

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**Wednesday, May 14, 2014, 6:00 PM**  
**Landfill Office, 1420 Hwy 21, Friendship, WI 53934**

**MEMBERS PRESENT:** Florence Johnson, Chair  
Larry Babcock, Vice-Chair  
Barb Morgan  
Paul Pisellini  
Mark Hamburg

**OTHERS PRESENT:** Myrna Diemert, SW Director  
Cindy Phillippi, County Clerk/Admin & Fin Dir  
Everett Johnson

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by the County Clerk at 6:00 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL:** JOHNSON, BABCOCK, MORGAN, PISELLINI, AND HAMBURG.

**ELECTION OF OFFICERS/APPOINTMENT OF RECORDING SECRETARY:** Ms. Phillippi asked for nominations for Chair. Larry Babcock nominated Florence Johnson as Chair. No other nominations were received. *Motion by Morgan, second by Pisellini, to close the nominations and cast a unanimous ballot for Florence Johnson as Chair. All in favor. Motion carried.*

Ms. Phillippi then asked for nominations for Vice-Chair. Barb Morgan nominated Larry Babcock as Vice-Chair. No other nominations were received. *Motion by Hamburg, second by Pisellini, to close nominations and cast a unanimous ballot for Larry Babcock as Vice-Chair. All in favor. Motion carried.*

Cindy Phillippi appointment Myrna Diemert as Recording Secretary. She then left the meeting and Chair Johnson took over presiding the meeting.

**APPROVAL OF AGENDA:** *Motion by Babcock, second by Pisellini, to approve the agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM APRIL 9, 2014:** *Motion by Babcock, second by Johnson, to approve the Open Session minutes as presented for the April 9, 2014 meeting. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** Ms. Diemert reminded the members that there will be a Landfill Advisory Committee meeting on May 19<sup>th</sup> at 7:00 at the Strongs Prairie Town Hall.

Ms. Diemert then welcomed the new members to the Committee. Mark Hamburg commended the Director for her professionalism for the packet of information that was sent to the new members prior to the meeting. This was very helpful to bring new members up to speed on the operations.

**DISCUSSION ON GEITS/CITY OF ADAMS PROJECT:** There have been no new developments and it appears they have moved to another community. This item will be taken off the agenda.

**FINANCIAL REPORT:** Ms. Diemert presented the Financial Report and Monthly Check Summary for April, 2014. Discussion was held. *Motion by Hamburg, second by Pisellini, to approve the Financial Report and Monthly Check Summary as presented. All in favor. Motion carried.*

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated May 14, 2014 (see attached copy). Discussion was held. *Motion by Babcock, second by Morgan, to approve the Site Report as presented. All in favor. Motion carried.*

**APPROVAL OF FUTURE PLANNING STUDY:** Ms. Diemert presented information on the planning study that was included in the 2014 budget. She recommends hiring Dr. Aga Razvi, a private consultant, to perform this study as he has conducted several similar studies, has worked with Strongs Prairie in the past and successfully negotiated our last Agreement with them, and his proposal of \$15,430 is competitive with others and within the budgeted amount. *Motion by Hamburg, second by Babcock, to approve Dr. Razvi to perform the future landfill study at the proposed rate as recommended. All in favor. Motion carried.*

The study will take approximately two months to complete.

**APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS:** Ms. Diemert presented information on a 2009 CCC Semi Tractor available from Federal Surplus Property. This truck is like new with only 872 miles and is available for \$2,625.00. *Motion by Morgan, second by Hamburg, to approve the purchase of the 2009 CCC Semi Tractor. All in favor. Motion carried.*

Ms. Diemert next reported that due to the leachate hauling emergency we rented two 5000 gallon tanker trailers. There were no other purchases or rentals to approve.

**APPROVAL OF INCENTIVE RATE REQUESTS:** There were no new incentive rate requests and this item will be taken off the agenda unless a request is submitted.

**EMPLOYEE UPDATE:** Ms. Diemert updated the Committee on the status of the employees. She reported that one employee had rotator cuff surgery and is back at work with limitations.

She also reported that the Intern from UW Stevens Point will be starting May 27<sup>th</sup> and that we will be paying him as an employee and getting reimbursed thru the grant that the University received.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** There were no new trainings or conferences to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items may be placed on the next agenda: updates on pertinent items; update on the Town of Rome meeting.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, June 11, 2014 at 6:00 PM at the Landfill.

*Motion by Morgan, second by Pisellini, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 7:31 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**

**SITE REPORT - - SOLID WASTE DEPARTMENT  
MAY 14, 2014**

**TIPPAGE:** 3,438,435 lbs of garbage were brought in which is the **highest** for the month and 80% more than last year.

**OUT-OF-COUNTY April 01—April 30, 2014**

Garbage - Coloma Village Contract			19,000.00	LB	9.5	\$	570.00
Garbage - Contracted Out of County			2,166,600.00	LB	1083.3	\$	54,165.00
Garbage - Juneau County			13,800.00	LB	6.9	\$	414.00
Garbage - Marquette County			72,780.00	LB	36.39	\$	2,183.40
Garbage - Oxford Village Contract			30,600.00	LB	15.3	\$	918.00
Garbage - Waushara County			15,900.00	LB	7.95	\$	477.00
Garbage - Wood County			4,700.00	LB	2.35	\$	141.00
Cont Deliver/Switch 10 yd Out of County			2	LB	300	\$	600.00
Cont Deliver/Switch 20 yd Out of County			3	LB	325	\$	975.00
Cont Deliver/Switch 30 yd Out of County			11	LB	325	\$	3,575.00
Rec Comingled - Coloma Village Contract			2,160.00	LB	1.08	\$	32.40
Rec Comingled - Hauler Pay Out of Co.			48,740.00	LB	24.37	\$	731.10
Rec Comingled - Oxford Village Contract			4,280.00	LB	2.14	\$	64.20
Rec Glass In - PAY Out of County			50,300.00	LB	25.15	\$	754.50

**TOTALS      3,020,856.00   LB   1510.428   \$   136,281.80**

**MEETINGS/SEMINARS/TRAINING:** Attended County Board on April 15<sup>th</sup> and 29<sup>th</sup>.

Attended WIRMC Conference Call on April 23<sup>rd</sup>.

Attended Dept. Head meeting on April 24<sup>th</sup>.

Attended WCSWMA meeting on April 25<sup>th</sup>.

Took part in a conference call on May 5<sup>th</sup> with the Admin & Finance Dept. and Auditor on transferring costs for the capping & closure projects for 2013 to the closure liability account.

Plan to attend the Landfill Advisory Committee meeting at the Strongs Prairie Town Hall on May 19<sup>th</sup> at 7:00 PM.

Plan to attend the Wellness Committee meeting on May 20<sup>th</sup> at 8:30. Also plan to attend the Clean Sweep meeting at 10:00 the same day.

Plan to attend County Board on May 20th.

Plan to attend a WIRMC Conference Committee meeting on May 22<sup>nd</sup>. Also plan to attend Dept. Head meeting on April 24<sup>th</sup>. Will also attend a training Webinar for Dept. Heads.

Plan to attend the Health Insurance Study Committee on May 27<sup>th</sup>.

Will meet with representatives from Town of Rome regarding Recycling options.

Attended other various meetings through the month.

***SITE/EQUIPMENT IMPROVEMENTS:*** Normal maintenance/repairs were performed.

***INSPECTIONS:*** DATCP was present today to do the annual diesel fuel tank & monitor inspection. All documents, reports, licensing and tests were in order.

The DNR also performed their annual inspection of the site. No violations, citations, or warnings were issued.

No other inspections were performed during the month.

***LOSS CONTROL/SAFETY/STAFF ISSUES:*** Worked with Loss Control/Safety Officer to perform various daily office management duties on personnel issues including accident reports for minor injuries. There were no major injuries reported.

We received the March 2014 Groundwater Monitoring Report. The results did not indicate problems.

One claim was made to the insurance company for damage to the recycling building overhead door that malfunctioned and came down onto one of our trucks. The door, mechanism and frame needed to be replaced. No damage was done to the truck.

***INDUSTRIAL PARK:*** Regular weekly maintenance continues on the well-house pumping system and no problems or defects were identified during these weekly inspections.

***ADMINISTRATIVE PROJECTS:*** During the month of April/May the Director performed the following duties: Arranged shipments of tires, computers, fluorescent light bulbs, electronics, appliances, and scrap metals as needed.

Arranged for the Village of Oxford Spring Clean-up on Saturday, April 26<sup>th</sup>. Coordinated with contractor and arranged for roll-off deliveries during the week.

Arranged for Hubers to pick up windblown debris from neighbors property east of the landfill, as well as paper around the landfill cell area. This is being done on Saturdays during open hours of the landfill. Other volunteer groups were contacted.

Assisted a citizen with the safe disposal of fireworks.

Worked with UW Stevens Point and Personnel Director to get appropriate paperwork completed for the Summer Intern done. He will start on May 27<sup>th</sup>.

Completed the Collection & Transport License application for the DNR for 2014.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

***SITE REPORT: LANDFILL CONSTRUCTION:*** Hank and the crew have been dealing with excessive leachate from the spring rains. Two tanker trucks were rented in order to keep up with the leachate to prevent run-off over the berms. There was a leachate emergency throughout the state and all wastewater treatment plants were dealing with their own excesses. Our local wastewater treatment plant could not take all our leachate; therefore, we had to haul to Plover. The extra costs for trucking & labor, and leachate treatment are not budgeted and may affect our budget.

We received our approval of the air pollution control permit application, the construction of the open flare, and the permit to operate the system. This Plan Modification and review cost \$7,600.00.

Notice of Award has been given to Canamer Services for the liner for Cell #4.