

ADAMS COUNTY  
BOARD OF ADJUSTMENT  
MONTHLY MINUTES:  
June 18, 2014

Chairman Bob Beaver called the Adams County Board of Adjustment meeting to order at 9:30 A.M. with the following members present; Tom Feller, Vice-Chair; Cathy Croke, Secretary; Bob Krause and Bob Benkowski. Others present were: Matt Bremer, Planning & Zoning Code Enforcement Officer and Cathy Allen, Recording Secretary. Was this meeting properly announced? Mr. Bremer stated that it was. Roll Call. Cathy Croke made a motion to approve the Agenda as noticed. Tom Feller seconded the motion. All in favor. Motion carried. Public Hearings: Steven C. & Karen J. Smart – Special Exception Permit request under Section 5-4.01(A) of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to allow filling and grading on slopes of greater than 20% for an existing walkout basement on property located in the NW ¼, SE ¼, Section 7, Township 19 North, Range 5 East, Lot 46 of Tall Timber Addition to Petenwell Pines Subdivision at 865 19<sup>th</sup> Drive, Town of Monroe, Adams County, Wisconsin. Karen Smart, owner was present to explain the request, stating that they have the property for sale and want to make it more appealing. Georgene Srsen, Real Estate agent from Coldwell Banker provided pictures of the property and explained that the slope was too steep for most of the prospective buyers. Discussion was held. Cathy Croke made a motion to grant the request, contingent on the petitioner meeting all the suggestions made by Mike Wenzholz from the Department of Natural Resources. That being that the proposed stairway, landing and patio must meet all requirements of Section 3-2.01 and 3-2.02 of the Adams County Shoreland Wetland and Habitat Protection Ordinance, including that the landing along the stairway is “required by safety concerns and shall not exceed forty (40) square feet in area”; an erosion control plan is included with a granted permit, with minimal disruption to the shoreland zone and vegetation; the patio is at least 35 feet from the OHWM; the total area of all structures including the principal structure within 75 feet of the OHWM is less than 200 square feet; a full vegetative buffer zone is established across 70% of the shoreline; the proposed requests will not exceed the impervious surface standards under Section 3-8.00. Tom Feller seconded the motion. Roll Call. 5 – Yes. Motion carried.

Chairman Beaver closed the Public Hearing portion of the meeting.

Minutes: Cathy Allen presented the Board with the minutes from the May 21, 2014 meeting for their review. Bob Benkowski made a motion to approve the minutes as presented. Cathy Croke seconded the motion. All in favor. Motion carried.

Correspondence: None.

The next Board of Adjustment Meeting will be July 16, 2014 at 9:30 A.M.

Bob Benkowski made a motion to adjourn. Tom Feller seconded the motion. All in favor. Motion carried.

ADJOURNED: 9:59 A.M.

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Bob Beaver, Chair

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Tom Feller, Vice-Chair

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Catherine Croke, Secretary

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Bob Krause

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Robert Benkowski

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Cathy Allen, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD.**