of this Ordinance.

(B) Non-residential buildings used exclusively for farm operations, provided that no filling is necessary for the construction of such building.

9-4.00 PROHIBITED USES

Any use prohibited under Section 8-4A.00 of this Ordinance.

9-5.00 SITE REQUIREMENTS

9-5.01 Yard Requirements: All structural uses except for utilities and transportation shall meet the following minimum setback requirements:

(A) Class A Highway {State Highway}: 110 ft. from centerline or 50 ft. from lot line, whichever measures furthest into the lot.

(B) Class B Highway {County Trunk}: 83 ft. from centerline or 50 ft. from lot line, whichever measures furthest into the lot.

(C) Class C Highway {Town Road}: 63 ft. from centerline or 30 ft. from lot line, whichever measures furthest into the lot.

(D) Front Lot Line: 30 ft. for all structures.

- (E) Rear Lot Line: 30 ft. for dwelling and attached accessory structures, 10 ft. for detached accessory building.
- (F) Side Lot Line: 10 ft. for all structures.

NOTE: (D), (E) and (F) are subject to (A), (B) and (C) above.

9-5.02 Height Requirements:

- (A) Accessory Structure {8-3.03 (B)}: 20 ft.

9-5.03 Lot / Area Requirements:

- (A) Parcels zoned Conservancy, Shoreland-Wetland *and/or Inland-Wetland* in their entirety, the following requirements apply:

1. Lot Area excluding access strips minimum: Twenty (20) acres.
2. Lot Width average minimum: 400 feet.
3. Waterfront minimum width: 200 ft.

- (B) *Parcels not zoned Conservancy, Shoreland-Wetland and/or Inland-Wetland in their entirety, the following requirements apply:*

1. *Lot area excluding access strips minimum: One (1) acre.*
2. *Minimum of 20,000 sq. ft. of buildable area is required per dwelling unit.*
3. *Lot width average minimum: 150 feet.*
4. *Waterfront minimum width: 100 ft.*

9-6.00 REZONING OF LANDS IN THE CONSERVANCY DISTRICT

NOTE: Only the minimum area of the lot required for the proposed use shall be considered for rezoning.

9-6.01 For all proposed text and map amendments to the conservancy district, the appropriate district and area offices of the Department of Natural Resources shall be provided with the following:

- (A) A copy of every petition for a text or map amendment to the conservancy district, within five (5) days of filing such petition with the ~~County Clerk~~ *Planning and Zoning Department*;
- (B) Written notice of the public hearing to be held on a proposed amendment, at least ten (10) days prior to such hearing;
- (C) A copy of the Planning and Zoning Committee's findings and recommendations on each proposed amendment, within ten (10) days after the submission of those findings and recommendations to the County Board; and
- (D) Written notice of the County Board's decision on the proposed amendment, within ten (10) days after it is issued.

9-6.02 A conservancy district or portion thereof shall not be rezoned unless in the best interest of Adams County citizens. The petitioner shall have the burden to demonstrate the proposed rezone of a previously established district is in the best interest of Adams County Citizens. A conservation district or portion thereof shall not be rezoned if the proposed rezoning may result in a significant

adverse impact upon any of the following:

- (A) Storm and flood water storage capacity;
- (B) Maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland;
- (C) Filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters;
- (D) Shoreline protection against soil erosion;
- (E) Fish spawning, breeding, nursery or feeding grounds;
- (F) Wildlife habitat; or
- (G) Areas of special recreational, scenic or scientific interest, including scarce wetland types.

The burden of proof that the proposed rezone will not have "significant adverse impact" shall fall upon the petitioner. Petitioner shall supply the information requested on the *appropriate* inventory checklist and present the information to the Planning and Zoning Committee at the time of rezoning request.

9-7.00 SPECIAL EXCEPTIONS

Any special exception allowed under Section 8-6A.00 of this Ordinance.

SECTION 10A - RECREATIONAL-RESIDENTIAL DISTRICT

10-1A.00 DESIGNATION

This district shall include all shorelands within the jurisdiction of this Ordinance that are designated as Recreational-Residential District on the Adams County Official Shoreland, *Wetland and Habitat Protection* Zoning Maps which have been adopted in Section 7-1.00 of this Ordinance.

10-2A.00 PURPOSE

The purpose of the Recreational-Residential District is to protect the waters, shorelands *and wetlands* of Adams County by providing for safe and orderly shoreland development *in these areas*. Recreational-Residential shorelands *districts* are particularly suited for residential and recreational uses. In this district, residential, recreational and *various* shoreland-wetland uses are permitted, and a limited number of commercial uses serving recreational needs are allowed as Special Exceptions.

10-3A.00 PERMITTED USES

~~10-3A.01 Any use permitted under Section 8-3.00 of this Ordinance.~~

10-3A.01 Various Permits are required for some of the following uses:

- (A) Year around single-family dwellings for owner occupancy and non-temporary rent or lease (see Section 16);
- (B) Seasonal single-family dwellings for owner occupancy and non-temporary rent or lease;
- (C) Accessory structures and uses;
- (D) *Essential utility services.*
- (E) Signs, as specified in Section 12 of this Ordinance.
- (F) *Hiking, fishing, trapping, hunting, swimming, boating and self-contained recreational vehicle camping {two (2) camping units per parcel};*
- (G) *The harvesting of wild crops, such as marsh hay, ferns, moss, wild rice, berries, tree fruits and tree seeds, in a manner that is not injurious to the natural reproduction of such crops;*
- (H) *The practice of silviculture, including the planting, thinning and harvesting of timber, provided it is done in accordance with Section 4 and Section 8-3A.03 of this Ordinance;*
- (I) *The construction and maintenance of duck blinds;*
- (J) *The construction and maintenance of piers, docks and walkways in accordance with Section 3-2.00 of this Ordinance;*
- (K) *The maintenance, repair, replacement, and reconstruction of existing town, county, and state highways and bridges.*
- (L) *The establishment and development of public and private parks and recreation areas, boat access sites, natural and outdoor education areas, historic and scientific areas, wildlife refuges, game preserves and private wildlife habitat areas, provided that:*
 - 1. *Any private recreation or wildlife habitat area must be used exclusively for that purpose.*
 - 2. *Limited filling and excavating necessary for the development of boat launching ramps and access roads may be allowed provided that they are designed and constructed to minimize the adverse impact upon the natural functions of the area.*
 - 3. *Ditching, excavating, dredging, dike and dam construction may be done in wildlife-refuges, game preserves and private wildlife habitat areas, but only for the purpose of improving wildlife habitat or to otherwise enhance wetland values.*

10-4A.00 SITE REQUIREMENTS

10-4A.01 Yard Requirements: All uses shall meet the following minimum setback requirements:

- (A) Class A Highway {State Highway}: 110 ft. from centerline or 50 ft. from lot line, whichever measures furthest into the lot.
- (B) Class B Highway {County Trunk}: 83 ft. from centerline or 50 ft. from lot line, whichever measures furthest into the lot.

- (C) Class C Highway {Town Road}: 63 ft. from centerline or 30 ft. from lot line, whichever measures furthest into the lot.
- (D) Front Lot Line: 30 ft. for all structures.
- (E) Rear Lot Line: 30 ft. for dwelling and attached accessory structures, 10 ft. for detached accessory building.
- (F) Side Lot Line: 10 ft. for all structures.

NOTE: (D), (E) and (F) are subject to (A), (B) and (C) above.

10-4A.02 Height Requirements:

- (A) Principal Structure maximum: 35 ft.
- (B) Accessory Structure maximum: 20 ft.
- (C) *Exceptions:*
 1. *Chimneys and flues.*
 2. *Electric power and communication transmission lines.*

10-4A.03 Lot / Area Requirements:

- (A) A minimum of 20,000 sq. ft. of buildable area is required per dwelling unit.
 1. Lot Area excluding access strips minimum: One (1) acre.
 2. Lot Width average minimum: 150 feet.
 3. Waterfront minimum width: 100 ft.

10-5A.00 SPECIAL EXCEPTIONS

10-5A.01 The following uses are permitted upon issuance of a Special Exception. Permit according to the procedure set forth in Section 13-4.00 of this Ordinance. Unless otherwise specified in the Special Exception Permit, any structure shall be set back at least seventy-five (75) feet from a property line.

- (A) Duplexes and multiple residential dwelling unit structures serving up to and including four (4)-family buildings;
- (B) Temporary rent or lease of single-family, duplex and multifamily dwellings;
- (C) Accessory structures and uses prior to primary structures and uses;
- (D) Hotels, resorts, taverns and private clubs;
- (E) Institutions of a philanthropic or educational nature;
- (F) Recreational camps and campgrounds. Recreational and educational camps shall conform to Chapter HSS 175 Wisconsin Administrative Code; and campgrounds shall conform to Chapter, HFS 178 Wisconsin Administrative Code, which shall apply until amended and then apply as amended;
- (G) Gift and specialty shops customarily found in recreational areas;

(H) Marinas, boat liveries, sale of bait, fishing equipment, boats and motors, and golf courses;

(I) Fish farms, forest industries

(J) Manufactured home parks, provided:

1. The minimum area for each manufactured home park shall be five (5) acres.
2. Every manufactured home lot shall have the following minimum dimensions exclusive of park streets:
 - (a) Area:12,500 square feet
 - (b) Width (at manufactured home):80 feet
 - (c) Depth:100 feet

~~(C) No manufactured home park shall have an overall density greater than six (6) manufactured homes per acre.~~

3. Occupied lot area ratio: ~~Manufactured homes shall not occupy an area in excess of one-third of their respective lot areas.~~ The accumulated area of the manufactured home and its accessory structures on a manufactured home lot, shall not exceed ~~two-thirds~~ **twenty percent (20%)** of the respective lot area.

4. Required setbacks:

- (a) Each manufactured home shall be located at least ten (10) feet from any manufactured home lot line.
- (b) All manufactured homes shall meet the setback requirements in Section 3 of this Ordinance.

(K) Recreational Vehicle Parks, provided:

1. It shall conform to the requirements of Chapter HFS 178, Wisconsin Administrative Code, which shall apply until amended and then apply as amended.

(L) Signs *not* permitted by Section 12-2.00 of this Ordinance.

(M) All Special Exceptions listed in Section 8-6.00 of this Ordinance.

10-6A.00 VEGETATION REMOVAL / CUTTING

Vegetation removal / cutting regulations as set forth in Section 4 of this Ordinance shall apply.

SECTION 10B – RECREATIONAL-RESIDENTIAL SINGLE FAMILY CONSERVATION (R-RC) DISTRICT

10-1B.00 DESIGNATION

This district shall include all lands within the jurisdiction of this Ordinance that are designated as Recreational-Residential Single Family Conservation District on the Adams County Official Shoreland, Wetland and Habitat Protection Zoning Maps which have been adopted in Section 7-1.00 of this

Ordinance.

10-2B.00 PURPOSE:

The R-RC District is intended to require the use of nontraditional residential subdivision design known as conservation subdivision, that will cluster the residential parcels and preserve open space and forest land, but so designed to be spacious and protected from encroachment of non-compatible land use, noise and traffic hazard. The district is also intended to avoid overcrowding by requiring certain minimum yards, open spaces and site area while making available dwellings designed for and occupied exclusively by one (1) family.

10-3B.00 PERMITTED USES:

10-3B.01 Development Area:

- (A) Single-family dwelling (seasonal or year round) for owner occupancy, or long-term rent or lease*
- (B) Signs, as specified in Section 12 of this Ordinance.*
- (C) Residential condominium*
- (D) Accessory apartment*
- (E) Accessory buildings*
- (F) Home occupation*
- (G) Professional home office*
- (H) Essential utility services*
- (I) Customary accessory uses.*

10-3B.02 Preservation Area (collectively, building structures shall not exceed ten percent (10%) of the undivided permanent open space):

- (A) Park*
- (B) Playground*
- (C) Sport & recreation court/field*
- (D) Pond*
- (E) Temporary use of an office or shelter for material and equipment being used in the construction of a permanent structure may be permitted by the Zoning Administrator.*

10-4B.00 SITE REQUIREMENTS:

10-4B.01 Yard Requirements: All uses shall meet the following minimum setback requirements:

- (A) Class A Highway {State Highway}: 110 ft. from centerline or 50 ft. from lot line, whichever measures furthest into the lot.*
- (B) Class B Highway {County Trunk}: 83 ft. from centerline or 50 ft. from lot line, whichever measures furthest into the lot.*
- (C) Class C Highway {Town Road}: 63 ft. from centerline or 30 ft. from lot line, whichever measures furthest into the lot.*
- (D) Front Lot Line: 30 ft. for all structures.*
- (E) Rear Lot Line: 30 ft. for dwelling and attached accessory structures, 10 ft. for detached accessory building.*
- (F) Side Lot Line: 10 ft. for all structures.*

NOTE: (D), (E) and (F) are subject to (A), (B) and (C) above.

10-4B.02 Height Requirements:

- (A) Residential structure and attached accessory structure maximum: 35 ft.*
- (B) Detached residential accessory structure maximum: 20 ft.*
- (C) All other structures and facilities maximum: 35 ft.*
- (D) Exceptions:*
 - 1. Chimneys and flues.*
 - 2. Electric power and communication transmission lines.*

10-4B.03 Lot / Area Requirements:

- (A) Project Area: Minimum twenty (20) acres.*
- (B) Development Lots:*
 - 1. Area excluding access strips: Minimum buildable area of twenty thousand (20,000) square feet.*
 - 2. Width. Minimum of 100 feet, measured at the front yard building setback line.*
 - 3. Road Frontage: Minimum seventy (70) feet.*
 - 4. Maximum Ground Coverage. The total ground area occupied by any principal building with all its accessory buildings shall not exceed the following percentage of total lot area: Twenty percent (20%).*
- (C) Preservation Area:*
 - 1. Fifty percent (50%) or more of the developable land and all undevelopable land area shall be designated as undivided permanent open space.*
 - 2. All the land which is not divided into development land shall be designated as permanent open space, not to be further subdivided, and protected through conservation easement held by the County, by a recognized land trust or conservancy, or shall be held in common by equal shares by the owners of the development lots. All development lots capable of being further divided shall be restricted from further division by setting forth such restrictions in a recordable document naming the County as an interested party with standing to enforce such*

restrictions.

10-5B.00 SPECIAL EXCEPTIONS:

10-5B.01 Preservation Area:

(A) Association Lodge

(B) Public emergency shelter

(C) Marina

10-5B.02 Development Lot:

(A) Multi-family dwelling

(B) Temporary rental of dwelling (thirty (30) days or less)

10-6B.00 VEGETATION REMOVAL / CUTTING

Vegetation removal / cutting regulations as set forth in Section 4 of this Ordinance shall apply.

SECTION 11 - GENERAL PURPOSE DISTRICT

11-1.00 DESIGNATION

This district shall include all shorelands within the jurisdiction of this Ordinance that are not included in the: Shoreland-Wetland District, *Inland-Wetland* District, Recreational-Residential Districts or Conservancy District.

11-2.00 PURPOSE

Areas other than those contained in the above referenced districts under Section 11-1.00, are potentially suited to a wide range of uses including industrial, commercial, agricultural, residential, forestry and recreational uses. ~~Selecting prospective locations for these uses and designating specific zones for each of them along navigable waters will require detailed, county-wide comprehensive planning. Until such planning is undertaken and more detailed amendments to this Ordinance can be enacted, a~~ *The* General Purpose District will be used to allow a wide range of uses, subject to the general provisions of this Ordinance, which are designed *and intended* to: further the maintenance of safe and healthful conditions; protect spawning grounds, fish and aquatic life; and preserve shore cover, *wetlands, habitat* and natural beauty. Minimum separating distances are provided to reduce conflicting land uses between potentially incompatible uses.

11-3.00 PERMITTED USES

The following uses shall be allowed, subject to the general shoreland zoning regulations in this Ordinance:

11-3.01 Various Permits are required for some of the following uses:

(A) Retail Commercial Uses (examples include hotel, resort, tavern, department store, grocery

store, gift shop);

~~(B) Move to Special Exceptions Agricultural Uses, provided livestock shall be housed at least one hundred (100) feet from any navigable water and shall be located so that no wastes or runoff will drain into any navigable water;~~

~~(C) Residential Uses;~~

~~(D) Forestry;~~

(B) Non-commercial Recreational Uses including hiking, fishing, swimming, boating and self-contained recreational vehicle camping {two (2) camping units per parcel};

~~11-3.06 Signs permitted by Section 12-3.00 of this Ordinance.~~

(C) Year around single-family dwellings for owner occupancy and non-temporary rent or lease (see Section 16);

(D) Seasonal single-family dwellings for owner occupancy and non-temporary rent or lease;

(E) Accessory structures and uses;

(F) Essential utility services.

(G) Signs, as specified in Section 12 of this Ordinance.

(H) Hiking, fishing, trapping, hunting, swimming, boating and self-contained recreational vehicle camping {two (2) camping units per parcel};

(I) The harvesting of wild crops, such as marsh hay, ferns, moss, wild rice, berries, tree fruits and tree seeds, in a manner that is not injurious to the natural reproduction of such crops;

(J) The practice of silviculture, including the planting, thinning and harvesting of timber, provided it is done in accordance with Section 4 and Section 8-3A.03 of this Ordinance;

(K) The construction and maintenance of duck blinds;

(L) The construction and maintenance of piers, docks and walkways in accordance with Section 3-2.00 of this Ordinance;

(M) The maintenance, repair, replacement, and reconstruction of existing town, county, and state highways and bridges.

(N) The establishment and development of public and private parks and recreation areas, boat access sites, natural and outdoor education areas, historic and scientific areas, wildlife refuges, game preserves and private wildlife habitat areas, provided that:

- 1. Any private recreation or wildlife habitat area must be used exclusively for that purpose;*
- 2. Limited filling and excavating necessary for the development of boat launching ramps and*

access roads may be allowed provided that they are designed and constructed to minimize the adverse impact upon the natural functions of the area.

3. Ditching, excavating, dredging, dike and dam construction may be done in wildlife-refuges, game preserves and private wildlife habitat areas, but only for the purpose of improving wildlife habitat or to otherwise enhance wetland values.

11-4.00 SPECIAL EXCEPTIONS

11-4.01 The following uses and related structures may be allowed by petitioning for a Special Exception Permit:

(A) Wholesale commercial and Industrial uses may be permitted upon issuance of a Special Exception Permit by the Board of Adjustment as provided in Section 13-4.00 of this Ordinance. Any intended discharge of new waste into surface waters must be reported to the Department of Natural Resources and approved by the Department as provided in the Wisconsin Statutes and Wisconsin Administrative Code.

(B) Agricultural Uses, provided livestock shall not be housed, pastured or otherwise permitted closer than at least one hundred (100) feet from any navigable water and shall be located so that no wastes or runoff will drain into any navigable water;

(C) Temporary rent or lease of single-family, duplex and multifamily dwellings;

(D) Accessory structures and uses prior to primary structures and uses;

(E) Institutions of a philanthropic or educational nature;

(F) Recreational camps, recreational vehicle (RV) parks and campgrounds. Recreational and educational camps shall conform to Chapter HSS 175 Wisconsin Administrative Code; and RV parks and campgrounds shall conform to Chapter, HFS 178 Wisconsin Administrative Code, which shall apply until amended and then apply as amended;

(G) Marinas, boat liveries, sale of bait, fishing equipment, boats and motors, fish farms, forest industries and golf courses;

(H) Manufactured home parks, provided:

1. The minimum area for each manufactured home park shall be five (5) acres.

2. Every manufactured home lot shall have the following minimum dimensions exclusive of park streets:

(a) Area: 12,500 square feet

(b) Width (at manufactured home): 80 feet

(c) Depth: 100 feet

~~*(C) No manufactured home park shall have an overall density greater than six (6) manufactured homes per acre.*~~

3. Occupied lot area ratio: ~~Manufactured homes shall not occupy an area in excess of one-third of their respective lot areas. The accumulated area of the manufactured home and its~~

accessory structures on a manufactured home lot, shall not exceed two-thirds twenty percent (20%) of the respective lot area.

4. Required setbacks:

(a) Each manufactured home shall be located at least ten (10) feet from any manufactured home lot line.

(b) All manufactured homes shall meet the setback requirements in Section 3 of this Ordinance.

11-4.09—Recreational Vehicle Parks, provided:

(A) It shall conform to the requirements of Chapter HFS 178, Wisconsin Administrative Code, which shall apply until amended and then apply as amended.

(I) Planned Residential Community {See Section 11-7.00}.

11-5.00 VEGETATION REMOVAL / CUTTING

Vegetation removal / cutting regulations as set forth in Section 4 of this Ordinance shall apply.

11-6.00 SITE REQUIREMENTS

11-6.01 Yard Requirements: All uses shall meet the following minimum setback requirements:

- (A) Class A Highway {State Highway}: 110 ft. from centerline or 50 ft. from lot line, whichever measures furthest into the lot.*
- (B) Class B Highway {County Trunk}: 83 ft. from centerline or 50 ft. from lot line, whichever measures furthest into the lot.*
- (C) Class C Highway {Town Road}: 63 ft. from centerline or 30 ft. from lot line, whichever measures furthest into the lot.*
- (D) Front Lot Line: 30 ft. for all structures.*
- (E) Rear Lot Line: 30 ft. for dwelling and attached accessory structures, 10 ft. for detached accessory building.*
- (F) Side Lot Line: 10 ft. for all structures.*
- (G) Any lot line abutting any Recreational-Residential or Planned Residential District: One hundred (100) feet for all structures.*

NOTE: (D), (E) and (F) are subject to (A), (B) and (C) above.

11-6.02 Height Requirements:

- (A) Principal Structure maximum: 35 ft.*
- (B) Accessory Structure maximum: 20 ft.*

11-6.03 Lot / Area Requirements:

- (A) Lot Area excluding access strips minimum: One (1) acre.*
- (B) Lot Width average minimum: 150 feet.*
- (C) Waterfront minimum width: 100 ft.*

- (D) Maximum Ground Coverage. The total ground area occupied by any principal building with all its accessory buildings shall not exceed thirty percent (30%) of total lot area (see section 3-8.00).

11-7.00 PLANNED RESIDENTIAL COMMUNITY

11-7.01 PURPOSE. *The Planned Residential Community is intended to permit residential and compatible mixed use development where the physical layout of the lots is so arranged as to better assure the control of pollution and preservation of ground cover than would be expected if the lots were developed as a conventional subdivision. A condition of all Planned Residential Community development is the preservation of certain open space, preferably in the shoreland area, in perpetuity.*

11-7.02 REQUIREMENTS FOR PLANNED RESIDENTIAL COMMUNITY. *All Planned Residential Community development shall meet the following requirements:*

- (A) *Project Area: The area proposed for the Planned Residential Community shall be at least five (5) acres in size.*
- (B) *Project Water Frontage {if applicable}: Minimum of two hundred (200) feet.*
- (C) *Density: Whether multi-family or individual, the number of dwelling units shall not exceed that which would have been possible if the same land were platted in accordance with the minimum lot sizes and widths provided by the applicable provisions of the zoning ordinance and other applicable ordinances.*
- (D) *Vegetative buffer zone and preservation of ground cover: The location of lots and the dedication of part of the land for use by the public or residents of the Planned Residential Community shall preserve the vegetative buffer zone and ground cover of the area to enhance scenic beauty of the navigable water and wetlands, prevent erosion, and provide wildlife habitat. In cases where the vegetative buffer does not exist it shall be reestablished. (see section 4)*
- (E) *Open space: All lands not used for lots and streets shall be dedicated in perpetuity to remain in open space. This may be accomplished by conveyance in common to each of the owners of lots in the development or to a corporation formed by them, or by dedication to the county, town or municipality. Lands dedicated to the public must be accepted by action of the governing body of the accepting unit of government. If the land is to be conveyed to owners of lots in the development, a homeowner's association or similar legally constituted body shall be created to maintain the open space land. Any restriction placed on platted land by covenant, grant of easement or any other manner which was required by a public body or which names a public body as grantee, promisee or beneficiary, shall vest in the public body the right to enforce the restriction at law or in equity against anyone who has or acquires an interest in the land subject to the restriction.*

11-7.03 PROCEDURE FOR ESTABLISHING A PLANNED RESIDENTIAL COMMUNITY. *When considering approval of a Planned Residential Community the County shall consider whether proposed structural density, lot sizes, widths, and setbacks are of adequate size and distance to prevent pollution or erosion along streets or other public ways and waterways and wetlands. Increased shoreland setbacks shall be a condition of approval as a way of minimizing adverse impacts of development. Shore cover provisions in Section 4-2.00 shall apply except that the maximum width of a viewing corridor shall be one hundred (100) feet and the minimum vegetative buffer depth shall be increased proportionately based on site conditions to offset the impact of the proposed development. The procedure for establishing a Planned Residential Community shall be as follows:*

- (A) *Petition. A petition setting forth all of the facts required in Section 11-7.02 shall be submitted to the Planning and Zoning Department.*
- (B) *Review and Hearing: The petition shall be submitted to the Board of Adjustment which shall hold a public hearing. Copies of the petition and notice of the hearing shall also be sent to the appropriate office of the Department as described in Section 13-1.06 of this ordinance.*
- (C) *Findings and Conditions of Approval. The Board of Adjustment shall make written findings as to the compliance or noncompliance of the proposed Planned Residential Community with each of the applicable requirements set forth in Section 11-7.02. If the petition is granted in whole or part, the Board of Adjustment shall attach such written conditions to the approval as are required by and consistent with Section 11-7.02. The conditions of approval shall in all cases establish the specific restrictions applicable with regard to minimum lot sizes, width, setbacks, dimensions of vegetative buffer zone and open space requirements. The findings of the Board of Adjustment shall reflect the recommendations of any federal, state or local agency with which the Board of Adjustment consults.*
- (D) *Planning Studies. A landowner or petitioner may at his own expense, develop the facts required to establish compliance with the provisions of Section 11-7.02 or may be required to contribute funds to the county to defray all or part of the cost of such studies being undertaken by the county or any agency or person with whom the county contracts for such work.*

SECTION 12 - SIGNS

12-1.00 BASIC REQUIREMENTS

12-1.01 The following applies to all signs in all districts:

- (A) No sign shall be located, erected, moved, reconstructed, enlarged or altered until a zoning permit has been issued, except as exempted in section 12-5.00 of this Ordinance.
- (B) Any sign intended to be read from the water shall be set back at least seventy-five (75) feet from the ordinary high-water mark and shall not exceed thirty (30) square feet in area.
- (C) The owner of any sign shall keep it in good maintenance and repair including restoring, repainting, or replacing a worn or damaged, legally existing sign to its original condition.

12-2.00 RECREATIONAL – RESIDENTIAL, *RECREATIONAL-RESIDENTIAL SINGLE FAMILY CONSERVATION AND PLANNED RESIDENTIAL COMMUNITY* DISTRICTS

12-2.01 The following signs shall be permitted in a Recreational-Residential, *Recreational-Residential Single Family Conservation and Planned Residential Community* Districts:

- (A) Signs specifically exempted in Section 12-5.00 of this Ordinance.
- (B) On premise ground signs not exceeding forty (40) square feet, identifying an apartment, condominium, manufactured home park, subdivision, multiple family use *or a permitted business or commercial use.*

12-3.00 GENERAL PURPOSE DISTRICT

12-3.01 The following signs shall be permitted in a General Purpose District:

- (A) Temporary signs when permitted by the County Planning and Zoning Committee *as a conditional use*. The Planning and Zoning Committee shall, in each case, determine the structural type of sign permitted, the maximum size permitted and the time period the sign may remain in use.
- (B) Wall signs placed against the exterior walls of buildings and, for any one premise, not exceeding forty (40) square feet in area.
- (C) Projecting signs not exceeding forty (40) square feet in area for any one premise.
- (D) Awning and canopy signs not exceeding forty (40) square feet in area for any one premise.
- (E) Ground signs not exceeding forty (40) feet in height above the mean centerline street grade. They shall not exceed forty (40) square feet on one side or eighty (80) square feet on all sides. No ground sign shall be placed closer than eighty (80) feet to another ground sign. Such signs may be placed at the right-of-way line.
- (F) Roof signs not exceeding ten (10) feet in height above the roof. They shall not exceed forty (40) square feet on all sides for any one premise.
- (G) Portable signs not exceeding forty (40) square feet on one side or eighty (80) square feet on all sides.
- (H) Window signs.
- (I) Signs permitted in Section 12-2.00 of this Ordinance.
- (J) Signs specifically exempted in Section 12-5.00 of this Ordinance.

NOTE: Larger signs may be permitted by the Board of Adjustment upon a finding of fact that *increased size* shall be necessary to inform the public.

12-4.00 SHORELAND-WETLAND, *INLAND-WETLAND* & CONSERVANCY DISTRICTS

12-4.01 The following signs shall be permitted in Shoreland-Wetland, *Inland-Wetland* and Conservancy Districts:

- (A) Signs specifically exempted in Section 12-5.00 of this Ordinance.

12-5.00 ALL DISTRICTS

12-5.01 The following signs are permitted in all districts without permit, but subject to the following regulations:

- (A) Real estate ground or wall signs not exceeding eight (8) square feet in area which advertise the sale, rental, or lease of the premises upon which the signs are temporarily located. Such signs may be placed at the right-of-way line.

- (B) Ground signs identifying the name and address of the resident, not exceeding six (6) square feet in area, and located on the premises. Such signs may be located at the right-of-way line.
- (C) Home occupation and professional home office signs not exceeding nine (9) square feet in area on any one side; located on the premises, and not illuminated after 10 p.m. or before 8 a.m.
- (D) Bulletin boards on ground or wall signs not exceeding thirty-six (36) square feet in area, located on the premises, and used by public, charitable, or religious institutions. Such signs may be placed at the right-of-way line.
- (E) Memorial signs, tablets, names of buildings, and date of erection when cut into any masonry surface or when constructed of metal or wood and affixed flat against a structure.
- (F) Official ground signs, such as traffic control, parking restrictions, information and notices. *As allowed by the state, county and town*, such signs may be placed up to the pavement edge.
- (G) Political signs provided the following provisions are met:
 1. No sign is erected more than sixty (60) days prior to the election.
 2. All signs are removed within seven (7) days after the election.
 3. No sign shall be attached or placed on utility poles or traffic devices within public right-of-way.
 4. The graphic message must relate to candidates or beliefs at issue in the current election.
 5. Persons or committees authorizing the distribution or posting of campaign materials shall be responsible for compliance with the provisions of this Ordinance.
- (H) Field demonstration and test plot signs.

SECTION 13 - ADMINISTRATION

13-1.00 ZONING ADMINISTRATOR

13-1.01 ~~There is hereby created the office of Zoning Administrator. The Zoning Administrator shall be removable by a two-thirds (2/3) vote of the County Board for cause upon written charges and after public hearing.~~ The Zoning Administrator or his designee shall exercise the following duties and powers:

- (A) Advise applicants as to the provisions of this Ordinance and assist them in preparing permit applications.
- (B) Issue permits and inspect properties for compliance with this Ordinance.
- (C) Keep records of all permits issued, inspections made, work approved and other official actions.

- (D) Have access to any structure or premises during reasonable hours for the purpose of performing his duties.
- (E) Issue directives and orders and report violations of this Ordinance and other applicable regulations to the Planning and Zoning Committee and Corporation Counsel.

NOTE: Written notice shall be given to the appropriate district and area offices of the Department of Natural Resources at least ten (10) days prior to hearings on proposed shoreland variance, special exceptions, appeals for map or text interpretations and map or text amendments.

- (F) Copies of decisions on shoreland variances, special exceptions, appeals for map or text interpretations and map or text amendments shall be submitted to the appropriate district or area offices of the Department of Natural Resources within ten (10) days after they are granted or denied.

13-2.00 ZONING PERMITS

13-2.01 Cases when a Zoning Permit is required:

- (A) Before any building or other structure is erected, moved or structurally altered so as to change its use or increase its floor space.
- (B) Before placement of rip rap or other non-vegetative erosion control devices and structures. Prior to installation, the ~~Adams County Land & Water Conservation and Planning & Zoning Departments~~ *County* must approve the design and necessity for all erosion control devices and structures.
- (C) Before a Special Exception Permit for filling and/or grading may be issued.
- (D) Before any land use is substantially altered (*including pond construction, land clearing and filling and grading for camper slabs*).

13-2.02 Application for Zoning Permit:

An application for a Zoning Permit shall be made to the Zoning Administrator upon forms furnished, and shall include, for the purpose of proper enforcement of these regulations, the following data:

- (A) Name and address of the applicant and property owner;
- (B) Legal description of the subject site, address of the subject site, type of structure or use and the zoning district within which the subject site lies.
- (C) Plat of survey or a location sketch showing the location, boundaries, dimensions, elevations, uses and sizes of the following:
 1. Subject site;
 2. Existing and proposed structures;
 3. Existing and proposed easements, streets and other public ways;

4. Existing and proposed building setbacks; and
5. The ordinary high-water mark of any abutting watercourse and watermark at the day of the sketch.

(D) Any additional information as may be required by the County Planning and Zoning Committee or the Zoning Administrator.

(E) If applicable, inventory checklist.

13-3.00 COMPLIANCE

13-3.01 As applicable *and permitted*, no land shall be occupied, used *or altered* and no building hereafter erected, altered or moved shall be occupied until the appropriate inspection(s) and/or final occupancy as been issued by the Planning and Zoning Department.

(A) Inspection reports shall show that the building or premises or part thereof conforms to all provisions of this Ordinance.

13-3.02 The Zoning Administrator may issue a temporary occupancy for part of a building, pursuant to rules and regulations established ~~therefore by the County Board of Supervisors~~ *this Ordinance* and other applicable codes and ordinances.

13-3.03 Upon written request from the owner, the Zoning Administrator shall issue a letter of compliance for any building or premises existing at the time of the adoption of this Ordinance, certifying, after inspection, the extent and type of use made of the building or premises and whether or not such use conforms to the provisions of this Ordinance.

NOTE: An onsite inspection may require a fee.

13-4.00 SPECIAL EXCEPTION PERMIT

Unclassified or unspecified uses and any use listed as a Special Exception in this Ordinance may be permitted only upon application to the Zoning Administrator and issuance of a Special Exception Permit by the Board of Adjustment.

13-4.01 APPLICATION FOR A SPECIAL EXCEPTION PERMIT. In order to secure information upon which to base its determination, the Board of Adjustment may require the applicant to furnish, in addition to the information required for a zoning permit, the following information:

- (A) A plan of the area showing contours, soil types, driveways, walkways, groundwater conditions, bedrock, slope and vegetative cover.
- (B) Location of buildings, parking areas, traffic access, driveways, walkways, piers, open spaces and landscaping.
- (C) Plans of buildings, sewage disposal facilities, water supply systems and arrangements for operation.
- (D) Specifications for areas of proposed filling, grading, lagooning or dredging.

(E) Other pertinent information necessary to determine if the proposed use meets the requirements of this Ordinance.

(F) If applicable, inventory checklist;

13-4.02 STANDARDS APPLICABLE TO ALL SPECIAL EXCEPTIONS.

In passing upon a Special Exception Permit, the Board of Adjustment shall evaluate the effect of the proposed use upon:

(A) The maintenance of safe and healthful conditions;

(B) The prevention and control of water pollution including sedimentation;

(C) Existing topographic and drainage features and vegetative cover on the site;

(D) The location of the site with respect to floodplains and floodways of rivers or streams;

(E) The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover;

(F) The location of the site with respect to existing or future access roads;

(G) The need of the proposed use for a shoreland *the particular* location;

(H) Its compatibility with uses on adjacent land; and

(I) Location factors under which:

1. Domestic uses shall be generally preferred;
2. Uses not inherently a source of pollution within an area shall be preferred over uses that are or may be a pollution source;
3. Use locations within an area tending to minimize the possibility of pollution shall be preferred over use locations tending to increase that possibility.

13-4.03 CONDITIONS ATTACHED TO SPECIAL EXCEPTIONS. Upon consideration of the factors listed above, the Board of Adjustment may attach such conditions, in addition to those required elsewhere in this Ordinance, that it deems necessary in furthering the purposes of this Ordinance. Such conditions may include specifications for, without limitation because of specific enumeration: type of shore cover; increased setbacks; specified sewage disposal or water supply facilities; landscaping and planting screens; period of operation; operation control; sureties; deed restrictions; location of piers, docks, parking and signs; type of construction or any other requirements necessary to fulfill the purpose and intent of this Ordinance.

The Board of Adjustment in evaluating each application may request the ~~Planning and Zoning Committee~~ *Planning and Zoning Administrator* to make available expert assistance from those State and Federal agencies which are assisting said District under a memorandum of

understanding and any other State or Federal agency which can provide technical assistance.

13-4.04 NOTICE OF PUBLIC HEARING. Before passing upon an application for Special Exception Permit, the Board of Adjustment shall hold a public Hearing. Notice of such public hearing specifying the time, place and matters to come before the board shall be given in the manner specified in Section 13-5.04 of this Ordinance, including mailed notice to the district and area offices of the Department of Natural Resources at least ten (10) days prior to the hearing.

13-4.05 RECORDING. When a Special Exception Permit is approved *acted upon*, an appropriate record shall be made of the land use and structures permitted *or denied*, and such grant shall be applicable solely to the structures, uses and property so described. A copy of any decision granting a Special Exception Permit shall be mailed to the district and area offices of the Department of Natural Resources.

NOTE: When a Special Exception Permit is denied, the Board shall state in writing the grounds for refusing the permit.

13-4.06 TERMINATION. Where a Special Exception does not continue in conformity with the conditions of the original approval, the Special Exception shall be terminated by action of the Board of Adjustment.

13-5.00 BOARD OF ADJUSTMENT

13-5.01 CREATION OF THE BOARD.

(A) The Chairman of the County Board is hereby directed to appoint a Board of Adjustment according to Section 59.694 of the Wisconsin Statutes, consisting of five (5) members and two (2) alternates.

(B) The members shall all reside within the county and outside of limits of incorporated cities and villages; provided, however, that no two (2) members may reside in the same town. The Board shall choose its own chairman and other officers as may be needed.

(C) No member shall be a member of the Planning and Zoning Committee or be a member of the County Board of Supervisors or be a member of a Town Board.

(D) Term of office shall be for three years beginning July 1. Vacancies shall be filled for the unexpired term of any member whose term becomes vacant.

13-5.02 POWERS AND DUTIES OF THE BOARD.

(A) The Board of Adjustment shall adopt such rules as it deems necessary for the conduct of business and may exercise all of the powers conferred on such boards by Section 59.694(7), Wisconsin Statutes.

(B) It shall hear and decide appeals where it is alleged there is error in any order requirements, decisions or determination made by an administrative official in the enforcement or administration of this Ordinance.

(C) It shall hear and decide Special Exceptions to the terms of this Ordinance upon which the Board

is required to pass under this Ordinance.

- (D) It may authorize upon appeal, in specific cases, such variance from the terms of this Ordinance as will not be contrary to the public interest, where owing to special or unique site conditions a literal enforcement of the provisions of the ordinance will result in unnecessary hardship provided the purpose and intent of the ordinance are observed. No variance shall have the effect of allowing in any district uses prohibited in that district or permit standards lower than those required by state law.

For the purposes of this section, "unnecessary hardship" means whether compliance with the strict letter of the restrictions governing area, setbacks, frontage, height, bulk or density would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome. Self-created and-economic hardship shall not be considered.

13-5.03 APPEALS TO THE BOARD. Appeals to the Board of Adjustment may be taken by a person aggrieved or by an officer, department, board or bureau of the municipality, affected by a decision of the Zoning Administrator. Such appeal shall be taken within thirty (30) days of written notice of the decision or order of the Zoning Administrator, by filing with the office from whom the appeal is taken and with the Board of Adjustment, a notice of appeal specifying the ground thereof. The Zoning Administrator shall forthwith transmit to the Board all the papers *documents* constituting the record upon which the action appealed from was taken.

13-5.04 HEARING APPEALS.

- (A) The Board of Adjustment shall fix a reasonable time for the hearing of the appeal; give public notice and such notice to be published in the official newspaper of the County by publishing a class two (2) notice thereof as defined in Section 985 of the Wisconsin Statutes, as well as due notice to the parties in interest, including mailing notice to the district and area offices of the Department of Natural Resources at least ten (10) days prior to the hearing. Such notice shall specify the date, time and place of the hearing and matters to come before the Board.
- (B) A decision regarding the appeal shall be made as soon as practicable.
- (C) The final disposition of an appeal or application to the Board of Adjustment shall be in the form of a written resolution or order signed by the secretary of the Board. Such resolution shall state the specific facts that are the basis for the Board's determination and shall either affirm, reverse, vary or modify the order, requirement, decision or determination appealed, in whole or in part, dismiss the appeal for lack of jurisdiction or prosecution or grant the application.
- (D) A copy of any decision granting a variance shall be mailed to the district and area offices of the Department of Natural Resources.
- (E) Any party may appear in person or by agent or by attorney.

13-6.00 FEES

13-6.01 The applicant, upon filing of an application, shall pay a fee for the following purposes:

- (A) Zoning Permit;
- (B) Onsite inspections;
- (C) Special Exception Permit;
- (D) Petitions for Zoning Map Amendments; and
- (E) Appeals and Variances.

Fees shall be as set from time to time by the Adams County ~~Planning and Zoning Committee Board~~ *of Supervisors upon recommendation from the Planning and Zoning Committee.*

SECTION 14 - CHANGES AND AMENDMENTS

14-1.00 AMENDMENT PROCEDURE

14-1.01 The County Board of Supervisors of Adams County, Wisconsin may from time to time, alter, supplement or change the boundaries of the use districts and the regulations contained in this Ordinance in the manner provided by law *as follows*:

- (A) Amendments to this Ordinance may be made on petition of any interested party in accordance with the provisions of Section 59.69(5)(e), Wisconsin Statutes.
- (B) Amendments to the Shoreland-Wetland District shall be done in accordance with Section 8-6A.00 of this Ordinance.
- (C) Copies of any amendment proposed to the County Board of Supervisors, referred by that board to the Planning and Zoning Committee, shall be mailed by the Planning and Zoning Committee *Department* within five (5) days after such referral to the district and area offices of the Department of Natural Resources. Written notice of the public hearing to be held on a proposed amendment shall be mailed to the district and area offices of the Department of Natural Resources at least ten (10) days prior to the hearing.
- (D) A copy of the action taken by the County Board of Supervisors on all amendments shall be forwarded to the district and area offices of the Department of Natural Resources within ten (10) days after the decision is issued.

SECTION 15 - ENFORCEMENT AND PENALTIES

15-1.00 ENFORCEMENT

Any building or structure hereinafter erected, enlarged, moved or structurally altered or any use hereinafter established in violation of the provisions of this Ordinance by any person, firm, association, corporation (including building contractors or his or their agent) shall be deemed as an unlawful structure or use. ~~The Zoning Administrator shall report all violations of this Ordinance to the Planning and Zoning Committee.~~

15-2.00 PROCEDURE

The Zoning Administrator may sign a complaint, issue directives or orders including stop-work orders and report the violations to the County Corporation Counsel. It shall be the duty of the Corporation Counsel to expeditiously prosecute all such violators.

15-3.00 PENALTIES

A violator shall, upon conviction, forfeit to the County a penalty of not less than one hundred ~~fifty~~ **fifty** dollars (\$~~100.00~~ **50.00**) together with the taxable cost in such action and not more than one thousand ~~five hundred~~ **five hundred** dollars (\$~~1,000.00~~ **500.00**) and every day of violation shall constitute a separate offense.

15-4.00 CORRECTION

Additionally, the violator will be required to bear the costs for correcting the violation and may be required to post a cash bond to cover such costs. Any cash posted that is not needed to correct the violation will be returned to the violator.

SECTION 16 - DEFINITIONS

16-1.00 INTERPRETATION

16-1.01 For the purpose of this Ordinance, certain terms or words used herein shall be interpreted as follows: Words used in the present tense includes the future; words in the singular number include the plural number; and words in the plural number include the single number. The word "shall" is mandatory, not permissive. ~~All distances, unless otherwise specified, shall be measured horizontally.~~ Any word not defined below shall be presumed to have its customary dictionary definition.

(A) ACCESSORY USE. A use incidental to the principal use of a building. In buildings restricted to residential use, the office of a professional man, customary family occupations and workshops not conducted for compensation shall be deemed accessory uses.

(B) ACCESS STRIP. Any portion of a parcel that is sixty-six (66) feet or less in width.

~~(C) BANK. The land surface abutting the bed of any navigable water body which, either prior to any project or alteration of land contours or as a result of the proposed project or alteration, slopes or drains without complete interruption into the water body.~~

(C) Access and viewing corridor A strip of vegetated land that allows safe pedestrian access to the shore through the vegetative buffer zone.

(D) BOATHOUSE. Any structure designed for the purposes of protecting or storing watercraft and related equipment for noncommercial purposes. *Boathouse means a permanent structure located entirely in the water or within seventy-five (75) ft. of the OHWM used for the storage of watercraft and associated materials and includes all structures which are totally enclosed, have roofs or walls or any combination of these structural parts. Boathouses are prohibited.*

(E) BUILDABLE AREA. Land area not encumbered for construction of primary and accessory residential, commercial or industrial structures including onsite sanitary systems. Encumbrances include floodplain, wetland and other unbuildable site conditions.

- (F) BUILDING ENVELOPE. *The three dimensional space within which a structure is built.*
- (G) CAMPGROUNDS. Any premises established for overnight habitation by persons using equipment designed for the purpose of temporary camping and for which a fee of any sort is charged or exchanged.
- (H) COUNTY ZONING AGENCY. *The Planning and Zoning Committee created by the county board under s. 59.69(2)(a), Wis. Stats, to act in all designated matters pertaining to county planning and zoning.*
- (I) CRITICAL HABITAT. Areas of aquatic vegetation identified as offering critical or unique fish and wildlife habitat or offering water quality or erosion control benefits to the body of water.
- ~~16-1.08 — PLANNING AND ZONING COMMITTEE. That committee or commission created or designated by the County Board under 59.69(2)(a), Wisconsin Statutes, to act in all matters pertaining to county planning and zoning.~~
- (J) DEPARTMENT. The Wisconsin Department of Natural Resources.
- (K) DRAINAGE SYSTEM. One or more artificial ditches, tile drains or similar devices, which collect surface runoff or groundwater and convey it to a point of discharge.
- (L) EROSION CONTROL DEVICE/STRUCTURE. Any material placed at a 2:1 slope or flatter intended to retard or eliminate the movement of soil resulting from the overland flow of water.
- (M) EXISTING DEVELOPMENT PATTERN. *Principal structures exist within two hundred fifty (250) feet of a proposed principal structure in both directions along the shoreline.*
- (N) FLOODPLAIN. That land which has been or may be hereafter covered by flood water during the regional flood, as indicated by the Adams County Floodplain Ordinance. The floodplain includes the floodway and the flood fringe as those terms are defined in Chapter NR 116, Wisconsin Administrative Code.
- (O) GENERALLY ACCEPTED FORESTRY MANAGEMENT PRACTICES. *Forestry management practices that promote sound management of a forest. Generally accepted forestry management practices include those practices contained in the most recent version of the department publication known as Wisconsin Forest Management Guidelines and identified as PUB FR-226.*
- (P) HAND TOOL. *An unpowered tool; a device for doing a particular job that does not use a motor, but is powered solely by the person using it.*
- (Q) IMPERVIOUS SURFACE. *An area that releases as runoff all or a majority of the precipitation that falls on it. "Impervious surface" excludes frozen soil but includes rooftops, sidewalks, driveways, parking lots, and streets unless specifically designed, constructed, and maintained to be pervious.*
- (R) INCONSPICUOUSLY COLORED. Not readily noticeable or prominent.

- (S) LAGOON. An artificial enlargement of a waterway.
- (T) MAINTENANCE AND REPAIR. *Includes such activities as interior remodeling, painting, decorating, paneling, plumbing, insulation, and replacement of windows, doors, wiring, siding, roof and other nonstructural components; and the repair of cracks in foundations, sidewalks, walkways and the application of waterproof coatings to foundations.*
- (U) MANUFACTURED HOME. A vehicle having an overall length in excess of forty-five (45) feet or a body width of more than eight (8) feet designed to be towed on its chassis (comprised of frame and wheels) as a single unit or in sections upon a highway by a motor vehicle and equipped and used or intended to be used for residential occupancy and designed to be connected to utilities, excluding, however, recreational vehicles.
- (V) MITIGATION. *Balancing measures that are designed, implemented and function to restore natural functions and values that are otherwise lost through development and human activities.*

~~16-1.16 — NAVIGABLE WATERS. Lake Superior, Lake Michigan, all natural inland lakes within this State and all streams, ponds, sloughs, flowages and other waters within the territorial limits of this State, including the Wisconsin portion of boundary waters, which are navigable under the laws of this state.~~

- (W) NAVIGABLE WATERS. *Lake Superior, Lake Michigan, all natural inland lakes within Wisconsin and all streams, ponds, sloughs, flowages and other waters within the territorial limits of this state, including the Wisconsin portion of boundary waters, which are navigable under the laws of this state. Under s. 281.31(2)(d), Wis. Stats, notwithstanding any other provision of law or administrative rule promulgated thereunder, shoreland ordinances required under s. 59.692, Wis. Stats, and ch. NR 115, Wis. Adm. Code, do not apply to lands adjacent to farm drainage ditches if:*
- 1. Such lands are not adjacent to a natural navigable stream or river.*
 - 2. Those parts of such drainage ditches adjacent to such lands were not navigable streams before ditching; and*
 - 3. Such lands are maintained in nonstructural agricultural use.*

NOTE: “Wisconsin’s Supreme Court has declared navigable bodies of water that have a bed differentiated from adjacent uplands and levels of flow sufficient to support navigation by a recreational craft of the shallowest draft on an annually recurring basis [Muench v. Public Service Dept. of Natural Resources, 70 Wis. 2d 936 (1975)]. For example, a stream which is navigable by a skiff or canoe during normal spring high-water is navigable, in fact, under the laws of this state though it may be dry during other seasons.”

- (X) NUISANCE.
1. An unreasonable activity or use of property that interferes substantially with the comfortable enjoyment of life, health, or safety of others.
 2. A substance or condition that is known to have the potential to cause acute or chronic illness or death if exposure to the substance, activity or condition is not abated.
- (Y) ORDINARY HIGHWATER MARK. The point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark such as by erosion,

destruction or prevention of terrestrial vegetation, predominance of aquatic vegetation or other easily recognized characteristics.

- (Z) PATIO. A flat exterior-constructed surface, no higher than six (6) inches above original grade, made of concrete, wood, brick or a combination thereof. A patio shall not include affixed appendages such as benches, tables, walls, roofs or any other structural component, which extend above the six (6) inch height limitation. Railings are permitted only where required by safety concerns.
- (AA) PLANNING AND ZONING COMMITTEE. *The committee created by the county board under s. 59.69(2)(a), Wis. Stats, to act in all matters pertaining to county planning and zoning.*
- (BB) RECREATIONAL VEHICLE. A vehicle having an overall length of forty-five (45) feet or less and a body width of eight (8) feet or less primarily designed as temporary living quarters for recreational, camping or travel use, which either has its own motive power or is mounted on or drawn by another vehicle. The basic entities are: travel trailer, camping trailer, truck camper and motor home.
- (CC) REGIONAL FLOOD. *A flood determined to be representative of large floods known to have generally occurred in Wisconsin and which may be expected to occur on a particular stream because of like physical characteristics, once in every 100 years.*
- (DD) ROUTINE MAINTENANCE OF GRASSES. *Normally accepted horticultural practices including mowing, that do not result in the loss of any existing vegetation and do not require earth disturbance.*
- (EE) RETAINING WALL. Any material intended to stabilize the soil and placed at a *slope steeper than 2:1*.
- (FF) SAFETY CONCERNS. Circumstances or conditions presenting significant risk to human welfare.
- (GG) SELF-CONTAINED RECREATIONAL VEHICLE. A recreational vehicle manufactured with water supply and sewage holding tanks, which are an integral part of the recreational vehicle.
- (HH) SETBACKS. The minimum horizontal distance from the centerline of a highway or its right-of-way line, the ordinary high-water mark of a navigable water or a lot line to the nearest part of a structure, measured at right angles to the centerline, right-of-way line, ordinary high-water mark or lot line.
- (II) SHORELANDS. Lands within the following distances from the ordinary high-water mark of navigable waters: one thousand (1,000) feet from a lake, pond or flowage; and three hundred (300) feet from a river or stream or to the landward side of the floodplain, whichever is greater.
- (JJ) SHORELAND ORDINANCE / SHORELAND ZONING ORDINANCE. *The Adams County Shoreland, Wetland and Habitat Protection Ordinance.*
- (KK) SHORELAND SETBACK. *An area in a shoreland that is within a certain distance of the ordinary high-water mark in which the construction or placement of buildings or structures has been limited or prohibited under an ordinance enacted under section 59.692, Wis. Stats.*

- (LL) SHORELAND-WETLAND DISTRICT. The zoning district, created as a part of this shoreland zoning ordinance, comprised of shorelands that are designated as wetlands on the wetland maps which have been adopted and made a part of this Ordinance.
- (MM) SIGNS:
1. AWNING SIGN: A sign affixed flat to the surface of an awning and not extending beyond the limits of the awning.
 2. GROUND SIGN: A sign attached to the ground independent of any buildings.
 3. PORTABLE SIGN: A sign which is not designed to be permanently attached to the ground or a building.
 4. PROJECTING SIGN: A sign other than a wall a wall or roof sign, attached to or supported by a building or structure and projecting more than twelve (12) inches from the face of the building or structure.
 5. ROOF SIGN: A sign erected on or over the roof of a building.
 6. WALL SIGN: A sign which is attached to a wall of a building and projects not more than twelve (12) inches from such wall and does not extend above the ceiling line of the top floor of the building.
 7. WINDOW SIGN: A sign painted or affixed to a window.
- (NN) SILVICULTURE. The art by which forests are tended, developed, harvested and regenerated using various management options.
- (OO) SPECIAL EXCEPTION (Conditional Use). A use which is permitted by this Ordinance provided that certain conditions specified in the ordinance are met and that a permit is granted by the Board of Adjustment or, where appropriate, the Planning and Zoning Committee or the County Board.
- (PP) SPECIAL ZONING PERMISSION. The issuance of a conditional Zoning Permit; other permits may also be required.
- (QQ) STRUCTURAL ALTERATION. *The altering or modifying of any structural support system or component.*
- (RR) STRUCTURE. Any man-made object with form, shape and utility, either permanently or temporarily placed upon the ground. The term "structure" does not include objects that are easily moved by hand.
- (SS) TEMPORARY RENT OR LEASE. The renting or leasing of residential property for a period of thirty (30) continuous days or less.
- (TT) UNNECESSARY HARDSHIP. Whether compliance with the strict letter of the restrictions governing area, setbacks, frontage, height, bulk or density would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome. [See also Section 13-5.01(D) of this Ordinance]

- (UU) VARIANCE. An authorization granted by the Board of Adjustment to construct, alter or use a building or structure in a manner that deviates from the requirements of this Ordinance.
- (VV) WATERFRONT MINIMUM WIDTH. Lot width as measured in a straight line from the points of intersection of the ordinary high water mark and the lot lines.
- (WW) WETLANDS. Those areas where water is at, near or above the land surface long enough to be capable of supporting aquatic or hydrophytic vegetation and which have soils indicative of wet conditions.



Planning & Zoning Department

P. O. Box 187
Friendship, WI 53934
Phone: (608) 339 - 4222
Fax: (608) 339 - 4504

www.co.adams.wi.gov

OFFICE USE ONLY:
File #:
Date:
Computer #:
Parcel #:
County Zoning District:
Shoreland Zoning District:
Critical Habit Area:
FIRM / Flood Study Zone:
Airport Height Zoning:

INVENTORY CHECKLIST

Greater Than Two (2) Acre Conservancy or Shoreland/Wetland Rezone Request

Property Description:

Gov. Lot: or 1/4, 1/4, Sec. T N, R E
Lot: ; Block: ; Addition: ; Subdivision:
Town of: Property Address (if any)
Lot / Parcel Size: Width: Length: Acres / Sq. Ft.:

Required Submittals:

- A Soil Test performed by a licensed Soil Tester is required for any proposal involving human occupancy of the property.
Maps: Location, Parcel, Topography, Proposed Land Divisions, Soils, Floodplain, Critical Habitat Area.
Proposed activity (Residential, Commercial)
Location of wetlands delineated on orthophoto map.
Location of all surface waters on orthophoto map.
Location of all man-made features onsite on orthophoto map.
Narrative describing existing vegetation within proposed rezone area.
A map locating and a narrative describing existing Cultural Resources within proposed rezone area.
A map locating and a narrative describing existing Historical Resources within proposed rezone area.
A map locating and a narrative describing existing Threatened/Endangered/Special Interest Species and Sites/critical habitat areas within proposed rezone area.
A narrative describing the elevation of groundwater within proposed rezone area.
Copy of all Deeds, other Recorded Documents describing the location of Easements, Utilities.
If applicable, a narrative describing potential impacts to the area due to wastewater treatment system(s).
If applicable, a narrative and pictures describing current Storm-water/Erosion Control Concerns.

Applicant comments:



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OFFICE USE ONLY:	
Date:	File #: _____
Computer #:	_____
Parcel #:	_____
County Zoning District:	_____
Shoreland Zoning District:	_____
Critical Habitat Area:	_____
FIRM / Flood Study Zone:	_____
Airport Height Zoning:	_____

INVENTORY CHECKLIST Up To & Including Two (2) Acre Conservancy or Shoreland/Wetland Rezone Request

Property Description:

Gov. Lot: _____ or _____ 1/4, _____ 1/4, Sec. _____, T _____ N, R _____ E
 Lot: _____; Block: _____; Addition: _____; Subdivision: _____
 Town of: _____ Property Address (if any) _____
 Lot / Parcel Size: Width: _____ Length: _____ Acres / Sq. Ft.: _____

Required Submittals:

- A Soil Test performed by a licensed Soil Tester is required for any proposal involving human occupancy of the property. Soil Test must demonstrate that the site will support a Private Onsite Waste Treatment System. Holding tanks are prohibited for new construction.
- Map of parcel, proposed land divisions.
- Proposed activity (Residential, Commercial)
- Location of wetlands on orthophoto map.
- Location of all surface waters on orthophoto map (Lakes, streams, ponds, rivers, ditches, intermittent flows, springs etc.)
- Location of all man-made features onsite on orthophoto map (Buildings, roads, driveways, parking lots, etc.)
- Narrative describing existing vegetation within proposed rezone area (Classify percent ground cover, species, density, invasive species present, and season of inventory)
- Copy of all deeds and other documents describing the location of easements, utilities.
- If applicable, a narrative and pictures describing current storm-water & erosion control concerns.

Applicant comments: _____

Adams County Airport Commission
Minutes for the May 16, 2011 Meeting

Call to Order: Meeting was called to order by Chairman B. Miller at 7:00PM.

Roll Call: B. Miller, J. Kotlowski, M. Bourke, J. Reuterskiold and S. Pollina. Also in attendance were M. Scott, airport manager and S. Sundsmo, grounds keeper.

Audience: None.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Kotlowski, Second by Pollina to approve the agenda. All voted aye, motion carried.

Approve the Minutes: Motion by Bourke, Second by Pollina to approve the April 18, 2011 minutes. All voted aye, motion carried.

Airport Managers Report:

Correspondence:

An email request was received from Mike Hartz indicating the animal shelters desire to use the airport grounds for volunteers to walk the dogs. Scott reminded the commission that the airport has an Airport Vehicle Ordinance (#31-1996) that includes a section on pedestrian traffic on airport. In short, pedestrian traffic is prohibited on taxiway, runways, and outlying areas of the airport. The consensus of the group was to uphold the vehicle ordinance.

Scott then produced a new "Terms and Conditions of Accepting Airport Improvement Program Grants" agreement received from the Bureau of Aeronautics that has been changed slightly since the last agreement. The new agreement prohibits forced labor, prohibits new through the fence operations and amends the table of current aviation circulars. Scott will sign for the commission and send to the Bureau.

In addition to the agreement, a letter from the FAA regarding residential through the fence operations was received. The letter requires airports to report them and submit plans for their operations for FAA approval. Scott asked Pollina, and Pollina agreed, to help Scott gather information for submittal to the FAA.

Financial Review Monthly Check Summary:

Scott passed around the monthly check summary and expense report for April. With 33% of the year having passed there are two categories that continue to require watching: gas & electric, and gas – vehicle. A recent LP purchase for the Welcome Center caused the gas & electric account to temporarily spike but will fall back in line over the summer. The fuel overage, however, is due to the high

Adams County Airport Commission
Minutes for the May 16, 2011 Meeting

cost of fuel and has no sign of reversal anytime soon.

Fuel Report:

Fuel sales through May 16, 2011 was 3,788 gallons compared to 3,729 gallons last year from 1/1/10 to 5/12/2011. Last year was the worst year in fuel sales and this year, so far, is no better.

Update on Underground Storage Tank rules:

Many changes have taken place this year with many more coming. First off, all operators must be certified and Scott reported that he was certified as a A&B operator last month, well ahead of the 1/1/2012 deadline.

The changes are requiring three upgrades to our system. An emergency pump shut off can no longer be on or near the fuel pump, instead it must be 25' away requiring a new switch and probably a pedestal. Next, the existing overflow protection is now considered inadequate and must be upgraded to flappers in the drop tube. And, there must be an audible overflow alarm.

Kevin from METCO will be inspecting the site and provide cost estimates to comply with the changes in the law. Scott expects to have something prior to next months meeting.

Lease Violation/Delinquent Rent Policy:

Scott produced a final draft dated April 18, 2011 to Section 17, Standards and Procedures for Private Hangars, paragraph O.

Scott reminded the commission that currently the Standards only allow for the voiding of the lease and taking back possession of the hangar lot to cure a delinquency whether it be for lack of payment for rent or the correction of a violation. The new policy allows for a monetary penalty to be added each and every month until payment with the voiding of the lease being the last and most drastic action. Motion by Bourke to adopt the revision to Section 17, Standards and Procedures for Private Hangars, paragraph O dated April 18, 2011. Second by Pollina, all voted Aye, motion carried. Scott will send a copy of the revisions to all airport hangar owners and those with lease access.

Motion by Kotlowski, Second by Pollina to approve the airport manager's report. All voted aye, motion carried.

Grounds Keeper Report:

Sundsmo reported all is going well. The grass runway will require cutting soon and the equipment is ready. He expressed some concern over cutting the slopes of the new

Adams County Airport Commission
Minutes for the May 16, 2011 Meeting

hangar area and may have to use the small tractor or riding lawnmower. He will know more after the first cutting.

Motion by Reuterskiold, Second by Bourke to accept and groundskeeper report. All voted Aye, motion carried.

Audience Comments: Pollina reminded the commission that the local EAA chapter will be holding a workbee at the airport on May 21, 2011. Planned is a stick and twig pickup and planting grass seed on the grass runway.

Next meeting set for June 13, 2011 at 7PM at the Welcome Center.

There being no further business a motion was made by Pollina to adjourn. Second by Bourke. All voted aye, motion carried. Meeting was adjourned at 7:45 PM.

Respectfully Submitted,



Michael L. Scott
Airport Manager

ADAMS COUNTY BOARD OF ADJUSTMENT
MONTHLY MINUTES:
March 16, 2011

On Wednesday March 16, 2011 at 9:30 A.M. Chairman Ivan Morrow called the Adams County Board of Adjustment meeting to order with the following members present: Vice-Chair Ronald Jacobson; Cathy Croke, Secretary and Dave Grabarski. Dale Helm and Robert Donner were absent. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was.

Public Hearings: Paul Robert & Betty Lou Kiszkan -- Variance request under Section 3-1.05 of the Adams County Shoreland Protection Ordinance and Section 3-4.02 of the Adams County Comprehensive Zoning Ordinance to allow an attached garage at a lesser setback to the access easement than is allowed on property located in the SE ¼, NW ¼, Section 36, Township 14 North, Range 7 East, Lot 10 of Assessor's Plat #2 at 158 Grouse Ct. Pv., Town of New Haven, Adams County, Wisconsin. Dave Grabarski made a motion to grant the Variance request of 10' to the easement. Cathy Croke seconded the motion. Roll call vote: 4--Yes. Motion carried. Kevin T. & Carolyn A. Sailing -- Special Exception request under Section 3-3.03 of the Adams County Comprehensive Zoning Ordinance to allow an accessory building (RV carport) in an R2 Rural Residential District without a primary residence on property located in the SW ¼, NW ¼ & SE ¼, NW ¼, Section 4, Township 15 North, Range 6 East, Lot 131, Assessor's Plat #2 at 3034 11th Avenue, Town of Springville, Adams County, Wisconsin. Dave Grabarski made a motion to grant the Special Exception to allow the accessory building with the condition that all permits are obtained. Ron Jacobson seconded the motion. Roll Call Vote: 4 – Yes. Motion carried.

Minutes: Phil McLaughlin presented the Board with the minutes from the February 16, 2010 Board of Adjustment meeting for their review. Dave Grabarski made a motion to approve the minutes as presented. Ron Jacobson seconded the motion. All in favor. Motion carried

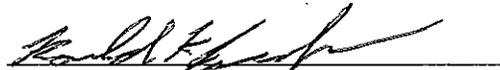
Correspondence: None.

The next Board of Adjustment meeting will be April 20, 2011.

Dave Grabarski made a motion to adjourn. Cathy Croke seconded the motion. All in favor. Motion carried.

ADJOURNED: 10:22 A.M.


Ivan Morrow, Chairman


Ron Jacobson (Vice-Chair)

Robert Donner (Alternate)

W. Dale Helm


Catherine Croke, Secretary


Dave Grabarski

Cathy Allen, Recording Secretary



MEETING MINUTES

Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings

Meeting Date: April 27, 2011
Place: CWCAC, Inc. Headquarters
1000 Highway 13
Wisconsin Dells, WI 53965

Board Members:

Present: Bill Gomoll, Ross Swinehart, Scott Beard, Jim Layman,
John Atkinson, Muriel Harper, John Wenum, Charlie Krupa,
John Earl, Teresa Sumnicht, Don Nobs, and Kristine Koenecke

Absent: Karl Klingforth, John Wenum, and Joe Garvin

Unexcused Absence: None

Staff Present: Fred Hebert, Donna Lynch, Craig Gaetzke, Susan Tucker,
Lisa Williams, and Kathy Radcliff

Guests: Richard & Margaret Lange

Opening

1. Motion was made by Bill Gomoll to adopt the agenda. Seconded by Ross Swinehart. Passed unanimously. MOTION CARRIED.

Motion was made by Jim Layman to adopt the February 23, 2011 meeting minutes. Seconded by Dave Singer. Passed unanimously. MOTION CARRIED.

2. President's Comments

John Earl asked all to observe a moment of silence to honor those men and women serving in our armed forces. Election of officers will take place at the June meeting. He encouraged board members to review the new by-laws distributed in board packets. Thanks to all non-committee members for attendance at committee meetings and providing their knowledge and input. The agency may be experiencing Community Services Block Grant funding cuts. Holly Heights is progressing well. Thanks to our Executive Director, managers, and staff for the great job they do. Appreciation is expressed to board members for the time they contribute being a part of the agency.

3. Executive Director's Report

Fred expressed appreciation to board members for the time they contribute and the support they give to him and the agency. Richard Schlimm, Executive Director of WISCAP, is retiring in July; after a

nationwide search Bob Jones, a long-serving member of Community Action was selected as his replacement. Board members are invited to the WISCAP Annual Meeting on May 5th in Madison; our employee Chris Utlely is being honored with CAP Agency Employee of the Year. On May 1st a fundraiser is being held for the Rio Food Pantry at the Rio High School with a raffle, entertainment, and lunch; they hope to raise \$7,000.

Motion was made by Bill Gomoll to accept the Executive Director's Report of February 23, 2011. Seconded by John Atkinson. Passed unanimously. MOTION CARRIED.

4. Budget & Finance Report

No formal report as Kari Labansky is currently working with WIPFLI auditors on our financial audit.

5. Committee Reports

a. Building Committee

John Earl asked board members to review the Building Committee report of February 28, 2011. The meeting was called to order and motion passed by unanimous vote approving the agenda. Motion passed by unanimous vote approving the minutes of the January 21, 2011 meeting. Fred and Ross reported on our apartment buildings with a mold issue at Wood Hollow being resolved and bids coming in for pillar repair at the Beaver Dam building. We have one opening at Wood Hollow, two at Kirk-Wood, and six at Wyona Lakes. Staff recently attended a HUD Training and will be working on an update of apartment building policies. Fred presented a timeline indicating progress of Holly Heights. A Lending Resolution in the amount of \$150,000 for purchase of the Portage Office building will be presented for full board approval. We are eligible to apply for Department of Commerce HOME funding for the project. Offers have been made on two of our Neighborhood Stabilization Program houses in Beaver Dam. Committee members discussed the possible Community Services Block Grant federal funding cut which could be as high as 58%. A press release and photo event took place at the agency displaying the four new food pantry cargo vans purchased with the \$243,000 grant the agency was awarded. The agency will be receiving inheritance money from a generous Adams County resident who recently passed away with the amount unknown at this time. Funding to maintain the Waushara County Energy Assistance Program in the coming year is unknown at this time. The next meeting is Friday, April 15, 2011.

John Earl asked board members to review the Building Committee report of April 15, 2011. The meeting took place at the MVP Conference Center in Necedah. The meeting was called to order and motion passed by unanimous vote approving the agenda. Motion passed by unanimous vote approving the minutes of the February 18, 2011 meeting.

Fred reported no major repair issues at any of our buildings. Ed is following up on the Beaver Dam Office structural repairs in the basement. The HOME grant application being submitted for the Portage Office Building is due June 1st. Fred reported he will be closing on one of the Neighborhood Stabilization Program homes on behalf of the agency within the next week. Discussion is continuing with Tom Holmes of Glenville Timberwrights on ideas for a Food Warehouse in Adams. All applicants for housing are required to complete a Tenant Application and will be required to interview at the Wisconsin Dells Office with assistance being provided to applicants who need help getting to the Dells. One of our apartments at Wyona Lake Apartments has been approved by HUD to be designated for an on-site manager; an ad will be placed in the Rio Shopper for this position. Holly Heights is progressing, however with a few issues. Furnaces in some of the mechanical rooms were taking up so much room they were unable to fit the hot water heaters in; the situation has been resolved by using tankless instant hot water heaters. The alternative would have been to install the hot water heaters in the pantry causing a loss of valuable space. There was also a question regarding the ½" drywall on the ceilings with the discovery of two layers of ½" drywall on the ceilings instead of the 5/8" that was called for. We need to have a UL designated diagram showing this is in accordance with the UL label for that type of ceiling closure which we are in the process of obtaining. We will receive a change order in regard to the ceiling issue so we are covered and know what happened as well as a copy of the UL designation so insurance will cover if there are any problems in the future. The Grand Opening is scheduled for July 15th. The next meeting is May 20, 2011 at Wyona Lake Apartments in Wyocena.

Motion was made by Ross Swinehart to accept the Building Committee Reports of February 18, 2011 and April 15, 2011. Seconded by Teresa Sumnicht. Passed unanimously. MOTION CARRIED.

b. EPF Committee

John Earl asked board members to review the EPF Committee report of March 18, 2011. The meeting was called to order and motion passed by unanimous vote approving the agenda. Motion was passed by unanimous vote approving the minutes of February 18, 2011. Personnel issues were reviewed in Closed Session. Committee members discussed potential loss of Community Services Block Grant funding and implications for agency. Kari presented information on the new accounting system providing copies of Expense & Revenues reports produced by the new system. Although the By-Laws were amended, implementation of appointments and requests for volunteers for the Programs, Building, & Planning (PBP) Committee will take effect at the June annual meeting. This needed to be clarified. The EPF&A Committee however is now effective. Section 4.08 of the By-Laws was discussed clarifying the process for election of officers at the June annual meeting. We received a final version of the Conciliation Agreement from HUD as a result of a tenant complaint. That tenant has been removed voluntarily and we have conformed to HUD's action plan. Early planning for construction of a Food

Warehouse in Adams has begun. Petitions for CSBG funding are being signed and within the next three weeks will be consolidated and sent to our federal legislators. The next meeting is Friday, April 15, 2011.

John Earl asked board members to review the EPF Committee report of April 15, 2011. The meeting took place at the MVP Conference Center in Necedah. The meeting was called to order and roll call was taken with four members present and one excused absence. Motion passed by unanimous vote approving the agenda. Motion was passed by unanimous vote approving the minutes of March 18, 2011. Personnel issues were reviewed. Fred reported that due to the possible cut in Community Services Block Grant funding the following actions have been taken and will be effective May 1st; Susan Tucker's staff and Kathy Radcliff's hours have been reduced by four hours per week. Further review will take place once the new federal budget is announced. Kari is working on the financial audit and will present a Finance Report at the next EPF Committee Meeting. Petitions including almost 1400 names requesting continued support of CSBG funding have been sent to our federal and state legislators. More petitions have been received by the agency bringing the number up to just over 1700 signatures. Fred invited board members to the Annual WISCAP Meeting in Madison on May 5th. Waushara County is resuming administration of their WHEAP Program in September eliminating Susan Vanderloop's position. Fred reported that administration funding from the WHEAP Program helped support the Waushara Food Pantry, so the agency will be assisting in a transition of the pantry to another organization. Fred provided an update stating that after a meeting with Glenn Johnson of Waushara County we may still have the opportunity to continue the WHEAP and Food Pantry operations. Meeting was adjourned and committee members went on a site visit of Holly Heights to review progress. The next meeting is May 20, 2011 at Wyona Lake Apartments in Wyocena.

Motion was made by Charlie Krupa to accept the EPF Committee Reports of March 18, 2011 and April 15, 2011. Seconded by Jim Layman. Passed unanimously. MOTION CARRIED.

6. Program Reports
 - a. Weatherization
 - b. Homeless
 - c. Hunger Reduction
 - d. Employment & Training
 - e. Business Development

Program Reports were distributed in the Board Meeting Packets for review prior to the meeting. Craig Gaetzke presented the Weatherization Program Report. February is a lighter month for Weatherization, however we need to have a certain number of units done by the end of June as the ARRA stimulus funds need to be spent out by then. We will probably have

voluntary overtime for crew members on Fridays. Audits are done prior to and after Weatherization services are performed. Windows inserts on mobile homes are usually what is installed when necessary. Dodge County is not included in our Weatherization Program as they are being served by another agency out of Hartford. Susan Tucker presented the Homeless Unit Program Report. She mentioned the EFSP website shows that funding has been approved for the crisis programs for part of the 2011 budget, now the national board calculates how much each State will get, the State then calculates how much each County will get, so it will be awhile before we find out the funding amount. Susan reported that she has been involved in some of the Homeless Haven meetings in Baraboo with our technical assistance at one time being offered. Lisa Williams presented the Hunger Reduction Program Report. She reported that with the Federal and State cuts there may be a huge decrease in commodities. In January 2011 there was a 7.6% increase in households served, a 16% increase in donated and/or purchased foods, and a 9% increase in USDA commodities. In February 2011 there was an equal amount of households served, a 5% decrease in donated and/or purchased food, and a 3% decrease in USDA commodities. We have 115 Section "8" vouchers leased up with three currently out for lease up.

Motion was made by Bill Gomoll to accept the Weatherization, Homeless, Hunger Reduction, Employment & Training, and Business Development Program Reports of April 27, 2011. Seconded by Jim Layman. Passed unanimously. MOTION CARRIED.

7. Old Business

None

8. New Business

Kristine Koenecke offered board members a copy of the new "Discover Reedsburg" Guide. Fred invited board members to our 12th Annual CWCAC Golf Outing being held on June 9th at Trappers Turn. Fred reported sale of the NSP house on 109 Sloan Circle in the amount of \$135,000 with the closing on Monday, April 25th. The Mauston Senior Housing Project should be completed in June.

Kathy Radcliff introduced guests Richard and Margaret Lange who gave a presentation on the services they received through the CWCAC Home Rehab Program managed by Kathy and expressed their genuine appreciation for the program and services received. They extended an offer for board members to come and visit their home anytime to view the rehabilitation.

9. Next Meeting

Wednesday, June 22, 2011 @ 10:00 a.m. including a Board/Staff Potluck

10. Adjourn

Ross Swinehart made a motion to adjourn. Seconded by Muriel Harper. Passed unanimously. MOTION CARRIED.

**Adams County
CDBG Housing Committee Meeting
Wednesday, May 18, 2011
3:00 p.m.**

The meeting was called to order at 3:00 p.m.

Present at the meeting were:

Terry C. James, Member
Dick Wirth, Member
Tom Feller, Member
Sue Koehn, MSA Professional Services

Absent:

John West
Jack Allen
Cindy Phillippi

On a motion by Wirth, seconded by Feller, the March 16, 2011 minutes were approved.

Sue Koehn, MSA Professional Services reviewed the Program Status.

HO #45

This project was approved at the March meeting for Items A, C and G under general for a total of \$11,000.00. Due to new State requirements on the bidding process, this project was brought back to the committee with the actual bid. The total bid is \$15,064.00. On a motion by Wirth, seconded by Feller, this project was again approved for Items A, C, and G under General (windows, roof, and foundation). Vote was unanimous. State approval will be necessary due to the negative equity.

Other Business – The committee was informed of two emergency tornado projects from the April tornado. The homeowners did not have homeowners insurance. The committee will be kept informed as to the progress of the projects. One project is a replacement mobile home and will be completed first.

Conflict of Interest – None

On a motion by James, seconded by Wirth the meeting was adjourned at 3:20 p.m.

Sue Koehn
Housing Program Specialist

ADAMS COUNTY BOARD MINUTES

May 24, 2011 6:00 p.m.

The Adams County Board of Supervisors meeting was called to order by Chairperson Sebastiani at 6:08 p.m.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Diane England, Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani, Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-Patrick Gatterman; Dist. #09-Patricia Townsend; Dist. #10-Vacant; Dist. #11-Jack E. Allen; Dist. #12-Florence Johnson; Dist. #13-Mike Keckeisen; Dist. #14-Bev Ward; Dist. #15-David Renner; Dist. #16-John West; Dist. #17-Bill Miller; Dist. #18-Terry James; Dist. #19-Karl Klingforth. Excused, Dist. #20- Griffin, Vacant Dist. #10. Also present, Alexandria Beckman, Ethan Olson and Myckael Rake, from the SAYL program.

Motioned by Allen/Kotlowski to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Ward/Licitar to approve April 19, 2011 minutes. Motion carried by unanimous voice vote. Excused, Griffin. District 10, vacant. (3 yes, SAYL members, non-binding votes).

Motioned by James/Ward to recess at 6:09 p.m. for public hearing to residents of Counties in service area of Adams-Columbia Electric Cooperative approving additional project costs series 2010 A bond series. Motion for public hearing carried by unanimous voice vote. Motioned by Keckeisen/Ward to close public hearing. Motion carried by unanimous voice vote. Motioned by Ward/Stuchlak reconvene to regular board meeting. Motion carried by unanimous voice vote. Excused, Griffin. District 10, vacant. (3 yes, SAYL members, non-binding votes).

Motioned by Klingforth/James to amend agenda to deviate to Resolution #25. Motion carried by unanimous voice vote. Motioned by Stuchlak/Babcock to adopt Resolution #25 to appoint Ms. Trena Larson to the position of Administrative Coordinator/Director of Finance for Adams County at an annual salary of \$85,009.00. Excused, Griffin. District 10, vacant. (3 yes, SAYL members, non-binding votes).

Motioned by Allen/Klingforth to recess to reprogram the computer at 6:25 p.m. Called back to order Chairperson Sebastiani at 6:26 p.m. 18 present, 1 excused, Griffin, District 10 vacant, 3 SAYL members. Motion to adopt Res. #25 carried by roll call vote, 16 yes, 2 no, 1 vacant and 1 excused. Voting no, Keckeisen and Ward. Excused, Griffin. District 10, vacant. (3 yes, SAYL members, non-binding vote).

Claims: None

Correspondence: None

Appointments:

Motioned by Allen/Gatterman to appoint Marti Hillert, Eric Pollex, Tim Deimert and Jeff Weinauf to the RIDC. Motion carried by unanimous voice vote. Excused, Griffin. District 10, vacant. 3 yes, SAYL members.

Motioned by Licitar/James to appoint Sam Wollin and Les Beckman to LEPC. Motion carried by unanimous voice vote. Excused, Griffin. District 10, vacant. (3 yes, SAYL members, non-binding votes).

Motioned by Ward/Stuchlak to appoint Bev Ward, John West, Joe Stuchlak, Bill Miller, Florence Johnson, Tom Croke, Jeff Cohen and Bill Euclide to the Ad Hoc Transition Committee. Motion carried by roll call vote, 17 yes, 1 no, 1 excused, 1 vacant. Voting no, Klingforth. Excused, Griffin. District 10, vacant. (3 yes, SAYL members, non-binding votes).

Motioned by Kotlowski/Ward to appoint Terry James, Diane England, Joe Stuchlak, Jack Allen, Mike Keckeisen, Doug Wellumson and Tom Croke to the Ad Hoc Consolidation Sub Committee. Motion carried by roll call vote. 18 yes, 1 excused, 1 vacant. Excused, Griffin. District 10, vacant. (3 yes, SAYL members, non-binding votes).

New Business: None

Unfinished Business: None

Reports and Presentations: Mark Thibodeau introduced Tania Bonnett as the newly appointed District Attorney. Daric Smith gave an up-date for RIDC. January, February, March and April 2011 cash reconciliation reports were in the board packets.

Resolutions:

Res. #22: Motioned by Kotlowski/Johnson to adopt Res. #22 to recognize and honor Ron Chamberlain 13 years of service as Highway Commissioner to Adams County. Motion to adopt Res. #22 carried by unanimous voice vote. Excused, Griffin. District 10, vacant. (3 yes, SAYL members, non-binding votes).

Res. #23: Motioned by Licitar/Johnson to adopt Res. #23 to recognize Mark Thibodeaus retirement from the State of Wisconsin and honor his 33 years of service to Adams County. Motion to adopt Res. #23 carried by unanimous voice vote. Excused, Griffin. District 10, vacant. (3 yes, SAYL members, non-binding votes).

Res. #24: Motioned by James/Ward to adopt Res. #24 to recognize and honor Shirley Tiegs 15 years of service to Adams County. Motion to adopt Res. #24 carried by unanimous voice vote. Excused, Griffin. District 10, vacant. (3 yes, SAYL members, non-binding votes).

Res. #26: Motioned by Babcock/Ward to adopt Res. #26 to appoint Mr. Patrick Kotlowski to the position of Adams County Highway Commissioner at an annual salary of \$61,089.60. Motion to adopt Res. #26 carried by roll call vote, 17 yes, 1 abstaining, 1 excused, 1 vacant. Abstaining, Kotlowski. Excused, Griffin. District 10, vacant. (3 yes, SAYL members, non-binding votes).

Res. #27: Motioned by Townsend/Ward to appoint Mr. Jeff Wavrunek to the position of Adams County Library Director at an annual salary of \$53,664.00. Motion to adopt Res. #27 carried by roll call vote, 18 yes, 1 excused, 1 vacant. Excused, Griffin. District 10, vacant. (3 yes, SAYL members, non-binding votes).

Res. #28: Motioned by Allen/Ward to delist the gray wolf from the Recovery Plan for the Eastern Timber wolf. Motion to adopt Res. #28 carried by roll call vote, 18 yes, 1 excused, 1 vacant. Excused, Griffin. District 10, vacant. (3 yes, SAYL members, non-binding votes).

Recess: Motioned by Allen/West to recess at 7:11 p.m. Motion carried by unanimous voice vote.

Reconvene: Called back to order by Chairman Sebastiani at 7:35 p.m. Roll call 18 present, 1 excused, 1 vacant. Excused, Griffin. District 10, vacant, 3 SAYL members, non-binding votes).

Res. #29: Motioned by Allen/Ward to establish new supervisory district boundaries based on the 2010 U.S. Census Data. Motion to adopt Res. #29 carried by roll call vote, 14 yes, 4 no, 1 excused, 1 vacant. Voting no, James, Keckeisen, Klingforth, and Stuchlak. Excused Griffin. District 10, vacant. (3 SAYL members, non-binding votes. 2 no, 1 abstain. Abstaining, Rake).

Ordinances:

Ord. #05: Motioned by James/Stuchlak to enact Ord. #05 to rezone a portion of land in the Town of New Haven co-owned by Dean & Toni Roberts, J N Land Co., LLP, Elek I. Nagy and Bank of Poynette, located in the SE ¼, NE ¼, Section 26, Township 14 North, Range 7 East, from an R3 Mobile Home Park Residential District to an R1 Single Family Residential District. Motion to enact Ord. #5 carried by roll call vote, 18 yes, 1 excused, 1 vacant. Excused Griffin. District 10, vacant. 3 yes, SAYL members.

Ord. #06: Motioned by Klingforth/Licitar to enact Ord. #06 a portion of two parcels of land (5 acres) in the Town of New Haven owned by Terry D. & Betty J. Anderson, located in the NE ¼, SW ¼, & NW ¼, Section 34, Township 14 North, Range 7 East from an A-1 Exclusive Agriculture District to an A-3 Secondary Agriculture District. Motion to enact Ord. #06 carried by roll call vote, 18 yes, 1 excused, 1 vacant. Excused Griffin. District 10, vacant. (3 yes, SAYL members, non-binding votes).

Denials: None

Petition: None

Motioned by Kotlowski/Johnson to approve claims as submitted. Motion to approve claims carried by unanimous voice vote. (3 yes, SAYL members, non-binding votes).

Motioned by James/Johnson to approve per diem and mileage as submitted. Motion to approve carried by unanimous voice vote. (3 yes, SAYL members, non-binding votes).

Motioned by Johnson/Kotlowski to have the Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote. (3 yes, SAYL members, non-binding votes).

Set next meeting date for June 21, 2011, 6:00 p.m.

Set date for County Board tour suggested site visits are tornado section and milk source on July 25, 2011. No per diem/or mileage to be received.

Motioned by Ward/West to adjourn at 8:01 p.m. Motion to adjourn carried by unanimous voice vote. (3 yes, SAYL members, non-binding votes).

Respectfully submitted,



Cindy Phillippi

Adams County Clerk

These minutes have not yet been approved.

Minutes of Executive Committee Meeting
May 24, 2011 – 5:45 p.m.
Room A-231

Meeting called to order by Al Sebastiani, Chair, at 5:45 p.m. The meeting was properly announced.

Members present: Al Sebastiani, Joe Stuchlak, Larry Babcock, and Beverly Ward. Dave Renner joined the meeting at 5:50 p.m.

Others present: Marcia Kaye, Personnel Director; and John R. “Jack” Albert, Adams County Corporation Counsel. Marcia Kaye acted as Recording Secretary; Myrna Diemert, Solid Waste Director; Chuck Price, H&HS Director.

Motion by Stuchlak, seconded by Ward, to approve the Agenda. Motion carried by unanimous vote.

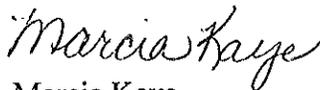
Discussion was held regarding extending the eligibility list for the Solid Waste Department LTE Truck Driver/Equipment Operator position. Motion by Ward, seconded by Stuchlak to extend the current eligibility list for an additional six (6) months. Motion carried by unanimous vote.

Supervisor Renner joined the meeting.

Discussion was held regarding allowing Adams County Health and Human Service Economic Support personnel to temporarily contract with Columbia County. Adams County will allow staff to utilize their office space and limited resources, but Columbia County will pay employees directly as contractors. Employees understand this is to be during non-work time with Adams County and they will be responsible for taxes, etc. This is a move similar to the “Regional Consortium” idea that is being developed under the State plan. Motion by Babcock, seconded by Ward, to permit current H&HS ES employees to contract with Columbia County to provide temporary support through approximately August 31, 2011. Motion carried by unanimous vote.

Motion by Stuchlak, seconded by Ward, to adjourn the meeting at 5:55 p.m. Motion carried by unanimous vote.

Respectfully submitted,



Marcia Kaye
Acting Recording Secretary 6/1/11

These minutes have not yet been approved.

ADAMS COUNTY HEALTH & HUMAN SERVICES AND VETERANS SERVICE BOARD
MONTHLY MEETING MINUTES
RCH Room, April 8, 2011, 9:00 a.m.

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Townsend at 9:03 a.m.

Roll Call of Board Members: Pat Townsend, Terry Harvey-Beversdorf, Dr. Hatton, Fran Dehmlow, Maureen Bruce, Diane England & Karl Klingforth Unexcused: Jack Allen

Health & Human Services Staff: Charles Price, Wendy Pierce, Phil Robinson, Dana Henriksen, Carol Johnson, Mandy Stanley & Sarah Grosshuesch,

Veterans Service Staff: Crystal Hiller

Motion by Klingforth/Hatton to approve Agenda and Compliance with Open Meetings Law. Motion carried by unanimous voice vote (UVV).

Motion by England/Harvey-Beversdorf to approve the March 11, 2011 minutes. Motion carried by UVV.

Public comment - none

Correspondence – None

Veterans Service

VSO's March Vouchers and Financial Report and April calendar were distributed in the board packets. Motion by Hatton/Bruce to approve VSO's March report and April calendar. Motion carried by UVV.

Health & Human Services

Financial Report – Financial Report was provided in the board packets. Motion by Klingforth/Hatton to approve March Vouchers and Financial Report. Motion carried by UVV.

Thrift Store financial report was provided. Year to Date Gross plus sales as of April 9, 2011 was \$58,458.10

Conference & Workshop Attendance: Charles Price provided information on conferences and workshops various staff will be attending including: Meagan Adelman, Tara Kircher, Shalan Larson, Judy Kaye and Sandy Reinke will be attending the 2011 ADRC Conference (April 12-13 – Wis. Dells), Chris Saloun will be attending Wisconsin HIV/AIDS Training System (April 14th - Madison), Chuck Price will be attending the 2011 Spring WCHSA Conference (May 18-20 – Eau Claire).

Unit Reports:

Youth Services: Mandy Stanley reported for the Youth Services unit.

Clinical Services: Phil Robinson reported for the Clinical Services unit.

Aging: Carol Johnson reported for the Aging unit.

Long Term Support Services: Chuck Price reported for the LTS unit.

Health Officer: Sarah Grosshuesch reported for the Public Health unit.

Economic Support Services: Dana Henriksen reported for the ESS unit.

ADRC/Family Care –Discussion/Update on the transition process.

Administration/Support – Discussion and/or act on updating copiers within existing lease. Motion by England/Harvey-Beversdorf to update copiers within existing lease. Motion carried by UVV.

Resolution – Public Health – Discussion and/or approval of resolution for Adams County Health & Human Services to apply for the Wisconsin Family Foundations Comprehensive Home Visiting Program Grant. Motion by England/Hatton to approve ACHHS to apply for the Wisconsin Family Foundations Comprehensive Home Visiting Program Grant. Motion carried by UVV.

Resolution – Veterans Services – Discussion and/or approval of resolution for Adams County Veterans Services approving support for the Orville Lemke Bill to Fast-Track Military Related Honors. Motion by Klingforth/Hatton to approve resolution for Adams County Veterans services approving support for the Orville Lemke Bill to Fast-Track Military Related Honors. Motion carried by UVV.

Resolution – Veterans Services - Discussion and/or approval of resolution for Adams County Veterans Services to approve support for Wisconsin Veterans Benefit Funding. Motion by Bruce/Harvey-Beversdorf to approve resolution for Adams County Veterans Services to approve support for Wisconsin Veterans Benefit Funding. Motion carried by UVV.

Director's Report – Charles Price gave the Board an update of what he has been working on in various areas of Health & Human Services, meetings and conferences he has attended as well as upcoming meetings that he plans to attend.

Next Regular Meeting Date – May 13, 2011 9:00 a.m.

Adjournment: Chairperson Townsend asked if there was any further business to consider. Hearing none, she declared the meeting adjourned at 10:56 a.m.

Minutes respectfully submitted by Beth Czerwinski
THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

Beth Czerwinski

**Adams County Humane Society
Board of Directors - Meeting Minutes
Community Center in Adams County
May 9, 2011, 5:00 pm**

Call to Order

Carol Berry called the monthly meeting of the ACHS board of directors to order at 5:07pm. The meeting was held at the Community center in Adams County.

Attendance

Carol Berry, Al Schmidt, Mary Anne Keul, Lynn Moen, Christina Ackerman and Joyce Koehler. Brenda Merkle was absent at this meeting.

Approval of Minutes

The minutes of 4/18/2011 were approved by motion from Mary Anne Keul and seconded by Lynn Moen.

Treasurers Report

Al Schmidt presented the monthly financial report, explained expenses and answered questions.

Managers Report

- *According to Act 90 (puppy mill bill) we are required to have covers for the drains in the dog kennels. This project has been done and completed.
- *The three day seminar for Christina Ackerman and Monica Spooner in June was finalized.
- *An area has been cleaned out of trees to accomodate a semi trailer to be used for storage.
- *A request was made to order more ACHS shirts to be sold. No decision was made.
- *The Act 90 (puppy mill bill) papers have been filled out. We will receive a temporary license until the inspectors come for their inspection, which an appointment will be set up for that.

Fresh Ideas Committee Update

- *The spring garage sale was a big success.
- *The next event is the pet parade in Rome July 1. The plan is to take pictures of peoples pets and making them into greeting cards, upon request, as a fundraiser.
- *The 4th of July parade was discussed.
- *July 16th is the taste of Rome parade and craft show. Will have a place to hand out information on the Humane Society and sell pet supplies.
- *July 23 will be a Pie and Ice Cream Social held at the Lions Park in Adams as a fundraiser.

Old Business

News letter will be ready soon to be proof read and printed.

Building maintenance

- *Have a quote from Roche-a-cri gas for a high effeciency hot water heater.
- *Need vents in the break room and cat play room doors to allow heat to enter those rooms.
- *Need to get a plumbing quote to install two laundry tubs, one in the intake room and the other in the isolation room.
- *Need an extention to the septic tank cover so when being pumped will not hit electrical wires which are buried under ground.

By-Laws

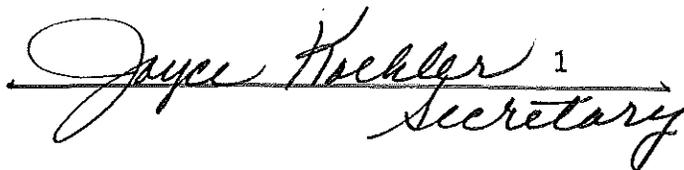
The by-laws were revised and some changes were made .

Adjourn

Carol Berry called the meeting to end at 8:33pm.

Next BOD meeting held at the community center: June 13, 2011 at 5:00 pm.

Minutes respectfully submitted by


Secretary

**Minutes of Highway Committee Meeting
Monday – May 2, 2011 – 9:00 a.m.
Room A-260**

Meeting called to order by Larry Babcock, Chair, at 9:06 a.m. The meeting was properly announced.

Members present: Larry Babcock, Florence Johnson, Patrick Gatterman, and Dean Morgan. Mike Keckelsen was absent.

Others present: Marcia Kaye, Personnel Director, acted as Recording Secretary.

Motion by Gatterman, seconded by Morgan, to approve the Agenda. Motion was unanimous.

Motion by Johnson, seconded by Gatterman to convene in closed session per Wis. Stats. §19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discuss and/or act on selection of candidate for the position of Adams County Highway Commissioner.

Next meeting is set for Monday, May 9, 2011 at 8:30 a.m.

Motion by Gatterman, seconded by Johnson, to adjourn the meeting at 10:18 a.m. Motion carried by unanimous vote.

Respectfully submitted,

/s/ Marcia Kaye

Marcia Kaye
Recording Secretary

Minutes of Highway Committee Meeting
Monday – May 9, 2011 – 8:30 a.m.
Room A-260

Meeting called to order by Larry Babcock, Chair, at 8:35 a.m. The meeting was properly announced.

Members present: Larry Babcock, Florence Johnson, Patrick Gatterman, and Dean Morgan.
Mike Keckeisen was excused.

Others present: Marcia Kaye, Personnel Director, acted as Recording Secretary.

Motion by Gatterman, seconded by Babcock, to approve the Agenda. Motion was unanimous.

Motion by Gatterman, seconded by Morgan, to approve the minutes of the May 2, 2011 meeting. Motion was unanimous.

Motion by Gatterman, seconded by Morgan, to convene in closed session per Wis. Stats. §19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Conduct interviews of Highway Commissioner candidates.

Next meeting is set for Thursday, May 12, 2011 at 9:00 a.m.

Motion by Gatterman, seconded by Babcock, to adjourn the meeting at 1:37 p.m. Motion carried by unanimous vote.

Respectfully submitted,

Marcia Kaye
Recording Secretary

These minutes have not been approved by the Highway Committee.

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, MAY 12, 2011 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Florence Johnson, Vice-Chairperson
Patrick Gatterman, Secretary
Dean Morgan
Michael Keckeisen
Myke Rake, SAYL Member~Arrived at 10:00 A.M.

OTHERS PRESENT: Patrick Kotlowski ~ Interim Highway Commissioner, Marcia Kaye ~ Adams County Personnel Director, Seth Tolley ~ Adams County Sheriff's Department Lieutenant, Everette Johnson and Barbara Morgan

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, May 12, 2011.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN, KECKEISEN AND SAYL MEMBER – RAKE. ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (APRIL 14, 2011 REGULAR MONTHLY MEETING): *Motion by Morgan to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for APRIL 14, 2011 Regular Monthly Meeting, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

ROAD CLOSURE FOR EVENTS POLICY: Discussed how the Adams County Highway Department and Sheriff's Department handles road closures when events take place. Both the Highway Department and Sheriff's Department will contact other counties and gather policies and/or data on how they handle road closure events and this information will be forwarded to the Adams County Corporation Counsel for review.

THE COMMITTEE WILL CONVENE IN CLOSED SESSION PER WIS. STATS. 19.85(1) (C) FOR THE PURPOSES OF CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY. DISCUSS AND/OR ACT ON COMPENSATION FOR NEWLY SELECTED HIGHWAY COMMISSIONER: *Motion by Keckeisen to go into Closed Session per Wisconsin Statutes 19.85(1)(c) for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, second by Gatterman. ROLL CALL VOTE:*

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
MAY 12, 2011 ~ 9:00 A.M.

Babcock ~ YES, Johnson ~ YES, Keckeisen ~ YES, Morgan ~ YES, Gatterman ~ YES. Motion Carried.

THE COMMITTEE WILL RECONVENE IN OPEN SESSION PER WIS. STATS. 19.85(2), TO CONSIDER AND VOTE ON APPROPRIATE MATTERS: *Motion by Gatterman to reconvene in Open Session per Wisconsin Statutes 19.85(2) to consider and vote on appropriate matters, second by Gatterman. ROLL CALL VOTE: Babcock ~ YES, Johnson ~ YES, Keckeisen ~ YES, Morgan ~ YES, Gatterman ~ YES. Motion Carried.*

DISCUSS AND/OR ACT ON CURRENT OR FUTURE JOB OPPORTUNITIES IN THE HIGHWAY DEPARTMENT: *Motion by Keckeisen to authorize the Interim Highway Commissioner to research and determine which Patrol Superintendent Position to advertise for employment and begin the process, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & APPROVE COUNTY ROAD "Z" (18TH LANE TO WOOD COUNTY LINE) APPRAISALS, JURISDICTIONAL OFFERS, CONDEMNATIONS & OFFERING PRICE REPORT: *Motion by Keckeisen to approve the Jurisdictional Offer as prepared by Timber-Selissen Land Specialist for parcel 64 on the County Road "Z" (18th Lane to Wood County Line) Project, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & APPROVE COUNTY ROAD "Z" (STH 82 TO CTH F) APPRAISALS, JURISDICTIONAL OFFERS, CONDEMNATIONS & OFFERING PRICE REPORT: *Motion by Morgan to approve the Jurisdictional Offers as prepared by Timber-Selissen Land Specialist for parcels: 104, 157 and 176 on the County Road "Z" (State Road 82 to County Road "F") Project, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Keckeisen to approve offering prices as prepared by Timber-Selissen Land Specialists for parcels: 92, 101 and 149 for the County Road "Z" (State Road 82 to County Road "F") Project, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CTH CONSTRUCTION / MAINTENANCE PRIORITIES POLICY: *Motion by Gatterman to accept the CTH Construction Maintenance Priorities Policy as revised, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. REVISED POLICY AS ACCEPTED BY HIGHWAY COMMITTEE:* CTH Construction/Maintenance Priorities First priority being maintenance and second priority being reconstruction, prioritized on road classification and hazards. First priority is being to address those instances which have a history of severe crashes; second priority being given to the classifications in the following order: major collectors, then minor collectors and finally local roads. In each classification highest priority would then be based on ADT and economic impact. The Highway Committee and Highway Commissioner may at their discretion and authority alter the Maintenance and or Construction schedule to except external funding sources pending availability.

SCENIC BYWAYS: Interim Highway Commissioner presented updated maps of the Scenic Byways Project for the Highway Committee to review.

ASE TRAINING PROPOSALS: *Motion by Keckeisen to postpone acting on the ASE Training Proposal that was presented, due to the Highway Department waiting for additional proposal to be submitted, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
MAY 12, 2011 ~ 9:00 A.M.**

STATE OF WIS. DEPT OF TRANSPORTATION DMA(S) (DISCRETIONARY MAINTENANCE AGREEMENTS): *Motion by Gatterman to approve the State D.O.T. Discretionary Maintenance Agreements which consists of the following projects: Emergency Repairs and Cleanup for Flood/Tornado Damage & Permanent Repairs for Flood/Tornado Damage, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Truck Equipment Disposal ~ August-September
- Seven Sisters Pulp ~ Fall ~ Reviewed Plan
- State D.O.T. (LFA) \$61,473.59 ~ State Road 82 Shoulders
- PECFA update / email communication ~ CTH "C" & CTH "Z"
- State Highway Rodeo ~ Two employees will be asked to participate
- Tornado Clean-up ~ Parks Department
- Snow Fence removal has been completed
- Town of Big Flats ~ Culvert Work
- Debris clean up on Olson-Martz Property has been completed
- Calcium Chloride Tank at Shop collapsed / burst ~ DNR was contacted reference the spill

FINANCIAL REPORT: *Motion by Keckeisen to approve the April 2011 Financial Report as audited, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. Committee members reviewed the May 6, 2011, Monthly Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Keckeisen to approve the Monthly Check Summary report as presented, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Road Closure for Events Policy
- Living Snow Fence
- Calcium Chloride Tank ~ Insurance Claim ~ DNR Correspondence

ADJOURN AND NEXT MEETING DATE: *Motion by Gatterman, second by Johnson, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, June 9, 2011 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:30 P.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

Minutes of Highway Committee Meeting
Tuesday – May 24, 2011 – 5:30 p.m.
Room A-160

Meeting called to order by Larry Babcock, Chair, at 5:30 p.m. The meeting was properly announced.

Members present: Larry Babcock, Florence Johnson, Mike Keckeisen, Patrick Gatterman, and Dean Morgan.

Others present: Marcia Kaye, Personnel Director, acting as Recording Secretary; Patrick Kotlowski, Interim Highway Commissioner.

Motion by Gatterman, seconded by Keckeisen, to approve the Agenda. Motion was unanimous.

Motion by Keckeisen, seconded by Morgan, to act on Resolution Recognizing Ronald Chamberlain for his years of Service to Adams County. Motion was unanimous.

Motion by Gatterman, seconded by Morgan to Act on Resolution to approve the appointment of Patrick Kotlowski as the Adams County Highway Commissioner. Motion was unanimous.

Motion by Gatterman, seconded by Johnson, to adjourn the meeting at 5:42 p.m. Motion carried by unanimous vote.

Respectfully submitted,

Marcia Kaye
Recording Secretary

These minutes have not been approved by the Highway Committee.

LAND & WATER CONSERVATION COMMITTEE MEETING MINUTES

DATE: May 9, 2011 TIME: 9:00 a.m. PLACE: Room A231

Present: Glenn Licitar, Barb Morgan, Terry James, Kevin Bork, Diane England

Excused: Joe Stuchlak, Karl Klingforth

Call to Order: Meeting was called to order by Vice-Chair James at 9:00 a.m.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Morgan; seconded by Bork to approve the agenda. Motion carried unanimously.

Approval of Minutes: Motion by Licitar; seconded by Morgan to approve the minutes from the April 11, 2011 Land and Water Conservation Committee meeting. Motion carried unanimously.

Public Participation: Co-chair James stated he would take public participation as needed.

Wildlife Abatement and Claims Program: No report

WDNR: No report

NRCS: No report

LWCD Monthly Report: Murphy distributed the report and there were no questions. James asked Murphy to check on a report that the dam operator is driving his truck to check the dams.

Central Wisconsin Windshed Partners: Licitar reported that the Highway Department has two projects scheduled.

North Central Land and Water Conservation Association: The Spring meeting is June 10, 2011 in Antigo.

Golden Sands Resource, Conservation and Development Report: No report

USDA Farm Services Agency: Bork report that 14% of corn and 0% of soybeans are planted. This is a record slow pace. Due to budget constraints, meetings will be held every other month.

Naming of Un-named Stream in Town of New Haven: Licitar reported that the Lake Mason Lake District and Town Board have approved naming the creek Cody Creek. The next step is to have the Land & Water Conservation Committee and County Board approve. Motion by England; seconded by Morgan to prepare a Resolution naming the formerly unnamed stream in District 1 in the Town of New Haven Cody Creek. Motion carried unanimously.

Programmable Stream Monitors: Due to carry-over amounts not being known yet, this item will be addressed in the June committee meeting.

Resolution to Transfer Funds from the General Fund to the County Dam Maintenance Account: Motion by Licitar; seconded by Morgan to approve and sign the Resolution to Transfer Funds from the General Fund to the County Dam Maintenance Account and send it on to the Finance Committee for signatures. Motion carried unanimously.

Motion by Morgan; seconded by England at 9:18 to take a short break. Motion carried unanimously.

Meeting called to order by Vice-Chair James at 9:22 a.m.

Partners for Fish and Wildlife Habitat Development Agreement: Murphy explained that the \$25,000 from this grant would be used to help match DATCP funding for the Big Spring project. Motion by Morgan; seconded by England to approve the Partners for Fish and Wildlife Habitat Development Agreement. Motion carried unanimously.

Sherwood Dam Toe Drain Agreement: After discussion and a conference call with Pete Haug of Ayres Associates, motion made by England; seconded by Morgan to approve the Sherwood Dam Toe Drain Agreement with Holtz and Associates. Motion carried unanimously. Construction will begin approximately July 1.

Land and Water Resources Management Plan: Murphy distributed copies of the 2007-2011 plan.

Cost-Sharing Contracts: The following Lake Protection Grant cost-share contracts were presented: 1) Ron and Claudine Taub; 2) Angela and Jason Stutzman; 3) Todd, Michael and Duane Foerster; 4) John Renz and James Weber; 5) Dave and Wendy Newsom. Motion by England, seconded by Licitar to approve the cost-share contracts as presented. Motion carried unanimously

Travel and Training Requests: None

Communications: Information in the committee packets was reviewed.

Financial Report: Motion by Morgan; seconded by Bork to approve the financial reports as presented. Motion carried unanimously.

Items for the June L&WC Committee Meeting:

- Naming of Cody Creek in District 1, Town of New Haven
- Programmable stream monitors
- Tree and Shrub sale update
- Agricultural Shoreland Protection Ordinance

Motion by Morgan; seconded by England to adjourn at 10:30 a.m. Motion carried unanimously

Next scheduled meeting:

Monday, June 13, 2011 at 9:00 a.m., Room A231

Minutes taken by:
Pat Johnson
Conservation Clerk

**Adams County Library
Board Minutes
5/23/11**

The meeting was called to order by President Nelson at 1:00 p.m. Present were Nelson, Heideman, Renner, Challoner, Albrecht, Townsend, Kreten and Silka representing the Library.

President Nelson verified that the meeting was properly announced.

Motion to approve the agenda after correcting the time was made by Challoner, 2nd by Kreten and carried unanimously.

Public input was invited. No public in attendance.

Recommended actions: minutes, bills and financial report:

Motion to approve the minutes of the April 7th meeting was made by Townsend, 2nd by Challoner and carried unanimously.

Motion to approve the minutes of the April 28th meeting was made by Renner, 2nd by Townsend and carried unanimously.

Information on bills was included in the Financial Report.

Motion to approve the Financial Report for April was made by Townsend, 2nd by Heideman and carried unanimously.

Communications & Reports:

Silka passed around a flier announcing an upcoming meeting at McMillan Library in Wisconsin Rapids this Thursday concerning library challenges.

South Central Library System report:

Townsend reported she had disseminated a South Central report on the transition to Koha to Adams County Library staff. South Central kept in touch with all libraries during the transfer.

Director's Report: (Silka gave the report)

- A. Circulation Report – Circulation is down from this time last year. Recent computer changes in the counting system may have effected the count
- B. Koha – There has been positive feedback from patrons on the new system. Silka reported that the system works well for cataloging and her needs. However, there have been problems at the circulation desk that have caused delays and extra time. South Central is working on these problems.
- C. New Director – The new director spent May 9th and 10th at the library. All went quite well! The plan is to have an article in the paper about the new director in July. There will be an open house for him at the library from 3:00-5:00 p.m. after the July 25th Library Board meeting.

- D. Summer Reading Program – The program is ready to go. The Library will be setting up informational spots soon to get patrons interested.
- E. The Resolution hiring the new director was signed by the few board members who had not signed it previously.

Review State Standards: Tabled until the new director starts.

Review Long-range Plan: Tabled until the new director starts.

Identify possible upcoming items for future meetings:

- A. Book Sale
- B. Open House plans

The meeting was adjourned at 1:30 p.m.

The next meeting will be held Monday, June 27, 2011 starting at 1:00 p.m. at the Adams County Library.

Respectfully submitted by Barb Albrecht, Secretary

**Parks Committee Meeting
Courthouse Conference Room A231
April 6, 2011 9:00 a.m.**

Call to Order: Meeting was called to order at 9:02 a.m. by Vice Chairperson Kotlowski.

The meeting was properly announced.

Roll Call: Committee Members: Jerry Kotlowski, Dave Renner, Deena Griffin, Bill Miller, and student representative Ethan Olson. Others present: Fred Nickel – Director Parks/Recreation, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, and Rita Kolstad – Parks Clerk/Bookkeeper.

Approve Agenda: Motion by Griffin/Renner to approve the agenda as presented. Motion carried by unanimous vote.

Previous Minutes: Motion by Miller/Griffin to approve the February 9, 2011, minutes as printed. Motion carried by unanimous vote.

Agenda Items:

Correspondences /Special User Requests: Motion by Renner/Griffin to approve the following user requests per Adams County Parks Ordinance No. 6-2008, Section 1.5.1: Quincy Fire Department's request to hold a pancake breakfast at the Castle Rock Park shelter bldg. September 4, 2011, and the Lake Mason Lions Club's request to hold a spring fisheree on Lake Mason May 7, 2011. Request to include fisheree participants be exempt from paying a park user fee for the event. Non-fisheree participants will be required to pay the park user fee as usual. Motion carried with Miller voting no on the fisheree and stated he is opposed to Club's making a profit from public waterways.

Director read a thank you note from the Roche-A-Cri Little League group for the County's annual allocation to their program.

Public Participation on Agenda Items: None.

Recreation Report by Committee Members: Miller asked if there is a deadline date for ice shanty's to be removed from the parks. Director reported that the Outlying Caretaker returns to work April 15 and any remaining shanty's are then hauled to Solid Waste if the owner(s) cannot be contacted for immediate removal.

Trails Management Report: Coordinator reported April 15 is the deadline to submit ATV and snowmobile grant requests. Discussion followed. Motion by Griffin/Renner to approve the Trails Coordinator submit for ATV and snowmobile trails funding as in previous years to include one snowmobile bridge rehab/replacement on Big Roche-A-Cri on the Dellwood/Moundview Snowmobile Club trail and one bridge replacement on the New Haven Sno Streakers Club trail.

Snowmobile trail audit to be completed by July 1, if the County has spent more than \$150/mile for trail grooming the County will submit for supplemental grooming reimbursement.

ATV trails re-open May 19.

Tourism Report: Director reported attendance is up at the sport shows and he has been receiving positive feedback on Adams County's display including recently from Wisconsin's Lt. Governor on how Adams County promotes its' resources.

Review Proposed 2011-2012 State Grant Requests: Coordinator reported under Trails Mgt. Report above.

Equipment Purchases: Committee reviewed quotes for a new mower for outlying parks. Mower was budgeted for and committee approved either mower to be purchased at the Director and Caretaker's discretion. Motion by Renner/Griffin to approve the purchase of one tractor from Faivre Implement Inc., for Petenwell Park on a 3-year lease contingent upon Finance Committee's approval. All allocated monies from the 2011 budget to be applied to lease purchase price. Motion carried by unanimous vote.

Motion by Griffin/Miller to approve out right purchases of a Zero turn mower for Castle Rock Park for \$10,650.00 from Faivre Implement Inc., and the purchase of an electric Polaris Ranger from Country Sports for \$10,000.00 for Petenwell Park. Motion carried by unanimous vote. Any equipment no longer usable at the parks will be placed for sale on the state auction sale as in the past. Petenwell Park will keep one of its' two current Rangers and one will go to Castle Rock Park.

Vacant LTE and Seasonal Positions for Swim Program, Castle Rock and Petenwell Parks: Director distributed copies of returning employees including wages and vacant positions and reviewed with Committee. Discussion followed. Motion by Griffin/Renner to approve promoting Castle Rock Park employees James Gollnick to the Groundskeeper/Landscaper Level I position and Julia Robbins to the Park Aide Level II, Class I position. Motion to include promoting Petenwell park employee Tim Kilps to the Assistant Manager II position and the Swim Program employee Katie Heinz to the Assistant Swim Coordinator position. Motion to include if any LTE or seasonal positions become vacant, positions may be filled immediately as is necessary for park operations. Motion also to include advertising to fill the current vacant positions. Motion carried by unanimous vote.

Castle Rock Park Road Rehabilitation Project: Director reported there is \$15,000.00 allocated in the 2011 budget for Castle Rock Park road repairs and distributed photos of the roads for the Committee's review. The project will be placed out on bids and Committee will review bids and award the project at the next Committee meeting or at their earliest convenience.

Future Funding of Park Facilities/Projects: Director will be making a presentation to County Board at 2012 budget time on how the County may remove the Parks Department from the County property tax levy utilizing sales tax generated by the Department's work activities.

Revenue Report: Motion by Renner/Griffin to approve the revenue report as presented. Motion carried by unanimous vote.

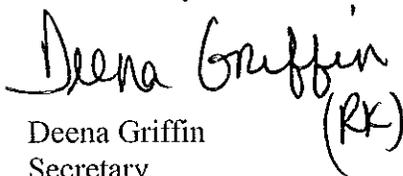
Expense Check Summary Report and Fund Balances for Castle Rock and Petenwell Parks: Reviewed by Committee.

Future Agenda Items: Castle Rock Park Road Rehabilitation Project Bid Opening and Awarding of Project, and Employee Status Report.

Set Next Meeting Date: May 11, 2011, 1:00 p.m., Courthouse Conference Room A231.

Adjourn: Motion by Griffin/Miller to adjourn at 10:50 a.m. Motion carried by unanimous vote.

Submitted by,


Deena Griffin
Secretary

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: MAY 4, 2011
Room A260

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 9:00 A.M. with the following members present; Randy Theisen, Glenn Licitar, Barb Morgan, Terry James, Karl Klingforth and Diane England. Others present were: Greg Rhinehart, County Surveyor; Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary; Alexandria Beckman and Ethan Olson, SAYL (Serving as Youth Leaders) members. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Terry James made a motion to approve the agenda as noticed. Barb Morgan seconded the motion. All in favor. Motion carried.

Public Hearings: Gerald T. & Cynthia Flynn – Conditional Use Permit under Section 5-3.03(A) (22) of the Adams County Comprehensive Zoning Ordinance to allow non-veterinarian Kennels with the capacity to breed, raise or board more than six animals at once on property located in the E ½, SE ¼, Section 3, Township 18 North, Range 6 East, Lot 1 of CSM 2769 at 910 Cottonville Avenue, Town of Preston, Adams County, Wisconsin. Karl Klingforth made a motion to approve the Conditional Use permit for the above stated property. Randy Theisen seconded the motion. Roll Call Vote: Beckman-yes; Olson-yes; 7 – Yes. Motion carried. Terry D. & Betty J. Anderson – Rezoning request of a portion of two parcels (5 acres) from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow the remaining portions to be sold on property located in the NE 1/4, SW ¼ & NW ¼, SW ¼, Section 34, Township 14 North, Range 7 East, at 375 Hwy 23, Town of New Haven, Adams County, Wisconsin. Terry James made a motion to grant the rezoning request and forward that recommendation to the County Board for final approval. Barb Morgan seconded the motion. Roll Call Vote: Beckman-yes; Olson-yes; 7 – Yes. Motion carried. Milk Source Holdings, Inc. – Conditional Use Permit under Section 5-3.03(A)(23) ATCP 51 of the Adams County Comprehensive Zoning Ordinance to allow greater than 1000 animal units in an animal feeding operation on properties (151.7 acres) located in the NE ¼, Section 25, Township 18 North, Range 7 East, Town of Richfield, Adams County, Wisconsin. Barb Morgan made a motion to approve the Conditional Use Permit at the above named location. Diane England seconded the motion. Roll Call Vote: Beckman-yes; Olson-yes; 6 – Yes. 1 – Abstained.(Stuchlak) Motion carried. Dean & Toni Roberts/J-N Land Co., LLP/Elek I. Nagy/Bank of Poynette – Rezoning request of 13.09 acres currently known as Lake Mason Northshore Condominiums from an R3 Mobile Home Park Residential District to an R1 Single Family Residential District of the Adams County Comprehensive Zoning Ordinance to reconfigure the property into a six lot plat on property located in the SE ¼, NE ¼, Section 26, Township 14 North, Range 7 East, on 2nd Blvd Pt, Town of New Haven, Adams County, Wisconsin. Karl Klingforth made a motion to grant the rezoning request and forward that recommendation to the County Board for final action. Barb Morgan seconded the motion. Roll Call Vote: Beckman-yes; Olson-yes; 7 – Yes. Motion carried. Dean & Toni Roberts/J-N Land Co., LLP/Elek I. Nagy/Bank of Poynette – Modification request under Section 4.33 lake access minimum, 4.62 lot access & 4.63 depth to width ratio of the Adams County Land Division Ordinance of 13.09 acres currently known as Lake Mason Northshore Condominiums to reconfigure the property into a six lot plat on property located in the SE ¼, NE ¼, Section 26, Township 14 North, Range 7 East, on 2nd Blvd Pt, Town of New Haven, Adams County, Wisconsin. Randy Theisen made a motion to approve the Modification request as listed for the above named property. Karl Klingforth seconded the motion. Roll Call Vote: Beckman-yes; Olson-yes; 7 – Yes. Motion carried.

Chairman Stuchlak closed the public hearing portion of the meeting and noted that public participation would be taken as needed.

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MONTHLY MEETING:
MAY 4, 2011
PAGE #2

Phil McLaughlin presented the minutes from the April 6, 2011 Planning & Zoning to the Committee for review. Karl Klingforth made a motion to approve the minutes as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

Greg Rhinehart presented the Surveyor's report for the month of April to the Committee for review. Terry James made a motion to approve the Surveyor's report as presented. Randy Theisen seconded the motion. All in favor. Motion carried.

Terry James made a motion to take short recess. Karl Klingforth seconded the motion. All in favor. Motion carried.

RECESS: 10:27 A.M.
RECONVENE: 10:40 A.M.

Jodi Helgeson, Register of Deeds informed the Committee that an additional item was posted to the agenda. After informing the Committee that sales have been up, Ms. Helgeson stated that one of her staff is retiring in June. She stated that her office is totally self funded and is the basis for all other offices to get information from. In order to keep the level of service she is requesting the Committee to sign the employee recruitment form to fill the position. Discussion was held regarding the Planning & Zoning vacant Building Inspector position not being approved for recruitment. Diane England made a motion to sign the recruitment form in order that the position could be filled. Karl Klingforth seconded the motion. Roll Call Vote: Beckman-Yes; Olson-Yes; 4 – No.(Theisen, Licitar, Morgan, Stuchlak) 3 – Yes. Motion failed by roll call vote. Ms. Helgeson requested to know why some members voted no. Randy Theisen stated that he would like to know more of what the Register of Deeds office does. After explaining the workings of her office, Randy Theisen made a motion to reconsider the roll call vote on the same motion. Glenn Licitar seconded the motion. Roll Call Vote: Beckman-Yes; Olson-Yes; 6 – Yes. 1 – No.(Stuchlak) Karl Klingforth asked if they needed to make a decision today. Ms. Helgeson informed the Committee that she would like to have the current staff train a new employee before she takes medical leave in July. Terry James made a motion to re-agendize the subject until June. Motion died for lack of a second. Karl Klingforth made a motion to sign the recruitment form to fill the position. Diane England seconded the motion. Roll Call Vote: Beckman-Yes; Olson-Yes; Roll Call Vote: 4 – Yes. 3 – No.(James, Stuchlak, Morgan) Motion carried. Barb Morgan made a motion to approve the Register of Deeds and the Land Information reports. Glenn Licitar seconded the motion. All in favor. Motion carried.

Discussion was held regarding the Preliminary Plat for The North Shore (currently known as Lake Mason North Shore Condo) located in the SE ¼, NE ¼, & NE ¼, NE ¼, Section 26, Township 14 North, Range 7 East, Town of New Haven, Adams County, Wisconsin. Barb Morgan made a motion to approve the Preliminary Plat as submitted. Terry James seconded the motion. All in favor. Motion carried.

Motion by Terry James to deviate to item #13 on the agenda. Karl Klingforth seconded the motion. All in favor. Motion carried. Discussion was held pertaining to a Resolution requesting additional funding to increase the second inspector position from half time to full time. Terry James made a motion to re-agendize the subject for July as he wants to wait and see what the Ad Hoc Committee will come up with. Randy Theisen seconded the motion. All in favor. Motion carried.

PLANNING & ZONING COMMITTEE
MONTHLY MEETING:
MAY 4, 2011
PAGE #3

Corporation Counsel joined the meeting at 11:30 A.M. Sue Theisen was asked to join the meeting.

Mr. McLaughlin addressed the Committee regarding procedures for combining parcels for zoning purposes.

He stated that the Department of Administration governs platting and such. To combine parcels, it must be done by deed or Certified Survey Map. The current form used by the Real Property Lister's office has been approved by Ms. Theisen's Committee, but has not been approved by the Department of Revenue or the County Board as a legal means of combining parcels. It was the Committee's consensus to re-agendize the subject to the June meeting.

Terry James made a motion to break for lunch and return to address item #16 on the agenda. Diane England seconded the motion. All in favor. Motion carried.

RECESS: 12:15 P.M.
RECONVENE: 1:04 P.M.

Chairman Stuchlak noted that Randy Theisen was excused for the rest of the meeting.

Item #16-Discussion was held with a few changes to the amended Adams County Shoreland Protection Ordinance, such as the name of the Ordinance and adding an R1 Conservation District. Barb Morgan made a motion to approve the amended Draft of the Adams County Shoreland Protection Ordinance with changes and schedule for Public Hearing. Diane England seconded the motion. Roll Call Vote: Beckman-Yes; Olson-Yes; 4 – Yes. 2 – No.(James and Licitar) Motion carried. It was the Committee's consensus to schedule a Committee Meeting at 5:00 P.M. on May 24, 2011 before County Board to review and discuss possible revisions to the amended Adams County Shoreland Protection Ordinance. It was also stated that a Public Hearing to hear the proposed amendments be scheduled at the Community Center for an evening meeting.

Planning & Zoning updates. Phil McLaughlin informed the Committee that he intended to have the Planning & Zoning Department vehicles cleaned.

Discussion was held regarding Commercial Administrative, zoning and building permit fees. Terry James made a motion to put a cap on the fee at \$20,000 with a 50% refund of the total fee charged upon occupancy. Barb Morgan seconded the motion. Roll Call Vote: 6 – Yes. Motion carried.

Tyler Grosshuesch provided a power point presentation of the current Shoreland Protection maps adopted in 1970 with an overlay of the Department of Natural Resources(DNR) wetland maps. Discussion was held.

Chairman Joe Stuchlak excused himself from the meeting at 3:00 P.M. and asked Vice-Chair Licitar to take over the meeting.

Phil McLaughlin indicated the Land Records should have funding to purchase Wetland Data Maps from the DNR. Mr. Grosshuesch will pursue that purchase. It was the consensus of the Committee to readdress this subject at the June meeting.

PLANNING & ZONING COMMITTEE
MONTHLY MEETING:
MAY 4, 2011
PAGE #4

Phil McLaughlin presented the Financial Report for the month of March and the Comp Time Report to the Committee for review. Terry James made a motion to approve the Financial and Comp Time Reports as presented. Diane England seconded the motion. All in favor. Motion carried.

Karl Klingforth informed the Committee that he had very few responses when checking with other Counties regarding a survey/questionnaire for Planning & Zoning customers. Discussion was held.

Correspondence: None.

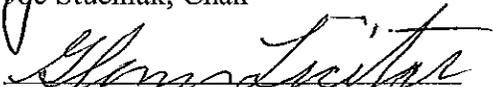
Joe Stuchlak returned to the meeting at 3:15 P.M.

Terry James made a motion to adjourn. Glenn Licitar seconded the motion. All in favor. Motion carried.

Adjourned: 3:19 P.M.



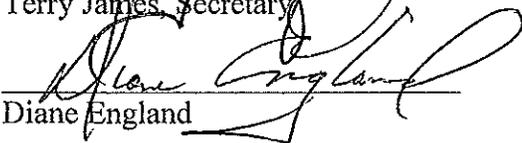
Joe Stuchlak, Chair



Glenn Licitar, Vice-Chair



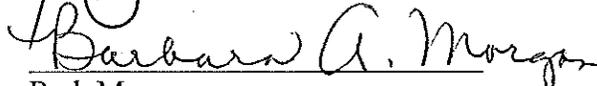
Terry James, Secretary



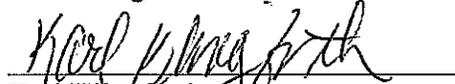
Diane England



Randy Weisen



Barb Morgan



Karl Klingforth



Cathy Allen, Recording Secretary

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: MAY 9, 2011
Room A260

Vice Chair Glenn Licitar called the Adams County Planning & Zoning Committee meeting to order at 10:30 A.M. with the following members present; Barb Morgan, Terry James and Diane England. Excused were: Randy Theisen, Joe Stuchlak and Karl Klingforth. Others present were: Phil McLaughlin, Zoning Administrator Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call.

Discussion was held regarding the need to fill a vacant position in the Department. Diane England made a motion to fill the vacant secretary/bookkeeper position in the Planning & Zoning Department. Terry James seconded the motion. All in favor. Motion carried.

Barb Morgan made a motion to adjourn. Terry James seconded the motion. All in favor. Motion carried.

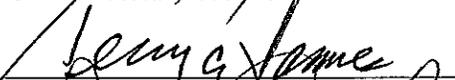
Adjourned: 10:40 A.M.



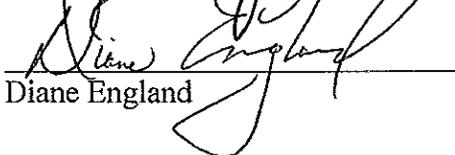
Joe Stuchlak, Chair



Glenn Licitar, Vice Chair



Terry James, Secretary



Diane England



Randy Theisen



Barb Morgan



Karl Klingforth



Cathy Allen, Recording Secretary

Property Committee Minutes

Monday, February 14, 2011

8:30 A.M., Room A160

Meeting was called to order at 8:30 a.m. by Chairman Renner.

The meeting was properly announced.

Present were Renner, Allen, Griffin, Kotlowski and Miller. Also present were Cindy Phillippi (recording secretary), Tracy Hamman, Tyler Grosshuesch and Mary Ann Bays.

Motioned by Kotlowski/Allen to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Kotlowski/Allen to approve January 31st minutes. Motion carried by unanimous voice vote.

Grosshuesch is working on mapping the nitrate levels in the county. He said the current maps are not accurate. He handed out a map identifying county owned land. He reported this is not definitive, things aren't deeded consistently by owner's name, some are listed under Adams County, Adams Airport, Adams County Courthouse, Adams Highway. * Right-of-way parcels are excluded in this map. Highway has right-of-way listing per Register of Deeds. Allen wanted to know if we can see this information on line? Jodi said yes and there is also a folder in Register of Deeds office.

Jodi talked of getting rid of microfisch.

Motioned by Griffin/Allen to recess at 8:45 a.m. to view property on Cedar Street. Motion carried by unanimous voice vote.

Committee viewed county owned property at 148 Cedar, City of Adams.

Motioned by Kotlowski/Griffin to reconvene at 9:10 a.m. All present. Motion carried by unanimous voice vote.

Bays said taxes to date are \$9,943.09, there are 2 lots 104'x125'. Property is assessed at \$74,600 (\$67,200 improvements (\$7,400 land).)

Motioned by Griffin/Allen to advertise for 3 weeks with a minimum bid of \$7,500.

Maintenance update: Feb 22nd at 10:00 a.m. Ayres will be present at Health & Human Service Building to walk through, check heating/cooling HVAC and review plans. Chuck Price, Tracy Hamman and Jack Allen will attend the meeting. Early April building specifications should be completed. Ayres is waiting for better weather to cut the roof open. Ayres research specialist will check out a grant for focus on energy i.e. funding the lighting. (T12- is larger in size and less energy efficient and the T8- is more energy efficient).

Renner mentioned there is an extension on energy efficient funding. We should ask Paul Gordon for more information on this. APEX decided they'll divide duct work into multiple zones.

Practical Cents is paying for roof repairs, but is waiting for the weather to break to begin work.

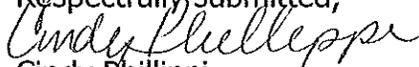
The drain in laundry room (Law Enforcement) is complete, tile flooring over top of cement, still needs to be installed. The prints were not accurate. There were several 2" electrical conduits under the cement. The drains had to be reconfigured, because of the electrical conduits. This was not on the blue prints. Taking down two trees in law parking lot is complete. The sheriff's department asked if the parking lot could be reconfigured to obtain more parking spaces, this can be reviewed in the spring, when we do patching.

Next meeting date will be March 14, 2011, at 8:30 a.m.

Future agenda items: Bid opening at 8:30 a.m. on tax deeded property; update on meeting held w/Ayres and Health & Human Services on February 22, 2011; Update on County mapping of County owned property; Update on nitrate levels in Adams County; Discuss and/act on Ayres & Associates billing; Update on renovation project; Update on maintenance items.

Motioned by Kotlowski/Griffin to adjourn at 8:55 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

Property Committee Minutes

April 11, 2011, 9:00 A.M.

The meeting was called to order by Chairman Renner at 8:33 a.m. The meeting was properly announced. Present were Renner, Allen, Kotlowski and Miller. Excused, Griffin. Also present were Cindy Phillippi and Tracy Hamman.

Motioned by Kotlowski/Miller to approve the agenda. Motion carried by unanimous voice vote. Motioned by Allen/Kotlowski to approve minutes of March 14 and April 1st. Motion carried by unanimous voice vote.

The committee took up item #8 on the agenda, discuss and/or act on options related to public awareness i.e., signs/office locations. The committee determined that the county buildings are adequately signed. In conclusion of the discussion, it was the consensus that employees/officials are here to serve the public. If citizens enter any county buildings needing assistance/directions, it should be courteously provided.

Item #7 on the agenda was discussed, update from Jim Grabarski on waterline project at fair grounds. Jim Grabarski present at 8:45 a.m. to report on fair grounds waterline. While working on the water line two abandoned septic systems were found. They already have taken care of one and the other is being worked on now. Jim reported they fill them in/knock them down and cover them. The \$29,460 allocated for the water line repairs will not cover all of the additional costs.

They have bored from the fence underground to exhibit building and already tapped into exhibit building. The meter will be inside the exhibit building. The new lines being run are not below frost line so the lines will need to be blown out in the fall. There installing a trap door in the exhibit building where the lines can be blown.

Jack Allen would like to see the waterlines mapped out so there is a clear picture of where things are located.

Jim Grabarski will talk with Tyler Grossheusch, in GIS (geographic information system). Jim informed the committee that tracer wire was placed in the waterlines and that there are breaks in certain sections. Jim indicated that all electric lines were mapped by Dennis Shad and that mapping the waterlines will be good for new people volunteering. There are (2) two gates that are 16" feet wide that were donated. The fair board would like to install them at the curve located by the old farmers building, to prevent drag racing on the new blacktop. The committee did not see any problems with this. Jim Grabarski informed the committee that Strongs Prairie gave the fairboard \$10,000 from room tax, but stipulated it is to be used towards good entertainment.

Item # 8 discuss and/or act on fence on Hutchinson property and use of. The committee decided the fence should remain on the Hutchinson property until it is sold. Once it is sold Jim can be contacted to remove the fence. Jim stated that they have volunteers and the equipment to remove the fence from the property and install it at the fairgrounds. They plan to replace fencing along the east property line and the hospital.

Item # 10, update from Mary Ann Bays on Hutchinson property. Jani Zander, treasurer's deputy was present and indicated the property will be advertised with the next regularly scheduled tax deed foreclosure sale if the committee agreed.

Motioned by Allen/Kotlowski to advertise the Hutchinson property with the next regularly scheduled tax deed foreclosure sale after the July court date. Motion carried by unanimous voice vote.

Jani informed the committee that there is a \$250.00 fee for letter of clearance from the DNR. I would be nice to have this to sell the property Jani stated that Mary Ann, treasurer has money in her budget to pay for this.

Motioned by Kotlowski/Miller to proceed with obtaining a letter of clearance from the DNR, contingent upon approval of the finance committee. Motion carried by unanimous voice vote.

Item #11 update on renovation project. After inspection at the community center it appears there needs to be some power vents installed. There is a positive pressure being created in the roof, heat is being trapped, there is no evidence of mold. The soffit is currently on backwards and the cement board is separating. Completely perforated soffit should be installed and the cement board fixed/replaced. Roof Consultants LLC will be providing a written report and submitting it to Ayres. The cost is unknown at this time.

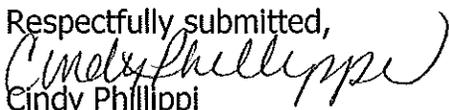
Discussion related to ductwork cleaning took place during the walk through at Health and Human Service it is estimated to cost \$5,000-\$7,000 to clean it, this could be added as an alternate.

Item #12 update on maintenance items. The equipment has been purchased for the air conditioning in the courtroom. Installation will be handled by Hardwood Heating and Air Conditioning. There are potholes in the parking lot at Health & Human Services, and standing water on the west side of the lot the renovation project does not include sight work. Potholes will be fixed however there is nothing that can be done about the standing water. We are looking at removing the stumps where the trees were in the sheriff's department's parking lot and will pave in those areas. This should provide more parking.

Item #13 discuss fund 420 budgeted amount. The committee questioned the total fees of \$54,100.00 invoice number 08 1592.00, what number draw where they approving and what this dollar amount represented. In researching the \$54,100.00 fee, history provided that resolution 66-2009 allowed for the use \$45,800 of the money from the sale of the Highway building to retain Ayres to complete a space needs study, resolution 42-2010 allowed a general fund transfer of \$8,200 to retain Ayres for professional services for roof repairs of the community center and health and human services and health and human services building modifications. The \$45,800 and the 8,200 were not transferred, but moneys disbursed were from 100 22 51690 316. A budget revision will be completed to transfer the \$8,200. The \$8,200 was included in the total fees in the invoice although it is not part of the figure submitted related to the roof repairs of the community center/health and human service building or the building modifications. The total dollars allocated to the project are in fund 420 in the amount of \$735,371 resolution.

Next meeting date will be April 20, 2011, at 1:00 p.m. Future agenda items: Discuss and/or act final plans, Discuss and/or act on painting court reporters office, update on fund 420 budgeted amount.

Motioned by Allen/Miller to adjourn at 9:48 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi
Recording Secretary

Property Committee Minutes

May 16, 2011, 9:00 a.m. A160

The meeting was called to order by Chairman Renner at 9:00 a.m. Present were Renner, Allen, Kotlowski and Miller. Absent, Griffin. Also present were Cindy Phillippi, Tracy Hamman, Chuck Price-H&HS, Sam Taylor-National Construction, Ellis Nicholas-All American Lumber.

The meeting was properly announced. Motioned by Kotlowski/Miller to approve the agenda. Motion carried by unanimous voice vote.

Opened sealed bids at 9:01 a.m. as follows:

All American Lumber	752,818
National Construction	676,660
Ellis Stone	717,100
Miron Construction	720,678
Altman Constuction	676,800
Cliff Reigel Construction	651,270

Motioned by Kotlowski/Miller to forward bids to Ayres & Associates. Motion carried by unanimous voice vote.

Motioned by Allen/Miller to approve minutes of April 20, 2011. Motion carried by unanimous voice vote.

Motioned by Allen/Kotlowski to approve invoice #140150 for \$17,442.00 Ayres draw. Motion carried by unanimous voice vote.

Tania Bonnett and Janis Cada present at 9:56 a.m. Bonnett and Cada feel there needs to be more security in DA offices. Discussion took place regarding the conference room. Bonnett and Cada suggested extending the DA's office into the conference room add/removal of wall and inserting a door between the two. The committee requested Tracy look into options for security and potential costs and inform the committee of his findings.

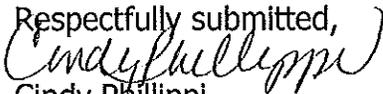
Dave Renner excused at 10:10 a.m. Jerry Kotlowski, acting chair, took over.

Tracy informed the committee that they would be installing an air conditioning unit in the courtroom; and where the two trees were cut door in north parking lot they would be removing the two stumps and looking at paving the area. This would add additional parking space for the sheriff's department.

Next meeting date will be Tuesday, May 24, 2011 at 5:30 p.m.

Future agenda items: Jail tour inspection; review use of old property room; Discussion on safety issues in DA's office and conference room remodeling.

Motioned by Allen/Miller to adjourn at 10:20 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi
Recording Secretary

Property Committee Minutes

May 24, 2011

The meeting was called to order by Chairman Renner at 5:30 p.m. Present were Renner, Allen, Kotlowski and Miller. Excused, Griffin. Also present were Cindy Phillippi, Tracy Hamman and Chuck Price.

The meeting was properly announced.

Motioned by Allen/Kotlowski to approve the agenda. Motion carried by unanimous voice vote.

Discuss and/or act on Health & Human Services and Community center project. The committee reviewed correspondences and notations received from Ayres Associates and Jack Albert.

Motioned by Allen/Kotlowski to go with option # 1 but to wait a few weeks to award any bids. Motion carried by unanimous voice vote. **Option 1:** Wait a few weeks to verify the extent of damage to the HHS Building, at which time a better informed decision as to the cost (and available funding from insurance payout) will be known. If the cost is >15% or so, it may benefit the County to update the project to include the repair/remodel work in the base bid. The County would then reject all bids and rebid the project with the new work included. If the cost is 15% or less, roll the repair/remodel work into the existing project via Change Order; the downside to this is that the winning bidder will be naming a price for work that they are almost certain to be awarded. This runs the risk of the County having to pay more for the additional work than if it was competitively bid. **REMEMBER: There should be no negotiation about the additional work with any contractors prior to obtaining an executed contract or pursuing new bids for a revamped project.**

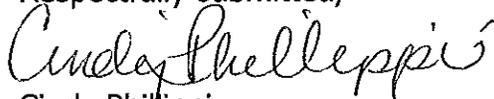
Discuss and/or act on hiring an engineer to access the damage at the Health & Human Services building. The committee requested Tracy Hamman to contact Ayres to obtain a cost estimate from them for a site inspection as it is related to the vehicle damage to the Health & Human Services building.

Discuss and/or act on Health & Human Services and Community center project. Tracy explained the asbestos report as being negative.

Next meeting date is Friday, May 27, 2011 at 8:00 a.m., Room A160.

Motioned by Allen/Kotlowski to adjourn at 6:45 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

Property Committee Minutes

May 27, 2011

The meeting was called to order by Chairman Renner at 8:01 a.m. Present were Renner, Allen, Kotlowski and Miller. Absent, Griffin. Also present were Cindy Phillippi and Tracy Hamman.

The meeting was properly announced.

Motioned by Kotlowski/Allen to approve the agenda. Motion carried by unanimous voice vote.

Discussion on Health & Human Services and Community Center projects: Tracy reported that there was no asbestos found. The invoice breakdown is as follows: Total cost of \$500.00 for asbestos inspection, 22 samples @ \$15.00 each = \$330.00 for total cost of \$830.00.

Motioned by Miller/Kotlowski to pay asbestos invoice of \$830.00. Motion carried by unanimous voice vote.

Motioned by Allen/Miller to have Jim Premo draw up an estimate of repairs for the insurance company in regards to Health & Human Services building damage. Motion carried by unanimous voice vote.

Motioned by Allen/Kotlowski to have Tracy Hamman or Cindy Phillippi sign a contract in behalf of the committee to hire an Architectural Engineer, from Ayres and Associates, to do a sight inspection as it is related to the vehicle damage and check structure soundness. Motion carried by unanimous voice vote.

The repairs to the Health & Human Services building will be paid out of a new expense account, but the same fund as the building project. A new insurance recovery account will be set up as well in the same account. Discussion took place regarding the deductible costs and who would be responsible for this.

Next meeting date is Monday, June 6, 2011 at 8:30 a.m.

Motioned by Allen/Kotlowski to adjourn at 8:30 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes are not yet approved.

Property Committee Minutes

June 06, 2011 8:30 a.m. A160

The meeting was called to order by Chairman Renner at 8:30 a.m. Present were Renner, Allen, and Kotlowski. Excused, Griffin and Miller. Also present were Cindy Phillippi, Tracy Hamman and Chuck Price.

The meeting was properly announced.

Motioned by Kotlowski/Allen to approve the agenda. Motion carried by unanimous voice vote.

Discussion on Health & Human Services and Community Center. The structural analysis was handed out, there were no problems with integrity of the structure. There was no estimate from Jim Premo for insurance damage at this time. Chuck Price will pay deductible for insurance damage.

Discussion on Health & Human Services and Community Center project and potentially award bids. Motioned by Allen/Kotlowski to award the bid to with Altman Construction. Motion carried by unanimous voice vote.

Next meeting date was set for June 14, 2011 at 9:00 a.m. but the time will be changed to 2:00 p.m.

Motioned by Allen/Kotlowski to adjourn at 8:48 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes are not yet approved.

Public Safety & Judiciary Committee
 Wednesday, May 11, 2011
 9:00 a.m. – Conference Room A260

MINUTES

1. Call the Meeting to Order. Meeting called to order at 9:00 am
2. Was the meeting properly announced? Yes
3. Roll Call: All present. Others present were Deb Barnes, Sheriff Wollin, Captain Beckman, Cheryl Thompson,
4. Approve the Agenda. Motion to approve the agenda. Sebastiani/James. MC/UN.
5. Approve minutes of prior meeting. Motion to approve the minutes. Ward/Keckeisen. MC/UN.
6. Public participation (*If requested by the Committee Chair*). None.
7. Correspondence. None.

8. Family Court Commissioner – Dennis McFarlin – Not present
 Review Check Summary.

9. Child Support – Deb Barnes
 Review Performance Measures for April 2011. Lock & Load Prisoner Transport. In ND a person was picked up; let him go on a \$200 bond. They picked him up in April in Montana. Child Support received a reimbursement of 66%, didn't have Sheriff's Department participate with costs.
 Review Check Summary.
 Discuss Office Activities. They are ahead of the game with the unproductive caseload count. The goal is to bring the unproductive caseload down to 204 by September 30, 2011 which is the end of the Federal Fiscal Year. The WCSEA Board is meeting in Stevens point at Noon today where they will discuss Governor Walker's budget and its' impact on funding, etc.

10. Clerk of Circuit Court – Dee Helmrick – Unable to attend, memo to the committee submitted.
 Summary report of expense vouchers submitted for payment.
 Approve conference/training: (District Meeting in Sauk Co.)
 Discuss general operations of the department.
 - a. Community service coordinator's monthly report.
 - b. Status of office staff.

11. Register in Probate – Terry Reynolds Warner – Not present.
 Monthly Expenditures Report.

12. District Attorney – Janis Cada – Not present.
 Monthly Expenditures Report.
 Discuss general operations of the department.

13. Emergency Management – Jane Gervais
 Monthly Expenditures Report.
 Discuss general operations of the department. Regarding the tornado on April 10th, there was an after action meeting which was positive overall. Some suggestions were made for improvement. Numerous requests for assistance continue. Insurance will only cover a portion of the costs for some landowners, but unfortunately they are not eligible if insured. Only two reports of residents without insurance. Jane is working with Sue Koehn from MSA on an existing Rehab Grant, which they will possibly be turning it into an emergency assistance grant for those two homeowners. Received several more calls this past week from volunteers wanting to help landowners clear debris—provided volunteers with contact information of landowners still needing assistance. Due to liability

reasons, am not making recommendations to landowners. A secondary property owner sent a concern to Senator Kohl that the Town of Preston was not being cleared fast enough. Jane checked into this and assured the individual they are working as fast as they can. A chipper will be arriving this week or next week and will clear the debris fairly quickly. According to Harvey Wagner, Grand Marsh Bank President, there is approximately \$2,000 of donated money in the tornado relief fund. Supervisor Keckeisen asked about wristband program problems where landowners couldn't get back to their property. Sheriff Wollin also stated that outside LE doesn't know everyone therefore, feels bands are necessary. Supervisor Keckeisen asked why the wristbands weren't set up closer. This was discussed at several briefing meetings. The DNR and Jane suggested that it be closer. Sheriff Wollin said they learned from this experience and all agreed the wrist band issuance should be closer to the secured area. There was discussion regarding payment and billing of a contractor and getting the runaround. Supervisor Keckeisen wanted to know who goes to the scene, who are the organizers and who came in and shut the Electric Co. down on Tuesday at 10:00 am for a day and a half? Jane was not aware of the electric company being shut down or who authorized it. Supervisor Ward had spoke with John West that were some safety hazards due to the generators, etc. and this was the reason the Electric Co. was shut down for a while. Jane mentioned that Dan Hanson from Planning & Zoning had to inspect some wiring and the landowner had to call the electric company before the power was turned back on. Sheriff Wollin mentioned that there was a disconnect with the Fire Department as they did not stay in the Incident Command Center. Supervisor Ward complimented the Sheriff's Department for residence checking on vulnerable citizens.

14. Sheriff's Department - Sheriff Wollin

Introduce new Patrol Hire Thomas Murphy. Tom could not be present due to a training conflict.

Animal shelter/animal control officer report (reports in packet).

Department operations. Supervisor Keckeisen asked who holds the Lien on the Animal Shelter and who is responsible for it. There was discussion on this. Sheriff Wollin told the committee there was a Jail Officer's husband killed and they attended a funeral. Also, a Dispatcher's husband recently passed away. Sheriff Wollin also told the committee they hired a part-time Dispatcher and she is working out well. She has gone to school for corrections so she may also be able to help in the jail.

Approve conference/training if any. Deputy Ballew, SRO training in Appleton. Discussed and approved.

Update/discussion/action on researching cost for 3 Patrol Sergeants working within current budget. This was discussed. Sheriff Wollin would now like four patrol sergeants. Captain Beckman distributed structure from other departments. The sergeants and lieutenants have different responsibilities. They provide 24/7 supervision, promotional opportunity. In the long run it will save the county money and prevent fewer turnovers within the department. Also discussed was the wage for Investigators is close to the Lieutenants pay when you add in the on-call pay. Discussion continued on who is in charge of whom (investigators/sergeants/deputies). The lieutenants would have supervision over an investigator even at a scene. The investigators and lieutenants have significantly different roles in the department. This discussion continued. Supervisor Miller said this item should be tabled until the Chief Deputy position is resolved.

Workmen's comp and WI State Statutes. Tabled until June meeting.

Update on reimbursement of overtime fees and payment from DOA for Mutual Aid. We have not received any of these monies yet. When it does arrive, it will go into a Sheriff's Department Revenue Fund.

Captain Beckman

Review monthly expenditure report and check summary. Reviewed.

Video Conferencing ROI Report. This has accumulated to almost \$60,000 in 19 months. It's going very well. Sometimes the Public Defender doesn't want to use it as they want to have their client right in court. The system is used a lot for Chapters and off-site facilities.

Discuss Command Structure. Discussed.

Annual committee jail tour and lunch. Postponed/canceled.

Discuss letter from Dept. of Veteran Affairs regarding medical care of inmates. This is a letter which went out to all Jail Administration. If a Vet is incarcerated, the VA cuts off treatment and support. This is disturbing due to the loss of ongoing therapy such as group and individual counseling. Supervisor Ward said we should be contacting Dave Guerin for support and assistance to find out who to contact at the State level.

Break for a short time at 10:30 am.

Meeting back to order at 10:40 am.

15. Medical Examiner, Angela Hinze – Deputy Coroner, Marilyn Rogers

Monthly Expenditures Report. Marilyn distributed the department information to the committee. Discussion. Department operations. The donor program was discussed and they will be doing a series on this program in the local paper because there is a lack of public knowledge on this. The Revenue should be over what was estimated. She will also be able to report monthly from now on. The ME now has a public information table outside their office.

Motion to go into closed session at 10:55 am. Sebastiani/Ward. MC/UN

16. The Committee will convene in closed session per Wis. Stats. §19.85(1) (c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discuss and/or act on 1) medical examiner handling of Fleckinger death investigation and 2) administrative leave of a Jail Sergeant.
17. The Committee will reconvene in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. Motion by James/Miller, MC/UN to go into open session at 12:52.
18. Approval of all vouchers and monthly expense reports. Motion by James/Ward, MC/UN.
19. Set next meeting date. June 8, 2011 at 9:00 am in Conference Room A260.
20. Action items for next meeting. None.
21. Adjourn. Motions by Ward/Miller, MC/UN to adjourn at 12:55.

Submitted by Sandra M. Green, Fiscal and Support Services Manager, Sheriff's Department. *These minutes are not yet approved by Public Safety & Judiciary Committee.*

Cc: Sebastiani / James / Keckeisen / Miller / Ward / Wollin / Beckman / McFarlin / Cada / Gervais / Helmrick / Warner / Barnes / County Clerk Dept / McGhee / Green / Hinze / Rogers

REDISTRICTING COMMITTEE MINUTES

April 28/29th 2011

Chairperson Ward called the meeting to order at 9:08 a.m.

The meeting was the meeting properly noticed.

Present, Allen, Ward, McFarlin, Linda Renner, Tyler Grosshuesch. Excused Phillippi.

Motioned by Allen/Renner to approve the February 22, April 20 and April 25th meeting minutes. Motion carried by unanimous voice vote.

The committee discussed supervisor districts, prison/population, maps and boundaries.

Phillippi present.

Motioned Renner/McFarlin to approve agenda. Motion to approve carried by roll call vote.

The public hearing will be held on May 17th at 5:00 p.m. in the Adams County Board Room.

Motioned by Allen/Phillippi to recess at 10:37 a.m. Motion carried by unanimous voice vote. Reconvened at 10:45 p.m. All present.

Motioned by Renner/Allen to recess at 12:30 p.m. Motion carried by unanimous voice vote. Reconvened at 1:30 p.m. Present, Allen, Ward, McFarlin, Linda Renner, Tyler Grosshuesch.

Excused Phillippi.

Phillippi present at 1:45 p.m.

Motioned by Renner/Allen to recess until 4:30 p.m. until 10:00 a.m. April 29th. Motion carried by unanimous voice vote.

Reconvened at 10:10 a.m. All present.

Motioned by Allen/McFarlin to list the plans in order being Plan 1 as our number one plan, Plan 3 as our second plan, and Plan 2 as our third plan, still leaving Phillippi and Grosshuesch to continue to work on alternative possibilities keeping Jackson whole and other options. Motion carried.

The committee agreed that one plan should be sent to each point person at the local level, giving them opportunity to review the plan and comment prior to it being proposed to the county board.

Set meeting date for May 9th at 4:00 p.m.

Added agenda items as: Discuss and/or act on draft tentative resolution for county board.

Discuss and/or act on comments questions as they relate to towns supervisory districts.

Motioned by Allen/Renner to adjourn at 12:00 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

REDISTRICTING COMMITTEE MINUTES

May 17, 2011

Chairperson Ward called the meeting to order at 5:00 p.m.

The meeting was properly noticed.

Present, Jack Allen, Bev Ward, Dennis McFarlin, Linda Renner, Tyler Grosshuesch, and Cindy Phillippi.

Motioned by Phillippi/Allen to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Allen/Renner to approve minutes from April 28 & 29 and May 5 & 6, 2011. Motion carried by unanimous voice vote.

Chairperson Ward opened the public hearing at 5:03 p.m.

Present were Julie Roseberry, Toby Roseberry, Fran Dehmlow, Joyce Kirslenlohr, and Joyce Jefferson. Jefferson was okay with the proposed map. Kirslenlohr questioned the size and population of Preston District #15 as well as the south portion of the map. Dehmlow questioned the division of a subdivision in the Town of Quincy and why they were split in 3 supervisory districts. It was explained that the committee set the goal of 1043 for population with the least amount of deviation possible and that there was an increase in population in Wisconsin Dells. The prison population size was over 1200 and was split by the state which created some issues with surrounding territories. There were questions related to voting and maintenance of the SVRS system by Fran Dehmlow and Joyce Jefferson. It was explained that a training or coordination of efforts to make this as easy as possible was being discussed and would continue being worked on through midsummer or late fall.

Chairperson Ward closed the public hearing closed at 5:36 p.m.

Motioned by Allen/Phillippi to adjourn at 5:36 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved.

ADAMS COUNTY LANDFILL ADVISORY COMMITTEE

**MONDAY, MAY 16, 2011, 7:00 P.M.
STRONGS PRAIRIE TOWN HALL**

Members Present: Dennis Erickson, St. Pr. Town Chair
Myrna Diemert, Solid Waste Director
Nancy Wical, Town Supervisor/Citizen Member
Larry Gasienica, Preston Town Representative

Others Present: Larry Babcock, SW Committee Chair
Florence Johnson, SW Committee Member
Patrick Gatterman, SW Committee Member
Alexandria Beckman, SAYL

CALL TO ORDER, ROLL CALL & APPROVAL OF AGENDA: The meeting of the Solid Waste Advisory Committee was called to order by Chairperson, Dennis Erickson at 7:00 P.M.. All Committee members present.

There were no additions or changes to the agenda. *Motion by Wical, second by Gasienica, to approve the agenda as presented. All in favor. Motion carried.*

MINUTES: Ms. Diemert presented the minutes of the December 21, 2009 Advisory Committee Meeting. *Motion by Wical, second by Gasienica, to approve the minutes of the December 6, 2010 Advisory Committee Meeting as presented. All in favor. Motion carried.*

UPDATE ON OPERATIONS/SITE REPORT: Ms. Diemert then reported on the following items:

SITE REPORT FOR DECEMBER 2010 TO MAY 2011

RECYCLING: Recycling markets have continued to improve over the past several months. Governor Walker's proposed budget cuts to the recycling program would affect our program and could eliminate all grant monies. This is currently being negotiated by AROW/SWANA and WCSWMA and the DNR. We are also investigating options to reduce our labor costs in the recycling building by working with a contractor to provide the processing services.

Scrap metals, tires, appliances, fluorescent bulbs, glass aggregate, batteries, and waste oil/antifreeze are being shipped regularly. Recycling volumes are still exceeding required amounts and the reject materials are still very low.

REVENUES & TIPPAGE: 2011 Garbage tippage through April is 2.665% higher than last year at this time.

The Town of Jackson and Village of Friendship contracted curbside pickup is going very well. The City of Adams contract was given to Clark Disposal. The Dell Prairie contract was also given to Clark Disposal.

For the first four months in 2011 we delivered 235 large roll-off containers. In 2010 there were 205, and in 2009, there were 212 large roll-off containers leased out to residential & business customers. This is a sign of the housing construction picking up as well as extra container rentals from the April 10th tornado. Revenues seen from container rental fees in 2011 was \$34,700 (in 2010 revenues were \$37,750.00 in 2009 revenues were \$25,625.00 and \$29,685.00 in 2008). This figure does not count the trash & garbage in these containers **that was previously being taken out of county.**

OUT-OF-COUNTY GARBAGE FOR JANUARY THROUGH APRIL 2011:

Juneau County garbage brought in was 265.14 tons (\$15,908 in tipping fees)
Marquette County garbage was 15.02 tons (\$901.20 in tipping fees)
Other County garbage was 36.47 tons (\$2,188.20)
Sauk County garbage was .33 tons (\$19.80)
Waushara County was 4.51 tons (\$270.60)

TOTAL OUT OF COUNTY TONS = 321.47 TONS = \$19,287.80

INSPECTIONS: All landfill related inspections passed without violations or citations issued. Groundwater monitoring again showed road salts in some wells, some of which are not down-gradient to the landfill and could be normal groundwater fluctuations and/or road run-off. There was no methane gas detected in the monitor wells, and no VOC's (volatile organic compounds) were detected.

LANDFILL IMPROVEMENTS: No major improvements were made to landfill buildings or grounds.

LANDFILL CONSTRUCTION UPDATE: We are currently in landfill construction and have put down the first compacted layer of clay. Last fall we had placed 12" of glass aggregate over the sand to firm up the soil to aid in the compaction of the clay and it is working very well. We had also mined clay over the winter using the digger and a Terex haul truck which save us several weeks of time this spring. We did have a slow start to the placement of clay because of the late snow and heavy rains. A bid was done for the geomembrane liner that will be placed over the clay and a contractor was selected. We need to finish construction, have the area tested, and submit to the DNR for approval. The DNR has 90 days to approve the construction. We then have until December to place 4' of garbage over the composite liner.

OTHER SPECIAL EVENTS: We are holding our annual half price tire & appliance roundup on Saturday, June 11th.

OTHER: We have changed our summer hours to 8:00 AM to 12:00 noon due to customer complaints

and suggestions.

CONSIDERATIONS TO STRONGS PRAIRIE: Since the first of the year, the citizens of Strongs Prairie have received the following at no charge:

2011-first 4 months:

340.38 tons of garbage, worth \$20,422.65

39.43 tons of brush, worth \$1,774.35

.74 tons of yard waste, worth \$34.04

2011 First 4 months Total is \$22,231.04 (increase is probably from tornado)

TOTALS FOR COMPARISONS OF PREVIOUS YEARS:

2010-First 4 Months:

135 tons of garbage, worth \$8,100.00

3.3 tons of brush, worth \$148.50

5.05 tons of yard waste, worth \$202.00

2010 First 4 months Total is \$10,250.50

2009-First 4 Months:

111.04 tons of garbage, worth \$5,452.06

(the County also paid the Town's share of Recycling Surcharge fees to the DNR in the amount of \$460.81)

3.43 tons of brush, worth \$137.20

3.66 tons of yard waste, worth \$128.10)

2009 First 4 months Total is \$5,717.36

As requested, a report is furnished showing the itemized list of Strongs Prairie Customers along with weights brought in and surcharges charged to the Town.

Discussion to be held on those customers who repeatedly use the landfill site for disposal of small amounts of garbage creating more work for the landfill staff.

ADJOURNMENT/NEXT MEETING DATE (DECEMBER 19, 2011): Motion by Wical, second by Gasienica, to adjourn until the next meeting which will be held on Monday, December 19, 2011. All in favor. Motion carried. Meeting adjourned at 7:38 PM.

**RESPECTFULLY SUBMITTED,
MYRNA DIEMERT, SW DIRECTOR/RECYCLING COORDINATOR**

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

MINUTES
SCLS BOARD OF TRUSTEES
May 9, 2011 12:15 p.m.
SCLS Headquarters

Present: J. Ashford, C. Chapman, L. Davis-Brown, M. Furgal, J. Harrington, J. Healy-Plotkin, N. Holman, T. Iaccarino, B. Keen, S. Martin, H. O'Donnell, G. Poulson, J. Pugh, N. Stevenson, P. Townsend

Also Present: M. Van Pelt, T. Herold

Absent:

Excused: R. Barden, F. Cherney, P. Cox, B. Moss, M. Nelson, G. Poulson, P. Westby

Call to Order: J. Harrington, Vice President, called the meeting to order at 12:15 p.m.

- a. Introduction of guests/visitors and new board members: Dave O'Dahl, Wegner & Associates was introduced.
- b. Changes/additions to the agenda: None
- c. Requests to address the board: None

Minutes: N. Holman moved approval of the April 11, 2011 minutes. C. Chapman seconded. Motion carried.

Bills for Payment/Financial Statements: J. Harrington reviewed the bills for payment and moved approval. Seconded. Motion carried.

President's Report: None

Audit Report: Dave O'Dahl, Wegner & Associates, presented the audit report. He noted there were no problems with the audit. Discussion and questions followed and the board unanimously accepted the report as presented.

Koha Presentation: Vicki Teal Lovely distributed a handout outlining the timeline of the migration from Dynix to Koha as well as its problems to date and the positive comments received from staff and patrons.

Committee Reports:

Budget/Finance/Personnel:

- a. **Approval of the SCLS Employee Handbook:** On behalf of the budget/finance/personnel committee, S. Martin moved approval of the SCLS Employee Handbook. J. Ashford seconded. Motion carried.
- b. **Approval of Support Services Manager position description:** J. Wexler moved approval of the Support Services Manager position description as presented. J. Pugh seconded. Motion carried.
- c. **Approval of 2011 pension recommendation:** J. Wexler moved approval to accept the 2011 pension recommendation presented by the budget/finance/personnel committee. Motion carried with 4 opposed and 1 abstention.

Personnel Committee: S. Martin moved the board go into closed session for the consideration of the six month performance evaluation of the system director as

authorized by Wisconsin Statutes Section 19.85 (1)(c). Motion was seconded. A roll call vote was held. The Board went into closed session at 1:27 p.m. The Board reconvened into open session at 1:34 p.m. S. Martin moved approval of the six month performance evaluation of the system director. L. Davis-Brown seconded. Motion carried.

SCLS Foundation Report: L. Davis-Brown noted the planning committee met to discuss the nominees for the cornerstone award event on November 10th. The event may take place at ETC in Middleton (with Promega as a backup location). \$5,000 in grants will be available for member libraries to apply for eligibility. The next meeting will be in July.

Circulation and ILL Statistics: No report.

System Director's Report:

M. Van Pelt noted members of the state legislature's Joint committee on Finance voted to restore \$512,000 in funding to the BadgerLink program that had been cut in Governor Walker's budget proposal. A motion to allow public library maintenance of effort (MOE) funding to be reduced by 10 percent (for this biennium only) failed. To the board members that live in a district of a finance committee member, please take a moment to send your thanks for the restoration of Badgerlink funding.

Administrative Council (AC) Report: The minutes may be viewed here:
<http://www.scls.info/committees/ac/index.html>.

Tracy Herold gave an overview of items discussed and action taken at the meeting. The next AC meeting will be May 19th.

Other Business: None

Information sharing: None

Meeting adjourned at 1:57p.m.

Heidi Moe, Recorder

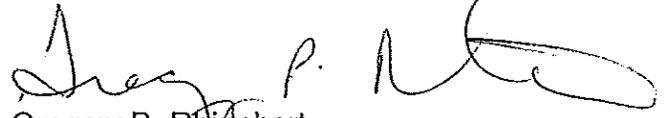
ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 451
June 1, 2011
Report for the month of May, 2011

Work is continuing on the 2011 Monument Maintenance Program.

I am continuing with the duties of my office and responding to inquiries from the public and county personnel.

Respectfully Submitted;


Gregory P. Rhinehart,
Adams County Surveyor

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2011

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,600.00	\$21,900.00	\$ 500.00
JANUARY	300.00	270.00	
Balance	\$3,300.00	\$21,630.00	\$ 500.00
FEBRUARY	300.00	10,525.59	
Balance	\$3,000.00	\$11,104.41	\$ 500.00
MARCH	300.00		
Balance	\$2,700.00	\$11,104.41	\$ 500.00
APRIL	300.00	3,554.20	
Balance	\$2,700.00	\$ 7,550.21	\$ 500.00
MAY	300.00		
Balance	\$2,400.00	\$ 7,550.21	\$ 500.00
JUNE			
Balance			
JULY			
Balance			
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total \$	0.00	\$ 0.00	\$ 0.00



Extension Committee
Minutes of Meeting
May 10, 2011 @ 1:00PM
Adams County Community Center
569 N. Cedar Street, Extension Conference Room
Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 1:05 p.m. in Room 103, Adams County Community Center by Committee Chair, Florence Johnson.
2. **Roll Call: Board Members:** Florence Johnson, Diane England, Karl Klingforth, and Glenn Licitar, and Jack Allen – Present.
Extension Staff: Don Genrich, Mary Ann Olson, Jennifer Swensen, Theresa Wimann and Linda Arneson – Present.
Others Present: Tom Schmitz, UW-Extension Central District Director
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Allen and Second by Klingforth to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Licitar Second by England to accept minutes of the Extension Committee Meeting of March 8, 2011 as presented. Motion carried.
6. **Public Participation:** None
7. **Communication:** None
8. **Items for Action or Discussion:**
 - a) **Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen, Mary Ann Olson and Theresa Wimann:** Committee discussed the monthly reports. Motion by Klingforth Second by Allen to place Monthly Reports on file. Motion carried.
 - b) **Review Calendars of Extension Education Staff:** Committee reviewed May calendars for all education staff.
 - c) **Review Check Summary and Financial Statement for April 2011:** April Check Summary and Financial Statements were reviewed. Motion by England Second by Allen to place Check Summary and Financial Statements for April 2011 on file. Motion carried.
 - d) **Computer Concerns and Social Networking in Extension:** Genrich explained some of the problems/concerns Extension is having with computers/programs, and the need for access to social networking sites such as Facebook, Twitter, Youtube, etc.

Genrich's laptop was last replaced in 2004/05. Olson is in need of a new computer. The laptop used for all program areas with the projector has not been working correctly.

Extension continues to have problems using the 4-H Plus program. Extension is also attempting to find a way to place the Community Center Application on the website so that people can fill the form out on line and return it via email.

More people are getting information via social networking sites such as Facebook, Twitter, Youtube, etc. Extension has a need to set up accounts to share information. Currently 4-H has a Facebook site which has been an asset to communicating with people involved in the 4-H program. Extension would like to expand this access type of access to other program areas.

Genrich asked permission to use funds from Pesticide Training to purchase a new laptop for use with the projector. Motion by Allen to use funds from Pesticide Training to purchase a new laptop. Second by Klingforth. Motion carried.

Johnson asked Allen and Genrich to set up an appointment with Dawn McGhee to discuss the issues Extension has with computers, programs, and social networking sites and report back at the next Extension Committee meeting.

- e) 4-H Volunteer Conference: Swensen gave a report on the National Extension Conference on Volunteerism that she attended. Swensen had a poster in the poster session promoting the "EveryOne Ready Program" This is an online volunteer management staff development plan that is free to all Extension colleagues. Swensen attended the following sessions at the conference:

- What's in it for Me?
- Importance of Volunteer Recognition
- Mediation: An Alternative Dispute Resolution Process
- 5 Lethal Factors to a Volunteer Program

These sessions all provided resources and information that Swensen has brought back to be used in Adams County. Swensen has utilized some of the resources since her return and is sharing the resources/information with other program areas/groups.

9. Set Next Meeting Date: Next meeting date is set for 1:00 p.m., June 14, 2011 in room 103 at the Adams County Community Center.

10. Agenda Items for Next Meeting:

- Report on Meeting with Dawn McGhee
- Set up trip to Baraboo to view alternative energy site
- Needs Assessment Survey

11. Adjourn: Motion by Klingforth and Second by Licitar to adjourn. Motion carried. Meeting adjourned at 2:14 p.m.



Minutes taken by
Linda Arneson
Clerk/Bookkeeper
UW-Extension, Adams County

Diane England, Committee Secretary

These minutes have not been approved by the Resource & Recreation Committee.