

**Public Safety & Judiciary Committee**  
Wednesday, June 12, 2013  
9:00 a.m. – Conference Room A260

**MINUTES**

Vice Chairman James called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Bob Eggebrecht, Marge Edwards, Terry James, and Bill Miller. Al Sebastiani was excused.

Others present: Carol Collins, Kris Steffens, Dennis McFarlin, Deb Barnes, Kathie Dye, Terry Reynolds, Janis Cada, Jane Gervais, Trena Larson, Steve Dubberstein, and Dave Carlson.

**Motion by Eggebrecht to approve the agenda, seconded by Edwards. All in favor, motion carried unanimously.**

**Motion by Eggebrecht to approve the prior meeting minutes (May 8<sup>th</sup>), seconded by Miller. All in favor, motion carried unanimously.**

There was no public participation. There was no correspondence.

Kris Steffens was present from Eyes of Hope Shelter. Steffens provided the Committee with her monthly report for May 2013 and spring 2013 quarterly newsletter. Steffens informed the Committee that there was 10 strays, 3 surrenders, 5 reclaimed and 4 adoptions in May.

Family Court Commissioner – Dennis McFarlin – Present

McFarlin stated he is holding informational sessions at the Community Center on Tuesday evening from 5:00 p.m. to 6:00 p.m. and that is going well. McFarlin explained to the Committee the U.S. Supreme Court decision in April regarding search warrants and the impacts. McFarlin explained that there would now need to be full hearings to grant search warrants to allow blood samples and that no search warrants for blood samples can be granted unless reviewed by a magistrate. Requests for search warrants will most likely increase due to this U.S. Supreme Court decision.

Child Support – Deb Barnes – Present

Barnes provided the Committee with the performance measures and check summary for May 2013. Barnes stated their current child support collection and arrears collection rates are better than they were at this time last year. Barnes expressed to the Committee her concern regarding the copier fees. Barnes is over budget already with only January – April expenses. Barnes informed the Committee that the Joint Committee on Finance has voted unanimously to restore the \$8,500,000 in funding and contract negotiations will begin next week.

Clerk of Circuit Court – Kathie Dye – Present

Dye provided the Committee with the monthly expense report for May 2013. Dye reported that her expenses are on target except for her copy budget. Her copy budget will double this year due to the increased cost for copies. Court Commissioner Croke resigned effective 5/31/13. Attorney Loring has been appointed to fill that vacancy.

Register in Probate – Terry Reynolds – Present

Reynolds provided the Committee with the monthly expense report for May 2013. Reynolds explained that she is going to be over budget this year due to the large volume of CHIPS petitions. She has 27 cases filed so far this year. Reynolds explained she is having the same problem with her copier budget as the other departments. Reynolds reported that Teen Court is not going anywhere right now and she is trying to get it revived. Reynolds would like to see students with truancy issues sit in on Teen Court. She needs student involvement in the program.

Reynolds provided the Committee with a resolution to approve additional funds for the video conferencing maintenance contract. Reynolds budgeted \$10,304.00 in 2013 for the two-year agreement. Reynolds explained that it would cost an additional \$1,288.00 to extend the contract from a two-year agreement to a three-year agreement. Reynolds stated the video conferencing is not under contract right now. **Motion by Eggebrecht to approve the resolution for additional funds for the video conferencing maintenance contract and forward it on to Corporation Counsel and Administrative Coordinator/Director of Finance for approval, seconded by Miller. All in favor, motion carried unanimously.**

District Attorney – Janis Cada –Present

Cada provided the Committee with the monthly check summary for May 2013 and the monthly Community Service reports for April and May 2013. There were no questions. Cada reported that Tania is keeping in touch while on leave and Mark Thibodeau continues to assist in her absence. Cada informed the Committee that Jared Boucher is a law student that is receiving school credit by interning in their office again this summer. Cada stated the final audit is complete for 2012 and they came in below budget at 99.11%.

Emergency Management – Jane Gervais – Present

Gervais provided the Committee with the monthly expense report for May 2013. There were no questions.

Gervais provided the Committee with three separate quotes from Communications Services for the communication tower backup options. Steve Dubberstein was present from Communications Services to explain these options. Dubberstein explained that option one is for the main tower backup system and will cost \$2,360.00. Option two is for talkaround capability from dispatch and will cost \$2,742.00. Option three is for individual tower paging capability from dispatch and will cost \$17,617.00. Dubberstein stated that option one is the most important one to address at this time. If the main tower goes down we need something in place so we can still communicate. **Motion by Miller to forward only option one with the cost of \$2,360.00 to Admin & Finance for review, seconded by Edwards. All in favor, motion carried unanimously.**

Gervais provided the Committee with the resolution to replace the Adams County Emergency Operations Plan with the new Adams County Emergency Response Plan. Gervais explained the Emergency Response Plan conforms to the guidelines and format that was adopted by the State, converting from Annexes to Emergency Support Functions. Gervais stated the resolution has been reviewed by Corporation Counsel and Administrative Coordinator/Director of Finance. **Motion by Edwards to approve the resolution to replace the Adams County Emergency Operations Plan with the new Adams County Emergency Response Plan and forward on to County Board, seconded by Eggebrecht. All in favor, motion carried unanimously.**

Gervais stated a generator was purchased from federal surplus in 2004-2005 by the Emergency Management Department to be used at the Community Center for backup if needed. The hookups were never installed at the Community Center for the use of the generator and it could be quite costly to do so. Emergency Management has never used it and the generator is currently stored outside at Solid Waste. A couple of years ago, there were additional costs associated with damage caused by rodents chewing the wires. Solid Waste is current in need of a generator. Gervais suggested having the generator turned over to Solid Waste with the stipulation that they will maintain it and dispose of it if need be, and that they will turn it over to Emergency Management if she needs to use it for emergencies. **Motion by Miller to allow Emergency Management to turn over the generator to Solid Waste with a written agreement that allows Emergency Management to use the generator in emergency situations, and that they will maintain it and dispose of it if necessary, seconded by Edwards. All in favor, motion carried unanimously.**

Gervais stated she was contacted by Richland County to participate in a commodity flow study. There will be no cost to the County to participate as this is through the HMEP grant. The study will take a look at nonhazardous and hazardous materials/chemicals that are transported through the County and where the most traveled roads are.

Medical Examiner – Trena Larson – Present

The Committee was provided with the monthly activity report and check summary for May 2013. Larson informed the Committee that Rogers approached her regarding the ATSF contract for 2013. Larson stated she had conversations with tissue banks and was informed that the fees that were received after a tissue donation were for use of the facility. ATSF comes on site and is then billed for facility usage. Larson stated ATSF will not incorporate the facility usage fees into the contract as we don't have a facility. Larson informed the Committee that per ATSF we are required to have a contract if we are going to participate in tissue donation.

Sheriff's Office - Sheriff Wollin and Chief Deputy Fahrenkrug – Not Present

**Motion by Eggebrecht to approve vouchers and monthly expense reports as presented, seconded by Edwards. All in favor, motion carried unanimously.**

Identify upcoming agenda items: Discuss additional tissue donation facilities.

Set next monthly meeting date as July 10<sup>th</sup> at 9:00 a.m.

**Motion by Miller to adjourn, seconded by Eggebrecht. All in favor, motion carried unanimously. Meeting adjourned at 10:50 a.m.**

*These minutes have not been approved by Public Safety & Judiciary Committee.*

Respectfully Submitted,

Carol A. Collins  
Recording Secretary