

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING  
MINUTES - October 10, 2007**

DATE: October 10, 2007                      TIME: 9:00 a.m.                      PLACE: A260  
                    Adams County Courthouse    400 Main Street                      Friendship, WI 53934

MEMBERS PRESENT: John West, Harry Davis, Florence Johnson, Cynthia Loken, Jerry Kotlowski

OTHERS PRESENT: Sheriff Renner, Chief July, Captain Beckman, Administrator Barb Petkovsek, Dennis McFarlin, Janet Leja, Terry Warner, Shaun Long, Dee Helmrick, Shirli Suchomel

1. Call to Order – At 9:02 a.m. Chair John West called the meeting to order.
2. Was the meeting properly announced? – Yes.
3. Roll call: West, Johnson, Loken, Kotlowski, Davis present.
4. Approve the Agenda – **MOTION** by Loken/Davis to approve the October 10, 2007, meeting agenda. MC/Unan.
5. Approve minutes of the September 12, 2007, meeting – **MOTION** by Kotlowski/Johnson to approve the previous Public Safety & Judiciary Committee meeting minutes. MC/Unan.

**Coroner's Report-** A written report was submitted by Deputy Coroner Nick Segina, along with vouchers that Committee signed.

**Family Court Commissioner** – Dennis McFarlin explained a 3% budget increase that was later cut because of contract concerns. He explained at length salary and other increases compared to cost of living and comparables with other agencies. He mentioned the seminars he attended, stating that travel, lodging, and meals were at his own expense as usual.

**MOTION** by Davis/Kotlowski to approve the Coroner's vouchers. MC/Unan.

**Child Support** – Janet Leja gave Committee the Performance Measures report, adding that Deb is especially proud of the figures; they will qualify for 100% of available grant reimbursement. Janet turned in vouchers and mentioned that a Fall Conference is coming soon. Administrator Barb Petkovsek explained a Federal money match incentive program to get 2008 matching funds early. The CSA is requesting a one-time carryover account for the 2008 money received in 2007 in order to meet the language in the amended contract. She presented a resolution for obtaining these matching funds to Committee for approval and forward to the County Board. **MOTION** by Johnson/Loken to approve the Child Support resolution and present it to County Board for approval. MC/Unan. Committee signed the vouchers.

**Register in Probate** – Terry Warner submitted her vouchers and stated she is now back from conferences. She alerted Committee to an upcoming Termination of Parental Rights case that will cut into her budget as much as \$5,000-\$6,000 due to a two-day jury trial where the County has to appoint an attorney because the family does not qualify for a State Public Defender. Department of Health & Human Services filed this petition. Committee signed the vouchers.

**Emergency Management** - Jane Grabarski had submitted a written report to Committee, as she was not present at this meeting. Bids for the communication towers have been re-let due to lack of a required Performance Bond. The next bids that come in are to be opened and examined at a Public Safety & Judiciary Committee meeting. Corp Counsel will be asked to draw up a resolution for the November Public Safety & Judiciary Committee to have the bids opened at the December 12, 2007, meeting. **MOTION** by Loken/Davis to have Corporation Counsel draft a resolution to have

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Communication System bids opened for approval at the November 7, 2007, Committee meeting for approval at County Board. MC/Unan.

**MOTION** by Davis/Johnson to approve the Child Support vouchers. MC/Unan.

**Sheriff's Department** – Sheriff Renner gave Committee a list of all the CAD calls from 09/01/07 through 10/02/07. He had a packet of complaints from the month of July until today, 1,931 in all, showing exactly what the officers have been doing in those months. He reported three Road Officers in various stages of a 12-week training, and stated there are three more to hire. Jail Officer Sedevic has been promoted to Road Officer, and Todd Johnson has been hired as a Jail Officer. Lt. Olander is going to second shift gradually; eventually he will be on a 2:00 to 10:30 or 3:00 to 11:30 shift. Sheriff explained a Leola Township meeting where a dog bite incident was brought up. Citizens were complaining of not being able to get any paperwork concerning the case, but could provide no names involved. Sheriff Renner had all reports in hand the next morning and the situation resolved. He stated he encountered no problems in obtaining everything he needed, and he is not sure how the citizens went about requesting the information, but the Sheriff's Department had all the required paperwork done.

Animal Control Officer/Animal Shelter reports were in Committee's packet.

No conferences or training.

Chief Deputy July stated he will go to Finance Committee this afternoon with the 2007 budget adjustments. He stated we will have a firmer grasp on the 2008 budget, especially when Skyward becomes available to departments to see their financial status prior to purchases.

Dee Helmrick joined the meeting.

**Clerk of Circuit Court** – Helmrick presented vouchers for Clerk of Court and District Attorney, who was not going to be at the meeting. She distributed the Community Service Coordinator's report and stated the program is now moving along nicely and the coordinator is working out very well. She is pleased with the new deputy Clerk in the office, and reported that the Collections Clerk position is tentatively filled as of October 29, 2007, pending the date of her child's birth and her response to the letter of job offer. Helmrick has a three-day Fall Conference in Appleton coming up. Committee questioned a voucher for a home study, which Helmrick explained. She will try to recoup some of the cost from other counties that were involved in the case. Her Indigent Account will be near capacity or over budget this year, and the Law Library account went over budget. She mentioned an upcoming training that is in the budget.

**Sheriff's Department (continued)** Chief July reported that Captain Beckman has an electronic Purchase Request for department use and line item questions should be taken care of with this form. Captain Beckman reported that Safekeeper revenue is down as expected, and he explained his new revenue report.

Recreation Officer Shaun Long gave four ATV bids to Chair John West to open.

Veteznik Power Sports bid	\$13,836.00 on two 2007 Polaris Sportsman 800x2 800 EFI
	<u>2,056.06</u> on two Triton XT10-101 trailers
	\$15,892.06 Final bid

PPI Power Sport Equipment bid	\$19,794.00 Final bid on two 2007 Polaris Sport M 800X2 Deluxe and two Bear Track Trailers
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