

**ADAMS COUNTY PUBLIC WORKS COMMITTEE**

**THURSDAY, JUNE 14, 2007, AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock, Chairperson  
Dean Morgan, Vice-Chairperson  
David Renner, Secretary  
Florence Johnson

**OTHERS PRESENT:** Ronald Chamberlain ~ Highway Commissioner  
Betty Kahl, Cary Shaffer, David Foss and Barbara Morgan

**MEMBER ABSENT:** Robert Dixon ~ Excused

**CALL MEETING TO ORDER:** The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, June 14, 2007.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, MORGAN, RENNER AND JOHNSON. MEMBER ABSENT: DIXON ~ EXCUSED

**APPROVAL OF AGENDA:** *Motion by Renner to approve the Agenda as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETING (MAY 3, 2007):** *Motion by Morgan to approve the Minutes as printed of the Adams County Public Works Committee Meeting for May 3, 2007, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** Public Participation was requested for the following Agenda item:

- CTH "A" STORM WATER CONCERNS ~ FOSS
- ILLEGAL DRIVEWAY ACCESS ~ CTH "Z" ~ SHAFFER
- ILLEGAL DRIVEWAY ACCESS ~ CTH "C" ~ KAHL

**CTH "A" STORM WATER CONCERNS ~ FOSS:** *Motion by Johnson to recommend Land Conservation Department and Planning & Development Committee address Mr. Foss's erosion concerns on County Road "A", second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ILLEGAL DRIVEWAY ACCESS – CTH "Z" - SHAFFER:** *Motion by Renner to grant a driveway access permit to Cary Shaffer for a driveway on County Road "Z", for the standard fee of \$35.00, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

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**ILLEGAL DRIVEWAY ACCESS – CTH “C” – KAHL:** *Motion by Johnson to grant a driveway access permit to Elizabeth Kahl for the standard fee of \$35.00 and to grant an exception to the Driveway Ordinance and to allow the driveway access to be installed on County Road “C”, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**CTH “O” ~ ATV ROUTE TRAIL (STATE ROAD 13 TO ROME TOWN LINE):** The Public Works Committee reviewed and considered a request from Supervisor Repinski for on pavement only operation of ATV’s along County Road “O” and the Adams County Parks Director’s June 12, 2007 Memo regarding the County Road “O” ATV Trail/Route. *Motion by Morgan to leave the ATV Trail/Route in present location, for safety reasons, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (JUNE 12, 2007 MEMO ATTACHED TO MINUTES)*

**OXFORD PIT ~ FUTURE USAGE:** Town Board and residents were contacted concerning the Oxford Pit future usage, consideration was given to their desires. *Motion by Morgan to investigate grant possibilities for an ATV Park, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**CTH “Z” (CTH F TO STH 82) PEDESTRIAN CROSSING CASTLE ROCK PARK:** After reviewing, consideration was given to the Parks Department recommendation of a pedestrian crosswalk with warning lights on County Road “Z” by the Castle Road Park. *Motion by Renner to approve recommendation 3.2 of the SEH Pedestrian Crossing Technical Memo dated May 2007, without the in pavement lighting, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**MOTION BY JOHNSON TO DEVIATE FROM THE AGENDA TO ADDRESS ITEM #26) REVIEW & ACT ON ULTRA THIN OVERLAY BIDS, SECOND BY RENNER. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.**

**REVIEW & ACT ON ULTRA THIN OVERLAY BIDS:** The following bids were received for the Ultra Thin Overlay:

**CTH F CTH Z to STH 13**

Bid Item  
Asphalt (Wedging & Overlay)  
Asphalt Tack Coat  
Asphalt Grinding

**D.L. Gasser Construction**

Quantity	Unit Price	Total Price
12,500 ton	\$50.08	\$260,416.00
Incidental	Incidental	Incidental
305 sq yds	\$5.22	\$1,827.00
<b>Grand Total</b>		<b>\$262,243.00</b>

**Northeast Asphalt**

Quantity	Unit Price	Total Price
12,500 ton	\$63.40	\$329,680.00
Incidental	Incidental	Incidental
305 sq yds	\$13.80	\$4,830.00
<b>Grand Total</b>		<b>\$334,510.00</b>

**CTH N CTH J to STH 21**

Bid Item  
Asphalt (Wedging & Overlay)  
Asphalt Tack Coat  
Asphalt Grinding

Quantity	Unit Price	Total Price
3620 ton	\$50.88	\$184,185.60
Incidental	Incidental	Incidental
500 sq yds	\$5.22	\$2,610.00
<b>Grand Total</b>		<b>\$186,795.60</b>

Quantity	Unit Price	Total Price
3620 ton	\$62.85	\$227,517.00
Incidental	Incidental	Incidental
500 sq yds	\$11.20	\$5,600.00
<b>Grand Total</b>		<b>\$233,117.00</b>

**CTH J CTH Z to Village Limits**

Asphalt (Wedging & Overlay)  
Asphalt Tack Coat  
Asphalt Grinding

4650 ton	\$50.58	\$235,197.00
Incidental	Incidental	Incidental
1110 sq yds	\$5.22	\$5,794.20
<b>Grand Total</b>		<b>\$240,991.20</b>

4650 ton	\$62.90	\$292,485.00
Incidental	Incidental	Incidental
1110 sq yds	\$5.85	\$6,493.50
<b>Grand Total</b>		<b>\$298,978.50</b>

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*Motion by Morgan to award the County Road "F", County Road "J" and County Road "N" ultra thin overlay bid to D.L. Gasser for the amount of \$690,029.80, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

*MOTION BY RENNER TO RETURN TO THE ORIGINAL AGENDA, SECOND BY JOHNSON. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON FIREWOOD FOR SALE BIDS:** The following bids were received for the Firewood for Sale:

**Burt Collins PULPWOOD, Logging and Firewood, LLC \$420.00**

**Mike Fenner \$126.69**

*Motion by Morgan to award the Firewood for sale bid to Burt Collins for an amount of \$420.00, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**CTH "J" COOPERATIVE AGREEMENT:** *Motion by Renner to approve the final version of the CTH "J" Cooperative Agreement as presented, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (AGREEMENT ATTACHED TO MINUTES).*

**CTH "J" REAL ESTATE ACQUISITION APPROVALS:** *Motion by Morgan to approve the CTH "J" Real Estate acquisition appraisals as presented for: Thomas & Dianna Steigerwald, Andrew & Vicki Kolff, Edward & Angeline Baron, Douglas Jensen and David & Sandra Roberts, second by Babcock. ROLL CALL VOTE: Babcock ~ YES, Johnson ~ YES, Morgan ~ YES, Renner ~ ABSTAINED, Dixon ~ ABSENT-EXCUSED. MOTION CARRIED.*

**LIVING SNOW FENCE:** *Motion by Renner to postpone the Living Snow Fence discussion/decision until the July 2007 meeting, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**INDIAN RESERVATION ROADS:** *Motion by Renner to proceed with Attorney Hazelbaker's recommendation dated June 9, 2007 concerning the Indian Reservation Roads, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (CERTIFICATION AS TO STATUS OF INDIAN RESERVATION ROADS RECOMMENDATION ATTACHED TO MINUTES)*

**WETLAND BANK:** NO DISCUSSION / NO ACTION TAKEN ~ POSTPONE PENDING FURTHER INFORMATION.

**CTH "Z" (CTH F TO STH 82) HAZARDOUS MATERIALS PHASE II:** *Motion by Morgan to proceed with CTH "Z" (CTH "F" to STH 82) Hazardous Materials Phase II Environmental for a price of \$9,422.69, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**BIG FLATS CULVERT AID:** *Motion by Johnson to approve the Culvert Aid payment due to the Town of Big Flats for the amount of \$5,900.56, second by Babcock.*

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**VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.** The County will reimburse this amount to the Highway Department in the 2008 budget period.

**RADIO TOWER:** *Motion by Renner to allow Highway Funds to be allocated to start the bid process for the Radio Tower, not to exceed \$10,000.00 and any Highway Funds that are spent must be reimbursed by sales tax revenue, general fund or contingency fund, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**EMERGENCY GENERATOR:** Briefly discussed the need for an emergency generator. Highway Commissioner will compile costs and report back to the Public Works Committee.

**EMPLOYEE CONTINUING EDUCATION:** Briefly discussed employees' continuing education. Highway Commissioner will report back to the Public Works Committee concerning suggested guidelines, including payback provisions.

**REVIEW & ACT ON UNION POSTINGS:** *Motion by Johnson to approve the Union Postings: SWEEPER #185 ~ no signatures and TRI-AXLE TRUCK #159 ~ no signatures, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON STATE D.O.T. DISCRETIONARY MAINTENANCE AGREEMENT (DMA) BRIDGE MAINTENANCE:** *Motion by Renner to approve the State D.O.T. Discretionary Maintenance Agreement ~ Bridge Maintenance Materials for 2007 in the amount of \$2,300.00, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Crackfilling State Road 82, still in progress
- Seal Coat Surfacing: County Road "C" & County Road "G" (STH 82 to Brooks) ~ DONE
- Paving County Road "A" (CTH "B" to CTH "G"), in progress
- Seal Coat Surfacing in Portage County was completed
- Salt Sand pad week of June 18<sup>th</sup> being paved
- Culverts: County Road "F" & County Road "J", week of June 18<sup>th</sup>, in prep for overlays
- Started Painting on State Contracts

*Motion by Morgan to approve the Highway Department Operations Report as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**FINANCIAL REPORT:** *Motion by Renner to approve the May 2007 Financial Report as audited, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PAYROLL & VOUCHERS:** The Highway Department payroll and vouchers were presented to the Committee for review. *Motion by Morgan to approve all payrolls and vouchers as audited, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.* Committee members signed the voucher summary lists.

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**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE**

**ADJOURNMENT AND NEXT MEETING DATE: *Motion by Johnson, second by Renner, to adjourn until the next scheduled meeting for the Highway Department on , Thursday, July 12, 2007 at 9:00 A.M. at the Highway Department Conference Room. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

Meeting adjourned at 12:25 P.M.

Respectfully submitted,

David Renner, Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

