

ADMINISTRATIVE & FINANCE MEETING MINUTES

June 16, 2009 5:30 p.m.

Meeting was called to order by Sebastiani at 5:35 p.m. Ward, Klingforth, Kirsenlohr, and Sebastiani were present. West, excused. Barb Petkovsek, David July and Cindy Phillippi present.

The meeting was properly announced.

Motioned by Ward/Klingforth to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Ward/Kirsenlohr to fund the huber showers by using the jail assessment and or commissary account whichever has the money. Kirsenlohr asked if there was an estimated cost. July has a verbal estimate of around \$22,000. Motion carried by unanimous voice vote.

Kirsenlohr asked what the status of bids were. July indicated they are due back the first week of July

Motioned by Ward/Klingforth to adjourn at 5:37 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi,
Recording Secretary