

Administrative and Finance Meeting Minutes
November 15, 2007
8:00 a.m.

Called to order by chairman Sebastiani at 8:10 a.m. Present Grabarski, Davis, Sebastiani. Excused West and Keckeisen.

Motioned by Grabarski/Davis to postpone Sheriff's Department line item transfers until December meeting. Motion carried by unanimous voice vote.

Motioned by Grabarski/Davis after review and approval of the management letter Administrative and Finance Committee concur with Public Works committee to keep Highway department's accounts in one fund as they currently are. Motion carried by unanimous voice vote.

Per Barb's request the committee will postpone non lapsing accounts until next month's regular meeting.

Motioned by Grabarski/Davis to recess at 9:10 a.m. until 9:30 a.m. Motion carried by unanimous voice vote.

Called back to order by chairman Sebastiani at 9:30 a.m. Present Grabarski, Davis, Sebastiani. Excused West and Keckeisen.

Motioned by Grabarski/Davis to have community service workers paint and move starting with the Treasurer's office on the first floor. If problems arise, authorization is hereby given to use contracted services for painting and movers; the monies will come from the contingency fund for the first floor only. Motion carried by unanimous voice vote.

Motioned by Grabarski/Davis to place on the next Executive Committee agenda reevaluate the space needs and location of the Corporation Counsel's office and staff. To reconsider other areas of the courthouse to minimize costs. Motion carried by unanimous voice vote.

Motioned by Grabarski/Davis to approve UW-Extension line items transfers for accounts 100 42 55620 431/433/432. Motion carried by unanimous voice vote.

Motioned by Grabarski/Davis to recess until 1:00 p.m. Motion carried by unanimous voice vote. Called back to order by Chairman Sebastiani at 12:56 p.m. Present Sebastiani, Grabarski, Davis. Excused West, Keckeisen.

Motioned by Grabarski/Davis to prorate property tax on all tax deeded property sold. Motion carried by unanimous voice vote.

Motioned by Grabarski/Davis to adjourn at 4:04 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi
Recording Secretary