

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**THURSDAY, OCTOBER 8, 2009, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Florence Johnson
Michael Keckeisen ~ Arrived at 9:20 p.m.

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner, Shannon Riley, Donnie Bjorge, Mike Erickson, Wade Neville, Roger Nelson and Barbara Morgan

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, October 8, 2009.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER AND JOHNSON. MEMBER ABSENT: KECKEISEN ~ EXCUSED.

APPROVAL OF AGENDA: *Motion by Renner to approve the Agenda as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETINGS (SEPTEMBER 10, 2009 REGULAR MONTHLY MEETING AND SEPTEMBER 22, 2009 MEETING): *Motion by Morgan to approve the Minutes as printed of the Adams County Public Works Committee Meeting for September 10, 2009 Regular Monthly Meeting and September 22, 2009 Meeting, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public participation was requested for the following Agenda item:

- Review & Act on Truck Equipment Bids
- 2010 General Engineering Contract
- Oxford Pit Property ~ Offer to Purchase

REVIEW & ACT ON TRUCK EQUIPMENT BIDS: The following bids were received for the Truck Equipment:

- | | |
|---------------------------|-------------|
| • Monroe Truck Equipment | \$69,450.00 |
| • Red Horse | \$94,808.00 |
| • Universal Truck | \$67,999.00 |
| • Universal Truck | \$68,891.00 |
| • Madison Truck | \$77,766.00 |
| • Caspers Truck Equipment | \$69,132.00 |
| • Stainless Repair | \$71,755.00 |

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING

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Representatives from Universal Truck Equipment and Monroe Truck Equipment were present and briefly explained their bid that was submitted.

Public Works Committee Member Keckeisen arrived at 9:20 a.m.

Motion by Renner in the best interest of Adams County to accept the truck equipment bid from Universal Truck for the amount of \$68,891.00 with an additional upgrade for \$365.00, for a total amount of \$69,256.00, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON QUAD-AXLE TRUCK BIDS: The following bids were received for the Quad-Axle Truck bids:

- Badger Truck Center / #4900SA \$124,076.00
- Mid-State Truck / #5600i \$118,478.10
- Mid-State Truck / #7600 \$113,098.29
- Wis. Kenworth / #T800 \$127,600.00
- V & H Inc. / #4900SA \$119,045.00
- Peterbilt Wis. / #367 \$127,893.00

Motion by Keckeisen in the best interest of Adams County to accept the quad-axle truck bid from Wisconsin Kenworth for an amount of \$127,600.00, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

2010 GENERAL ENGINEERING CONTRACT: Representatives from AECOM and Ayres were present and gave a brief presentation of their company and AECOM explained their letter that was submitted. ***Motion by Johnson to contract with AECOM for the 2010 General Engineering Contract, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*** (ATTACHED TO MINUTES: LETTER DATED 9/22/09 FROM AECOM)

OXFORD PIT PROPERTY ~ OFFER TO PURCHASE: Mike Erickson has submitted an offer to purchase the Oxford Pit property to Whitemarsh Realty and explained his intentions are to operate as an active gravel pit. ***Motion by Morgan to accept the price offered for the Oxford Pit Property contingent on the offering document clarifications and to authorize Highway Commissioner Chamberlain and Public Works Committee Chairperson Babcock to execute documents, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON STATE D.O.T. RMA (ROUTINE MAINTENANCE AGREEMENTS): ***Motion by Renner to maintain the existing liability language in the State D.O.T. Routine Maintenance Agreement, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

OFFERING PRICE REPORT COUNTY ROAD "B" LIVING SNOW FENCE: ***Motion by Johnson to approve the Offering Price Report for County Road "B" Living Snow Fence as prepared by Timbers-Selissen Land Specialists, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

COUNTY ROAD Z (STH 82 TO CTH "F") REVIEW & ACT ON OFFERING PRICES / APPRAISALS / JURISDICTIONAL OFFERS: NO DISCUSSION / NO ACTION TAKEN

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NATIONAL SCENIC BYWAY PROGRAM: *Motion by Johnson to authorize Highway Commissioner Chamberlain to work on Legislation to allow County Road "Z" to qualify for the National Scenic Byway Program, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

INDIAN RESERVATION ROAD GRANT FUNDING: *Motion by Renner to approve pursuing the Indian Reservation Road Grant Funding, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

2010 ROAD PLAN REVISION: *Motion by Keckeisen to approve the Revised 2010 Road Plan as presented to the Public Works Committee, by the Highway Commissioner, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (REVISED 2010 ROAD PLAN ATTACHED TO MINUTES)*

2010 BUDGET: Highway Commissioner Chamberlain presented the revised 2010 Highway Budget to the Committee for review. The revised 2010 Highway Budget does include reductions in the amount of \$52,000.00 and additional revenues from the State Highway Aids reduced the Highway Budget levy an additional \$20,627.08 from the previous budget that was reviewed by the Public Works Committee.

ASE CERTIFICATIONS FOR MECHANICS: *Motion by Johnson to suspend the ASE Training for the Highway Department Mechanics for 2010 due to budget constraints, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

FOUR COUNTY AGREEMENT (ADAMS, MARQUETTE, WAUSHARA & GREEN LAKE): *Motion by Renner to add Green Lake County Highway Department to the Four County Agreement and the four counties are: Adams, Marquette, Waushara and Green Lake, this is an agreement to work together with projects within each county, second by Johnson, VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- ✓ We have examined the possibilities of sharing single axle trucks with Solid Waste. Shorty took one out and met with Hank, Hank says they would not work. While Shorty was out there he looked over the machine shop, and they have what would be needed to help us out in that regard, but again Hank says they do not have the time.
- ✓ I am currently working with Julie Lassa's office on the storm water utility concept.
- ✓ The WisDOT has rolled out the RMA numbers for 2010, ours is \$597,762.00 down \$56,438.00 or 8.71%.
- ✓ Painting contracts for 2009 are coming to a close.
- ✓ Town winter maintenance contracts have been sent to the Towns for review and approval.
- ✓ The Town of Jackson has contracted privately for winter maintenance.
- ✓ TRIP (Town Road Improvement Program) and MSIP (Municipal Street Improvement Program) Committees have met for the TRIP and MSIP program.

FINANCIAL REPORT: *Motion by Renner to approve the September 2009 Financial Report as audited, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
October 8, 2009 ~ 9:00 A.M.**

VOUCHERS: The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the October 6, 2009, Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Morgan to approve the check summary report / vouchers as presented, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

ADJOURN AND NEXT MEETING DATE: *Motion by Johnson, second by Babcock, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, November 12, 2009 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:00 P.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

AECOM
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AECOM

September 22, 2009

Ron Chamberlain
Adams County Highway Commissioner
1342 County Road F
Adams, WI 53910

Subject: **Continuance of General Engineering Services for 2010
Adams County, Wisconsin
AECOM Proposal No. 09.1284.0801.003**

Dear Mr. Chamberlain:

Thank you for the opportunity to provide general engineering services to the Adams County Highway Department in 2008 and 2009. We have been able to work on some challenging projects together this year and we would like to continue serving you in 2010. We realize that our current agreement for general engineering services runs out at the end of 2009 and we would like the Adams County Highway Department to consider extending our contract through next year using the same rate sheet as 2009.

AECOM staff will continue to support your highway staff by making them an immediate priority. Whether it is surveying, construction observation, wetland delineation, environmental documentation, traffic studies, intersection improvements, roadway improvements, bridge replacement, or routine general engineering services - AECOM is there. AECOM will be an extension of the Adams County Highway staff and we will address your needs in an efficient, responsible, and responsive manner each and every time. We feel that the relationship has been a great fit for both parties and want to confirm our commitment to serving you with the same enthusiasm in 2010.

Attached is our rate sheet for review. Please contact me at (715) 342-3075 with any comments or questions you may have.

Yours sincerely,

AECOM



Shannon P. Riley, P.E.
Project Manager

Enclosures: As Noted

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ADAMS COUNTY GENERAL ENGINEERING 2010 RATE SCHEDULE	
Billing Classification	Average Hourly Labor Rate
Office Staff	
Project Manager	\$90
Project Engineer	\$77
Staff Engineer	\$61
Wetland Scientist	\$70
Senior Technician	\$73
Technician	\$51
Administrative	\$40
Field Staff	
Senior Project Representative	\$63
Project Representative/Inspector	\$55
Survey Crew Chief	\$65
Survey Assistant	\$45
Two-Person Survey Crew	\$110

EXPENSE RATES		
Expense	Rate	Unit
Vehicle	IRS Approved Rate (currently \$0.585 per mile)	Mile
Total Station Geodimeter	\$100	Day
GPS	\$200	Day

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CONSTRUCTION

Road	From	To	Year Design	Year Build	Budget Cost Design	Budget Cost Construction	Mileage
CTH O	CTH G	CTY Line	N/A	2010	\$0.00	\$546,933.76	1.01
CTH J	6th Ct.	CTH G	N/A	2010	\$0.00	\$2,696,009.02	4.00
				Yearly Total	\$0.00	\$3,242,942.78	5.01
CTH P	CTH B	CTY Line		2011	\$500,000.00		9.00
CTH G	CTH C	STH 73		2011	\$0.00	\$4,222,129.00	11.00
				Yearly Total	\$500,000.00	\$4,222,129.00	20.00
CTH P	CTH G	CTY Line	2011	2012	\$0.00	\$4,720,722.65	9.00
				Yearly Total		\$4,720,722.65	9.00
CTH E	CTH G	CTY Line	N/A	2013	\$0.00	\$1,093,867.50	2.00
CTH M	11th Ave	CTY Line	2013		\$365,616.55		
CTH P	CTH G	CTH B	2011	2013	\$0.00	\$1,835,836.59	3.50
				Yearly Total	\$365,616.55	\$2,929,704.09	5.50
CTH M	11th Ave	CTY Line	2013	2014	\$0.00	\$5,431,037.12	10.02
				Yearly Total	\$0.00	\$5,431,037.12	10.02
CTH Z	STH 21	CTH F		2015	\$0.00	\$7,206,346.00	8.00
				Yearly Total	\$0.00	\$7,206,346.00	8.00
CTH Z	CTH F	STH 82		2016	\$0.00	\$7,059,200.00	9.25
				Yearly Total	\$0.00	\$7,059,200.00	9.25
CTH Z	18th Ln	CTY Line		2017	\$0.00	\$6,585,000.00	8.75
				Yearly Total	\$0.00	\$6,585,000.00	8.75
CTH G	STH 23	STH 82		2018	\$0.00	\$4,104,976.21	9.00
				Yearly Total	\$0.00	\$4,104,976.21	9.00
CTH G	CTH A	CTH M		2019	\$0.00	\$3,648,867.74	8.00
				Yearly Total	\$0.00	\$3,648,867.74	8.00
CTH G	CTH M	STH 21		2020	\$0.00	\$2,280,542.34	5.00
				Yearly Total	\$0.00	\$2,280,542.34	5.00
CTH G	CTH C	STH 21		2021	\$0.00	\$2,187,500.00	6.25
				Yearly Total	\$0.00	\$2,187,500.00	6.25
CTH N	CTH J	STH 21		2022	\$0.00	\$1,750,000.00	3.50
CTH J	STH 13	CTH Z		2022	\$0.00	\$3,000,000.00	6.00
				Yearly Total	\$0.00	\$4,750,000.00	9.50
CTH E	STH 13	CTH B		2023	\$0.00	\$2,700,000.00	6.00
				Yearly Total	\$0.00	\$2,700,000.00	6.00
				Grand Total	\$865,616.55	\$62,310,931.45	126.78
STP Construction Projects							
CTH Z	18th Ln	CTY Line		2017	These projects will be submitted	\$6,585,000.00	8.75
CTH Z	STH 21	CTH F		2015	for grant funding each grant	\$7,206,346.00	8.00
CTH Z	CTH F	STH 82		2016	cycle until they are either funded	\$7,059,200.00	9.25
				STP Total	or reconstructed with local dollars.	\$20,850,546.00	26.00

Maintenance						
Road	From	To	Year	Treatment	Budget Cost	Mileage
Various			2010	Crack Fill	\$300,000.00	125.00
CTH C	STH 13	7th Ave.	2010	Wedge/Overlay/Shoulder	\$600,000.00	4.50
CTH Z	18th Ln	CTY Line	2010	Seal Coat	\$131,250.00	8.75
CTH Z	STH 21	STH 82	2010	Seal Coat	\$258,750.00	17.25
				Yearly Total	\$1,290,000.00	155.50
Various			2011	Crack Fill	\$300,000.00	125.00
CTH B	CTH E	STH 23	2011	Wedge/Overlay/Shoulder	\$1,465,200.00	16.28
CTH G	STH 23	STH 82	2011	Seal Coat	\$144,000.00	9.00
CTH G	CTH A	STH 21	2011	Seal Coat	\$195,450.00	13.03
				Yearly Total	\$2,104,650.00	163.31
Various			2012	Crack Fill	\$300,000.00	125.00
CTH D	8th Ave	STH 73	2012	Seal Coat	\$127,500.00	8.50
CTH C	CTH Z	STH 13	2012	Wedge/Overlay/Shoulder	\$750,000.00	6.50
CTH W	CTH D	STH 73	2012	Wedge/Overlay/Shoulder	\$270,000.00	3.00
CTH D	STH 13	8th Ave	2012	Seal Coat	\$52,950.00	3.53
CTH W	CTH D	CTH O	2012	Seal Coat	\$51,000.00	3.00
CTH O	STH 13	CTH G	2012	Seal Coat	\$170,000.00	10.00
				Yearly Total	\$1,721,450.00	159.53
Various			2013	Crack Fill	\$300,000.00	125.00
CTH N	STH 21	CTH J	2013	Seal Coat	\$52,350.00	3.49
CTH E	CTH B	6th Ave	2013	Seal Coat	\$15,000.00	1.00
CTH F	STH 13	CTH Z	2013	Seal Coat	\$94,800.00	6.32
CTH J	CTH Z	STH 13	2013	Seal Coat	\$96,000.00	6.40
CTH G	STH 82	CTH A	2013	Wedge/Overlay/Shoulder	\$407,700.00	3.51
CTH A	STH 13	CTH B	2013	Wedge/Overlay/Shoulder	\$496,800.00	5.51
				Yearly Total	\$1,462,650.00	151.23
Various			2014	Crack Fill	\$300,000.00	125.00
CTH Q	STH 13	CTH K	2014	Wedge/Overlay/Shoulder	\$189,000.00	2.10
CTH K	STH 13	CTH B	2014	Wedge/Overlay/Shoulder	\$470,700.00	5.23
CTH A	CTH G	CTH EE	2014	Seal Coat	\$48,600.00	3.24
CTH A	CTH B	CTH G	2014	Seal Coat	\$50,700.00	3.38
CTH E	STH 13	CTH B	2014	Seal Coat	\$90,000.00	6.00
CTH E	6th Ave.	CTH G	2014	Seal Coat	\$56,250.00	3.75
				Yearly Total	\$1,205,250.00	148.70
				5 Year Total	\$7,781,000.00	778.27