

ADAMS COUNTY BOARD OF SUPERVISORS ORGANIZATIONAL MEETING

ADAMS COUNTY BOARD ROOM

April 30, 2010

9:30 a.m.

1. Call to Order by the County Board Chair
2. Was the meeting properly announced?
3. Roll Call
4. Moment of Silence
5. Pledge of Allegiance
6. Approve the Agenda
7. Approve the March 16 minutes
8. Public Participation (if requested by the County Board Chair)
9. **Correspondence:**
10. **Appointments:**
 - a. Appointments of all committees, boards and commissions
 - b. Re-appoint Lynda Bula, and Joanne Sumpter to the Rural Industrial Development Commission
Appoint Steve LaValle to Rural Industrial Development Commission replacing Sarah Maternach.
11. **Unfinished Business:**
12. **Reports and Presentations:**
 - a. Video Conferencing Demonstration
 - b. North Central Regional Planning Commission Presentation
 - c. Administrative Coordinator/Director of Finance update
 - d. Daric Smith, Rural Industrial Development update
13. **Resolutions:**

Res. #26: To adopt the Personnel & General Administrative Policies of Adams County.

Res. #27: To acquire ownership from the Wisconsin Department of Transportation and maintain operation of the STH 21 and Wisconsin River wayside/boat ramp.
14. **Ordinances:** none
15. **Denials:** none
16. **Petitions:** none
17. Motion for County Clerk to correct errors.
18. Set next meeting date.
19. **Closed Session:** (none)
20. Adjournment

Bring your policy book w/you.

Web/ID Pictures: Contact Marcia, Personnel Director at 339-4547

2
3 **RESOLUTION TO ADOPT THE**
4 **PERSONNEL & GENERAL ADMINISTRATIVE POLICIES OF ADAMS COUNTY**

5
6 **INTRODUCED BY:** Ad Hoc General Administration & Policies Committee

7
8 **INTENT & SYNOPSIS:** To adopt the Personnel & General Administrative Policies of
9 Adams County.

10
11 **FISCAL NOTE:** None.

12
13 **WHEREAS:** The Personnel & General Administrative Policies have not been
14 updated in their entirety for approximately three (3) years; and

15
16 **WHEREAS:** To provide Department Heads and employees of the County with
17 guidance and a clear vision of the rules, regulations and policies of
18 Adams County, updated policies are needed; and

19
20 **WHEREAS:** An Ad Hoc Rules Committee was appointed by the County Board
21 Chair to review and make recommendations for any revisions to
22 the existing Personnel & General Administration Policies; and

23
24 **WHEREAS:** Final revisions were made by the Ad Hoc Committee on March 24,
25 2010. The Ad Hoc Committee is now referring the final version of
26 the Personnel & General Administrative Policies to the County
27 Board for adoption.

28
29 **NOW THEREFORE, BE IT RESOLVED:** By the Adams County Board of Supervisors
30 to adopt the updated Personnel & General Administrative Policies of Adams County as
31 herein presented and reaffirm that pursuant to Chapter 1, Sec. 2.01 thereof, said
32 Policies shall be reviewed and presented to the County Board.

33
34 **BE IT FURTHER RESOLVED:** All previous Policies, Ordinances and Resolutions
35 covered in the updated Policies herein, are superseded and/or rescinded. Distribution
36 and enforcement of the Personnel & General Administrative Policies shall begin
37 following the adoption of this Resolution.

38
39 Dated this _____ day of April, 2010.

40 *Jeanne Sumpter*
41 _____
42 _____

43 Adopted _____

44 Defeated _____ by the Adams County Board of Supervisors this
45 Tabled _____ day of April, 2010.

46
47 _____
48 County Board Chair

County Clerk

Attachments to
 Res. # 27
 4-16-10 (3)

**STATE/MUNICIPAL AGREEMENT
 FOR A
 HIGHWAY IMPROVEMENT PROJECT**

DATE: April 8, 2010
 I.D.: 6160-03-75
 TITLE: Necedah - Coloma
 COUNTY: Adams
 ROADWAY: STH 21 Wayside

This agreement by and between the **County of Adams**, hereinafter called the **Municipality**, through its undersigned duly authorized officers or officials, hereby request the **State of Wisconsin Department of Transportation**, hereinafter called the **State**, to initiate and effect the highway or street improvement hereinafter described. The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25 (1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility – The existing boat ramp is too short and the earth at the end of the ramp has been washed out. This causes a hazardous situation when people are loading and unloading their boats on this ramp. In addition, the ramp is in poor condition. The driving surface and parking area are also in poor condition and need an overlay.

Proposed Improvement - Nature of work: The existing boat ramp will be reconstructed to include two launch ramps and a dock. The parking and driving area will be overlaid.

Describe work necessary to finish the project completely which will be undertaken independently by the municipality: N/A

ESTIMATED PROJECT COSTS

PHASE	ESTIMATED COST				
	Total Est. Cost	State Funds	%	Municipal Funds	%
¹ Participating Construction: (6160-03-75)	\$198,819	\$198,819	100	\$0	0
<i>Subtotal Construction</i>	\$198,819	\$198,819		\$0	
Total Cost Distribution:	\$198,819	\$198,819		\$0	
¹ Estimates include an estimated 10% for construction engineering					

The Municipality assumes full responsibility for the design, installation, testing and operation of the sanitary sewer and water main and relieves the state and all of its employees from liability for all suits, actions or claims resulting from the sanitary sewer and water main construction under this agreement.

This request is subject to the terms and conditions that follow and is made by the undersigned under proper authority to make such request for the designated Municipality and upon acceptance by the State shall constitute agreement between the Municipality and the State.

from sidewalks) for such maintenance through statutory requirements, in a manner satisfactory to the state and will make ample provision for such maintenance each year.

- (b) Coordinate with the responsible party regarding Remediation including locating a suitable local site for storage of contaminated soils from the sanitary sewer and water main excavation which cannot be replaced in the project trenches or roadway excavations and coordinate with the responsible party regarding the disposal of such soils.
- (c) Use the WisDOT Utility Accommodation Policy unless it adopts a policy which has equal or more restrictive controls.
- (d) Do the work necessary to open the buildings at the wayside in spring of 2010.

9. Basis for Local Participation

- (a) **Participating Construction - (Project ID: 6160-03-75):** In accordance with the State's Local Cost Sharing Policy, of the Program Management Manual, the State is responsible for all costs associated with the usual items of roadway construction (grading, paving etc.), which are an integral part of the construction project.

10. Jurisdictional Transfer

- (a) The municipality agrees that they will be jurisdictionally responsible and the maintaining authority for the wayside and boat landing at STH 21 and the Wisconsin River in the Town of Strongs Prairie. If the Municipality is not the current owner in fee title of the STH 21 wayside right of way on this improvement project, all real estate ownership will be conveyed to the Municipality and recorded in accord with this agreement. Prior to the start of improvements of this project, a quitclaim deed will be drafted addressing the Municipality as the owner of the STH 21 wayside right of way. With the quitclaim deed, the Municipality obtains all acquired interests and lands, which must be used for public purposes.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.