

**PLANNING AND DEVELOPMENT COMMITTEE MEETING**  
REGISTER OF DEEDS AND LAND & WATER CONSERVATION SEGMENT  
February 7, 2007  
Regular Meeting

**Present:** Robert Dixon, Vice Chairman; Committee Members: Dick Colby, Fran Dehmlow, Glen Licitar, Mike Keckeisen and Sylvia Breene, Dave Renner; Al Sabastiani, Chairman was excused. Others present: Chris Murphy, County Conservationist; Patrick Gatterman, LWCD; Reesa Evans, LWCD; Sandy Davis, LWCD; Jodi Helgeson, Register of Deeds; Don Fornasiere, Tri Lakes Management; Jon Field & Scott Doherty, NRCS; Barry Benson, USDA APHIS, Bev Ward, County Board member.

**Call to Order:** Vice Chair Robert Dixon called the meeting back to order after recess from Planning and Zoning Segment at 10:19 a.m. in Adams County Courthouse Conference Room A260.

**Agenda:** Motion by Renner/Breene to approve carried unanimously.

**Minutes:** Motion by Colby/Keckeisen to approve minutes from January 2007 meeting, carried unanimously.

**Register of Deeds items:**

**Budget activities:** Helgeson requested permission to dispose of the older Microfiche Reader/Printer, as the maintenance fees had increased and they no longer had a need for it. Motion by Colby/Licitar to dispose of Microfiche per county policy, carried unanimously. Helgeson distributed and reviewed the 2006 ROD Annual Report noting an increase in revenues.

**Approval of conference/training request:** No requests.

**Land Information Officer items:**

**Report of ongoing activities:** Helgeson gave an update on parcel mapping system, an ArcIMS update noting that there are two sites, one for the public and one by subscription (currently in house only). She also noted that the contract for the Land Info website was up for renewal and will need the administrative coordinator to sign. The webmaster has also found a way to combine space for both the land records and government website which would result in a savings to the department while still maintaining two separate sites. Jodi also submitted the US Census update. She noted that Jeff Kratcha has been hired as the new GIS Technician. She distributed a report on Resolution #104-2001 on authorized funds for the digital parcel mapping project noting that with additional funding, it is anticipated that the balance will be paid back in approximately 6 years. Helgeson reported that there are two persons with interest on purchasing the plotter. She will be forwarding that information to admin/finance as well.

**Approval of conference/training requests:** Helgeson submitted request for GIS Tech Jeff Kratcha to attend WLIA Annual Conference (in budget), motion by Colby/Breene to approve, carried unanimously.

**Budget Activities:** Budget presented with no discussion.

Fran Dehmlow arrived 10:40 AM

**Register of Deeds/Land Information Bills/Financial report:** Motion by Dehmlow/Keckeisen to approve budget and vouchers, carried unanimously.

**Land & Water Conservation Dept. items:**

**USDA-APHIS:** Barry Benson reviewed 2006 Wildlife Damage Program Claims recommending that the 15 applicants be approved and three be denied. Motion by Colby/Licitar to approve payment of

claims as specified. Benson requested a budget amendment for the Venison Donation Program, as there was an increase in donated deer which resulted in an increase in the cost for processing. Motion by Renner/Colby to approve amendment, carried unanimously.

**USDA-NRCS** Jon Field introduced Scott Doherty to the committee and announced that Carlton Peterson, who was not able to be present, was the newly hired staff member. Field gave a report on Blue Butterflies and cost share projects for Adams County including 2 Wetland Restoration Projects and 5 EQIP projects.

**WDNR:** No report

**Staff reports of January activities and February goals:** Reports were presented and discussed. Motion by Keckeisen/Renner to approve reports carried unanimously.

**Report of Committee members:** Colby gave Farm Service Agency report and Central Wisconsin Windshed Partners Report

**Trainings and conference requests:** Evans requested to attend the Wisconsin Lakes Convention. Motion by Colby/ Keckeisen to approve, carried unanimously.

**2007 LWCD Plan of Operations: Plan was presented by Murphy, with minor revisions.**

**Motion by Keckeisen/Licitar to approve plan with revisions as specified, carried unanimously.**

**Golden Sands RC&D representatives: One committee member and one staff member to be selected as Adams County representatives. After discussion, Staff member Reesa Evans and committee member Mike Keckeisen were selected as representatives. Motion to approve by Colby/Licitar, carried unanimously.**

**Resolution 119-1992: Discussion was held on Resolution concerning dam maintenance funds. Motion by Keckeisen/Dehmlow to postpone until County has an Administrative Coordinator, carried unanimously.**

**Watercraft purchase: Discussion was held on the purchase of a watercraft for LWCD & County-wide use. Motion by Keckeisen/Dehmlow to postpone until March meeting, carried unanimously.**

**Communications:** Murphy presented 2006 Annual Report Summary, a DATCP Working Lands Initiative Project update, a thank you note from a Resource Conservationist applicant.

**Bills/Financial Report:** Bills and financial report were presented, motion by Dehmlow/Breene to approve bills and financial report, carried unanimously. Murphy distributed a report on LWCD Grants status. Motion by Keckeisen/Renner to postpone discussion on report pending mediation, unless discussion is needed in closed session.

**Set next meeting date:** Next meeting scheduled for March 7<sup>th</sup>, 2007 at 10:00 AM

**Closed Session:** Motion by Keckeisen/Breene for committee to convene in closed session pursuant to Wisc. State Statute 19.85(1)(c) Wis. Stat., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, considering employment for the Resource Conservationist position and 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation for which it is likely to become involved-mediation update and department matters, roll call vote carried unanimously at 1:34 PM.

Motion by Keckeisen/Licitar to reconvene in open session for pursuant to Wisc. State Statute 19.85(2). roll call vote carried unanimously at 2:13 PM.

Items for next meeting: **future meeting dates, watercraft purchase, SWRMP policy, Closed session for mediation update.**

**Adjournment:** Motion to adjourn at 2:25p.m. by Keckeisen /Licitar, carried unanimously.

Respectively submitted,  
Robert Dixon, Vice Chair