

Administrative and Finance Meeting Minutes
January 16, 2008, 8:00 a.m.

Called to order by Chairman Sebastiani at 8:10 a.m. Present, Sebastiani, Keckeisen, West. Excused Davis, Grabarski.

Motioned by Keckeisen/West to approve January 4th and 7th, 2008 minutes. Motion carried by unanimous voice vote.

Motioned by Keckeisen/West to write off variance in cash of \$13,808.53 predating 2006. Motion carried by unanimous voice vote.

Motioned by West/Keckeisen to write off variance of \$800.91 as non material item. Motion carried by unanimous voice vote.

Motioned by Keckeisen/West to forward agenda item to discuss and/or act on utilization of GCS software for permitting in Planning and Zoning and tracking system for Stormwater runoff to the recreated Land Information Committee for them to act on. Motion carried by unanimous voice vote.

Next meeting agenda item: Completion date on counter in County Clerk's Office and desk in County Board Room. Discuss and/or act on Corporation Counsel stipulating percent to deduct beyond completion date.

Discussion took place regarding line item transfers, no action taken.

Motioned by Keckeisen/West to move forward with increasing dog license fees as such: Male/Female from \$8.00 to \$13.00, Spayed/Neutered from \$3.00 to \$8.00, Kennel from \$35.00 to \$75.00, to take effect by July 1, 2008. Motion carried by unanimous voice vote.

Discussion took place regarding State Stat. 174.05 – increasing dog license fees.

Motioned by Keckeisen/West to have Corporation Counsel create a resolution to increase dog license fees and forward to February County Board. Motion carried by unanimous voice vote.

Next meeting agenda item: Discuss and/or act on Associated Financial Consulting in relationship to Workman Compensation, Alpha Terra Safety Program Consulting, and Alpha Terra Resolutions Safety Training of \$4,000, update on Health and Human Services Workflow analysis.

Bays informed the committee of title work being completed on tax deeded property. Investment report and pool page for December 07 was submitted.

Committee signed voucher for WCCO meeting on 3/3 thru 3/5 for Mary Ann Bays.

Petkovsek submitted department activity reports for December 2007.

Respectfully submitted,


Cindy Phillippi, Recording Secretary

These minutes have not been approved by the Administrative Finance Committee