

ADAMS COUNTY PUBLIC WORKS COMMITTEE
February 11, 2009, 1:00 PM
COURTHOUSE ROOM A231, FRIENDSHIP, WI

MEMBERS PRESENT: Larry Babcock, Chair
David Renner, Secretary
Florence Johnson
Mike Keckeisen

MEMBERS EXCUSED: Dean Morgan, Vice-Chair

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Hank Strohmeyer, Foreman
Steve Bischoff, Ayres Associates

CALL MEETING TO ORDER: The meeting of the Adams County Public Works Committee was called to order by Chair, Larry Babcock at 1:03 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, JOHNSON, RENNER, AND KECKEISEN PRESENT. MORGAN EXCUSED. *Motion by Johnson, second by Renner, to approve the Agenda as printed. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM JANUARY 14, 2009: *Motion by Johnson, second by Renner, to approve the Open Session minutes as presented for January 14, 2009 meeting. All in favor. Motion carried.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Steve Bischoff, Ayres, commented on the operation at the landfill. He stated that the DNR always has nothing but good things to say about how the operation is run and that the staff is easy to work with. There was no other public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert presented a "Department Head Out-of-Office Report" for her February 19 – 23rd. She also presented a "Department Head Out-of- Office Report" for her vacation which is scheduled for March 14 – 21st. The Foreman and Office Manager will be available if the Committee has any questions.

Ms. Diemert next presented information from Tomorrow's Home Foundation regarding the old mobile home asbestos recycling grant that was received. Joe Lally, Environmental Health Specialist is referring people to the grant for assistance to dispose of their old mobile homes in an approved and safe manner.

Mr. Keckeisen presented information from a presentation he attended by Professor Hossein U. Bahla, UW Madison, regarding his desire to locate a community that would allow him to build a crumb rubber operation. Adding crumb rubber to our asphalt roads would extend the life of the road by 30% and would give another alternative use for old used tires. The Committee was very interested in hearing more on this option which could help our local economy by creating jobs. A presentation by Dr. Bahla will be arranged for our next meeting. Others that should be invited to this presentation

should be Economic Development, Highway, DOT, Auburndale Recycling, and local asphalt contractors.

FINANCIAL REPORT: Ms. Diemert stated that she did not receive reports for January. She will present these at the next meeting.

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated February 11, 2009 (see attached copy) and discussion was held.

Steve Bischoff presented information on the LTC Release of Funds. Prior to the CD Renewal date of February 9th, we had been working on recalculating the LTC 40 year cost estimates and fund balance. The current state of the economy has affected the calculations negatively because of the new interest rate that the bank is able to give us. Mr. Bischoff presented charts and graphs showing how going from a 5% interest rate down to a 3.15% interest rate has negatively affected how much we can release from the fund. If we pull money out now, we may have to begin making in-payments to the account again. It is unsure whether or not the DNR will even release any of the money based on the current economic situation. Mr. Bischoff will contact the DNR to assess the situation before we proceed further. It was the Committee's consensus that we wait for the economy to recuperate and review the funds in one year, to see if it would be more advantageous for the County to wait to ask for money to be released. The Treasurer stated that the Bank told us that they will not charge us an early withdrawal penalty if we withdraw money from the CD at a later date. The Treasurer has requested that the Bank put this in writing. An update will be given at the next meeting.

Motion by Renner, second by Keckeisen, to approve the Site Report as presented. All in favor. Motion carried.

EMPLOYEE UPDATE: Ms. Diemert reported on the employee status. One driver is still off since October 2007 on a Worker's Comp injury. It is anticipated that he will be back in May.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert presented information regarding the Loss Control Officer taking an on-line course for OSHA Site Supervisor and HazMat refreshers. This was budgeted. *Motion by Keckeisen, second by Johnson, to approve the Loss Control Officer to take the on-line refresher course. All in favor. Motion carried.*

UPDATE ON CREDIT CARD IMPLEMENTATION PROJECT: Ms. Diemert reported that we are now able to take all credit & debit cards, except VISA. We have had three individuals try to pay past due accounts with a credit card. Two of them didn't have enough in their accounts, but we did have one successful completion.

DISCUSSION ON SATURDAY SCHEDULE FOR 2009: Ms. Diemert presented a report showing how many customers used the landfill on each Saturday in March through November. Lengthy discussion was held after the Committee reviewed the numbers and options. No Saturday hours were budgeted in 2009, therefore, they must look at which months cover the costs of being open. Citizens have other options such as using their town drop-off sites, or renting roll-off containers and dumpsters for their weekend projects. *Motion by Johnson, second by Keckeisen, that the landfill be open on Saturdays during the months of May through Labor Day. All in favor. Motion carried.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items will be placed on the next agenda: Continued discussion on whether we will be holding the ½ price tire & appliance

round-up this summer, Update on the LTC and DNR options for funding, Crumb Rubber presentation. No other agenda items identified.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Friday, March 6, 2009 in the Courthouse at 1:00 PM. *Motion by Renner, second by Keckeisen, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 2:49 P.M.

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT
February 11, 2009
SOLID WASTE DEPARTMENT

TIPPAGE REPORT: 1,217,220 lbs of garbage were brought in which is the **sixth highest** amount ever brought into the landfill for January. This is down 27% from 2008.

There was 1 new over-the-scale customers during the month and is typical for this time of year. (Minimum of \$60.00 in annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 4,128 new customers over the scale.

MEETINGS/SEMINARS/TRAININGS/CONFERENCES: Attended the Space Needs Study with Ayres Associates on January 16th. Submitted information on the space needs survey form.

Attended the Federal Property Advisory Board meeting in Waunakee on January 28th.

Attended Credit Card training on January 30th and February 3rd.

Will attend the Wellness Committee meeting on February 17th at 9:00 AM as well as the Health Insurance Study Committee Meeting following at 10:30.

Will attend County Board on February 17th.

Will attend the DNR/Mid-West Regional Recycling Association meeting in Eau Claire on February 26th.

Will attend the AROW/SWANA/WCSWMA Winter Conference at Chula Vista on March 11-13th. Also plan to attend the Hazard Waste Workshop on Tuesday, March 10th.

Will be on vacation from March 14th – 21st. Any questions should be directed to the Foreman and Office Manager.

Will attend the DNR Regional Landfill Meeting on March 24th in Monroe County. Will also give a presentation to the Master Gardeners at 6:00 PM regarding compost.

Will attend Department Head meeting on March 26th.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance and repairs were performed during the month.

INSPECTIONS: There were no inspections performed for the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Loss Control Officer held a Safety meeting on 1/27/09. Agenda items included: Using ANSI Class II safety Vests/Shirts for employees working on a federal-aid highway; Hand Protection, Foot Protection; Vision Protection; First-Aid Kits in trucks; Carrying salt/sand in trucks; Announcing loads on scale to reduce errors; Using Floating Holidays before Year End; Truck Repair Forms; Music in Shop (Noise Levels).

Received the DNR SW Tonnage/Capacity Certification/License Renewal form which was completed and submitted by the deadline.

WI DATCP conducted the annual scale inspection. The test was within allowed tolerances. It was recommended that we get the manual scale beam tested & certified also so that we can use that during power outages, etc.

The quarterly Gas Probe Monitoring was performed on December 11, 2008. No methane gas was detected.

The WI DOT Oversize/Overweight Permit Renewal Notice was received and completed as required.

Arranged for 3 employees to have random drug testing.

***See Site Improvements section for more Loss Control/Safety Issues**

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

Terrace Homes is no longer plowing around the wellhouse and their parking lots. It appears that they are not open. The Township and/or Highway Dept. will be contacted to have the plowing done if needed.

ADMINISTRATIVE PROJECTS: During the month of January/February the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed. Some materials are being stockpiled due to the very poor market conditions.

Continued to coordinate new curbside and residential route customer orders. We had 13 new residential/business account customers since the last report which increases our annual revenues by \$5,076.00. However, we also had 18 customers who cancelled service due to going out of business, lack of payment, moved, or price increases. This caused a loss of \$4,890.00 annually. Some of these customers will use the "free" drop-off sites in their townships. Director and staff are taking multiple calls from angry customers about our price increases.

Working LaCrosse County, Public Health, & Emergency Management on the possibility of holding a Pharmaceutical collection this summer. There is no grant money available and would be all County, or participant, funded.

Also trying to schedule a ½ price tire and appliance round-up for June 13th. This will depend if we are open Saturdays and budget concerns. This round-up is a service offered to citizens but the costs are not completely covered. If we didn't offer these annual events these items would probably be found in the ditches.

Contacted WI Home Foundation for information on the old mobile home disposal grant. Will work with Joe Lally to identify old mobile homes and how to work with owners on the grant process.

Met with marketing vendors and placed ads regarding various advertisements around the county.

Submitted monthly recycling report to the City of Adams as required.

Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: No landfill construction has been performed since the last report. Final calculations for the release of funds from the Long Term Care account are being performed by the engineers with assistance of the Director. Calculations show that it is not the proper time to ask for a release of funds due to the current high rate of inflation and low interest rates. After speaking with the bank and the County Treasurer it was recommended that the CD be renewed and that we would get a letter from the bank stating there will not be an early withdrawal penalty if we take it out before the next renewal date. Further discussion will take place with the auditor and Administration Coordinator.

We are also still waiting for the DNR to approve the use of glass aggregate in Cell #4 sub-base construction.

Funding for Cell #4 construction was part of our County's request for infrastructure funding through the WCA request for stimulus money.