

## **ADMINISTRATIVE & FINANCE**

October 13, 2010

2:00 p.m. Room A160

Meeting was called to order at 2:06 p.m. Present: Kotlowski, Renner, Sebastiani, Ward, West. Also present was Mary Ann Bays.

Meeting was properly announced.

Motioned by Kotlowski/Sebastiani to approve the agenda as presented. Motion carried by unanimous voice vote.

No Public Participation. No Correspondence.

Discussion regarding Hutchinson property took place. The committee does not want to exceed \$6,000 in costs. Mary Ann Bays informed the committee the assessed value of the property is \$60,300. Dennis from Ayers was not available, the committee will revisit the Hutchinson property issue.

Motioned by Renner/Ward to forward to the County Board, a Resolution to rescind special assessments. Motion carried by unanimous voice vote.

Jane Gervais from Emergency Management explained adjustments to account # 100.19.52501 for 2011 to reflect grant money, the committee agreed to the changes.

Mary Ann Bays explained concerns regarding 1.53 million cash disbursed, interest is down and concerns about interest income for 2011.

Dennis from Ayres was on the phone at 3:24 p.m. to discuss the Hutchinson property. Phase one in April 2010 was a soil sample with a follow up in Sept. There were ten burned piles, eight have contamination. DNR is not willing to close the case because of the eight contaminated burn piles, they need to remove 6" deep of soil.

Motioned by Sebastiani/Kotlowski to remove expenses \$9,000, \$850, \$1,500 from proposal, submitted by Ayres for the Hutchinson clean-up. The committee will allow transfer of funds not to exceed \$5,000 from contingency fund. Transfer to be considered on completion of said project. Motion carried by unanimous voice vote.

Small adjustment to the 2011 budget will go towards/against contingency fund as the number fluctuates in completion and preparation of final document. The \$500,000 allocated for capital project will be placed in the Solid Waste fund.

Future agenda item:

Discuss and/or act on future carry-over process.

Motioned by Ward/Kotlowski to approve proposed budget with adjustments to carry-over and \$1,715,492 levy. Motion carried by unanimous voice vote.

The Sales Tax Ordinance was presented, committee made proposed recommendations: strike out the word RESCIND from the title, strike out Section 1(a), correct the language in Section 4.

Next meeting set for October 19, 2010 at 9:00 a.m. Only agenda items are ordinance on sales tax and resolution on budget.

Motioned by Ward/Renner to adjourn at 4:40 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,

Cindy Phillippi  
Recording Secretary