

**Parks Committee Meeting  
Courthouse Conference Room A231  
December 1, 2010 9:00 a.m.**

**Call to Order:** Meeting was called to order at 9:00 a.m. by Chairperson Sumpter.

**The meeting was properly announced.**

**Roll Call:** Committee Members: Joanne Sumpter, Dave Renner, Jerry Kotlowski, and Bill Miller, Deena Griffin – excused. Others present: Fred Nickel – Director Parks/Recreation, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, and Rita Kolstad – Parks Clerk/Bookkeeper.

**Approve Agenda:** Motion by Kotlowski/Renner to approve the agenda as presented. Motion carried by unanimous vote.

**Previous Minutes:** Motion by Renner/ Milleri to approve the November 3, 2010, minutes as printed. Motion carried by unanimous vote.

***Agenda Items:***

**Correspondences /Special User Requests:** Committee approved the letter Corporation Counsel drafted to be mailed to the Chairman of the Town of Monroe in response to the Town of Monroe's road repair(s) request. Motion by Kotlowski/Renner to approve the Oxford Lions Club request to hold a fisherie at Crooked Lake February 19, 2011. Discussion followed. Voice vote, all no. Motion failed due to the Club being from out of Adams County. Motion by Renner/Miller to bring the request back on the floor for further discussion. Motion carried by unanimous vote. Discussion followed. Motion by Renner/Kotlowski to approve the Oxford Lions request to hold a fisherie at Crooked Lake February 19, 2011, per Adams County Parks Ordinance No. 6-2008, Section 1.5.1 without assessing any fees. Voice vote, all yes except Miller. Motion carried. Parks Department will notify by mail to include requesting the Lions Club to include where/what the fundraiser(s) benefits in any future requests.

**Public Participation on Agenda Items:** None.

**Resolution for Admin truck replacement:** Director reviewed Admin truck lease purchase agreement and resolution to replace the current Admin truck which has been already approved in the 2011 budget. The Resolution and documents have been reviewed and approved by Corporation Counsel. Motion by Renner/Kotlowski to forward the proposed Parks Admin truck resolution to County Board for approval. Motion carried by unanimous vote. Director will draft an informative letter for County Board if he cannot attend the County Board meeting.

**Tourism Report:** Director distributed copies of the previous May 2010 tourism report to Committee. The annual raffle license renewal has been mailed. No out-of-state travel is planned at this time for 2011.

**Winter Committee Meeting(s) Schedule:** Motion by Renner/Miller to not hold a January Parks Committee meeting unless something comes up requiring Committee approval. The next Parks Committee meeting is scheduled for February 2, 2011. Motion carried by unanimous vote.

**Set 2011 Park User Fees:** Motion by Kotlowski/Miller to keep the 2011 park user fees as the 2010 park user fees. Motion carried by unanimous vote.

**Trails Management Report:** Snowmobile trails open December 13, 2010, due to the late season deer hunt. Coordinator will be performing snowmobile trail inspections using the ATV unless there is enough snow to check them on snowmobile. Plum Creek Timber Company is granting Adams County a one-year land use agreement for the snowmobile trails. Dellwood and Moundview Clubs have combined and are now called the Dellwood/Moundview Snowmobile Club. There are 11 snowmobile clubs in Adams County at this time.

**Employee Status Reports:** Both parks have minimal staff for the winter season.

**Park Managers Reports:** Castle Rock Park Manager reported the fall cleanup projects are finished other than the burn piles to be burned once there is enough snowfall for a safe burn. Petenwell Park Manager reported a few hazardous trees still need removal in the Park. The Hwy 21 access is open but the bathrooms are closed. Petenwell had a better than usual turn out for hunting campers.

**Recreation Report by Committee Members:** None.

**Revenue Report:** Motion by Kotlowski/Renner to approve the revenue report as presented. Motion carried by unanimous vote.

**Expense Check Summary Report and Fund Balances for Castle Rock and Petenwell Parks:** Motion by Miller/Renner to approve the check summary and fund balances reports as presented. Motion carried by unanimous vote.

**Future Agenda Items:** No special requests.

**Set Next Meeting Date:** February 2, 2011, 9:00 a.m., Courthouse Conference Room A231. Chairperson announced that she has submitted her resignation from County Board effective the end of December 2010. Jerry Kotlowski will serve as Parks Committee Chairperson.

**Adjourn:** Motion by Kotlowski/Renner to adjourn at 9:55 a.m. Motion carried by unanimous vote.

Submitted by,

Deena Griffin  
Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.  
These minutes have not been approved by the Parks Committee.