

**Public Safety & Judiciary Committee**  
Wednesday, January 13, 2016  
9:00 a.m. – Conference Room A260

**MINUTES**

Chairman Allen called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Jack Allen, and Robert Grabarski – Jerry Kotlowski and Orin Nigh were excused.

Others present: Carol Collins, Dennis McFarlin, Janet Leja, Kathie Dye, Chris Langer, Marilyn Rogers, and Terry Fahrenkrug

**Motion by Eggebrecht to approve the agenda, seconded by Grabarski. Motion carried by unanimous vote. Nigh and Kotlowski – Excused**

**Motion by Grabarski to approve the December 9, 2015 minutes, seconded by Eggebrecht. Motion carried by unanimous vote. Nigh and Kotlowski – Excused**

There was no public participation. There was no correspondence.

District Attorney – Tania Bonnett and/or Jonathan Barnett – Not Present

The District Attorney's Office was not schedule to attend the meeting. Committee was provided with a written financial report for December 2015 and community service reports for November & December 2015. There were no questions.

Eyes of Hope Shelter—Kris Steffens — Not Present

Steffens was not scheduled to attend the meeting. There was no written report for December 2015 to review.

Family Court Commissioner – Dennis McFarlin – Present

Committee was provided with a written report for December 2015. McFarlin stated his budget was in line for 2015. Discussion was held regarding the parent education program that used to be offered in Adams County at the UW-Extension Office. McFarlin explained the program was not resumed after Edie Felts-Podoll retired. Committee was informed that attendance in the parent education program is mandated in the new judge's court rules so McFarlin welcomed any input or suggestions from the committee. Chairman Allen suggested that McFarlin write a letter to the UW-Extension committee chair to get the program offered again.

Child Support – Janet Leja – Present

Committee was provided with a written and financial report for December 2015. Leja discussed the performance measures and stated they are doing well. The arrears and current collection rates are up from this time last year. There were no questions on the financial report. Leja stated that they will have funds left in 2015 once all payments are in. Leja informed the committee that Wendy Newsom is now carrying a full caseload. Leja explained that they will not have Reality Day this year due to the turnover at the high school. Committee was provided with job descriptions for the Child Support Specialist and the Lead Child Support Specialist. Leja explained that there are two Child Support Specialist positions in her office and would like to reclassify one of the two positions to Lead Child Support Specialist due to increased duties. Leja stated that there would be funds available in her 2016 budget to cover the reclassification. Discussion was held regarding the reclassification and concerns of reclassifying the position at this time. **Motion by Grabarski to take no action on the reclassification to Lead Child Support Specialist at this time, seconded by Allen. Motion carried. Voting yes – Grabarski and Allen. Voting no – Eggebrecht. Nigh and Kotlowski – Excused.** Committee recommended that Leja bring the reclassification back for further consideration at a later date.

Clerk of Circuit Court – Kathie Dye – Present

Committee was provided with a written and financial report for December 2015. Dye explained her written report and stated she will give the final end of year stats for 2015 to county board supervisors in February or March. Chairman Allen suggested that Dye give a presentation for the new county board supervisors at their county board meeting in May or June. Dye explained that the December 2015 financial report is not final, but will be returning funds back to the general fund once all transactions are in for the year. Dye stated the office is running smoothly. Dye explained they have started e-filing, but still have to print some cases for visiting judges. Dye discussed the updates made to the courtroom and stated it looks very nice.

Register in Probate – Chris Langer – Present

Committee was provided with a written and financial report for December 2015. Langer discussed the financial report and explained the wages expense line was over budget due to the payout to Terry Reynolds for her accrued vacation and sick time. Langer also explained the additional purchases she needed to make to replace items that she couldn't use from the previous Register in Probate caused her operating supplies expense line to be over. Langer informed the committee that approximately a third of the open probate cases will need to remain open until property/real estate is sold. Langer stated the office has been busy. Langer voiced her concerns regarding the storage area for her juvenile and adoption files and committee recommended she discuss that with the Property Committee and/or Tracy Hamman.

Emergency Management – Jane Gervais – Not Present

Emergency Management was not scheduled to attend the meeting. Committee was provided with a written and financial report for December 2015 along with the map of cell towers in Adams County. There were no questions. Chairman Allen informed the committee that he will talk to Gervais regarding the cell tower map and the request for an updated map to reflect the additional cell towers in Adams County that were not on the map.

Medical Examiner – Marilyn Rogers – Present

Committee was provided with a written report and financial report for December 2015. Rogers discussed the financial report and there were no questions. Rogers stated revenues were higher than anticipated and was under budget with those expenses she could control. Rogers wanted to follow-up on the information that she provided to committee members regarding the new bill stating that funeral homes are no longer required to pay the medical examiner fees for Medical Assistance cases. Rogers asked if the committee needed anything else regarding that topic and committee will let her know if they need additional information.

Sheriff's Office – Chief Deputy Fahrenkrug – Present

Committee was provided with the financial report and the animal control report for December 2015 as well as the end of year animal control reports for 2015 and 2014 for comparison. There were no questions on the financial reports. The animal control reports were discussed and committee would like a spreadsheet with comparisons next to each other and not two separate reports. Fahrenkrug discussed current vacancies in the agency due to recent resignations and stated current eligibility lists have expired. Fahrenkrug informed the committee of the recent in-house training for the jail and future in-house training for patrol. Fahrenkrug explained that there has been four squad cameras purchased as a pilot program and storage of that information will be through a cloud service.

**Motion by Eggebrecht to approve vouchers and monthly expense reports as presented, seconded by Grabarski. Motion carried by unanimous vote. Nigh and Kotlowski – Excused**

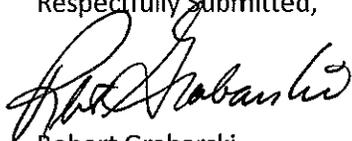
Identify upcoming agenda items: Schedule jail tour for next month.

Set next monthly meeting date as February 10, 2016 at 9:00 a.m.

**Motion by Eggebrecht to adjourn, seconded by Grabarski. Motion carried by unanimous vote. Nigh and Kotlowski – Excused. Meeting adjourned at 10:31 a.m.**

*These minutes have been approved by Public Safety & Judiciary Committee on February 10, 2016.*

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Robert Grabarski". The signature is written in a cursive style with a large initial "R".

Robert Grabarski  
Secretary