

AD HOC RULES MINUTES

January 5, 2011

3:00 p.m. Room A260

Meeting was called to order at 3:00 p.m. by Chairman, Jack Allen. Present were Jack Allen, Joe Stuchlak, Bill Miller, Bev Ward. West excused. Also present was Cindy Phillippi and Marcia Kaye.

Motioned by Ward/Stuchlak to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Ward/Allen to approve the minutes from December 21, 2010.

Motion carried by unanimous voice vote.

The following recommendations were suggested:

Page 2, J, line 26 and 3.05, line 39--Medical Examiner replaces coroner.

Page 5, 4.08, b. line 12—behind the word "file" add "any authorized outside employment must not conflict with the employees ability to do their job with the County, as needed."

Page 9, 2.04, line 44—add "in the event of an emergency"

Page 22, 6.05, line 21 – strike "Adams County citizens", insert customers to Adams County facilities

Page 28, 2.05 b. line 28, insert calendar in front of year.

Page 28, 2.06 e. line 47, strike "at one and one half (1 ½) times the employees rate of pay"

Page 29 add section 3.07 employees who are absent from work due to approved FMLA or Workman's Compensation leave shall indicate the type of leave on their timecard, whether it be for paid or unpaid leave. In the event the time is due to workman's compensation, the employee should include the date of injury.

Items to revisit:

Page 4, 4.07 a – use of public property

Page 13, 6.02 – promotions/transfers

Page 19, 1.06 c – ten minute breaks

Page 22, 7.01 b., line 40 wording

Page 23, 11, line 1 wording

Page 27, 1.03 - wages

Page 30, - 6.01 – orientation period

Next meeting date will either be January 12th at 3:00 p.m., Room A160.

Motioned by Stuchlak/Miller to adjourn at 5:06 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi
Recording secretary