

Property Committee Meeting Minutes  
September 9, 2015 9:00 a.m. Room A160

Meeting was called to order at 9:00 a.m. by Chairman Repinski. The meeting was properly announced. Roll call: Djumadi, Gilner, Pisellini and Repinski. Excused: Kotlowski. Also present: Zander, Hamman, Sedlar, Nickel and Phillippi.

Motioned by Pisellini/Gilner to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Pisellini/Gilner to approve the August 12, 2015 minutes. Motion carried by unanimous voice vote.

Motioned by Gilner/Pisellini to deviate to Item #10.

*Item #10 Update on Petenwell concrete separation and harbor washout (2016 budget).* Mid-State Association looked at the designed project. The project manager referred the issue to Fish Associates – WDNR waterways commission have very little funding in program. Contacted Fish Associates on 8/27/15 to do the work of sheet piling at 10 different locations (5 readings at each location) for a lump sum cost of \$5,040.00. Structural engineers will remove soil, with written report to follow after inspection for corrective problems. This is a required report to obtain state funding. The Parks personnel has been filling in the holes since spring. Nickel will send a copy of the report to the Property Committee once it's available.

*Item #6 Discuss/review/and/or act on upcoming 2015 acquired tax deeds (commercial buildings, court filing, etc.).* There will be a bid opening at the October 5<sup>th</sup> meeting. Scheduled court date, filing with court to open & review on September 21<sup>st</sup>; a 10 acre parcel with a house in Dell Prairie and 2 commercial properties. Motioned by Gilner/Djumadi to reconsider parcel #022-00023-0000 minimum bid, change to \$50,000 from \$75,000. Motion carried by unanimous voice vote.

*Item #7 Discuss and/or take action on the Easton property.* No action was taken. To be placed on the next meeting's agenda.

*Item #8 Discuss the agreement on the memorandum between Tri-Lakes & County of Adams.* Update on agreement was given. Sedlar reported that there are 2 weed harvesters where there should only be one. Wagner is to send a letter to get the key if Pisellini can't get the key for the locked gate by the next meeting. Sedlar will take down the 'No Trespassing' sign.

*Item #9 Discuss and/or act on the ice damming and insulation issues at Health & Human Services.* Update given. Project will begin the September 18<sup>th</sup>.

*Item #11 Discuss and/or act on personal driveway on county owned property on 10<sup>th</sup> Avenue Lake Sherwood.* Postponed until a later date.

*Item #12 Discuss and/or act on Fairgrounds storm water run-off project.* Discussion took place. Parcel #126-114 is the hospital property, we will need to get permission to put outlet there. Motioned by Djumadi/Pisellini to have Hamman/Phillippi move forward in working with the hospital regarding the property washout (parcel #126-114) and to obtain an agreement with the hospital to complete the project. Motion carried by unanimous voice vote.

**Recess:** Motioned by Djumadi/Pisellini to take a recess at 10:10 a.m. Motion carried by unanimous voice vote.

**Reconvene:** Meeting called back to order at 10:15 a.m. All present; Kotlowski excused.

*Item #13 Discuss and/or act on Airport budget.* Motioned by Djumadi/Pisellini to take the difference of \$2,400 from the carryover account (\$6,100) #100.24.53510.343. Motion failed by roll call vote, 2 yes, 2 no, 1 excused. Voting yes, Djumadi & Pisellini. Voting no, Repinski & Gilner. Excused, Kotlowski. Motioned by Repinski/Gilner to accept budget as submitted. Motion carried by unanimous voice vote.

*Item #14 Discuss and/or act on Property budget.* Motioned by Djumadi/Gilner to recommend to Wollin to take Tyco jail detention contract from jail assessment, \$6,373.00. Motion carried by unanimous voice vote. Motioned by Djumadi/Pisselini to approve the Property budget. Motion carried by unanimous voice vote. Revisited \$2,000 for garbage removal discussion to take from H&HS fund balance or get from H&HS budget. This recommendation is to go forward to the Finance Committee.

*Item #15 Discuss and/or act on Safety budget.* Motioned by Djumadi/Pisellini to accept Safety budget. Motion carried by unanimous voice vote.

*Item #16 Update on maintenance items.* Update given: industrial well house was cleaned up; trees in Rome were taken care of; insulation project to begin on September 18<sup>th</sup>; employee entrance sidewalk at Health & Human Services will be taken care of next week; Community Center heating/air conditioning unit needed replacement parts; stormwater runoff at the fairgrounds will only be partially done due to the cost of the project.

Next meeting date set for:

October 5<sup>th</sup>, 2015 – bid opening

October 14<sup>th</sup>, 2015 – regular meeting

Items on next regular meeting agenda:

*Discuss and/or take action on the Easton property;*

*Discuss and/or act on the ice damming and insulation issues at Health & Human Services;*

*Discuss and/or act on personal driveway on county owned property on 10<sup>th</sup> Avenue Lake Sherwood;*

*Discuss and/or act on Fairgrounds storm water run-off project;*

*Discuss and/or act on bid opening;*

*Update on maintenance items.*

Motioned by Djumadi/Gilner to adjourn at 11:50 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi  
Recording Secretary

These minutes have been approved by the committee.

CP\ck