

Administrative & Finance Minutes
September 12, 2011, 7:30 a.m.

The meeting was called to order at 7:36 a.m. by Chairman West. Present: Sebastiani, Kotlowski, Renner and West. Excused, Ward. Also present: Phillippi. The meeting was properly noticed. Motioned by Sebastiani/Kotlowski to approve the agenda as presented. Motion carried by unanimous voice vote.

Mr. Church was present at 7:37. He provided petitions. Campaign for Liberty is requesting a 3% decrease in Levy.

Stuchlak present at 7:45 a.m. Murphy, LCD, present at 8:11 a.m.

July 1, 2015 is the deadline for Shoreland Protection Ordinance compliance. DNR is committed to fund due to ordinance. DATCP and Aquatic Specs grants were discussed. Murphy indicated 2 vehicles are in the budget to be purchased. This year there has been \$4,150 in repairs. Dam account has a used Equinox and LWC Lake Specialist account has a van.

Recess: Motioned by Kotlowski/Sebastiani to recess at 8:59 a.m. Motion carried by unanimous voice vote.

Reconvene: Called back to order by Chairman West at 9:10 a.m. All present.

Present James, McLaughlin and Harrison.

100 45 44402 should be at zero.

100 45 56406 343 should be at \$15,000

100 45 56400 316 should be \$2,500

McLaughlin indicated the current budget reflects 4 full employees and 1 part time employee, 1 on call, and 1 contract position. The part-time position is currently in 100.45.56400.110. Adjustments need to be made to reflect the appropriated dollars in the appropriate accounts.

100 45 56400 110 should be \$178,560

100 45 56400 122 should be \$23,469

100 45 56400 141 should be \$1,500

100 45 56400 210 should be \$15,577

100 45 56400 211 should be 15,863

100 4556400 214 should be \$69,361

100 45 56400 320 should be \$400.

Guerin and Townsend present at 10:10 a.m.

100 34 54700 431 should be \$1,120.

The committee would like the staff development summary sheets to match the budget requests. There could be an additional column or line to allow for other utilization of fuel/gas expense when using a county owned vehicle where mileage is not reimbursed. If additional dollars are allocated in the budget for this purpose, they should be able to see them on the worksheet.

Murphy came back to drop off the wildlife statement figures, revised at 10:29 a.m.

Price present at 10:30 a.m. Price provided a brief overview of different programs.

Centralize Income Maintenance cost is approximately \$43,000 this is a 10 county consortium.

This will not affect staff, resources stay the same and the county will maintain staff-as part of the agreement. Intake access position-ADRC has full time position at ¼ of salary will go to ADRC otherwise it is fully funded. Out of home care costs/child of families (stabilization of resources) they are currently looking at alternative measures to reduce costs.

CRS 1915I (Crisis Response Service) Pilot program of which one is already in place. They are looking at a mobile crisis and will be in contact with others to propose regionalization with other counties. Alzheimer/dementia population is rising in Adams County and cost for placement is rising as well. Juvenile Justice System has been a successful program. Community response program is a new program. Intent to award letter-it's a form of permance for children. Alternative response program is something else they are looking into. There is an additional position in children and families in a budget and in Public Health the part time position has been made into a full time position. Economic Support has a new module. We are proposing to not continue with the Gemi expense and eliminate the contract. Money can be saved by creating the manager position at practical cents then eliminating the Gemi contract.

Recess: Motioned by Sebastiani/Kotlowski to recess at 11:53 a.m. Motion carried by unanimous voice vote.

Reconvened: Called back to order by Chairman West at 1:05 p.m. All present. Excused, Ward.

Kaye present at 1:05 p.m.

100.21.51432.425 should be \$2,400.

Kaye provided a handout on the number of employment test performed.

Miscellaneous budget:

100.73.55460.350 should be \$700

100.73.55460.830 should be \$5,000

100.73.56706.350 should be \$7,500

100.73.55491.350 should be \$3,000

Hamman present at 2:15 p.m. No changes to maintenance budget.

Solid Waste/Health and Human Service and Law to come back again.

Motioned by Kotlowski/Renner to adjourn at 3:05 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi

Recording secretary

These minutes are not yet approved.