

ADAMS COUNTY  
PLANNING & ZONING  
COMMITTEE MEETING MINUTES  
November 7, 2012

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 1:02 P.M. on Wednesday November 7, 2012 with the following members present: Glenn Licitar, Terry James, Randy Theisen, Al Sebastiani, Heidi Roekle and Barb Morgan. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary and Greg Rhinehart. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Heidi Roekle made a motion to approve the agenda as noticed. Terry James seconded the motion. All in favor. Motion carried.

Chairman Stuchlak stated that Public Participation would be taken as needed.

Al Sebastiani made a motion to approve the minutes from the October 3, 2012 meeting as presented. Heidi Roekle seconded the motion. All in favor. Motion carried.

Greg Rhinehart presented the Surveyor's report for the month of October to the Committee for review. Terry James made a motion to approve the Surveyor's report as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

Register of Deeds: Jodi Helgeson informed the Committee that both the cash register and the copy machine in her department have failed and she has made arrangements for temporary relief until they can be replaced.

Land Information: Ms. Helgeson stated that Tyler Grosshuesch and Sue Theisen are working with Greg Rhinehart on scanning the surveyor's records so that they can be available on line. Discussion was held. Terry James made a motion to approve the Register of Deeds and Land Information reports. Barb Morgan seconded the motion. All in favor. Motion carried.

Planning & Zoning updates with discussion on vehicle repair and possible action on increasing maintenance of vehicles in the 2013 Budget. Mr. McLaughlin presented the Committee with bids from several local businesses for tires for the inspector's vehicles and stated that he feels that the budget for 2013 will not need to be increased. Discussion was held regarding the 2004 Escape that is loaned out to other departments. The Committee directed Mr. McLaughlin to get an idea of what the vehicle is worth by the January meeting.

Phil McLaughlin presented the Financial Report for the month of September, 2012 to the Committee for review. Barb Morgan made a motion to approve the Financial Report as presented. Glenn Licitar seconded the motion. All in favor. Motion carried.

Correspondence: None, but discussion was held regarding the hearings that needed to be postponed because the newspaper failed to print the Public Notice that was emailed to them.

PLANNING & ZONING COMMITTEE  
MONTHLY MEETING  
NOVEMBER 7, 2012  
PAGE #2

The next meeting was scheduled for December 5. The on-site for the David Keach Conservancy rezoning will be at 9:00 A.M. with the Public Hearings to follow at 10:00 A.M. (or as soon thereafter as can be heard).

Barb Morgan made a motion to adjourn. Heidi Roekle seconded the motion. All in favor. Motion carried.

Adjourned: 5:16 P.M.

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Joe Stuchlak, Chair

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Glenn Licitar

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Terry James, Vice-Chair

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Barb Morgan

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Randy Theisen

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Heidi Roekle

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Al Sebastiani

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Cathy Allen, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.**