

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE**

**THURSDAY, AUGUST 19, 2010 AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock, Chairperson  
Florence Johnson, Vice-Chairperson  
Patrick Gatterman, Secretary  
Dean Morgan  
Michael Keckeisen

**OTHERS PRESENT:** Ronald Chamberlain ~ Highway Commissioner, Seamus Geoghegan and Dick Marino

**CALL MEETING TO ORDER:** The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, August 19, 2010.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, JOHNSON, GATTERMAN, MORGAN AND KECKEISEN. ALL MEMBERS PRESENT.

**APPROVAL OF AGENDA:** *Motion by Keckeisen to approve the Agenda as presented, with a correction on 8) County Road "C" & County Road "G" ~ North East Corner ~ Sale of Excess Right-of-Way, County Road "G" should be County Road "Z", second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETING (JULY 8, 2010 REGULAR MONTHLY MEETING):** *Motion by Keckeisen to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for JULY 8, 2010 Regular Monthly Meeting, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** Public participation was requested for the following Agenda item:

- Seven Sisters Gravel Pit Operating Agreement

**SEVEN SISTERS GRAVEL PIT OPERATING AGREEMENT:** Dick Marino and Seamus Geoghegan representing The Kraemer Company was present and would be interested in extending the operating agreement for the Seven Sisters Gravel Pit. *Motion by Keckeisen, to have the Highway Commissioner work with The Kraemer Company on a new Operating Agreement for the Seven Sisters Gravel Pit for a 5-year period with a 5-year extension, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**COUNTY ROAD "C" & COUNTY ROAD "Z" ~ NORTH EAST CORNER ~ SALE OF EXCESS RIGHT-OF-WAY:** *Motion by Keckeisen to draw up a Resolution to sell excess Right-of-Way on the Northeast corner of County Road "C" & County Road "Z" to the adjacent property owner for a price of: \$1,030.00 survey costs and \$1,970.00 land, for a total of \$3,000.00, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
AUGUST 19, 2010 ~ 9:00 A.M.**

**STATE / MUNICIPAL AGREEMENT – COUNTY ROAD “C” (13<sup>TH</sup> AVENUE TO 7<sup>TH</sup> AVENUE):** *Motion by Gatterman to approve the State / Municipal Agreement for County Road “C” from 13<sup>th</sup> Avenue to 7<sup>th</sup> Avenue, total cost of project \$481,500, State Funds \$150,000, County Funds \$331,500, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**RESOLUTION TO CONSIDER BONDING FOR COUNTY ROAD “G” (CTH “C” TO STH 73):** *Motion by Morgan to approve a Resolution to consider bonding for an amount not to exceed \$4,100,000 for the construction, extension, repair and improvement of County Road “G” from CTH “C” to STH 73 and to forward this Resolution to the County to be acted on at the next County Board Meeting, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ORDINANCE FOR COUNTY TRUNK HIGHWAY Z (17<sup>TH</sup> DRIVE TO THE ADAMS-WOOD COUNTY LINE) SPEED REDUCTIONS:** *Motion by Morgan to approve an Ordinance for reducing the speed limit on County Road “Z” from 17<sup>th</sup> Drive to the Adams-Wood County Line, and to forward this Ordinance to the County to be acted on at the next County Board Meeting, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**RESOLUTION TO AUTHORIZE THE HIGHWAY COMMISSIONER TO APPLY FOR A \$40,000 GRANT FROM THE WISCONSIN DEPARTMENT OF TRANSPORTATION TO FUND AN ADAMS COUNTY ROUTES AND TRAILS PLAN:** *Motion by Johnson to approve a Resolution to authorize the Highway Commissioner to apply for a \$40,000 grant from the Wisconsin Department of Transportation to fund an Adams County Routes and Trails Plan and to forward this Resolution to the County to be acted on at the next County Board Meeting, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

*Motion by Babcock to meet with Finance Committee at Courthouse and recess for lunch, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Highway Committee Member Patrick Gatterman was excused at 12:00 p.m.

**RESOLUTION TO AUTHORIZE THE HIGHWAY COMMISSIONER TO APPLY FOR A \$20,000 GRANT FROM THE WISCONSIN DEPARTMENT OF TRANSPORTATION TO FUND A SAFE ROUTES TO SCHOOL (SRTS) PLAN:** *Motion by Johnson to approve a Resolution to authorize the Highway Commissioner to apply for a \$20,000 grant from the Wisconsin Department of Transportation to fund a Safe Routes to School (SRTS) Plan and to forward this Resolution to the County to be acted on at the next County Board Meeting, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADMINISTRATION FEES:** *Motion by Keckeisen to commence charging administrative fees to all highway customers effective 1/1/2011, second by Babcock. VOICE VOTE ALL IN FAVOR. MOTION CARRIED.*

**DISPOSAL COSTS:** Discussed the increasing disposal costs for road construction waste and the Highway Commissioner’s exploration of alternatives.

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
AUGUST 19, 2010 ~ 9:00 A.M.**

**SAFETY ROADEO:** *Motion by Johnson to cancel the Safety Roadeo, due to budget constraints, second by Babcock. ROLL CALL VOTE: Babcock – YES, Morgan – YES, Johnson – YES, Keckeisen – NO, Gatterman – EXCUSED. MOTION CARRIED.*

**2011 BUDGET & BUDGET PRIORITIES:** *Motion by Johnson to approve the 2011 Highway Budget as adjusted by the Highway Committee, which does bring the Highway 2011 Budget in the 2% allowable increase: TOTAL REVENUES \$6,830,783, TOTAL EXPENSES \$6,830,783, COUNTY TAX LEVY \$3,425,172.00, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Seal Coating Marquette County
- Bridge on County Road “G” complete

**FINANCIAL REPORT:** *Motion by Keckeisen to approve the July 2010 Financial Report as audited, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Keckeisen to continue Highway Department operations minimizing expenses as possible, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the August 6, 2010, Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Keckeisen to approve the check summary report / vouchers as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:**

- 2010 Budget

**ADJOURN AND NEXT MEETING DATE:** *Motion by Morgan, second by Keckeisen, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, September 9, 2010 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 4:15 P.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

