

ADAMS COUNTY SOLID WASTE COMMITTEE
April 13, 2011, 6:00 PM
COURTHOUSE, ROOM A160, FRIENDSHIP, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
Florence Johnson, Secretary
Patrick Gatterman
Alexandria Beckman, SAYL

MEMBERS ABSENT/EXCUSED: Mike Keckeisen

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barbara Morgan
Everett Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock, at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, MORGAN, JOHNSON, GATTERMAN AND BECKMAN. ABSENT/EXCUSED: KECKEISEN. *Motion by Johnson, second by Morgan, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM MARCH 10, 2011: *Motion by Gatterman, second by Babcock, to approve the Open Session minutes as presented for the March 10, 2011 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no correspondence or other business to present.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report and Monthly Check Summary for March 2011. Discussion was held. *Motion by Gatterman, second by Johnson, to approve the Financial Report and monthly check summary for March 2011. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated April 13, 2011 (see attached copy) and discussion was held. *Motion by Morgan, second by Johnson, to approve the Site Report as presented. All in favor. Motion carried.*

UPDATE ON AGREEMENT WITH IROW FOR CONTRACTED LABOR: Ms. Diemert updated the members on the progress of the contracted labor.

DISCUSSION OF STATE BUDGET RECYCLING GRANT CUTS: Ms. Diemert updated the Committee on efforts to reinstate the recycling program and grant funding to Governor Walker's budget proposal.

RESOLUTION TO OPPOSE RECYCLING PROGRAM AND GRANT CUTS: Ms. Diemert presented a resolution to oppose Governor Walker’s proposed recycling program and grant cuts. *Motion by Johnson, second by Morgan, to approve and sign the resolution to oppose the recycling program and grant cuts as amended by Corporation Counsel. All in favor. Motion carried.*

DISCUSS AND AWARD BID FOR LANDFILL LINER: Ms. Diemert stated that the bid opening was done on April 7th by Ayres Associates and that they took them back for review. There was a question on the low bid whether they used prevailing wages as required in the bid documents so they will contact the company to confirm. The bids are good for 60 days and will be addressed at the next meeting.

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES: Ms. Diemert reported she had no new vehicle or equipment purchases to approve.

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on one employee who had wrist surgery and will be off for a few weeks.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items will be placed on the next agenda: Updates of recycling cuts, bid award, etc.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, May 11th at 6:00 PM at the Courthouse. *Motion by Johnson, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:35 P.M.

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

**SOLID WASTE DEPARTMENT
SITE REPORT
April 13, 2011**

TIPPAGE REPORT: 1,462,025 lbs of garbage were brought in which is the 9th highest amount ever brought into the landfill for March. Year-to-date we are down 3.916% in tonnage compared to 2010.

OUT-OF-COUNTY TIPPAGE: MARCH 2011- Juneau County 78.93 tons = **\$4,735.80**. Marquette County .69 tons = **\$41.40**, Sauk County .17 tons = **\$10.20**.

Comingled-Recyclables brought in 19.73 tons = **\$591.90**. Glass 116.57 tons = **\$582.85**. Out-of-County Container Delivery fees total **\$175.00** for 1 containers delivered.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$6,137.15**.

MEETINGS/SEMINARS/TRAININGS: Attended County Board on March 15th to present an appreciation plaque to Bob Challoner who retired.

Spoke at the Coloma Women's group meeting about recycling on March 21st at 7 PM.

Attended a WIRMC conference committee meeting on March 24th regarding follow-up from the winter conference recently held in Green Bay. A second conference call is scheduled for April 18th.

Attended Dept. Head meeting on March 31st and also attended the WCA presentation on the Budget Repair Bill.

Gave a presentation at the WI Towns' Association meeting Friday, April 7th at 7:00 PM regarding how the Governor's Budget Repair Bill affects our recycling operations.

Will attend County Board on April 19th.

Plan to attend Dept. Head meeting on April 21st.

Attended other various meetings through the month.

HAULING ORDINANCE/PERMIT: Haulers continue to apply for hauling permits.

OUT-OF- COUNTY MARKETING: On April 6th, met with the operator of the 5 township drop-off site in Marquette County. Will be sending him a proposal for containers at the site. Many new customers have signed up for curbside collection.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: There were no other inspections performed for the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

April 10th Tornado: Received an alarm from the landfill at 6:30 PM Sunday evening. Sheriff's Dept. called that there had been a tornado in Arkdale and that the landfill may have been involved. After the storms passed, an inspection was made of the landfill property. The buildings and equipment appeared to be intact, although debris was scattered throughout the property and some trees were down. An inspection later revealed that the Clay Borrow Site area had been severely damaged including the new gate. The wooded areas were completely destroyed as almost every tree on the property was damaged or down. The driveways were completely blocked by downed trees.

The Director is a member of the County's Emergency Response Team and was called to the Emergency Operation Center (EOC) located at the Community Center. The EOC was operating at this location and several meetings were held throughout the emergency. Another meeting is scheduled for Friday, April 15th to discuss any concerns for the weekend. The landfill employees have been delivering containers to private addresses as well as the drop-off sites in Strongs Prairie, Preston and Monroe to assist with debris management.

More roll-off containers have been ordered to assist in the cleanup and we have contacted Winnebago County to put them on notice for the tub grinder to chip the large amount of brush coming in.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

ADMINISTRATIVE PROJECTS: During the month of March/April the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Some of the comingled bales were shipped through IROW.

Bagged compost will be sold at the Fairgrounds during the Land Conservation Tree & Shrub sale.

Working with local newspaper to promote recycling education in our area. Will be working with the school to do a project on recycling.

Arranged for annual maintenance on our balers.

Working with Strategic Materials on shipping glass out for processing. Scrap materials are being backhauled here to the County landfill. Discussions continue on setting up a pre-processing facility here. We are waiting for the decision on recycling changes possible in the Budget Repair Bill before making other decisions. This is tied to the contracted services with IROW also being discussed.

Jill Haygood from Outagamie County also toured our facility regarding the glass operations.

The Annual Recycling Report was submitted to the DNR for program year 2010.

Annual Tire & Appliance Round-Up has been scheduled for June 11, 2011.

Placed the "Out-of-County and Non-Compliant Municipality Rate Sheet" in the local and WI Rapids newspapers. This is necessary so that those municipalities that are willing to support the county landfill and pay the tip fees that subsidize special programs will get reduced prices for those programs.

Continuing to work with IROW regarding contracted labor in the recycling building.

RouteOptix conversion is still being worked on. The routing part of the program is working well, however, the bookkeeping and reporting is still a work in progress.

Submitted a Focus on Energy Grant application for light fixtures that were replaced in the recycling building.

Received an inquiry regarding our landfill accepting a large amount of wood ash on a continuing basis. We have asked for test results and we are checking with the DNR if we can take this material based on test results, or if we need to include this in our "Special Waste Acceptance Plan". This could potentially bring in a large amount of revenue to our landfill.

Worked to replace the billboard at the road stating our new hours and open to surrounding counties. The billboard materials were starting to deteriorate beyond the point of repair.

Auditors will be at the landfill at 7:30 AM, Thursday, April 14th.

Juneau County will be hauling loads of glass aggregate out for their own landfill construction project.

Arranged for three employees to be randomly tested for drugs & alcohol for CDL.

Arranged for Master Gardeners to get compost on Saturday, May 7th.

Completed and submitted monthly fuel reporting to Admin & Finance office.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Staff is working on the east berm of cell #4 preparing it for the landfill liner. An ad was placed for bids for the geomembrane liner materials and installation. Bid opening was held on April 7th and the engineers took the proposals for review and recommendation.

Committee will award the bid following a recommendation by Ayres Associates. The award cannot be made at this time because there is a question whether they all used the required prevailing wage rates. Ayres will also furnish us with a list of materials to order for the leachate collection system.